



**TOWN OF AYDEN
GOVERNING BOARD MEETING
AGENDA**

November 10, 2025 - 6:30 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

- I. CALL TO ORDER
 - A. Call to order
 - B. Roll Call
 - C. Welcome Visitors/Protocol for Public Comment
 - D. Invocation
 - E. Pledge of Allegiance
 - F. Approval of the Agenda
- II. PUBLIC COMMENTS
- III. PRESENTATIONS
 - A. Sanitary Sewer Asset Inventory and Inspection Project Update Rich Moore page 3
- IV. PUBLIC HEARING
- V. CONSENT AGENDA
 - A. Resolution to Close Third St and Lee St for Christmas Town David Dempsey, page 47
 - B. Approve FY26 1st. Quarter Budget Adjustment Report Marsha Hall, page 49
- VI. ACTION ITEMS
 - A. Approval to Surplus Vehicles
 - B. Approve FY26 Travel Guidelines Marsha Hall, page 61
 - C. Ayden Fire Department - NC 102E Substation Property Lines Stephen Smith, page 71
 - D. Requesting the approval for the Installation of Storywalk added tp the district park. Rachelle Mondovich,
page 73
- VII. ITEMS FOR DISCUSSION
- VIII. INFORMATION
 - A. Staff Departmental Reports page 76
- IX. BOARD MEMBER COMMENTS
- X. CLOSED SESSION

- A. Pursuant to G.S. 143-318.11(a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

XI. ADJOURNMENT



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Sanitary Sewer Asset Inventory and Inspection Project Update

Item Explanation

With prior noted concerns regarding inflow/infiltration in the Town's sewer collection system, effort has been prioritized to identify deficiencies and target improvements to address aged infrastructure with a primary effort to reduce Town sewer flows. A presentation is provided summarizing results from completed cleaning/video inspection of sewer collection system assets.

Staff Comments

Representative from McDavid Associates, Inc. will be present to review slide presentation.

Action Requested

Presentation for Information Purposes Only – No Action Needed



Sanitary Sewer Inflow/Infiltration Update

Town of Ayden

November 10, 2025

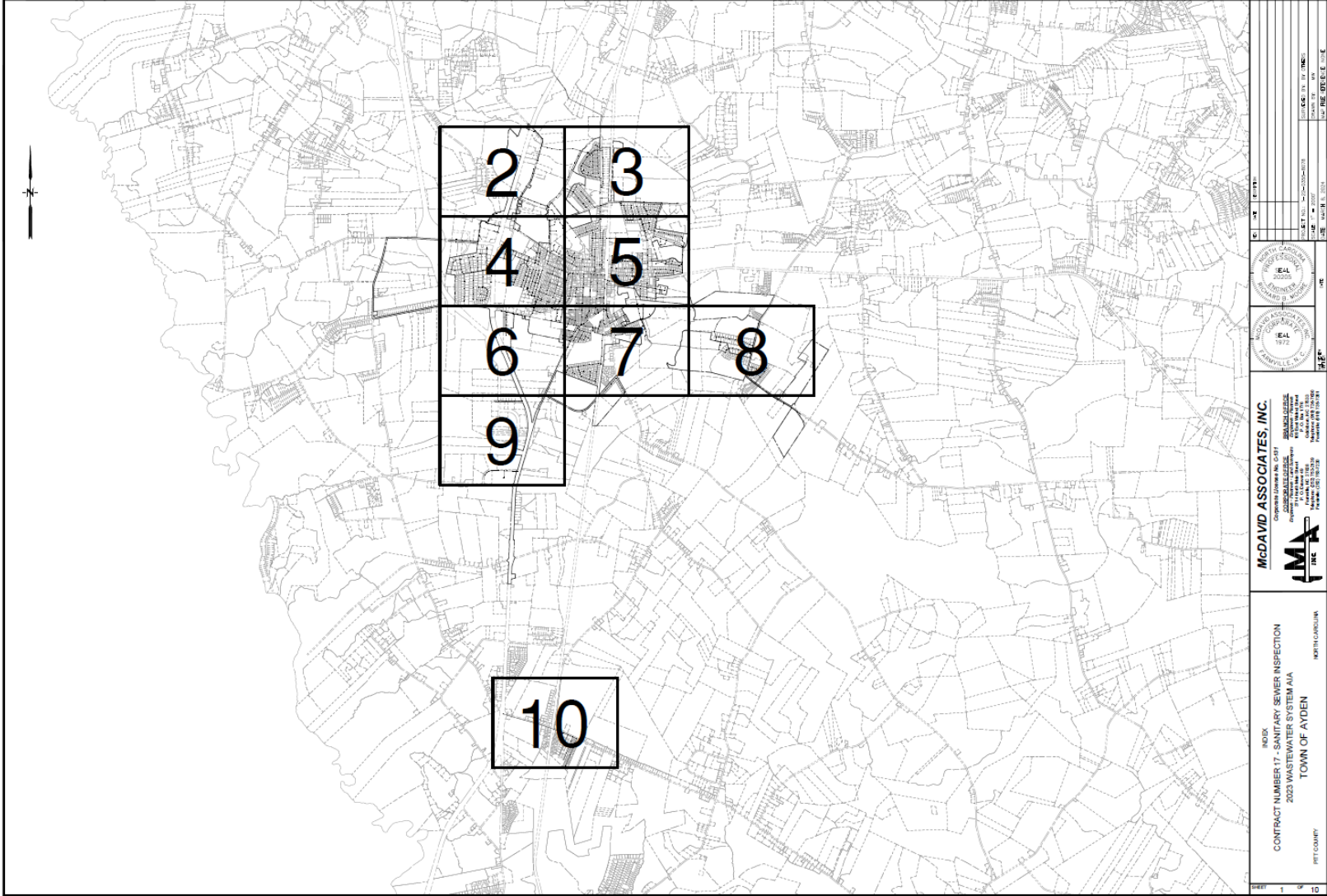
Background

- ▶ Ayden was awarded \$580,000 Asset Inventory and Assessment Grant to evaluate sanitary sewer system assets (includes performance of activities to address “distressed designation” requirements)
- ▶ Based on awarded funding, the Town procured services for a company to clean and video inspect sanitary sewer collection system assets to evaluate/prioritize capital improvements

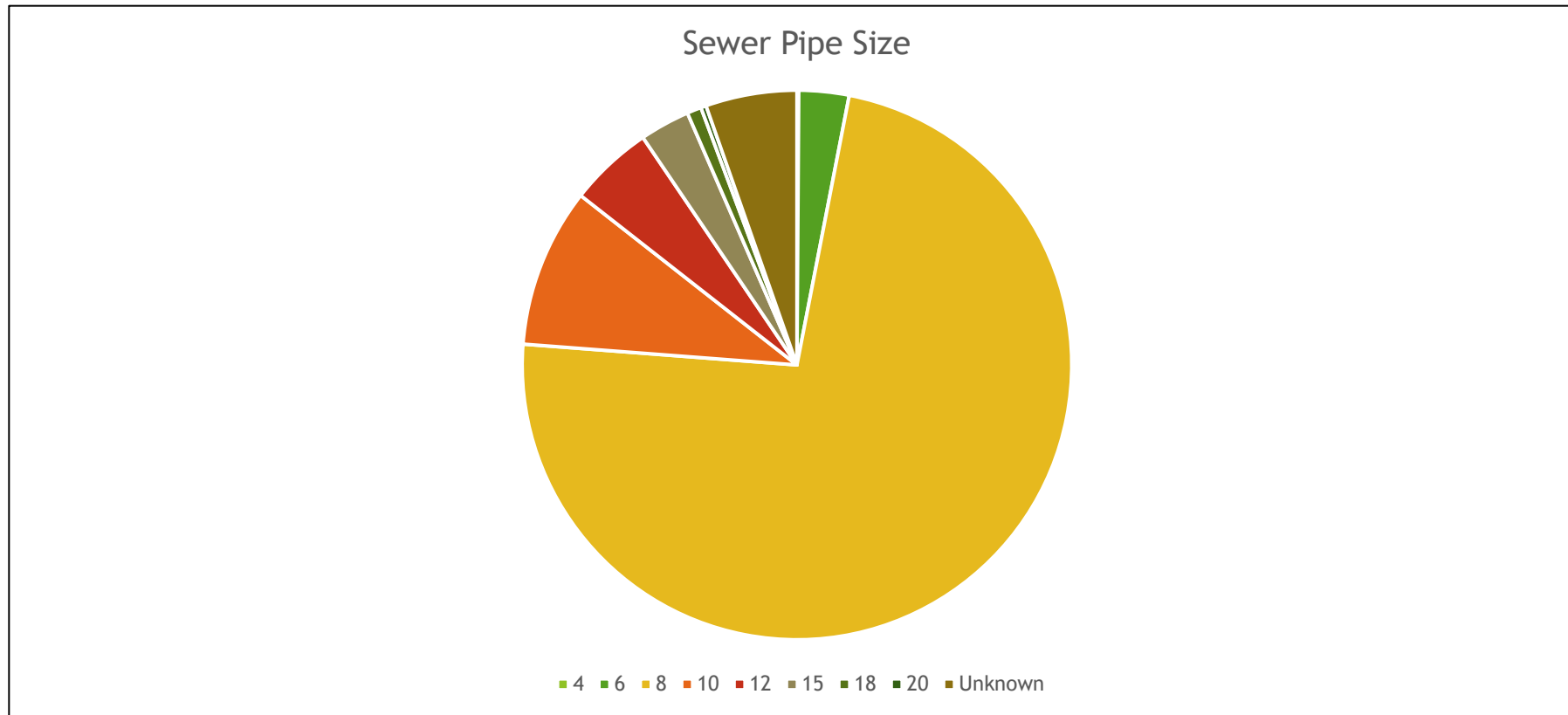
Existing Sewer Collection System

- ▶ Ayden has a large sewer collection system that includes:
 - ▶ Approximately 40 miles of gravity collection piping ranging in size from 6” diameter to 20” diameter.
 - ▶ Approximately 792 manholes
 - ▶ Sixteen (16) sewer pump stations
 - ▶ Approximately 2 miles of sewer force mains ranging in size from 3” diameter to 10” diameter

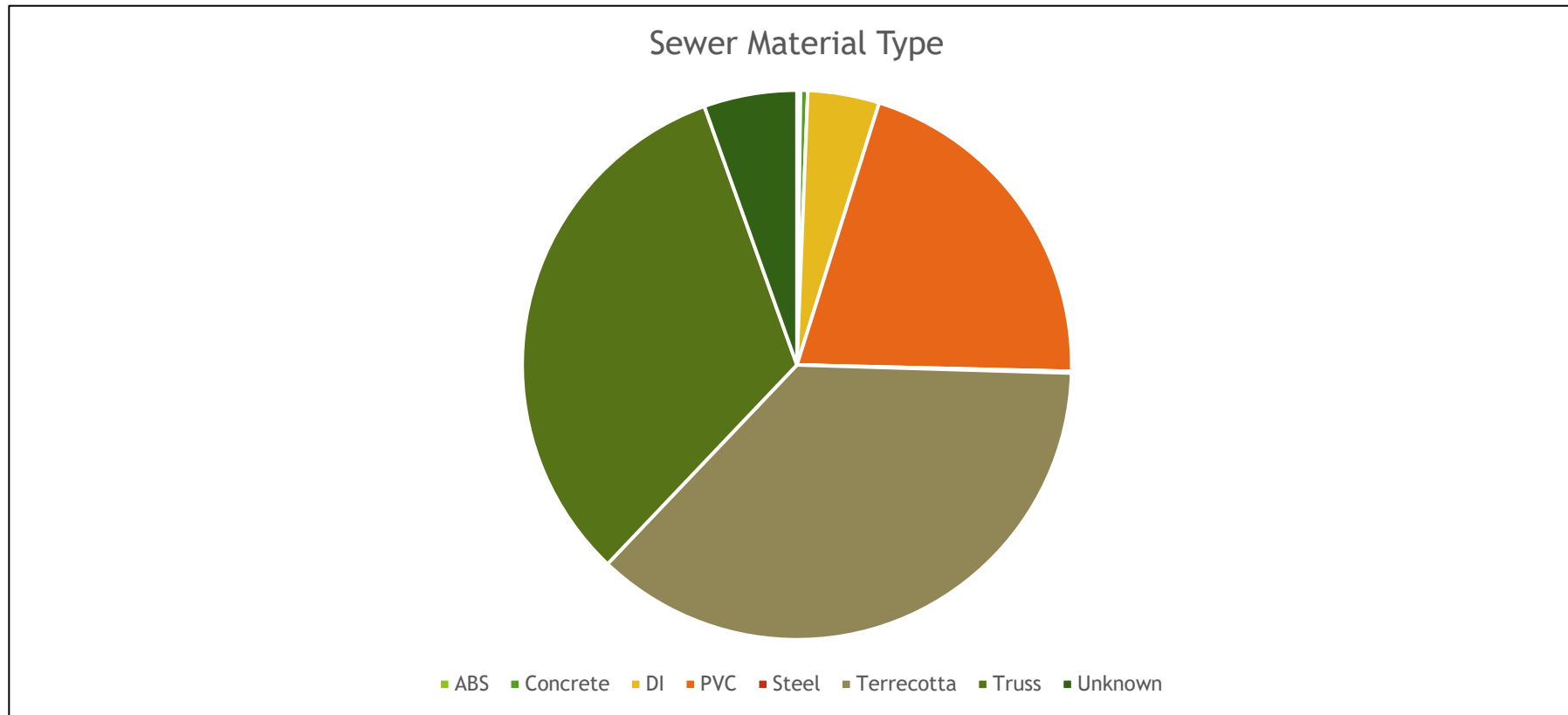
Existing Sewer Collection System



Existing Sewer Collection System

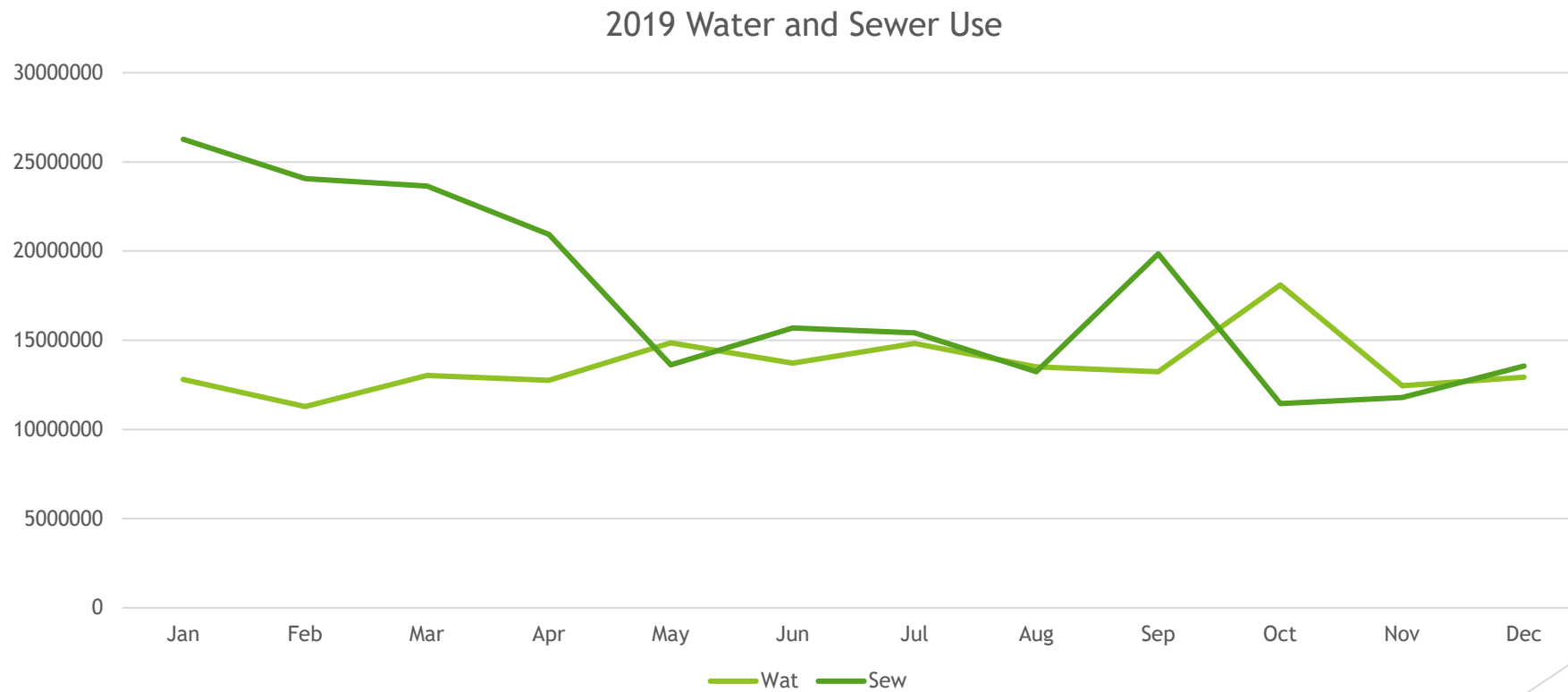


Existing Sewer Collection System



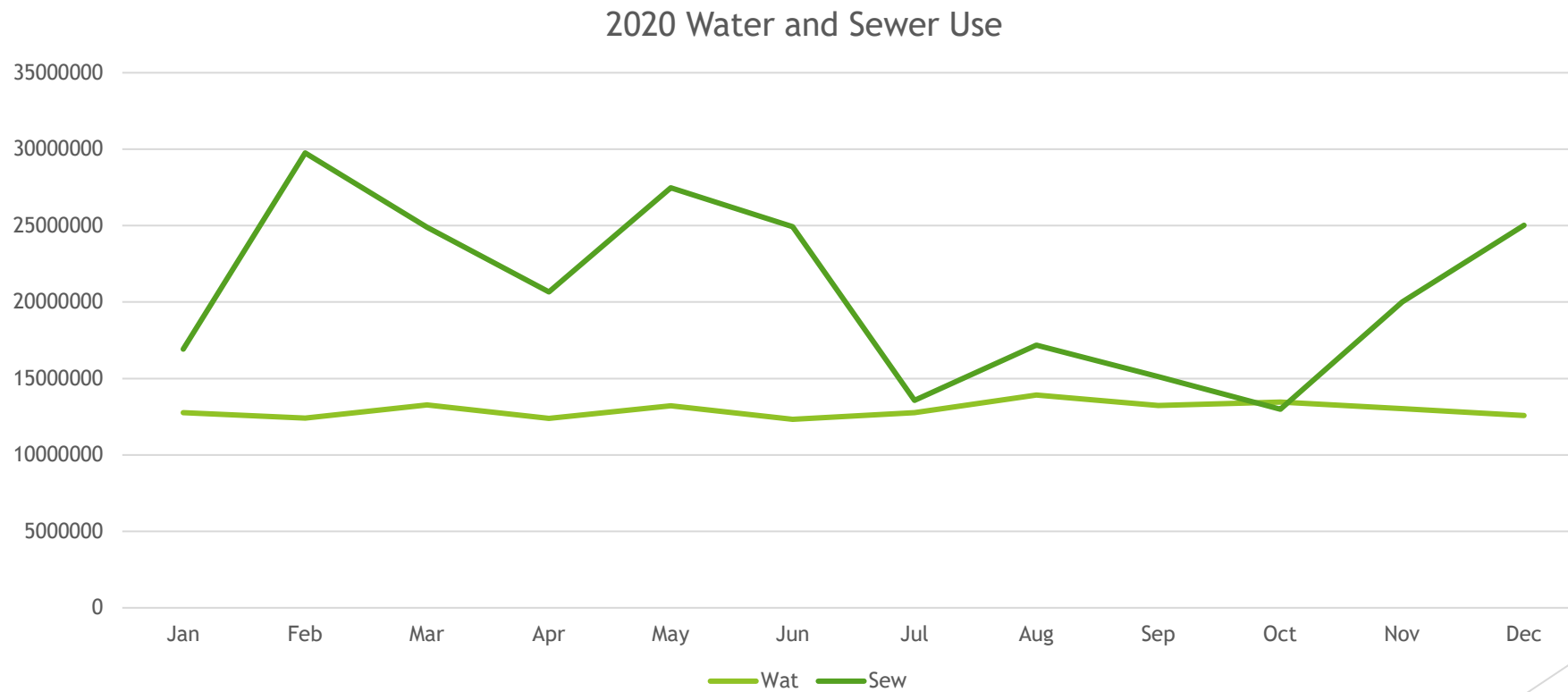
Historical Water/Sewer Use Comparison

2019 Inflow/Infiltration: 28.18%



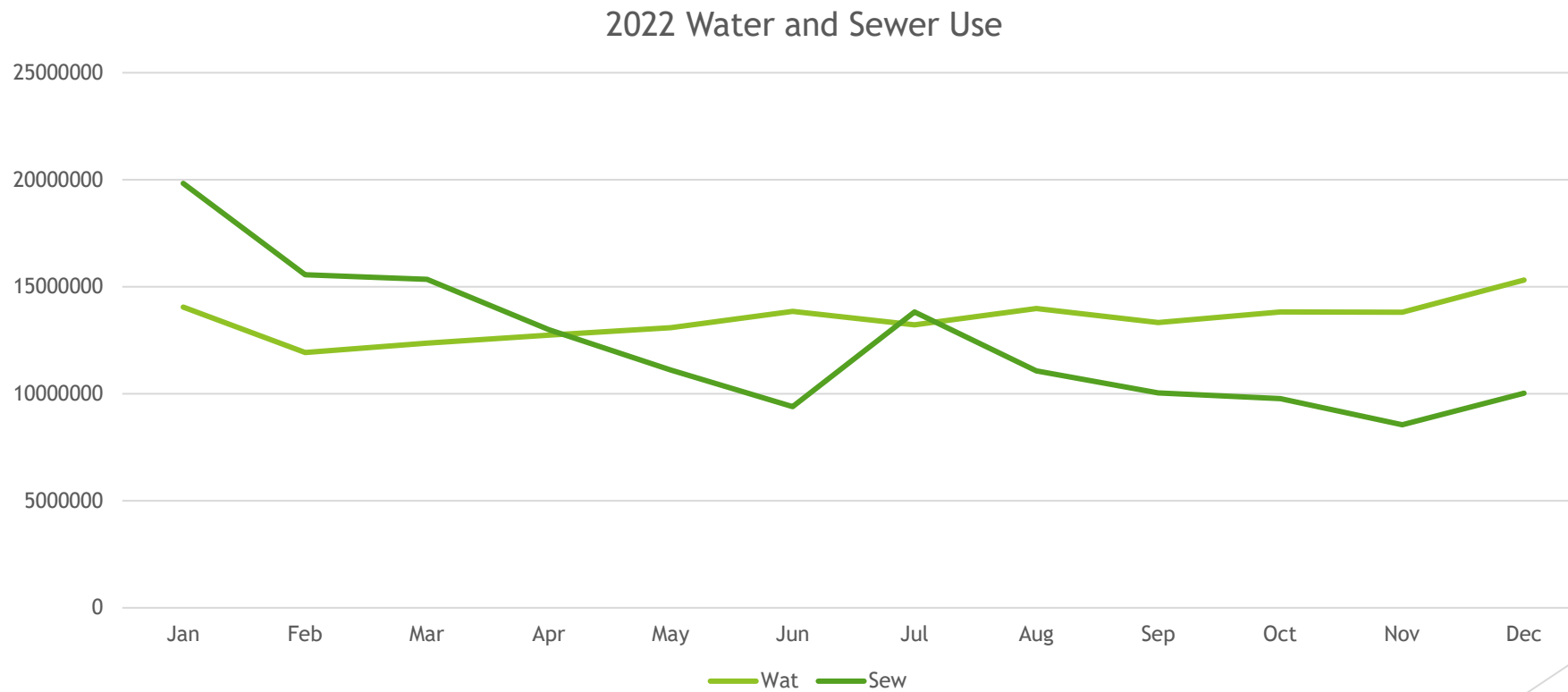
Historical Water/Sewer Use Comparison

2020 Inflow/Infiltration: 59.97%



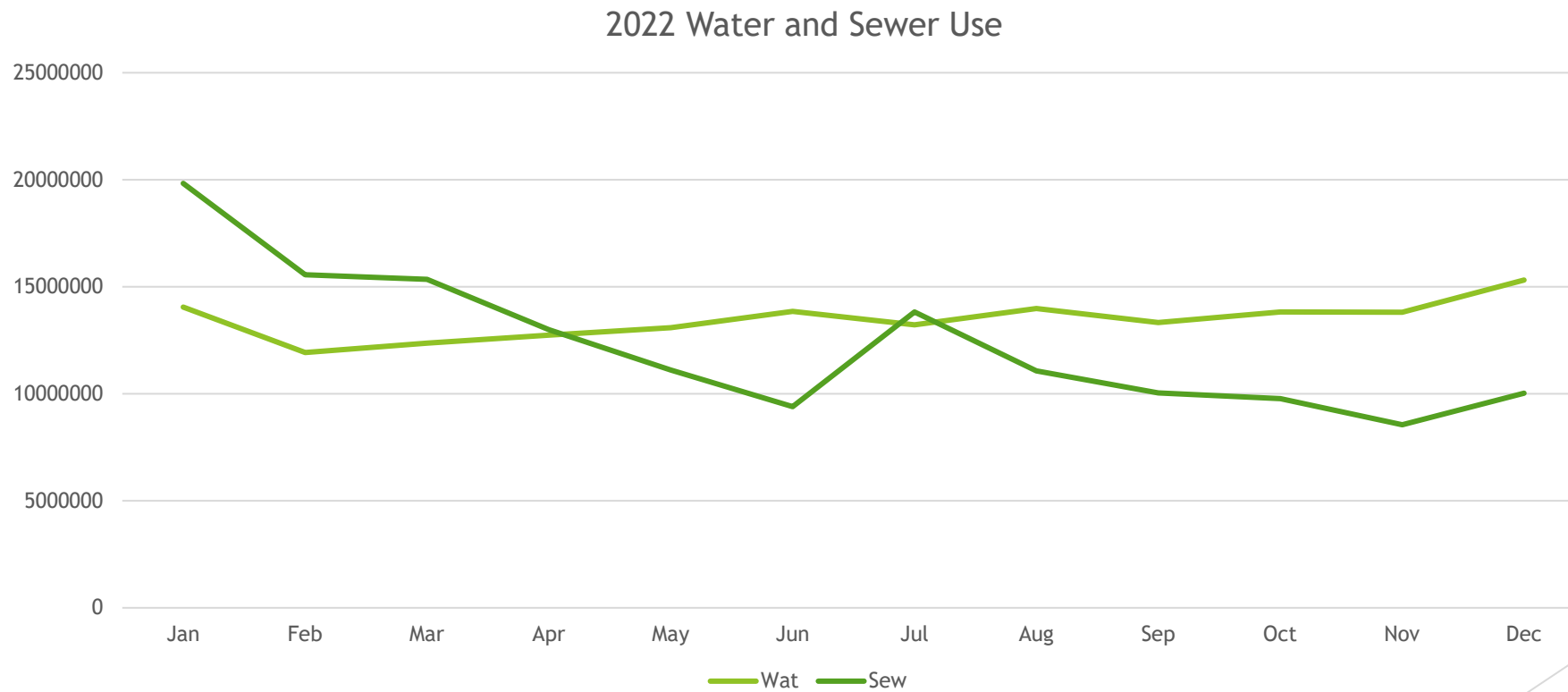
Historical Water/Sewer Use Comparison

2021 Inflow/Infiltration: 45.38%



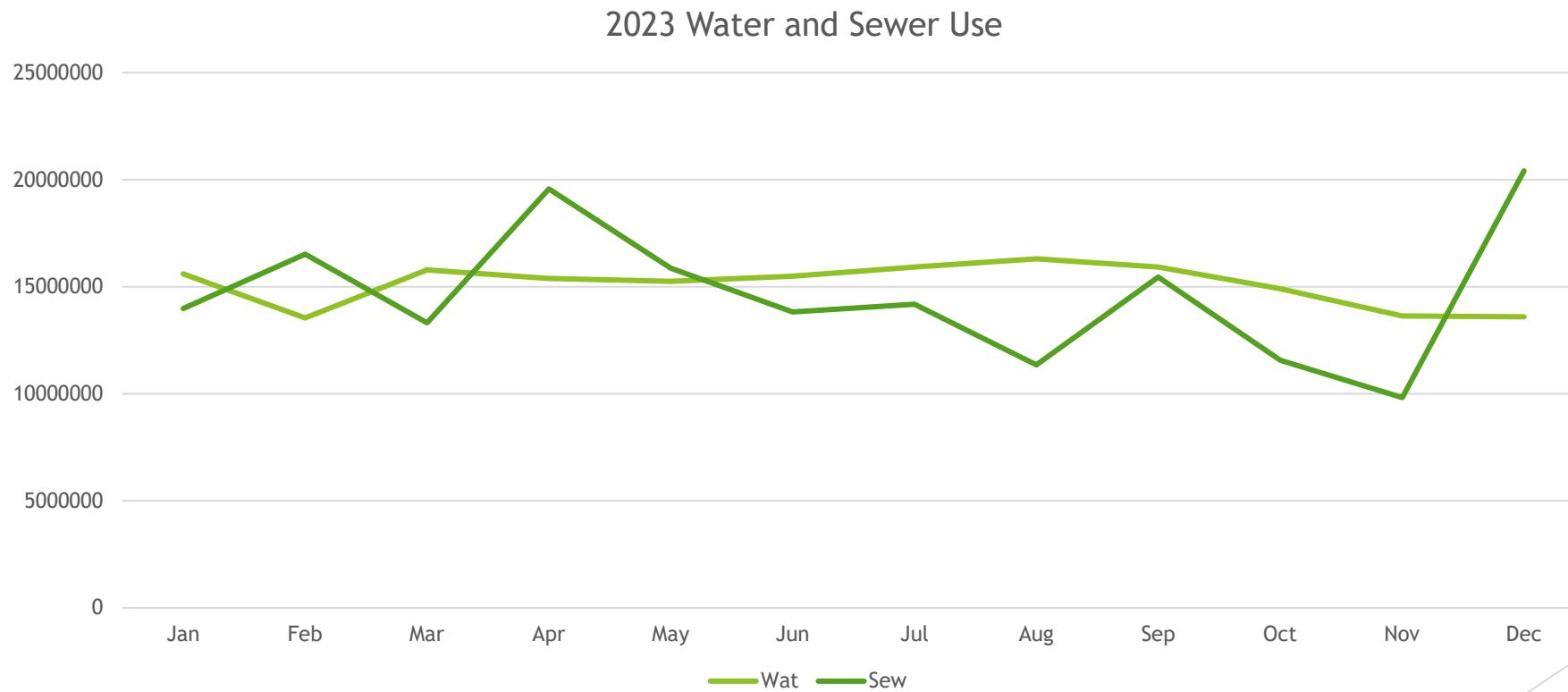
Historical Water/Sewer Use Comparison

2022 Inflow/Infiltration: 8.66%



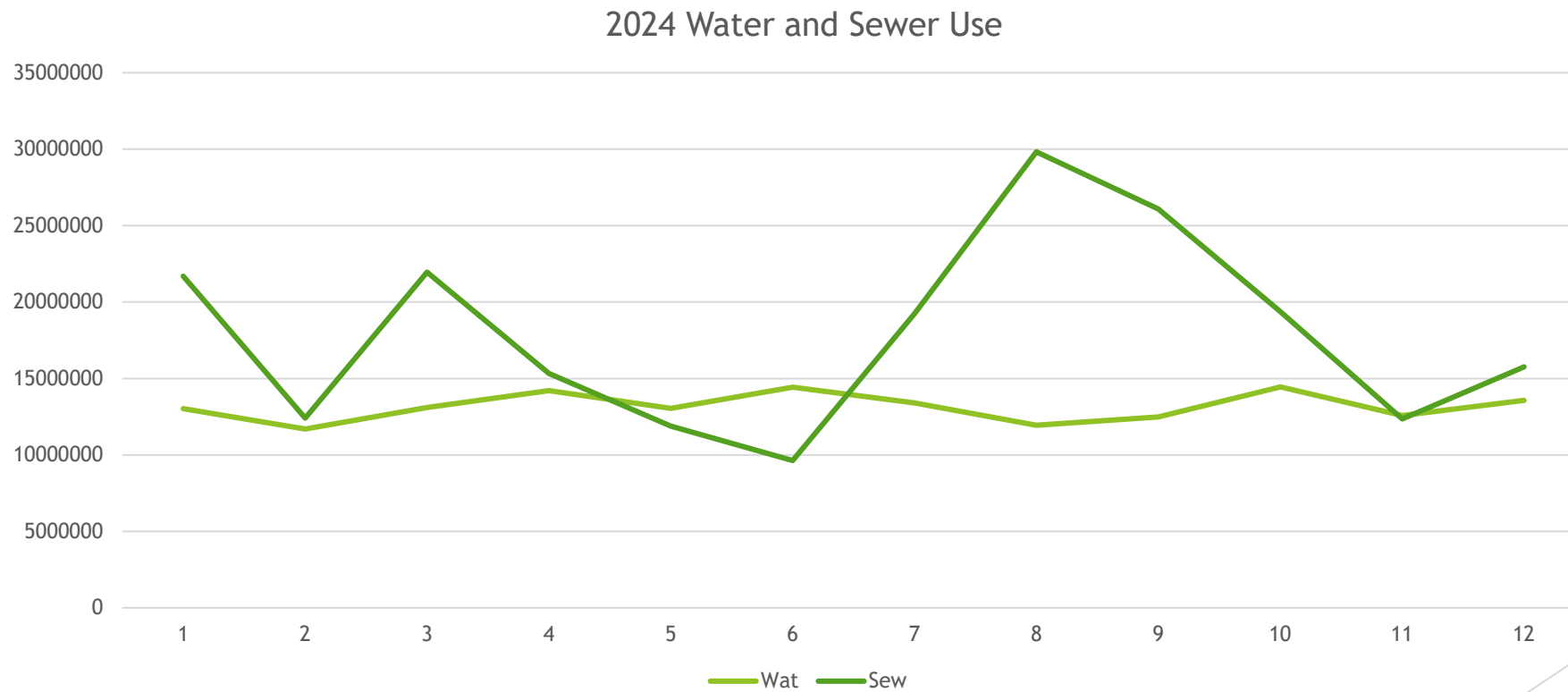
Historical Water/Sewer Use Comparison

2023 Inflow/Infiltration: -3.02%



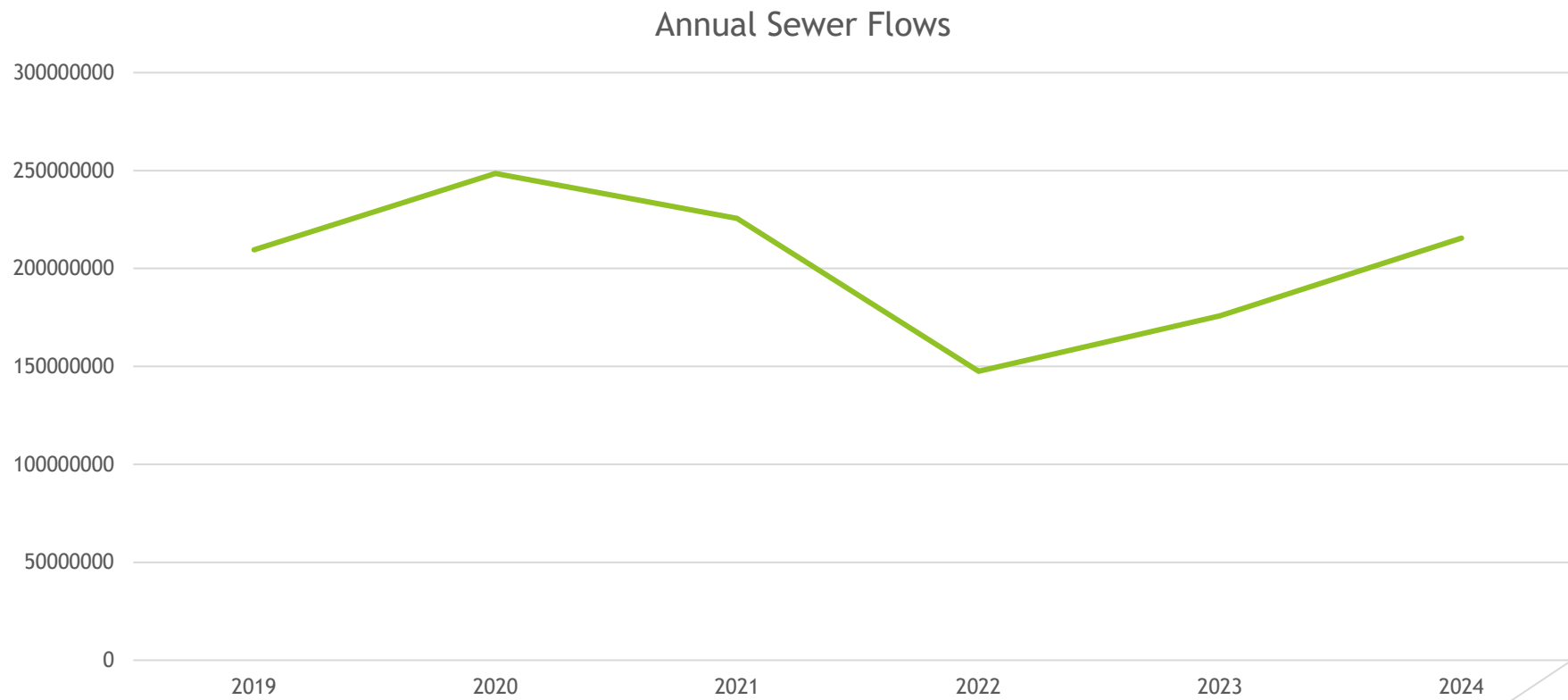
Historical Water/Sewer Use Comparison

2024 Inflow/Infiltration: 36.48%



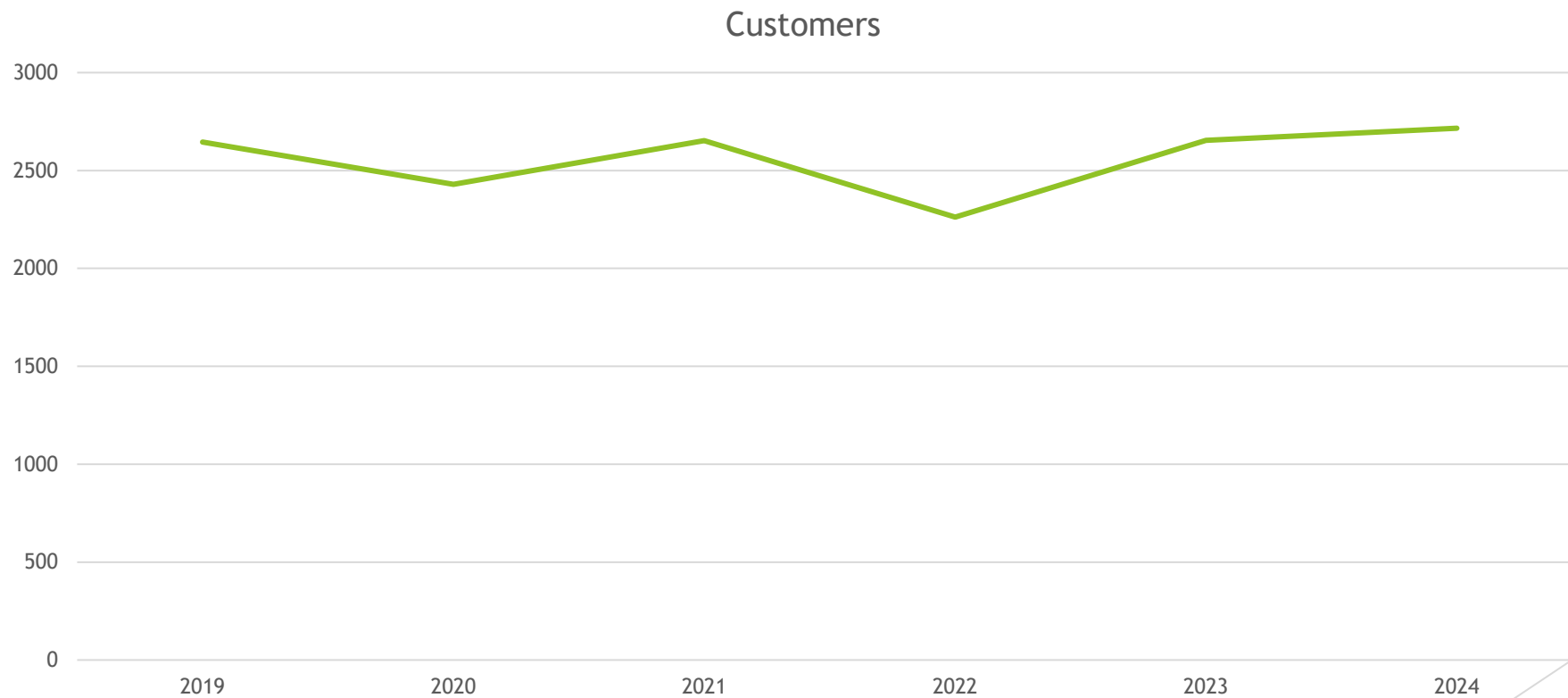
Historical Water/Sewer Use Comparison

Annual Sewer Flows



Historical Water/Sewer Use Comparison

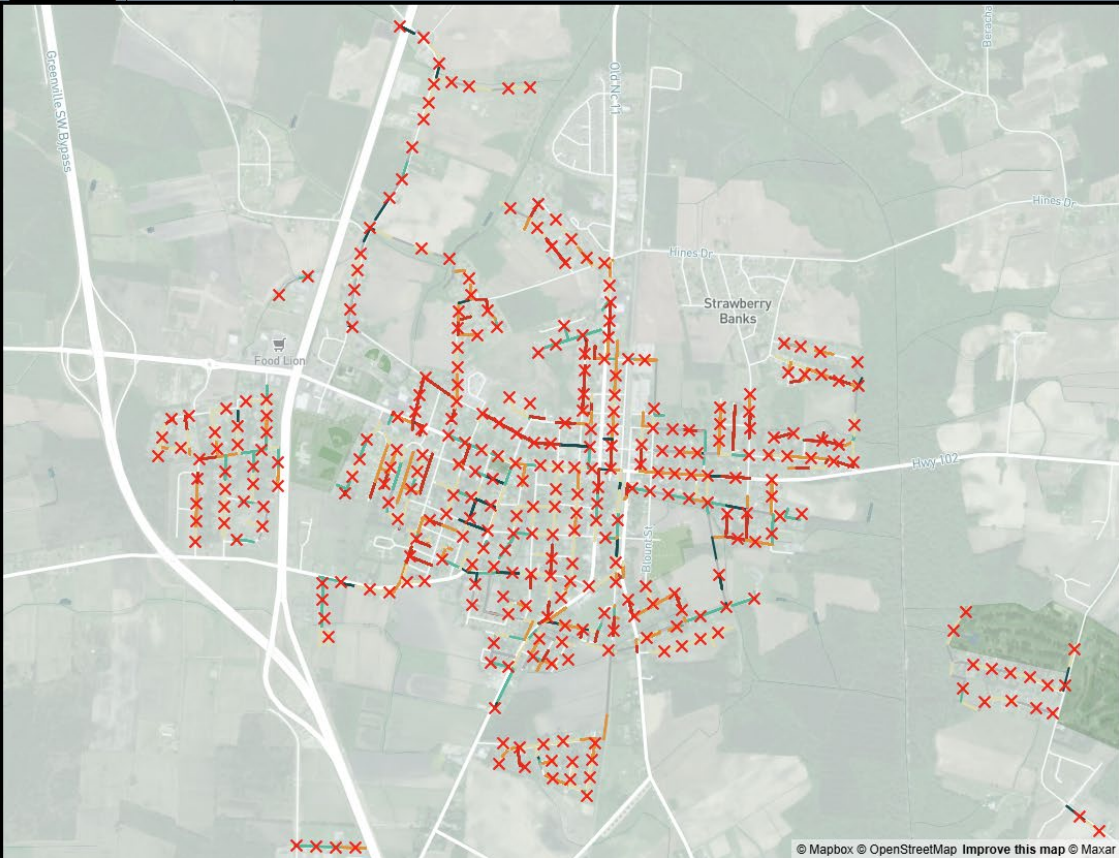
Annual Sewer Customers



Sewer Collection Inspection

DUKE'S 360 Home Services Contact Us <https://360.dukes.com/p/v4-cctv?client=Mt>

Map View Data View View Report (PDF)



Severity of Pipes Chart Menu

Severity	Total Length
4	612.3k
3	456.5k
2	156.2k
1	3...
0	56.7k

Select pipe segment inspection points on the map to view associated images. View images for multiple inspections by selecting multiple map points. Image not loading? Click here to refresh the page.

Client: Mcdavid Associates Inc
Location: Ayden NC
Project: CCTV 2025
Pipe Segment
Severity
Likelihood Of Failure
Defect Type
Defect

Once selection(s) have been made, click Apply Button

Clear Apply

Reset All Filters

View All Project Files

© Mapbox © OpenStreetMap Improve this map © Maxar

Sewer Collection Inspection



DATE: 10/15/2023	TIME: 10:00 AM
PROJECT: 2023 WASTE WATER SYSTEM AIA	CLIENT: TOWN OF AYDEN
CONTRACT NUMBER: 17	INSPECTOR: J. L. HARRIS
McDAVID ASSOCIATES, INC. OPERATIONAL ENGINEERING, DESIGN AND CONSTRUCTION MANAGEMENT 1000 W. HART ST., SUITE 100 AYDEN, NC 28520 PHONE: 919.755.1111 WWW.MCDAVIDASSOCIATES.COM	
McDAVID ASSOCIATES, INC. 1000 W. HART ST., SUITE 100 AYDEN, NC 28520 PHONE: 919.755.1111 WWW.MCDAVIDASSOCIATES.COM	
SEWER MAP CONTRACT NUMBER 17 - SANITARY SEWER INSPECTION 2023 WASTE WATER SYSTEM AIA TOWN OF AYDEN PIT COUNTY NORTH CAROLINA	

Sewer Collection Inspection



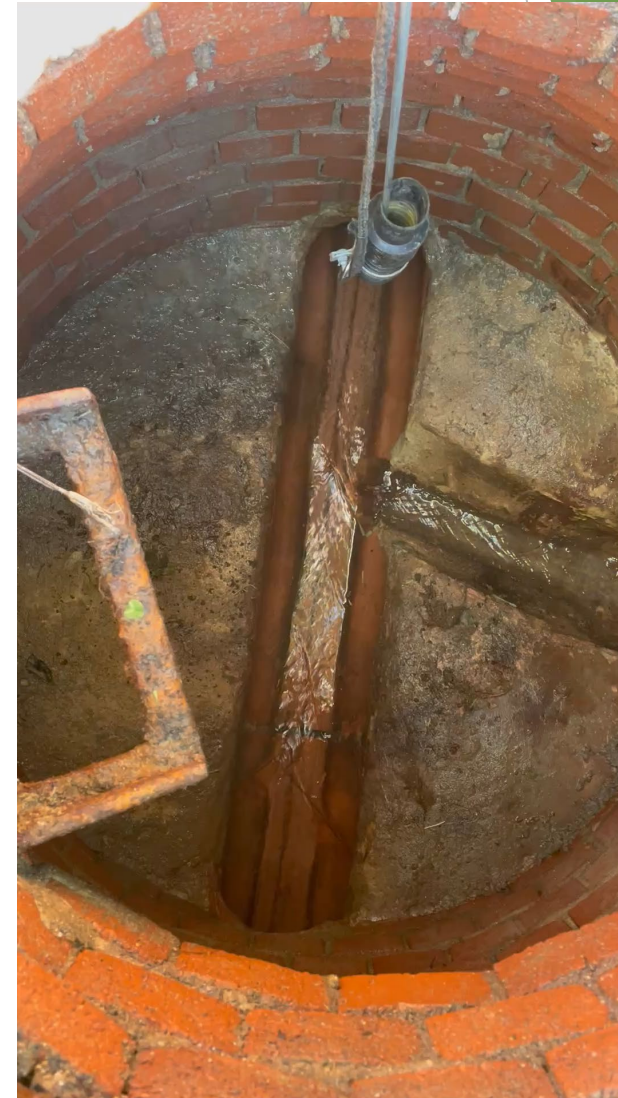
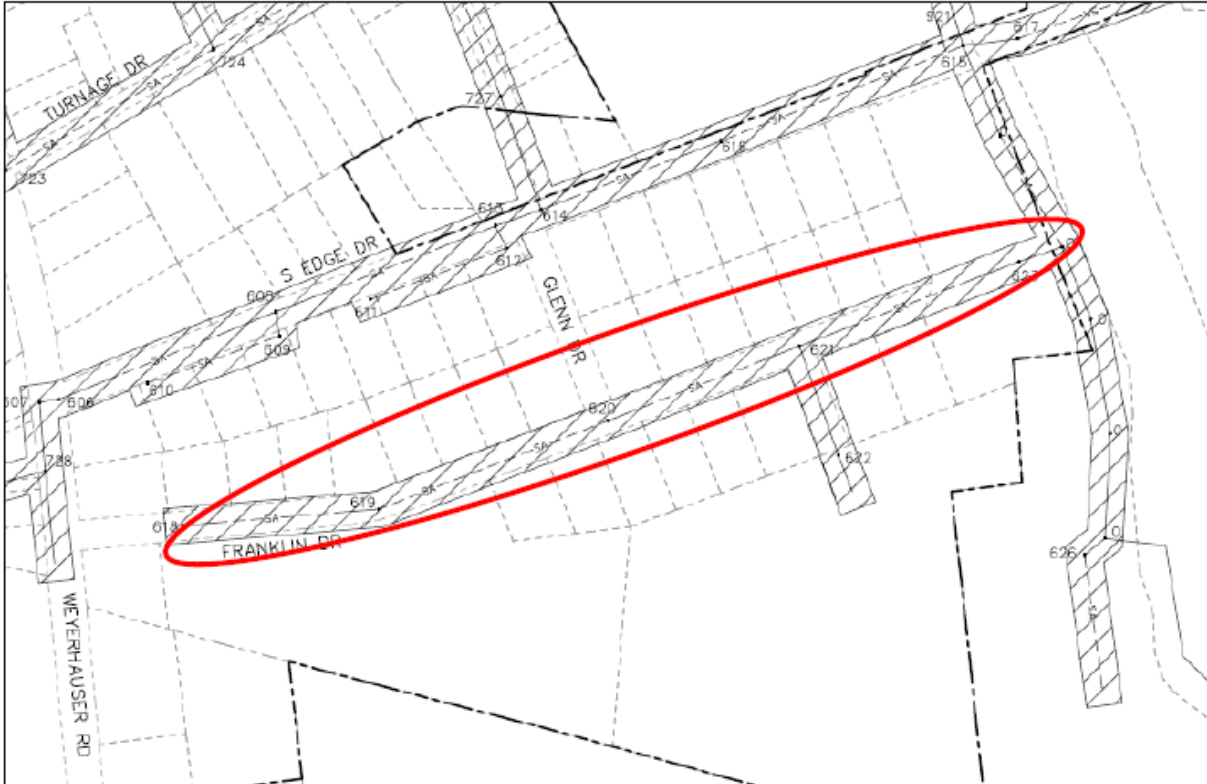
Sewer Collection Inspection

Barwick Street Manhole



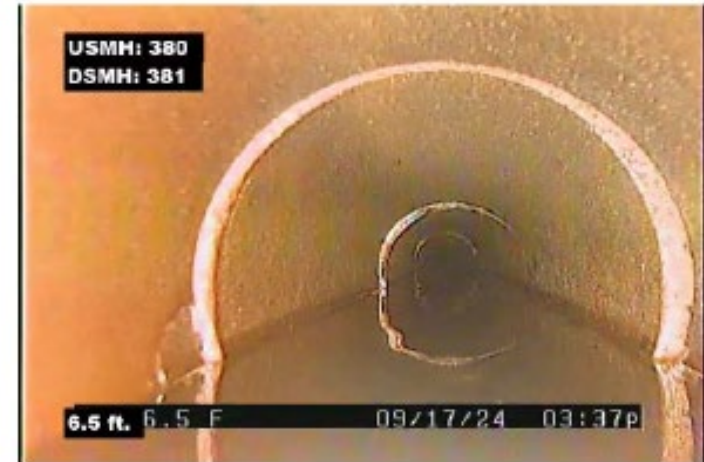
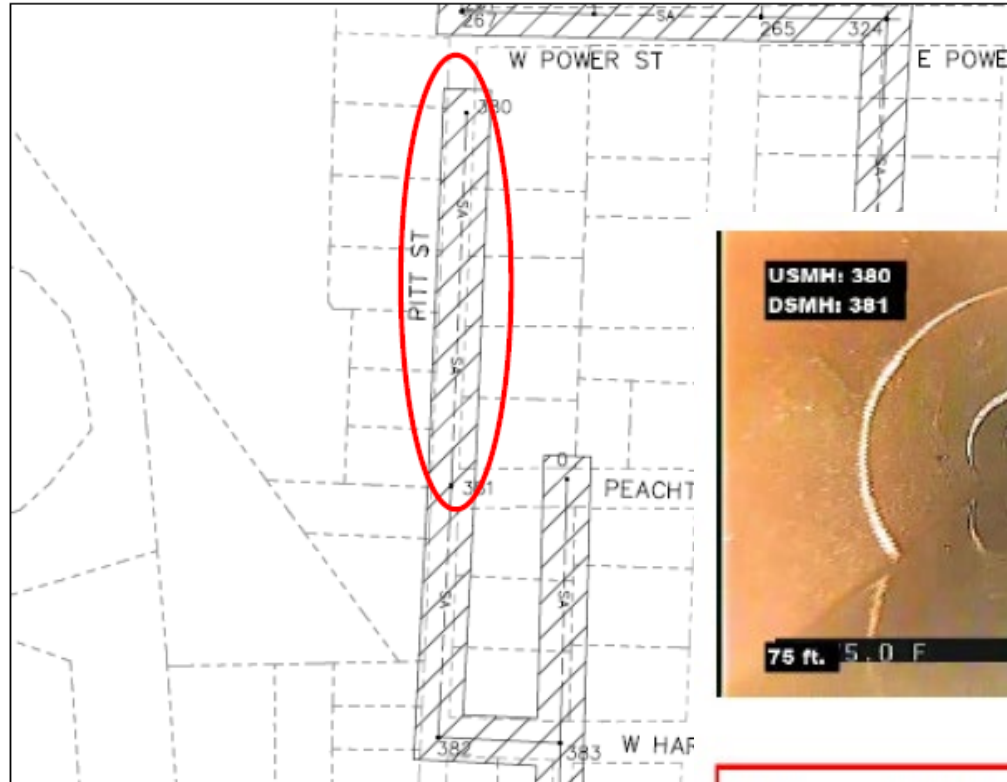
Sewer Collection Inspection

Franklin Drive (Open Field)



Sewer Collection Inspection

Pitt Street (Manhole 380-381)

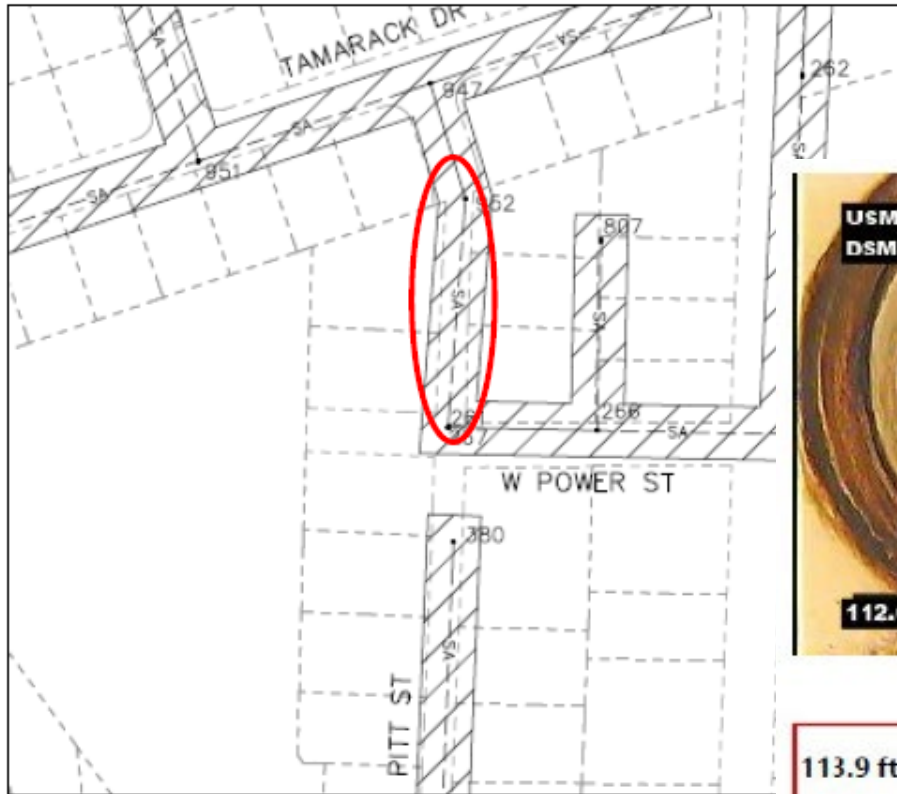


Distance: 6.9 ft Grade: 4
Conditions: Broken Pipe
Remarks:



76.1 ft 76.1 ft Grade: 5
Conditions: Infiltration Gusher Joint
Remarks:

Sewer Collection Inspection Pitt Street (Manhole 952-261)

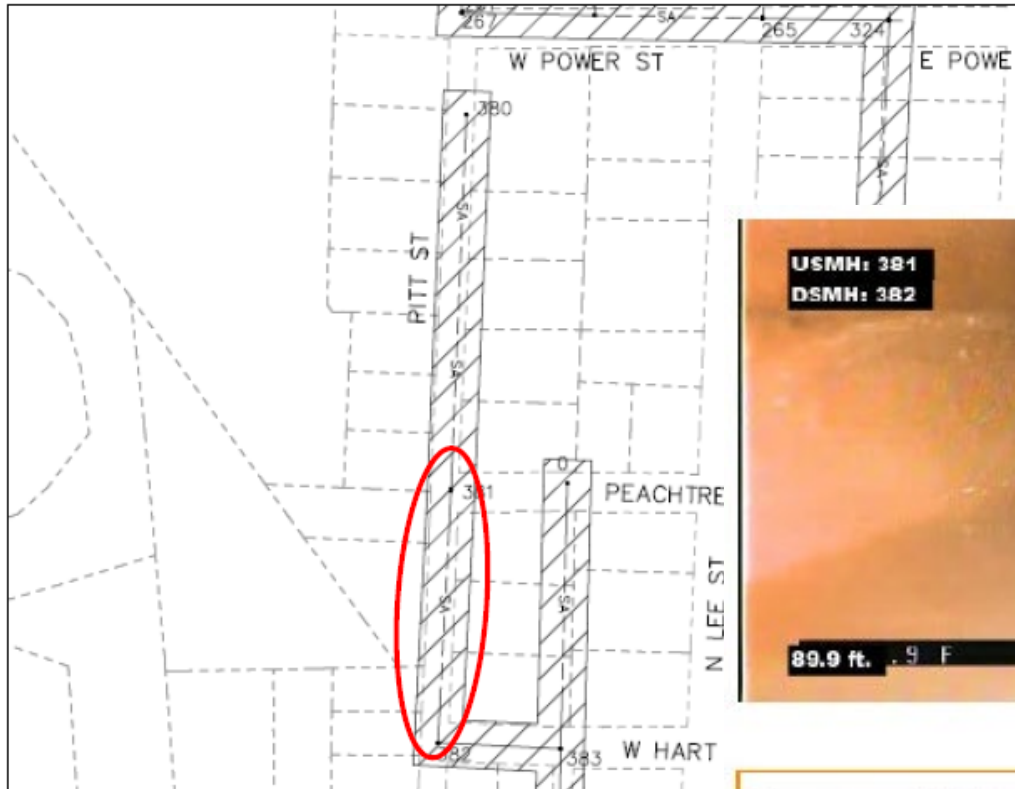


113.9 ft 113.9 ft Grade: 5
 Conditions: Hole
 Remarks:



Distance: 113.1 ft Grade: 5
 Conditions: Hole Void Visible
 Remarks:

Sewer Collection Inspection Pitt Street (Manhole 381-382)

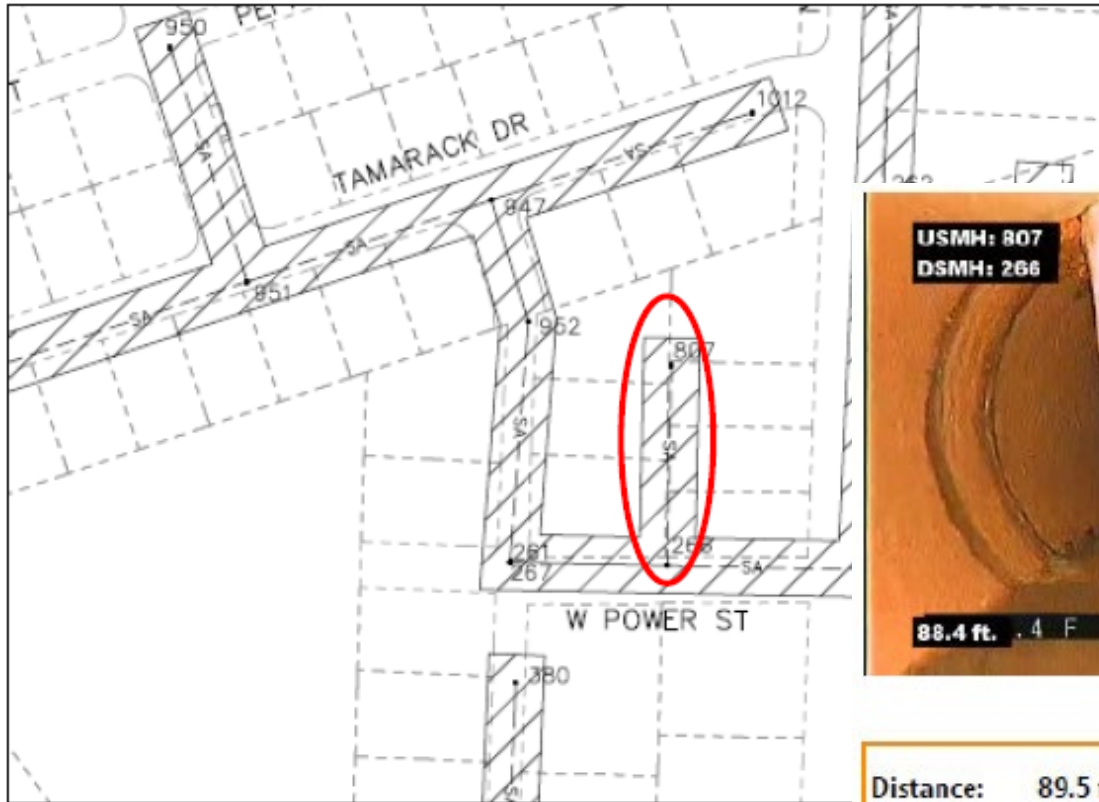


28.6 ft 28.6 ft Grade: 5
 Conditions: Broken Pipe Soil Visible
 Remarks:



Distance: 91.7 ft Grade: 4
 Conditions: Fracture Multiple
 Remarks:

Sewer Collection Inspection W. Power St(Manhole 807-266)

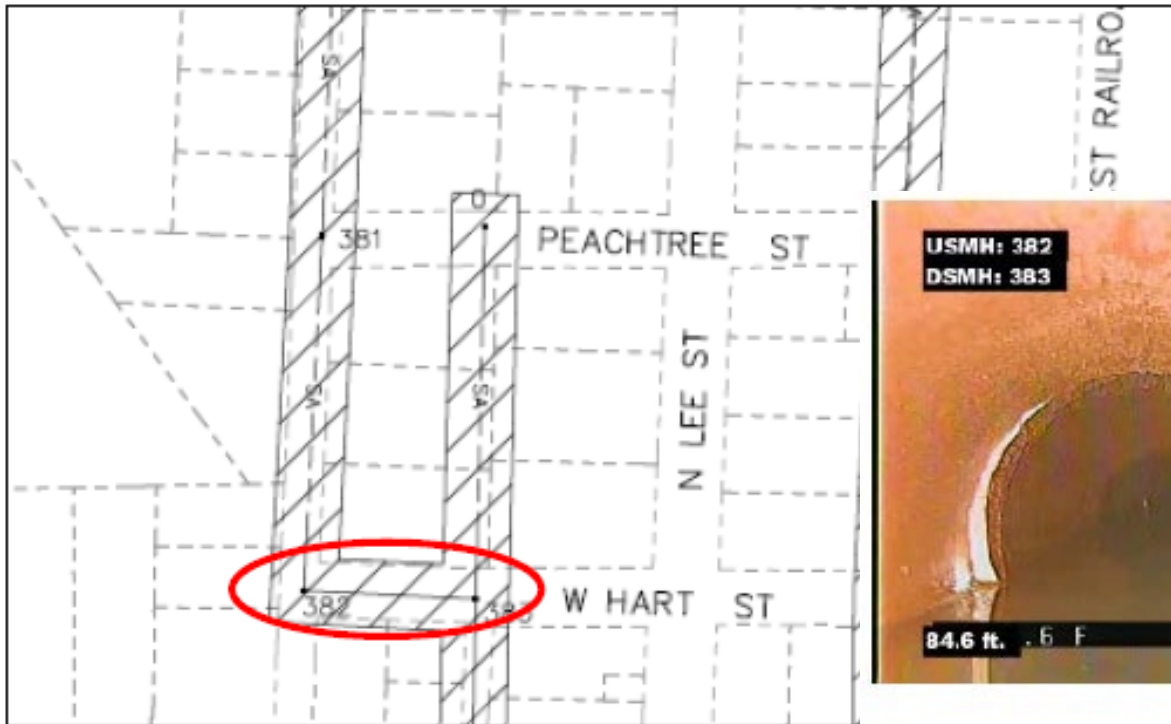


Distance: 89.5 ft Grade: 4
Conditions: Infiltration Runner Connection
Remarks:



Distance: 56.4 ft Grade: 5
Conditions: Infiltration Gusher Connection
Remarks:

Sewer Collection Inspection W. Hart Street (Manhole 382-383)

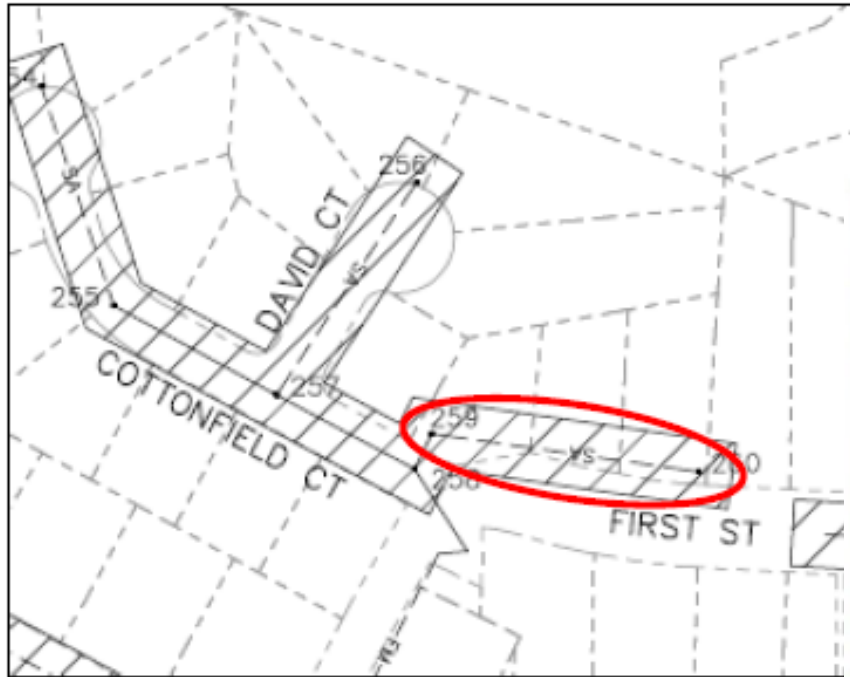


85.8 ft 85.8 ft Grade: 4
 Conditions: Fracture Multiple
 Remarks:



Distance: 79.9 ft Grade: 4
 Conditions: Fracture Multiple
 Remarks:

Sewer Collection Inspection First Street (Manhole 260-259)

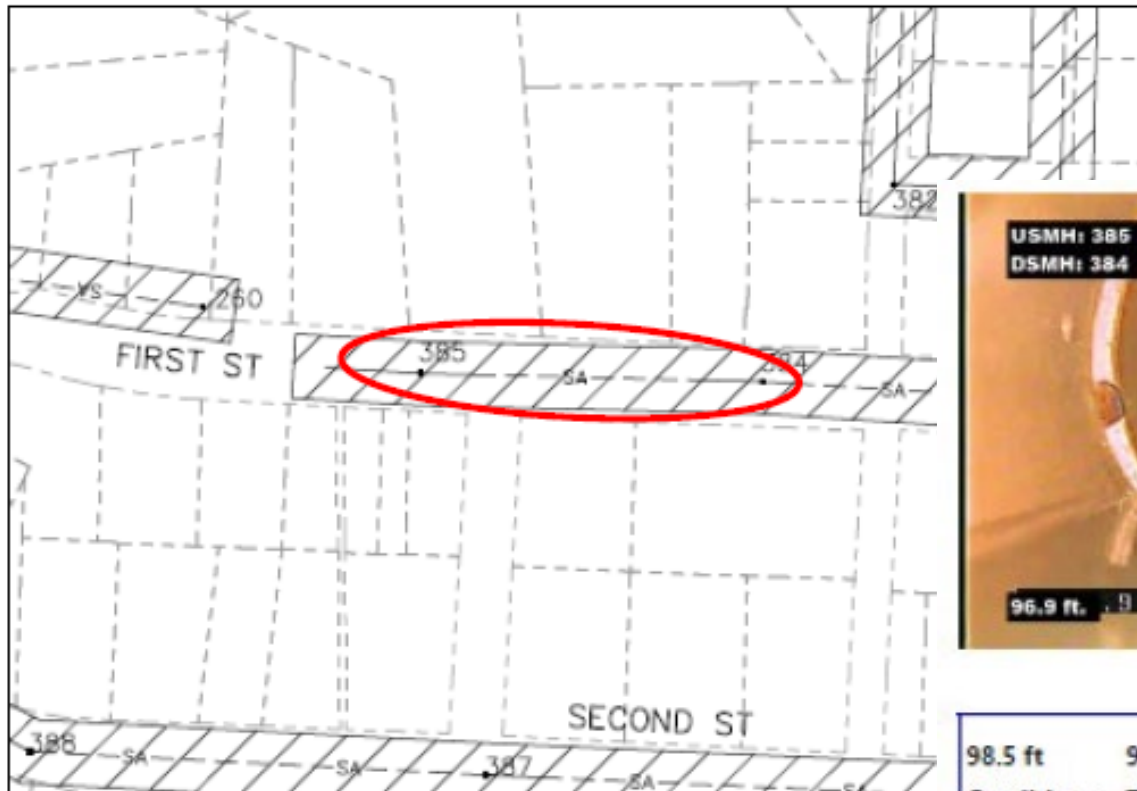


31.7 ft 31.7 ft Grade: 5
Conditions: Broken Pipe Soil Visible
Remarks:



Distance: 31.1 ft Grade: 5
Conditions: Hole Soil Visible
Remarks: at tap

Sewer Collection Inspection First Street (Manhole 385-384)

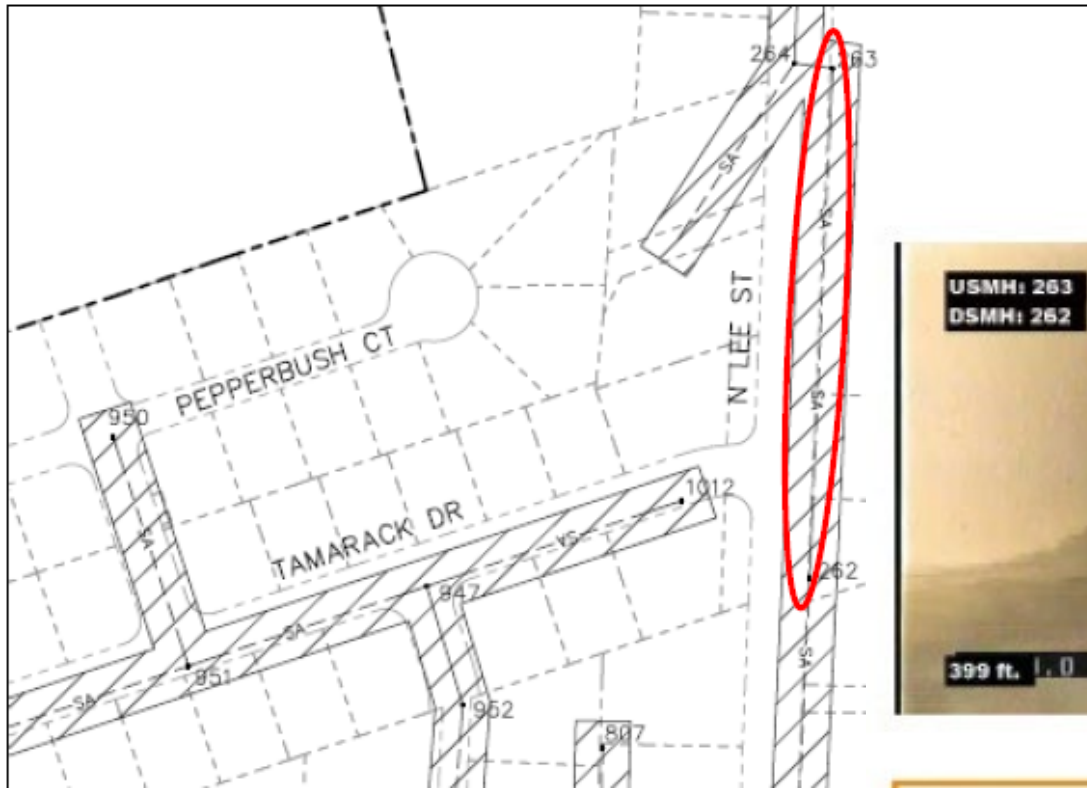


98.5 ft 98.5 ft Grade: 3
Conditions: Tap Break-in Defective
Remarks: DAZ, SSS, FS, active.



Distance: 299.7 ft Grade: 5
Conditions: Hole Soil Visible
Remarks: at JOL

Sewer Collection Inspection Lee Street (Manhole 263-262)



396.4 ft 396.4 ft Grade: 5
 Conditions: Deformed Flexible Bulging Round
 Remarks:

400.1 ft 400.1 ft Grade: 4
 Conditions: Point Repair Other Defective
 Remarks: Truss Pipe, JOMD

Sewer Collection Inspection

Fenner College Street (Manhole 212-213)



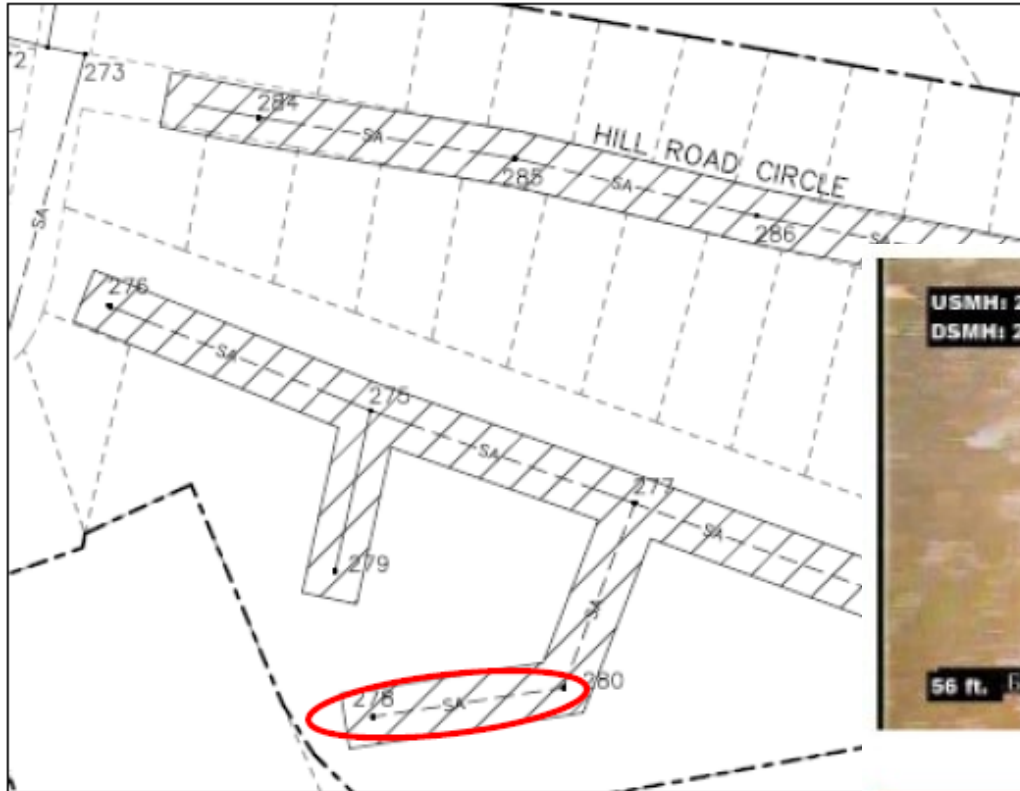
49.9 ft 49.9 ft Grade: 5
Conditions: Broken Pipe Soil Visible
Remarks:



172.5 ft 172.5 ft Grade: 4
Conditions: Broken Pipe
Remarks:

Sewer Collection Inspection

Iola Drive (Manhole 278-280)



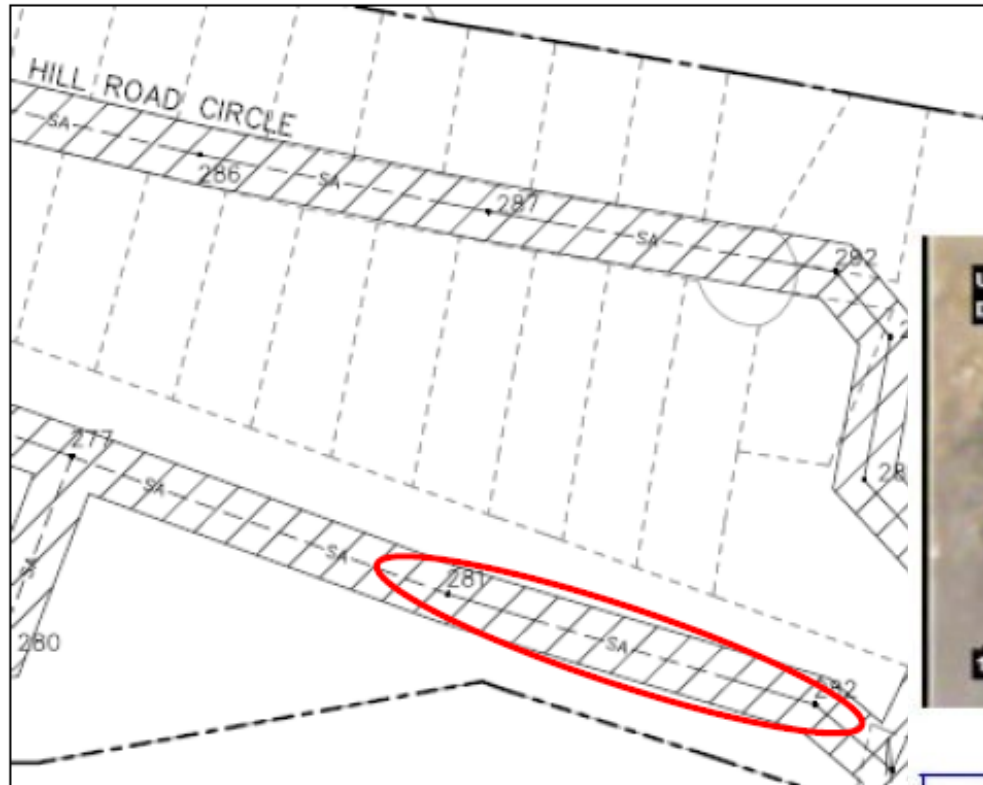
3 ft	3 ft	Grade:	3
Conditions:	Tap Break-in Defective		
Remarks:	RMC		



Distance:	56.1 ft	Grade:	5
Conditions:	Broken Pipe Soil Visible		
Remarks:	at tap		

Sewer Collection Inspection

Club Drive (Manhole 281-282)



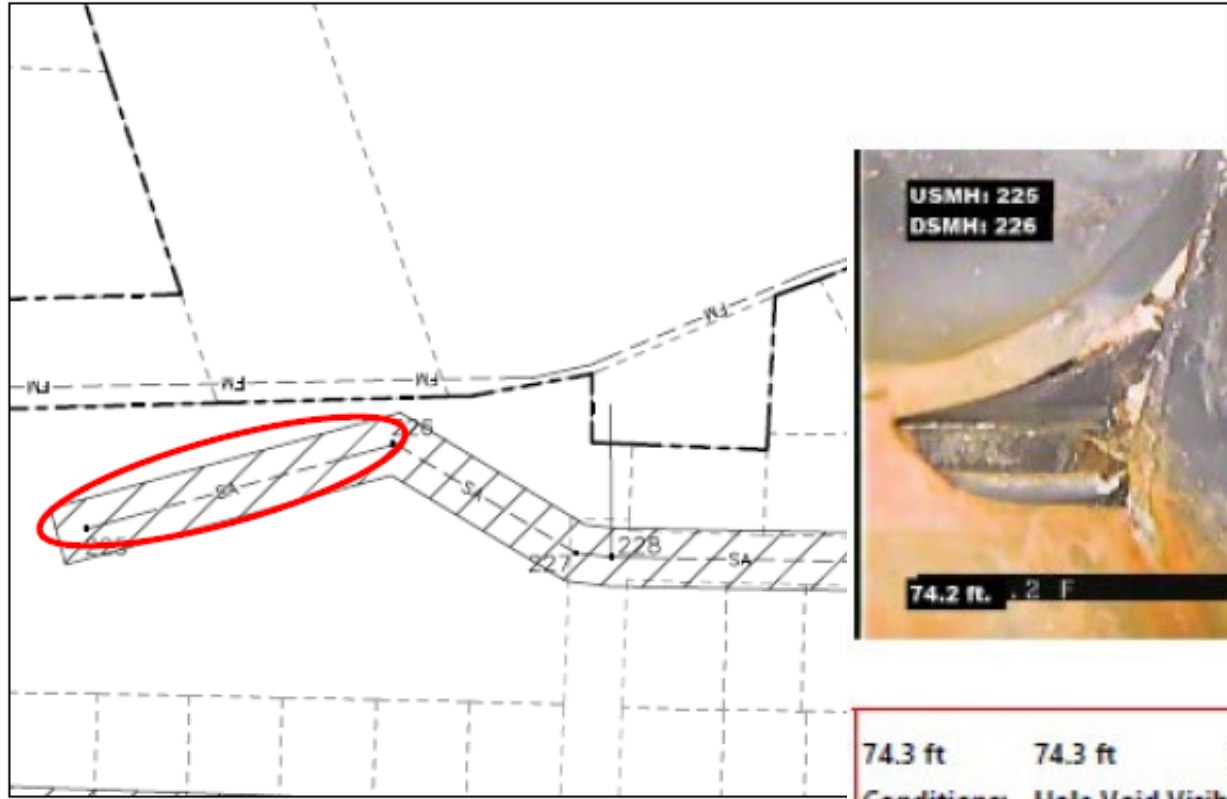
24.9 ft 24.9 ft Grade: 3
 Conditions: Tap Break-in Defective
 Remarks: HVV



135.6 ft 135.6 ft Grade: 3
 Conditions: Tap Break-in Defective
 Remarks: gap at connection, active

Sewer Collection Inspection

Fawn Road(Manhole 225-226)



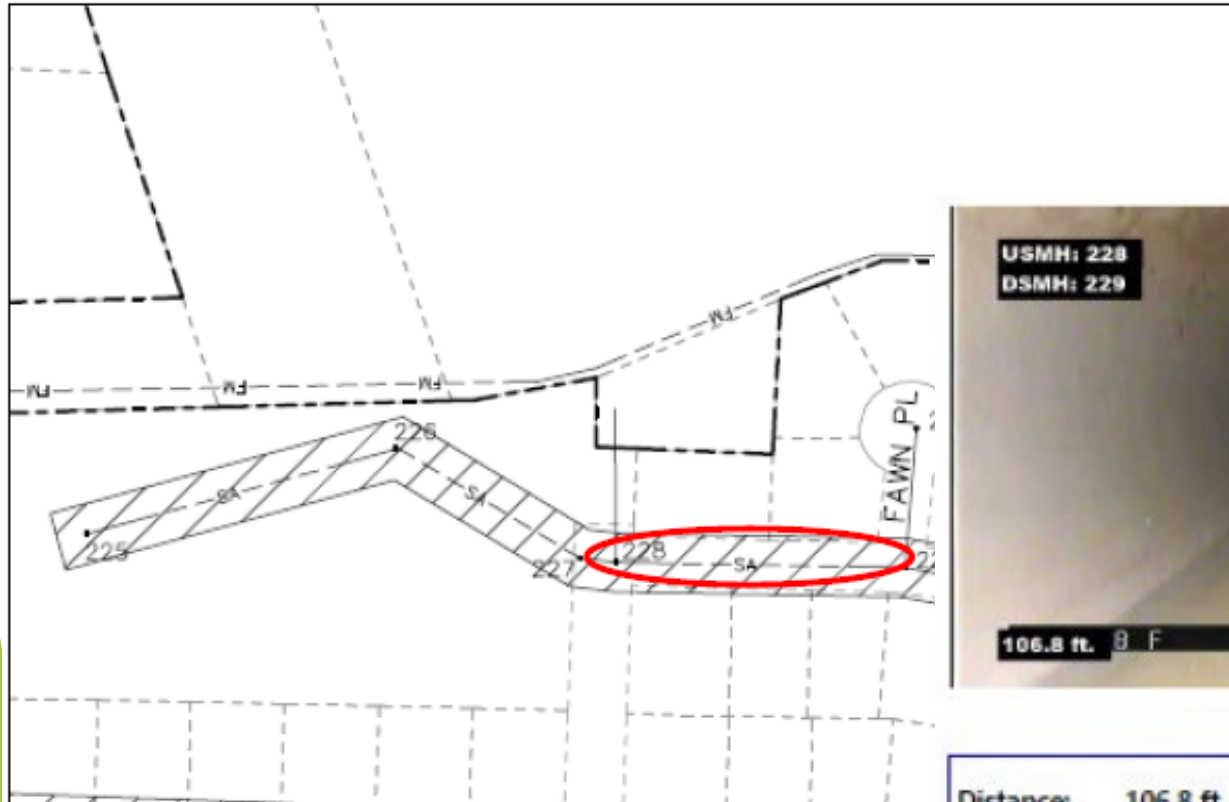
74.3 ft 74.3 ft Grade: 5
Conditions: Hole Void Visible
Remarks:



Distance: 72.8 ft Grade: 5
Conditions: Hole Void Visible
Remarks:

Sewer Collection Inspection

Fawn Road(Manhole 228-229)



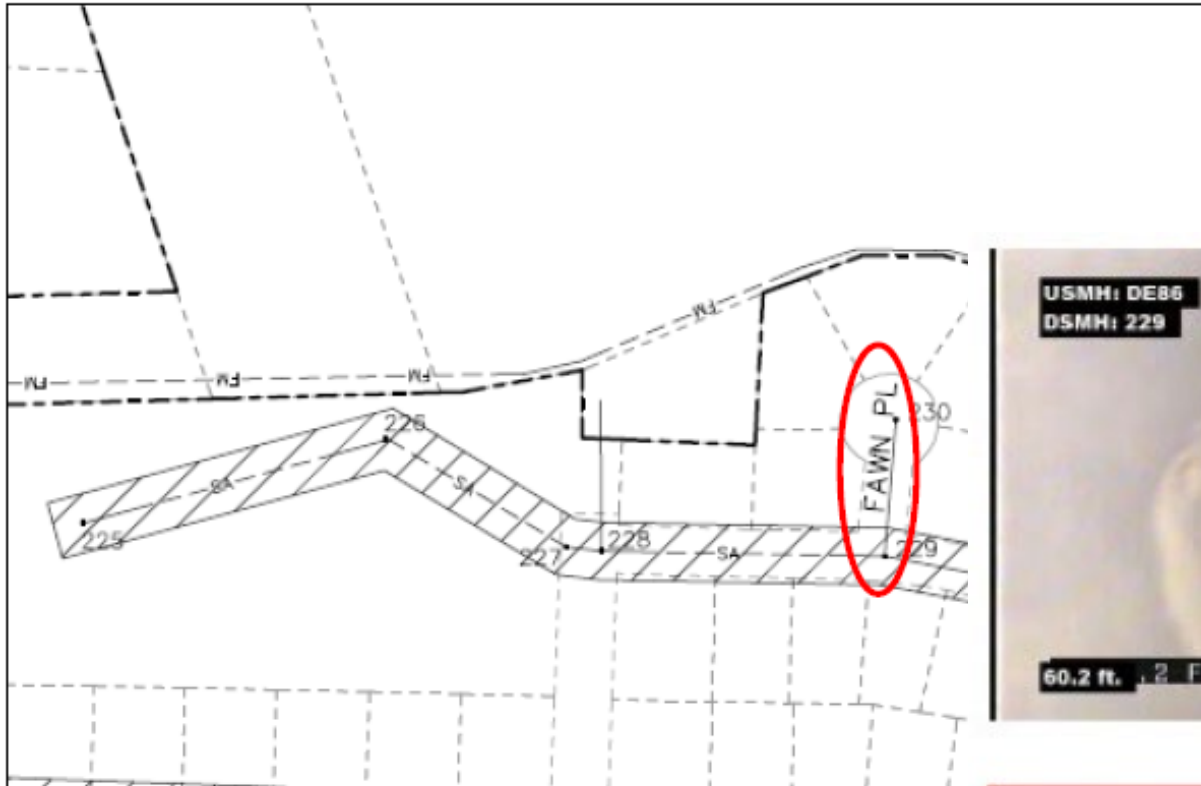
Distance: 241.2 ft Grade: 5
Conditions: Hole Void Visible
Remarks: at tap



Distance: 106.8 ft Grade: 3
Conditions: Fracture Longitudinal
Remarks:

Sewer Collection Inspection

Fawn Place(Manhole DE86-229)



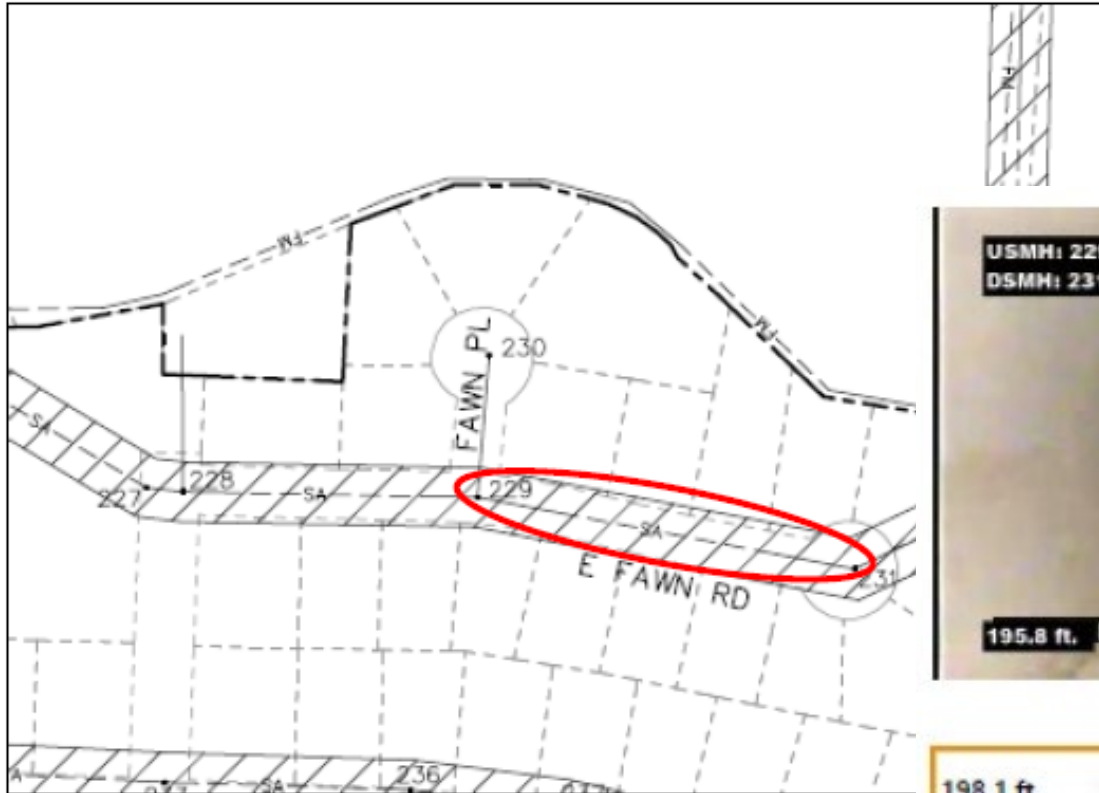
Distance: 2.6 ft Grade: 5
Conditions: Hole Void Visible
Remarks:



Distance: 61.7 ft Grade: 5
Conditions: Hole Void Visible
Remarks:

Sewer Collection Inspection

Fawn Road (Manhole 229-231)



198.1 ft 198.1 ft Grade: 4
 Conditions: Infiltration Runner Connection
 Remarks:



24.5 ft 24.5 ft Grade:
 Conditions: Tap Break-in Activity
 Remarks:

Sewer Collection Inspection

Fenner College St (Manhole 213-208)



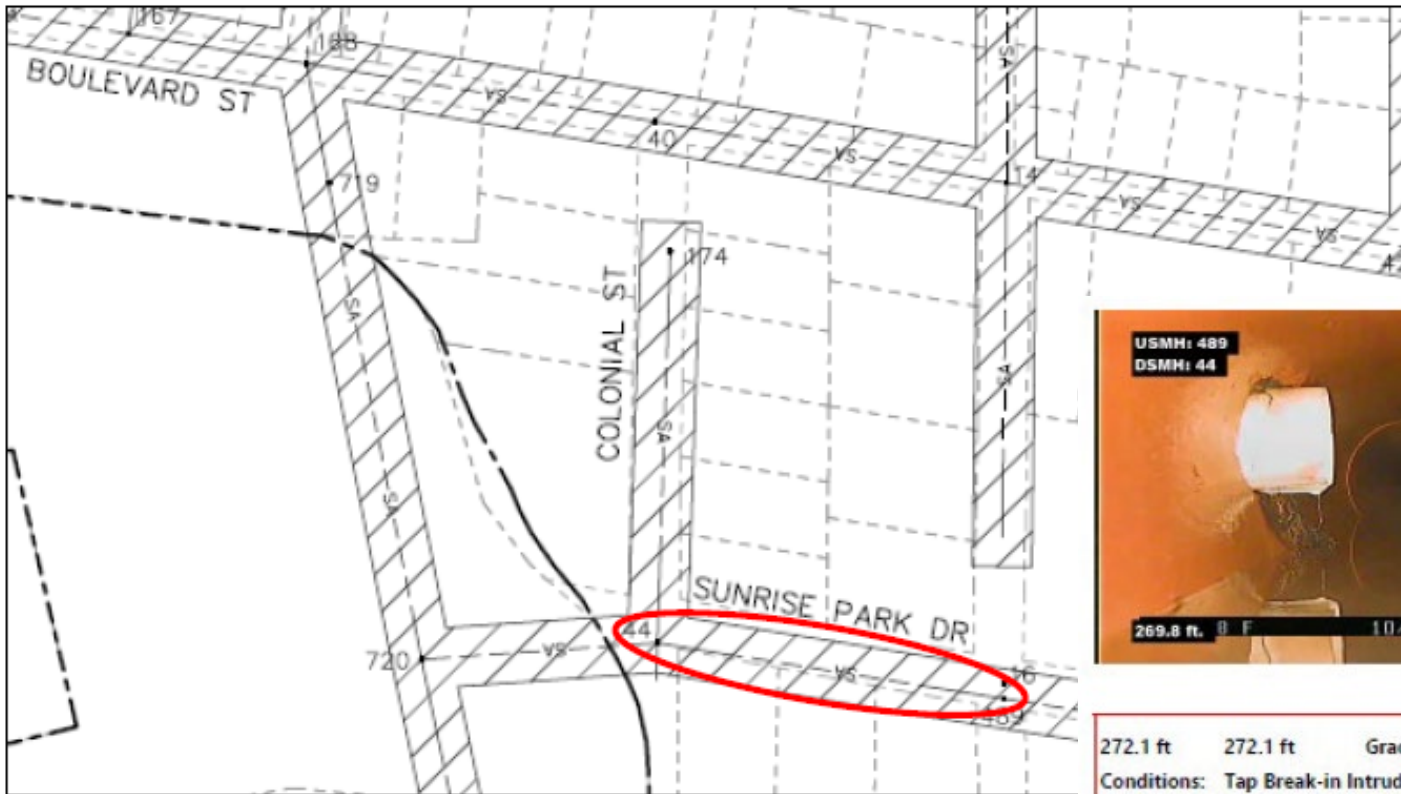
7.4 ft	7.4 ft	Grade:	4
Conditions: Hole			
Remarks:			



Distance:	399.7 ft	Grade:	5
Conditions: Tap Break-in Intruding			
Remarks:			

Sewer Collection Inspection

Sunrise Park Dr (Manhole 489-44)



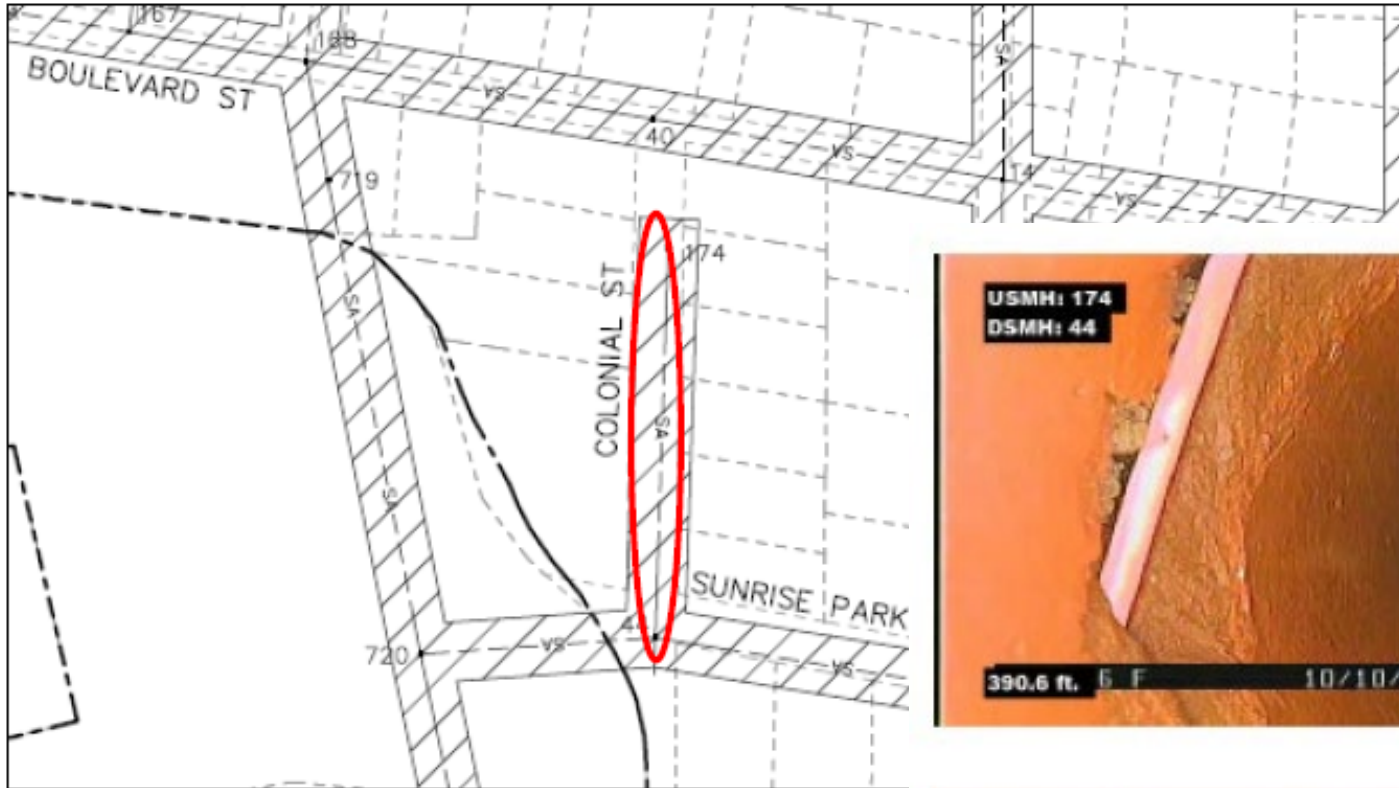
69.7 ft 69.7 ft Grade: 5
Conditions: Hole Void Visible
Remarks: At connection



272.1 ft 272.1 ft Grade: 5
Conditions: Tap Break-in Intruding
Remarks: RMC, active.

Sewer Collection Inspection

Colonial Street (Manhole 174-44)



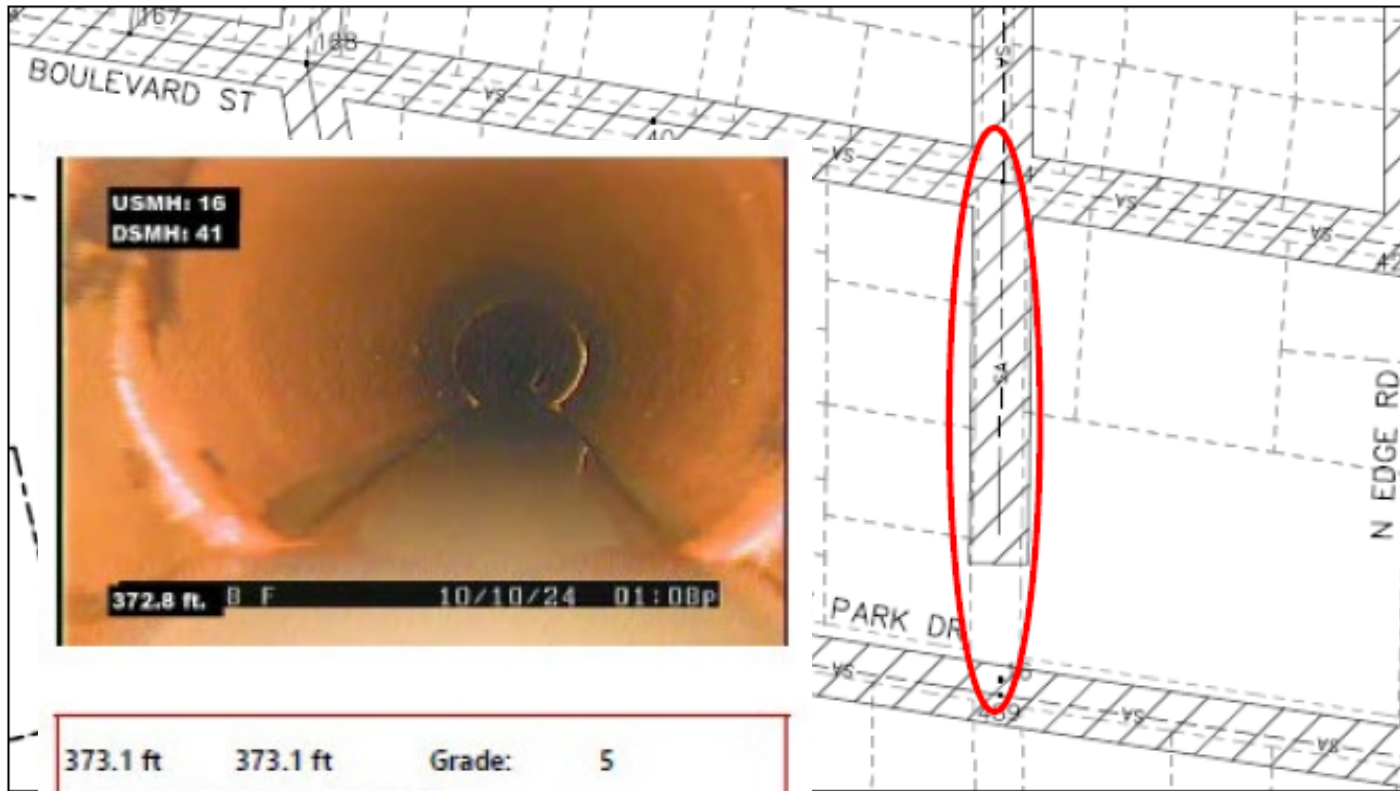
Distance: 389.4 ft Grade: 5
 Conditions: Hole Soil Visible
 Remarks:



Distance: 390.6 ft Grade: 5
 Conditions: Obstruction Intruding Through Wall
 Remarks: possible gas service

Sewer Collection Inspection

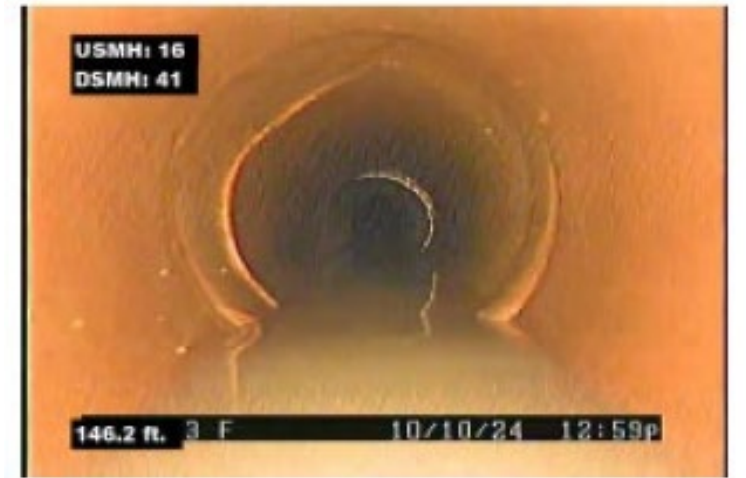
SE College Street(Manhole 16-41)



373.1 ft 373.1 ft Grade: 5

Conditions: Infiltration Gusher

Remarks:



147.8 ft 147.8 ft Grade: 4

Conditions: Broken Pipe

Remarks:

Sewer Collection Inspection

Blount Street(Manhole DE29-164)



Distance: 2.5 ft Grade:

Conditions: Miscellaneous Survey Abandoned

Remarks: cant continue due to to much build up. top manhole no longer present.



1.7 ft 1.7 ft Grade: 5

Conditions: Deposits Attached Encrustation

Remarks: Tuberculation

Sewer Collection Inspection

College Street (Manhole 216-224)



358.3 ft 358.3 ft Grade: 5
 Conditions: Broken Pipe Soil Visible
 Remarks:



290.6 ft 290.6 ft Grade: 5
 Conditions: Hole Soil Visible
 Remarks:

Sewer Collection Inspection

High Street(Manhole 652-658)



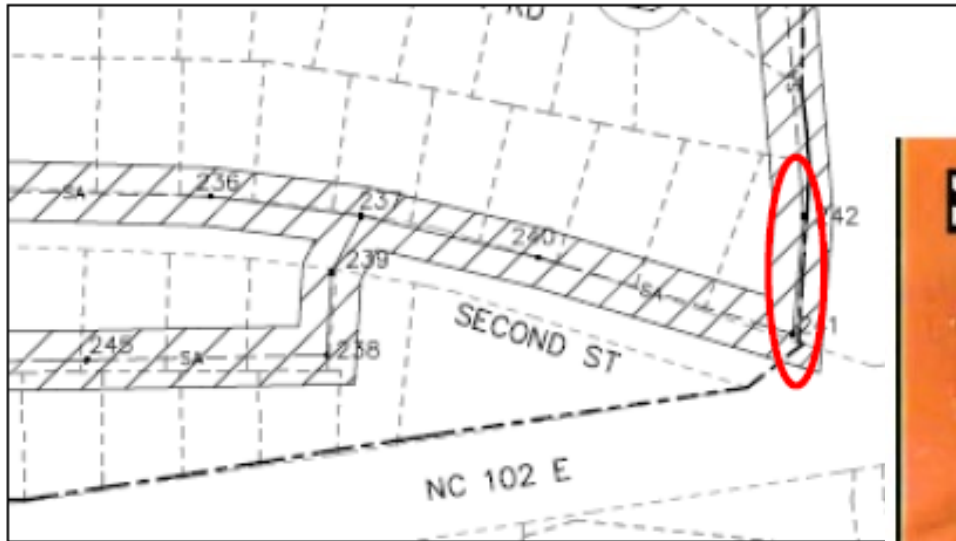
65 ft 65 ft Grade: 4
 Conditions: Broken Pipe
 Remarks:



175 ft 175 ft Grade: 5
 Conditions: Hole Soil Visible
 Remarks:

Sewer Collection Inspection

Off Second Street (Manhole 652-658)



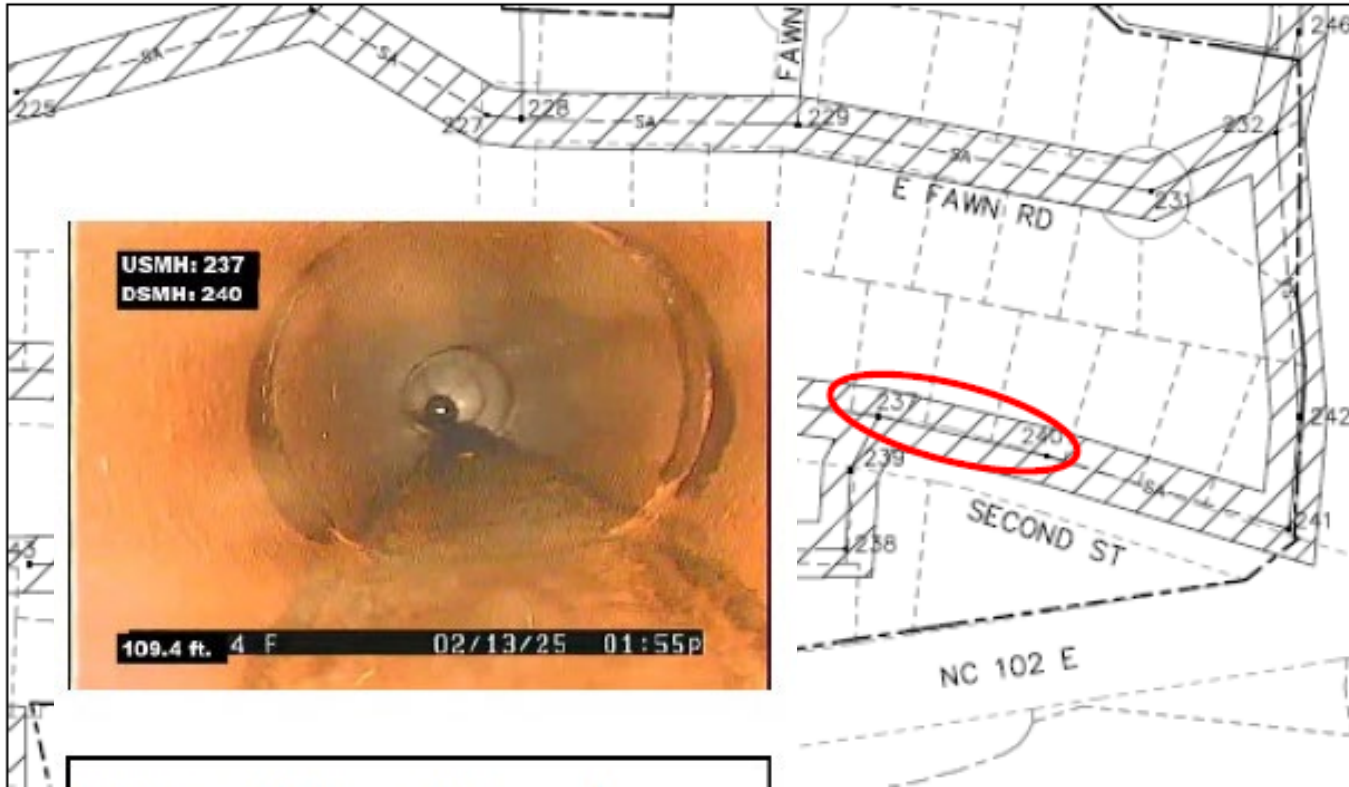
43.9 ft 43.9 ft Grade: 1
 Conditions: Infiltration Stain Joint
 Remarks:



Distance: 117.2 ft Grade: 5
 Conditions: Deposits Settled Compacted
 Remarks:

Sewer Collection Inspection

Second Street(Manhole 237-240)



Distance: 110.5 ft Grade: 1
 Conditions: Infiltration Stain Joint
 Remarks:



133.7 ft 133.7 ft Grade:
 Conditions: Tap Saddle Activity
 Remarks:



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Resolution to Close Third St and Lee St for Christmas Town

Item Explanation

Resolution to close Third St and Lee St for Christmas Town.

Staff Comments

Action Requested

Adopt a Resolution to close a portion of Third St and Lee St for Christmas Town activities on December 4th. Third St will be closed at Snow Hill St at 6 p.m. and Lee St will be closed from First St to Third St beginning at 3 p.m.



RESOLUTION 25-26-03

A RESOLUTION TO TEMPORARILY CLOSE THIRD STREET BETWEEN SNOW HILL ST AND EAST AVE AND LEE ST BETWEEN THIRD ST AND 1ST ST IN AYDEN, NC ON DECEMBER 4, 2025

WHEREAS, the Town of Ayden occasionally sponsors or sanctions special events in Downtown Ayden that necessitate closure of portions of Third St (NC 102) and Lee St (SR 1149) to traffic; and,

WHEREAS, pursuant to NC General Statute 20-169, the Town of Ayden has the power to regulate the use of highways in its corporate limit for processions and assemblages; and,

WHEREAS, the Town of Ayden desires to permit the Ayden Chamber of Commerce to hold its Christmas Town event on December 4, 2025, in Downtown Ayden and needs to close and restrict traffic along this highway; and,

WHEREAS, pursuant to the Special Events Guidelines of the NC Department of Transportation, to close a portion of Third St (NC 102) for this event, an ordinance approving of the closure, as well as containing other conditions, shall be passed by the Town of Ayden Board of Commissioners.

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Ayden for the protection of public health, welfare, and safety and given due consideration of the matter, hereby declares a portion of Third St (NC 102) and a portion of Lee St temporarily closed from 3: p.m. until 8:00 pm on December 4, 2025 for the Ayden’s Chamber of Commerce Christmas Town event pursuant to the following conditions:

1. The Town of Ayden acknowledges and agrees to take full responsibility for, and all liability related to the Ayden Christmas Town event on December 4, 2025.
2. The Town of Ayden shall place appropriate signage giving advance notice of the times of the road closure.
3. The Town of Ayden acknowledges and agrees to take full responsibility for the safety, traffic flow, traffic control, appropriate signage, and ensure that all debris, litter, decorations, and other items associated with this event are removed following the event.
4. That a portion of Third St (NC 102) and a portion of Lee Street shall be closed from 3:00 pm until 8:00 pm on December 4, 2025.

Adopted this the 10 day of November, 2025.

Ivory Mewborn, Mayor

ATTEST: _____
Toni Heffner, Town Clerk

"ONE OF AMERICA'S BEST SMALL COMMUNITIES TO RAISE A FAMILY" ~ U.S. MEDIA GROUP, 2013



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Approve FY26 1st. Quarter Budget Adjustment Report

Item Explanation

1st. Quarter Fiscal Year 2026 Budget Adjustments. Per FY26 Town Ordinance, Budget Adjustments require Board approval.

Staff Comments

Approve as presented

Action Requested



Town of Ayden

Budget Adjustment Report

Adjustment Detail

For Date Range: 07/01/2025 - 09/30/2025

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description				Amount	
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026						
Fund: 10 - General Fund						
Expense						
<u>10-4130-6000</u>	CONTRACTS			100,000.00	10,087.45	110,087.45
BA0000899	FYPO FireGenerator Switch	GLPKT22762	07/01/2025		10,087.45	
<u>10-4140-3100</u>	TRAVEL-TRAINING			2,700.00	640.00	3,340.00
BA0000890	BAFY26 PO rollover FY25	GLPKT22733	07/01/2025		640.00	
<u>10-4260-3510</u>	BLDGS REPAIRS & MAINT			55,000.00	69,550.00	124,550.00
BA0000890	BAFY26 PO rollover FY25	GLPKT22733	07/01/2025		69,550.00	
<u>10-4340-6920</u>	GRANT APPROPRIATIONS			15,000.00	2,787.37	17,787.37
BA0000894	FY26 Rollover	GLPKT22735	07/01/2025		2,787.37	
<u>10-4511-5912</u>	TRAFFIC CONTROL			2,500.00	525.00	3,025.00
BA0000914	BA RR Traffic Powell	GLPKT23181	09/01/2025		525.00	
<u>10-4511-6000</u>	CONTRACTS			3,600.00	-525.00	3,075.00
BA0000914	BA RR Traffic Powell	GLPKT23181	09/01/2025		-525.00	
<u>10-6120-6920</u>	GRANT APPROPRIATIONS			5,000.00	8,612.28	13,612.28
BA0000890	BAFY26 PO rollover FY25	GLPKT22733	07/01/2025		910.78	
BA0000890	BAFY26 PO rollover FY25	GLPKT22733	07/01/2025		7,701.50	
Expense Total:				183,800.00	91,677.10	275,477.10
Fund 10 Total:				183,800.00	91,677.10	275,477.10
Fund: 61 - Electric Fund						
Expense						
<u>61-7220-5000</u>	CAPITAL OUTLAY			670,000.00	409,545.71	1,079,545.71
BA0000886	BA Funds for Electric PO FY26	GLPKT22730	07/01/2025		409,545.71	
Expense Total:				670,000.00	409,545.71	1,079,545.71
Fund 61 Total:				670,000.00	409,545.71	1,079,545.71
Fund: 62 - Water and Sewer Fund						
Expense						
<u>62-7130-3540</u>	MAINT & REPAIR SYSTEM			175,000.00	13,573.80	188,573.80
BA0000888	BAFY26 Water Sewer POs	GLPKT22732	07/01/2025		10,000.00	
BA0000888	BAFY26 Water Sewer POs	GLPKT22732	07/01/2025		3,573.80	
<u>62-7130-5000</u>	CAPITAL OUTLAY			156,500.00	102,677.80	259,177.80
BA0000888	BAFY26 Water Sewer POs	GLPKT22732	07/01/2025		102,677.80	
Expense Total:				331,500.00	116,251.60	447,751.60
Fund 62 Total:				331,500.00	116,251.60	447,751.60
Budget Code 2025-2026 Total:				1,185,300.00	617,474.41	1,802,774.41

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2025-2026 - Budget 2025-2026 Fiscal: 2025-2026				
	10	183,800.00	91,677.10	275,477.10
	61	670,000.00	409,545.71	1,079,545.71
	62	331,500.00	116,251.60	447,751.60
Budget Code 2025-2026 Total:		1,185,300.00	617,474.41	1,802,774.41



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Approval to Surplus Vehicles

Item Explanation

There are several old vehicles that have surpassed their usefulness. There are seven police vehicles and one arts and rec van that we would ask to be made surplus. These will be placed on the government deals website for sale.

Staff Comments

VIN	Year/Make/Model	Mileage	Condition
1FBJS31H6SHB29938	1995 Ford E-350 (BUS)	170000	gauges not fully functioning, cracked gas tank, electrical issues
2FAHP71V39X102429	2009 Ford Crown Victoria	149250	cosmetic damage
1FAHP2MT8DG196139	2013 Ford Taurus	142572	wrecked front, damaged steering and suspension
2FAFP71W36X116679	2006 Ford Crown Victoria	112346	possible seized motor and transmission
1FAHP2MT3EG129577	2014 Ford Taurus	121097	issues with turbo, cracked header
2FAFP71V48X133176	2008 Ford Crown Victoria	112048	cosmetic damage
1FAHP2MT3FG207941	2015 Ford Taurus	87691	catalytic converter issue, cracked header
2FABP7BVXBX159415	2011 Ford Crown Victoria	127177	transmission issues

Action Requested

Approve the Surplus of Vehicles on Gov.Deals















AYDEN

PUBLIC WORKS

AYDEN POLICE

AYDEN POLICE

313





Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Approve FY26 Travel Guidelines

Item Explanation

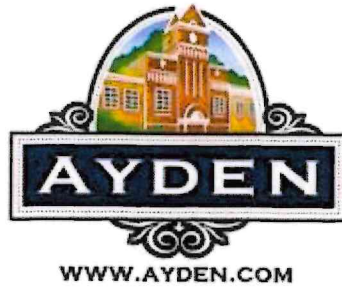
Travel Guidelines have not been updated for a while due to most agencies aligning their rates with the state per-diems. The NC Office of State Budget and Management released a memo on June 25, 2025 adjusting travel rates for state employees, which we have used along with other local government agencies to adjust per-diem travel rates.

Staff Comments

New Form for Travel is submitted along with changes of current Travel Guidelines.

Action Requested

Approve as presented



FY26 Travel Guidelines

Prior approval from the department head or town manager and verification of sufficient budget are both required prior to travel subsistence advances or reimbursements.

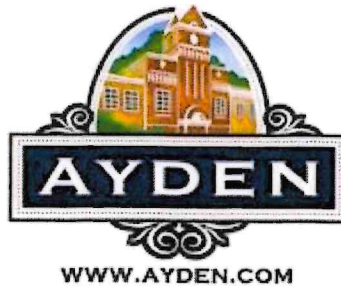
The maximum allowable rate for meals is \$49.00 for in-state travel and \$52.30 for out-of-state travel. The Town will reimburse actual lodging expenses up to \$135 a night for in-state and \$145 out of state. The payment of sales tax, lodging tax, local tax, or service fees applied to the cost of lodging is allowed in addition to the lodging rate. Lodging expenses over the allowable reimbursement amount must be approved by the Town manager prior to reservations being made.

Employees should attempt to reserve a hotel from the reserved block of hotels for the event they are attending, when applicable, and the employee should request the “state rate” whenever reserving hotels in-state. Lodging expenses can be charged to a Town credit card. An approved travel request/requisition and all related receipts must be submitted with the credit card statement.

If a meal is included with the event (such as lunch) then that meal is not eligible for advance or reimbursement. Employees may be reimbursed, if requested, for breakfast even if their lodging establishment offers a free continental breakfast.

	In-State	Out of State
Breakfast	\$ 10.60	\$ 10.60
Lunch	\$ 14.00	\$ 14.00
Dinner	\$ 24.40	\$ 27.70
Total Meals	\$ 49.00	\$ 52.30

Lodging (actual, up to) \$135.00 (in-state) \$145.00 (out-of-state).



Employees may be reimbursed for meals for partial days of travel when in overnight travel status and the partial day is the day of departure or the day of return. The following applies:

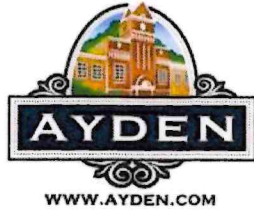
- Breakfast: depart duty station prior to 6:00 am.
- Lunch: depart duty station prior to Noon (day of departure) or return to duty station after 2:00 p.m.(day of return).
- Dinner: depart duty station prior to 5:00 p.m. (day of departure) or return to duty station after 8:00 p.m.(day of return).
- The travel must involve a travel destination located at least 35 miles from the employee's regularly assigned duty station or home, whichever is less.

An employee shall be reimbursed for the business standard mileage rate set by the IRS when using their personal vehicle for town business. Parking fees and tolls are reimbursable with receipts. Fines for traffic and parking violations are the responsibility of the employee. Employees should use town vehicles when possible and should carpool when possible.

Beginning on Jan. 1, 2025, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 70 cents per mile driven for business use,

Employees can receive an advance for travel for meals by submitting a travel requisition form to Finance 10 business days before travel. Advances must be deducted from the reimbursement request on the travel settlement report that is to be submitted after the travel period. Mileage is to be submitted after the trip has been completed along with detailed route information (Google Maps/Mapquest). This request is to be submitted 5 days after travel completion and within current fiscal year. No Alcohol will be reimbursed.



FY26 2024 Travel Guidelines

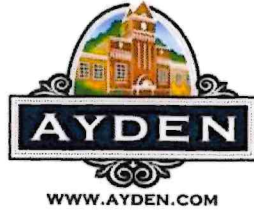
Prior approval from the department head or town manager and verification of sufficient budget are both required prior to travel subsistence advances or reimbursements.

The maximum allowable rate for meals is \$~~49.00~~~~6.50~~ for in-state travel and \$~~52.30~~~~70.54~~ for out-of-state travel. The Town will reimburse actual lodging expenses up to \$135 a night for in--state and \$145 out of state. The payment of sales tax, lodging tax, local tax, or service fees applied to the cost of lodging is allowed in addition to the lodging rate. Lodging expenses over the allowable reimbursement amount must be approved by the Town manager prior to reservations being made.

Employees should attempt to reserve a hotel from the reserved block of hotels for the event they are attending, when applicable, and the employee should request the "state rate" whenever reserving hotels in-state. Lodging expenses can be charged to a Town credit card. ~~Any meals charged to a Town credit card over the allowable rate will be refunded by the employee through a payroll deduction.~~ An approved travel request/requisition and all related receipts must be submitted with the credit card statement.

If a meal is included with the event (such as lunch) then that meal is not eligible for advance or reimbursement. Employees may be reimbursed, if requested, for breakfast even if their lodging establishment offers a free continental breakfast.

	In-State	Out of State
Breakfast	\$ 9.00 <u>10.60</u>	\$ 9.00 <u>10.60</u>
Lunch	\$ 11.80 <u>14.00</u>	\$ 11.80 <u>14.00</u>
Dinner	\$ 20.50 <u>24.40</u>	\$ 23.30 <u>27.70</u>
Total Meals	\$ 41.30 <u>\$49.00</u>	\$ 44.10 <u>52.30</u>



Lodging (actual, up to) \$135.00 (in-state) \$145.00 (out-of-state).

Employees may be reimbursed for meals for partial days of travel when in overnight travel status and the partial day is the day of departure or the day of return. The following applies:

- Breakfast: depart duty station prior to 6:00 am.
- Lunch: depart duty station prior to Noon (day of departure) or return to duty station after 2:00 p.m.(day of return).
- Dinner: depart duty station prior to 5:00 p.m. (day of departure) or return to duty station after 8:00 p.m.(day of return).
- The travel must involve a travel destination located at least 35 miles from the employee's regularly assigned duty station or home, whichever is less.

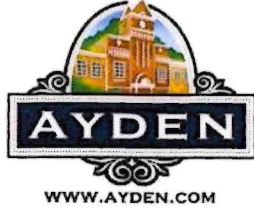
An employee shall be ~~reimbursed~~reimbursed for the business standard mileage rate set by the IRS when using their personal vehicle for town business. Parking fees and tolls are reimbursable with receipts. Fines for traffic and parking violations are the responsibility of the employee. Employees should use town vehicles when possible and should carpool when possible.

Beginning on Jan. 1, 202~~5~~⁴, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- ~~7067~~ cents per mile driven for business use, ~~up 1.5 cents from the rate for 2023,~~

Employees can receive an advance for travel for meals ~~and mileage~~ by submitting a travel requisition form to Finance ~~105~~ business day before travel. Advances must be deducted from the reimbursement request on the travel settlement report that is to be submitted after the travel period. Mileage is to be submitted after the travel has been completed along with detailed route information (Google

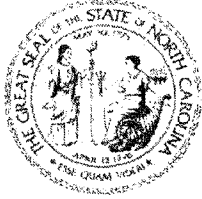
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Maps/Mapquest). This request is to be submitted 5 days after travel completion and within current fiscal year. No Alcohol will be reimbursed.

TOWN OF AYDEN TRAVEL REQUEST/ADVANCE/REIMBURSEMENT REPORT

EMPLOYEE NAME:		TRAVEL LEAVE DATE/TIME:				REGISTRATION		Prior to Travel: please complete the sections in yellow-then fill in estimated costs
EMPLOYEE TITLE:		DATE		TIME		\$ -		
DEPARTMENT:						Leave time is the time you left work or home for the event		
4 DIGIT FUND CODE:		TRAVEL RETURN DATE/ TIME:				MEMBERSHIP/DUES		Upon Return: please insert your travel times and actual costs
DIVISION: if applicable		DATE		TIME		\$ -		
ACCOUNT CODE:						Return time is the time you arrived back at work or arrived home		
PURPOSE OF TRAVEL (INSERT BELOW)								TRAVEL ADVANCE
								Please list expenses you want advance funds for and the date needed
If you leave before 6 am, include breakfast. If you return after 8 pm, include dinner. You do not include any meals that were provided by the event.								
MEALS IN STATE: MAXIMUM = \$41.30/Day - mark for the days you will be gone to estimate cost - you will adjust it to actual costs upon return								Expenses: Amount:
DOUBL CLICK "DAY"	DAY	DAY	DAY	DAY	DAY	DAY	DAY	TOTALS
BREAKFAST = \$9.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	PAID BY
LUNCH = \$11.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Double Click PAID BY and select payment type
DINNER = \$20.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Meals-IN NC 0
DAILY TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Meals -OUT OF NC 0
TIP WITH RECEIPT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Lodging/Hotel 0
								TOTAL: \$ -
								1/1/20XX
								Date Needed
MEALS OUT OF STATE: MAXIMUM = \$44.10/Day - mark for the days you will be gone to estimate cost - you will adjust it to actual costs upon return								REMARKS
DOUBL CLICK "DAY"	DAY	DAY	DAY	DAY	DAY	DAY	DAY	TOTALS
BREAKFAST = \$9.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	PAID BY
LUNCH = \$11.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Double Click PAID BY and select payment type
DINNER = \$23.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DAILY TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TIP WITH RECEIPT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0 0
TRANSPORTATION - mark for the days you will be gone to estimate cost - you will adjust it to actual costs upon return								
DOUBL CLICK "DAY"	DAY	DAY	DAY	DAY	DAY	DAY	DAY	TOTALS
AIR (est)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	PAID BY
TAXI/SHUTTLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Double Click PAID BY and select payment type
CAR RENTAL (est)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PARKING (est)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0 0
PERSONAL VEHICLE - mark for the days you will be gone to estimate cost - you will adjust it to actual costs upon return								
MILES	0	0	0	0	0	0	0	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LODGING/HOTEL - mark for the days you will be gone to estimate cost - you will adjust it to actual costs upon return								
DOUBL CLICK "DAY"	DAY	DAY	DAY	DAY	DAY	DAY	DAY	TOTALS
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	PAID BY
Take total amount and divide by how many nights you are staying, ex: \$500/3 nights = \$166.66/per night								Double Click PAID BY and select payment type
INITIAL APPROVAL	<input type="checkbox"/>	EMPLOYEE INITIALS		DATE:				\$ -
		DEPT HEAD INITIALS		DATE:				\$ -
FINAL REPORT	<input type="checkbox"/>							0 0
I certify that the foregoing expenses were incurred in the conduct of the Town of Ayden business.				TOTAL EXPENSES:				\$ -
APPROVALS FOR FINAL REIMBURSEMENT								
EMPLOYEE SIGNATURE		DATE		Travel Advance:		\$ -		
DEPARTMENT HEAD SIGNATURE		DATE		Paid With Company Credit Card		\$ -		
FINANCE DEPARTMENT SIGNATURE		DATE		TOTAL EMPLOYEE REIMBURSEMENT:				\$ -
I believe this trip to be necessary and beneficial for the Town of Ayden and funds are available for this purpose. I authorize the Finance Director to withhold from my paycheck an amount up to or equal to the amount of the advance if the actual expenses for the trip are not submitted within five (5) working days of the stated return date. If the trip is not properly authorized, I agree that the Finance Director can withhold from my paycheck an amount up to or equal to the actual trip expenses.								



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT



JOSH STEIN
GOVERNOR

KRISTIN WALKER
STATE BUDGET DIRECTOR

June 25, 2025

TO: Department Heads and Chief Fiscal Officers
All Departments, Institutions and Agencies

FROM: Kristin Walker *Kristin Walker*
State Budget Director

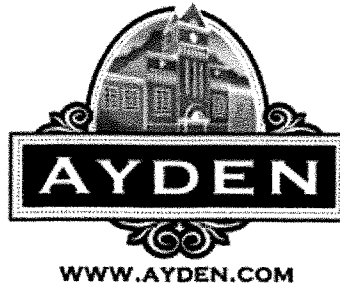
SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2025

GS 138-6 (5) requires the Director of the Budget to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Consumers for the most recent 24-month period. **Effective July 1, 2025**, total subsistence reimbursement rates will be increased by approximately 5.5% for both in-state expenses and out-of-state expenses. The new subsistence rates will be effective for both years of the 2025-27 biennium.

The following list details the various rates of subsistence per day for travel-related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 10.60	\$ 10.60
Lunch	\$ 14.00	\$ 14.00
Dinner	\$ 24.40	\$ 27.70
Lodging (actual, up to)	<u>\$ 94.10</u>	<u>\$ 111.10</u>
 Total	 \$ 143.10	 \$ 163.40

If you have any specific questions regarding the new rates, please contact your budget execution analyst.



2024 Travel Guidelines

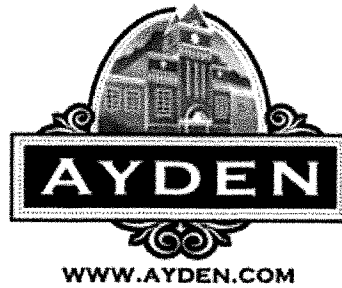
Prior approval from the department head or town manager and verification of sufficient budget are both required prior to travel subsistence advances or reimbursements.

The maximum allowable rate for meals is \$46.50 for in-state travel and \$70.54 for out-of-state travel. The Town will reimburse actual lodging expenses up to \$135 a night for in state and \$145 out of state. The payment of sales tax, lodging tax, local tax, or service fees applied to the cost of lodging is allowed in addition to the lodging rate. Lodging expenses over the allowable reimbursement amount must be approved by the Town manager prior to reservations being made.

Employees should attempt to reserve a hotel from the reserved block of hotels for the event they are attending, when applicable, and the employee should request the “state rate” whenever reserving hotels in-state. Lodging expenses can be charged to a Town credit card. Any meals charged to a Town credit card over the allowable rate will be refunded by the employee through a payroll deduction. An approved travel requisition and all related receipts must be submitted with the credit card statement.

If a meal is included with the event (such as lunch) then that meal is not eligible for advance or reimbursement. Employees may be reimbursed, if requested, for breakfast even if their lodging establishment offers a free continental breakfast.

	In-State	Out of State
Breakfast	\$ 9.00	\$ 9.00
Lunch	\$ 11.80	\$ 11.80
Dinner	<u>\$ 20.50</u>	<u>\$ 23.30</u>
Total Meals	\$ 41.30	\$ 44.10



Lodging (actual, up to)\$135.00 (in-state) \$145.00 (out-of-state).

Employees may be reimbursed for meals for partial days of travel when in overnight travel status and the partial day is the day of departure or the day of return. The following applies:

- Breakfast: depart duty station prior to 6:00 am.
- Lunch: depart duty station prior to Noon (day of departure) or return to duty station after 2:00 p.m.(day of return).
- Dinner: depart duty station prior to 5:00 p.m. (day of departure) or return to duty station after 8:00 p.m.(day of return).
- The travel must involve a travel destination located at least 35 miles from the employee's regularly assigned duty station or home, whichever is less.

An employee shall be reimbursed the business standard mileage rate set by the IRS when using their personal vehicle for town business. Parking fees and tolls are reimbursable with receipts. Fines for traffic and parking violations are the responsibility of the employee. Employees should use town vehicles when possible and should carpool when possible.

Beginning on Jan. 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 67 cents per mile driven for business use, up 1.5 cents from the rate for 2023,

Employees can receive an advance for travel for meals and mileage by submitting a travel requisition form to Finance 5 business day before travel. Advances must be deducted from the reimbursement request on the travel settlement report that is to be submitted after the travel period.



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Ayden Fire Department - NC 102E Substation Property Lines

Item Explanation

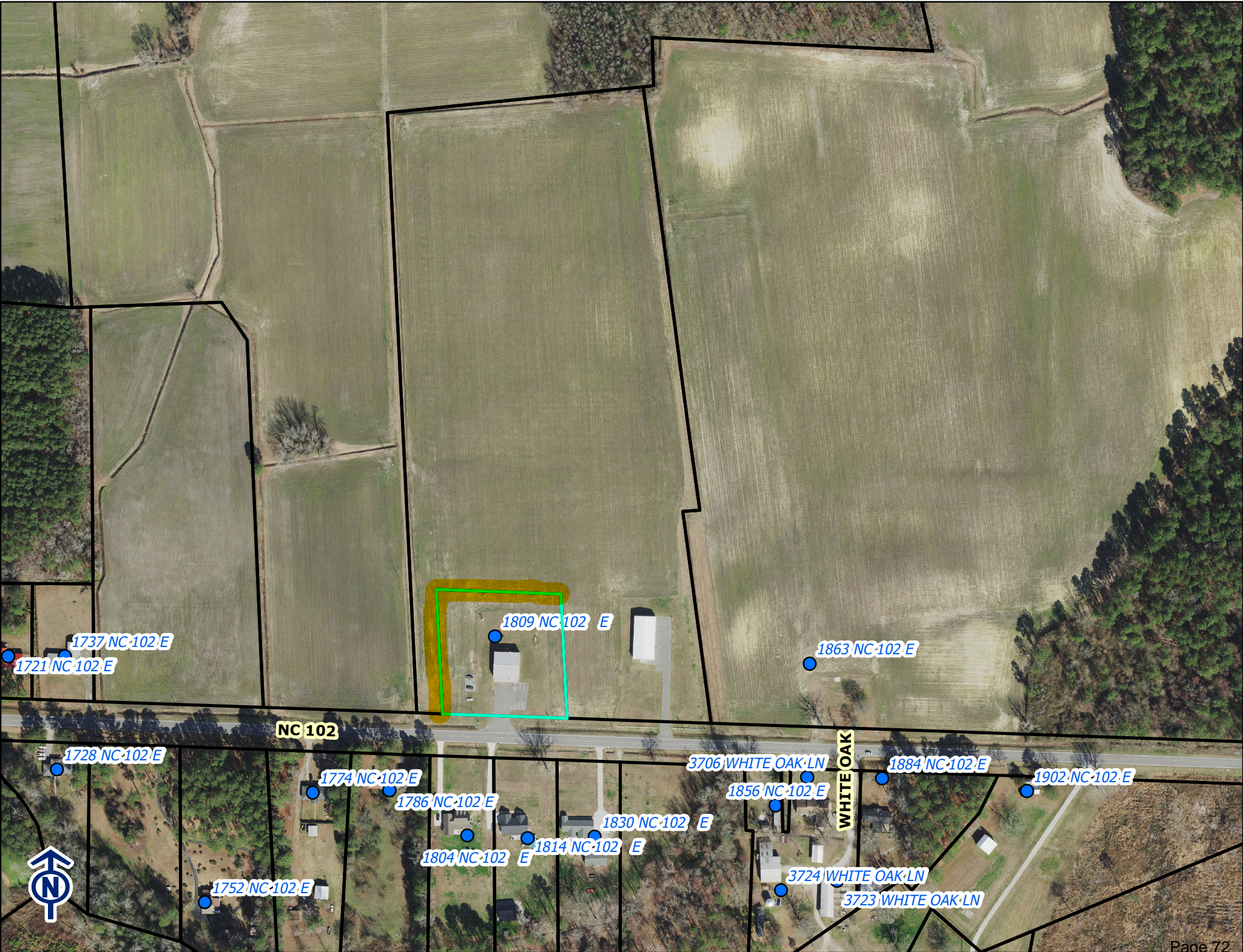
The Ayden Fire Department is looking for Town approval to work with Mr Leo Venters, the adjoining property owner, on moving property lines and creating additional room on the property for the construction of a Training Tower. By realigning parcel lines, the Fire Department will gain additional property in the rear of the parcel. The funding for the Training Tower has been provided by donations and the Tower will be constructed in memory of Timothy Oakley.

Staff Comments

Staff concurs with the request and think this will greatly benefit the fire department and future training.

Action Requested

Allow the Fire Department to work with the adjoining property owner to adjust parcel lines to make room for the Training Tower.



1737 NC-102 E
1721 NC-102 E

1809 NC 102 E

1863 NC-102 E

NC 102

WHITE OAK

1728 NC-102 E

1774 NC-102 E

1786 NC-102 E

3706 WHITE OAK LN

1884 NC-102 E

1902 NC-102 E



1752 NC-102 E

1804 NC-102 E

1814 NC-102 E

1830 NC-102 E

1856 NC-102 E

3724 WHITE OAK LN

3723 WHITE OAK LN



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Requesting the approval for the Installation of Storywalk added to the district park.

Item Explanation

Ayden Library received a StoryWalk through a grant from Pitt County Health Department with the help of Sarah Coltrain. This is a fun way to promote literacy and encourage walking to families and individuals. Stories would be changed out seasonally at a minimal cost to the library.

Staff Comments

Arts & Recreation Board has approved of the StoryWalk and it was their suggestion that the StoryWalk be added to district park. Arts & Recreation Director Tommy Duncan has the basic layout chosen for the StoryWalk.

Action Requested

Asking for the commissioners' approval to allow the StoryWalk to be installed in the district park. Exact placement will be determined by Director Tommy Duncan.



Town of Ayden North Carolina

Board of Commissioners
Meeting Date: November 10, 2025
Meeting Time: 6:30pm

Agenda Item

Requesting the approval for the installation of a Storywalk added to the district park.

Item Explanation

Ayden Library received a StoryWalk through a grant from Pitt County Health Department with the help of Sarah Coltrain. This is a fun way to promote literacy and encourage walking to families and individuals. Stories would be changed out seasonally at a minimal cost to the library.

Staff Comments

Arts & Recreation Board has approved of the StoryWalk and it was their suggestion that the StoryWalk be added to district park. Arts & Recreation Director Tommy Duncan has the basic layout chosen for the StoryWalk.

Action Requested

Asking for the commissioners' approval to allow the Storywalk installed at district park. Exact placement will be determined by Director Tommy Duncan.

Understanding StoryWalk: A Unique Outdoor Storytelling Experience For those who may not be familiar, a StoryWalk is an outdoor storybook experience set beyond the library, typically along a designated path. Families stroll from station to station, or frame to frame, to read each part of the book.

Advantages of the StoryWalk Program This initiative offers numerous benefits. It serves as a wonderful literary resource throughout the year in an outdoor environment. Additionally, it raises awareness about your library among individuals who might not otherwise engage with our services—think of it as a form of passive outreach. Additionally, it promotes physical activity by encouraging outdoor walks and fosters family bonding time while utilizing our parks.

Enhancing Literacy Skills through StoryWalk Participating in a StoryWalk encourages shared reading experiences, which promote the development of strong listening and speaking skills. It also aids in expanding a child's vocabulary, a critical aspect of thinking and learning. By fostering early literacy skills, children become better prepared for school.

Engaging Families in Meaningful Discussions Children and their families can enjoy reading the book together, followed by discussions about the text, illustrations, and the deeper meaning behind a wonderful story. Many StoryWalk selections revolve around themes such as kindness, the impact one can have on others, a love for nature, and embracing differences, among others.



“The Storywalk” project was created by Anne Ferguson and developed in collaboration with the Kellogg-Hubbard Library in Montpelier Vermont. Storywalk® is a registered service mark



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: November 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Staff Departmental Reports

Item Explanation

Staff Comments

Action Requested

MEMORANDUM

TO: STEPHEN SMITH, INTERIM TOWN MANAGER
FROM: OPERATIONS CENTER
CC: BOARD OF COMMISSIONERS
DATE: 11/1/2025
SUBJECT: PUBLIC WORKS AND UTILITIES MONTHLY REPORT

Electric Department

- Installed new underground tap line at 4378 Emma Cannon Rd.
- Changed out 3-phase primary pole at 4378 Emma cannon Rd.
- Installed new pole for Oak Ridge Park at 380 Arbors Park
- Connected permanent service at 1051 Queensland Ln.
- Connected service at 4357 Martin Luther King
- Straightened leaning poles at 1296 Rex Smith Ln
- Installed new underground primary and transformers in Pleasant Plain Subdivision Phase II
- Repaired broken conduit and replaced service at 827 Fairway Rd.
- Installed underground service at 1033 Seven Iron
- Installed underground service at 824 Fairway
- Installed underground service at 1030 Seven Iron
- Installed underground services at 1004 and 1010 Queensland
- Installed underground service at 1270 Rex Smith Ln.
- Installed underground service at 1030 Queensland
- Installed underground service at 1036 Seven Iron
- Trimmed trees at 4539 South Edge Rd
- Changed out single phase pole at 4411 Williams St
- Installed underground service at 333 Mangrove Ct.
- Trimmed trees at 828 Country Club Dr.
- Trimmed trees at 433 Fifth St.
- Removed tree at 460 3rd ST
- Installed new transformer and 2 new services at 3900 Jolly Rd.
- Installed underground service at 1032 Seven Iron
- Replaced lift pole at 519 Franklin St
- Repaired light at lift station 20
- Replaced street light at 4233 Park Ave
- Replaced underground wire to street light at 1468 Canter Way
- Repaired light at 628 3rd St
- Replaced area light at 250 7th St
- Trimmed trees and replaced light at 4748 Emma Cannon Rd
- Repaired light at 721 Peanut Ln
- Repaired light at 627 Hill Rd Cr

- Repaired area light at 4565 Brown Rd
- Installed temp service at 4009 Regina Ln
- Trimmed limbs away from service at 695 Boulevard St
- Trimmed limbs at 4480 Rountree Rd
- Repaired light at 5513 Bill Jones Rd
- Repaired street light at 4189 SE College
- Connected permanent service at 4286 Pitt St
- Repaired area light at 6065 Dawson Rd
- Connected temp service at 1011 Seven Iron
- Connected temp service at 1016 Seven Iron
- Repaired area light at 902 Murphy Ln
- Replaced underground wire and bad street light at District Park
- Repaired area light at 5196 Emma Cannon Rd
- Repaired area light at 111 East Hanrahan Rd
- Connected service at 4050 Iola Dr
- Installed permanent service at 1051 Queensland Ln
- Repaired area light at 5196 Emma Cannon Rd
- Repaired light at 4151 Park Ave
- Trimmed limbs at 6151 Weyerhaeuser Rd

Water/Sewer

Oct 1

- Repaired water service line at meter at 5964 Dawson Rd
- Installed water meter at 4089 Regina Ln
- Installed sewer cleanout at 380 Second St
- Assisted street department repairing storm drain on West Ave.
- Repaired 1.25" water line on 4174 West Ave

Oct 2

- Installed water meter at 333 Mangrove Ct
- Dumped Vac Truck at South Edge Rd
- Topped Vac Truck off with fuel and water
- Cleaned and detailed Vac Truck
- Cut grass at lift station 15, 16, and master panel.

Oct 3

- Replaced cables on pump 2 lift station 10
- Replaced cable on pump 1 lift station 9
- Replaced water meter at 3600 Highland Dr
- Probed water main on Club Dr

Oct 6

- Replaced diaphragm in auto hydrant flusher
- Witness sewer pressure test and negative vacuum manhole test for Hoggs Farm project

- Checked wells
 - MRT'S and NRWASA samples
- Oct 7
- Checked all lift stations
 - Pulled pumps at lift stations 9 and 10
 - Cleaned basket at lift station 10
 - Repaired service water line at 4229 Colonial St
 - Repaired water service line at 4416 Juanita Ave
- Oct 8
- Replaced fire hydrant at end of Hill Road Cir
 - Cleaned and washed mini excavator
- Oct 9
- Work orders
 - Replaced water meter at 3920 George Dr
 - Replaced water meter at 3700 Scenic Ct
 - Replaced water meter at 3708 Highland Dr
 - Spread dirt and raked area around hydrant on end on Hill Road Cir
 - Camera sewer main and located sewer tap for 4125 Oakdale Dr
- Oct 10
- Dug up and located sewer lateral at 4125 Oakdale Dr
 - Probed and located water main on Iola Dr
 - Took apart hydrant flusher
 - Pulled pumps at lift stations 9 and 10
 - Painted fire hydrants
- Oct 13
- Installed check valve on water meter at 697 Club Dr
 - Replaced curb stop at 4125 Oakdale Dr
 - Checked wells
 - MRT'S and NRWASA samples
- Oct 14
- Checked all lift stations
 - Pulled pumps at lift stations 9 and 10
 - Cleaned basket at lift station 10
 - Replaced water meter at 317 Meadow Dr
 - Pulled water meter at 4282 Pitt St
 - Replaced water meter at 4224 Pitt St
 - Replaced water meter at 3857 Countryaire Dr
- Oct 15
- Installed cleanout at 4125 Oakdale
 - Loaded dump truck with rock, concrete, bricks, and hydrant for Thad Little Rd
 - Replaced water meter at 4218 Stanfield CT
 - Replaced water meter and added check valve at 4225 Maple Dr
 - Jetted sewer lateral at 4171 NE College ST
 - Jetted sewer lateral at 4201 Lee St

Oct 16

- Replaced fire hydrant on Thad Little Rd

Oct 17

- Painted bollards around manholes on Hines Dr
- Pulled pumps at lift station 9 and 10
- Probed and located water main on Hanrahan Rd

Oct 20

- Checked wells
- MRT'S and NRWASA samples

Oct 21

- Replaced manhole ring on Pine Forrest Rd and Replaced manhole ring in field to left of 252 Snow Hill St
- Took 4 bacti samples
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Installed and painted bollards around manhole on Pine Forrest Rd
- Replaced water meter and angle curb stop 4271 Dennis McLawhorn Rd

Oct 22

- Took 3 bacti samples
- Spotted water main multiple areas on Iola Dr with Vac Truck
- Replaced water meter at 170 Third St
- Replaced water meter at 421 Snow Hill St
- Replaced water meter at 279 Sixth St
- Replaced water meter at 272 Fourth St
- Installed water meter at 4068 Regina Ln
- Replaced water meter at 209 Sixth
- Replaced water meter at 4132 Edgewood Dr

Oct 23

- Shut valves on Club Dr and Hill Road Cir
- Spotted water main multiple areas on Iola Dr and Club Dr with Vac Truck
- Probed water main near woods behind 721 Club Dr
- Replaced water meter at 244 Seventh St
- Replaced water meter at 351 Arbors Park
- Replaced water meter at 4294 Legacy Park Way #6

Oct 24

- Probed and located water main through woods behind 721 Club Dr
- Pulled pumps at lift stations 9 and 10
- Took 6" suction hose from lift station 15 back to Winterville
- Cut grass at well 3

Oct 27

- Filled in hole at lift station 8 from leak repair
- Checked wells
- MRT'S and NRWASA samples

Oct 28

- Cleaned shed
 - Cleaned and repainted yellow lines in 3 bay building
 - Checked lift stations
 - Pulled pumps at lift stations 9 and 10
 - Cleaned basket at lift station 10
 - Replaced valve on auto flusher and installed at Mangrove Ct
-

Streets/Sanitation

- Weedeating Downtown Area Picked Up Barricades In Front Of Community Building
- Ne College/Second St Trim Back Trees and Bushes Cut and Cleaned Out Ditches
- Weedeating and Edging Sidewalk/Curb At Magellan Ct
- West Ave Weedeat and Edged Curb
- Weedeat and Edged the Curb Third St/Second St
- West Ave Trimming Trees From 6th to Mills St
- Trimmed Trees on Mills St
- Empty Cans at the OC and Black Toss In Downtown
- Cutting Tracks and Cutting Foliage Off the Trees
- Repaired Fence Behind the Sand Pile
- 4181, 4142, 4173, and 4171 New Circle and 249 Gumberry Cleaned Out Storm Drains(Vac Truck Was Needed)
- Replaced Street Signs Belvedere, Juanita, Nc 102 and Swift Creek, Nine Iron, Ayden Golf Club Road, Thomas Trail and Allen Park
- 4229 Colonial St Replaced Storm Drain and Cleaned Out 2 Tiles That Were Restricting Water Flow
- 4061 East Ave Replaced Catch Basin Grate and Put Barriers Around It
- 4229 Colonial St Joint Repair
- 4116 Short St and Verna Pothole Repair
- Trimmed Trees and Brush Back At Third St and Blount St
- Blount St Cemetery Cut Trees and Brush Around the Entire Cemetery
- Fixed Storm Drain Behind Bums (Contractors Hit)
- Filled In Holes Along the Tracks
- Cleaned Out Ditch on the Tracks
- Cut Trees/Brush Back on High St Between 5th and Griffin
- Cut Ditches on Snowhill to Hwy 11
- Cut Trees/Brush Back on Snowhill Between Washington and Juanita
- Cut Ditch and Right Aways on Sunny Lane and Hines Dr

MEMORANDUM

TO: Stephen Smith, Interim Town Manager

FROM: David Dempsey, Chief of Police

CC: Board of Commissioners

DATE: November 01, 2025

SUBJECT: POLICE DEPARTMENT MONTHLY REPORTS –

Date	Incident Type	Location	Suspect	Ward
10/01/2025	Communicating Threats	309 Garris St	Dashaun Johnson	5
10/03/2025	PWISD Cocaine	4512 Lee St	Dariontre Drew	5
10/04/2025	Poss Marijuana	Kash and Kerry PVA	Donte Atkinson	1
10/05/2025	Assault	341 Ormond St Apt B	Juvenile	5
10/05/2025	Unauthorized Use of Motor Vehicle	629 c Cannon St	Eviyan Johnson	2
10/07/2025	Hit and Run	Lee and Country Aire	Ellis Jones	3
10/07/2025	Poss Drug Paraphernalia	N Edge	Douglas Pierce	1
10/11/2025	Larceny	329 Garris St	Unk	5
10/11/2025	Poss Sch II	Old Nc 11 & Allen Dr	Sonya Hart	5
10/11/2025	DWI	Mi Cabana PVA	Gerardo Osorio	4
10/11/2025	Trespass	Speedway	Travionne Whitehurst	4
10/15/2025	Communicating Threats	MLk/Mckinley	Larlie Darden	1
10/19/2025	B&E	4427 East Ave	Tamara Thomas	2
10/19/2025	Communicating Threats	3911 B Sunset	Deante Daniels	3
10/21/2025	Sexual Battery	315 A Roberta Dr	David Forbes	5
10/21/2025	Poss Marijuana	Park/Planters	Ethan Thomasson	5
10/22/2025	Assault	4354 B Liberty St	Vincent Anderson	5
10/22/2025	Assault	Snowhill St	Tyrone Hill	4
10/23/2025	Disorderly Conduct	Handy Mart	Greg Straite	4
10/24/2025	PWISD Marijuana	Nc 11	Antwavion Hollaway	5
10/25/2025	Assault	659 A Third St	Karen Conway	1
10/26/2025	Assault	323 Arbors Park	Alene Jones	3
10/26/2025	Poss Marijuana	NC 11	Oqunidell Timmons	5

MEMORANDUM

TO: Stephen Smith, Interim Manager

FROM: Thomas Duncan

CC: Board of Commissioners

DATE: November 10, 2025

SUBJECT: Arts and Recreation” Monthly Report – November

Meetings & Special Events

- **October 16, 2025:** Hosted the Pitt County Arts Council meeting.
- **October 17, 2025:** Seniors traveled to New Bern, North Carolina, for a day of shopping.
- **October 20, 2025:** Met with the Veterans Day Planning Committee.
- **October 23, 2025:** Board members received an update on the Halloween event. The Board voted to hold a 30-minute meeting before the annual Christmas dinner.

Sports & Programs

- Registration for Youth Basketball will end November 16, 2025.
- Registration for Adult Volleyball will end November 16, 2025.
- Registration for Youth Kickboxing ends November 30, 2025.

MEMORANDUM

TO: STEPHEN SMITH, INTERIM TOWN MANAGER

FROM:

CC: BOARD OF COMMISSIONERS

DATE: October 31, 2025

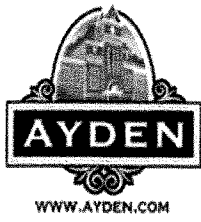
SUBJECT: PLANNING DEPARTMENT MONTHLY REPORT

- **Zoning Compliance Certificates from October 1st– October 31st**

- DiMartino Homes – new single-family residence – 4068 Regina Ln.
- Kristen Adams – privacy fence – 1086 Queensland Ln.
- Bryce Fleming – privacy fence – 4027 Swift Creek Run
- Deborah Mertens – residential addition/deck – 4268 Norris Store Rd.
- Olivia Klose – privacy fence – 415 Silo Ct.
- Johnkevia Tyson – new single family residence – 4305 Pitt St.
- Anthony Pereira – privacy fence – 4510 Bushel Ct.
- Lever & Russell Real Estate – new single-family residence – 433 Pepperbush Ct.
- James & Deyva Martin – new single family residence – 4981 Gum Swamp Rd.
- Alysha Frawley – residential addition – 1206 Queensland Ln.

- **The following Code Enforcement activities took place from October 1st– October 31st**

Address	Violation	Action Taken
4068 WEST AVE	GRASS	LETTER
455 FIRST ST	CLEAN UP PROPERTY	LETTER AND HEARING
EMPTY PROPERTY BLOUNT ST	GRASS	LETTER
3840 ROBIN RD	JUNK CAR AND GRASS	LETTER
819 SECOND ST	CLEAN UP YARD	LETTER
322 ORMOND ST	GRASS	LETTER
338 ORMOND ST	WORKING ON DEMO	
4571 LEE ST	GRASS	LETTER
329 JACKSON ST	DEMO	LETTER



Town of Ayden Finance Manager- Summary of Activity from 10/1/25

In Person Meetings:

Board of Commissioners Meeting 10/13/25

Town of Ayden Safety Meeting 10/14/25

FY25 Budget 1st Quarter Discussion 10/2/25

FY24 UAL Unit Assistance List Coach Meeting 10/8/25

Town of Ayden Appreciation Luncheon Ayden Free Will Baptist Church 10/10/25

Electricities RR Customer Results 10/1/2025

Webinars/Online/Conference Call Meetings:

Doxim & Ayden Contract Review 10/2/2025

Electricities RR Customer 10/29/25

Electricities, Town of Ayden AMI Update Call 10/15/25

Ayden, UFS w Electricities Financial Projection Progress Meeting 10/8/25

Ayden, UFS w Electricities Financial Projection Progress Meeting 10/22/25

NCLM Financial Audit Contractor Becky Garland 10/1/25

NCLM Financial Audit Contractor- Becky Garland, Share & Patel CPA10/15/25

NCLM Financial Audit Contractor- Becky Garland 10/23/25

NCLM Financial Audit Contractor- Becky Garland 10/29/25

CWIT- Technology Business Review with Support 10/8/25

Trainings:

NCLM Cyber Security 101: Understanding the Threat and Protecting your town 10/22/25

Misc:

Sam.Gov/Grants.Gov/DOJ.Gov

Payroll: 10/8/25, 10/22/25

Departmental Report for CIVIC

Cemetery – Multiple interactions with Public, Funeral Home Directors/Monument

Companies/Staff Confirmations/Transfer of Deeds

360 Credit Card Management

Handled Multiple Customer Complaints and Situations

CDBG/DWI Grant work as requested/needed - Bank/Requisitions/Payments/Deposit/Pick up Checks

Southern Bank- Positive Pay, ACH, Payroll, Corrections, Check Scan Issues, Deposit and PP Threshold Increase



	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund						
Revenue						
10-3100-1200	VEHICLE TAXES	287,004.00	287,004.00	0.00	53,896.08	-233,107.92 81.22 %
10-3100-1250	MUNI VEHICLE FEE	19,671.00	19,671.00	0.00	3,665.00	-16,006.00 81.37 %
10-3100-1700	TAX PENALTIES	5,500.00	5,500.00	193.20	807.51	-4,692.49 85.32 %
10-3100-1800	TAX INTEREST	4,000.00	4,000.00	0.00	1,056.63	-2,943.37 73.58 %
10-3100-1900	PRIOR YEARS PROPERTY TAXES	3,000.00	3,000.00	0.00	0.00	-3,000.00 100.00 %
10-3100-2016	2016 REAL PROPERTY TAXES	0.00	0.00	0.00	19.44	19.44 0.00 %
10-3100-2017	2017 REAL PROPERTY TAXES	0.00	0.00	0.00	19.44	19.44 0.00 %
10-3100-2018	2018 REAL PROPERTY TAXES	0.00	0.00	0.00	19.44	19.44 0.00 %
10-3100-2019	2019 REAL PROPERTY TAXES	0.00	0.00	0.00	19.44	19.44 0.00 %
10-3100-2020	2020 REAL PROPERTY TAXES	0.00	0.00	0.00	19.44	19.44 0.00 %
10-3100-2021	2021 REAL PROPERTY TAXES	0.00	0.00	0.00	231.76	231.76 0.00 %
10-3100-2023	2023 REAL PROPERTY TAXES	0.00	0.00	0.00	9.85	9.85 0.00 %
10-3100-2024	2024 REAL PROPERTY TAXES	15,000.00	15,000.00	0.00	-28.26	-15,028.26 100.19 %
10-3100-2025	2025 REAL PROPERTY TAXES	2,510,347.00	2,510,347.00	0.00	214,987.55	-2,295,359.45 91.44 %
10-3231-3900	1% SALES TAX ARTICLE 39	545,690.00	545,690.00	0.00	121,753.95	-423,936.05 77.69 %
10-3232-4000	1/2% SALES TAX ARTICLE 40	341,450.00	341,450.00	0.00	64,665.64	-276,784.36 81.06 %
10-3233-4200	1/2% SALES TAX ARTICLE 42	288,919.00	288,919.00	0.00	60,673.68	-228,245.32 79.00 %
10-3234-4400	HOLD HARMLESS SALES TAX	346,703.00	346,703.00	0.00	61,928.21	-284,774.79 82.14 %
10-3300-3100	UTILITIES SALES DISTRIBUTIONS	382,271.00	382,271.00	0.00	0.00	-382,271.00 100.00 %
10-3300-3110	BEER AND WINE TAX	24,000.00	24,000.00	0.00	0.00	-24,000.00 100.00 %
10-3300-3120	CELL TOWER RENTAL FEES	98,000.00	98,000.00	0.00	0.00	-98,000.00 100.00 %
10-3300-3130	CABLE TV FRANCHISE TAX	40,800.00	40,800.00	0.00	0.00	-40,800.00 100.00 %
10-3300-3140	SOLID WASTE DISPOSAL TAX	4,198.00	4,198.00	0.00	929.59	-3,268.41 77.86 %
10-3300-3311	PIPED NATURAL GAS	2,276.00	2,276.00	0.00	2,756.85	480.85 121.13 %
10-3300-4000	SRO POLICE OFFICER PMT	180,000.00	180,000.00	0.00	0.00	-180,000.00 100.00 %
10-3300-5000	RURAL FIRE / EMS LEASE PMT	18,919.00	18,919.00	0.00	0.00	-18,919.00 100.00 %
10-3327-2130	CITATIONS	50.00	50.00	0.00	0.00	-50.00 100.00 %
10-3400-1000	POWELL BILL	155,000.00	155,000.00	0.00	0.00	-155,000.00 100.00 %
10-3400-2000	LOCAL & STATE GRANTS	25,000.00	25,000.00	0.00	0.00	-25,000.00 100.00 %
10-3474-2000	CEMETERY SALES	500.00	500.00	0.00	0.00	-500.00 100.00 %
10-3500-1000	COURT FACILITIES FEES	3,000.00	3,000.00	177.30	503.03	-2,496.97 83.23 %
10-3500-2000	PLANNING FEES/PERMITS	7,000.00	7,000.00	0.00	385.00	-6,615.00 94.50 %
10-3500-3000	CODE ENFORCEMENT FEES	25,000.00	25,000.00	5,280.00	13,595.00	-11,405.00 45.62 %
10-3600-1000	GARBAGE COLLECTION FEES	494,127.00	494,127.00	42,919.00	127,471.00	-366,656.00 74.20 %
10-3600-2100	OPENING & CLOSINGS	18,000.00	18,000.00	1,540.00	6,945.00	-11,055.00 61.42 %
10-3600-3000	RECREATION ACTIVITY FEES	70,000.00	70,000.00	-146.00	24,264.92	-45,735.08 65.34 %
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	1,250.00	1,250.00	506.00	1,518.00	268.00 121.44 %
10-3600-4000	COMM FACILITIES RENTAL FEES	10,000.00	10,000.00	-100.00	1,535.00	-8,465.00 84.65 %
10-3700-1000	INVESTMENT EARNINGS	40,000.00	40,000.00	0.00	12,588.90	-27,411.10 68.53 %
10-3800-1000	MISCELLANEOUS REVENUES	35,000.00	35,000.00	-3,612.88	1,721.33	-33,278.67 95.08 %
10-3800-1200	FINGERPRINTING - PD	10,000.00	10,000.00	1,760.00	5,240.00	-4,760.00 47.60 %
10-3800-2100	SALE OF FIXED ASSETS - GF	199,457.00	199,457.00	0.00	0.00	-199,457.00 100.00 %
10-3800-4000	SHOP WITH A COP DONATIONS	8,000.00	8,000.00	0.00	0.00	-8,000.00 100.00 %
10-3800-9999	OVER/SHORT	150.00	150.00	-40.00	-40.10	-190.10 126.73 %
10-3900-1000	INTRAGOV'T UTIL FRAN TAX PMT	550,000.00	550,000.00	0.00	0.00	-550,000.00 100.00 %
10-3900-2000	INTRAGOV'T PILO TAXES - ELEC UTIL	50,000.00	50,000.00	0.00	0.00	-50,000.00 100.00 %
10-3900-2100	INTRAGOV'T - PILOT-HOUSING AUT	10,000.00	10,000.00	0.00	0.00	-10,000.00 100.00 %
10-3900-9000	FUND BALANCE APPROPRIATED	5,056.00	5,056.00	0.00	0.00	-5,056.00 100.00 %
	Revenue Total:	6,834,338.00	6,834,338.00	48,476.62	783,158.32	-6,051,179.68 88.54%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
Department: 4110 - GOVERNING BODY							
<u>10-4110-1210</u>	FULL TIME SALARIES	60,780.00	60,780.00	5,000.00	15,000.00	45,780.00	75.32 %
<u>10-4110-1810</u>	SOCIAL SECURITY	4,750.00	4,750.00	382.50	1,147.50	3,602.50	75.84 %
<u>10-4110-1920</u>	PROFESSIONAL SERVICES	60,000.00	60,000.00	10,187.50	16,512.50	43,487.50	72.48 %
<u>10-4110-2600</u>	SUPPLIES	1,000.00	1,000.00	45.00	45.00	955.00	95.50 %
<u>10-4110-3100</u>	TRAVEL-TRAINING	7,000.00	7,000.00	128.18	128.18	6,871.82	98.17 %
<u>10-4110-3580</u>	COMMUNITY APPEARANCE	750.00	750.00	0.00	0.00	750.00	100.00 %
<u>10-4110-4110</u>	RENT OF LAND (PARK LOT)	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>10-4110-4500</u>	PUB OFF LIB/BONDING	6,000.00	6,000.00	0.00	5,146.59	853.41	14.22 %
<u>10-4110-4501</u>	WORKERS COMP	175.00	175.00	0.00	42.00	133.00	76.00 %
<u>10-4110-4910</u>	DUES & SUBSCRIPTIONS	10,000.00	10,000.00	0.00	9,564.50	435.50	4.36 %
<u>10-4110-4990</u>	MISCELLANEOUS	7,000.00	7,000.00	5,410.80	5,410.80	1,589.20	22.70 %
<u>10-4110-6100</u>	LOCAL SUPPORT FOR ORG.	750.00	750.00	0.00	0.00	750.00	100.00 %
<u>10-4110-6102</u>	SPECIAL EVENTS	12,000.00	12,000.00	1,400.00	1,400.00	10,600.00	88.33 %
<u>10-4110-8400</u>	REIMBURSEMENT OF SERVICES	-114,707.00	-114,707.00	0.00	0.00	-114,707.00	100.00 %
Department: 4110 - GOVERNING BODY Total:		56,498.00	56,498.00	22,553.98	54,397.07	2,100.93	3.72%
Department: 4120 - ADMINISTRATION							
<u>10-4120-1210</u>	FULL TIME SALARIES	217,000.00	217,000.00	19,638.53	71,930.91	145,069.09	66.85 %
<u>10-4120-1810</u>	SOCIAL SECURITY	16,900.00	16,900.00	1,434.70	5,269.13	11,630.87	68.82 %
<u>10-4120-1820</u>	RETIREMENT CONTRIBUTION	31,300.00	31,300.00	2,818.14	10,265.79	21,034.21	67.20 %
<u>10-4120-1830</u>	EMPLOYEE GROUP INS	19,200.00	19,200.00	757.78	2,592.96	16,607.04	86.50 %
<u>10-4120-2600</u>	SUPPLIES	1,500.00	1,500.00	35.10	564.72	935.28	62.35 %
<u>10-4120-3100</u>	TRAVEL-TRAINING	7,500.00	7,500.00	630.70	2,818.12	4,681.88	62.43 %
<u>10-4120-3210</u>	TELEPHONE	1,920.00	1,920.00	60.00	380.00	1,540.00	80.21 %
<u>10-4120-3250</u>	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00 %
<u>10-4120-3910</u>	ADVERTISING	6,000.00	6,000.00	1,464.28	1,768.28	4,231.72	70.53 %
<u>10-4120-4501</u>	WORKERS COMP	1,000.00	1,000.00	0.00	1,306.17	-306.17	-30.62 %
<u>10-4120-4910</u>	DUES & SUBSCRIPTIONS	2,000.00	2,000.00	719.52	1,054.52	945.48	47.27 %
<u>10-4120-4990</u>	MISCELLANEOUS	2,500.00	2,500.00	550.00	550.00	1,950.00	78.00 %
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES	-205,603.00	-205,603.00	0.00	0.00	-205,603.00	100.00 %
Department: 4120 - ADMINISTRATION Total:		101,267.00	101,267.00	28,108.75	98,500.60	2,766.40	2.73%
Department: 4130 - FINANCE							
<u>10-4130-1210</u>	FULL TIME SALARIES	185,000.00	185,000.00	14,103.12	49,208.14	135,791.86	73.40 %
<u>10-4130-1810</u>	SOCIAL SECURITY	14,500.00	14,500.00	1,078.88	3,764.40	10,735.60	74.04 %
<u>10-4130-1820</u>	RETIREMENT CONTRIBUTION	27,000.00	27,000.00	2,023.80	7,010.03	19,989.97	74.04 %
<u>10-4130-1830</u>	EMPLOYEE GROUP INS.	19,200.00	19,200.00	1,504.16	5,151.72	14,048.28	73.17 %
<u>10-4130-2600</u>	SUPPLIES	6,000.00	6,000.00	108.08	1,047.69	4,952.31	82.54 %
<u>10-4130-3100</u>	TRAVEL-TRAINING	7,000.00	7,000.00	1,783.06	3,095.86	3,904.14	55.77 %
<u>10-4130-3210</u>	TELEPHONE	720.00	720.00	60.00	180.00	540.00	75.00 %
<u>10-4130-4501</u>	WORKERS COMP	1,200.00	1,200.00	0.00	1,304.66	-104.66	-8.72 %
<u>10-4130-4910</u>	DUES AND SUBSCRIPTIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>10-4130-4990</u>	MISCELLANEOUS	1,500.00	1,500.00	184.13	349.41	1,150.59	76.71 %
<u>10-4130-5000</u>	CAPITAL OUTLAY	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<u>10-4130-6000</u>	CONTRACTS	100,000.00	110,087.45	5,001.00	11,369.59	98,717.86	89.67 %
<u>10-4130-8400</u>	REIMBURSEMENT OF SERVICES	-242,955.00	-242,955.00	0.00	0.00	-242,955.00	100.00 %
Department: 4130 - FINANCE Total:		144,665.00	154,752.45	25,846.23	82,481.50	72,270.95	46.70%
Department: 4140 - TAX & REVENUE COLLECTION							
<u>10-4140-1210</u>	FULL TIME SALARIES	64,000.00	64,000.00	4,664.66	16,273.01	47,726.99	74.57 %
<u>10-4140-1810</u>	SOCIAL SECURITY	5,000.00	5,000.00	247.74	868.09	4,131.91	82.64 %
<u>10-4140-1820</u>	RETIREMENT CONTRIBUTION	9,300.00	9,300.00	669.38	2,318.19	6,981.81	75.07 %
<u>10-4140-1830</u>	EMPLOYEE GROUP INS.	9,600.00	9,600.00	754.86	2,584.20	7,015.80	73.08 %
<u>10-4140-2600</u>	SUPPLIES	148.00	148.00	115.08	192.58	-44.58	-30.12 %
<u>10-4140-2601</u>	EMPLOYEE SCREENING	3,050.00	3,050.00	119.80	566.12	2,483.88	81.44 %
<u>10-4140-3100</u>	TRAVEL-TRAINING	2,700.00	3,340.00	0.00	1,205.00	2,135.00	63.92 %
<u>10-4140-3210</u>	TELEPHONE	720.00	720.00	60.00	180.00	540.00	75.00 %
<u>10-4140-4501</u>	INSURANCE - WORKERS COMP	750.00	750.00	0.00	732.10	17.90	2.39 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4140-4910	DUES AND SUBSCRIPTIONS	300.00	300.00	0.00	75.00	225.00	75.00 %
10-4140-4990	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
10-4140-6000	CONTRACTS	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
10-4140-8400	REIMBURSEMENT OF SERVICES	-65,238.00	-65,238.00	0.00	0.00	-65,238.00	100.00 %
Department: 4140 - TAX & REVENUE COLLECTION Total:		32,130.00	32,770.00	6,631.52	24,994.29	7,775.71	23.73%
Department: 4210 - Information Technology							
10-4210-3210	TELEPHONE	70,000.00	70,000.00	8,219.20	14,882.67	55,117.33	78.74 %
10-4210-3211	INTERNET	25,000.00	25,000.00	1,459.59	4,343.58	20,656.42	82.63 %
10-4210-3212	WEBSITE	4,500.00	4,500.00	0.00	4,200.00	300.00	6.67 %
10-4210-4990	MISCELLANEOUS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4210-6000	CONTRACTS	285,450.00	285,450.00	11,378.73	118,063.35	167,386.65	58.64 %
10-4210-6001	CONTRACTS - COPIERS	49,000.00	49,000.00	745.40	1,490.80	47,509.20	96.96 %
10-4210-8400	REIMBURSEMENT OF SERVICES	-297,446.00	-297,446.00	0.00	0.00	-297,446.00	100.00 %
Department: 4210 - Information Technology Total:		146,504.00	146,504.00	21,802.92	142,980.40	3,523.60	2.41%
Department: 4250 - CENTRAL GARAGE							
10-4250-1210	FULL TIME SALARIES	104,000.00	104,000.00	7,488.38	26,100.91	77,899.09	74.90 %
10-4250-1220	OVERTIME	1,000.00	1,000.00	154.18	154.18	845.82	84.58 %
10-4250-1810	SOCIAL SECURITY	8,400.00	8,400.00	584.65	2,008.50	6,391.50	76.09 %
10-4250-1820	RETIREMENT CONTRIBUTION	15,200.00	15,200.00	1,096.71	3,740.34	11,459.66	75.39 %
10-4250-1830	EMPLOYEE GROUP INS.	19,200.00	19,200.00	1,504.60	5,153.04	14,046.96	73.16 %
10-4250-2120	UNIFORMS	1,800.00	1,800.00	227.98	445.43	1,354.57	75.25 %
10-4250-2505	FUEL	113,400.00	113,400.00	0.00	10,431.08	102,968.92	90.80 %
10-4250-2511	DIESEL	80,000.00	80,000.00	590.20	8,723.05	71,276.95	89.10 %
10-4250-2600	SHOP TOOLS AND SUPPLIES	5,000.00	5,000.00	604.77	907.48	4,092.52	81.85 %
10-4250-3100	TRAVEL-TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-4250-3210	TELEPHONE	1,440.00	1,440.00	60.00	180.00	1,260.00	87.50 %
10-4250-3520	SHOP EQUIPMENT AND REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
10-4250-3530	VEHICLES REPAIRS & MAINT	100,000.00	100,000.00	12,981.09	22,999.79	77,000.21	77.00 %
10-4250-4500	GENERAL LIB	36,000.00	36,000.00	0.00	34,000.00	2,000.00	5.56 %
10-4250-4501	WORKERS COMP	3,120.00	3,120.00	0.00	2,161.00	959.00	30.74 %
10-4250-6000	CONTRACTS	17,200.00	17,200.00	2,811.53	4,088.28	13,111.72	76.23 %
10-4250-8400	REIMBURSEMENT OF SERVICES	-200,571.00	-200,571.00	0.00	0.00	-200,571.00	100.00 %
Department: 4250 - CENTRAL GARAGE Total:		312,189.00	312,189.00	28,104.09	121,093.08	191,095.92	61.21%
Department: 4260 - PUBLIC BUILDINGS							
10-4260-1210	FULL TIME SALARIES	101,000.00	101,000.00	7,192.82	25,071.19	75,928.81	75.18 %
10-4260-1220	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4260-1810	SOCIAL SECURITY	8,100.00	8,100.00	550.26	1,917.96	6,182.04	76.32 %
10-4260-1820	RETIREMENT CONTRIBUTION	14,600.00	14,600.00	1,032.18	3,571.55	11,028.45	75.54 %
10-4260-1830	EMPLOYEE GROUP INS.	19,200.00	19,200.00	1,501.02	5,142.30	14,057.70	73.22 %
10-4260-2120	UNIFORMS- SHOES	1,300.00	1,300.00	279.00	279.00	1,021.00	78.54 %
10-4260-2600	SUPPLIES	18,000.00	18,000.00	956.91	1,828.64	16,171.36	89.84 %
10-4260-3210	TELEPHONE	720.00	720.00	60.00	180.00	540.00	75.00 %
10-4260-3300	UTILITIES - PROPANE	20,000.00	20,000.00	189.24	247.02	19,752.98	98.76 %
10-4260-3301	UTILITIES - ELECTRIC	55,000.00	55,000.00	0.00	9,270.69	45,729.31	83.14 %
10-4260-3510	BLDGS REPAIRS & MAINT	55,000.00	124,550.00	6,018.07	71,733.24	52,816.76	42.41 %
10-4260-3520	REPAIRS & MAINT - EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-4260-4500	GENERAL LIB/FIRE	210,000.00	210,000.00	-910.89	108,226.58	101,773.42	48.46 %
10-4260-4501	WORKERS COMP	3,600.00	3,600.00	0.00	2,562.50	1,037.50	28.82 %
10-4260-6000	CONTRACTS	55,000.00	55,000.00	10,020.00	10,020.00	44,980.00	81.78 %
10-4260-8400	REIMBURSEMENT OF SERVICES	-200,333.00	-200,333.00	0.00	0.00	-200,333.00	100.00 %
Department: 4260 - PUBLIC BUILDINGS Total:		364,187.00	433,737.00	26,888.61	240,050.67	193,686.33	44.66%
Department: 4310 - POLICE							
10-4310-1210	FULL TIME SALARIES	1,550,000.00	1,550,000.00	116,834.07	399,624.07	1,150,375.93	74.22 %
10-4310-1220	OVERTIME	50,000.00	50,000.00	9,512.01	18,707.72	31,292.28	62.58 %
10-4310-1260	PART-TIME SALARIES	30,000.00	30,000.00	990.00	1,420.00	28,580.00	95.27 %
10-4310-1270	LESSOA EXPENSE	60,000.00	60,000.00	4,885.51	14,656.53	45,343.47	75.57 %
10-4310-1330	LEO 401K CONTRIBUTION	0.00	0.00	5,220.90	17,418.71	-17,418.71	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4310-1810	SOCIAL SECURITY	132,000.00	132,000.00	10,078.80	33,114.91	98,885.09	74.91 %
10-4310-1820	RETIREMENT CONTRIBUTION	246,000.00	246,000.00	20,001.04	64,130.46	181,869.54	73.93 %
10-4310-1821	401K - SUPPLEMENTAL RETIRMENT	73,000.00	73,000.00	0.00	0.00	73,000.00	100.00 %
10-4310-1830	EMPLOYEE GROUP INS.	238,580.00	238,580.00	16,060.32	55,901.13	182,678.87	76.57 %
10-4310-2120	UNIFORMS	18,000.00	18,000.00	1,192.92	7,087.58	10,912.42	60.62 %
10-4310-2600	SUPPLIES	20,000.00	20,000.00	1,682.59	6,774.25	13,225.75	66.13 %
10-4310-2601	SUPPLIES - COPS PROGRAM	5,000.00	5,000.00	283.71	520.66	4,479.34	89.59 %
10-4310-3100	TRAVEL-TRAINING	4,300.00	4,300.00	59.00	141.60	4,158.40	96.71 %
10-4310-3210	TELEPHONE PORT/PAGERS	720.00	720.00	0.00	60.00	660.00	91.67 %
10-4310-3250	POSTAGE	75.00	75.00	0.00	15.98	59.02	78.69 %
10-4310-3300	ELEC COST 20% T HALL	7,000.00	7,000.00	0.00	1,378.00	5,622.00	80.31 %
10-4310-3520	EQUIPMENT REPAIRS & MAINT	35,000.00	35,000.00	150.00	6,712.26	28,287.74	80.82 %
10-4310-3980	ANIMAL CONTROL	24,500.00	24,500.00	7,511.68	11,267.52	13,232.48	54.01 %
10-4310-4210	DCI TERMIAL RENTAL	1,000.00	1,000.00	0.00	300.00	700.00	70.00 %
10-4310-4501	WORKERS COMP	46,000.00	46,000.00	0.00	39,680.00	6,320.00	13.74 %
10-4310-4910	DUES & SUBSCRIPTIONS	800.00	800.00	0.00	0.00	800.00	100.00 %
10-4310-4990	MISCELLANEOUS	8,000.00	8,000.00	244.89	997.11	7,002.89	87.54 %
10-4310-4991	DRUG INTERDICTION	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
10-4310-4992	SHOP W/A COP SUPPLIES	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-4310-6000	CONTRACTS	51,500.00	51,500.00	5,599.00	9,005.00	42,495.00	82.51 %
Department: 4310 - POLICE Total:		2,614,475.00	2,614,475.00	200,306.44	693,913.49	1,920,561.51	73.46%
Department: 4340 - FIRE							
10-4340-1210	FULL TIME SALARIES	29,000.00	29,000.00	1,067.94	3,901.77	25,098.23	86.55 %
10-4340-1810	SOCIAL SECURITY	2,400.00	2,400.00	81.76	298.63	2,101.37	87.56 %
10-4340-1890	VOLUNTEER - CALL PAY	32,500.00	32,500.00	0.00	0.00	32,500.00	100.00 %
10-4340-2200	FOOD	2,000.00	2,000.00	0.00	150.00	1,850.00	92.50 %
10-4340-2510	MOTOR FUELS & LUBRICANTS	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
10-4340-2600	SUPPLIES	3,750.00	3,750.00	0.00	68.80	3,681.20	98.17 %
10-4340-2610	EQUIPMENT	17,100.00	17,100.00	0.00	1,900.00	15,200.00	88.89 %
10-4340-3100	TRAVEL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
10-4340-3110	TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
10-4340-3250	POSTAGE	372.00	372.00	0.00	0.00	372.00	100.00 %
10-4340-3300	UTILITIES - PROPANE	5,450.00	5,450.00	13.40	1,185.05	4,264.95	78.26 %
10-4340-3301	UTILITIES - ELECTRIC/WATER	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-4340-3520	EQUIPMENT REP & MAINT	25,000.00	25,000.00	0.00	1,384.36	23,615.64	94.46 %
10-4340-4500	INSURANCE	16,500.00	16,500.00	16,587.00	16,482.24	17.76	0.11 %
10-4340-4501	WORKERS COMP	9,500.00	9,500.00	0.00	5,371.65	4,128.35	43.46 %
10-4340-4990	MISCELLANEOUS	3,000.00	3,000.00	0.00	45.56	2,954.44	98.48 %
10-4340-5000	CAPITAL OUTLAY	4,950.00	4,950.00	0.00	0.00	4,950.00	100.00 %
10-4340-6000	CONTRACTS FIRE	4,500.00	4,500.00	0.00	2,622.50	1,877.50	41.72 %
10-4340-6920	GRANT APPROPRIATIONS	15,000.00	17,787.37	0.00	0.00	17,787.37	100.00 %
10-4340-7500	CAPITAL LEASES	61,000.00	61,000.00	0.00	0.00	61,000.00	100.00 %
10-4340-7510	DEBT - INTEREST- VEHICLES	9,350.00	9,350.00	0.00	0.00	9,350.00	100.00 %
Department: 4340 - FIRE Total:		255,972.00	258,759.37	17,750.10	33,410.56	225,348.81	87.09%
Department: 4510 - STREETS							
10-4510-1210	FULL TIME SALARIES	590,042.00	590,042.00	39,500.43	127,067.42	462,974.58	78.46 %
10-4510-1220	OVERTIME	30,000.00	30,000.00	8,435.81	13,093.35	16,906.65	56.36 %
10-4510-1810	SOCIAL SECURITY	48,848.00	48,848.00	3,649.33	10,668.99	38,179.01	78.16 %
10-4510-1820	RETIREMENT CONTRIBUTION	83,660.00	83,660.00	6,878.87	19,994.73	63,665.27	76.10 %
10-4510-1830	EMPLOYEE GROUP INS.	124,800.00	124,800.00	8,412.55	25,885.20	98,914.80	79.26 %
10-4510-2120	UNIFORMS	7,500.00	9,500.00	0.00	264.97	9,235.03	97.21 %
10-4510-2311	SAFETY	1,000.00	1,000.00	999.61	999.61	0.39	0.04 %
10-4510-2600	SUPPLIES	32,500.00	32,500.00	4,204.53	15,942.92	16,557.08	50.94 %
10-4510-3100	TRAVEL-TRAINING	3,500.00	3,500.00	35.88	35.88	3,464.12	98.97 %
10-4510-3210	TELEPHONE	720.00	720.00	0.00	0.00	720.00	100.00 %
10-4510-3520	EQUIPMENT REP & MAINT	42,500.00	42,500.00	6,078.29	10,567.70	31,932.30	75.13 %
10-4510-3540	MAINT & REPAIR SYSTEM	30,000.00	30,000.00	4,890.00	4,890.00	25,110.00	83.70 %
10-4510-3590	CEMETERIES - MAINTENANCE	58,000.00	58,000.00	0.00	0.00	58,000.00	100.00 %

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10-4510-4500	GEN LIB./AUTO/EQUIP	18,000.00	18,000.00	0.00	16,000.00	2,000.00	11.11 %
10-4510-4501	WORKERS COMP	25,000.00	25,000.00	0.00	17,968.85	7,031.15	28.12 %
10-4510-4990	MISCELLANEOUS	4,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Department: 4510 - STREETS Total:		1,100,070.00	1,100,070.00	83,085.30	263,379.62	836,690.38	76.06%
Department: 4511 - POWELL BILL							
10-4511-3590	MAINT & REPAIR OTHER	20,000.00	20,000.00	0.00	1,027.00	18,973.00	94.87 %
10-4511-5911	CURB & GUTTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4511-5912	TRAFFIC CONTROL	2,500.00	3,025.00	3,018.62	3,018.62	6.38	0.21 %
10-4511-5913	SIDEWALKS	21,000.00	21,000.00	0.00	647.00	20,353.00	96.92 %
10-4511-5914	DRAINAGE & STORM SEWER	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
10-4511-5915	PAVING	67,900.00	67,900.00	0.00	0.00	67,900.00	100.00 %
10-4511-6000	CONTRACTS	3,600.00	3,075.00	0.00	491.25	2,583.75	84.02 %
Department: 4511 - POWELL BILL Total:		155,000.00	155,000.00	3,018.62	5,183.87	149,816.13	96.66%
Department: 4710 - SANITATION							
10-4710-1210	FULL TIME SALARIES	0.00	0.00	2,132.20	11,195.63	-11,195.63	0.00 %
10-4710-1220	OVERTIME	0.00	0.00	0.00	299.95	-299.95	0.00 %
10-4710-1810	SOCIAL SECURITY	0.00	0.00	163.12	879.45	-879.45	0.00 %
10-4710-1820	RETIREMENT CONTRIBUTION	0.00	0.00	305.96	1,631.44	-1,631.44	0.00 %
10-4710-1830	EMPLOYEE GROUP INS.	0.00	0.00	252.70	869.16	-869.16	0.00 %
10-4710-2510	MOTOR FUELS & LUBRICANTS	1,000.00	0.00	0.00	0.00	0.00	0.00 %
10-4710-2600	SUPPLIES	15,000.00	15,000.00	6,374.25	6,730.41	8,269.59	55.13 %
10-4710-3520	EQUIPMENT REP & MAINT	19,000.00	19,000.00	716.40	3,011.95	15,988.05	84.15 %
10-4710-4410	LANDFILL FEES / TOWN REFUSE	18,000.00	18,000.00	944.05	1,803.66	16,196.34	89.98 %
10-4710-4990	MISCELLANEOUS	750.00	250.00	0.00	0.00	250.00	100.00 %
10-4710-5000	CAPITAL OUTLAY	322,060.00	322,060.00	27,323.66	27,323.66	294,736.34	91.52 %
10-4710-6000	CONTRACTS	2,000.00	3,500.00	746.89	1,997.75	1,502.25	42.92 %
Department: 4710 - SANITATION Total:		377,810.00	377,810.00	38,959.23	55,743.06	322,066.94	85.25%
Department: 4910 - PLANNING, ZONING, INSPECT							
10-4910-1210	FULL TIME SALARIES	190,000.00	190,000.00	8,726.23	30,414.74	159,585.26	83.99 %
10-4910-1810	SOCIAL SECURITY	15,300.00	15,300.00	666.85	2,324.59	12,975.41	84.81 %
10-4910-1820	RETIREMENT CONTRIBUTION	27,250.00	27,250.00	1,252.23	4,332.79	22,917.21	84.10 %
10-4910-1830	EMPLOYEE GROUP INS.	28,800.00	28,800.00	1,310.27	4,490.16	24,309.84	84.41 %
10-4910-2120	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4910-2600	SUPPLIES	3,000.00	3,000.00	61.30	490.88	2,509.12	83.64 %
10-4910-3100	TRAVEL-TRAINING	4,000.00	4,000.00	502.57	842.96	3,157.04	78.93 %
10-4910-3210	TELEPHONE	720.00	720.00	60.00	180.00	540.00	75.00 %
10-4910-3910	LEGAL ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
10-4910-4501	WORKERS COMP	1,400.00	1,400.00	0.00	1,770.72	-370.72	-26.48 %
10-4910-4910	DUES AND SUBSCRIPTIONS	400.00	400.00	0.00	0.00	400.00	100.00 %
10-4910-4930	CODE ENFORCEMENT	45,000.00	45,000.00	2,760.00	8,485.00	36,515.00	81.14 %
10-4910-4990	MISCELLANEOUS	1,400.00	1,400.00	47.40	147.40	1,252.60	89.47 %
10-4910-6000	CONTRACTS	8,500.00	8,500.00	1,020.00	1,020.00	7,480.00	88.00 %
Department: 4910 - PLANNING, ZONING, INSPECT Total:		327,270.00	327,270.00	16,406.85	54,499.24	272,770.76	83.35%
Department: 4920 - ECONOMIC DEVELOPMENT							
10-4920-1210	FULL TIME SALARIES	98,000.00	98,000.00	7,376.82	25,565.81	72,434.19	73.91 %
10-4920-1810	SOCIAL SECURITY	7,900.00	7,900.00	561.13	1,944.85	5,955.15	75.38 %
10-4920-1820	RETIREMENT CONTRIBUTION	14,000.00	14,000.00	1,058.57	3,642.92	10,357.08	73.98 %
10-4920-1830	EMPLOYEE GROUP INS.	9,600.00	9,600.00	761.24	2,603.34	6,996.66	72.88 %
10-4920-2600	SUPPLIES	1,000.00	1,000.00	0.00	204.66	795.34	79.53 %
10-4920-3100	TRAVEL-TRAINING	6,000.00	6,000.00	194.36	194.36	5,805.64	96.76 %
10-4920-3210	TELEPHONE	720.00	720.00	60.00	180.00	540.00	75.00 %
10-4920-3910	LEGAL ADVERTISING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4920-4501	WORKERS COMP	1,300.00	1,300.00	0.00	732.10	567.90	43.68 %
10-4920-4910	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	105.00	105.00	1,895.00	94.75 %
10-4920-4990	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4920-6000	CONTRACTS	10,000.00	10,000.00	0.00	2,625.00	7,375.00	73.75 %
10-4920-6100	LOCAL SUPPORT	2,500.00	2,500.00	0.00	464.20	2,035.80	81.43 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4920-6920	GRANT EXPENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4920-8400	REIMBURSEMENT OF SERVICES	-116,593.00	-116,593.00	0.00	0.00	-116,593.00	100.00 %
Department: 4920 - ECONOMIC DEVELOPMENT Total:		57,427.00	57,427.00	10,117.12	38,262.24	19,164.76	33.37%
Department: 6110 - LIBRARY							
10-6110-1210	FULL TIME SALARIES	71,000.00	71,000.00	5,132.30	17,888.30	53,111.70	74.81 %
10-6110-1260	Salaries Part Time	18,000.00	18,000.00	1,393.22	4,699.72	13,300.28	73.89 %
10-6110-1810	SOCIAL SECURITY	6,500.00	6,500.00	493.10	1,709.68	4,790.32	73.70 %
10-6110-1820	RETIREMENT CONTRIBUTION	9,900.00	9,900.00	736.48	2,548.27	7,351.73	74.26 %
10-6110-1830	EMPLOYEE GROUP INS.	9,600.00	9,600.00	757.28	2,591.46	7,008.54	73.01 %
10-6110-2600	SUPPLIES	2,500.00	2,500.00	510.22	689.81	1,810.19	72.41 %
10-6110-2700	SUPPLIES - PROGRAMS	900.00	900.00	0.00	55.44	844.56	93.84 %
10-6110-3105	TRAVEL-TRAINING	2,000.00	2,000.00	200.00	200.00	1,800.00	90.00 %
10-6110-3210	TELEPHONE	720.00	720.00	60.00	180.00	540.00	75.00 %
10-6110-3301	UTILITIES-ELECTRIC	2,700.00	2,700.00	0.00	744.49	1,955.51	72.43 %
10-6110-3520	EQUIPMENT REPAIRS	700.00	700.00	0.00	0.00	700.00	100.00 %
10-6110-4501	WORKERS COMP	750.00	750.00	0.00	732.10	17.90	2.39 %
10-6110-4990	MISCELLANEOUS	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
10-6110-5600	BOOKS	11,000.00	11,000.00	673.10	948.38	10,051.62	91.38 %
10-6110-6000	CONTRACTS	13,400.00	13,400.00	0.00	3,240.00	10,160.00	75.82 %
10-6110-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Department: 6110 - LIBRARY Total:		156,270.00	156,270.00	9,955.70	36,227.65	120,042.35	76.82%
Department: 6120 - RECREATION							
10-6120-1210	FULL TIME SALARIES	202,000.00	202,000.00	14,873.02	51,838.96	150,161.04	74.34 %
10-6120-1260	PART-TIME SALARIES	70,000.00	70,000.00	2,848.20	35,003.24	34,996.76	50.00 %
10-6120-1810	SOCIAL SECURITY	23,000.00	23,000.00	1,354.59	6,639.70	16,360.30	71.13 %
10-6120-1820	RETIREMENT CONTRIBUTION	29,100.00	29,100.00	2,134.27	7,384.75	21,715.25	74.62 %
10-6120-1830	EMPLOYEE GROUP INS.	28,800.00	28,800.00	2,265.26	7,754.64	21,045.36	73.07 %
10-6120-1990	INSTRUCTOR AND OFFICIAL FEES	68,000.00	68,000.00	748.00	9,493.00	58,507.00	86.04 %
10-6120-2120	UNIFORMS	11,000.00	11,000.00	17.58	1,307.41	9,692.59	88.11 %
10-6120-2310	MISC SUPPLIES-PROGRAM SUP	20,000.00	20,000.00	1,010.38	7,110.36	12,889.64	64.45 %
10-6120-2312	PROGRAM AWARDS	6,500.00	6,500.00	500.90	500.90	5,999.10	92.29 %
10-6120-2600	SUPPLIES	30,000.00	30,000.00	3,722.56	4,866.59	25,133.41	83.78 %
10-6120-2650	CONCESSION STAND FOOD	16,000.00	16,000.00	2,088.46	2,272.80	13,727.20	85.80 %
10-6120-3100	TRAVEL-TRAINING	6,000.00	6,000.00	1,485.00	1,485.00	4,515.00	75.25 %
10-6120-3301	UTILITIES-ELECTRIC	50,000.00	50,000.00	0.00	15,960.01	34,039.99	68.08 %
10-6120-3520	EQUIPMENT REP & MAINT	36,000.00	36,000.00	3,750.00	7,685.70	28,314.30	78.65 %
10-6120-4501	WORKERS COMP	9,000.00	9,000.00	0.00	4,730.00	4,270.00	47.44 %
10-6120-4910	DUES & SUBSCRIPTIONS	650.00	650.00	0.00	385.00	265.00	40.77 %
10-6120-4990	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-6120-6000	CONTRACTS	20,554.00	20,554.00	623.51	2,096.06	18,457.94	89.80 %
10-6120-6920	GRANT APPROPRIATIONS	5,000.00	13,612.28	0.00	3,101.20	10,511.08	77.22 %
Department: 6120 - RECREATION Total:		632,604.00	641,216.28	37,421.73	169,615.32	471,600.96	73.55%
Expense Total:		6,834,338.00	6,926,015.10	576,957.19	2,114,732.66	4,811,282.44	69.47%
Fund: 10 - General Fund Surplus (Deficit):		0.00	-91,677.10	-528,480.57	-1,331,574.34	-1,239,897.24	-1,352.46%
Fund: 61 - Electric Fund Revenue							
61-3600-5210	PENALTIES / RECONNECT FEES	150,000.00	150,000.00	18,832.93	50,769.43	-99,230.57	66.15 %
61-3600-5220	NEW ACCT CONNECTION FEES	25,000.00	25,000.00	3,200.00	9,720.00	-15,280.00	61.12 %
61-3600-5300	FACILITIES FEES	120,000.00	120,000.00	10,029.00	30,087.00	-89,913.00	74.93 %
61-3600-5800	SERVICE CHARGES	3,000.00	3,000.00	350.00	1,250.00	-1,750.00	58.33 %
61-3600-8200	NEW SERVICE INSTALLATIONS	175,000.00	175,000.00	85,003.04	107,934.56	-67,065.44	38.32 %
61-3700-1000	INVESTMENT EARNINGS	150,000.00	150,000.00	0.00	59,395.27	-90,604.73	60.40 %
61-3720-5100	UTILITY CHARGES	13,300,000.00	13,300,000.00	1,212,643.71	3,933,269.97	-9,366,730.03	70.43 %
61-3800-1000	MISC RECEIPTS ELECTRIC	2,500.00	2,500.00	1,000.00	8,149.21	5,649.21	325.97 %
61-3800-1200	Online Credit CardService Fees	60,000.00	60,000.00	0.00	0.00	-60,000.00	100.00 %
61-3800-2000	CATV POLE RENT	12,000.00	12,000.00	0.00	15,575.16	3,575.16	129.79 %
61-3900-2001	RIDER 1 PCA	984,968.00	984,968.00	60,017.68	192,726.63	-792,241.37	80.43 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
61-3900-9000	FUND BALANCE APPROPRIATED	418,314.00	418,314.00	0.00	0.00	-418,314.00	100.00 %
	Revenue Total:	15,400,782.00	15,400,782.00	1,391,076.36	4,408,877.23	-10,991,904.77	71.37%

Expense

Department: 7210 - ELECTRIC ADMIN/BILLING COLL

61-7210-1210	FULL TIME SALARIES	146,000.00	146,000.00	10,775.47	38,672.51	107,327.49	73.51 %
61-7210-1220	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
61-7210-1260	PART-TIME SALARIES	25,000.00	25,000.00	1,482.55	5,730.16	19,269.84	77.08 %
61-7210-1810	SOCIAL SECURITY	16,000.00	16,000.00	922.72	3,351.02	12,648.98	79.06 %
61-7210-1820	RETIREMENT CONTRIBUTION	21,000.00	21,000.00	1,546.29	5,510.64	15,489.36	73.76 %
61-7210-1830	EMPLOYEE GROUP INS.	28,800.00	28,800.00	2,238.39	7,939.11	20,860.89	72.43 %
61-7210-2600	SUPPLIES	8,000.00	8,000.00	68.40	1,516.22	6,483.78	81.05 %
61-7210-3100	TRAVEL-TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
61-7210-3250	POSTAGE	31,000.00	31,000.00	1,883.70	4,702.49	26,297.51	84.83 %
61-7210-4501	WORKERS COMP	2,100.00	2,100.00	0.00	2,486.77	-386.77	-18.42 %
61-7210-4990	MISCELLANEOUS	350.00	350.00	0.00	0.00	350.00	100.00 %
61-7210-6000	CONTRACTS	60,000.00	60,000.00	2,170.24	12,885.51	47,114.49	78.52 %
61-7210-6300	CREDIT CARD ACCEPTANCE	108,000.00	108,000.00	-14,654.38	-20,690.79	128,690.79	119.16 %
61-7210-8400	REIMBURSEMENT OF SERVICES	991,260.00	991,260.00	0.00	0.00	991,260.00	100.00 %
	Department: 7210 - ELECTRIC ADMIN/BILLING COLL Total:	1,441,010.00	1,441,010.00	6,433.38	62,103.64	1,378,906.36	95.69%

Department: 7220 - ELECTRIC OPERATIONS

61-7220-1210	FULL TIME SALARIES	1,139,755.00	1,139,755.00	70,003.46	247,462.12	892,292.88	78.29 %
61-7220-1220	OVERTIME	55,000.00	55,000.00	1,737.67	10,156.71	44,843.29	81.53 %
61-7220-1810	SOCIAL SECURITY	95,100.00	95,100.00	5,438.27	19,555.98	75,544.02	79.44 %
61-7220-1820	RETIREMENT CONTRIBUTION	161,945.00	161,945.00	10,251.57	36,387.74	125,557.26	77.53 %
61-7220-1830	EMPLOYEE GROUP INS.	153,120.00	153,120.00	10,200.76	34,206.00	118,914.00	77.66 %
61-7220-1900	PROFESSIONAL SERVICES	62,000.00	62,000.00	6,033.63	6,033.63	55,966.37	90.27 %
61-7220-2120	UNIFORMS	26,000.00	26,000.00	1,582.70	17,791.60	8,208.40	31.57 %
61-7220-2311	SAFETY	40,000.00	40,000.00	2,991.13	4,769.42	35,230.58	88.08 %
61-7220-2510	MOTOR FUELS & LUBRICANTS	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
61-7220-2600	SUPPLIES	225,000.00	225,000.00	22,196.02	41,870.12	183,129.88	81.39 %
61-7220-2602	SUBDIVISION SUPPLIES	250,000.00	250,000.00	27,339.84	86,411.24	163,588.76	65.44 %
61-7220-3100	TRAVEL-TRAINING	22,000.00	22,000.00	706.44	1,002.44	20,997.56	95.44 %
61-7220-3300	UTILITIES	12,000.00	12,000.00	0.00	1,021.56	10,978.44	91.49 %
61-7220-3310	POWER PURCHASED-ELEC	8,975,955.00	8,975,955.00	793,630.54	1,678,575.75	7,297,379.25	81.30 %
61-7220-3520	EQUIPMENT REP & MAINT	50,000.00	50,000.00	6,814.74	11,187.00	38,813.00	77.63 %
61-7220-3530	GENERATOR O&M	75,000.00	75,000.00	3,736.36	22,486.51	52,513.49	70.02 %
61-7220-3540	MAINT & REPAIR SYSTEM	250,000.00	250,000.00	33,352.03	42,968.58	207,031.42	82.81 %
61-7220-3590	TREE TRIMMING R/W MAIN	60,000.00	60,000.00	12,378.95	12,588.95	47,411.05	79.02 %
61-7220-3910	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
61-7220-4500	INSURANCE	69,052.00	69,052.00	0.00	61,808.87	7,243.13	10.49 %
61-7220-4501	WORKERS COMP	50,000.00	50,000.00	0.00	29,590.00	20,410.00	40.82 %
61-7220-4910	DUES & SUBSCRIPTIONS	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
61-7220-4990	MISCELLANEOUS	13,000.00	13,000.00	0.00	2,026.97	10,973.03	84.41 %
61-7220-5000	CAPITAL OUTLAY	670,000.00	1,079,545.71	0.00	70,123.12	1,009,422.59	93.50 %
61-7220-6000	CONTRACTS	40,000.00	40,000.00	50.13	100.26	39,899.74	99.75 %
61-7220-7400	CAPITAL SYSTEM IMPROVEMENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
	Department: 7220 - ELECTRIC OPERATIONS Total:	12,572,427.00	12,981,972.71	1,008,444.24	2,438,124.57	10,543,848.14	81.22%

Department: 9100 - DEBT SERVICE

61-9100-7100	DEBT PRINCIPAL	165,000.00	165,000.00	0.00	149,999.99	15,000.01	9.09 %
61-9100-7200	DEBT INTEREST	13,000.00	13,000.00	0.00	7,320.00	5,680.00	43.69 %
	Department: 9100 - DEBT SERVICE Total:	178,000.00	178,000.00	0.00	157,319.99	20,680.01	11.62%

Department: 9700 - SPECIAL APPROPRIATION

61-9700-0000	PCA RIDER 1 EXPENSE	609,345.00	609,345.00	0.00	0.00	609,345.00	100.00 %
61-9700-9809	INTRAGOV'T UTIL FRAN TAX PMT	550,000.00	550,000.00	0.00	0.00	550,000.00	100.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 09/30/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
61-9700-9810	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
Department: 9700 - SPECIAL APPROPRIATION Total:	1,209,345.00	1,209,345.00	0.00	0.00	1,209,345.00	100.00%
Expense Total:	15,400,782.00	15,810,327.71	1,014,877.62	2,657,548.20	13,152,779.51	83.19%
Fund: 61 - Electric Fund Surplus (Deficit):	0.00	-409,545.71	376,198.74	1,751,329.03	2,160,874.74	527.63%

Fund: 62 - Water and Sewer Fund

Revenue						
62-3700-1000	INVESTMENT EARNINGS	30,000.00	30,000.00	0.00	9,676.77	-20,323.23 67.74 %
62-3711-5200	WATER CONNECTION FEES	25,000.00	25,000.00	43,100.00	50,220.00	25,220.00 200.88 %
62-3711-5201	NEW WATER SERVICE INSTALLATIO	0.00	0.00	1,500.00	1,500.00	1,500.00 0.00 %
62-3711-5300	SEWER CONNECTION FEES	25,000.00	25,000.00	-0.01	3,499.99	-21,500.01 86.00 %
62-3711-5301	NEW SEWER SERVICE INSTALLATIO	0.00	0.00	43,000.00	50,000.00	50,000.00 0.00 %
62-3711-5500	W/S SYSTEMWIDE DEVELOPMENT	38,000.00	38,000.00	8,000.00	30,000.00	-8,000.00 21.05 %
62-3713-5000	WATER CHARGES	1,685,000.00	1,685,000.00	155,189.48	460,041.62	-1,224,958.38 72.70 %
62-3714-5100	SEWER CHARGES	2,400,000.00	2,400,000.00	245,485.81	737,740.50	-1,662,259.50 69.26 %
62-3800-1000	MISC RECEIPTS-WATER	400.00	400.00	0.00	400.00	0.00 0.00 %
62-3900-9000	FUND BALANCE APPROPRIATED	39,769.00	39,769.00	0.00	0.00	-39,769.00 100.00 %
Revenue Total:		4,243,169.00	4,243,169.00	496,275.28	1,343,078.88	-2,900,090.12 68.35%

Expense						
Department: 7130 - WATER/SEWER OPERATIONS						
62-7130-1210	FULL TIME SALARIES	430,631.00	430,631.00	33,995.63	110,304.20	320,326.80 74.39 %
62-7130-1220	OVERTIME	36,000.00	36,000.00	1,450.54	7,367.35	28,632.65 79.54 %
62-7130-1260	PART TIME SALARIES	0.00	0.00	0.00	118.38	-118.38 0.00 %
62-7130-1810	SOCIAL SECURITY	39,400.00	39,400.00	2,701.45	8,934.47	30,465.53 77.32 %
62-7130-1820	RETIREMENT CONTRIBUTION	63,369.00	63,369.00	4,397.57	14,263.30	49,105.70 77.49 %
62-7130-1830	EMPLOYEE GROUP INS.	86,160.00	86,160.00	5,288.86	17,685.85	68,474.15 79.47 %
62-7130-1900	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00 100.00 %
62-7130-2120	UNIFORMS	6,500.00	6,500.00	0.00	787.42	5,712.58 87.89 %
62-7130-2311	SAFETY	5,000.00	5,000.00	300.00	300.00	4,700.00 94.00 %
62-7130-2510	MOTOR FUELS & LUBRICANTS	10,000.00	10,000.00	0.00	30.01	9,969.99 99.70 %
62-7130-2600	SUPPLIES	80,000.00	80,000.00	6,340.48	12,076.00	67,924.00 84.91 %
62-7130-3100	TRAVEL-TRAINING	9,000.00	9,000.00	150.00	200.00	8,800.00 97.78 %
62-7130-3150	PERMITS & FEES	3,900.00	3,900.00	2,545.00	2,545.00	1,355.00 34.74 %
62-7130-3300	UTILITIES	65,000.00	65,000.00	0.00	5,432.14	59,567.86 91.64 %
62-7130-3520	EQUIPMENT REP & MAINT	41,122.00	41,122.00	4,503.39	5,043.36	36,078.64 87.74 %
62-7130-3540	MAINT & REPAIR SYSTEM	175,000.00	188,573.80	21,317.52	27,368.97	161,204.83 85.49 %
62-7130-4500	AUTO AND G/L INSUR	8,000.00	8,000.00	647.72	6,647.72	1,352.28 16.90 %
62-7130-4501	WORKERS COMP	22,878.00	22,878.00	0.00	5,720.00	17,158.00 75.00 %
62-7130-4910	DUES & SUBSCRIPTIONS	1,600.00	1,600.00	0.00	650.00	950.00 59.38 %
62-7130-4990	MISCELLANEOUS	14,200.00	14,200.00	-21,733.96	-25,287.92	39,487.92 278.08 %
62-7130-5000	CAPITAL OUTLAY	156,500.00	259,177.80	84,886.26	118,890.21	140,287.59 54.13 %
62-7130-6000	CONTRACTS	1,900,000.00	1,900,000.00	171,679.45	394,546.09	1,505,453.91 79.23 %
62-7130-7410	AMI PROJECT	4,509.00	4,509.00	0.00	391.50	4,117.50 91.32 %
62-7130-8000	CAPITAL IMPROVEMENTS PROJ	7,500.00	7,500.00	0.00	0.00	7,500.00 100.00 %
62-7130-8400	REIMBURSEMENT OF SERVICES	430,983.00	430,983.00	0.00	0.00	430,983.00 100.00 %
Department: 7130 - WATER/SEWER OPERATIONS Total:		3,617,252.00	3,733,503.60	318,469.91	714,014.05	3,019,489.55 80.88%
Department: 9100 - DEBT SERVICE						
62-9100-7100	DEBT PRINCIPAL	434,440.00	434,440.00	0.00	0.00	434,440.00 100.00 %
62-9100-7200	DEBT INTEREST	191,477.00	191,477.00	0.00	0.00	191,477.00 100.00 %
Department: 9100 - DEBT SERVICE Total:		625,917.00	625,917.00	0.00	0.00	625,917.00 100.00%
Expense Total:		4,243,169.00	4,359,420.60	318,469.91	714,014.05	3,645,406.55 83.62%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):		0.00	-116,251.60	177,805.37	629,064.83	745,316.43 641.12%

Fund: 63 - Stormwater Fund						
Revenue						
63-3713-5000	STORMWATER FEES	175,000.00	175,000.00	18,275.00	50,891.00	-124,109.00 70.92 %
Revenue Total:		175,000.00	175,000.00	18,275.00	50,891.00	-124,109.00 70.92%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
Department: 7501 - STORM WATER							
<u>63-7501-3150</u>	PERMITS & FEES	1,225.00	1,225.00	0.00	0.00	1,225.00	100.00 %
<u>63-7501-3540</u>	MAINT & REPAIR SYSTEM	137,571.00	137,571.00	1,468.85	9,668.85	127,902.15	92.97 %
<u>63-7501-4990</u>	MISCELLANEOUS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<u>63-7501-8400</u>	REIMBURSEMENT OF SERVICES	21,204.00	21,204.00	0.00	0.00	21,204.00	100.00 %
	Department: 7501 - STORM WATER Total:	165,000.00	165,000.00	1,468.85	9,668.85	155,331.15	94.14%
Department: 9700 - SPECIAL APPROPRIATION							
<u>63-9700-9800</u>	CONTINGENCY	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
	Department: 9700 - SPECIAL APPROPRIATION Total:	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
	Expense Total:	175,000.00	175,000.00	1,468.85	9,668.85	165,331.15	94.47%
	Fund: 63 - Stormwater Fund Surplus (Deficit):	0.00	0.00	16,806.15	41,222.15	41,222.15	0.00%
	Report Surplus (Deficit):	0.00	-617,474.41	42,329.69	1,090,041.67	1,707,516.08	276.53%

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund						
Revenue						
	6,834,338.00	6,834,338.00	48,476.62	783,158.32	-6,051,179.68	88.54%
Revenue Total:	6,834,338.00	6,834,338.00	48,476.62	783,158.32	-6,051,179.68	88.54%
Expense						
4110 - GOVERNING BODY	56,498.00	56,498.00	22,553.98	54,397.07	2,100.93	3.72%
4120 - ADMINISTRATION	101,267.00	101,267.00	28,108.75	98,500.60	2,766.40	2.73%
4130 - FINANCE	144,665.00	154,752.45	25,846.23	82,481.50	72,270.95	46.70%
4140 - TAX & REVENUE COLLECTION	32,130.00	32,770.00	6,631.52	24,994.29	7,775.71	23.73%
4210 - Information Technology	146,504.00	146,504.00	21,802.92	142,980.40	3,523.60	2.41%
4250 - CENTRAL GARAGE	312,189.00	312,189.00	28,104.09	121,093.08	191,095.92	61.21%
4260 - PUBLIC BUILDINGS	364,187.00	433,737.00	26,888.61	240,050.67	193,686.33	44.66%
4310 - POLICE	2,614,475.00	2,614,475.00	200,306.44	693,913.49	1,920,561.51	73.46%
4340 - FIRE	255,972.00	258,759.37	17,750.10	33,410.56	225,348.81	87.09%
4510 - STREETS	1,100,070.00	1,100,070.00	83,085.30	263,379.62	836,690.38	76.06%
4511 - POWELL BILL	155,000.00	155,000.00	3,018.62	5,183.87	149,816.13	96.66%
4710 - SANITATION	377,810.00	377,810.00	38,959.23	55,743.06	322,066.94	85.25%
4910 - PLANNING, ZONING, INSPECT	327,270.00	327,270.00	16,406.85	54,499.24	272,770.76	83.35%
4920 - ECONOMIC DEVELOPMENT	57,427.00	57,427.00	10,117.12	38,262.24	19,164.76	33.37%
6110 - LIBRARY	156,270.00	156,270.00	9,955.70	36,227.65	120,042.35	76.82%
6120 - RECREATION	632,604.00	641,216.28	37,421.73	169,615.32	471,600.96	73.55%
Expense Total:	6,834,338.00	6,926,015.10	576,957.19	2,114,732.66	4,811,282.44	69.47%
Fund: 10 - General Fund Surplus (Deficit):	0.00	-91,677.10	-528,480.57	-1,331,574.34	-1,239,897.24	-1,352.46%
Fund: 61 - Electric Fund						
Revenue						
	15,400,782.00	15,400,782.00	1,391,076.36	4,408,877.23	-10,991,904.77	71.37%
Revenue Total:	15,400,782.00	15,400,782.00	1,391,076.36	4,408,877.23	-10,991,904.77	71.37%
Expense						
7210 - ELECTRIC ADMIN/BILLING COLL	1,441,010.00	1,441,010.00	6,433.38	62,103.64	1,378,906.36	95.69%
7220 - ELECTRIC OPERATIONS	12,572,427.00	12,981,972.71	1,008,444.24	2,438,124.57	10,543,848.14	81.22%
9100 - DEBT SERVICE	178,000.00	178,000.00	0.00	157,319.99	20,680.01	11.62%
9700 - SPECIAL APPROPRIATION	1,209,345.00	1,209,345.00	0.00	0.00	1,209,345.00	100.00%
Expense Total:	15,400,782.00	15,810,327.71	1,014,877.62	2,657,548.20	13,152,779.51	83.19%
Fund: 61 - Electric Fund Surplus (Deficit):	0.00	-409,545.71	376,198.74	1,751,329.03	2,160,874.74	527.63%
Fund: 62 - Water and Sewer Fund						
Revenue						
	4,243,169.00	4,243,169.00	496,275.28	1,343,078.88	-2,900,090.12	68.35%
Revenue Total:	4,243,169.00	4,243,169.00	496,275.28	1,343,078.88	-2,900,090.12	68.35%
Expense						
7130 - WATER/SEWER OPERATIONS	3,617,252.00	3,733,503.60	318,469.91	714,014.05	3,019,489.55	80.88%
9100 - DEBT SERVICE	625,917.00	625,917.00	0.00	0.00	625,917.00	100.00%
Expense Total:	4,243,169.00	4,359,420.60	318,469.91	714,014.05	3,645,406.55	83.62%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):	0.00	-116,251.60	177,805.37	629,064.83	745,316.43	641.12%
Fund: 63 - Stormwater Fund						
Revenue						
	175,000.00	175,000.00	18,275.00	50,891.00	-124,109.00	70.92%
Revenue Total:	175,000.00	175,000.00	18,275.00	50,891.00	-124,109.00	70.92%
Expense						
7501 - STORM WATER	165,000.00	165,000.00	1,468.85	9,668.85	155,331.15	94.14%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 09/30/2025

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
9700 - SPECIAL APPROPRIATION	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%
Expense Total:	175,000.00	175,000.00	1,468.85	9,668.85	165,331.15	94.47%
Fund: 63 - Stormwater Fund Surplus (Deficit):	0.00	0.00	16,806.15	41,222.15	41,222.15	0.00%
Report Surplus (Deficit):	0.00	-617,474.41	42,329.69	1,090,041.67	1,707,516.08	276.53%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
10 - General Fund	0.00	-91,677.10	-528,480.57	-1,331,574.34	-1,239,897.24
61 - Electric Fund	0.00	-409,545.71	376,198.74	1,751,329.03	2,160,874.74
62 - Water and Sewer Fund	0.00	-116,251.60	177,805.37	629,064.83	745,316.43
63 - Stormwater Fund	0.00	0.00	16,806.15	41,222.15	41,222.15
Report Surplus (Deficit):	0.00	-617,474.41	42,329.69	1,090,041.67	1,707,516.08

AYDEN ECONOMIC DEVELOPMENT DEPARTMENT

TO: TOWN COUNCIL

FROM: THOMAS MALLORY DENHAM, ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: ECONOMIC DEVELOPMENT REPORT

DATE: 11/03/2025

CC: STEPHEN SMITH TOWN MANAGER

- 3 site visits planned for Rail Park in October!
- South Ayden High School Mural is Finished!
- Economic Development Department has brought in over \$3 million in grants to Ayden and the ETJ. This has happened in just 5.5 years.
- 2 big projects to be announced in the coming months in our ETJ. This will certainly change the traffic numbers in Ayden.
- Car Cruse last Thursday of month.
- Work begins on the Main Street America Annual Report.
- NC Main Street Statistical Report complete and accepted.
- Work continues improvement of our Electric system for the Rail Park.
- A grant of \$40,000 to do the property survey of the Rail Park. Grant provided by the C Railroad INC.
- Ayden's Rail Park is a strategic industrial location and positioned to boost the local economy.
- Did you know if you turned right out of the Ayden Rail Park On to NC 11 that you could travel to Burbank, CA., The State of Main, and Miami FL. without hitting a stop light! It is all interstate road.

**LIBRARY CIRCULATION REPORT
October 2025**

MEMORANDUM

TO: STEPHEN SMITH, INTERUIM TOWN MANAGER
FROM: RACHELLE MONDOVICH, LIBRARY DIRECTOR
CC: BOARD OF COMMISSIONERS
DATE: NOV 1, 2025
SUBJECT: AYDEN LIBRARY MONTHLY REPORT

- Held quarterly Library Board meeting Oct 28TH.
- had monthly meeting with the three school librarians.
- restocked the Little Free Libraries in both parks.
- held annual book sale.
- held reading club meeting at the library.
- attended the new state aid directors training in Raleigh.
- met with book vendor.
- went to class on new program for digital literacy to be offered at the library.
- attended the NCLA conference.

LIBRARY CIRCULATION REPORT
October 2025

ADULT FICTION.....205 (192)
ADULT NON-FICTION.....11 (27)

ADULT TOTAL.....216 (219)

JUVENILE FICTION.....128 (107)
JUVENILE NON-FICTION.....41 (30)

JUVENILE TOTAL.....169 (137)

BOOK TOTAL.....385 (356)

EBOOKS

ADULT FICTION.....156 (180)
ADULT NON-FICTION.....64 (49)

ADULT TOTAL.....220 (229)

JUVENILE FICTION.....32 (23)
JUVENILE NON-FICTION.....00 (04)

JUVENILE TOTAL.....32 (27)

EBOOK TOTAL.....252 (256)

GRAND TOTAL.....637 (612)

LIBRARY PATRONS.....605 (589)
INTENET USERS.....151 (162)
WI-FI USERS.....75 (52)
NEW LIBRARY PATRONS.....24 (25)
REFERENCE QUESTIONS.....31 (36)
COMPUTER HELP.....30 (24)

Last year's numbers are in parenthesis