



**TOWN OF AYDEN
GOVERNING BOARD MEETING
AGENDA**

October 13, 2025 - 6:30 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

- I. CALL TO ORDER
 - A. Call to order
 - B. Roll Call
 - C. Welcome Visitors/Protocol for Public Comment
 - D. Invocation
 - E. Pledge of Allegiance
 - F. Approval of the Agenda
- II. PUBLIC COMMENTS
- III. PRESENTATIONS
 - A. Main Street Update Sarah Coltrain, page 2
- IV. PUBLIC HEARING
 - A. Ayden Land Use Plan Update Jamie Heath, page 3
- V. CONSENT AGENDA
- VI. ACTION ITEMS
 - A. Accept State Funding Offer – Galvanized & Cast Iron Waterline Replacement Rich Moore, page 31
 - B. Action on Pursuing Sale of Real Property Stephen Smith, page 42
 - C. Resolution Approving Revised Pay and Classification Plan
- VII. ITEMS FOR DISCUSSION
 - A. Customer Service Policy Discussion Mayor Pro-tem Langley,
page 55
- VIII. INFORMATION
 - A. Staff Departmental Reports page 56
- IX. BOARD MEMBER COMMENTS
- X. CLOSED SESSION
- XI. ADJOURNMENT



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
Meeting Time: 6:30 PM

Agenda Item

Main Street Update

Item Explanation

Sarah Coltrain will be providing an update on the progress of Main Street

Staff Comments

Action Requested

No Action Requested



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
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Agenda Item

Ayden Land Use Plan Update

Item Explanation

Jamie Heath with the Mid-East Commission will make a presentation on the update to the Ayden Land Use Plan

Staff Comments

The Ayden Planning Board, along with Jamie Heath from the Mid-East Commission, began work on updating the Land Use Plan in October 2024. Over the last year, a public open house was held, outreach booths were set up at Christmas Town and Juneteenth celebrations, and a public survey was conducted which generated 293 responses.

A public review and comment period was held from 9/2/25 - 10/2/25 to solicit comments on the draft Land Use Plan. Those comments will be shared with the Board and a public hearing will be conducted.

Action Requested

Conduct a Public Hearing

Consider adoption of the Ayden Land Use Plan & Map

Draft 2025 Ayden Land Use Plan Update

Ayden Board of Commissioners Presentation

October 13, 2025

1

What is a Land Use Plan?

- ▶ A Land Use Plan is a formally adopted document that maps out a collective vision for the future of the town. It provides goals and objectives to help implement this vision.
- ▶ A Land Use Plan serves as a guide for development that represents the desires of the town and should be referred to frequently by developers and town officials when making important decisions regarding the growth and development of the community.

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What is a Land Use Plan?

- ▶ A Land Use Plan also lays the groundwork for regulatory laws that govern development in a community, such as Ayden's Unified Development Ordinance which includes zoning and subdivision regulations.
- ▶ Information about the community, spanning from demographic analysis to the identification of soils most suitable for development, is also detailed in the plan.
- ▶ A Land Use Plan illustrates current uses of the land as well as projected future uses. It identifies areas that will be encouraged for development as well as areas that are less suitable or unable to be developed.

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Planning Process

- ▶ In 2024, the Town of Ayden solicited assistance in updating the 2019 Ayden Land Use Plan. Assistance was sought from the Mid-East Commission Council of Governments to update the plan.
- ▶ The Land Use Plan was updated over the course of a one-year period through a joint effort by the town's Planning Board, town staff, Board of Commissioners, the citizens of Ayden, and the Mid-East Commission.

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Planning Process

- ▶ Through several planning sessions data was collected and analyzed, including public input data gleaned from a public survey and a public open house. Additional public input was sought at the town's Juneteenth event and through posters available at the utility office.
- ▶ The future vision statement was developed, the existing and future land use maps were developed, goals and objectives were identified, and implementation strategies were outlined. The plan is intended to serve as a guide for the future growth and development of the community.

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Vision Statement

- ▶ The vision statement is the collective vision of the future for the community. It is a statement of what the Town of Ayden desires to be.
- ▶ "Ayden is a small town on the rise. The town is characterized by a strong sense of community, a vibrant and historic downtown, new neighborhoods, a network of parks, and quality connections to nearby communities. By growing together, the town will maintain its quaintness and small town character as it expands its housing and employment options and strategically conserves farmland and its natural and cultural heritage."

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Community Profile Section

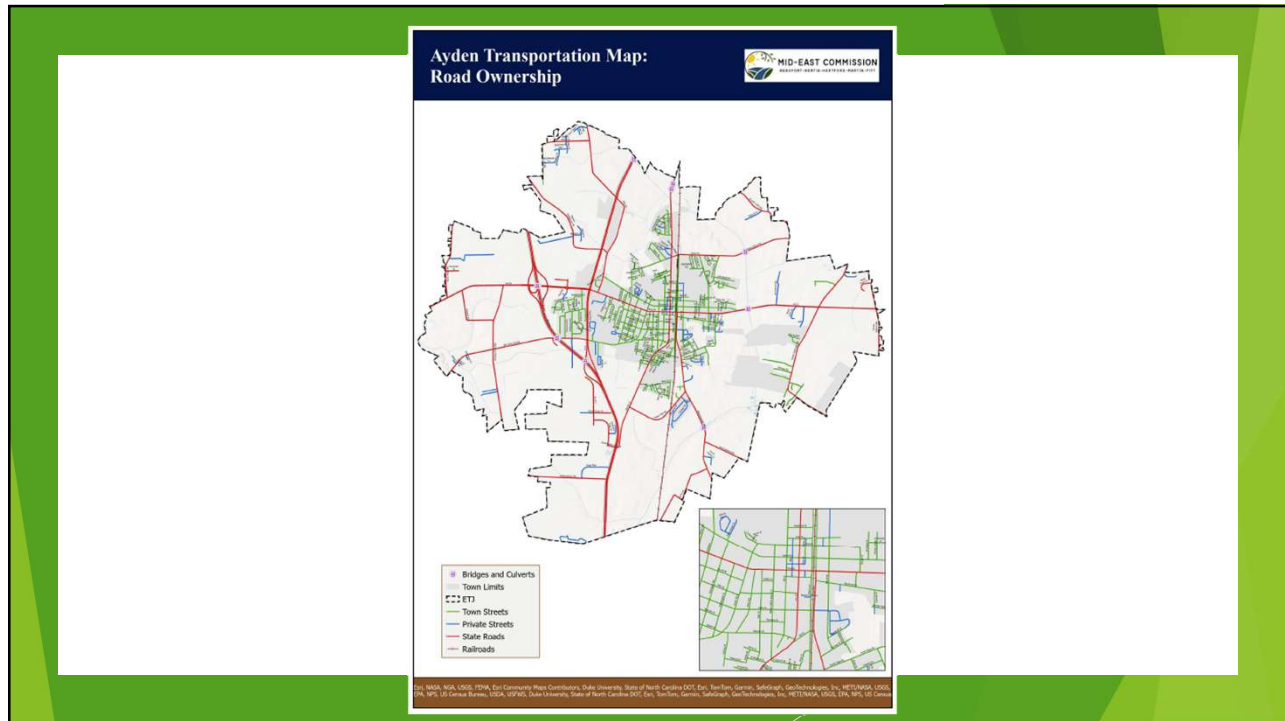
- ▶ Utilities
 - ▶ Water Service
 - ▶ Sewer Service
 - ▶ Electric Service
 - ▶ Natural Gas
 - ▶ Stormwater System
 - ▶ Broadband
- ▶ Schools
- ▶ Transportation
 - ▶ Roads and Bridges
 - ▶ Bicycle and Pedestrian Facilities
 - ▶ Public Transit
 - ▶ Rail
 - ▶ Airports

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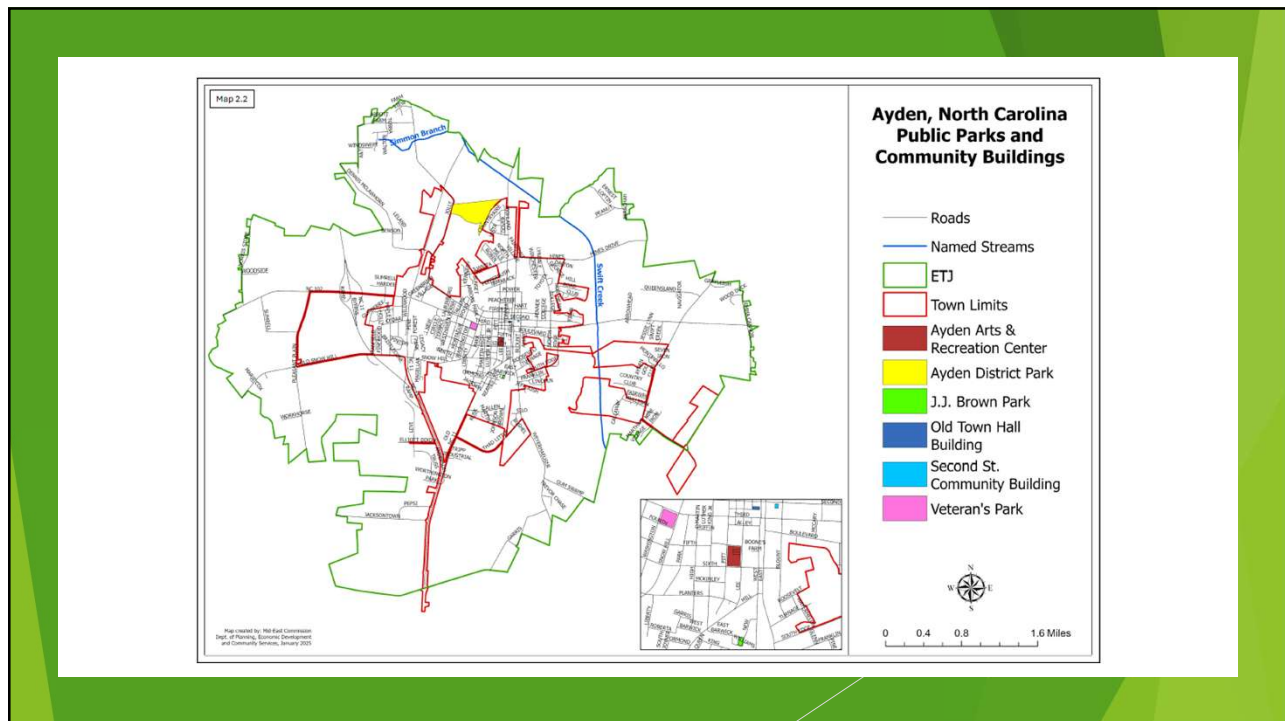
Community Profile Section

- ▶ Recreation
 - ▶ Ayden District Park
 - ▶ JJ Brown Park
 - ▶ Veteran's Park
 - ▶ Ayden Arts and Recreation Center
 - ▶ Second Street Community Building
 - ▶ Old Town Hall
- ▶ Historic and Cultural Resources
- ▶ Public Safety
 - ▶ Law Enforcement
 - ▶ Fire Protection
 - ▶ Emergency Medical Service

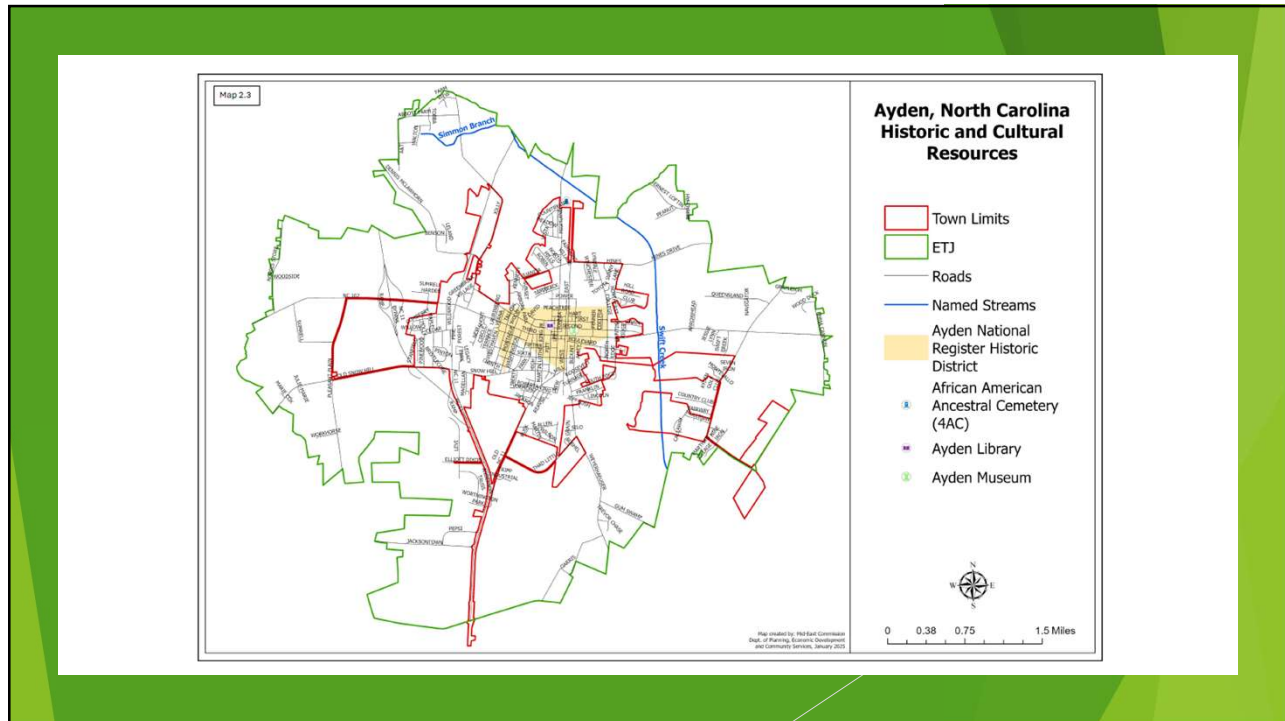
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Demographic and Economic Data

Figure 3.1: General Population Characteristics

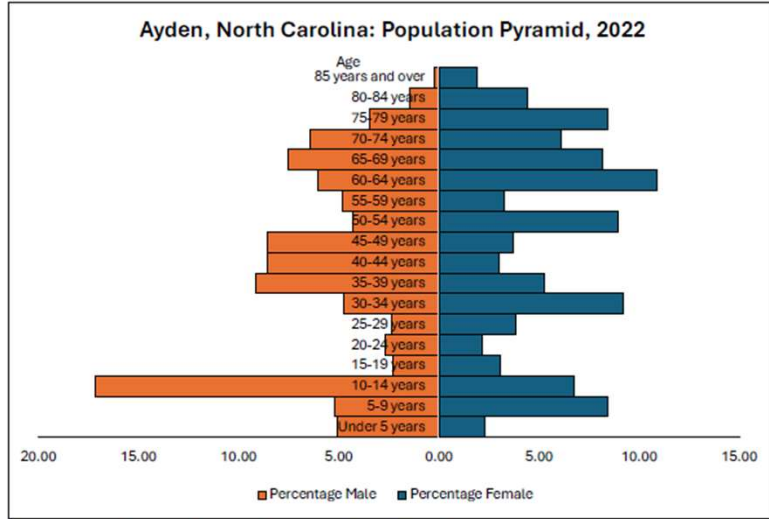
| Ayden, North Carolina: General Population Characteristics, 2022 | | | | |
|---|--------|---------|-------------|----------------|
| General Characteristics | Number | Percent | Pitt County | North Carolina |
| Total Population | 5,002 | 100.0% | 100.0% | 100.0% |
| Male | 2,356 | 47.1% | 47.2% | 49.0% |
| Female | 2,646 | 52.9% | 52.8% | 51.0% |
| Median Age | 44.7 | - | 33.2 | 39.1 |
| Age Groups | | | | |
| Under 5 years | 180 | 3.6% | 5.6% | 5.6% |
| 5-14 years | 931 | 18.6% | 11.9% | 12.3% |
| 15-24 years | 256 | 5.1% | 20.9% | 13.5% |
| 25-44 years | 1,149 | 22.9% | 25.5% | 25.9% |
| 45-64 years | 1,268 | 25.4% | 22.0% | 25.8% |
| 65+ years | 1,218 | 24.4% | 14.1% | 16.7% |
| Race | | | | |
| White or Caucasian | 2,650 | 53.0% | 54.7% | 65.0% |
| Black or African American | 1,849 | 37.0% | 35.1% | 20.9% |
| American Indian and Alaska Native | 8 | 0.2% | 0.4% | 1.0% |
| Asian | 0 | 0 | 1.7% | 3.1% |
| Native Hawaiian or Other Pacific Islander | 0 | 0 | 0.03% | 0.1% |
| Some Other Race | 274 | 5.5% | 4.1% | 4.0% |
| Two or More Races | 221 | 4.4% | 3.9% | 5.9% |
| Ethnicity | | | | |
| Hispanic or Latino | 580 | 11.6% | 6.7% | 10.0% |
| Not Hispanic or Latino | 4,422 | 88.4% | 93.3% | 90.0% |
| Average Household Size | 2.18 | - | 2.28 | 2.48 |
| Average Family Size | 3.05 | - | 2.89 | 3.08 |

Source: 2022 US Census American Community Survey 5-year Estimates

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Demographic and Economic Data

Figure 3.2: Population Pyramid

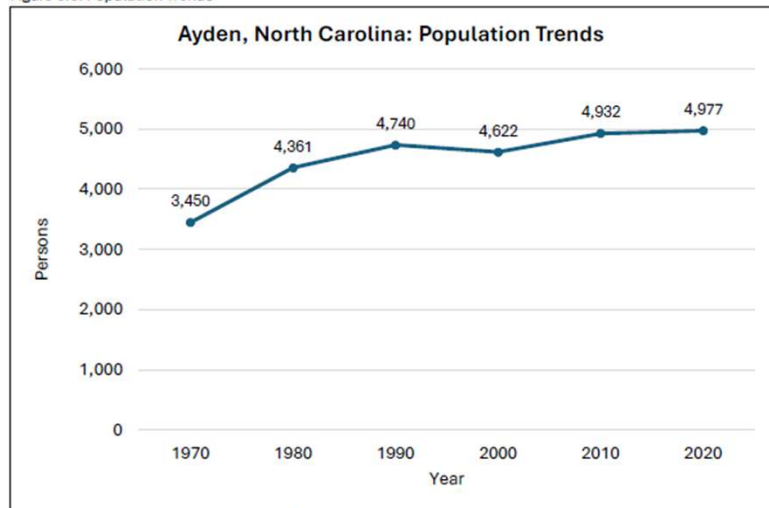


Source: 2022 US Census American Community Survey 5-year Estimates

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Demographic and Economic Data

Figure 3.3: Population Trends



Source: US Decennial Census, 1970 - 2020

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Demographic and Economic Data

- ▶ Education
- ▶ Income
- ▶ Housing
 - ▶ General Housing Characteristics
 - ▶ Vacancy Status
 - ▶ Housing Units by Type
 - ▶ Housing Units by Year Structure Built
 - ▶ Value of Owner-Occupied Dwellings

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Demographic and Economic Data

- ▶ Economic
 - ▶ Employment by Industry (for workers who live in Ayden)
 - ▶ Jobs within Ayden by Industry
 - ▶ Commuting Patterns
 - ▶ Business Market Opportunities
- ▶ Extraterritorial Jurisdiction Population Estimate

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Environmental Resources and Natural Hazards

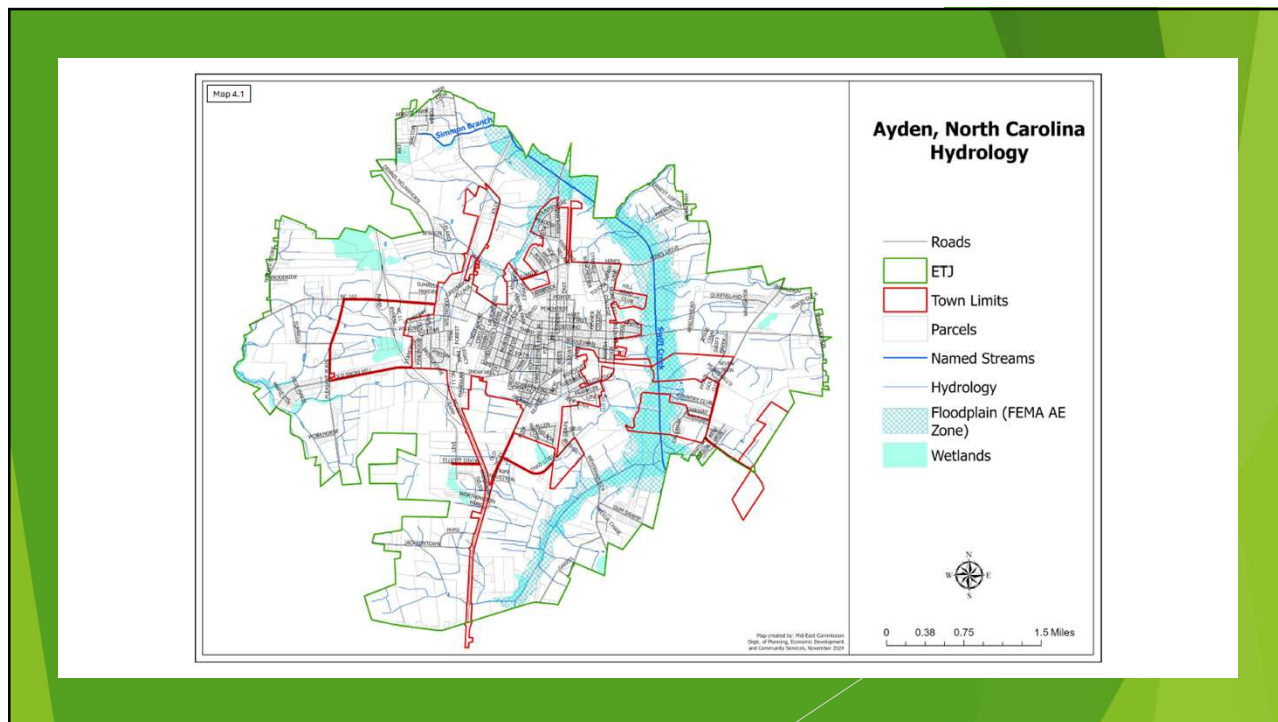
- ▶ Neuse River and its Tributaries
 - ▶ Ayden is in the Neuse River Basin, Middle Neuse Subbasin (8-digit HUC 03020202), Clayroot Swamp-Swift Creek Watershed (10-digit HUC 0302020204), Headwaters Swift Creek Subwatershed (12-digit HUC 030202020401).
 - ▶ The major tributary Swift Creek drains Ayden, passing just east of town.
- ▶ Water Quality Classifications
- ▶ Wetlands

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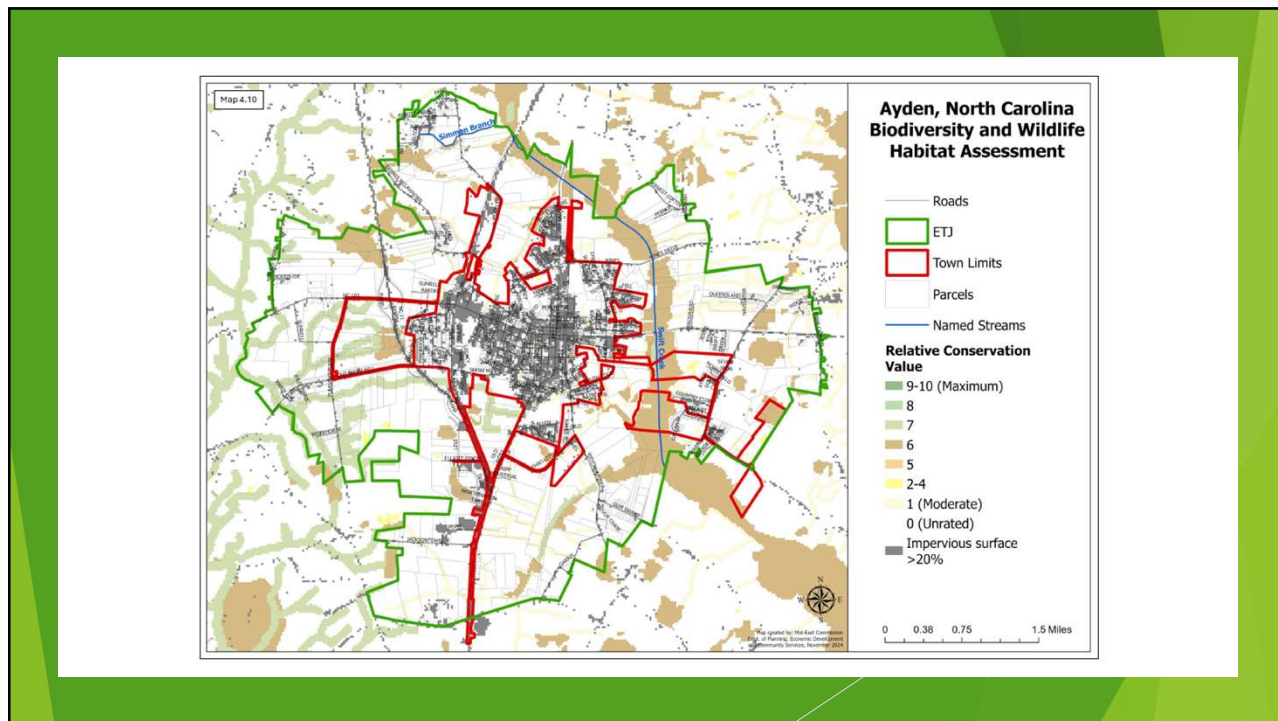
Environmental Resources and Natural Hazards

- ▶ Soil
- ▶ Natural Hazards
 - ▶ Hurricanes and Flood Risk
 - ▶ Tornadoes
 - ▶ Hazard Mitigation
- ▶ Biodiversity and Wildlife Habitat Assessment

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Existing Land Use

Figure 5.1: Existing Land Use in Total Jurisdiction

| Total Jurisdiction | ACRES | Percent |
|---------------------------|-----------------|-------------|
| Agricultural | 5855.422 | 59.56% |
| Cemetery | 17.77467 | 0.18% |
| Commercial | 111.2892 | 1.13% |
| Golf | 149.118 | 1.52% |
| Industrial | 152.9692 | 1.56% |
| Mobile Home | 271.7144 | 2.76% |
| Multi-Family | 127.4011 | 1.30% |
| Office/Institutional | 96.27306 | 0.98% |
| Park | 61.35945 | 0.62% |
| Rural Residential | 685.1417 | 6.97% |
| Single Family Residential | 873.7093 | 8.89% |
| Utilities | 3.674338 | 0.04% |
| Undeveloped | 1425.955 | 14.50% |
| Total | 9831.802 | 100% |

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Existing Land Use

Figure 5.2: Existing Land Use in Municipal Limits

| Town Limits | ACRES | Percent |
|---------------------------|----------------|----------------|
| Agricultural | 456.3434 | 26.15% |
| Cemetery | 15.36942 | 0.88% |
| Commercial | 79.63376 | 4.56% |
| Golf | 0.369038 | 0.02% |
| Industrial | 41.50049 | 2.38% |
| Mobile Home | 14.99841 | 0.86% |
| Multi-Family | 127.3946 | 7.30% |
| Office/Institutional | 93.01999 | 5.33% |
| Park | 9.404187 | 0.54% |
| Rural Residential | 9.756389 | 0.56% |
| Single Family Residential | 522.5463 | 29.94% |
| Utilities | 0.274267 | 0.02% |
| Undeveloped | 374.5198 | 21.46% |
| Total | 1745.13 | 100.00% |

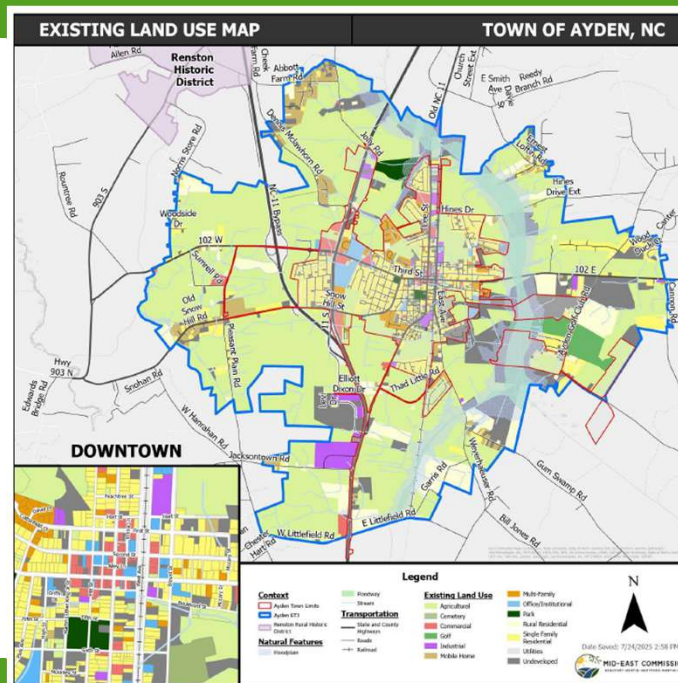
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Existing Land Use

Figure 5.3: Existing Land Use in ETJ

| ETJ | ACRES | Percent |
|---------------------------|-----------------|----------------|
| Agricultural | 5399.079 | 66.77% |
| Cemetery | 2.405251 | 0.03% |
| Commercial | 31.65545 | 0.39% |
| Golf | 148.749 | 1.84% |
| Industrial | 111.4687 | 1.38% |
| Mobile Home | 256.716 | 3.17% |
| Multi-Family | 0.006551 | 0.00% |
| Office/Institutional | 3.253076 | 0.04% |
| Park | 51.95527 | 0.64% |
| Rural Residential | 675.3853 | 8.35% |
| Single Family Residential | 351.163 | 4.34% |
| Utilities | 3.400071 | 0.04% |
| Undeveloped | 1051.435 | 13.00% |
| Total | 8086.672 | 100.00% |

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Existing Plans and Development Ordinances

► Plans

- Ayden Land Use Plan
- Ayden Economic Development Strategic Plan
- Ayden Systemwide Comprehensive Arts and Recreation Master Plan
- Ayden Downtown Concepts
- Pitt County Southwest Bypass Land Use Plan
- Neuse River Regional Hazard Mitigation Plan
- Pitt County Comprehensive Transportation Plan
- Greenville MPO 2050 Metropolitan Transportation Plan
- Greenville MPO Active Transportation Master Plan

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Existing Plans and Development Ordinances

► Ordinances

- Ayden Unified Development Ordinances
 - Ayden Zoning Ordinance
 - Ayden Nuisance Ordinance
 - Ayden Flood Damage Prevention Ordinance
 - Ayden Subdivision Ordinance
 - North Carolina State Building Code

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Goals, Objectives, and Implementation Strategies

- ▶ Under each goal, there are detailed objectives and implementation strategies that were thoroughly considered by the Planning Board and were revised and added to throughout the process in response to public input.
- ▶ Maps are also included for items such as downtown recommendations and greenway recommendations.

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Goals, Objectives, and Implementation Strategies

- ▶ Land Use and Community Character
 - ▶ Ayden is a community shaped by its historic downtown and agricultural roots. The town will accommodate a range of housing options, new commercial and economic development, and maintain community character through development design.

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Goals, Objectives, and Implementation Strategies

▶ Economic and Community Development

- ▶ Downtown Ayden is the cultural and commercial heart of the town, with historic buildings activated by local businesses. Ayden features a well-educated population that is poised to take advantage of job growth and entrepreneurial spirit and build on its connection to the region. Ayden's services are community-focused and build on the diverse needs of community members.

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Goals, Objectives, and Implementation Strategies

▶ Housing and Neighborhoods

- ▶ Ayden takes pride in and maintains its neighborhoods, which will be well-served by a network of parks and transportation choices. Ayden will offer a range of housing options that build on the diversity of the community and allow people to both raise a family and age in place, all while enjoying the small-town charm that makes Ayden unique.

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Goals, Objectives, and Implementation Strategies

► Parks and Natural Resources

- Ayden prioritizes the preservation of the natural environment. By protecting the floodplain, tree canopy, and farmlands, Ayden will build a sustainable community while staying true to its agricultural heritage. A connected system of parks connects Ayden's neighborhoods to nature and to one another and encourages a healthy lifestyle for all of its citizens.

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Goals, Objectives, and Implementation Strategies

► Transportation and Infrastructure

- Ayden's connected network of multimodal transportation facilities supports job growth, neighborhood connections, accessibility, and active lifestyles. Ayden's utility systems are reliable and support future growth in areas appropriate for development.

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Future Land Use

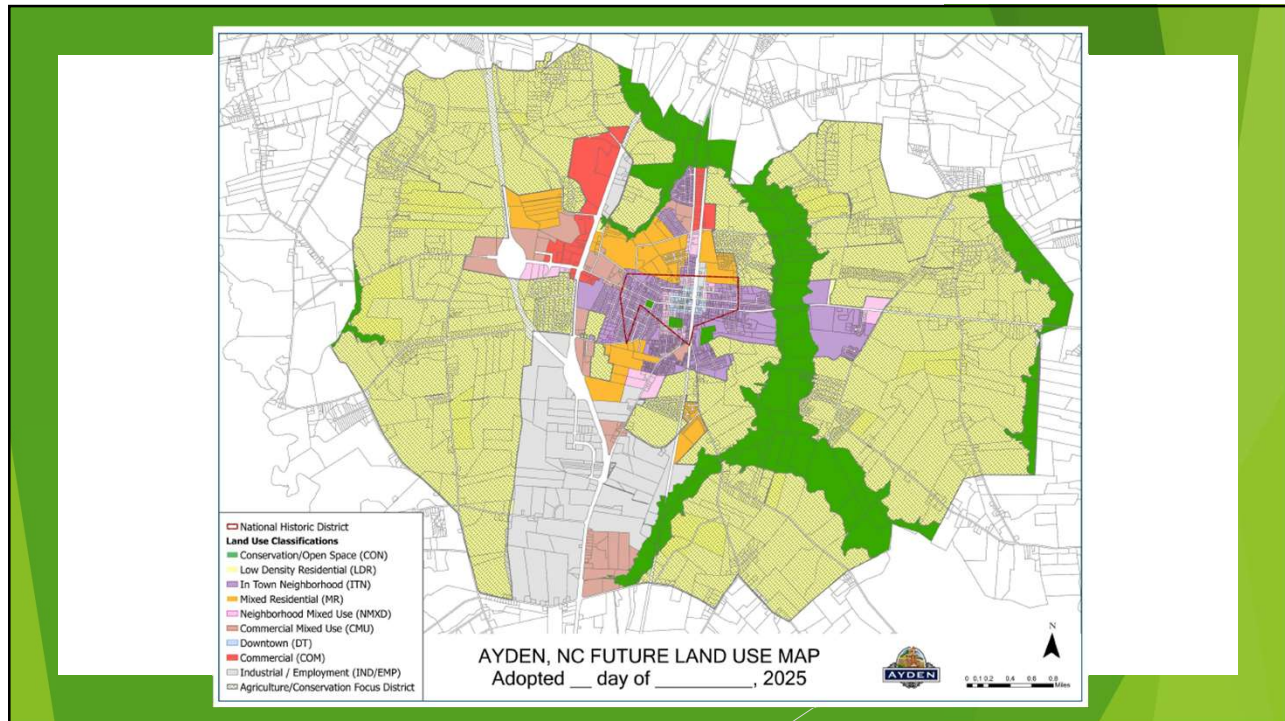
- ▶ The purpose of the future land use map is to graphically display a general land use pattern that seeks to implement the land use plan goals and objectives.
- ▶ Public input was sought on the future land use map at a public open house event held on April 8, 2025 and at the Juneteenth Health and Wellness Festival on June 22, 2025. The exercise was also available for residents to complete at the utility office from April 28, 2025 to June 19, 2025.

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Future Land Use

- ▶ Future Land Use Categories:
 - ▶ Conservation/Open Space (CON)
 - ▶ Low Density Residential (LDR)
 - ▶ Agriculture/Conservation Focus Overlay (ACO)
 - ▶ In-Town Neighborhood (ITN)
 - ▶ Mixed Residential (MR)
 - ▶ Downtown (DT)
 - ▶ Neighborhood Mixed Use (NMU)
 - ▶ Commercial Mixed Use (CMU)
 - ▶ Commercial (COM)
 - ▶ Industrial/Employment (IND/EMP)

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Use of the Land Use Plan

- ▶ Land Use Policy Decisions
- ▶ Long-Range Planning and Program Implementation
 - ▶ The plan can be used to support various grant applications the town may want to apply for.
- ▶ Procedures for Amending and Updating the Plan
 - ▶ Amendments
 - ▶ Major Updates
 - ▶ While School of Government recommends major updates on a minimum 10-year schedule to meet the “reasonably maintained” requirement of 160(d), Mid-East Commission staff recommend that the Town of Ayden continue major updates on a 5-year schedule due to the amount of development in the community.
- ▶ Land Use Plan Implementation

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Appendix A: Public Input Summary

- ▶ Public Survey Results
- ▶ Goals and Objectives Input
 - ▶ Combined input from public open house, Juneteenth event, and utility office
- ▶ Future Land Use Map Input
 - ▶ Combined input from public open house, Juneteenth event, and utility office

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Included in Board Packet

- ▶ Draft 2025 Town of Ayden Land Use Plan
- ▶ Summary of updates to 2019 plan
- ▶ Summary of public comments received during 30-day comment period
 - ▶ Plan was posted on town website and public comments were taken from Sept. 2 - Oct 2. Residents were also notified of comment period through the Collard Chronicles.

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Questions from board members?

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Next Steps

- ▶ Public Hearing
- ▶ Adoption Vote if board is ready to proceed
- ▶ Alternatively, edits can be requested and the plan can come back for adoption vote in November

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2025 Draft Ayden Land Use Plan – high level summary of completed updates

- Public input
 - Public survey (available online and at multiple community locations from December 2024 to July 2025)
 - Public open house event held on April 8, 2025
 - Table at Juneteenth Health and Wellness Festival on June 22, 2025
- Planning board meetings
 - Met 7 times between Oct. 2024 and July 2025. All meetings were open to the public.
- Document update summary (2019 LUP was updated)
 - Introduction
 - Public input summary moved to appendix
 - Community profile
 - Moved demographic/economic data to a separate chapter and environmental/natural hazards data to a separate chapter.
 - Updated with current data, reviewed with PB and noted discrepancies as compared to local data for housing
 - Added additional drainage/flooding resources
 - Moved existing land use to a separate chapter.
 - Desktop survey followed by in person ground truthing to update ELU inventory/map.
 - Refined multiple times for accuracy based on input from staff, PB, and residents.
 - Plan assessment moved to separate existing plans and ordinances section.
 - Updated plans and ordinances list
 - Community profile chapter is now just focused on community facilities/infrastructure and history.
 - Updated all community facility and infrastructure information with input from staff and PB.
 - Updated all mapping and added new maps
 - Plan Elements
 - Separated out goals, objectives and implementation strategies into its own chapter.
 - These were added to/refined several times based on staff, PB and public input. Public input was a strong driving factor. The

PB put a lot of thought and time into the implementation strategies.

- Future Land Use Map put into its own chapter.
 - Public input was the driving factor in FLU map updates.
 - Low Density Residential and Agriculture categories were merged into one Low Density Residential category and references to density were removed (since that is handled by the zoning ordinance not the LUP). This simplifies the district and better reflects actual on the ground conditions (where there is generally not a clear boundary between low density residential and agriculture).
 - An Agriculture/Conservation Focus Overlay District was added which covers the entire Low Density Residential District.
 - Due to overwhelming public input desiring agricultural and open space conservation.
 - Pairs with strategies related to conservation techniques.
 - Added neighborhood mixed use area around Ayden Arts Rec Center/6th St. area
 - Based on public input that this was a historic African American neighborhood business area and they would like to see it revived.
 - Parcels on future land use map changed to low density residential with agriculture/conservation focus overlay (based on property owner requests to town staff due to current agricultural use)
5 parcels: 138, 27606, 51282, 38452 and 92209
- Implementation Plan moved to separate use of the land use plan chapter.
 - Info on use of the plan/amendment/update processes added.

2025 Ayden Land Use Plan Update – Public Comment Summary

Public comment period was open from Sept. 2 – Oct 2, 2025. The following comments were received. Mid-East Commission staff notes on comments follow each comment.

There were also several comments previously received via the public survey and the public open house, which were already incorporated into the draft plan in partnership with the planning board. One primary example is a stronger focus on land conservation and agricultural preservation throughout the document.

Comments received during Sept. 2 – Oct. 2, 2025 public comment period:

- Property owner of parcels 22831 (low density residential with agricultural/conservation focus overlay) and 16351 (industrial/employment) called town staff to understand the future land use classification of their properties.
 - Staff notes: The owner was just seeking understanding and did not have an issue with these classifications.
- I'm reviewing the land use plan and the Land Use Classifications are different from the 2019 plan. (I know we talked about them and added a few overlays to incorporate agriculture/historic,etc). At the same time, I reviewed the UDO and the base zoning districts we have, are different from the classifications of the 2019 and 2025 land use plans.

My question is this:

Where and how do we determine the land use classifications?

Are the Base Zoning Districts of the UDO the same? or different?

If the same, can we match the language so that both documents reflect the same verbiage?

If different, should this be in the UDO?

To use language different from the UDO, should we change the UDO?

- Staff notes: This response was provided to the commenter.

It is normal for the Land Use Plan and UDO classifications to be different but they are still consistent. The land use plan classifications are determined through the planning process we just went through, with staff, Planning Board, town board, and public input.

The Land Use Plan provides the big picture and should not be as detailed as the zoning districts in the UDO. The Land Use Plan should provide general guidance on the land use types desired in each area, where the UDO will get into much more detail. For example, where we have low density residential there may be multiple zoning districts in the UDO that meet that criteria, with variations in requirements for lot sizes, setbacks, impervious surface

coverage, etc. The Land Use Plan categories should not go into that much detail. But anytime something like a rezoning is considered, the town has to ensure it is consistent with the Land Use Plan. If it's not consistent and the town still wants to approve it, they have to give a justification and then updated the future land use map.

I hope this makes sense! Please let me know if you need any further clarification.

- I am reaching out to express concerns pertaining to the draft future land use plan update. As a regular citizen, I will not have the opportunity to address the planning directly and present these concerns during the meeting. Below is G.S. 160D-501(b) which outlines key elements normally considered in the development of a future land use plan. There are concerns that several of these elements are not being properly considered in the recent draft future land use plan update. This has resulted in future land use categories being assigned to properties in which environmental factors, along with a lack of water, sewer and utility infrastructure, severely limit development potential.

Article 5.

Planning.

§ 160D-501

(b) Comprehensive Plan Contents. -A comprehensive plan may, among other topics, address any of the following as determined by the local government:

- (1) Issues and opportunities facing the local government, including consideration of trends, values expressed by citizens, community vision, and guiding principles for growth and development.
- (2) The pattern of desired growth and development and civic design, including the location, distribution, and characteristics of future land uses, urban form, utilities, and transportation networks.
- (3) Employment opportunities, economic development, and community development.
- (4) Acceptable levels of public services and infrastructure to support development, including water, waste disposal, utilities, emergency services, transportation, education, recreation, community facilities, and other public services, including plans and policies for provision of and financing for public infrastructure.
- (5) Housing with a range of types and affordability to accommodate persons and households of all types and income levels.
- (6) Recreation and open spaces.

(7) Mitigation of natural hazards such as flooding, winds, wildfires, and unstable lands.

(8) Protection of the environment and natural resources, including agricultural resources, mineral resources, and water and air quality.

(9) Protection of significant architectural, scenic, cultural, historical, or archaeological resources.

(10) Analysis and evaluation of implementation measures, including regulations, public investments, and educational programs.

Below is an example map included in the Town of Winterville's most recent land use plan, which depicts upland wetlands, outside of the major floodplain of Swift Creek and Fork Swamp Creek. This map helped with the future land use planning of the upland environmentally sensitive areas. In contrast, there are no maps or data that address similar wetlands included in the draft future land use plan for the Town of Ayden.

In attached forwarded email, the Town of Ayden was recently asked for a map of its existing wastewater sewer system. The Town's response indicated that it does not have a map. The active 2016 wastewater sewer system permit, issued to the Town of Ayden by NCDEQ, mandates that the Town keep and maintain a map showing its wastewater sewer infrastructure. That same 2016 permit contained a wastewater sewer system map which appears to contradict where several wastewater sewer lines are presumed to be currently located. There is suspicion that wastewater sewer lines were placed within wetlands, streams and natural drainage ways without being properly permitted by NCDEQ; and have significantly contributed to recent flooding issues within the Town of Ayden.

In summary, the draft future land use plan update omits maps and data reflecting current water, wastewater and electric infrastructure, along with any information pertaining to upland wetlands located outside of major floodplains. This omitted information, when considered with the Town stating that it does not have a map of its current wastewater sewer system, raises numerous questions and amplifies previously expressed concerns regarding whether all factors vital to future development are being properly being considered.

- Staff notes: A response to the commenter has not been given.
 - 160(d) provides suggestions for what the local government can include in a Land Use Plan, not requirements. There are very limited things that are “required” (such as a future land use map). The presented plan meets all 160(d) requirements. All of the

suggested elements have been included in the draft plan at least to some extent.

- There is a strong focus on conservation and agricultural preservation throughout the document, including the inclusion of an agricultural and conservation focus overlay district on the future land use map.
- We did include a wetlands map. The planning board did not elect to put those parcels in the conservation category (which is where the floodway parcels and park parcels are). The state/federal regulations are going to limit wetland development anyway so this is not really necessary. But that is a change that could be made if desired by the board.
- Regarding the infrastructure availability, the areas with limited infrastructure are all low density residential with agriculture/conservation focus overlay on the future land use map, which is appropriate for areas with limited infrastructure.
- There were not water/wastewater/electric utility maps available and development of these is not within the scope of the land use plan update. The town could apply for an Asset and Inventory Assessment grant through the NC Division of Water Infrastructure (DWI) that would pay for the mapping, system assessment and capital improvement plan with no match required (1.5% closing fee, it is actually a forgivable loan). It is a separate application for water and wastewater. Unsure on availability for electric infrastructure mapping (possibly Electricities assistance) but could research this if town is interested. It is very common for small towns not to have these systems mapped, which is why the grant program through DWI exists.



Media of East Carolina

Key West Citizen - Florida Free Press - Paradise

The Daily Reflector - The Daily Advance - The Rocky Mount Telegram

Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly

Standard Laconic - Tarboro Weekly - Times Leader - Williamston Enterprise

PO Box 1967 Greenville NC 27835 - (252) 329-9500

Date: September 22, 2025

- CLASSIFIED AD PROOF -

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Name: TOWN OF AYDEN
Address: 4144 West Ave.
AYDEN NC 28513
Telephone: (252) 481-5826
Email: rsparrow@ayden.com

AD INFORMATION

Ad ID: 490426
Run Dates: 09/25/25 to 10/02/25

Total Cost: \$193.40
of Inserts: 4
of Lines: 30

Account Rep: Kim Bandy
Phone #: (252) 329-9505
Email: customercare@apgenc.com

Ad Class: 42

| Publications | Start Date | End Date | # of Insertions |
|-----------------|------------|----------|-----------------|
| Daily Reflector | 09/25/25 | 10/02/25 | 2 |
| Reflector.com | 09/25/25 | 10/02/25 | 2 |

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**TOWN OF AYDEN
Notice of Public Hearings**

The following item will be considered, and a Public Hearing conducted by the Town of Ayden Governing Board at its regularly scheduled meeting on Monday, October 13 th , 2025, at 6:30 pm in the Ayden District Courtroom (second floor of Town Hall) at 4144 West Avenue.

1. Conduct a Public Hearing and consider adoption of the Town of Ayden Land Use Plan update. This plan is intended to serve as a guide for the Town of Ayden's growth for the next 5-10 years. The plan is available to view at Ayden-LandUsePlan.org or Ayden Town Hall (4144 West Ave., Ayden, NC 28513).

The meeting is open to the public and citizens wishing to speak will be given an opportunity to be heard. Citizens requiring special accommodation to attend meetings scheduled for the second floor of the Town Hall should contact the Town Manager's Office (481-5826) at least 3 business days prior to the meeting.

09/25,10/02/2025



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
Meeting Time: 6:30 PM

Agenda Item

Accept State Funding Offer – Galvanized & Cast Iron Waterline Replacement

Item Explanation

The Division of Water Infrastructure issued an “Letter of Intent to Fund” package to the Town for replacement of sections of small diameter galvanized and cast iron waterlines located within Town that are 40+ years of age. Funding offer is a \$500,000 Principal Forgiveness loan (grant).

In support of formal acceptance of the funding offer, the following exhibits are provided for Board review and consideration:

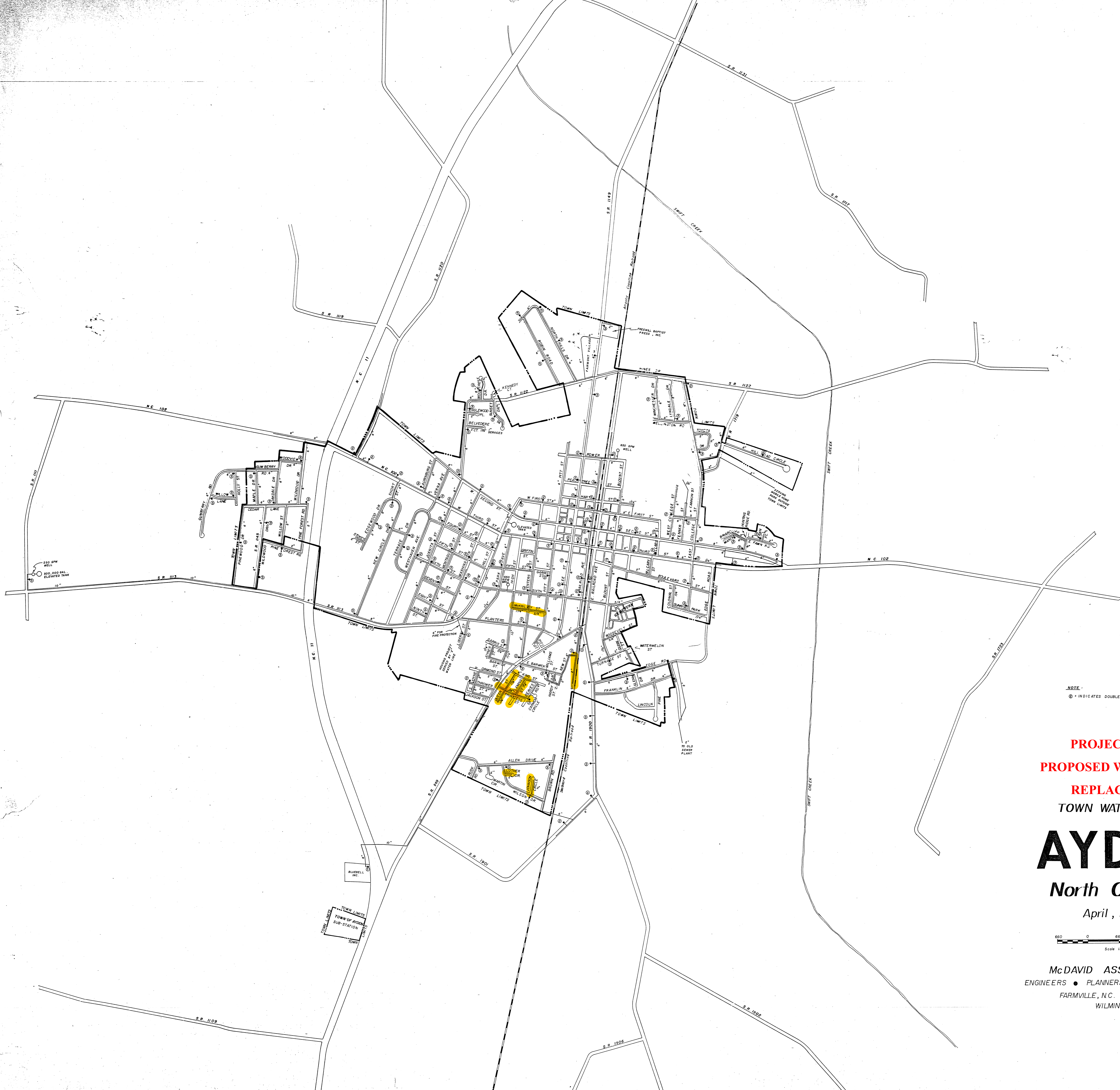
- Resolution Accepting Funding Offer and Adopting Capital Project Budget Ordinance
- Division of Water Infrastructure Letter of Intent to Fund
- Project Map

Staff Comments

Action is to accept funding will trigger formal issuance of an “Offer and Acceptance” package from the Division of Water Infrastructure.

Action Requested

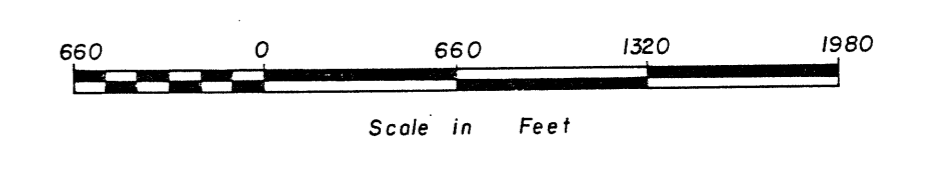
Approve Resolution Accepting Funding Offer and Adopting Capital Project Budget Ordinance.



NOTE:
 ⊕ INDICATES DOUBLE OR TRIPLE HYDRANT

PROJECT MAP
PROPOSED WATERLINE
REPLACEMENT
TOWN WATER SYSTEM

AYDEN
 North Carolina
 April, 1982



McDAVID ASSOCIATES, INC.
 ENGINEERS • PLANNERS • LAND SURVEYORS
 FARMVILLE, N.C. • GOLDSBORO, N.C.
 WILMINGTON, N.C.

JOSH STEIN
Governor

D. REID WILSON
Secretary

SHADI ESRAF
Director



August 21, 2025

Mayor Ivory Mewborn, Mayor
Town of Ayden
P.O. Box 219
Ayden, NC 28513

Subject: Letter of Intent to Fund
Town of Ayden
Galvanized/Cast Iron Waterline Replaceme
Spring 2025 Application Cycle
Project No.: SRF-D-2083
Agreement ID: 2000084721

Dear Mayor Mewborn:

The Division of Water Infrastructure (Division) has reviewed your funding application for the project listed in the subject heading, and the State Water Infrastructure Authority (SWIA) has approved your project as eligible to receive funding as shown below.

Funding Information

Funding Source/Type: Drinking Water State Revolving Fund (DWSRF) Loan
Funding Amount: \$500,000 loan, including 100% (up to a maximum of \$500,000) in principal forgiveness. The remainder is funded as a loan with the following loan term.
Loan Term: 0% interest rate over 20 years
Fee: 2% to be invoiced after bids have been received.

Division's Project Manager(s)

Project Manager (PM): Renee Parkman renee.parkman@deq.nc.gov
(919) 707-9047
Viable Utility PM Dee Browder (704) 663-1699
(for local governments dee.browder@deq.nc.gov
designated as Distressed)

Please note that this intent to fund is contingent on the Division receiving funds from the US EPA, approval of the loan through the Local Government Commission, and on meeting all of the following milestones:



Mayor Mewborn, Mayor
 August 21, 2025
 Page 2 of 5

| <u>Milestone*</u> | <u>Date</u> |
|--|--------------------|
| Engineering Report Submittal | 1/15/2026 |
| Engineering Report Approval** | 6/1/2026 |
| Bid and Design Package Submittal | 12/1/2026 |
| Bid and Design Package Approval | 4/1/2027 |
| Advertise Project, Receive Bids, Submit Bid Information, <u>and</u> Receive Authority to Award | 8/2/2027 |
| Execute Construction Contract(s) | 9/2/2027 |

*Failure to meet any milestone may result in the forfeiture of funding for the proposed project.
 **Funding offer will be prepared after Engineering Report approval.

The first milestone is the submittal of an Engineering Report by the date shown above. The Engineering Report must be developed using the guidance found on our website’s *I Have Funding* webpage under the Engineering Report section. Failure to meet any milestone may result in the forfeiture of funding for the proposed project. A funding offer will be prepared after approval of the Engineering Report.

The Division’s *I Have Funding* webpage at <https://www.deq.nc.gov/about/divisions/water-infrastructure/i-have-funding> contains guidance, checklists and templates to use for funded projects.

Upon detailed review of the project during the funding process, it may be determined that portions of your project are not eligible for funding and the total funding amount may be reduced. Additionally, changes in the scope or priority points awarded – based on additional information that becomes apparent during project review – may also result in changes to the total funding amount and loan terms.

Engineering Services Procurement

All projects must comply with North Carolina General Statute 143-64.31, Article 3D Procurement of Architectural, Engineering, and Surveying Services. Projects cannot be exempted from qualification-based selection of these services under N.C.G.S. 143-64.32. Any services provided that were not selected in compliance with federal requirements will be ineligible for reimbursement.

Davis-Bacon Requirements and American Iron and Steel Provisions

Projects funded through the State Revolving Fund (SRF) programs must comply with Davis-Bacon wage requirements and American Iron and Steel provisions. You can find standard specifications covering these requirements on our website’s *I Have Funding* section.

Requirements of Local Government Units Designated as Distressed

Additional information is required to be submitted in the Engineering Report for all local government units designated by the State Water Infrastructure Authority and the Local

Mayor Mewborn, Mayor
August 21, 2025
Page 3 of 5

Government Commission as “Distressed” per North Carolina General Statute 159G-45(b). Additional information is required regardless of funding source to demonstrate how the project moves the local government unit towards viability. Guidance on these requirements can be found on the Division’s *I Have Funding* webpage under the Engineering Report section. For questions about these additional requirements, please contact the Viable Utility project manager listed above.

Local government units designated as “distressed” under §159G-45(b) must complete associated requirements of the statute by:

1. Conducting an asset assessment and rate study.
2. Participating in a training and educational program.
3. Developing a short-term and long-term action plan considering all of the following:
 - a. Infrastructure repair, maintenance, and management;
 - b. Continuing education of the governing board and system operating staff; and
 - c. Long-term financial management plan.

Approval of Debt by Local Government Commission

Projects funded with a Division of Water Infrastructure loan component must receive approval from the Local Government Commission (LGC). Final approval of debt must be coordinated directly with the LGC after construction bids are received. Materials must be emailed to srf@nctreasurer.com.

Joint Legislative Committee on Local Government Notification Requirements

In accordance with G.S. 120-157.2, local government units with projects that require debt to be issued greater than \$1,000,000 **must** submit a letter to Committee Chairs, Committee Assistant, and the Fiscal Research Division of the General Assembly at least 45 days prior to presentation before the Local Government Commission. You are responsible for submitting that letter and providing a copy to the Division.

Local Government Units Must Be Current on Annual Audits

Units of local government must be current on their annual audits to receive disbursements from the loan or grant award. Funded local government units must submit their audited financial statement of the latest fiscal year to the Local Government Commission by July 1 of the following calendar year prior to comply with this requirement.

Extended Term Loan

Projects that qualify for a targeted interest rate and demonstrate in the Engineering Report a weighted average design life for the major components of the project greater than 20 years are eligible for an extended loan term up to the calculated weighted average design life, but not to exceed 30 years. Request an extended term by contacting your project manager and provide the necessary calculation (see the design life workbook in the Engineering Report section of the *I Have Funding* webpage).

Mayor Mewborn, Mayor
August 21, 2025
Page 4 of 5

Submittal of Project Documents to the Division on Laserfiche

All project documents are to be submitted to the Division via Laserfiche at the following link:
<https://edocs.deq.nc.gov/Forms/DW-Document-Upload-Form>.

Disbursement of Funds

Funds are disbursed to the Recipient for eligible costs that are documented as part of the project only after the costs have been incurred by the Recipient and all necessary documentation has been received and approved by the Division beforehand. If the Recipient requests funds prior to paying contractors, the Recipient will have three business days to pay contractors upon receipt of funds.

Prior to requesting the first disbursement on your project, you will be asked to submit to the Division, via the Laserfiche link above, several required documents including but not limited to:

1. One copy of the original funding offer-and-acceptance document, executed by the Authorized Representative for the project, along with the “Conditions and Assurances”. Note that the funding offer will be prepared after approval of the Engineering Report.
2. A Resolution adopted by the governing body accepting the funding offer and making the applicable assurances contained therein.
3. Federal Tax ID/Unique Entity ID (UEID) Form (attached).
4. Sales Tax Certification, if applicable (attached).
5. One copy of all executed service agreements and/or contracts.

The Division will communicate with you when these documents will be required. In addition, loans (if applicable) must be approved by the Local Government Commission prior to disbursement.

Once all documents have been received and approved, the Recipient will request disbursements via the Division’s EBS System Log-in located at <https://www.ebs.nc.gov/logon/index.html>. A reference copy of the Division’s Disbursement Request Form, a link to the online EBS portal, and a list of frequently asked questions can be accessed from the Division’s webpage at <https://www.deq.nc.gov/construction-disbursement-funds>.

Please Submit the UEID Form

Upon receipt of this letter of intent to fund, please fill out the attached Federal Tax ID & Unique Entity ID (UEID) form and submit it through LaserFiche using the link provided above.

Declination of Intent of Funding

If you choose to decline the potential for funding as identified in this Letter of Intent to Fund, please submit a signed letter on official letterhead from the Authorized Representative as identified in the funding application within 30 days of receipt of this letter.

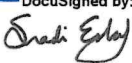
Mayor Mewborn, Mayor
August 21, 2025
Page 5 of 5

In accordance with the Division's policy, this project will only be eligible for additional funding if there are documented unfunded project costs. The funding amount identified in this Letter of Intent to Fund will not be considered in future funding applications. If you intend to seek different funding terms for the same project and costs through a different Division of Water Infrastructure funding source, you must reapply for the project and formally decline this potential for funding prior to the application deadline.

If you have any questions, please contact the assigned Project Manager, Renee Parkman.

Congratulations on the selection of your application for a funding award.

Sincerely,

DocuSigned by:

6300A872077B4C5...

Shadi Eskaf, Director
Division of Water Infrastructure, NCDEQ

Enclosures: Federal Tax ID/Unique Entity ID (UEID) Form

EC: Ivory Mewborn, Town of Ayden, ssmith@ayden.com
Richard B. Moore, McDavid Associates, Inc., rbm@mcdavid-inc.com
Renee Parkman (via email)
Dee Browder (via email)
DWI Agreement ID 2000084721 (COM – LOIF)

FEDERAL ID & Unique Entity ID # REQUEST MEMO

TO: All Loan and Grant Recipients

SUBJECT: Federal Identification Number & Unique Entity ID

Please be advised that all local government units receiving funds from the State of North Carolina must supply their Federal Identification Number. The Unique Entity IDs are required for certain federal funds, as well. Fill out the applicable portions of the form below and email it to Pam Whitley at pam.whitley@ncdenr.gov.

| |
|---|
| <p>RECIPIENT:</p> <hr/> |
| <p>PROJECT NUMBER:</p> <hr/> |
| <p>FEDERAL IDENTIFICATION NUMBER (All Programs):</p> <hr/> |
| <p>UNIQUE ENTITY ID:</p> <hr/> |

**RESOLUTION
ACCEPT FINANCIAL ASSISTANCE OFFER
ADOPTING CAPITAL PROJECT BUDGET ORDINANCE
GALVANIZED/CAST IRON WATERLINE REPLACEMENT
DRINKING WATER STATE REVOLVING FUND PROJECT SRF-D-2083
TOWN OF AYDEN**

WHEREAS, the Town of Ayden approved a Drinking Water State Revolving Fund (DWSRF) application submittal to the Division of Water Infrastructure for the replacement of small diameter galvanized/cast iron waterlines on McKinley Street, Queen Street, Fleming Street, Princess Street, West Avenue, Luther Circle, and Johnson Circle, and

WHEREAS, the Division of Water Infrastructure submitted a Letter of Intent to Fund to the Town of Ayden on August 21, 2025, awarding a \$500,000 grant (principal forgiveness loan) under assigned project SRF-D-2083, and

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the Town of Ayden intends to construct funded project in accordance with approved plans and specifications, and

WHEREAS, a balanced budget is presented based on the funded application for Board consideration and approval,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That the Town of Ayden does hereby accept the Drinking Water State Revolving Fund financial assistance offer extended by the Division of Water Infrastructure of a \$500,000 principal forgiveness loan subject to approval by the Local Government Commission.

The Town of Ayden does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan/grant offer, Section II – Assurances will be adhered to.

That Ivory Mewborn, Mayor, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application for the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Town of Ayden has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

That the Town is authorized to execute technical services based on completed procurement activities.

That the attached project budget is adopted.

That the Mayor is authorized to execute all documents associated with acceptance of financial assistance offer from the Division of Water Infrastructure.

Adopted this the 13th day of October 2025 at Ayden, North Carolina.

Ivory Mewborn, Mayor
Town of Ayden

(SEAL)

ATTEST:

Toni Heffner
Interim Town Clerk

**CAPITAL PROJECT BUDGET ORDINANCE
GALVANIZED/CAST IRON WATERLINE REPLACEMENT
DRINKING WATER STATE REVOLVING FUND SRF-D-2083
TOWN OF AYDEN**

| | | BUDGET PER APPLICATION | ADDS/ DEDUCTS | APPROVED BUDGET |
|---|--|---------------------------|--------------------|---------------------|
| <u>REVENUES</u> | | | | |
| <u>REVENUES - DWSRF Eligible</u> | | | | |
| XX-XXXX-XXXX | DWSRF Principal Forgiveness Loan (Grant) | \$500,000.00 | \$0.00 | \$500,000.00 |
| XX-XXXX-XXXX | Owner Contribution (Closing Fees) | \$0.00 | \$10,000.00 | \$10,000.00 |
| XX-XXXX-XXXX | Sales Tax Refund - Restricted | \$0.00 | \$5,000.00 | \$5,000.00 |
| | SUBTOTAL - DWSRF Eligible Revenues | \$500,000.00 | \$15,000.00 | \$515,000.00 |
| | TOTAL REVENUES | \$500,000.00 | \$15,000.00 | \$515,000.00 |
| <u>EXPENSES</u> | | | | |
| <u>EXPENSES - DWSRF CONSTRUCTION</u> | | | | |
| | Construction Costs | | | |
| XX-XXXX-XXXX | Contract No. 9 - Waterline Replacement | \$313,000.00 | \$0.00 | \$313,000.00 |
| | Subtotal - Construction | \$313,000.00 | \$0.00 | \$313,000.00 |
| | Non-Construction - Non-Engineering | | | |
| XX-XXXX-XXXX | Construction Administration | \$39,500.00 | \$0.00 | \$39,500.00 |
| XX-XXXX-XXXX | Construction Observation | \$38,700.00 | \$0.00 | \$38,700.00 |
| | Subtotal - Non-Construction - Non-Engineering | \$78,200.00 | \$0.00 | \$78,200.00 |
| | Non-Construction - Engineering | | | |
| XX-XXXX-XXXX | Basic Engineering Fees (Prior to Construction) | \$38,400.00 | \$0.00 | \$38,400.00 |
| XX-XXXX-XXXX | Additional Services by Engineer | \$20,000.00 | \$0.00 | \$20,000.00 |
| XX-XXXX-XXXX | Reimbursable Expenses to the Engineer | \$2,500.00 | \$0.00 | \$2,500.00 |
| XX-XXXX-XXXX | Permit Application Fees Paid by Owner - Reimbursable | \$1,000.00 | \$0.00 | \$1,000.00 |
| | Subtotal - Non-Construction - Engineering | \$61,900.00 | \$0.00 | \$61,900.00 |
| | Contingency | | | |
| XX-XXXX-XXXX | Contingency | \$25,900.00 | \$5,000.00 | \$30,900.00 |
| | Subtotal - Contingency | \$25,900.00 | \$5,000.00 | \$30,900.00 |
| | SUBTOTAL - DWSRF CONSTRUCTION | \$479,000.00 | \$5,000.00 | \$484,000.00 |
| <u>EXPENSES - DWSRF ADMINISTRATION</u> | | | | |
| XX-XXXX-XXXX | Engineering Report | \$12,500.00 | \$0.00 | \$12,500.00 |
| XX-XXXX-XXXX | Environmental Document Preparation | \$5,000.00 | \$0.00 | \$5,000.00 |
| XX-XXXX-XXXX | Legal Costs - Local Attorney | \$1,000.00 | \$0.00 | \$1,000.00 |
| XX-XXXX-XXXX | Loan Closing Fee (2% Loan) | \$0.00 | \$10,000.00 | \$10,000.00 |
| XX-XXXX-XXXX | Other - Paid by Owner - Reimbursables (i.e. Advertisement) | \$2,500.00 | \$0.00 | \$2,500.00 |
| XX-XXXX-XXXX | Administration Contingency | \$0.00 | \$0.00 | \$0.00 |
| | SUBTOTAL - DWSRF ADMINISTRATION | \$21,000.00 | \$10,000.00 | \$31,000.00 |
| | TOTAL EXPENSES | \$500,000.00 | \$15,000.00 | \$515,000.00 |



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
Meeting Time: 6:30 PM

Agenda Item

Action on Pursuing Sale of Real Property

Item Explanation

At your August meeting, you took action to surplus several properties and sell them using the sealed bid process. This action to sell properties should have referenced the upset bid process as described in NCGS 160A-269. The process is as follows:

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

Staff Comments

In prior experiences, the upset bid process (NCGS 160A-269) is more inviting to potential bidders, often results in higher bids, and allows the Town to reject any bids. Additional Town-owned parcels, 25423, 18095, 11137 and 03661 may be added to this action to also be declared surplus and sold using the upset bid process.

Action Requested

- 1 – Rescind the August 11, 2025 action authorizing the sale of surplus parcels 11137, 18095, and 25423 by sealed bid;
- 2 – Declare parcels 25423, 18095, 11137 and 03661 as surplus property;
- 3 – Authorize the Town Manager and Staff to advertise and/or receive bids for all surplus parcels listed above for sale by upset bid pursuant to NCGS 160A-269.

Pitt County Property Record Search

03661
4480 LEE ST

AYDEN TOWN OF
PO BOX 219 AYDEN NC 28513 0217

Total Market Value
\$3,750

KEY INFORMATION

| | | | |
|--------------|----------------|-----------------------|----------------------|
| Property Use | COM | Lot Number | - |
| Zoning | NMX | Land Class | COM |
| Land Size | 0.07 | Legal Description | STORE LEE ST. |
| Township | AYDEN | Fire District | EMS |
| Neighborhood | 0000523 | Planning Jurisdiction | AD |
| Municipality | AYDEN | | |

ASSESSMENT DETAILS

| | |
|-------------------------|----------------|
| Land Value | \$3,750 |
| Building Value | \$0 |
| Misc Improvements Value | \$0 |
| Use Value Deferred | \$0 |
| Total Market Value | \$3,750 |
| Total Taxable Value | \$3,750 |

Pitt County Property Record Search

25423
4488 LEE ST

AYDEN TOWN OF
PO BOX 219 AYDEN NC 28513 0217

Total Market Value
\$3,750

KEY INFORMATION

| | | | |
|--------------|----------------|-----------------------|----------------------------|
| Property Use | COM | Lot Number | - |
| Zoning | NMX | Land Class | COM |
| Land Size | 0.08 | Legal Description | LOT 4 KINLAW-SAWYER |
| Township | AYDEN | Fire District | EMS |
| Neighborhood | 0000523 | Planning Jurisdiction | AD |
| Municipality | AYDEN | | |

ASSESSMENT DETAILS

| | |
|-------------------------|----------------|
| Land Value | \$3,750 |
| Building Value | \$0 |
| Misc Improvements Value | \$0 |
| Use Value Deferred | \$0 |
| Total Market Value | \$3,750 |
| Total Taxable Value | \$3,750 |

Pitt County Property Record Search

11137
0 NEW ST

AYDEN TOWN OF
 PO BOX 219 AYDEN NC 28513 0217

Total Market Value
\$3,750

KEY INFORMATION

| | | | |
|--------------|----------------|-----------------------|---------------------------|
| Property Use | RES | Lot Number | - |
| Zoning | R8 | Land Class | RES |
| Land Size | 0.03 | Legal Description | TOWN MINI PARKPARK |
| Township | AYDEN | Fire District | EMS |
| Neighborhood | 0000552 | Planning Jurisdiction | AD |
| Municipality | AYDEN | | |

ASSESSMENT DETAILS

| | |
|-------------------------|----------------|
| Land Value | \$3,750 |
| Building Value | \$0 |
| Misc Improvements Value | \$0 |
| Use Value Deferred | \$0 |
| Total Market Value | \$3,750 |
| Total Taxable Value | \$3,750 |

Pitt County Property Record Search

18095
394 SIXTH ST

AYDEN TOWN OF
 PO BOX 219 AYDEN NC 28513

Total Market Value
\$11,250

KEY INFORMATION

| | | | |
|--------------|----------------|-----------------------|----------------------------|
| Property Use | RES | Lot Number | - |
| Zoning | R8 | Land Class | RES |
| Land Size | 0.20 | Legal Description | RES. 307 W. 6TH ST. |
| Township | AYDEN | Fire District | EMS |
| Neighborhood | 0000512 | Planning Jurisdiction | AD |
| Municipality | AYDEN | | |

ASSESSMENT DETAILS

| | |
|-------------------------|-----------------|
| Land Value | \$11,250 |
| Building Value | \$0 |
| Misc Improvements Value | \$0 |
| Use Value Deferred | \$0 |
| Total Market Value | \$11,250 |
| Total Taxable Value | \$11,250 |



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
Meeting Time: 6:30 PM

Agenda Item

Resolution Approving Revised Pay and Classification Plan

Item Explanation

To revise the pay and classification by restoring the Planning Director Position

Staff Comments

Included in the resolution are the changes in red.

Action Requested

Approve changes as requested.



RESOLUTION TO REVISE CLASSIFICATION PAY PLAN FOR
FISCAL YEAR 2025-2026
25-26-06

WHEREAS, the Town Manager may recommend, and the Board of Commissioners may approve that certain classes of positions be added to the Pay and Classification Plan for fiscal year 2025-2026; and

WHEREAS, the Town Manager recommends that the Classification Pay Plan for fiscal year 2025-2026 be amended as follows:

| | | | | |
|----|--------------------------|---|--------|---------|
| 24 | Economic Developer | E | 70,200 | 103,896 |
| | Police Captain | E | | |
| | Powerline Superintendent | E | | |
| | Planning Director | E | | |

WHEREAS, the Board of Commissioners desires to approve such recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

THAT the Pay and Classification Plan for fiscal year 2025-2026 be and the same is hereby Amended as stated above.

ADOPTED THIS 13TH DAY OF OCTOBER 2025.

Toni Heffner, Interim Town Clerk

Ivory Mewborn, Mayor

Ayden Salaries, Grades, and Classifications FY 25-26

| <u>Grade</u> | <u>Classification</u> | <u>Status</u> | <u>Hiring Rate</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Max Salary</u> |
|--------------|--|---------------|--------------------|----------------|-----------------|-------------------|
| 9 | Meter Reader Sanitation Worker Street Maintenance Worker Water/Sewer Maintenance Worker | | 33,769 | 35,457 | 41,872 | 49,976 |
| 10 | Animal Control Officer (Part-time) Assistant Librarian (Part-time) Equipment Operator | | 35,456 | 37,228 | 43,966 | 52,475 |
| 11 | Customer Service Representative Facility Maintenance Worker Powerline Ground Technician Sanitation Crew Leader Sr. Water/Sewer Maintenance Worker | | 37,228 | 39,090 | 46,164 | 55,098 |
| 12 | Athletic Program Assistant Sr. Customer Service Representative Sr. Equipment Operator Sr. Street Maintenance Worker Warehouse Attendant | | 39,090 | 41,044 | 48,472 | 57,853 |
| 13 | Administrative Assistant AMI Utility Technician Electric Services Technician Police Telecommunicator Powerline Services Coordinator Sr. Facility Maintenance Worker | | 41,045 | 43,096 | 50,895 | 60,745 |

| <u>Grade</u> | <u>Classification</u> | <u>Status</u> | <u>Hiring Rate</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Max Salary</u> |
|--------------|---|---------------|--------------------|----------------|-----------------|-------------------|
| 14 | Accounts Payable Technician Street Maintenance Crew Leader Water/Sewer Maintenance Crew Leader Code Enforcement Officer Utility Service Coordinator | | 43,096 | 45,251 | 53,440 | 63,783 |
| 15 | Administrative Support Specialist Equipment Mechanic Powerline Technician I | | 45,251 | 47,514 | 56,111 | 66,972 |
| 16 | Athletics Program Supervisor Senior Code Enforcement Officer | | 47,514 | 49,889 | 58,917 | 70,320 |
| 17 | Police Officer Powerline Technician II Sr. Accounting Technician | | 49,889 | 52,384 | 61,863 | 73,837 |
| 18 | <i>Interim Collection and Distribution Sup.</i> | E | 52,384 | 55,003 | 64,957 | 77,529 |
| 19 | Human Resources Officer Police Investigator Powerline Technician III | | 55,003 | 57,754 | 68,204 | 81,404 |
| 20 | Library Director Police Sergeant Powerline Service Truck Crew Leader | E NE NE | 57,754 | 60,640 | 71,614 | 85,475 |
| 21 | Executive Asst./Town Clerk Powerline Crew Leader Planner | E E | 60,640 | 63,673 | 75,195 | 89,749 |

| <u>Grade</u> | <u>Classification</u> | <u>Status</u> | <u>Hiring Rate</u> | <u>Minimum</u> | <u>Midpoint</u> | <u>Max Salary</u> |
|--------------|---|------------------|--------------------|----------------|-----------------|-------------------|
| 22 | Public Works Superintendent Recreation Director | E E | 63,673 | 66,856 | 78,955 | 94,236 |
| 23 | Collection and Distribution Supt. Police Lieutenant | E E | 66,856 | 70,200 | 82,903 | 98,948 |
| 24 | Economic Developer Police Captain Powerline Superintendent Planning Director | E E E E | 70,200 | 73,710 | 87,048 | 103,896 |
| 25 | N/A | | 73,710 | 77,395 | 91,399 | 109,089 |
| 26 | <i>Interim Public Works & Utilities Dir.</i> | E | 77,395 | 81,265 | 95,969 | 114,544 |
| 27 | Finance Director | E | 81,265 | 85,328 | 100,769 | 120,272 |
| 28 | N/A | | 85,328 | 89,594 | 105,807 | 126,286 |
| 29 | Public Works and Utilities Director Police Chief | E E | 89,594 | 94,075 | 111,098 | 132,600 |
| 30 | Assistant Town Manager | E | 94,075 | 98,778 | 116,652 | 139,230 |

E = Exempt from wage and hour provisions of the FLSA

PLANNING DIRECTOR

General Statement of Duties

Performs difficult professional and administrative planning work for the Town.

Distinguishing Features of the Class

An employee in this class directs the planning and zoning activities in the Town to ensure coordinated guidance and regulation of growth and development. Work involves a variety of professional planning activities including comprehensive plan review of development and land use applications; zoning, site plan and environmental review; enforcement of zoning and related codes; providing professional support to Town Boards and Committees; providing technical assistance and administrative guidance to Town staff and the public; providing guidance for the orderly long-range growth, appropriate land use, and current development of the Town; issuing permits; maintaining and updating planning documents; and supervising staff involved in code enforcement. Extensive independent judgment and initiative are required in conducting research projects, compiling reports and making presentations, and making recommendations for various programs and functions of the Town. Work requires skill in facilitating public and intergovernmental processes. Work is performed under the general administrative direction of the Town Manager and is evaluated through conferences, review of work, results obtained, and management of and administrative adherence to the Town's plans, programs, and ordinances. Work performed in an office environment under the general supervision of the Town Manager.

Duties and Responsibilities

Essential Duties and Tasks

Performs comprehensive plan review of development and land use applications; reviews site plans against zoning and environmental ordinances; completes technical assessments; conducts site inspections; prepares written project analysis and makes recommendations; interprets and explains applicable rules.

Assists the public, developers, engineers, contractors, and others with information, processes, technical guidance, and other customer service needs in the development review process.

Serves as zoning administrator; oversees rezonings and development permits to ensure zoning and code compliance; prepares zoning verification letters; oversees zoning compliance and warning citation letters.

Serve as stormwater administrator, oversees the Town's stormwater management program and coordinates with the town engineer to maintain compliance.

Prepares applications for federal and state funds and grants; manages grant requirements and paperwork; may administer expenditure of grant funds.

Provides research and input into the development of ordinances, policies and procedures for the Town and the department; advises the Town Manager and Town Council on related issues.

Participates in Planning Board and Town Council meetings and public hearings to explain recommendations on planning proposals; presents and discusses applications and reports; provides staff support and guidance in design, interpretation and directions; answers questions regarding planning related issues.

Organizes, schedules and participates in Planning Board, Technical Review Committee, and Board of Adjustment meetings and hearings.

Designs and manages a variety of processes to obtain input from the community and develop consensus among conflicted parties.

Research and prepares planning elements necessary for decisions by management or boards regarding land use, zoning, housing, transportation, open space, and environmental impact.

Creates and updates maps; manages and updates data; gathers data and research needed

information; develops graphs and tables utilizing GIS technology.

Enforces land use and nuisance ordinances; supervises staff involved in investigating ordinance violation complaints; issues warning and citation; corresponds with property owners regarding ordinances.

Develops, coordinates, and directs staff in the functions of minor plan review, zoning and nuisance code enforcement, building code inspections, and permit processing.

Operates GIS system to obtain information, maintain, and update maps.

Responds to requests for assistance, data or maps from town departments, outside agencies and the public.

Maintains the Town's GIS data including, but not limited to, the layers associated with town utilities, streets, subdivisions, zoning, current land use and future land use.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

Considerable knowledge of the principles and practices of community and public sector planning.

Considerable knowledge of the Town's planning documents including zoning and land use ordinances and codes and policies and procedures related to land use planning, zoning, subdivision ordinances, and community development.

Considerable knowledge of federal and state grant opportunities and regulations.

Considerable skill in the collection, analysis, and presentation of technical data and planning recommendations and in working with others in a joint cooperative manner.

Considerable knowledge of supervisory techniques and practices, leadership, motivations, communications, team building, performance coaching and evaluation.

Considerable knowledge of GIS systems including application of software, hardware and peripherals to planning needs.

Considerable knowledge of Town budgeting, purchasing and personnel policies and procedures.

Skill in building consensus, meeting facilitation, public speaking, in collaborative problem solving, and customer service excellence.

Ability to analyze complex planning problems and to determine the data needed for making decisions on such problems.

Ability to enforce codes with firmness and tact. Ability to prepare and present oral and written reports and studies effectively. Ability to effectively supervise and evaluate the work of others.

Ability to express ideas effectively in oral and written forms.

Ability to establish and maintain effective working relationships with community groups; federal, state, regional, and Town officials; staff; and the general public.

Physical Requirements

Must be able to perform light work exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

Must be able to physically perform the basic operational functions of crouching, reaching, standing, walking, climbing, kneeling, fingering, grasping, talking, hearing, and repetitive motions.

Must possess the visual acuity to prepare and analyze data and figures; examine and work with maps, charts, and detailed materials; inspect sites regarding planning issues; operate a computer; and do extensive reading.

Desirable Education and Experience

Graduation from a four year college or university with a major in planning, geography, or related field.

Minimum of 7-10 years of experience in municipal planning including a minimum of four years' experience in positions with progressive responsibility up to and including senior-level positions, budget administration, and supervisory experience, or equivalent combination of education and experience.

Special Requirements

Possession of a valid North Carolina driver's license.

AICP Certification is preferred

CZO Certification is preferred

Ayden
2025



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
Meeting Time: 6:30 PM

Agenda Item

Customer Service Policy Discussion

Item Explanation

Mayor Pro-tem Langley asked that a discussion item on the Towns Customer Service Policy be added to the agenda

Staff Comments

Action Requested



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: October 13, 2025
Meeting Time: 6:30 PM

Agenda Item

Staff Departmental Reports

Item Explanation

Staff Comments

Action Requested

MEMORANDUM

TO: STEPHEN SMITH, INTERIM MANAGER

FROM: Thomas Duncan

CC: BOARD OF COMMISSIONERS

DATE: 10-13-25

SUBJECT: “Arts and Recreation” MONTHLY REPORT: OCTOBER

Meetings & Special Events

- **September 6** – Attended the Mayor’s Collard Festival Breakfast
- **September 6** – Staff hosted the Horseshoe Tournament at the Collard Festival
- **September 16** – Attended the Ayden Fountain Meeting
- **September 19** – Seniors traveled to Raleigh, NC, for a day of shopping
- **September 24** – Board members reviewed and approved plaque for Cherry Stokes

Sports and Programs

Youth Volleyball – 137 Participants

- 8U (ages 6–8): 4 teams
- 11U (ages 9–11): 7 teams
- 15U (ages 12–14): 6 teams

Youth Football – 97 Participants

- Flag (ages 5–6)
- Flag (ages 7–8)
- Tackle (ages 8–10)
- Cheerleading (ages 6–12)

MEMORANDUM

TO: Stephen Smith, Interim Town Manager

FROM: David Dempsey, Chief of Police

CC: Board of Commissioners

DATE: October 01, 2025

SUBJECT: POLICE DEPARTMENT MONTHLY REPORTS –

| Date | Incident Type | Location | Suspect | Ward |
|-------------|------------------------------------|-------------------------|------------------|-------------|
| 09/01/2025 | Trespass | Smoke Zone # 2 | Me'Cayla Logan | 3 |
| 09/01/2025 | Assault on a Female | 4427 Queen St | Antre Jones | 5 |
| 09/02/2025 | PWISD Heroin | | | |
| 09/02/2025 | Assault | 4046 Magellan Ct | Aaron Carmon | 4 |
| 09/02/2025 | Obtain Property by False Pretenses | 152 Third St | Unk | 4 |
| 09/02/2025 | Shoplifting | Piggly Wiggly | William Pittman | 4 |
| 09/04/2025 | Communicating threats | 3811 C Fairmont | Fred Small | 3 |
| 09/04/2025 | Trespass | 4297 Pitt St | Benita Simms | 1 |
| 09/04/2025 | Damage to Property | 3810 D Fairmont Village | Unk | 3 |
| 09/05/2025 | DWI | Third St/West Ave | Tirzo Morales | 1 |
| 09/05/2025 | Damage to Property | 252 Allen Dr | Chris Dixon | 5 |
| 09/05/2025 | Obtain Property | 301 A Fifth St | Taryn Stargen | 4 |
| 09/05/2025 | RDO | 343 A Arbors Park | Marla Ettenberg | 3 |
| 09/06/2025 | Possess Stolen Firearm | East Ave/Blvd | Juveniles | 1 |
| 09/06/2025 | Damage to Property | 3815 Robin Rd | Sam Mcnair | 3 |
| 09/08/2025 | PWISD Cocaine | | | |
| 09/09/2025 | Communicating Threats | Bojangles | Shamarie Edwards | 3 |
| 09/09/2025 | Possession of Cocaine | Kash and Kerry PVA | Fard Beverett | 1 |
| 09/11/2025 | Larceny | 3845 Fairmont Village | Unk | 3 |
| 09/13/2025 | DWI | Nc 11 | Vaquita Cannon | 4 |
| 09/13/2025 | Assault | 380 Planters St | Barbara Stancil | 5 |
| 09/13/2025 | Concealed Gun | West Barwick | Juvenile | 5 |

| | | | | |
|------------|-----------------------|------------------------|------------------|---|
| 09/15/2025 | Damage to Property | 348 2 nd St | Unk | 1 |
| 09/18/2025 | Poss Marijuana | Piggly Wiggly PVA | William Whichard | 4 |
| 09/19/2025 | Larceny | Coltrain's Hardware | William Pittman | 1 |
| 09/22/2025 | Trespass | 4180 Park Ave | Michael Ormond | 5 |
| 09/25/2025 | Communicating Threats | 4338 A Magellan Ct | Chanel Nobles | 4 |

MEMORANDUM

TO: STEPHEN SMITH, INTERIM TOWN MANAGER
FROM: OPERATIONS CENTER
CC: BOARD OF COMMISSIONERS
DATE: 10/1/2025
SUBJECT: PUBLIC WORKS AND UTILITIES MONTHLY REPORT

Electric Department

- Disconnected service and pulled pole at 1298 Mac Allen Rd.
- Trimmed trees at 5117 Ayden Golf Club Rd.
- Changed out single-phase pole at 1352 Mac Allen rd.
- Trimmed trees at 4820 Ayden Golf Club Rd.
- Trimmed trees at 4544 Emma Cannon Rd.
- Installed new underground services at 1035,1039,1050, and 1046 Queensland Ln.
- Installed new underground services at 1038,1032, and 1028 Queensland Ln.
- Changed out single-phase pole at 4282 High St.
- Changed out single-phase pole at 4278 High St.
- Installed new underground primary tap line and transformers at 4983 Gum Swamp Rd.
- Started installation of underground primary in Pleasant Plain Phase II subdivision
- Trimmed trees at 412 2nd St.
- Installed permanent service at 1060 Queensland Ln.
- Installed permanent service at 655 Club Dr.
- Installed new temp service at 3945 Lee St.
- Repaired street light at 3914 Countryaire Dr.
- Repaired light at 4335 Martin Luther King
- Connected permanent service at 4172 Emma Cannon rd.
- Trimmed trees at 4196 Montague Ave.
- Disconnected service and removed pole at 583 First St.
- Installed 3-phase tap line at 3945 Lee St.
- Replaced broken underground pedestal at 1018 Montevallo Ln.
- Trimmed trees at 317 3rd St.
- Installed underground primary and transformers in Montevallo Phase II
- Removed pole and anchor at 4162 Jolly Rd.
- Disconnected area lights at 129 Faith Baptist Ln., and 5182 Norma Dr.
- Connected permanent service at 5013 Rountree Rd.
- Installed temp service at 1010 Queensland Ln.
- Repaired light at 627 Hill rd. Circle
- Trimmed trees at 447 3rd. St.
- Replaced broken underground pedestal at 857 Fairway Dr.
- Repaired light at 4342 Martin Luther King
- Repaired multiple area lights in the Downtown area

- Repaired light at 903 Country Club Dr.
 - Changed street light to LED at 4266 Southeast College
 - Installed temp service at 1026 Queensland Ln.
 - Trimmed trees at 4131 Terrace Dr.
 - Installed service at 340 W Hanrahan rd.
 - Installed temp service at 857 Fairway Rd.
 - Changed out bad transformer at 1610 NC 102 E
 - Trimmed trees at 5392 Marvin Taylor Rd.
 - Installed permanent service at 1066 Queensland Ln.
-

Water/Sewer

Sept 2

- Checked wells
- MRT'S and NRWASA samples
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10

Sept 3

- Cleaned basket at lift station 10
- Cut grass at wells and master panel
- Weed eat manholes on Jolly Rd, Hines Dr, Ayden Golf Club Rd, South Edge Rd
- Sprayed round-up around manholes
- Replaced water meter at 401 Second St
- Replaced water meter at 374 Arbors Park Cir

Sept 4

- Cut grass at lift stations
- Repaired water leak in the road at 430 First St
- Replaced water meter at 3950 Lyndale Dr

Sept 5

- Pulled pumps at lift station 9
- Draw downs and sampled wells

Sept 8

- Checked wells
- MRT'S and NRWASA samples

Sept 9

- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Checked water pressure and flow at 4405 Reaves Rd
- Installed check valve at 4309 Martin Luther King St
- Replaced water meter at 4501 S Edge Rd
- Installed check valve at 7835 NC 11

Sept 10

- Replaced wood on shelves, cleaned and organized shed
- Repaired water leak on Brown Rd
- Installed check valve at 3652 Highland Dr
- Replaced water meter at 3840 Countryaire Dr
- Replaced water meter at 552 Hines Dr

Sept 11

- Picked up new Bobcat mini excavator
- Cleaned and organized 3 bay building
- Assisted street department jetting storm drain at intersection of Sixth and Washington

Sept 12

- Got fittings together for water and sewer taps following week
- Pulled pumps at lift station 9
- Checked on contractors multiple times throughout the day replacing manhole on Dalton St.

Sept 15

- Checked wells
- MRT'S and NRWASA samples
- Replaced water meter at 4246 Jolly Rd #A
- Pulled water meter at 4272 High St

Sept 16

- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Re-hung floats at lift station 7
- Water and sewer taps for new construction property on Lee St

Sept 17

- Repaired water main leak on 4228 East Ave
- Cleaned mini excavator

Sept 18

- Probed water main on East Ave from 4228 to 4360
- Repaired service water leak on 4360 East Ave
- Replaced water meter and curb stop at 4325 MLK ST
- Replaced water meter at 130 NC 102 W
- Replaced water meter at 4216 Legacy Park Way 6
- Replaced water meter at 3846 Robin Rd
- Repaired water leak at meter on 4367 West Ave
- Replaced water meter at 4191 Washington St

Sept 19

- Probed and located water main on East Ave
- Cut grass at well 4
- Pulled pumps at lift station 9
- Took 6" Thompson pump back to operation center and all suction and discharge hoses from lift station 15

Sept 22

- Took 3 bacti samples
- Checked wells
- NRWASA and MRT Samples

Sept 23

- Probed and located water main on Club Dr
- Took 4 bacti samples and well chloride samples
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Installed water meter at 4009 Regina Ln
- Installed water meter at 319 Mangrove Ct

Sept 24

- Dug hole for inserta valve on East Ave
- Trimmed limbs down path to dump site at South Edge Rd
- Raked area on Lee St from recent water and sewer taps
- Cleaned lift stations 16 and 10 with Vac Truck
- Dumped Vac Truck at CMSD
- Swept out and cleaned ammonia huts at wells
- Pulled pumps at lift station 16
- Installed check valve at 4041 Greenbriar Dr #D

Sept 25

- Assisted contractor installing inserta valve, covered hole and installed valve box
- Final sewer inspection for Montevallo subdivision
- Replaced water meter at 4321 Legacy Park Way #4
- Installed check valve on water meter at 209 Sixth St
- Replaced water meter at 344 Second St

Sept 26

- Probed and located water main on Club Dr
- Pulled pumps at lift station 9
- Cut grass at wells 3 and 1
- Bush hogged South Edge outfall
- Re-inspection on sewer for Montevallo Subdivision

Sept 29

- Checked wells
- MRT and NRWASA samples

Streets/Sanitation

- 4212 Pitt St.: cleaned ditch
- 4309 Pitt St.: regraded ditch
- HWY 11 North guard rail: weed-eated
- Snowhill St.: weed-eated ditches
- 4448 Lee St. to Jackson St.: edged and weed-eated

- 379 Hines Dr.: cut limbs and weed-eated
- 569 Second St.: cut limbs
- 685 Third St.: edged and weed-eated
- Watermelon St.: cut ditch
- Ayden Middle School: cut ditch
- 325 Second St.: cut ditch
- 4333 Pitt St.: cut limbs
- 4311 Pitt St.: cleaned out ditch
- 4319 Pitt St.: cleaned out ditch
- 4315 Pitt St.: cleaned out ditch
- 4321 Pitt St.: cleaned out ditch
- 4061 East Ave.: patched pothole
- 3939 NE College: opened mouth of ditch
- District Park: fixed drain

MEMORANDUM

TO: STEPHEN SMITH, INTERIM TOWN MANAGER

FROM: NOLA ROBERTS, TOWN PLANNER

CC: BOARD OF COMMISSIONERS

DATE: October 13, 2025

SUBJECT: PLANNING DEPARTMENT MONTHLY REPORT

- **Zoning Compliance Certificates from September1st– September30th**

- D.R. Horton, Inc. – new single-family residence – 1016 Queensland Ln.
- D.R. Horton, Inc. – new single-family residence – 1009 Queensland Ln.
- Kimberly & Timothy Griffin – accessory structure – 4571 Lee St.
- Makayla McLaurin – privacy fence - 4505 Bushel Ct.
- D.R. Horton, Inc. – new single-family residence – 1015 Queensland Ln.
- Jerome Williams Jr. – privacy fence – 1076 Queensland Ln.
- DiMartino Homes – new single-family residence – 4009 Regina Ln.
- Will Kuhn Homes, LLC – new single-family residence – 1016 Seven Iron Dr.
- 4D Ventures – wall sign – 495 Second St.
- Houses BRP, LLC – new single-family residence – 4089 Regina Ln.
- Ben Adkins – privacy fence – 4517 Grain Ct.
- Justin Mullarkey – car wash/ change of owner – 263 Third St.
- D.R. Horton, Inc. – new single-family residence – 1009 Queensland Ln.
- Will Kuhn Homes, LLC – new single-family residence – 1011 Seven Iron Dr.
- Starr Smith – privacy fence – 3814 Denver Ln.

- **The following Code Enforcement activities took place from September1st– September30th**

| Address | Violation | Action Taken |
|----------------|------------------|---------------------|
|----------------|------------------|---------------------|

| | | |
|--|--|--|
| Unavailable due to absence to attend NC Association of Housing Code Officials conference | | |
|--|--|--|

AYDEN ECONOMIC DEVELOPMENT DEPARTMENT

TO: TOWN COUNCIL

FROM: THOMAS MALLORY DENHAM, ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: ECONOMIC DEVELOPMENT REPORT

DATE: 10/01/2025

CC: STEPHEN SMITH TOWN MANAGER

- Eagle Rock is open! This will certainly help the town's tax issues.
- 3 site visits planned for Rail Park in October!
- South Ayden High School Mural is Finished!
- Economic Development Department has brought in over \$2.8 million in grants to Ayden and the ETJ. This has happened in just 5.5 years.
- 2 big projects to be announced in the coming months in our ETJ. Will retain 100 jobs, move 105 jobs, and create 350 jobs over the next 5 years. This will certainly change the traffic numbers in Ayden.
- Car Cruse last Thursday of month.
- Town of Ayden has rejoined Greenville ENC Alliance.
- NC Main Street Annual Assessment complete! Certificate issued.
- NC Main Street Statistical Report complete and accepted.
- Pitt Co. African American Cultural Trail Committee included the 4A Cemetery. Tours of Pitt Cp begin on May 24th.
- Work continues improvement of our Electric system for the Rail Park.
- Working on a property survey of the Rail Park.
- Ayden's Rail Park is a strategic industrial location and positioned to boost the local economy.

MEMORANDUM

TO: STEVEN SMITH, INTERIM TOWN MANAGER

FROM: RACHELLE MONDOVICH, LIBRARY DIRECTOR

CC: BOARD OF COMMISSIONERS

DATE: October 1, 2025

SUBJECT: AYDEN LIBRARY MONTHLY REPORT

- Preparing for book sale.
- Went to training for new State Aid library directors.
- Finished State reports.
- Held adult reading club.
- Had two outreach programs at senior center.
- Checked and stocked the Little Free Libraries in the parks.
- Attended Commissioners meeting.
- Attended Department head meeting.
- Attended Mayor's breakfast for Collard Festival.

LIBRARY CIRCULATION REPORT
September 2025

ADULT FICTION.....206 (191)
ADULT NON-FICTION.....08 (11)

ADULT TOTAL.....214 (202)

JUVENILE FICTION.....88 (58)
JUVENILE NON-FICTION.....26 (32)

JUVENILE TOTAL.....114 (90)

BOOK TOTAL.....328 (292)

EBOOKS

ADULT FICTION.....238 (214)
ADULT NON-FICTION.....35 (43)

ADULT TOTAL.....273 (257)

JUVENILE FICTION.....44 (41)
JUVENILE NON-FICTION.....00 (02)

JUVENILE TOTAL.....44 (43)

EBOOK TOTAL.....317 (300)

GRAND TOTAL.....645 (592)

LIBRARY PATRONS.....586 (492)

INTERNET USERS.....130 (151)

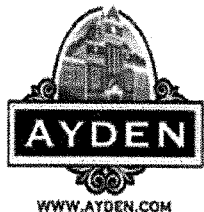
WI-FI USERS.....61 (40)

NEW LIBRARY PATRONS.....24 (18)

REFERENCE QUESTIONS.....43 (26)

COMPUTER HELP.....35 (19)

Last year's numbers are in parenthesis



Town of Ayden Finance Manager- Summary of Activity from 9/1/25

In Person Meetings:

Board of Commissioners Meeting 9/8/25
NCEMPA Rate Committee Meeting 9/10/25
Collard Festival Parade 9/6/25
Mayor's Breakfast- Collard Festival Activities 9/6/25
Sharpe Patel CPA Auditors on Site 9/30/25

Webinars/Online/Conference Call Meetings:

Electricities 9/4/25 Customer Notification
Ayden AMI w Electricities 9/24/25
Ayden, UFS w Electricities Financial Projection Kick Off Meeting 9/15/25
NCLM Financial Audit Contractor Becky Garland 9/11/25
NCLM Financial Audit Contractor Becky Garland 9/25/25
NC 401K NC 457 Plans Employer Corner 9/18/25
CWIT- Technology Business Review with Support 9/25/25
Aim Lunch & Learn NCLM Expenses & Purchases 9/3/25

In Person Trainings:

NCLM Advancing Municipal Leaders Education Program - HR 101 9/16/25
NCLM Advancing Municipal Leaders Education Program- Customer Service 9/9/25

Misc:

Sam.Gov/Grants.Gov/DOJ.Gov
Payroll: 9/23/25, 9/9/25
Departmental Report for CIVIC
Cemetery – Multiple interactions with Public, Funeral Home Directors/Monument
Companies/Staff Confirmations/Transfer of Deeds
360 Credit Card Management
Handled Multiple Customer Complaints and Situations
CDBG/DWI Grant work as requested/needed - Bank/Requisitions/Payments/Deposit/Pick up
Checks
Southern Bank- Positive Pay, ACH, Payroll, Corrections, Check Scan Issues, Deposit and PP
Threshold Increase



| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|-----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| Fund: 10 - General Fund | | | | | | | |
| Revenue | | | | | | | |
| <u>10-3100-1200</u> | VEHICLE TAXES | 287,004.00 | 287,004.00 | 0.00 | 27,283.20 | -259,720.80 | 9.51 % |
| <u>10-3100-1250</u> | MUNI VEHICLE FEE | 19,671.00 | 19,671.00 | 0.00 | 1,925.00 | -17,746.00 | 9.79 % |
| <u>10-3100-1700</u> | TAX PENALTIES | 5,500.00 | 5,500.00 | 0.00 | 79.11 | -5,420.89 | 1.44 % |
| <u>10-3100-1800</u> | TAX INTEREST | 4,000.00 | 4,000.00 | 0.00 | 600.69 | -3,399.31 | 15.02 % |
| <u>10-3100-1900</u> | PRIOR YEARS PROPERTY TAXES | 3,000.00 | 3,000.00 | 0.00 | 0.00 | -3,000.00 | 0.00 % |
| <u>10-3100-2021</u> | 2021 REAL PROPERTY TAXES | 0.00 | 0.00 | 0.00 | 1.01 | 1.01 | 0.00 % |
| <u>10-3100-2023</u> | 2023 REAL PROPERTY TAXES | 0.00 | 0.00 | 0.00 | 269.50 | 269.50 | 0.00 % |
| <u>10-3100-2024</u> | 2024 REAL PROPERTY TAXES | 15,000.00 | 15,000.00 | 0.00 | 4,635.13 | -10,364.87 | 30.90 % |
| <u>10-3100-2025</u> | 2025 REAL PROPERTY TAXES | 2,510,347.00 | 2,510,347.00 | 0.00 | 160.27 | -2,510,186.73 | 0.01 % |
| <u>10-3231-3900</u> | 1% SALES TAX ARTICLE 39 | 545,690.00 | 545,690.00 | 0.00 | 60,659.17 | -485,030.83 | 11.12 % |
| <u>10-3232-4000</u> | 1/2% SALES TAX ARTICLE 40 | 341,450.00 | 341,450.00 | 0.00 | 32,178.81 | -309,271.19 | 9.42 % |
| <u>10-3233-4200</u> | 1/2% SALES TAX ARTICLE 42 | 288,919.00 | 288,919.00 | 0.00 | 30,214.94 | -258,704.06 | 10.46 % |
| <u>10-3234-4400</u> | HOLD HARMLESS SALES TAX | 346,703.00 | 346,703.00 | 0.00 | 30,979.85 | -315,723.15 | 8.94 % |
| <u>10-3300-3100</u> | UTILITIES SALES DISTRIBUTIONS | 382,271.00 | 382,271.00 | 0.00 | 0.00 | -382,271.00 | 0.00 % |
| <u>10-3300-3110</u> | BEER AND WINE TAX | 24,000.00 | 24,000.00 | 0.00 | 0.00 | -24,000.00 | 0.00 % |
| <u>10-3300-3120</u> | CELL TOWER RENTAL FEES | 98,000.00 | 98,000.00 | 0.00 | 0.00 | -98,000.00 | 0.00 % |
| <u>10-3300-3130</u> | CABLE TV FRANCHISE TAX | 40,800.00 | 40,800.00 | 0.00 | 0.00 | -40,800.00 | 0.00 % |
| <u>10-3300-3140</u> | SOLID WASTE DISPOSAL TAX | 4,198.00 | 4,198.00 | 0.00 | 0.00 | -4,198.00 | 0.00 % |
| <u>10-3300-3311</u> | PIPED NATURAL GAS | 2,276.00 | 2,276.00 | 2,756.85 | 2,756.85 | 480.85 | 121.13 % |
| <u>10-3300-4000</u> | SRO POLICE OFFICER PMT | 180,000.00 | 180,000.00 | 0.00 | 0.00 | -180,000.00 | 0.00 % |
| <u>10-3300-5000</u> | RURAL FIRE / EMS LEASE PMT | 18,919.00 | 18,919.00 | 0.00 | 0.00 | -18,919.00 | 0.00 % |
| <u>10-3327-2130</u> | CITATIONS | 50.00 | 50.00 | 0.00 | 0.00 | -50.00 | 0.00 % |
| <u>10-3400-1000</u> | POWELL BILL | 155,000.00 | 155,000.00 | 0.00 | 0.00 | -155,000.00 | 0.00 % |
| <u>10-3400-2000</u> | LOCAL & STATE GRANTS | 25,000.00 | 25,000.00 | 0.00 | 0.00 | -25,000.00 | 0.00 % |
| <u>10-3474-2000</u> | CEMETERY SALES | 500.00 | 500.00 | 0.00 | 0.00 | -500.00 | 0.00 % |
| <u>10-3500-1000</u> | COURT FACILITIES FEES | 3,000.00 | 3,000.00 | 166.30 | 325.73 | -2,674.27 | 10.86 % |
| <u>10-3500-2000</u> | PLANNING FEES/PERMITS | 7,000.00 | 7,000.00 | 385.00 | 385.00 | -6,615.00 | 5.50 % |
| <u>10-3500-3000</u> | CODE ENFORCEMENT FEES | 25,000.00 | 25,000.00 | 5,280.00 | 8,315.00 | -16,685.00 | 33.26 % |
| <u>10-3600-1000</u> | GARBAGE COLLECTION FEES | 494,127.00 | 494,127.00 | 41,946.00 | 84,552.00 | -409,575.00 | 17.11 % |
| <u>10-3600-2100</u> | OPENING & CLOSINGS | 18,000.00 | 18,000.00 | 2,227.50 | 5,405.00 | -12,595.00 | 30.03 % |
| <u>10-3600-3000</u> | RECREATION ACTIVITY FEES | 70,000.00 | 70,000.00 | 6,008.82 | 17,133.64 | -52,866.36 | 24.48 % |
| <u>10-3600-3200</u> | LIBRARY DONATIONS/BOOK SALES | 1,250.00 | 1,250.00 | 506.00 | 1,012.00 | -238.00 | 80.96 % |
| <u>10-3600-4000</u> | COMM FACILITIES RENTAL FEES | 10,000.00 | 10,000.00 | 1,340.00 | 1,635.00 | -8,365.00 | 16.35 % |
| <u>10-3700-1000</u> | INVESTMENT EARNINGS | 40,000.00 | 40,000.00 | 0.00 | 6,269.13 | -33,730.87 | 15.67 % |
| <u>10-3800-1000</u> | MISCELLANEOUS REVENUES | 35,000.00 | 35,000.00 | 1,480.58 | -1,364.13 | -36,364.13 | 3.90 % |
| <u>10-3800-1200</u> | FINGERPRINTING - PD | 10,000.00 | 10,000.00 | 1,760.00 | 3,480.00 | -6,520.00 | 34.80 % |
| <u>10-3800-2100</u> | SALE OF FIXED ASSETS - GF | 199,457.00 | 199,457.00 | 0.00 | 0.00 | -199,457.00 | 0.00 % |
| <u>10-3800-4000</u> | SHOP WITH A COP DONATIONS | 8,000.00 | 8,000.00 | 0.00 | 0.00 | -8,000.00 | 0.00 % |
| <u>10-3800-9999</u> | OVER/SHORT | 150.00 | 150.00 | 30.00 | 10.00 | -140.00 | 6.67 % |
| <u>10-3900-1000</u> | INTRAGOV'T UTIL FRAN TAX PMT | 550,000.00 | 550,000.00 | 0.00 | 0.00 | -550,000.00 | 0.00 % |
| <u>10-3900-2000</u> | INTRAGOV'T PILO TAXES - ELEC UTIL | 50,000.00 | 50,000.00 | 0.00 | 0.00 | -50,000.00 | 0.00 % |
| <u>10-3900-2100</u> | INTRAGOV'T - PILOT -HOUSING AUT | 10,000.00 | 10,000.00 | 0.00 | 0.00 | -10,000.00 | 0.00 % |
| <u>10-3900-9000</u> | FUND BALANCE APPROPRIATED | 5,056.00 | 5,056.00 | 0.00 | 0.00 | -5,056.00 | 0.00 % |
| | Revenue Total: | 6,834,338.00 | 6,834,338.00 | 63,887.05 | 318,901.90 | -6,515,436.10 | 4.67% |
| Expense | | | | | | | |
| Department: 4110 - GOVERNING BODY | | | | | | | |
| <u>10-4110-1210</u> | FULL TIME SALARIES | 60,780.00 | 60,780.00 | 5,000.00 | 10,000.00 | 50,780.00 | 16.45 % |
| <u>10-4110-1810</u> | SOCIAL SECURITY | 4,750.00 | 4,750.00 | 382.50 | 765.00 | 3,985.00 | 16.11 % |
| <u>10-4110-1920</u> | PROFESSIONAL SERVICES | 60,000.00 | 60,000.00 | 6,325.00 | 6,325.00 | 53,675.00 | 10.54 % |
| <u>10-4110-2600</u> | SUPPLIES | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |

| | | Original | Current | Period | Fiscal | Variance | Percent |
|---|---------------------------|-------------------|-------------------|------------------|------------------|----------------------------|---------------|
| | | Total Budget | Total Budget | Activity | Activity | Favorable (Unfavorable) | Used |
| <u>10-4110-3100</u> | TRAVEL-TRAINING | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 % |
| <u>10-4110-3580</u> | COMMUNITY APPEARANCE | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 % |
| <u>10-4110-4110</u> | RENT OF LAND (PARK LOT) | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4110-4500</u> | PUB OFF LIB/BONDING | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 % |
| <u>10-4110-4501</u> | WORKERS COMP | 175.00 | 175.00 | 0.00 | 0.00 | 175.00 | 0.00 % |
| <u>10-4110-4910</u> | DUES & SUBSCRIPTIONS | 10,000.00 | 10,000.00 | 0.00 | 9,564.50 | 435.50 | 95.65 % |
| <u>10-4110-4990</u> | MISCELLANEOUS | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 % |
| <u>10-4110-6100</u> | LOCAL SUPPORT FOR ORG. | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 % |
| <u>10-4110-6102</u> | SPECIAL EVENTS | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 % |
| <u>10-4110-8400</u> | REIMBURSEMENT OF SERVICES | -114,707.00 | -114,707.00 | 0.00 | 0.00 | -114,707.00 | 0.00 % |
| Department: 4110 - GOVERNING BODY Total: | | 56,498.00 | 56,498.00 | 11,707.50 | 26,654.50 | 29,843.50 | 47.18% |
| Department: 4120 - ADMINISTRATION | | | | | | | |
| <u>10-4120-1210</u> | FULL TIME SALARIES | 217,000.00 | 217,000.00 | 29,105.12 | 52,292.38 | 164,707.62 | 24.10 % |
| <u>10-4120-1810</u> | SOCIAL SECURITY | 16,900.00 | 16,900.00 | 2,158.90 | 3,834.43 | 13,065.57 | 22.69 % |
| <u>10-4120-1820</u> | RETIREMENT CONTRIBUTION | 31,300.00 | 31,300.00 | 4,176.59 | 7,447.65 | 23,852.35 | 23.79 % |
| <u>10-4120-1830</u> | EMPLOYEE GROUP INS | 19,200.00 | 19,200.00 | 757.78 | 1,835.18 | 17,364.82 | 9.56 % |
| <u>10-4120-2600</u> | SUPPLIES | 1,500.00 | 1,500.00 | 243.16 | 529.62 | 970.38 | 35.31 % |
| <u>10-4120-3100</u> | TRAVEL-TRAINING | 7,500.00 | 7,500.00 | 422.42 | 2,187.42 | 5,312.58 | 29.17 % |
| <u>10-4120-3210</u> | TELEPHONE | 1,920.00 | 1,920.00 | 160.00 | 320.00 | 1,600.00 | 16.67 % |
| <u>10-4120-3250</u> | POSTAGE | 50.00 | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 % |
| <u>10-4120-3910</u> | ADVERTISING | 6,000.00 | 6,000.00 | 304.00 | 304.00 | 5,696.00 | 5.07 % |
| <u>10-4120-4501</u> | WORKERS COMP | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4120-4910</u> | DUES & SUBSCRIPTIONS | 2,000.00 | 2,000.00 | 50.00 | 335.00 | 1,665.00 | 16.75 % |
| <u>10-4120-4990</u> | MISCELLANEOUS | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % |
| <u>10-4120-8400</u> | REIMBURSEMENT OF SERVICES | -205,603.00 | -205,603.00 | 0.00 | 0.00 | -205,603.00 | 0.00 % |
| Department: 4120 - ADMINISTRATION Total: | | 101,267.00 | 101,267.00 | 37,377.97 | 69,085.68 | 32,181.32 | 68.22% |
| Department: 4130 - FINANCE | | | | | | | |
| <u>10-4130-1210</u> | FULL TIME SALARIES | 185,000.00 | 185,000.00 | 14,155.77 | 35,105.02 | 149,894.98 | 18.98 % |
| <u>10-4130-1810</u> | SOCIAL SECURITY | 14,500.00 | 14,500.00 | 1,082.91 | 2,685.52 | 11,814.48 | 18.52 % |
| <u>10-4130-1820</u> | RETIREMENT CONTRIBUTION | 27,000.00 | 27,000.00 | 2,031.36 | 4,986.23 | 22,013.77 | 18.47 % |
| <u>10-4130-1830</u> | EMPLOYEE GROUP INS. | 19,200.00 | 19,200.00 | 1,504.16 | 3,647.56 | 15,552.44 | 19.00 % |
| <u>10-4130-2600</u> | SUPPLIES | 6,000.00 | 6,000.00 | 727.19 | 939.61 | 5,060.39 | 15.66 % |
| <u>10-4130-3100</u> | TRAVEL-TRAINING | 7,000.00 | 7,000.00 | 340.80 | 2,287.80 | 4,712.20 | 32.68 % |
| <u>10-4130-3210</u> | TELEPHONE | 720.00 | 720.00 | 60.00 | 120.00 | 600.00 | 16.67 % |
| <u>10-4130-4501</u> | WORKERS COMP | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 % |
| <u>10-4130-4910</u> | DUES AND SUBSCRIPTIONS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| <u>10-4130-4990</u> | MISCELLANEOUS | 1,500.00 | 1,500.00 | 99.87 | 165.28 | 1,334.72 | 11.02 % |
| <u>10-4130-5000</u> | CAPITAL OUTLAY | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 % |
| <u>10-4130-6000</u> | CONTRACTS | 100,000.00 | 110,087.45 | 1,800.95 | 2,536.91 | 107,550.54 | 2.30 % |
| <u>10-4130-8400</u> | REIMBURSEMENT OF SERVICES | -242,955.00 | -242,955.00 | 0.00 | 0.00 | -242,955.00 | 0.00 % |
| Department: 4130 - FINANCE Total: | | 144,665.00 | 154,752.45 | 21,803.01 | 52,473.93 | 102,278.52 | 33.91% |
| Department: 4140 - TAX & REVENUE COLLECTION | | | | | | | |
| <u>10-4140-1210</u> | FULL TIME SALARIES | 64,000.00 | 64,000.00 | 4,664.68 | 11,608.35 | 52,391.65 | 18.14 % |
| <u>10-4140-1810</u> | SOCIAL SECURITY | 5,000.00 | 5,000.00 | 247.20 | 620.35 | 4,379.65 | 12.41 % |
| <u>10-4140-1820</u> | RETIREMENT CONTRIBUTION | 9,300.00 | 9,300.00 | 669.38 | 1,648.81 | 7,651.19 | 17.73 % |
| <u>10-4140-1830</u> | EMPLOYEE GROUP INS. | 9,600.00 | 9,600.00 | 754.86 | 1,829.34 | 7,770.66 | 19.06 % |
| <u>10-4140-2600</u> | SUPPLIES | 148.00 | 148.00 | 8.82 | 77.50 | 70.50 | 52.36 % |
| <u>10-4140-2601</u> | EMPLOYEE SCREENING | 3,050.00 | 3,050.00 | 126.32 | 446.32 | 2,603.68 | 14.63 % |
| <u>10-4140-3100</u> | TRAVEL-TRAINING | 2,700.00 | 3,340.00 | 885.00 | 1,205.00 | 2,135.00 | 36.08 % |
| <u>10-4140-3210</u> | TELEPHONE | 720.00 | 720.00 | 60.00 | 120.00 | 600.00 | 16.67 % |
| <u>10-4140-4501</u> | INSURANCE - WORKERS COMP | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 % |
| <u>10-4140-4910</u> | DUES AND SUBSCRIPTIONS | 300.00 | 300.00 | 0.00 | 75.00 | 225.00 | 25.00 % |
| <u>10-4140-4990</u> | MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| <u>10-4140-6000</u> | CONTRACTS | 1,300.00 | 1,300.00 | 0.00 | 0.00 | 1,300.00 | 0.00 % |
| <u>10-4140-8400</u> | REIMBURSEMENT OF SERVICES | -65,238.00 | -65,238.00 | 0.00 | 0.00 | -65,238.00 | 0.00 % |
| Department: 4140 - TAX & REVENUE COLLECTION Total: | | 32,130.00 | 32,770.00 | 7,416.26 | 17,630.67 | 15,139.33 | 53.80% |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|---|-------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| Department: 4210 - Information Technology | | | | | | | |
| <u>10-4210-3210</u> | TELEPHONE | 70,000.00 | 70,000.00 | 1,572.96 | 6,663.47 | 63,336.53 | 9.52 % |
| <u>10-4210-3211</u> | INTERNET | 25,000.00 | 25,000.00 | 1,456.89 | 2,883.99 | 22,116.01 | 11.54 % |
| <u>10-4210-3212</u> | WEBSITE | 4,500.00 | 4,500.00 | 0.00 | 4,200.00 | 300.00 | 93.33 % |
| <u>10-4210-4990</u> | MISCELLANEOUS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 % |
| <u>10-4210-6000</u> | CONTRACTS | 285,450.00 | 285,450.00 | 16,856.47 | 106,684.62 | 178,765.38 | 37.37 % |
| <u>10-4210-6001</u> | CONTRACTS - COPIERS | 49,000.00 | 49,000.00 | 745.40 | 745.40 | 48,254.60 | 1.52 % |
| <u>10-4210-8400</u> | REIMBURSEMENT OF SERVICES | -297,446.00 | -297,446.00 | 0.00 | 0.00 | -297,446.00 | 0.00 % |
| Department: 4210 - Information Technology Total: | | 146,504.00 | 146,504.00 | 20,631.72 | 121,177.48 | 25,326.52 | 82.71% |
| Department: 4250 - CENTRAL GARAGE | | | | | | | |
| <u>10-4250-1210</u> | FULL TIME SALARIES | 104,000.00 | 104,000.00 | 7,488.40 | 18,612.53 | 85,387.47 | 17.90 % |
| <u>10-4250-1220</u> | OVERTIME | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4250-1810</u> | SOCIAL SECURITY | 8,400.00 | 8,400.00 | 572.87 | 1,423.85 | 6,976.15 | 16.95 % |
| <u>10-4250-1820</u> | RETIREMENT CONTRIBUTION | 15,200.00 | 15,200.00 | 1,074.58 | 2,643.63 | 12,556.37 | 17.39 % |
| <u>10-4250-1830</u> | EMPLOYEE GROUP INS. | 19,200.00 | 19,200.00 | 1,504.60 | 3,648.44 | 15,551.56 | 19.00 % |
| <u>10-4250-2120</u> | UNIFORMS | 1,800.00 | 1,800.00 | 217.45 | 217.45 | 1,582.55 | 12.08 % |
| <u>10-4250-2505</u> | FUEL | 113,400.00 | 113,400.00 | 10,431.08 | 10,431.08 | 102,968.92 | 9.20 % |
| <u>10-4250-2511</u> | DIESEL | 80,000.00 | 80,000.00 | 8,046.66 | 8,132.85 | 71,867.15 | 10.17 % |
| <u>10-4250-2600</u> | SHOP TOOLS AND SUPPLIES | 5,000.00 | 5,000.00 | 302.71 | 302.71 | 4,697.29 | 6.05 % |
| <u>10-4250-3100</u> | TRAVEL-TRAINING | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| <u>10-4250-3210</u> | TELEPHONE | 1,440.00 | 1,440.00 | 60.00 | 120.00 | 1,320.00 | 8.33 % |
| <u>10-4250-3520</u> | SHOP EQUIPMENT AND REPAIR | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| <u>10-4250-3530</u> | VEHICLES REPAIRS & MAINT | 100,000.00 | 100,000.00 | 5,343.34 | 10,018.70 | 89,981.30 | 10.02 % |
| <u>10-4250-4500</u> | GENERAL LIB | 36,000.00 | 36,000.00 | 0.00 | 0.00 | 36,000.00 | 0.00 % |
| <u>10-4250-4501</u> | WORKERS COMP | 3,120.00 | 3,120.00 | 0.00 | 0.00 | 3,120.00 | 0.00 % |
| <u>10-4250-6000</u> | CONTRACTS | 17,200.00 | 17,200.00 | 0.00 | 1,276.75 | 15,923.25 | 7.42 % |
| <u>10-4250-8400</u> | REIMBURSEMENT OF SERVICES | -200,571.00 | -200,571.00 | 0.00 | 0.00 | -200,571.00 | 0.00 % |
| Department: 4250 - CENTRAL GARAGE Total: | | 312,189.00 | 312,189.00 | 35,041.69 | 56,827.99 | 255,361.01 | 18.20% |
| Department: 4260 - PUBLIC BUILDINGS | | | | | | | |
| <u>10-4260-1210</u> | FULL TIME SALARIES | 101,000.00 | 101,000.00 | 7,192.82 | 17,878.37 | 83,121.63 | 17.70 % |
| <u>10-4260-1220</u> | OVERTIME | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4260-1810</u> | SOCIAL SECURITY | 8,100.00 | 8,100.00 | 550.26 | 1,367.70 | 6,732.30 | 16.89 % |
| <u>10-4260-1820</u> | RETIREMENT CONTRIBUTION | 14,600.00 | 14,600.00 | 1,032.18 | 2,539.37 | 12,060.63 | 17.39 % |
| <u>10-4260-1830</u> | EMPLOYEE GROUP INS. | 19,200.00 | 19,200.00 | 1,501.02 | 3,641.28 | 15,558.72 | 18.97 % |
| <u>10-4260-2120</u> | UNIFORMS- SHOES | 1,300.00 | 1,300.00 | 0.00 | 0.00 | 1,300.00 | 0.00 % |
| <u>10-4260-2600</u> | SUPPLIES | 18,000.00 | 18,000.00 | 871.73 | 871.73 | 17,128.27 | 4.84 % |
| <u>10-4260-3210</u> | TELEPHONE | 720.00 | 720.00 | 60.00 | 120.00 | 600.00 | 16.67 % |
| <u>10-4260-3300</u> | UTILITIES - PROPANE | 20,000.00 | 20,000.00 | 57.78 | 57.78 | 19,942.22 | 0.29 % |
| <u>10-4260-3301</u> | UTILITIES - ELECTRIC | 55,000.00 | 55,000.00 | 0.00 | 4,968.11 | 50,031.89 | 9.03 % |
| <u>10-4260-3510</u> | BLDGS REPAIRS & MAINT | 55,000.00 | 124,550.00 | 715.17 | 65,715.17 | 58,834.83 | 52.76 % |
| <u>10-4260-3520</u> | REPAIRS & MAINT - EQUIP | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| <u>10-4260-4500</u> | GENERAL LIB/FIRE | 210,000.00 | 210,000.00 | 0.00 | 0.00 | 210,000.00 | 0.00 % |
| <u>10-4260-4501</u> | WORKERS COMP | 3,600.00 | 3,600.00 | 0.00 | 0.00 | 3,600.00 | 0.00 % |
| <u>10-4260-6000</u> | CONTRACTS | 55,000.00 | 55,000.00 | 0.00 | 0.00 | 55,000.00 | 0.00 % |
| <u>10-4260-8400</u> | REIMBURSEMENT OF SERVICES | -200,333.00 | -200,333.00 | 0.00 | 0.00 | -200,333.00 | 0.00 % |
| Department: 4260 - PUBLIC BUILDINGS Total: | | 364,187.00 | 433,737.00 | 11,980.96 | 97,159.51 | 336,577.49 | 22.40% |
| Department: 4310 - POLICE | | | | | | | |
| <u>10-4310-1210</u> | FULL TIME SALARIES | 1,550,000.00 | 1,550,000.00 | 109,079.37 | 282,790.00 | 1,267,210.00 | 18.24 % |
| <u>10-4310-1220</u> | OVERTIME | 50,000.00 | 50,000.00 | 4,492.75 | 9,195.71 | 40,804.29 | 18.39 % |
| <u>10-4310-1260</u> | PART-TIME SALARIES | 30,000.00 | 30,000.00 | 390.00 | 430.00 | 29,570.00 | 1.43 % |
| <u>10-4310-1270</u> | LESSOA EXPENSE | 60,000.00 | 60,000.00 | 4,885.51 | 9,771.02 | 50,228.98 | 16.29 % |
| <u>10-4310-1330</u> | LEO 401K CONTRIBUTION | 0.00 | 0.00 | 4,750.33 | 12,197.81 | -12,197.81 | 0.00 % |
| <u>10-4310-1810</u> | SOCIAL SECURITY | 132,000.00 | 132,000.00 | 9,049.83 | 23,036.11 | 108,963.89 | 17.45 % |
| <u>10-4310-1820</u> | RETIREMENT CONTRIBUTION | 246,000.00 | 246,000.00 | 17,620.42 | 44,129.42 | 201,870.58 | 17.94 % |
| <u>10-4310-1821</u> | 401K - SUPPLEMENTAL RETIRMENT | 73,000.00 | 73,000.00 | 0.00 | 0.00 | 73,000.00 | 0.00 % |
| <u>10-4310-1830</u> | EMPLOYEE GROUP INS. | 238,580.00 | 238,580.00 | 16,433.96 | 39,840.81 | 198,739.19 | 16.70 % |
| <u>10-4310-2120</u> | UNIFORMS | 18,000.00 | 18,000.00 | 1,456.09 | 5,894.66 | 12,105.34 | 32.75 % |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|----------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <u>10-4310-2600</u> | SUPPLIES | 20,000.00 | 20,000.00 | 63.98 | 5,091.66 | 14,908.34 | 25.46 % |
| <u>10-4310-2601</u> | SUPPLIES - COPS PROGRAM | 5,000.00 | 5,000.00 | 236.95 | 236.95 | 4,763.05 | 4.74 % |
| <u>10-4310-3100</u> | TRAVEL-TRAINING | 4,300.00 | 4,300.00 | 82.60 | 82.60 | 4,217.40 | 1.92 % |
| <u>10-4310-3210</u> | TELEPHONE PORT/PAGERS | 720.00 | 720.00 | 0.00 | 60.00 | 660.00 | 8.33 % |
| <u>10-4310-3250</u> | POSTAGE | 75.00 | 75.00 | 15.98 | 15.98 | 59.02 | 21.31 % |
| <u>10-4310-3300</u> | ELEC COST 20% T HALL | 7,000.00 | 7,000.00 | 0.00 | 759.08 | 6,240.92 | 10.84 % |
| <u>10-4310-3520</u> | EQUIPMENT REPAIRS & MAINT | 35,000.00 | 35,000.00 | 5,904.95 | 6,562.26 | 28,437.74 | 18.75 % |
| <u>10-4310-3980</u> | ANIMAL CONTROL | 24,500.00 | 24,500.00 | 3,755.84 | 3,755.84 | 20,744.16 | 15.33 % |
| <u>10-4310-4210</u> | DCI TERMIAL RENTAL | 1,000.00 | 1,000.00 | 0.00 | 300.00 | 700.00 | 30.00 % |
| <u>10-4310-4501</u> | WORKERS COMP | 46,000.00 | 46,000.00 | 0.00 | 0.00 | 46,000.00 | 0.00 % |
| <u>10-4310-4910</u> | DUES & SUBSCRIPTIONS | 800.00 | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 % |
| <u>10-4310-4990</u> | MISCELLANEOUS | 8,000.00 | 8,000.00 | 620.77 | 677.96 | 7,322.04 | 8.47 % |
| <u>10-4310-4991</u> | DRUG INTERDICTION | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 100.00 % |
| <u>10-4310-4992</u> | SHOP W/A COP SUPPLIES | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 % |
| <u>10-4310-6000</u> | CONTRACTS | 51,500.00 | 51,500.00 | 0.00 | 3,406.00 | 48,094.00 | 6.61 % |
| Department: 4310 - POLICE Total: | | 2,614,475.00 | 2,614,475.00 | 178,839.33 | 453,233.87 | 2,161,241.13 | 17.34% |
| Department: 4340 - FIRE | | | | | | | |
| <u>10-4340-1210</u> | FULL TIME SALARIES | 29,000.00 | 29,000.00 | 1,208.70 | 2,833.83 | 26,166.17 | 9.77 % |
| <u>10-4340-1810</u> | SOCIAL SECURITY | 2,400.00 | 2,400.00 | 92.48 | 216.87 | 2,183.13 | 9.04 % |
| <u>10-4340-1890</u> | VOLUNTEER - CALL PAY | 32,500.00 | 32,500.00 | 0.00 | 0.00 | 32,500.00 | 0.00 % |
| <u>10-4340-2200</u> | FOOD | 2,000.00 | 2,000.00 | 150.00 | 150.00 | 1,850.00 | 7.50 % |
| <u>10-4340-2510</u> | MOTOR FUELS & LUBRICANTS | 3,600.00 | 3,600.00 | 0.00 | 0.00 | 3,600.00 | 0.00 % |
| <u>10-4340-2600</u> | SUPPLIES | 3,750.00 | 3,750.00 | 68.80 | 68.80 | 3,681.20 | 1.83 % |
| <u>10-4340-2610</u> | EQUIPMENT | 17,100.00 | 17,100.00 | 1,900.00 | 1,900.00 | 15,200.00 | 11.11 % |
| <u>10-4340-3100</u> | TRAVEL | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 % |
| <u>10-4340-3110</u> | TRAINING | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 % |
| <u>10-4340-3250</u> | POSTAGE | 372.00 | 372.00 | 0.00 | 0.00 | 372.00 | 0.00 % |
| <u>10-4340-3300</u> | UTILITIES - PROPANE | 5,450.00 | 5,450.00 | 0.00 | 596.22 | 4,853.78 | 10.94 % |
| <u>10-4340-3301</u> | UTILITIES - ELECTRIC/WATER | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 % |
| <u>10-4340-3520</u> | EQUIPMENT REP & MAINT | 25,000.00 | 25,000.00 | 1,384.36 | 1,384.36 | 23,615.64 | 5.54 % |
| <u>10-4340-4500</u> | INSURANCE | 16,500.00 | 16,500.00 | -104.76 | -104.76 | 16,604.76 | -0.63 % |
| <u>10-4340-4501</u> | WORKERS COMP | 9,500.00 | 9,500.00 | 0.00 | 0.00 | 9,500.00 | 0.00 % |
| <u>10-4340-4990</u> | MISCELLANEOUS | 3,000.00 | 3,000.00 | 45.56 | 45.56 | 2,954.44 | 1.52 % |
| <u>10-4340-5000</u> | CAPITAL OUTLAY | 4,950.00 | 4,950.00 | 0.00 | 0.00 | 4,950.00 | 0.00 % |
| <u>10-4340-6000</u> | CONTRACTS FIRE | 4,500.00 | 4,500.00 | 2,622.50 | 2,622.50 | 1,877.50 | 58.28 % |
| <u>10-4340-6920</u> | GRANT APPROPRIATIONS | 15,000.00 | 17,787.37 | 0.00 | 0.00 | 17,787.37 | 0.00 % |
| <u>10-4340-7500</u> | CAPITAL LEASES | 61,000.00 | 61,000.00 | 0.00 | 0.00 | 61,000.00 | 0.00 % |
| <u>10-4340-7510</u> | DEBT - INTEREST - VEHICLES | 9,350.00 | 9,350.00 | 0.00 | 0.00 | 9,350.00 | 0.00 % |
| Department: 4340 - FIRE Total: | | 255,972.00 | 258,759.37 | 7,367.64 | 9,713.38 | 249,045.99 | 3.75% |
| Department: 4510 - STREETS | | | | | | | |
| <u>10-4510-1210</u> | FULL TIME SALARIES | 590,042.00 | 590,042.00 | 38,178.15 | 87,566.99 | 502,475.01 | 14.84 % |
| <u>10-4510-1220</u> | OVERTIME | 30,000.00 | 30,000.00 | 1,865.09 | 4,657.54 | 25,342.46 | 15.53 % |
| <u>10-4510-1810</u> | SOCIAL SECURITY | 48,848.00 | 48,848.00 | 3,045.67 | 7,019.66 | 41,828.34 | 14.37 % |
| <u>10-4510-1820</u> | RETIREMENT CONTRIBUTION | 83,660.00 | 83,660.00 | 5,746.25 | 13,115.86 | 70,544.14 | 15.68 % |
| <u>10-4510-1830</u> | EMPLOYEE GROUP INS. | 124,800.00 | 124,800.00 | 8,224.45 | 17,472.65 | 107,327.35 | 14.00 % |
| <u>10-4510-2120</u> | UNIFORMS | 7,500.00 | 7,500.00 | 264.97 | 264.97 | 7,235.03 | 3.53 % |
| <u>10-4510-2311</u> | SAFETY | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4510-2600</u> | SUPPLIES | 32,500.00 | 32,500.00 | 7,082.71 | 11,738.39 | 20,761.61 | 36.12 % |
| <u>10-4510-3100</u> | TRAVEL-TRAINING | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 % |
| <u>10-4510-3210</u> | TELEPHONE | 720.00 | 720.00 | 0.00 | 0.00 | 720.00 | 0.00 % |
| <u>10-4510-3520</u> | EQUIPMENT REP & MAINT | 42,500.00 | 42,500.00 | 2,888.38 | 4,489.41 | 38,010.59 | 10.56 % |
| <u>10-4510-3540</u> | MAINT & REPAIR SYSTEM | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 % |
| <u>10-4510-3590</u> | CEMETERIES - MAINTENANCE | 58,000.00 | 58,000.00 | 0.00 | 0.00 | 58,000.00 | 0.00 % |
| <u>10-4510-4500</u> | GEN LIB./AUTO/EQUIP | 18,000.00 | 18,000.00 | 0.00 | 0.00 | 18,000.00 | 0.00 % |
| <u>10-4510-4501</u> | WORKERS COMP | 25,000.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 % |
| <u>10-4510-4990</u> | MISCELLANEOUS | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 % |
| Department: 4510 - STREETS Total: | | 1,100,070.00 | 1,100,070.00 | 67,295.67 | 146,325.47 | 953,744.53 | 13.30% |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|-----------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| Department: 4511 - POWELL BILL | | | | | | | |
| <u>10-4511-3590</u> | MAINT & REPAIR OTHER | 20,000.00 | 20,000.00 | 1,027.00 | 1,027.00 | 18,973.00 | 5.14 % |
| <u>10-4511-5911</u> | CURB & GUTTER | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 % |
| <u>10-4511-5912</u> | TRAFFIC CONTROL | 2,500.00 | 3,025.00 | 0.00 | 0.00 | 3,025.00 | 0.00 % |
| <u>10-4511-5913</u> | SIDEWALKS | 21,000.00 | 21,000.00 | 647.00 | 647.00 | 20,353.00 | 3.08 % |
| <u>10-4511-5914</u> | DRAINAGE & STORM SEWER | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 % |
| <u>10-4511-5915</u> | PAVING | 67,900.00 | 67,900.00 | 0.00 | 0.00 | 67,900.00 | 0.00 % |
| <u>10-4511-6000</u> | CONTRACTS | 3,600.00 | 3,075.00 | 491.25 | 491.25 | 2,583.75 | 15.98 % |
| Department: 4511 - POWELL BILL Total: | | 155,000.00 | 155,000.00 | 2,165.25 | 2,165.25 | 152,834.75 | 1.40% |
| Department: 4710 - SANITATION | | | | | | | |
| <u>10-4710-1210</u> | FULL TIME SALARIES | 0.00 | 0.00 | 2,132.20 | 9,063.43 | -9,063.43 | 0.00 % |
| <u>10-4710-1220</u> | OVERTIME | 0.00 | 0.00 | 0.00 | 299.95 | -299.95 | 0.00 % |
| <u>10-4710-1810</u> | SOCIAL SECURITY | 0.00 | 0.00 | 163.12 | 716.33 | -716.33 | 0.00 % |
| <u>10-4710-1820</u> | RETIREMENT CONTRIBUTION | 0.00 | 0.00 | 305.96 | 1,325.48 | -1,325.48 | 0.00 % |
| <u>10-4710-1830</u> | EMPLOYEE GROUP INS. | 0.00 | 0.00 | 252.70 | 616.46 | -616.46 | 0.00 % |
| <u>10-4710-2510</u> | MOTOR FUELS & LUBRICANTS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4710-2600</u> | SUPPLIES | 15,000.00 | 15,000.00 | 356.16 | 356.16 | 14,643.84 | 2.37 % |
| <u>10-4710-3520</u> | EQUIPMENT REP & MAINT | 19,000.00 | 19,000.00 | 1,243.15 | 2,295.55 | 16,704.45 | 12.08 % |
| <u>10-4710-4410</u> | LANDFILL FEES / TOWN REFUSE | 18,000.00 | 18,000.00 | 859.61 | 859.61 | 17,140.39 | 4.78 % |
| <u>10-4710-4990</u> | MISCELLANEOUS | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 % |
| <u>10-4710-5000</u> | CAPITAL OUTLAY | 322,060.00 | 322,060.00 | 0.00 | 0.00 | 322,060.00 | 0.00 % |
| <u>10-4710-6000</u> | CONTRACTS | 2,000.00 | 2,000.00 | 199.44 | 1,250.86 | 749.14 | 62.54 % |
| Department: 4710 - SANITATION Total: | | 377,810.00 | 377,810.00 | 5,512.34 | 16,783.83 | 361,026.17 | 4.44% |
| Department: 4910 - PLANNING, ZONING, INSPECT | | | | | | | |
| <u>10-4910-1210</u> | FULL TIME SALARIES | 190,000.00 | 190,000.00 | 8,726.23 | 21,688.51 | 168,311.49 | 11.42 % |
| <u>10-4910-1810</u> | SOCIAL SECURITY | 15,300.00 | 15,300.00 | 666.83 | 1,657.74 | 13,642.26 | 10.83 % |
| <u>10-4910-1820</u> | RETIREMENT CONTRIBUTION | 27,250.00 | 27,250.00 | 1,252.23 | 3,080.56 | 24,169.44 | 11.30 % |
| <u>10-4910-1830</u> | EMPLOYEE GROUP INS. | 28,800.00 | 28,800.00 | 1,310.28 | 3,179.89 | 25,620.11 | 11.04 % |
| <u>10-4910-2120</u> | UNIFORMS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4910-2600</u> | SUPPLIES | 3,000.00 | 3,000.00 | 429.58 | 429.58 | 2,570.42 | 14.32 % |
| <u>10-4910-3100</u> | TRAVEL-TRAINING | 4,000.00 | 4,000.00 | 340.39 | 340.39 | 3,659.61 | 8.51 % |
| <u>10-4910-3210</u> | TELEPHONE | 720.00 | 720.00 | 60.00 | 120.00 | 600.00 | 16.67 % |
| <u>10-4910-3910</u> | LEGAL ADVERTISING | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 % |
| <u>10-4910-4501</u> | WORKERS COMP | 1,400.00 | 1,400.00 | 0.00 | 0.00 | 1,400.00 | 0.00 % |
| <u>10-4910-4910</u> | DUES AND SUBSCRIPTIONS | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 % |
| <u>10-4910-4930</u> | CODE ENFORCEMENT | 45,000.00 | 45,000.00 | 2,640.00 | 5,725.00 | 39,275.00 | 12.72 % |
| <u>10-4910-4990</u> | MISCELLANEOUS | 1,400.00 | 1,400.00 | 100.00 | 100.00 | 1,300.00 | 7.14 % |
| <u>10-4910-6000</u> | CONTRACTS | 8,500.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 0.00 % |
| Department: 4910 - PLANNING, ZONING, INSPECT Total: | | 327,270.00 | 327,270.00 | 15,525.54 | 36,321.67 | 290,948.33 | 11.10% |
| Department: 4920 - ECONOMIC DEVELOPMENT | | | | | | | |
| <u>10-4920-1210</u> | FULL TIME SALARIES | 98,000.00 | 98,000.00 | 7,376.82 | 18,188.99 | 79,811.01 | 18.56 % |
| <u>10-4920-1810</u> | SOCIAL SECURITY | 7,900.00 | 7,900.00 | 560.88 | 1,383.72 | 6,516.28 | 17.52 % |
| <u>10-4920-1820</u> | RETIREMENT CONTRIBUTION | 14,000.00 | 14,000.00 | 1,058.57 | 2,584.35 | 11,415.65 | 18.46 % |
| <u>10-4920-1830</u> | EMPLOYEE GROUP INS. | 9,600.00 | 9,600.00 | 761.24 | 1,842.10 | 7,757.90 | 19.19 % |
| <u>10-4920-2600</u> | SUPPLIES | 1,000.00 | 1,000.00 | 204.66 | 204.66 | 795.34 | 20.47 % |
| <u>10-4920-3100</u> | TRAVEL-TRAINING | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 % |
| <u>10-4920-3210</u> | TELEPHONE | 720.00 | 720.00 | 60.00 | 120.00 | 600.00 | 16.67 % |
| <u>10-4920-3910</u> | LEGAL ADVERTISING | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 % |
| <u>10-4920-4501</u> | WORKERS COMP | 1,300.00 | 1,300.00 | 0.00 | 0.00 | 1,300.00 | 0.00 % |
| <u>10-4920-4910</u> | DUES AND SUBSCRIPTIONS | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| <u>10-4920-4990</u> | MISCELLANEOUS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| <u>10-4920-6000</u> | CONTRACTS | 10,000.00 | 10,000.00 | 0.00 | 2,625.00 | 7,375.00 | 26.25 % |
| <u>10-4920-6100</u> | LOCAL SUPPORT | 2,500.00 | 2,500.00 | 464.20 | 464.20 | 2,035.80 | 18.57 % |
| <u>10-4920-6920</u> | GRANT EXPENSES | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 % |
| <u>10-4920-8400</u> | REIMBURSEMENT OF SERVICES | -116,593.00 | -116,593.00 | 0.00 | 0.00 | -116,593.00 | 0.00 % |
| Department: 4920 - ECONOMIC DEVELOPMENT Total: | | 57,427.00 | 57,427.00 | 10,486.37 | 27,413.02 | 30,013.98 | 47.74% |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|---|--------------------------------|--------------------------|-------------------------|---------------------|---------------------|--|------------------|
| Department: 6110 - LIBRARY | | | | | | | |
| 10-6110-1210 | FULL TIME SALARIES | 71,000.00 | 71,000.00 | 5,132.30 | 12,756.00 | 58,244.00 | 17.97 % |
| 10-6110-1260 | Salaries Part Time | 18,000.00 | 18,000.00 | 1,509.32 | 3,306.50 | 14,693.50 | 18.37 % |
| 10-6110-1810 | SOCIAL SECURITY | 6,500.00 | 6,500.00 | 501.98 | 1,216.58 | 5,283.42 | 18.72 % |
| 10-6110-1820 | RETIREMENT CONTRIBUTION | 9,900.00 | 9,900.00 | 736.48 | 1,811.79 | 8,088.21 | 18.30 % |
| 10-6110-1830 | EMPLOYEE GROUP INS. | 9,600.00 | 9,600.00 | 757.28 | 1,834.18 | 7,765.82 | 19.11 % |
| 10-6110-2600 | SUPPLIES | 2,500.00 | 2,500.00 | 179.59 | 179.59 | 2,320.41 | 7.18 % |
| 10-6110-2700 | SUPPLIES - PROGRAMS | 900.00 | 900.00 | 55.44 | 55.44 | 844.56 | 6.16 % |
| 10-6110-3105 | TRAVEL-TRAINING | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 % |
| 10-6110-3210 | TELEPHONE | 720.00 | 720.00 | 60.00 | 120.00 | 600.00 | 16.67 % |
| 10-6110-3301 | UTILITIES-ELECTRIC | 2,700.00 | 2,700.00 | 0.00 | 398.23 | 2,301.77 | 14.75 % |
| 10-6110-3520 | EQUIPMENT REPAIRS | 700.00 | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 % |
| 10-6110-4501 | WORKERS COMP | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 % |
| 10-6110-4990 | MISCELLANEOUS | 1,600.00 | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 0.00 % |
| 10-6110-5600 | BOOKS | 11,000.00 | 11,000.00 | 275.28 | 275.28 | 10,724.72 | 2.50 % |
| 10-6110-6000 | CONTRACTS | 13,400.00 | 13,400.00 | 0.00 | 3,240.00 | 10,160.00 | 24.18 % |
| 10-6110-6920 | GRANT APPROPRIATIONS | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| Department: 6110 - LIBRARY Total: | | 156,270.00 | 156,270.00 | 9,207.67 | 25,193.59 | 131,076.41 | 16.12% |
| Department: 6120 - RECREATION | | | | | | | |
| 10-6120-1210 | FULL TIME SALARIES | 202,000.00 | 202,000.00 | 14,873.02 | 36,965.94 | 165,034.06 | 18.30 % |
| 10-6120-1260 | PART-TIME SALARIES | 70,000.00 | 70,000.00 | 12,385.70 | 32,155.04 | 37,844.96 | 45.94 % |
| 10-6120-1810 | SOCIAL SECURITY | 23,000.00 | 23,000.00 | 2,083.64 | 5,285.11 | 17,714.89 | 22.98 % |
| 10-6120-1820 | RETIREMENT CONTRIBUTION | 29,100.00 | 29,100.00 | 2,134.28 | 5,250.48 | 23,849.52 | 18.04 % |
| 10-6120-1830 | EMPLOYEE GROUP INS. | 28,800.00 | 28,800.00 | 2,265.26 | 5,489.38 | 23,310.62 | 19.06 % |
| 10-6120-1990 | INSTRUCTOR AND OFFICIAL FEES | 68,000.00 | 68,000.00 | 4,720.00 | 8,745.00 | 59,255.00 | 12.86 % |
| 10-6120-2120 | UNIFORMS | 11,000.00 | 11,000.00 | 1,225.19 | 1,289.83 | 9,710.17 | 11.73 % |
| 10-6120-2310 | MISC SUPPLIES-PROGRAM SUP | 20,000.00 | 20,000.00 | 6,099.98 | 6,099.98 | 13,900.02 | 30.50 % |
| 10-6120-2312 | PROGRAM AWARDS | 6,500.00 | 6,500.00 | 0.00 | 0.00 | 6,500.00 | 0.00 % |
| 10-6120-2600 | SUPPLIES | 30,000.00 | 30,000.00 | 1,096.53 | 1,144.03 | 28,855.97 | 3.81 % |
| 10-6120-2650 | CONCESSION STAND FOOD | 16,000.00 | 16,000.00 | 184.34 | 184.34 | 15,815.66 | 1.15 % |
| 10-6120-3100 | TRAVEL-TRAINING | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 % |
| 10-6120-3301 | UTILITIES-ELECTRIC | 50,000.00 | 50,000.00 | 0.00 | 10,634.96 | 39,365.04 | 21.27 % |
| 10-6120-3520 | EQUIPMENT REP & MAINT | 36,000.00 | 36,000.00 | 3,935.70 | 3,935.70 | 32,064.30 | 10.93 % |
| 10-6120-4501 | WORKERS COMP | 9,000.00 | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 % |
| 10-6120-4910 | DUES & SUBSCRIPTIONS | 650.00 | 650.00 | 180.00 | 385.00 | 265.00 | 59.23 % |
| 10-6120-4990 | MISCELLANEOUS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| 10-6120-6000 | CONTRACTS | 20,554.00 | 20,554.00 | 891.83 | 1,472.55 | 19,081.45 | 7.16 % |
| 10-6120-6920 | GRANT APPROPRIATIONS | 5,000.00 | 13,612.28 | 8,101.20 | 3,101.20 | 10,511.08 | 22.78 % |
| Department: 6120 - RECREATION Total: | | 632,604.00 | 641,216.28 | 60,176.67 | 122,138.54 | 519,077.74 | 19.05% |
| Expense Total: | | 6,834,338.00 | 6,926,015.10 | 502,535.59 | 1,280,298.38 | 5,645,716.72 | 18.49% |
| Fund: 10 - General Fund Surplus (Deficit): | | 0.00 | -91,677.10 | -438,648.54 | -961,396.48 | -869,719.38 | 1,048.68% |
| Fund: 61 - Electric Fund | | | | | | | |
| Revenue | | | | | | | |
| 61-3600-5210 | PENALTIES / RECONNECT FEES | 150,000.00 | 150,000.00 | 15,094.78 | 31,936.50 | -118,063.50 | 21.29 % |
| 61-3600-5220 | NEW ACCT CONNECTION FEES | 25,000.00 | 25,000.00 | 3,160.00 | 6,520.00 | -18,480.00 | 26.08 % |
| 61-3600-5300 | FACILITIES FEES | 120,000.00 | 120,000.00 | 10,029.00 | 20,058.00 | -99,942.00 | 16.72 % |
| 61-3600-5800 | SERVICE CHARGES | 3,000.00 | 3,000.00 | 150.00 | 900.00 | -2,100.00 | 30.00 % |
| 61-3600-8200 | NEW SERVICE INSTALLATIONS | 175,000.00 | 175,000.00 | 14,131.52 | 22,931.52 | -152,068.48 | 13.10 % |
| 61-3700-1000 | INVESTMENT EARNINGS | 150,000.00 | 150,000.00 | 0.00 | 29,442.98 | -120,557.02 | 19.63 % |
| 61-3720-5100 | UTILITY CHARGES | 13,300,000.00 | 13,300,000.00 | 1,361,117.01 | 2,720,626.26 | -10,579,373.74 | 20.46 % |
| 61-3800-1000 | MISC RECEIPTS ELECTRIC | 2,500.00 | 2,500.00 | 2,487.35 | 7,149.21 | 4,649.21 | 285.97 % |
| 61-3800-1200 | Online Credit CardService Fees | 60,000.00 | 60,000.00 | 0.00 | 0.00 | -60,000.00 | 0.00 % |
| 61-3800-2000 | CATV POLE RENT | 12,000.00 | 12,000.00 | 12,709.92 | 15,575.16 | 3,575.16 | 129.79 % |
| 61-3900-2001 | RIDER 1 PCA | 984,968.00 | 984,968.00 | 67,723.35 | 132,708.95 | -852,259.05 | 13.47 % |
| 61-3900-9000 | FUND BALANCE APPROPRIATED | 418,314.00 | 418,314.00 | 0.00 | 0.00 | -418,314.00 | 0.00 % |
| Revenue Total: | | 15,400,782.00 | 15,400,782.00 | 1,486,602.93 | 2,987,848.58 | -12,412,933.42 | 19.40% |

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|-----------------------------------|--------------------------|-------------------------|---------------------|---------------------|--|-----------------|
| Expense | | | | | | | |
| Department: 7210 - ELECTRIC ADMIN/BILLING COLL | | | | | | | |
| 61-7210-1210 | FULL TIME SALARIES | 146,000.00 | 146,000.00 | 10,777.65 | 27,897.04 | 118,102.96 | 19.11 % |
| 61-7210-1220 | OVERTIME | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 % |
| 61-7210-1260 | PART-TIME SALARIES | 25,000.00 | 25,000.00 | 1,460.41 | 4,247.61 | 20,752.39 | 16.99 % |
| 61-7210-1810 | SOCIAL SECURITY | 16,000.00 | 16,000.00 | 921.20 | 2,428.30 | 13,571.70 | 15.18 % |
| 61-7210-1820 | RETIREMENT CONTRIBUTION | 21,000.00 | 21,000.00 | 1,546.62 | 3,964.35 | 17,035.65 | 18.88 % |
| 61-7210-1830 | EMPLOYEE GROUP INS. | 28,800.00 | 28,800.00 | 2,238.39 | 5,700.72 | 23,099.28 | 19.79 % |
| 61-7210-2600 | SUPPLIES | 8,000.00 | 8,000.00 | 936.93 | 1,447.82 | 6,552.18 | 18.10 % |
| 61-7210-3100 | TRAVEL-TRAINING | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 % |
| 61-7210-3250 | POSTAGE | 31,000.00 | 31,000.00 | 417.55 | 2,818.79 | 28,181.21 | 9.09 % |
| 61-7210-4501 | WORKERS COMP | 2,100.00 | 2,100.00 | 0.00 | 0.00 | 2,100.00 | 0.00 % |
| 61-7210-4990 | MISCELLANEOUS | 350.00 | 350.00 | 0.00 | 0.00 | 350.00 | 0.00 % |
| 61-7210-6000 | CONTRACTS | 60,000.00 | 60,000.00 | 8,495.54 | 10,715.27 | 49,284.73 | 17.86 % |
| 61-7210-6300 | CREDIT CARD ACCEPTANCE | 108,000.00 | 108,000.00 | -14,809.28 | -17,457.02 | 125,457.02 | -16.16 % |
| 61-7210-8400 | REIMBURSEMENT OF SERVICES | 991,260.00 | 991,260.00 | 0.00 | 0.00 | 991,260.00 | 0.00 % |
| Department: 7210 - ELECTRIC ADMIN/BILLING COLL Total: | | 1,441,010.00 | 1,441,010.00 | 11,985.01 | 41,762.88 | 1,399,247.12 | 2.90% |
| Department: 7220 - ELECTRIC OPERATIONS | | | | | | | |
| 61-7220-1210 | FULL TIME SALARIES | 1,139,755.00 | 1,139,755.00 | 70,643.91 | 177,458.66 | 962,296.34 | 15.57 % |
| 61-7220-1220 | OVERTIME | 55,000.00 | 55,000.00 | 3,379.41 | 8,419.04 | 46,580.96 | 15.31 % |
| 61-7220-1810 | SOCIAL SECURITY | 95,100.00 | 95,100.00 | 5,592.49 | 14,117.71 | 80,982.29 | 14.85 % |
| 61-7220-1820 | RETIREMENT CONTRIBUTION | 161,945.00 | 161,945.00 | 10,535.73 | 26,136.17 | 135,808.83 | 16.14 % |
| 61-7220-1830 | EMPLOYEE GROUP INS. | 153,120.00 | 153,120.00 | 9,826.87 | 24,005.24 | 129,114.76 | 15.68 % |
| 61-7220-1900 | PROFESSIONAL SERVICES | 62,000.00 | 62,000.00 | 0.00 | 0.00 | 62,000.00 | 0.00 % |
| 61-7220-2120 | UNIFORMS | 26,000.00 | 26,000.00 | 1,396.10 | 16,208.90 | 9,791.10 | 62.34 % |
| 61-7220-2311 | SAFETY | 40,000.00 | 40,000.00 | 335.41 | 1,778.29 | 38,221.71 | 4.45 % |
| 61-7220-2510 | MOTOR FUELS & LUBRICANTS | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 % |
| 61-7220-2600 | SUPPLIES | 225,000.00 | 225,000.00 | 7,451.99 | 19,674.10 | 205,325.90 | 8.74 % |
| 61-7220-2602 | SUBDIVISION SUPPLIES | 250,000.00 | 250,000.00 | 6,651.40 | 59,071.40 | 190,928.60 | 23.63 % |
| 61-7220-3100 | TRAVEL-TRAINING | 22,000.00 | 22,000.00 | 296.00 | 296.00 | 21,704.00 | 1.35 % |
| 61-7220-3300 | UTILITIES | 12,000.00 | 12,000.00 | 0.00 | 526.69 | 11,473.31 | 4.39 % |
| 61-7220-3310 | POWER PURCHASED-ELEC | 8,975,955.00 | 8,975,955.00 | 884,945.21 | 884,945.21 | 8,091,009.79 | 9.86 % |
| 61-7220-3520 | EQUIPMENT REP & MAINT | 50,000.00 | 50,000.00 | 3,321.56 | 4,372.26 | 45,627.74 | 8.74 % |
| 61-7220-3530 | GENERATOR O&M | 75,000.00 | 75,000.00 | 4,619.10 | 18,750.15 | 56,249.85 | 25.00 % |
| 61-7220-3540 | MAINT & REPAIR SYSTEM | 250,000.00 | 250,000.00 | 7,246.75 | 9,616.55 | 240,383.45 | 3.85 % |
| 61-7220-3590 | TREE TRIMMING R/W MAIN | 60,000.00 | 60,000.00 | 0.00 | 210.00 | 59,790.00 | 0.35 % |
| 61-7220-3910 | ADVERTISING | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| 61-7220-4500 | INSURANCE | 69,052.00 | 69,052.00 | 0.00 | 0.00 | 69,052.00 | 0.00 % |
| 61-7220-4501 | WORKERS COMP | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 % |
| 61-7220-4910 | DUES & SUBSCRIPTIONS | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00 % |
| 61-7220-4990 | MISCELLANEOUS | 13,000.00 | 13,000.00 | 94.97 | 2,026.97 | 10,973.03 | 15.59 % |
| 61-7220-5000 | CAPITAL OUTLAY | 670,000.00 | 1,079,545.71 | 0.00 | 70,123.12 | 1,009,422.59 | 6.50 % |
| 61-7220-6000 | CONTRACTS | 40,000.00 | 40,000.00 | 50.13 | 50.13 | 39,949.87 | 0.13 % |
| 61-7220-7400 | CAPITAL SYSTEM IMPROVEMENTS | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 % |
| Department: 7220 - ELECTRIC OPERATIONS Total: | | 12,572,427.00 | 12,981,972.71 | 1,016,387.03 | 1,337,786.59 | 11,644,186.12 | 10.30% |
| Department: 9100 - DEBT SERVICE | | | | | | | |
| 61-9100-7100 | DEBT PRINCIPAL | 165,000.00 | 165,000.00 | 0.00 | 150,000.00 | 15,000.00 | 90.91 % |
| 61-9100-7200 | DEBT INTEREST | 13,000.00 | 13,000.00 | 0.00 | 7,320.00 | 5,680.00 | 56.31 % |
| Department: 9100 - DEBT SERVICE Total: | | 178,000.00 | 178,000.00 | 0.00 | 157,320.00 | 20,680.00 | 88.38% |
| Department: 9700 - SPECIAL APPROPRIATION | | | | | | | |
| 61-9700-0000 | PCA RIDER 1 EXPENSE | 609,345.00 | 609,345.00 | 0.00 | 0.00 | 609,345.00 | 0.00 % |
| 61-9700-9809 | INTRAGOV'T UTIL FRAN TAX PMT | 550,000.00 | 550,000.00 | 0.00 | 0.00 | 550,000.00 | 0.00 % |
| 61-9700-9810 | INTRAGOV'T PILO TAXES - ELEC UTIL | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 % |
| Department: 9700 - SPECIAL APPROPRIATION Total: | | 1,209,345.00 | 1,209,345.00 | 0.00 | 0.00 | 1,209,345.00 | 0.00% |
| Expense Total: | | 15,400,782.00 | 15,810,327.71 | 1,028,372.04 | 1,536,869.47 | 14,273,458.24 | 9.72% |
| Fund: 61 - Electric Fund Surplus (Deficit): | | 0.00 | -409,545.71 | 458,230.89 | 1,450,979.11 | 1,860,524.82 | -354.29% |

My Budget Report

For Fiscal: 2025-2026 Period Ending: 08/31/2025

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|-------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| Fund: 62 - Water and Sewer Fund | | | | | | | |
| Revenue | | | | | | | |
| 62-3700-1000 | INVESTMENT EARNINGS | 30,000.00 | 30,000.00 | 0.00 | 4,796.90 | -25,203.10 | 15.99 % |
| 62-3711-5200 | WATER CONNECTION FEES | 25,000.00 | 25,000.00 | 2,560.00 | 7,120.00 | -17,880.00 | 28.48 % |
| 62-3711-5300 | SEWER CONNECTION FEES | 25,000.00 | 25,000.00 | 0.01 | 3,500.00 | -21,500.00 | 14.00 % |
| 62-3711-5301 | NEW SEWER SERVICE INSTALLATIO | 0.00 | 0.00 | 1,000.00 | 7,000.00 | 7,000.00 | 0.00 % |
| 62-3711-5500 | W/S SYSTEMWIDE DEVELOPMENT | 38,000.00 | 38,000.00 | 2,000.00 | 22,000.00 | -16,000.00 | 57.89 % |
| 62-3713-5000 | WATER CHARGES | 1,685,000.00 | 1,685,000.00 | 152,234.69 | 304,852.14 | -1,380,147.86 | 18.09 % |
| 62-3714-5100 | SEWER CHARGES | 2,400,000.00 | 2,400,000.00 | 247,197.01 | 492,254.69 | -1,907,745.31 | 20.51 % |
| 62-3800-1000 | MISC RECEIPTS-WATER | 400.00 | 400.00 | 0.00 | 400.00 | 0.00 | 100.00 % |
| 62-3900-9000 | FUND BALANCE APPROPRIATED | 39,769.00 | 39,769.00 | 0.00 | 0.00 | -39,769.00 | 0.00 % |
| | Revenue Total: | 4,243,169.00 | 4,243,169.00 | 404,991.71 | 841,923.73 | -3,401,245.27 | 19.84% |

| Expense | | | | | | | |
|--|---|---------------------|---------------------|-------------------|-------------------|---------------------|-----------------|
| Department: 7130 - WATER/SEWER OPERATIONS | | | | | | | |
| 62-7130-1210 | FULL TIME SALARIES | 430,631.00 | 430,631.00 | 32,319.56 | 76,308.57 | 354,322.43 | 17.72 % |
| 62-7130-1220 | OVERTIME | 36,000.00 | 36,000.00 | 1,988.09 | 5,916.81 | 30,083.19 | 16.44 % |
| 62-7130-1260 | PART TIME SALARIES | 0.00 | 0.00 | 0.00 | 118.38 | -118.38 | 0.00 % |
| 62-7130-1810 | SOCIAL SECURITY | 39,400.00 | 39,400.00 | 2,588.25 | 6,233.02 | 33,166.98 | 15.82 % |
| 62-7130-1820 | RETIREMENT CONTRIBUTION | 63,369.00 | 63,369.00 | 4,162.26 | 9,865.73 | 53,503.27 | 15.57 % |
| 62-7130-1830 | EMPLOYEE GROUP INS. | 86,160.00 | 86,160.00 | 5,452.31 | 12,396.99 | 73,763.01 | 14.39 % |
| 62-7130-1900 | PROFESSIONAL SERVICES | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 % |
| 62-7130-2120 | UNIFORMS | 6,500.00 | 6,500.00 | 787.42 | 787.42 | 5,712.58 | 12.11 % |
| 62-7130-2311 | SAFETY | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |
| 62-7130-2510 | MOTOR FUELS & LUBRICANTS | 10,000.00 | 10,000.00 | 30.01 | 30.01 | 9,969.99 | 0.30 % |
| 62-7130-2600 | SUPPLIES | 80,000.00 | 80,000.00 | 2,525.79 | 5,735.52 | 74,264.48 | 7.17 % |
| 62-7130-3100 | TRAVEL-TRAINING | 9,000.00 | 9,000.00 | 0.00 | 50.00 | 8,950.00 | 0.56 % |
| 62-7130-3150 | PERMITS & FEES | 3,900.00 | 3,900.00 | 0.00 | 0.00 | 3,900.00 | 0.00 % |
| 62-7130-3300 | UTILITIES | 65,000.00 | 65,000.00 | 50.00 | 2,724.15 | 62,275.85 | 4.19 % |
| 62-7130-3520 | EQUIPMENT REP & MAINT | 41,122.00 | 41,122.00 | 120.00 | 539.97 | 40,582.03 | 1.31 % |
| 62-7130-3540 | MAINT & REPAIR SYSTEM | 175,000.00 | 188,573.80 | 4,630.58 | 6,051.45 | 182,522.35 | 3.21 % |
| 62-7130-4500 | AUTO AND G/L INSUR | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 % |
| 62-7130-4501 | WORKERS COMP | 22,878.00 | 22,878.00 | 0.00 | 0.00 | 22,878.00 | 0.00 % |
| 62-7130-4910 | DUES & SUBSCRIPTIONS | 1,600.00 | 1,600.00 | 650.00 | 650.00 | 950.00 | 40.63 % |
| 62-7130-4990 | MISCELLANEOUS | 14,200.00 | 14,200.00 | -303.96 | -3,553.96 | 17,753.96 | -25.03 % |
| 62-7130-5000 | CAPITAL OUTLAY | 156,500.00 | 259,177.80 | 26,972.95 | 34,003.95 | 225,173.85 | 13.12 % |
| 62-7130-6000 | CONTRACTS | 1,900,000.00 | 1,900,000.00 | 53,858.32 | 222,866.64 | 1,677,133.36 | 11.73 % |
| 62-7130-7410 | AMI PROJECT | 4,509.00 | 4,509.00 | 0.00 | 391.50 | 4,117.50 | 8.68 % |
| 62-7130-8000 | CAPITAL IMPROVEMENTS PROJ | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00 % |
| 62-7130-8400 | REIMBURSEMENT OF SERVICES | 430,983.00 | 430,983.00 | 0.00 | 0.00 | 430,983.00 | 0.00 % |
| | Department: 7130 - WATER/SEWER OPERATIONS Total: | 3,617,252.00 | 3,733,503.60 | 135,831.58 | 381,116.15 | 3,352,387.45 | 10.21% |
| Department: 9100 - DEBT SERVICE | | | | | | | |
| 62-9100-7100 | DEBT PRINCIPAL | 434,440.00 | 434,440.00 | 0.00 | 0.00 | 434,440.00 | 0.00 % |
| 62-9100-7200 | DEBT INTEREST | 191,477.00 | 191,477.00 | 0.00 | 0.00 | 191,477.00 | 0.00 % |
| | Department: 9100 - DEBT SERVICE Total: | 625,917.00 | 625,917.00 | 0.00 | 0.00 | 625,917.00 | 0.00% |
| | Expense Total: | 4,243,169.00 | 4,359,420.60 | 135,831.58 | 381,116.15 | 3,978,304.45 | 8.74% |
| | Fund: 62 - Water and Sewer Fund Surplus (Deficit): | 0.00 | -116,251.60 | 269,160.13 | 460,807.58 | 577,059.18 | -396.39% |

| Fund: 63 - Stormwater Fund | | | | | | | |
|---------------------------------------|-----------------------|-------------------|-------------------|------------------|------------------|--------------------|---------------|
| Revenue | | | | | | | |
| 63-3713-5000 | STORMWATER FEES | 175,000.00 | 175,000.00 | 18,276.00 | 32,616.00 | -142,384.00 | 18.64 % |
| | Revenue Total: | 175,000.00 | 175,000.00 | 18,276.00 | 32,616.00 | -142,384.00 | 18.64% |
| Expense | | | | | | | |
| Department: 7501 - STORM WATER | | | | | | | |
| 63-7501-3150 | PERMITS & FEES | 1,225.00 | 1,225.00 | 0.00 | 0.00 | 1,225.00 | 0.00 % |
| 63-7501-3540 | MAINT & REPAIR SYSTEM | 137,571.00 | 137,571.00 | 3,400.00 | 8,200.00 | 129,371.00 | 5.96 % |
| 63-7501-4990 | MISCELLANEOUS | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 % |

My Budget Report

For Fiscal: 2025-2026 Period Ending: 08/31/2025

| | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| <u>63-7501-8400</u> REIMBURSEMENT OF SERVICES | 21,204.00 | 21,204.00 | 0.00 | 0.00 | 21,204.00 | 0.00 % |
| Department: 7501 - STORM WATER Total: | 165,000.00 | 165,000.00 | 3,400.00 | 8,200.00 | 156,800.00 | 4.97% |
| Department: 9700 - SPECIAL APPROPRIATION | | | | | | |
| <u>63-9700-9800</u> CONTINGENCY | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 % |
| Department: 9700 - SPECIAL APPROPRIATION Total: | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00% |
| Expense Total: | 175,000.00 | 175,000.00 | 3,400.00 | 8,200.00 | 166,800.00 | 4.69% |
| Fund: 63 - Stormwater Fund Surplus (Deficit): | 0.00 | 0.00 | 14,876.00 | 24,416.00 | 24,416.00 | 0.00% |
| Report Surplus (Deficit): | 0.00 | -617,474.41 | 303,618.48 | 974,806.21 | 1,592,280.62 | -157.87% |

Group Summary

| Department | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|---|-----------------------|----------------------|---------------------|---------------------|----------------------------------|------------------|
| Fund: 10 - General Fund | | | | | | |
| Revenue | | | | | | |
| | 6,834,338.00 | 6,834,338.00 | 63,887.05 | 318,901.90 | -6,515,436.10 | 4.67% |
| Revenue Total: | 6,834,338.00 | 6,834,338.00 | 63,887.05 | 318,901.90 | -6,515,436.10 | 4.67% |
| Expense | | | | | | |
| 4110 - GOVERNING BODY | 56,498.00 | 56,498.00 | 11,707.50 | 26,654.50 | 29,843.50 | 47.18% |
| 4120 - ADMINISTRATION | 101,267.00 | 101,267.00 | 37,377.97 | 69,085.68 | 32,181.32 | 68.22% |
| 4130 - FINANCE | 144,665.00 | 154,752.45 | 21,803.01 | 52,473.93 | 102,278.52 | 33.91% |
| 4140 - TAX & REVENUE COLLECTION | 32,130.00 | 32,770.00 | 7,416.26 | 17,630.67 | 15,139.33 | 53.80% |
| 4210 - Information Technology | 146,504.00 | 146,504.00 | 20,631.72 | 121,177.48 | 25,326.52 | 82.71% |
| 4250 - CENTRAL GARAGE | 312,189.00 | 312,189.00 | 35,041.69 | 56,827.99 | 255,361.01 | 18.20% |
| 4260 - PUBLIC BUILDINGS | 364,187.00 | 433,737.00 | 11,980.96 | 97,159.51 | 336,577.49 | 22.40% |
| 4310 - POLICE | 2,614,475.00 | 2,614,475.00 | 178,839.33 | 453,233.87 | 2,161,241.13 | 17.34% |
| 4340 - FIRE | 255,972.00 | 258,759.37 | 7,367.64 | 9,713.38 | 249,045.99 | 3.75% |
| 4510 - STREETS | 1,100,070.00 | 1,100,070.00 | 67,295.67 | 146,325.47 | 953,744.53 | 13.30% |
| 4511 - POWELL BILL | 155,000.00 | 155,000.00 | 2,165.25 | 2,165.25 | 152,834.75 | 1.40% |
| 4710 - SANITATION | 377,810.00 | 377,810.00 | 5,512.34 | 16,783.83 | 361,026.17 | 4.44% |
| 4910 - PLANNING, ZONING, INSPECT | 327,270.00 | 327,270.00 | 15,525.54 | 36,321.67 | 290,948.33 | 11.10% |
| 4920 - ECONOMIC DEVELOPMENT | 57,427.00 | 57,427.00 | 10,486.37 | 27,413.02 | 30,013.98 | 47.74% |
| 6110 - LIBRARY | 156,270.00 | 156,270.00 | 9,207.67 | 25,193.59 | 131,076.41 | 16.12% |
| 6120 - RECREATION | 632,604.00 | 641,216.28 | 60,176.67 | 122,138.54 | 519,077.74 | 19.05% |
| Expense Total: | 6,834,338.00 | 6,926,015.10 | 502,535.59 | 1,280,298.38 | 5,645,716.72 | 18.49% |
| Fund: 10 - General Fund Surplus (Deficit): | 0.00 | -91,677.10 | -438,648.54 | -961,396.48 | -869,719.38 | 1,048.68% |
| Fund: 61 - Electric Fund | | | | | | |
| Revenue | | | | | | |
| | 15,400,782.00 | 15,400,782.00 | 1,486,602.93 | 2,987,848.58 | -12,412,933.42 | 19.40% |
| Revenue Total: | 15,400,782.00 | 15,400,782.00 | 1,486,602.93 | 2,987,848.58 | -12,412,933.42 | 19.40% |
| Expense | | | | | | |
| 7210 - ELECTRIC ADMIN/BILLING COLL | 1,441,010.00 | 1,441,010.00 | 11,985.01 | 41,762.88 | 1,399,247.12 | 2.90% |
| 7220 - ELECTRIC OPERATIONS | 12,572,427.00 | 12,981,972.71 | 1,016,387.03 | 1,337,786.59 | 11,644,186.12 | 10.30% |
| 9100 - DEBT SERVICE | 178,000.00 | 178,000.00 | 0.00 | 157,320.00 | 20,680.00 | 88.38% |
| 9700 - SPECIAL APPROPRIATION | 1,209,345.00 | 1,209,345.00 | 0.00 | 0.00 | 1,209,345.00 | 0.00% |
| Expense Total: | 15,400,782.00 | 15,810,327.71 | 1,028,372.04 | 1,536,869.47 | 14,273,458.24 | 9.72% |
| Fund: 61 - Electric Fund Surplus (Deficit): | 0.00 | -409,545.71 | 458,230.89 | 1,450,979.11 | 1,860,524.82 | -354.29% |
| Fund: 62 - Water and Sewer Fund | | | | | | |
| Revenue | | | | | | |
| | 4,243,169.00 | 4,243,169.00 | 404,991.71 | 841,923.73 | -3,401,245.27 | 19.84% |
| Revenue Total: | 4,243,169.00 | 4,243,169.00 | 404,991.71 | 841,923.73 | -3,401,245.27 | 19.84% |
| Expense | | | | | | |
| 7130 - WATER/SEWER OPERATIONS | 3,617,252.00 | 3,733,503.60 | 135,831.58 | 381,116.15 | 3,352,387.45 | 10.21% |
| 9100 - DEBT SERVICE | 625,917.00 | 625,917.00 | 0.00 | 0.00 | 625,917.00 | 0.00% |
| Expense Total: | 4,243,169.00 | 4,359,420.60 | 135,831.58 | 381,116.15 | 3,978,304.45 | 8.74% |
| Fund: 62 - Water and Sewer Fund Surplus (Deficit): | 0.00 | -116,251.60 | 269,160.13 | 460,807.58 | 577,059.18 | -396.39% |
| Fund: 63 - Stormwater Fund | | | | | | |
| Revenue | | | | | | |
| | 175,000.00 | 175,000.00 | 18,276.00 | 32,616.00 | -142,384.00 | 18.64% |
| Revenue Total: | 175,000.00 | 175,000.00 | 18,276.00 | 32,616.00 | -142,384.00 | 18.64% |
| Expense | | | | | | |
| 7501 - STORM WATER | 165,000.00 | 165,000.00 | 3,400.00 | 8,200.00 | 156,800.00 | 4.97% |

My Budget Report

For Fiscal: 2025-2026 Period Ending: 08/31/2025

| Department | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Used |
|--|--------------------------|-------------------------|--------------------|--------------------|--|-----------------|
| 9700 - SPECIAL APPROPRIATION | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00% |
| Expense Total: | 175,000.00 | 175,000.00 | 3,400.00 | 8,200.00 | 166,800.00 | 4.69% |
| Fund: 63 - Stormwater Fund Surplus (Deficit): | 0.00 | 0.00 | 14,876.00 | 24,416.00 | 24,416.00 | 0.00% |
| Report Surplus (Deficit): | 0.00 | -617,474.41 | 303,618.48 | 974,806.21 | 1,592,280.62 | -157.87% |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|
| 10 - General Fund | 0.00 | -91,677.10 | -438,648.54 | -961,396.48 | -869,719.38 |
| 61 - Electric Fund | 0.00 | -409,545.71 | 458,230.89 | 1,450,979.11 | 1,860,524.82 |
| 62 - Water and Sewer Fund | 0.00 | -116,251.60 | 269,160.13 | 460,807.58 | 577,059.18 |
| 63 - Stormwater Fund | 0.00 | 0.00 | 14,876.00 | 24,416.00 | 24,416.00 |
| Report Surplus (Deficit): | 0.00 | -617,474.41 | 303,618.48 | 974,806.21 | 1,592,280.62 |