



**TOWN OF AYDEN
GOVERNING BOARD MEETING
AGENDA**

June 9, 2025 - 6:30 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

- I. CALL TO ORDER
 - A. Call to order
 - B. Roll Call
 - C. Welcome Visitors/Protocol for Public Comment
 - D. Invocation
 - E. Pledge of Allegiance
 - F. Approval of the Agenda
- II. PUBLIC COMMENTS
 - A. Review of Past Public Comment Topics Scott Howard, Page 3
- III. CONSENT AGENDA
 - A. Minutes from the 04/14/2025 Regular Meeting, the 04/23/2025, Budget Workshop, and the 05/12/2025 Regular Meeting. Page 4, Page 200, Page 242
 - B. Approve Marsha Hall, Finance Director, to serve as the alternate for the Town of Ayden on the NCEMPA Rate Committee. Scott Howard is the primary representative. Page 352
 - C. Division of Water Infrastructure EBS Requisition of Funds Platform Designation Rich Moore, Page 353
 - D. Police Department Vehicle Replacement David Dempsey, Page 356
- IV. PUBLIC HEARING
 - A. Zoning Map Amendment - Kenneth Smith Stephen Smith, Page 357
 - B. Zoning Text Amendment - Major Site Plan & Major Subdivision Approval Process Stephen Smith, Page 372
 - C. FY25/26 Proposed Budget Marsha Hall, Page 384
- V. ACTION ITEMS
 - A. Setting the Structure for Downtown Ayden Main Street Scott Howard, Page 444
 - B. Deciding on Donation Amount for Ayden Chamber Scott Howard, Page 448
 - C. Review/Approve the FY 25/26 Budget Ordinance Marsha Hall, Page 449
 - D. Award of Construction – Sewer Pump Station No. 1 Sanitary Sewer Improvements Rich Moore, Page 450

E. Voluntary Annexation Petition - East Ridge Section 2 Phase 4

Stephen Smith, Page
463

VI. INFORMATION

A. Staff Departmental Reports

Page 469

VII. BOARD MEMBER COMMENTS

VIII. CLOSED SESSION

A. Pursuant to G.S. 143-318.11. (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

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IX. ADJOURNMENT



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Review of Past Public Comment Topics

Item Explanation

This item is an opportunity for the Town Manager and Staff to share updates regarding comments made during previous public comment periods.

Staff Comments

- 1) During the 05/12/2025 meeting, a utility customer requested a list of the names and addresses of all properties receiving water and sewer services outside the town limits. This same customer emailed their records request to the Town Clerk. This request cannot be satisfied as it is Public Enterprise Billing Information, and, according to NCGS 132-1.1(c), is not a public record.
- 2) There were no other public comments from 5/12/2025, and the Board did not hold a public comment period for the budget workshop on 5/21/2025.

Action Requested

This agenda item is for informational purposes, and no action is expected or recommended.



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

April 14, 2025 - 6:30 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Pro-tem Langley called the meeting to order at 6:33 pm.

B. Roll Call

Town Clerk Jeremy Crawford called to roll.

Present:

Mayor Pro-tem Raymond Langley, Commissioner Cynthia Goff, Commissioner Johnny Davis, Commissioner Sarah Connor, Commissioner Brian Newell

Excused:

Mayor Ivory Mewborn

Absent:

None

Also Present:

Scott Howard - Town Manager

Stephen Smith - Assistant Town Manager

Jeremy Crawford - Town Clerk

C. Welcome Visitors/Protocol for Public Comment

Mayor Pro-tem Langley thanked Scott McIntyre from Topmark Media for performing the live-stream video work of the meeting.

Mayor Pro-tem Langley read from a prepared letter provided to him by Mayor Ivory Mewborn. That letter is incorporated into the meeting minutes as Attachment A.

D. Invocation

Commissioner Connor provided the invocation.

E. Pledge of Allegiance

Mayor Pro-tem Langley led the room in reciting the Pledge of Allegiance.

F. Approval of the Agenda

Mayor Pro-tem Langley asked the Board if they had any questions regarding the agenda. Commissioner Newell requested to add Mrs. Susan Harris as a presenter for Item VI.B., and to add Item VI.H., Capital Purchase Approval by the Governing Board.

Motion to approve the agenda, as revised.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

II. PUBLIC COMMENTS

Mayor Pro-tem Langley called forward those who signed up to speak during the public comment period.

Elanore Boyd, 944 Country Club Dr: Mrs. Boyd stated she had concerns regarding the Town's practice of charging a deposit when someone passes, and their surviving spouse tries to take over the utility account. Mrs. Boyd stated her husband passed away in early 2025, and she wanted to get her name added to the utility account, and she did not agree, nor would she be paying the new \$450 utility deposit. She further added that she is unable to push her trash cart, and she has been trying to get the Town to add her to the backdoor list.

Carla Smith, 3618 Eversmith Lane, Farmville, NC 27828: Mrs. Smith shared her opinion on the matter related to Mrs. Boyd.

Thomas Brookshire, 173 Jeshua Lane, Orangeburg, SC 29118: Mr. Brookshire shared his opinion on the matter related to Mrs. Boyd, his aunt.

Marvin Baldree, 4246 Wildwood Dr: Mr. Baldree shared his opinion on the matter related to Mrs. Boyd, and he provided what he found when he investigated the practices of other municipalities.

Wayne Stox, 857 Country Club Dr: Mr. Stox asked the Town to send Mrs. Boyd written confirmation regarding what the Town says they have completed.

Felicia & Anthony Pervail, 4346 Watermelon St: Mr. and Mrs. Pervail shared their opinion on their rising utility bill, and while they had picked up an energy tips kit, they had not requested an energy audit.

Alicia Andrews, 4414 East Ave: Mrs. Andrews shared information regarding her wellness business, and thanked the Town for their continued support. Mrs. Andrews further added that there are some other non-profits that would like to help Ayden, but they are put off by the fees for renting town properties. Mrs. Andrews encouraged the Town to provide additional training to anyone involved in creating and posting to the Town's social media accounts.

Stephanie McLawhorn, 5785 West W. Gaskins Rd, Grifton, NC 28530: Mrs. McLawhorn shared and spoke from her prepared notes, which have been incorporated into the meeting minutes as Attachment B.

III. PRESENTATIONS

A. NC Public Power Retail Customer Survey

Marsha Hall, Page 3

Finance Director Marsha Hall presented the topic.

Item Explanation

We have reached our goal of 178 surveys for residential accounts. We still need commercial customers to complete the survey. The survey will stay open until April 15th, and the link can be found on our Facebook page, or they can contact Town Hall, and we can email them the link.

Staff Comments

We are encouraging any businesses that have a commercial utility account with the Town of Ayden to complete the Customer Survey. The survey will be available through April 15th.

Action Requested

Assistance to spread the word to our business and/or industrial customers

Director Hall encouraged those in the audience to go out and complete the survey if they are a commercial utility customer, and the survey closes April 15, 2025.

B. Draft FY26 Budget Status

Marsha Hall, Page 5

Director Hall presented the topic, and the slides are incorporated into the meeting minutes as Attachment C. Attachment D, which was provided to the Board as background documentation, was not shown during the meeting, but is incorporated into the meeting minutes.

IV. PUBLIC HEARING

V. CONSENT AGENDA

Mayor Pro-tem Langley asked the Board if they had any questions related to the Consent Agenda items, A-D, and hearing none, asked if there was a motion for consideration.

Motion to approve the Consent Agenda, as written.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

A. Minutes from the 03/10/2025 Regular Governing Board Meeting. Page 5

B. Review/Approve Donation from Smiles & Frowns Page 158

The Smiles & Frowns donation letter is incorporated into the meeting minutes as Attachment E.

C. General and Program Records Retention Schedules Page 160

The executed General and Program Schedules, along with the spreadsheet identifying the Town's self-imposed destruction schedule, are incorporated into the meeting minutes as Attachment F.

D. Approval of Financial Auditing Contract Page 174

VI. ACTION ITEMS

A. Green For Life (GFL) Presenting Offer to Provide Solid Waste and Recycling Service GFL Representative, Scott Howard, Page 211

Pat Luce, Green For Life (GFL), presented the topic.

Item Explanation

Town of Ayden Went Through a Voluntary, Formal Request for Proposal Process to Provide Solid Waste and Recycling Proposal. GFL was the winner.

Staff Comments

There are no additional comments at this time.

Action Requested

Ask any questions of the GFL Representative that you may have.

The slides presented by Mr. Luce has been incorporated into the meeting minutes as Attachment G. Mr. Luce discussed each slide, and responded to the questions from the Board and Town Attorney, Mr. Carraway.

Motion to table the topic until the May 12, 2025, Board meeting.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

Economic Development Director, Mallor Denham, presented the topic.

Item Explanation

Possible Structure Options:

Nonprofit (501c(3)(4)(6))

- Board controls the operation of the organization (sets policy).
- **Strengths:** Separation of govt. control; partnership opportunities.
- **Challenges:** sustainability.

City Department

- Council-appointed (advisory) board makes recommendations (does not set policy).
- **Strengths:** Town takes lead; more stability.
- **Challenges:** Can limit partnership opportunities.

Quasi-Public-Private

- Has more authority than advisory. There is a nonprofit status attached to this model. Director is a liaison between the board and Town as they are Town staff or contracted by Town.
- **Strengths:** Formal partnership; sharing of benefits; staff possibly Town employee.
- **Challenges:** Imposed restraints; seen as a "Town employee"; govt. leadership changes.

As for any requirements where Main Street is concerned, we require a full-time director for any town with a population larger than 5,000. Part-time is acceptable up to that point. Whether a nonprofit, town employee, or quasi-employee, we ask that a part-time director dedicate 20 hours to Main Street and a full-time director commit the full 40 hours.

The program can be effectively run under any of the three organizational structures, but there are benefits and challenges to all three.

The nonprofit arm can be great for fundraising. The town-run department is attractive because it often means that the town will dedicate some of the budget to operating expenses. Quasi-programs are great because they often bring the best of both of the other structures together.

We actually have short videos (20 mins) explaining each structure more in depth on our website. You can find them if you scroll to the bottom of the organization page here: <https://www.ncmainstreetandplanning.com/organization> (copy and paste this link into your search browser.)

Director Denham shared his position on the progress and accomplishments of the Ayden Main Street program, and he responded to questions posed by the Board. Commissioner Newell spoke about his knowledge and experience with the Main Street program. Commissioner Connor shared some history and gave her position on which structure might work best. Director Denham shared some budget information.

Mrs. Susan Harris presented her prepared slides, and provided the Board with a records request for a list of documentation, both of which have been incorporated into the meeting minutes as Attachment H.

Motion to table the topic until the May 12, 2025, meeting.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

C. Powell Bill Street Improvements

Stephen Smith, Page 224

Assistant Town Manager Stephen Smith presented the topic.

Item Explanation

Based on the availability of \$257,000 of Powell Bill funds, bid packages were prepared for two (2) street improvement projects based on the Town's prior street improvement priority listing, summarized as follows:

1. Pinewood Drive Street Improvements (highest noted priority need)
2. Street Improvements to Martin Luther King, Jr. Street (McKinely to Third), Alley South of Third Street (Pitt to West), Blount Street (Boulevard to Sixth), Princess Street (Lee to Fleming), and Sixth Street (Westhaven to Juanita).

The low bids were submitted by Tripp Bro, Inc. for both bid packages. Low bids exceed available funds. Based on available funds, a negotiated scope has been made that removes proposed work on Martin Luther King, Jr. Street and approves all other activities.

In support of moving forward with a formal award and contracting for service, the following exhibits are provided for Board consideration:

Attachment:

- Resolution awarding construction and adopting a capital project budget ordinance.
- Memorandum of Negotiation (removes Martin Luther King, Jr. Street from scoping)
- Bid Tabulation Sheets

Staff Comments

Nothing additional at this time.

Action Requested

Approve Resolution Awarding Construction and Adopting Capital Project Budget Ordinance.

Assistant Manager Smith spoke to the resolution, and responded to questions from the Board. Commissioner Newell asked about the legalities of holding developers accountable for the damage their large trucks might be causing, and Town Attorney Carraway shared his position on the matter. Assistant Manager Smith stated his team is working with the NC Department of Transportation (DoT) to ensure the truck routing signs are properly placed within the DoT right-of-way, and Town Attorney Carraway shared his position on what action the Town could take if someone were to violate the posted signs.

Motion to approve Resolution 24-25-13.

Motion: Commissioner Goff

Second: Commissioner Newell

Discussion: None

Approved: 5-0

Motion passed unanimously.

The executed Resolution 24-25-13 has been incorporated into the meeting minutes as Attachment I.

D. Ayden Chamber Donation Decision

Scott Howard, Page 234

The Town Manager, Scott Howard, presented the topic.

Item Explanation

Deciding on Donation to Ayden Chamber of Commerce

Staff Comments

The Majority of Board Members Expressed Different Opinions on Donating to Ayden Chamber of Commerce. Staff Reminds Us that We Do Not Have the Minimum Amount in General Fund, According to North Carolina Treasurer's Local Government Commission. Staff Recommends No Donation.

Action Requested

Decision Needed on Donating to Ayden Chamber of Commerce and, if so, How Much (\$0-\$19,000)?

Mrs. Casey Tripp, Ayden Chamber, also presented on the topic, and she spoke from her prepared notes. Mrs. Tripp also shared about the upcoming business after-hours event related to the opening of the Doghouse Tavern.

Motion to table the topic until the May 12, 2025, Board meeting.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

E. Task Force Creation - Drainage and Utility Billing

Commissioner Connor,
Page 239

Commissioner Connor presented on the topic.

Item Explanation

These committees were suggested by Commissioner Connor who also provided rough drafts of by-laws, which staff made suggestions. Additions to text suggested by staff are in blue and deletions suggested by staff are in strike-throughs

Staff Comments

No additional comments at this time.

Action Requested

Motion to:

- 1) Approve as written,
- 2) Suggest text changes and approve,
- 3) motion to drop

Commissioner Connor shared some history on the topic and encouraged the Board to review the example by-laws and rosters.

Motion to table the topic until the May 12, 2025, meeting.

Motion: Commissioner Connor

Second: Commissioner Newell

Discussion: None

Approved: 4-1, Commissioner Davis opposed.

Motion passed.

F. Customer Service Guidelines

Mayor Pro-tem Langley,
Page 248

Mayor Pro-tem Langley presented on the topic.

Item Explanation

In Dec 2024, the current version of the Customer Service Guidelines (CSG) was approved by the Board. In that version, the Board approved changes to the utility deposits and a variety of lesser items. In the time since the CSG was approved, the Board received several comments and complaints from area residential customers. While the current policy draft was built around guidance from internal and external resources, the Board stated in their Mar 2025 meeting that they wanted to take a more residential-friendly approach to the policy's contents while also not forgetting to be commercially-friendly, as well.

Mayor Pro-tem Langley is requesting to introduce some proposed revisions regarding the CSG.

In reviewing the DRAFT CSG attached, please note:

- The text highlighted in yellow shows where the Town Clerk made minor grammatical corrections or modified the content to provide clarity. Even though there were no significant changes to the "message" or intent of the individual sections, the changes were highlighted so that any/all changes were made obvious.
- The text shown in red should be considered new, or as a significant departure from the current CSG's content. For context, the proposed revisions made by Mayor Pro-tem Langley can be found primarily in the red text.
- The text highlighted in blue will expire once the Town completes the 4-into-2 transition, and even though no changes were made to these sections, the highlighting was left untouched.

Staff Comments

Town Staff have no additional comments at this time.

Action Requested

Review the DRAFT version of the CSG, as proposed by Mayor Pro-tem Langley.

Adopt a Customer Service Guidelines policy that best provides for the Board's residential-friendly approach.

Mayor Pro-tem Langley stated that he takes responsibility for approving the current Customer Service Guidelines, and he shared that he has been working with the Town Manager to craft a better version for the Board's review. Mayor Pro-tem Langley read through the draft Customer Service Guidelines and addressed any questions posed.

Commissioner Davis motioned to not approve the draft version, and he later withdrew his motion after brief discussion among the other Board members.

Commissioner Goff stated she would like to see the definition of "good payment history" be extended from 12 months to 24 months.

Motion to approve the proposed Customer Service Guidelines, as revised by Commissioner Goff.

Motion: Commissioner Newell

Second: Commissioner Goff

Discussion: None

Approved: 4-1, Commissioner Davis opposed.

Motion passed.

The approved Customer Service Guidelines and associated rates sheet have been incorporated into the meeting minutes as Attachment J.

G. Review/Approve the AD-002: Town Vehicle Use Policy (Non-LEO) Rev 04.14.2025 Scott Howard, Page 263

Town Manager Scott Howard presented the topic.

Item Explanation

This item was on the agenda for the 03.10.2025 meeting, and the Board voted to table the item until the 04.14.2025 meeting.

Staff Comments

The Town of Ayden needs to have a clear policy on how, when, and by whom its vehicles are to be operated. The Ayden Police Department has a policy that provides a great starting point for the Town Manager to create a policy that impacts all the other departments. The attached draft was created in coordination with input from Ayden Department Heads, and based on feedback provided from external sources, and other NC municipalities.

Action Requested

Review and approve the AD-002: Town Vehicle Use Policy (Non-LEO) Rev 04.14.2025, as written.

Example motion: "I motion that we approve the Town Vehicle Use Policy (Non-LEO), as written."

Town Manager Howard shared some comments regarding the content of the draft policy. Commissioner Newell stated he would like the policy to say that no family members are allowed in the Town vehicle, and that if the Town operator is involved in a traffic accident, they are responsible for making sure an accident report is completed. He also added that if the accident is the fault of the Town operator, they should be held accountable for the damage and their performance review should be impacted for a period of 18 months.

Motion to approve the policy, as written.

Motion: Commissioner Newell

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

H. Capital Purchase Approval by Governing Board

Commissioner Newell

Mayor Pro-tem Langley presented the topic.

Item Explanation

No history was provided at the time of the agenda approval.

Staff Comments

There are no additional comments at this time.

Action Requested

Commissioner Newell requested the Board consider the topic, and the Board approved adding the item for consideration and discussion.

Mayor Pro-tem Langley shared some history of past capital purchases.

Motion to approve that all capital expenses purchases must be approved by the Governing Board.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

Motion to withdraw the previous motion.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

Motion to resolve the first motion by clarifying that capital expense purchases require Governing Board pre-approval if the purchase 1) equals or exceeds \$5,000, 2) the item has a value life of 5 years or more, and 3) for any vehicles that have wheels or tracks.

Motion: Commissioner Newell

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

VII. ITEMS FOR DISCUSSION

VIII. INFORMATION

A. Staff Departmental Reports

Page 266

Mayor Pro-tem Langley asked the Board if they had any comments related to the Staff Departmental Reports, and hearing none, moved on to the next agenda item.

IX. BOARD MEMBER COMMENTS

Mayor Pro-tem Langley opened the floor for comments from the Board.

Commissioner Davis - no comments.

Commissioner Goff stated she appreciated those who came out for the meeting, and the Board has the town's well-being in mind.

Commissioner Newell thanked everyone for coming out.

Commissioner Connor echoed the comments of her fellow board members, and invited everyone to the Easter Sunrise Service.

Town Attorney Carraway - no comments.

Town Manager Howard - no comments.

Mayor Pro-tem Langley thanked everyone for coming out tonight, and for sharing their comments with the Board.

X. CLOSED SESSION

There was no closed session during this meeting.

XI. ADJOURNMENT

Motion to adjourn the meeting.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

CERTIFICATION

Minutes from the 04/14/2025 Regular Governing Board meeting were adopted and certified this June 9th, 2025, in Ayden, North Carolina.

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk

From the Desk of Mayor Ivory Mewborn

Good evening,

I would like to thank you for coming out tonight to receive first-hand information regarding critical issues affecting the Town of Ayden. An update will be given on the town's new utility policies and drainage issues. I would also like to thank the governing board for their honesty and due diligence in revisiting these policies to make them fair and impartial to the citizens, churches and businesses of our town. Unfortunately, my recent surgery will not allow me to attend this meeting tonight. However, my position as mayor is clearly stated concerning the afore mentioned issues. I want to give a special thank you to Mrs. Eleanor Boyd for her courage and commitment to those who are not strong enough to speak for themselves. I have the utmost respect for Mrs. Eleanor Boyd, who at 93 years old is a mother in our community and one of the stronger pillars of our community. Why would someone attempt to take advantage of her, or any other citizen frustrate me until this day. My message for this town is to respect, correct, and apologize to her and others for the lack of concern for Ayden citizens.

Are there other seniors, disabled or fixed income persons who have encountered these actions? More than likely. Our governing board constantly receives complaints from citizens throughout the year. We submit the complaints to management, and we are informed when a complaint has been handled. Recently, a citizen showed me a utility bill for over \$2,800.00 dollars. The policy I put in place to protect these citizens a few years ago was also removed in this policy change. My policy did not include any free utility services, but a simple measure that gave citizens an opportunity to pay their utilities before their past due dates. The past due dates of many were set too close to their check date, making it impossible to make payments without incurring late fees.

I did not vote and could not vote to impose the \$450.00 fee Mrs. Boyd experienced. For the record, mayors under our form of government can only vote in the event of a tie. The governing board voted 5-0 unanimously to pass the recent utility policies. Did I as mayor try to convince each board member separately to vote against the corrupt policy package? Of course I did. Ask them and they will tell you that I did. Do I feel the governing board was deceived to vote for this policy? Of course, I believe they were deceived. There were several issues strategically tucked into this policy and once you voted for one of the policy issues you were voting for all of the issues included in the policy.

I have asked our governing board to correct their voting actions and apologize to our citizens for the overlook. I asked them to inform our citizens that they will be more cautious as we move forward. Trust is paramount regarding information submitted by staff. The Town of Ayden must become invested in fairness for our citizens. I believe Mrs. Boyd's case is the tip of the iceberg. What happened to treating others the way we would like to be treated? What happened to common courtesy? What happened to common sense? Common sense isn't so common anymore.

The management team of Ayden can never be fully invested in the town of Ayden until it becomes fully invested in the well-being of the citizens of Ayden. Our management team must ensure our customers are always treated fairly.

Respectfully,

Mayor Ivory Mewborn

4/14/25

I am Stephanie McLawhorn, speaking on behalf of my husband, Clayton & myself. We live in the Grifton ETJ area and pay Ayden Utilities. You are all elected officials, and by the attendance at the last 2 meetings, the people of Ayden are not happy with the job you are doing.

The town manager has been here for 2 years and some of you sitting up there have been serving the town for longer than that. I think it is fair to say, that it is Your job to fix any problems within Ayden.

In the prior meeting- March 10, it was commented that you did not pay attention to social media.

The Q & A posted on the Town of Ayden's Facebook page brings up more questions and frustration for Ayden citizens regarding the town's finances and management.

For example, \$385,122.99 in late payments and \$11,553.69 in late fees, where is the late fee money going?

So we are Requesting that the Town of Ayden step **Down from the electrical part of the utilities and turn it over to Duke Energy.**

This will lower Rates, no deposit hassles, and other BS.

It is so embarrassing to see our Town on local television taking advantage of Ms. Boyd, over a ridiculous deposit from an over 20-year customer. And all the other customers that have been gouged, such as the gentleman who was here at the March 10th meeting (with a water leak and was not notified by the town of excessive water being used)

Taking the electrical Out of the utilities will take the burden off the Finance Dept. and Town Manager so they can focus on the current problems this town has.

And this will enable Ayden to grow and Ayden to focus on **Proactive responsibilities** such as the drainage, roads, congestive traffic, and general maintenance of the town. And get us/Ayden where we Are in a position to grow without creating more problems.

And in closing, Ayden needs to hire independent auditors and an independent planning and zoning coordinator to study our zoning area. For example, the Hardee group—how WILL that affect the surrounding area? We already have a flooding & Drainage problem on this side of the hwy.

Town of Ayden FB page--Q&A Quote:

In March 2025, Ayden utility customers failed to pay \$385,122.99 of utility billing on time.

Let's look at the numbers...here is the breakdown in late payments by billing cycle:

Cycle 1 / 86 accounts paid late / \$29,124.33 in unpaid bills

Cycle 2 / 272 accounts paid late / \$110,783.33 in unpaid bills

Cycle 3 / 197 accounts paid late / \$117,935.33 in unpaid bills

Cycle 4 / 372 accounts paid late / \$127,280.00 in unpaid bills

In March, 927 of the ~5,000 accounts did not pay on time, which means nearly 19% of all accounts paid late.

These late payments resulted in \$11,553.69 in fees being charged to those who paid late.

FYI - these results are common, and the annual budget includes an appropriation line item for late payment fees. In essence, customers pay late so frequently that the Town expects to receive a portion of its annual appropriations from late payment fees.

- The numbers above do not include the number of accounts that remained unpaid at the cutoff date. **HOW MANY REMAINED UNPAID??**
- They do not include the uncollected balances that occur when a tenant or property owner skips town without paying their bill. **HOW MANY LEFT??**
- These numbers don't include the lost billings that occur when businesses change their entity ownership, and they skip out on paying the debts under the company's former name, or former owners.

The Town is working to make improvements, and we are focused on collecting what is needed to provide the services the community expects and needs. We will not share the personal information, payment habits of any specific account holder, or the info related to a specific property, but we can share the high-level numbers with you.

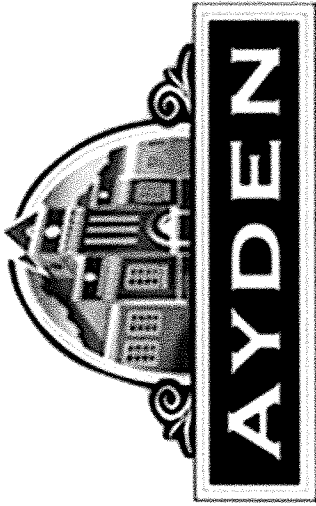
Receiving 80% of what you need to help maintain vital utility systems is unsustainable.
See less

Our question-Why was this even posted?

Ayden certainly has a major financial problem if they cannot operate for the month on 80% of its revenue.

Ayden MUST have Drastic Change!!

The electricity needs to be changed over to Duke Energy.



FY26 DRAFT BUDGET

April 14th 2025

Attachment C

4 MAJOR FUNDS

General Fund



Enterprise- Electric



Enterprise- Water/Sewer



Enterprise- Stormwater

Attachment C

GENERAL FUND

Attachment C

WHAT DEPARTMENTS MAKES UP OUR GENERAL FUND?

- Governing Board
- Administration
- Finance
- Human Resources
- Information Technology
- Central Garage
- Public Buildings
- Police
- Recreation
- Sanitation
- Streets
- Library
- Fire
- Powell Bill



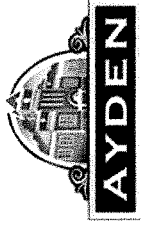
Attachment C

PERSONNEL: GENERAL FUND SUPPORTS

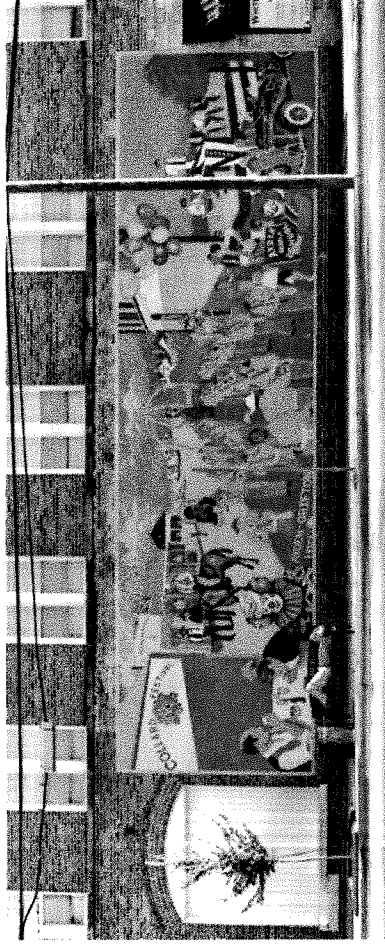
- **53** Full Time Positions (FTE's)
- **7** Part-time Temporary Fire Positions (split with Rural Fire)
- **6** Board members
- **2** Part Time Temporary Position (Library/Recreation)



Attachment C



All Positions --Filled



Attachment C

GENERAL FUND: MAJOR FEATURES OF FY26 DRAFT BUDGET

- \$7,266,032 Requested
- No increase in property tax rate - remains at .0054 (AT THIS TIME)
- Draft Budget has Fund Balance contributing \$285,275
- General Fund CIP Projects Requested \$532,021
 - \$4,950 Fire (Keyless Entry to Building)
- No increase in Fees for General Fund services
- \$25K Contingency Fund- suggested by UNC School of Government
- Computers- Upgrade – Windows slated to be sunset in Fall, cyber security needs, server upgrades

Attachment C

GENERAL FUND: MAJOR FEATURES OF FY26 DRAFT BUDGET (CONT)

- No new full-time positions created (although 4 FTE positions were requested)
- Reinstate part time position at the Library
- Insurance rates - still getting quotes, expect increase
- Projected Increase in Workers Compensation (Tsunami Verdicts)
- Property Liability substantial increase – departments are currently reviewing all listed items and value
- Proposed Cola at 4.0 %
- Return of Merit up to 4.0% (was removed FY24)
- No Local Donations are included Attachment C

GENERAL FUND-
 CAPITAL IMPROVEMENT REQUESTS \$532,021
 **NOT INCLUDED IN DRAFT BUDGET

Arts & Recreation \$338,016

Fire \$49,005 (50% Split with Rural)

Streets \$145,000
 \$532,021

GENERAL FUND- CAPITAL IMPROVEMENT *INCLUDED IN DRAFT

Fire

\$4,950

Replacing Current Keyless Door Badge Entry System, because system will no longer have support and working parts are not available. Splitting with Rural, Total \$9,900

Attachment C

REIMBURSABLE OF SERVICES

GENERAL FUND DEPARTMENTS THAT RECEIVE FUNDING FROM THE ENTERPRISE ACCOUNTS

- Governing Board
- Administration
- Finance
- Human Resources
- Information Technology
- Central Garage
- Public Buildings

FY26 Proposed Budget :

45% Electric

20% Water & Sewer

1% Stormwater

66% of Enterprise Funds are needed to budget the General Fund.

Attachment C

FRINGE (BENEFITS) FOR FULL TIME POSITIONS (FTES)

Health Insurance \$10,608 yearly per employee is budgeted,
this may increase/decrease/waiting on quotes

Retirement (13.60%) state mandated

LEO (15.04) state mandated

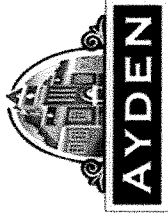
(these %'s may increase, rates not released)

Personnel Policy (Certifications if applicable)

Attachment C



GENERAL FUND REVENUE CLASSIFICATION

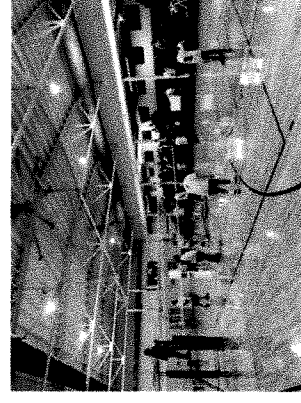


- Ad Valorem Taxes (both real and personal property)
- Other taxes
- Unrestricted intergovernmental
- Restricted governmental
- Licenses and Permits
- Interest and Investments
- Miscellaneous
- Pass Through Funds (Powell, SRO's)

Attachment C

Top Four Revenue Categories

- Ad Valorem Taxes
- Other taxes
- Sales and Services
- Unrestricted Intergovernmental



GENERAL FUND SUMMARY

FY25 Approved Budget
General Fund: \$6,702,757

Proposed FY26 Funding
General Fund: \$6,832,328

Fund Balance Needed: \$287,676

1.9% Increase

Attachment C

GENERAL FUND FUND BALANCE



- According to FY24 Audit
- General Fund Unassigned Fund Balance was \$1,304,934 (21%)
- Minimum Threshold should be 34% Audit
- Average for units like Ayden is 64%

Attachment C

GENERAL FUND REVENUES

- Limited Revenues
- FY26 Reduced the Electric Transfer (Audit finding)
- Cemetery (No Spots for Sale)
 - *only Open/Closing and Monument Permits*
- Expecting decrease in Community Building Rentals

Attachment C

ENTERPRISE ACCOUNTS



Electric 

Water/Sewer 

Stormwater 

Attachment C

ENTERPRISE- ELECTRIC

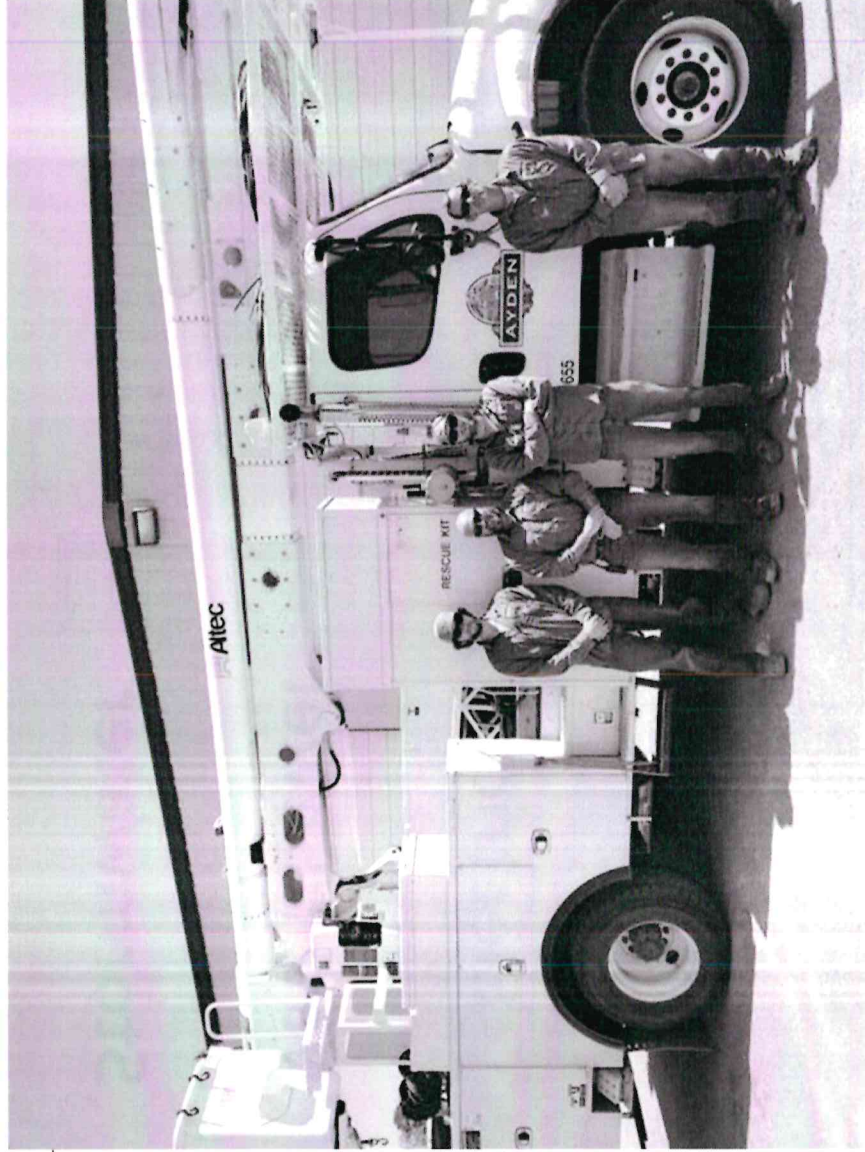


CIP Requests- \$1,009,000
CIP Included in Draft \$670,000

Line Truck Replacement
Tractor
Transmission Line Pole Change out

Position Request: 2 FTEs
this addition will allow the
department to run two full crews

Attachment C



ENTERPRISE: ELECTRIC FUND



Rates: No Residential Rate Increase for FY26

Subdivision Installation Rate *Proposed Increase from \$2,200 unit to \$2,500*

Time of Use Pilot Program will be discussed at the Budget Workshop April 23rd.

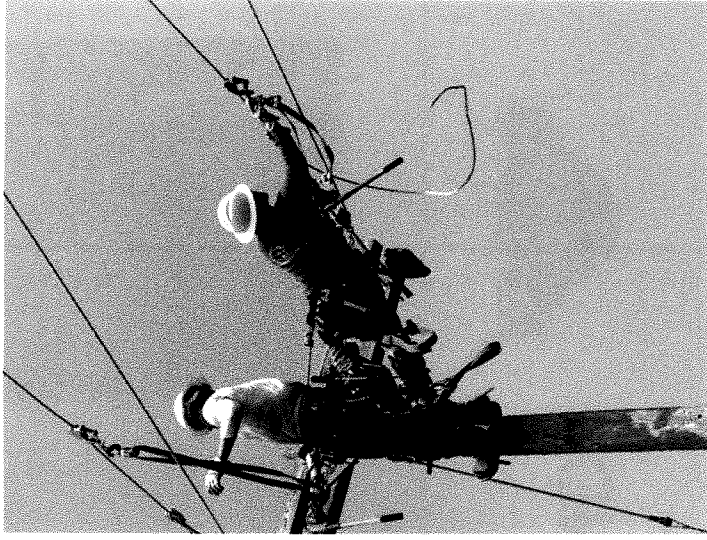
NC Municipal Power Agencies— True up \$30 Million

Ayden Rider Total \$1,414,366

Rider 1- \$782K (Owe \$293,157 / March 2026 Last payment)

Rider 2- \$632,366

Potential Rider 3- Fall 2026
Attachment C



ENTERPRISE: WATER AND SEWER FUND



• Water & Sewer \$4,203,400

Grants: CDBG (2) and DWI (3) grants ongoing

Debt: (Approx. \$7 Million)

Contracts: Neuse (no increase)

/ CMSD *Not confirmed, expecting increase*



• Requesting 1 Full Time Position to meet demand \$61K

• CIP \$156,500 (Mini Excavator, sewer camera, Crew Cab, Fire Hydrants, Backhoe)

Attachment C

ENTERPRISE: WATER AND SEWER FUND



Rates:

- Rates were studied by UNC Environmental Finance Center –
- 5 proposals were presented to you all in March
 - Will be back at May Board Meeting to discuss/answer any questions

Requests:

- Requesting 1 FTE to meet demand (AIM System Technician - \$61K)
- CIP \$156,500 (Mini Excavator, Lateral Push Sewer Camera, Mower, Fire Hydrants, Backhoe)

Attachment C

ENTERPRISE: STORMWATER FUND



- Current fee only generates approximately \$163,117 annually
- **STORMWATER FEES**
- **Residential Customers-** \$4.00 Monthly fee **INCREASE to \$5.00 Monthly Fee**
- **Non-Residential Customers:** Non-residential customers will be charged \$5.00 per 2,500 square feet of impervious cover existing on their property per month. Non-residential properties are all properties other than single-family and duplexes.
- ***The minimum fee for Non-residential properties is \$15.00 INCREASE to \$20.00 Minimum Fee**
- *Example of Non-Residential Fee Determination:*
 - 100,000 sf/ 2,500 sf = 40 ERU
 - 40 ERU x \$4.00 per month = \$160 per month for Stormwater Utility Fee
- ****On-site Retention facilities may provide a discounted rate for system improvement**

Attachment C

QUESTIONS, THOUGHTS, PRIORITIES

Attachment C

TOWN OF AYDEN

Approved BUDGET CALENDAR
FISCAL YEAR - 2025-2026

Budget Preparation Step	Date
Adoption of Budget and CIP Calendar	Monday, December 9, 2024
Department Heads Submit CIP Requests	Friday, January 24, 2025
Review of CIP requests with Manager and Finance Director	Wednesday, February 5, 2025 - Friday, February 7, 2025
Department Heads Given Budget Spreadsheets/Instructions	Wednesday, February 12, 2025
Department Heads and Non-Profits Submit Budget Requests	Friday, February 28, 2025
Town Manager and Finance Director review budget request and prepare recommendations	Monday, March 17, 2025 - Friday, April 4, 2025
Submit recommended 2025 - 2026 CIP and budget to Town Board	Monday, April 14, 2025
Budget Workshop with Board	Wednesday, April 23, 2025
Public Hearing	Monday, May 12, 2025
Budget Workshop with Board (if needed)	Wednesday, May 21, 2025
Budget Adoption	Monday, June 9, 2025
Fiscal Year Begins	Tuesday, July 1, 2025

GENERAL FUND - SUMMARY			
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS	
		Requested	DRAFT
10	REVENUES	\$ 6,493,999	\$ 6,832,328
4110	GOVERNING BODY	\$ 58,285	\$ 52,522
4120	ADMINISTRATION	\$ 104,237	\$ 106,906
4130	FINANCE	\$ 141,195	\$ 150,045
4140	HUMAN RESOURCES	\$ 35,404	\$ 33,653
4210	INFORMATION TECHNOLOGY	\$ 148,223	\$ 148,223
4250	CENTRAL GARAGE	\$ 334,122	\$ 335,280
4260	PUBLIC BUILDINGS	\$ 393,966	\$ 442,237
4310	POLICE	\$ 2,670,939	\$ 2,701,547
4340	FIRE	\$ 300,522	\$ 260,922
4510	STREETS	\$ 1,101,602	\$ 956,602
4511	POWELL BILL	\$ 155,000	\$ 155,000
4710	SANITATION	\$ 289,080	\$ 291,730
4910	PLANNING, ZONING, INSPECT	\$ 353,520	\$ 353,270
4920	ECONOMIC DEVELOPMENT	\$ 65,117	\$ 64,437
6110	LIBRARY	\$ 170,628	\$ 158,778
6120	RECREATION	\$ 944,194	\$ 621,178
	TOTAL EXPENSES	\$ 7,266,032	\$ 6,832,328
REVENUES OVER/(UNDER) EXPENDITURES		\$ (772,034)	\$ 0

ELECTRIC FUND - SUMMARY				
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested/Draft		DRAFT
61	REVENUES	\$ 14,614,845	\$	15,513,156
61	ELECTRIC - BILLING	1,371,153	\$	1,380,367
61	ELECTRIC - OPERATIONS	15,818,659	\$	15,513,156
	TOTAL EXPENSES	15,818,659	\$	15,513,156
REVENUES OVER/(UNDER) EXPENDITURES		\$ (1,203,813.77)	\$	-

WATER & SEWER FUND - SUMMARY				
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested/Draft	DRAFT	
62	REVENUES	\$ 4,203,400	\$	4,203,400
62	EXPENSES	\$ 4,203,400	\$	4,203,400
	TOTAL EXPENSES	\$ 4,203,400	\$	4,203,400
REVENUES OVER/(UNDER) EXPENDITURES		\$ -	\$	(0)

STORMWATER FUND - SUMMARY				
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested/Draft		DRAFT
63	REVENUES	\$ 163,117	\$	163,117
63	EXPENSES	\$ 163,117	\$	163,117
TOTAL EXPENSES		\$ 163,117	\$	163,117
REVENUES OVER/(UNDER) EXPENDITURES \$ - \$				

GENERAL FUND				
REVENUES				
Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT
Taxes - Property and Vehicle				
<u>10-3100-1200</u>	VEHICLE TAXES	\$ 226,000	\$ 280,000	\$ 280,000
<u>10-3100-1250</u>	MUNI VEHICLE FEE	\$ 18,412	\$ 19,443	\$ 19,443
<u>10-3100-1700</u>	TAX PENALTIES	\$ 6,000	\$ 5,500	\$ 5,500
<u>10-3100-1800</u>	TAX INTEREST	\$ 4,000	\$ 4,000	\$ 4,000
<u>10-3100-1900</u>	PRIOR YEARS PROPERTY TAXES 2016-2023	\$ 5,000	\$ 3,000	\$ 3,000
<u>10-3100-2024</u>	2024 REAL PROPERTY TAXES	\$ 2,282,032	\$ 10,000	\$ 10,000
<u>10-3100-2025</u>	2025 REAL PROPERTY TAXES		\$ 2,420,879	\$ 2,471,533
TOTAL - Taxes		\$ 2,541,444	\$ 2,747,822	\$ 2,798,476
Unrestricted Intergovernmental				
<u>10-3231-3900</u>	1% SALES TAX ARTICLE 39	\$ 530,827	\$ 545,690	\$ 545,690
<u>10-3232-4000</u>	1/2% SALES TAX ARTICLE 40	\$ 332,150	\$ 341,450	\$ 341,450
<u>10-3233-4200</u>	1/2% SALES TAX ARTICLE 42	\$ 281,050	\$ 288,919	\$ 288,919
<u>10-3234-4400</u>	HOLD HARMLESS SALES TAX	\$ 337,260	\$ 346,703	\$ 346,703
<u>10-3300-3100</u>	UTILITIES SALES DISTRIBUTIONS	\$ 359,615	\$ 382,271	\$ 382,271
<u>10-3300-3110</u>	BEER AND WINE TAX	\$ 24,000	\$ 24,000	\$ 24,000
<u>10-3300-3120</u>	CELL TOWER RENTAL FEES	\$ 98,000	\$ 98,000	\$ 98,000
<u>10-3300-3130</u>	CABLE TV FRANCHISE TAX	\$ 42,500	\$ 40,800	\$ 40,800
<u>10-3300-3140</u>	SOLID WASTE DISPOSAL TAX	\$ 4,284	\$ 4,198	\$ 4,198
<u>10-3300-3311</u>	PIPED NATURAL GAS	\$ 2,388	\$ 2,276	\$ 2,276
TOTAL - Unrestricted Intergovernmental		\$ 2,012,074	\$ 2,074,308	\$ 2,074,307

REVENUES - CONTINUED				
Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT
Restricted Intergovernmental				
10-3400-1000	POWELL BILL	\$ 412,000	\$ 155,000	\$ 155,000
10-3400-2000	LOCAL & STATE GRANTS	\$ 45,000	\$ 25,000	\$ 25,000
10-3400-3000	FEDERAL GRANTS / EARMARKS	\$ -	\$ -	\$ -
10-3300-4000	SRO POLICE OFFICER PMT	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL - Restricted Intergovernmental		\$ 637,000	\$ 360,000	\$ 360,000
Permits and Fees				
10-3500-1000	COURT FACILITIES FEES	\$ 3,000	\$ 3,000	\$ 3,000
10-3500-2000	PLANNING FEES/PERMITS	\$ 7,000	\$ 7,000	\$ 7,000
10-3500-3000	CODE ENFORCEMENT FEES	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL - Permits and Fees		\$ 35,000	\$ 35,000	\$ 35,000
Sales and Service				
10-3300-5000	RURAL FIRE / EMS LEASE PMT	\$ 30,319	\$ 18,919	\$ 18,919
10-3327-2130	CITATIONS	\$ 50	\$ 50	\$ 50
10-3474-2000	CEMETERY SALES	\$ 2,500	\$ 500	\$ 500
10-3600-1000	GARBAGE COLLECTION FEES	\$ 448,000	\$ 450,000	\$ 450,000
10-3600-2100	OPENING & CLOSINGS	\$ 18,000	\$ 18,000	\$ 18,000
10-3600-3000	RECREATION ACTIVITY FEES	\$ 75,000	\$ 70,000	\$ 70,000
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	\$ 1,250	\$ 1,250	\$ 1,250
10-3600-4000	COMM FACILITIES RENTAL FEES	\$ 16,000	\$ 10,000	\$ 10,000
TOTAL - Permits and Fees		\$ 591,119	\$ 568,719	\$ 568,719
Investment Earnings				
10-3700-1000	INVESTMENT EARNINGS	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL - Investment Earnings		\$ 40,000	\$ 40,000	\$ 40,000

REVENUES - CONTINUED				
Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT
Other Revenue/Non-Operating				
10-3800-1000	MISCELLANEOUS REVENUES	\$ 50,000	\$ 35,000	\$ 35,000
10-3800-1200	FINGERPRINTING - PD	\$ 10,000	\$ 10,000	\$ 10,000
10-3800-2100	SALE OF FIXED ASSETS - GF	\$ 5,000	\$ 5,000	\$ 5,000
10-3800-4000	SHOP WITH A COP DONATIONS	\$ 8,000	\$ 8,000	\$ 8,000
10-383703120	ABC	\$ 20,000		
10-3800-9999	OVER/SHORT	\$ 150	\$ 150	\$ 150
TOTAL - Other Revenue/Non-Operating		\$ 93,150	\$ 58,150	\$ 58,150
Other Finance Sources				
10-3900-1000	INTRAGOV'T UTIL FRAN TAX PMT	\$ 600,000	\$ 550,000	\$ 550,000
10-3900-2000	INTRAGOV'T PILO TAXES - ELEC UTIL	\$ 100,347	\$ 50,000	\$ 50,000
10-3900-2100	INTRAGOV'T - PILOT -HOUSING AUTH	\$ -	\$ 10,000	\$ 10,000
10-3900-3000	ISSUANCE OF DEBT	\$ -	\$ -	\$ -
10-3900-4000	TRANSFERS FROM OTHER FUNDS	\$ -	\$ -	\$ -
10-3900-5000	INSURANCE PROCEEDS	\$ -	\$ -	\$ -
TOTAL - Other Finance Sources		\$ 700,347	\$ 610,000	\$ 610,000
Fund Balance				
10-3900-9000	FUND BALANCE APPROPRIATED	\$ 42,622	\$ -	\$ 287,676
TOTAL - Investment Earnings		\$ 42,622	\$ -	\$ 287,676
TOTAL - Fund: 10 - General Fund - Revenues		\$ 6,692,756	\$ 6,493,999	\$ 6,832,328

GOVERNING BOARD - 4110

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4110-1210</u>	SALARIES - FULL-TIME	\$ 46,200	\$ 46,200	\$ 46,200
<u>10-4110-1810</u>	FICA TAXES	\$ 3,600	\$ 3,600	\$ 3,600
TOTAL - SALARY AND BENEFITS		\$ 49,800	\$ 49,800	\$ 49,800
OPERATIONAL COST				
<u>10-4110-1920</u>	PROFESSIONAL SERVICES	\$ 62,000	\$ 62,000	\$ 60,000
<u>10-4110-2600</u>	SUPPLIES	\$ 750	\$ 1,000	\$ 1,000
<u>10-4110-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 7,000	\$ 7,000
<u>10-4110-3580</u>	APPAREL	\$ -	\$ 500	\$ 750
<u>10-4110-4110</u>	RENT OF LAND (PARK LOT)	\$ 1,200	\$ 1,200	\$ 1,000
<u>10-4110-4500</u>	INSURANCE - BOND/LIABILITY	\$ 5,600	\$ 6,000	\$ 6,000
<u>10-4110-4501</u>	INSURANCE - WORKERS COMP	\$ 100	\$ 175	\$ 175
<u>10-4110-4910</u>	DUES & SUBSCRIPTIONS	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4110-4990</u>	MISCELLANEOUS	\$ 7,000	\$ 7,000	\$ 7,000
<u>10-4110-6100</u>	LOCAL SUPPORT FOR ORG.	\$ 750	\$ 750	\$ 750
<u>10-4110-6102</u>	SPECIAL EVENTS/VOTING/MAYORS BREAKFAST	\$ 3,000	\$ 16,000	\$ 11,000
<u>10-4110-6103</u>	BBQ FESTIVAL	\$ 10,000		
<u>10-4110-6104</u>	COLLARD FESTIVAL	\$ 10,000		
<u>10-4110-6105</u>	CHAMBER OF COMMERCE	\$ 18,500	\$ 10,000	
<u>10-4110-6106</u>	SCHOOL SUPPORT	\$ -	\$ -	\$ -
TOTAL - OPERATIONAL COST		\$ 133,900	\$ 121,625	\$ 104,675
TOTAL		\$	\$ 171,425	\$ 154,475
REIMBURSEMENT OF SERVICES				
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (82,665)	\$ (77,141)	\$ (69,514)
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (36,740)	\$ (34,285)	\$ (30,895)
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (1,837)	\$ (1,714)	\$ (1,545)
TOTAL - Reimbursement of Services		\$ (121,242)	\$ (113,141)	\$ (101,954)
TOTAL - GOVERNING BODY:		\$ 62,458	\$ 58,285	\$ 52,522

ADMINISTRATION - 4120

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4120-1210</u>	SALARIES - FULL-TIME	\$ 233,001	\$ 214,850	\$ 224,000
<u>10-4120-1810</u>	FICA TAXES	\$ 18,000	\$ 16,600	\$ 16,600
<u>10-4120-1820</u>	ORBIT - STATE RETIRMENT	\$ 31,800	\$ 29,250	\$ 29,250
<u>10-4120-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,108	\$ 21,108
<u>10-4120-1850</u>	INSURANCE - RETIREE	\$ 21,600	\$ -	\$ -
TOTAL - SALARY AND BENEFITS		\$ 320,169	\$ 281,808	\$ 290,958
OPERATIONAL COST				
<u>10-4120-2600</u>	SUPPLIES	\$ 1,500	\$ 2,000	\$ 2,000
<u>10-4120-3100</u>	TRAVEL-TRAINING	\$ 8,000	\$ 8,000	\$ 8,000
<u>10-4120-3210</u>	TELEPHONE	\$ 1,200	\$ 1,920	\$ 1,920
<u>10-4120-3250</u>	POSTAGE	\$ 50	\$ 50	\$ 50
<u>10-4120-3910</u>	ADVERTISING	\$ 5,000	\$ 6,000	\$ 6,000
<u>10-4120-4501</u>	INSURANCE - WORKERS COMP	\$ 1,500	\$ 1,500	\$ 1,000
<u>10-4120-4910</u>	DUES & SUBSCRIPTIONS	\$ 2,300	\$ 2,300	\$ 2,000
<u>10-4120-4990</u>	MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ 2,500
TOTAL - OPERATIONAL COST		\$ 22,550	\$ 24,770	\$ 23,470
Total		\$	\$ 306,578	\$ 314,428
REIMBURSEMENT OF SERVICES				
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES- ELECTRIC	\$ (154,224)	\$ (137,960)	\$ (141,493)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (68,544)	\$ (61,316)	\$ (62,886)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,427)	\$ (3,066)	\$ (3,144)
TOTAL - Reimbursement of Services		\$ (226,195)	\$ (202,341)	\$ (207,522)
TOTAL - ADMINISTRATION		\$ 116,524	\$ 104,237	\$ 106,906

FINANCE - 4130

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4130-1210</u>	SALARIES - FULL-TIME	\$ 190,000	\$ 189,000	\$ 189,000
<u>10-4130-1810</u>	FICA TAXES	\$ 14,750	\$ 14,750	\$ 14,750
<u>10-4130-1820</u>	ORBIT - STATE RETIRMENT	\$ 26,000	\$ 26,000	\$ 26,000
<u>10-4130-1830</u>	HEALTH/DENTAL/LIFE INSURANCE	\$ 15,768	\$ 21,108	\$ 21,108
TOTAL - Salary and Benefits		\$ 246,518	\$ 250,858	\$ 250,858
OPERATIONAL COST				
<u>10-4130-2600</u>	SUPPLIES	\$ 6,000	\$ 6,000	\$ 6,000
<u>10-4130-3100</u>	TRAVEL-TRAINING	\$ 7,000	\$ 7,000	\$ 7,000
<u>10-4130-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4130-4501</u>	INSURANCE - WORKERS COMP	\$ 1,200	\$ 1,200	\$ 1,200
<u>10-4130-4910</u>	DUES & SUBSCRIPTIONS	\$ 500	\$ 500	\$ 500
<u>10-4130-4990</u>	MISCELLANEOUS	\$ 1,250	\$ 1,500	\$ 1,500
<u>10-4130-6000</u>	CONTRACTS	\$ 124,900	\$ 122,500	\$ 100,000
	CONTINGENCY FUND FOR GENERAL FUND	\$ 50,000	\$ 25,000	\$ 25,000
TOTAL - Operational Cost		\$ 191,570	\$ 164,420	\$ 141,920
Total		\$	415,278	\$ 392,778
REIMBURSEMENT OF SERVICES				
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (197,140)	\$ (186,875)	\$ (165,500)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (87,618)	\$ (83,056)	\$ (73,556)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (4,381)	\$ (4,153)	\$ (3,678)
TOTAL - Reimbursement of Services		\$ (289,138)	\$ (274,083)	\$ (242,733)
TOTAL - FINANCE		\$ 148,950	\$ 141,195	\$ 150,045

HUMAN RESOURCES- 4140				
Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
10-4140-1210	SALARIES - FULL-TIME	\$ 59,900	\$ 64,900	\$ 64,900
10-4140-1810	FICA TAXES	\$ 4,700	\$ 5,100	\$ 5,100
10-4140-1820	ORBIT - STATE RETIRMENT	\$ 8,300	\$ 8,900	\$ 8,900
10-4140-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,608	\$ 10,608
TOTAL - SALARY AND BENEFITS		\$ 80,784	\$ 89,508	\$ 89,508
OPERATIONAL COST				
10-4140-2600	SUPPLIES	\$ 150	\$ 150	\$ 150
10-4140-XXX	EMPLOYEE SREENING	\$ 3,050	\$ 3,050	\$ 3,050
10-4140-3100	TRAVEL-TRAINING	\$ 2,700	\$ 2,700	\$ 2,700
10-4140-3210	TELEPHONE		\$ 720	\$ 720
10-4140-4501	INSURANCE-WORKERS COMP	\$ 900	\$ 900	\$ 750
10-4140-4910	DUES & SUBSCRIPTIONS (OMPO)	\$ 300	\$ 300	\$ 300
10-4140-4990	MISCELLANEOUS	\$ 500	\$ 500	\$ 500
10-4140-6000	CONTRACTS	\$ 1,300	\$ 6,300	\$ 1,300
TOTAL - OPERATIONAL COST		\$ 8,900	\$ 14,620	\$ 9,470
Total		\$	\$ 104,128	\$ 98,978
REIMBURSEMENT OF SERVICES				
10-4120-8400	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (40,358)	\$ (46,858)	\$ (44,540)
10-4120-8400	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (17,937)	\$ (20,826)	\$ (19,796)
10-4120-8400	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (897)	\$ (1,041)	\$ (990)
TOTAL - Reimbursement of Services		\$ (59,191)	\$ (68,724)	\$ (65,325)
TOTAL - HUMAN RESOURCES:		\$ 30,493	\$ 35,404	\$ 33,653

INFORMATION TECHNOLOGY - 4210

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 DRAFT
OPERATIONAL COST			
<u>10-4210-3210</u>	TELEPHONE	\$ 52,500	\$ 62,000
<u>10-4210-3211</u>	INTERNET	\$ 25,000	\$ 25,000
<u>10-4210-3212</u>	WEBSITE	\$ 4,200	\$ 4,500
<u>10-4210-4990</u>	MISCELLANEOUS	\$ 9,199	\$ 10,000
<u>10-4210-6000</u>	CONTRACTS	\$ 167,000	\$ 285,450
<u>10-4210-6001</u>	CONTRACTS	\$ 47,802	\$ 49,000
TOTAL - Operational Cost		\$ 305,701	\$ 435,950

REIMBURSEMENT OF SERVICES

<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES	\$ (152,992)	\$ (196,178)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (46,444)	\$ (87,190)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,057)	\$ (4,360)
TOTAL - Reimbursement of Services		\$ (202,493)	\$ (287,727)

TOTAL - IT	\$ 103,208	\$ 148,223
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CENTRAL GARAGE - 4250

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	Draft
SALARY AND BENEFITS				
<u>10-4250-1210</u>	SALARIES - FULL-TIME	\$ 96,500	\$ 107,000	\$ 107,000
<u>10-4250-1220</u>	SALARIES - OVERTIME	\$ 1,000	\$ 1,000	\$ 1,000
	SALARIES- RECLASSIFICATION	\$ 4,000	\$ -	\$ -
<u>10-4250-1810</u>	FICA TAXES	\$ 7,500	\$ 8,400	\$ 8,400
<u>10-4250-1820</u>	ORBIT - STATE RETIRMENT	\$ 13,200	\$ 14,600	\$ 14,600
<u>10-4250-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,216	\$ 21,216
TOTAL - SALARY AND BENEFITS		\$ 137,968	\$ 152,216	\$ 152,216
OPERATIONAL COST				
<u>10-4250-2120</u>	UNIFORMS	\$ 1,621	\$ 1,500	\$ 1,800
<u>10-4250-2510</u>	FUEL - GAS AND DIESEL	\$ 105,000	\$ 125,000	\$ 125,000
<u>10-4250-2511</u>	DIESEL	\$ 80,000	\$ 80,000	\$ 80,000
<u>10-4250-2600</u>	SHOP TOOLS AND SUPPLIES	\$ 4,000	\$ 5,000	\$ 5,000
<u>10-4250-3100</u>	TRAVEL-TRAINING	\$ 1,580	\$ 2,000	\$ 2,000
<u>10-4250-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4250-3300</u>	UTILITIES - PROPANE		\$ -	\$ -
<u>10-4250-3520</u>	SHOP EQUIPMENT AND REPAIR	\$ 4,000	\$ 5,000	\$ 5,000
<u>10-4250-3530</u>	VEHICLES REPAIRS & MAINT	\$ 117,500	\$ 110,000	\$ 100,000
<u>10-4250-4500</u>	INSURANCE - AUTO	\$ 29,500	\$ 29,500	\$ 36,000
<u>10-4250-4501</u>	INSURANCE - WORKERS COMP	\$ 2,600	\$ 2,600	\$ 3,120
<u>10-4250-6000</u>	CONTRACTS -	\$ 21,400	\$ 13,000	\$ 17,200
<u>10-4250-5000</u>	CAPITAL OUTLAY	\$ 109,100		
TOTAL - OPERATIONAL COST		\$ 477,021	\$ 374,320	\$ 375,840
Total			\$ 526,536	\$ 528,056
REIMBURSEMENT OF SERVICES				
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES	\$ (209,373)	\$ (131,191)	\$ (136,375)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - WAT	\$ (42,211)	\$ (58,307)	\$ (55,165)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - STOR	\$ (4,489)	\$ (2,915)	\$ (1,236)
TOTAL - Reimbursement of Services		\$ (256,073)	\$ (192,414)	\$ (192,776)
TOTAL - CENTRAL GARAGE		\$ 358,916	\$ 334,122	\$ 335,280

PUBLIC BUILDINGS - 4260

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4260-1210</u>	SALARIES - FULL-TIME	\$ 99,595	\$ 102,500	\$ 102,500
<u>10-4260-1220</u>	SALARIES - OVERTIME	\$ 2,000	\$ 1,000	\$ 1,000
<u>10-4260-1810</u>	FICA TAXES	\$ 7,800	\$ 8,100	\$ 8,100
<u>10-4260-1820</u>	ORBIT - STATE RETIRMENT	\$ 13,600	\$ 14,100	\$ 14,100
<u>10-4260-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,216	\$ 21,216
	New Position Salary & Fringe Request			
TOTAL - SALARY AND BENEFITS		\$ 138,763	\$ 146,916	\$ 146,916
OPERATIONAL COST				
<u>10-4260-2120</u>	UNIFORMS- SHOES	\$ 700	\$ 700	\$ 1,300
<u>10-4260-2600</u>	SUPPLIES	\$ 18,000	\$ 18,000	\$ 18,000
<u>10-4260-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4260-3300</u>	UTILITIES - PROPANE	\$ 17,000	\$ 20,000	\$ 20,000
<u>10-4260-3301</u>	UTILITIES - ELECTRIC	\$ 26,000	\$ 32,000	\$ 55,000
<u>10-4260-3510</u>	BLDGS REPAIRS & MAINT	\$ 110,000	\$ 55,000	\$ 55,000
<u>10-4260-3520</u>	REPAIRS & MAINT - EQUIP	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-4260-4500</u>	INSURANCE - PROPERTY/LIABILITY	\$ 175,000	\$ 175,000	\$ 210,000
<u>10-4260-4501</u>	INSURANCE - WORKERS COMP	\$ 3,000	\$ 2,888	\$ 3,600
<u>10-4260-6000</u>	CONTRACTS	\$ 125,000	\$ 100,000	\$ 100,000
TOTAL - OPERATIONAL COST		\$ 477,420	\$ 406,308	\$ 465,620
			\$ 278,224	\$ 302,536
REIMBURSEMENT OF SERVICES				
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (283,798)	\$ (125,201)	\$ (136,141)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (86,153)	\$ (28,806)	\$ (28,663)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (5,068)	\$ (5,251)	\$ (5,495)
TOTAL - Reimbursement of Services		\$ (375,019)	\$ (159,258)	\$ (170,299)
TOTAL - PUBLIC BUILDINGS		\$ 241,164	\$ 393,966	\$ 442,237

POLICE - 4310				
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	Draft
SALARY AND BENEFITS				
<u>10-4310-1210</u>	SALARIES - FULL-TIME	\$ 1,481,000	\$ 1,600,000	\$ 1,600,000
<u>10-4310-1220</u>	SALARIES - OVERTIME	\$ 35,000	\$ 50,000	\$ 50,000
<u>10-4310-1260</u>	SALARIES - PART-TIME	\$ 43,000	\$ 30,000	\$ 30,000
<u>10-4310-1270</u>	LESSOA EXPENSE	\$ 52,000	\$ 52,000	\$ 60,000
<u>10-4310-1810</u>	FICA TAXES	\$ 176,000	\$ 132,000	\$ 132,000
<u>10-4310-1820</u>	ORBIT - STATE RETIRMENT	\$ 226,250	\$ 248,000	\$ 246,000
<u>10-4310-1820</u>	401K - SUPPLEMENTAL RETIRMENT	\$ 68,101	\$ 73,000	\$ 73,000
<u>10-4310-1830</u>	HEALTH/DENTAL/LIFE INSURANCE	\$ 204,950	\$ 265,044	\$ 275,652
	TOTAL - SALARY AND BENEFITS	\$ 2,286,301	\$ 2,450,044	\$ 2,466,652
OPERATIONAL COST				
<u>10-4310-2120</u>	UNIFORMS	\$ 17,100	\$ 18,000	\$ 18,000
<u>10-4310-2600</u>	SUPPLIES	\$ 19,000	\$ 20,000	\$ 20,000
<u>10-4310-2601</u>	SUPPLIES - COPS PROGRAM	\$ 7,000	\$ 7,000	\$ 5,000
<u>10-4310-3100</u>	TRAVEL-TRAINING	\$ 6,300	\$ 4,300	\$ 4,300
<u>10-4310-3210</u>	TELEPHONE PORT/PAGERS	\$ 720	\$ 720	\$ 720
<u>10-4310-3250</u>	POSTAGE	\$ 75	\$ 75	\$ 75
<u>10-4310-3300</u>	ELEC COST 20% T HALL	\$ 4,000	\$ 7,000	\$ 7,000
<u>10-4310-3520</u>	EQUIPMENT REPAIRS & MAINT	\$ 35,000	\$ 35,000	\$ 35,000
<u>10-4310-3980</u>	ANIMAL CONTROL	\$ 24,500	\$ 24,500	\$ 24,500
<u>10-4310-4210</u>	DCI TERMIAL RENTAL	\$ 3,100	\$ 6,000	\$ 1,000
<u>10-4310-4501</u>	INSURANCE - WORKERS COMP	\$ 35,000	\$ 40,000	\$ 46,000
<u>10-4310-4910</u>	DUES & SUBSCRIPTIONS	\$ 800	\$ 800	\$ 800
<u>10-4310-4990</u>	MISCELLANEOUS	\$ 8,000	\$ 8,000	\$ 8,000
<u>10-4310-4991</u>	DRUG INTERDICTION	\$ 5,000	\$ 5,000	\$ 5,000
<u>10-4310-4992</u>	SHOP W/A COP SUPPLIES (DONATIONS))	\$ 8,000	\$ 8,000	\$ 8,000
<u>10-4310-6000</u>	CONTRACTS	\$ 80,000	\$ 36,500	\$ 51,500
<u>10-4310-6920</u>	L/S GRANT APPROPRIATIONS	\$ 16,000		
	TOTAL - OPERATIONAL COST	\$ 269,595	\$ 220,895	\$ 234,895
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-4310-5000</u>	CAPITAL OUTLAY			\$ -
	TOTAL - CAPITAL OUTLAY COST	\$ -	\$ -	\$ -
	TOTAL - POLICE	\$ 2,555,896	\$ 2,670,939	\$ 2,701,547

STREETS - 4510

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
10-4510-1210	SALARIES - FULL-TIME	\$ 427,000	\$ 490,000	\$ 490,000
10-4510-1220	SALARIES - OVERTIME	\$ 30,000	\$ 30,000	\$ 30,000
10-4510-1810	FICA TAXES	\$ 35,000	\$ 40,100	\$ 40,100
10.00	ORBIT - STATE RETIRMENT	\$ 60,500	\$ 67,250	\$ 67,250
10-4510-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 70,956	\$ 106,032	\$ 106,032
TOTAL - SALARY AND BENEFITS		\$ 623,456	\$ 733,382	\$ 733,382
OPERATIONAL COST				
10-4510-2120	UNIFORMS	\$ 5,000	\$ 5,000	\$ 5,000
10-4510-2311	SAFETY	\$ 1,000	\$ 1,000	\$ 1,000
10-4510-2510	FUEL - GAS AND DIESEL	\$ -	\$ -	\$ -
10-4510-2600	SUPPLIES	\$ 35,000	\$ 35,000	\$ 35,000
10-4510-3100	TRAVEL-TRAINING	\$ 5,000	\$ 3,500	\$ 3,500
10-4510-3210	TELEPHONE	\$ 720	\$ 720	\$ 720
10-4510-3520	EQUIPMENT REP & MAINT	\$ 42,140	\$ 45,000	\$ 45,000
10-4510-3540	MAINT & REPAIR SYSTEM	\$ 30,000	\$ 30,000	\$ 30,000
10-4510-3590	CEMETERIES - MAINTENANCE	\$ 42,300	\$ 58,000	\$ 58,000
10-4510-4500	INSURANCE - GENERAL LIABILITY/AUTO/EQUIP	\$ 16,000	\$ 18,000	\$ 18,000
10-4510-4501	INSURANCE - WORKERS COMP	\$ 21,000	\$ 23,000	\$ 23,000
10-4510-4990	MISCELLANEOUS	\$ 5,000	\$ 4,000	\$ 4,000
TOTAL - OPERATIONAL COST		\$ 203,160	\$ 223,220	\$ 223,220
TOTAL		\$ 956,602	\$ 956,602	\$ 956,602
CAPITAL OUTLAY (one item costing \$5,000 or more)				
10-4510-5000	CAPITAL OUTLAY		\$ 145,000	
TOTAL - CAPITAL OUTLAY COST		\$ -	\$ 145,000	\$ -
TOTAL - STREETS		\$ 826,616	\$ 1,101,602	\$ 956,602

POWELL BILL - 4511

Account Numbers	Account Description	Original Total Budget	FY 25 Current Total Budget	FY26 Requested
OPERATIONAL COST				
<u>10-4511-3590</u>	MAINT & REPAIR - OTHER	\$ 20,000	\$ 20,000	\$ 20,000
<u>10-4511-3591</u>	MAINT & REPAIR - STREETS			\$ -
<u>10-4511-5000</u>	CAPITAL OUTLAY	\$ 257,000	\$ 257,000	
<u>10-4511-5911</u>	CURB & GUTTER	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4511-5912</u>	TRAFFIC CONTROL	\$ 2,500	\$ 2,500	\$ 2,500
<u>10-4511-5913</u>	SIDEWALKS	\$ 21,000	\$ 21,000	\$ 21,000
<u>10-4511-5914</u>	DRAINAGE & STORM SEWER	\$ -	\$ 30,000	\$ 30,000
<u>10-4511-5915</u>	STREET PAVING	\$ 97,900	\$ 67,900	\$ 67,900
<u>10-4511-6000</u>	CONTRACTS	\$ 3,600	\$ 3,600	\$ 3,600
	CAPITAL OUTLAY			
TOTAL - POWELL BILL		\$ 412,000	\$ 412,000	\$ 155,000

SANITATION - 4710

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4710-1210</u>	SALARIES - FULL-TIME	\$ 111,500	\$ 121,000	\$ 121,000
<u>10-4710-1220</u>	SALARIES - OVER-TIME	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4710-1810</u>	FICA TAXES	\$ 9,600	\$ 9,600	\$ 9,500
<u>10-4710-1820</u>	ORBIT - STATE RETIRMENT	\$ 16,100	\$ 16,100	\$ 16,600
<u>10-4710-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,680	\$ 31,680
TOTAL - SALARY AND BENEFITS		\$ 170,852	\$ 188,380	\$ 188,780
OPERATIONAL COST				
<u>10-4710-2120</u>	UNIFORMS	\$ 2,500	\$ 2,500	\$ 2,950
<u>10-4710-2311</u>	SAFETY	\$ 500	\$ 500	\$ 500
<u>10-4710-2510</u>	MOTOR FUELS & LUBRICANTS	\$ 500	\$ 1,500	\$ 1,000
<u>10-4710-2600</u>	SUPPLIES	\$ 3,800	\$ 45,000	\$ 45,000
<u>10-4710-3100</u>	TRAVEL-TRAINING	\$ -	\$ 700	\$ 500
<u>10-4710-3520</u>	EQUIPMENT REP & MAINT	\$ 30,700	\$ 20,000	\$ 20,000
<u>10-4710-4410</u>	LANDFILL FEES / TOWN REFUSE	\$ 1,800	\$ 17,000	\$ 18,000
<u>10-4710-4501</u>	INSURANCE - WORKERS COMP	\$ 6,000	\$ 5,500	\$ 6,000
<u>10-4710-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 2,000	\$ 2,000
<u>10-4710-6000</u>	CONTRACTS	\$ 13,000	\$ 6,000	\$ 7,000
TOTAL - OPERATIONAL COST		\$ 59,800	\$ 100,700	\$ 102,950
Total		\$	201,400	\$ 291,730
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-4710-5000</u>	CAPITAL OUTLAY	\$ -		
TOTAL - CAPITAL OUTLAY		\$ -	\$ -	\$ -
DEBT SERVICE				
<u>10-4710-7500</u>	DEBT - PRINCIPLE - VEHICLES	\$ 47,077		
<u>10-4710-7510</u>	DEBT - INTEREST - VEHICLES	\$ 2,007		
TOTAL - DEBT SERVICE		\$ 49,084.00	\$ -	\$ -
CAPITAL RESERVE				
<u>10-4710-9000</u>	CAPITAL RESERVE	\$ -	\$ -	\$ -
TOTAL - CAPITAL OUTLAY		\$ -	\$ -	\$ -
TOTAL - SANITATION		\$ 279,736	\$ 289,080	\$ 291,730

PLANNING/ZONING/INSPECTIONS - 4910				
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4910-1210</u>	SALARIES - FULL-TIME	\$ 183,900	\$ 199,000	\$ 198,000
<u>10-4910-1810</u>	FICA TAXES	\$ 14,100	\$ 15,300	\$ 15,300
<u>10-4910-1820</u>	ORBIT - STATE RETIRMENT	\$ 25,100	\$ 27,250	\$ 27,250
		\$ -		
<u>10-4910-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,800	\$ 31,800
TOTAL - SALARY AND BENEFITS		\$ 246,752	\$ 273,350	\$ 272,350
OPERATIONAL COST				
<u>10-4910-2120</u>	UNIFORMS	\$ 750	\$ 750	\$ 1,000
<u>10-4910-2600</u>	SUPPLIES	\$ 3,000	\$ 3,000	\$ 3,000
<u>10-4910-3100</u>	TRAVEL-TRAINING	\$ 3,500	\$ 3,500	\$ 4,000
<u>10-4910-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4910-4501</u>	INSURANCE - WORKERS COMP	\$ 1,400	\$ 1,400	\$ 1,400
<u>10-4910-3910</u>	LEGAL ADVERTISING	\$ -	\$ 500	\$ 500
<u>10-4910-4910</u>	DUES AND SUBSCRIPTIONS	\$ 400	\$ 400	\$ 400
<u>10-4910-4930</u>	CODE ENFORCEMENT	\$ 60,000	\$ 60,000	\$ 60,000
<u>10-4910-4990</u>	MISCELLANEOUS	\$ 1,400	\$ 1,400	\$ 1,400
<u>10-4910-6000</u>	CONTRACTS	\$ 33,500	\$ 8,500	\$ 8,500
TOTAL - OPERATIONAL COST		\$ 104,670	\$ 80,170	\$ 80,920
TOTAL - PLANNING, ZONING, INSPECTION		\$ 351,422	\$ 353,520	\$ 353,270

ECONOMIC DEVELOPMENT - 4920

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	Draft
SALARY AND BENEFITS				
10-4920-1210	SALARIES - FULL-TIME	\$ 96,000	\$ 102,100	\$ 102,100
10-4920-1810	FICA TAXES	\$ 7,300	\$ 7,900	\$ 7,900
10-4920-1820	ORBIT - STATE RETIRMENT	\$ 12,900	\$ 14,000	\$ 14,000
10-4920-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,500	\$ 10,500
TOTAL - SALARY AND BENEFITS		\$ 124,084	\$ 134,500	\$ 134,500
OPERATIONAL COST				
10-4920-2600	SUPPLIES	\$ 1,000	\$ 1,000	\$ 1,000
10-4920-3100	TRAVEL-TRAINING	\$ 5,000	\$ 6,000	\$ 6,000
10-4920-3210	TELEPHONE	\$ 720	\$ 720	\$ 720
10-4920-3910	ADVERTISING	\$ 20,000	\$ 20,000	\$ 18,000
10-4920-4501	INSURANCE - WORKERS COMP	\$ 1,300	\$ 1,300	\$ 1,300
10-4920-4910	DUES AND SUBSCRIPTIONS	\$ 2,000	\$ 2,000	\$ 2,000
10-4920-4990	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000
10-4920-6100	LOCAL SUPPORT	\$ 13,000	\$ -	\$ -
10-4920-6920	GRANT EXPENSES	\$ 15,000	\$ 15,000	\$ 15,000
10-4920-6000	CONTRACTS	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL - OPERATIONAL COST		\$ 69,020	\$ 57,020	\$ 55,020
			\$ 191,520	\$ 189,520
REIMBURSEMENT OF SERVICES				
10-4920-8400	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (93,680)	\$ (86,184)	\$ (85,284)
10-4920-8400	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (28,104)	\$ (38,304)	\$ (37,904)
10-4920-8400	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,747)	\$ (1,915)	\$ (1,895)
TOTAL - Reimbursement of Services		\$ (125,531)	\$ (126,403)	\$ (125,083)
TOTAL - ECONOMIC DEVELOPMENT		\$ 67,573	\$ 65,117	\$ 64,437

LIBRARY - 6110
2025 - 2026 BUDGET

Account Numbers	Account Description	FY 26 Current Total Budget	FY26 Requested	FY 26 Draft
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SALARY AND BENEFITS

<u>10-6110-1210</u>	SALARIES - FULL-TIME	\$ 67,000	\$ 72,500	\$ 72,500
<u>10-6110-1260</u>	SALARIES - PART-TIME	\$ 17,703	\$ 29,000	\$ 18,000
<u>10-6110-1810</u>	FICA TAXES	\$ 6,500	\$ 7,800	\$ 6,500
<u>10-6110-1820</u>	ORBIT - STATE RETIRMENT	\$ 9,200	\$ 9,900	\$ 9,900
<u>10-6110-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,608	\$ 10,608
TOTAL - SALARY AND BENEFITS		\$ 108,287	\$ 129,808	\$ 117,508

OPERATIONAL COST

<u>10-6110-2600</u>	SUPPLIES	\$ 2,500	\$ 2,500	\$ 2,500
<u>10-6110-2700</u>	SUPPLIES-PROGRAMS	\$ 900	\$ 900	\$ 900
<u>10-6110-3105</u>	TRAVEL-TRAINING	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-6110-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-6110-3300</u>	UTILITIES - PROPANE	\$ 1,000		\$ -
<u>10-6110-3301</u>	UTILITIES-ELECTRIC	\$ 2,500	\$ 2,500	\$ 2,700
<u>10-6110-3520</u>	EQUIPMENT REPAIRS	\$ 700	\$ 700	\$ 700
<u>10-6110-4501</u>	INSURANCE - WORKERS COMP	\$ 448	\$ 500	\$ 750
<u>10-6110-4990</u>	MISCELLANEOUS	\$ 1,600	\$ 1,600	\$ 1,600
<u>10-6110-5600</u>	BOOKS	\$ 11,000	\$ 11,000	\$ 11,000
<u>10-6110-6000</u>	CONTRACTS	\$ 13,400	\$ 13,400	\$ 13,400
<u>10-6110-6920</u>	GRANT APPROPRIATIONS	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL - OPERATIONAL COST		\$ 41,768	\$ 40,820	\$ 41,270

Total

CAPITAL OUTLAY (one item costing \$5,000 or more)

<u>10-6110-5000</u>	CAPITAL OUTLAY	\$ 8,000.00	\$ -	\$ -
TOTAL - CAPITAL OUTLAY COST		\$ 8,000.00	\$ -	\$ -
TOTAL - LIBRARY		\$ 158,055	\$ 170,628	\$ 158,778.00

RECREATION - 6120

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	Draft
SALARY AND BENEFITS				
<u>10-6120-1210</u>	SALARIES - FULL-TIME	\$ 195,500	\$ 210,900	\$ 210,900
<u>10-6120-1260</u>	SALARIES - PART-TIME	\$ 65,000	\$ 65,000	\$ 65,000
<u>10-6120-1810</u>	FICA TAXES	\$ 22,000	\$ 23,000	\$ 23,000
<u>10-6120-1820</u>	ORBIT - STATE RETIRMENT	\$ 28,000	\$ 29,100	\$ 29,100
<u>10-6120-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,824	\$ 31,824
TOTAL - SALARY AND BENEFITS		\$ 334,152	\$ 359,824	\$ 359,824
OPERATIONAL COST				
<u>10-6120-1990</u>	INSTRUCTOR AND OFFICIAL FEES	\$ 65,000	\$ 68,000	\$ 68,000
<u>10-6120-2120</u>	UNIFORMS	\$ 11,000	\$ 11,000	\$ 11,000
<u>10-6120-2310</u>	MISC SUPPLIES-PROGRAM SUP	\$ 25,700	\$ 2,600	\$ 2,600
<u>10-6120-2312</u>	PROGRAM AWARDS	\$ 6,500	\$ 6,500	\$ 6,500
<u>10-6120-2600</u>	SUPPLIES	\$ 30,000	\$ 3,000	\$ 3,000
<u>10-6120-2650</u>	CONCESSION STAND FOOD	\$ 15,500	\$ 16,000	\$ 16,000
<u>10-6120-3100</u>	TRAVEL-TRAINING	\$ 6,300	\$ 3,550	\$ 3,550
<u>10-6120-3301</u>	UTILITIES-ELECTRIC	\$ 35,786	\$ 50,000	\$ 65,000
<u>10-6120-3520</u>	EQUIPMENT REP & MAINT	\$ 27,214	\$ 54,000	\$ 54,000
<u>10-6120-4501</u>	WORKERS COMP	\$ 9,000	\$ 9,000	\$ 9,000
<u>10-6120-4910</u>	DUES & SUBSCRIPTIONS	\$ 650	\$ 650	\$ 650
<u>10-6120-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-6120-6000</u>	CONTRACTS	\$ 20,554	\$ 20,554	\$ 20,554
<u>10-6120-6930</u>	THEATER IMPROVEMENTS	\$ 5,000	\$ 500	\$ 500
TOTAL - OPERATIONAL COST		\$ 259,204	\$ 246,354	\$ 261,354
Total		\$	\$ 606,178	\$ 621,178
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-6110-5000</u>	CAPITAL OUTLAY		\$ 338,016	\$ -
	\$ -	\$ -	\$ 338,016	\$ -
GRANT APPROPRIATIONS				
<u>10-6120-6920</u>	GRANT APPROPRIATIONS	\$ 5,000		
TOTAL - Grant Appropriations Cost		\$ 5,000	\$ -	\$ -
TOTAL - RECREATION		\$ 598,356	\$ 944,194	\$ 621,178

ELECTRIC DEPARTMENT

REVENUES

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT
61-3600-5210	PENALTIES / RECONNECT FEES	\$ 175,000	\$ 158,000	\$ 150,000
61-3600-5220	NEW ACCT CONNECTION FEES	\$ 23,000	\$ 25,000	\$ 25,000
61-3600-5300	FACILITIES FEES	\$ 120,000	\$ 120,000	\$ 120,000
61-3600-5800	SERVICE CHARGES	\$ 4,000	\$ 3,000	\$ 3,000
61-3600-8200	NEW SERVICE INSTALLATIONS	\$ 150,000	\$ 175,000	\$ 175,000
61-3700-1000	INVESTMENT EARNINGS	\$ 150,000	\$ 150,000	\$ 150,000
61-3720-5100	UTILITY CHARGES	\$ 13,300,000	\$ 13,300,000	\$ 13,300,000
61-3800-1000	MISC RECEIPTS ELECTRIC	\$ 5,000	\$ 2,500	\$ 2,500
61-3800-1200	ONLINE CREDIT CARD - SERVICE FEES	\$ 108,000	\$ 60,000	\$ 60,000
61-3800-2000	CATV POLE RENT	\$ 12,000	\$ 12,000	\$ 12,000
61-3800-2100	SALE OF FIXED ASSETS - EF	\$ -	\$ -	\$ -
61-3900-8000	TRANSFER FROM OTHER FUNDS	\$ -	\$ -	\$ -
61-3900-9000	FUND BALANCE APPROPRIATED	\$ 607,304	\$ 609,345	\$ 906,311
61-3900-2001	RIDER 1-2 PCA	\$ 781,749	\$ 609,345	\$ 609,345
TOTAL - REVENUES - BILLING AND FEES		\$ 15,436,053	\$ 14,614,845	\$ 15,513,156
TOTAL - REVENUES - ELECTRIC FUND		\$ 15,436,053	\$ 14,614,845	\$ 15,513,156

EXPENSES

61-7210 - ELECTRIC FUND - ADMIN - BILLING AND COLLECTIONS

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT
SALARY AND BENEFITS - ADMIN - BILLING AND COLLECTIONS				
61-7210-1210	SALARIES - FULL-TIME	\$ 129,500	\$ 146,000	\$ 146,000
61-7210-1220	SALARIES - OVERTIME	\$ -	\$ 1,000	\$ 1,000
61-7210-1260	SALARIES - PART-TIME	\$ 21,500	\$ 25,000	\$ 25,000
61-7210-1810	FICA TAXES	\$ 12,850	\$ 16,000	\$ 16,000
61-7210-1820	ORBIT - STATE RETIREMENT	\$ 17,900	\$ 21,000	\$ 21,000
61-7210-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,508	\$ 31,824	\$ 31,824
TOTAL - SALARY AND BENEFITS		\$ 205,258	\$ 240,824	\$ 240,824

OPERATIONAL - ADMIN - BILLING AND COLLECTIONS

61-7210-2600	SUPPLIES	\$ 7,000	\$ 8,000	\$ 8,000
61-7210-3100	TRAVEL-TRAINING	\$ 2,250	\$ 2,500	\$ 2,500
61-7210-3210	TELEPHONE	\$ -	\$ -	\$ -
61-7210-3250	POSTAGE	\$ 27,500	\$ 31,000	\$ 31,000
61-7210-4501	INSURANCE - WORKERS COMP	\$ 1,722	\$ 2,100	\$ 2,100
61-7210-4990	MISCELLANEOUS	\$ 250	\$ 350	\$ 350
61-7210-6000	CONTRACTS	\$ 60,000	\$ 60,000	\$ 60,000
61-7210-6300	CREDIT CARD ACCEPTANCE	\$ 108,000	\$ 108,000	\$ 108,000
61-7210-8400	REIMBURSEMENT OF SERVICES	\$ 1,109,943	\$ 918,379	\$ 927,593
TOTAL - OPERATIONAL COST		\$ 1,316,665	\$ 1,130,329	\$ 1,139,543
EXPENSES - 7120 - ELECTRIC - ADMIN - BILLING/COLLECTIONS		\$ 1,521,923	\$ 1,371,153	\$ 1,380,367

61-7220 - ELECTRIC FUND - OPERATIONS

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT
SALARY AND BENEFITS - OPERATIONS				
61-7220-1210	SALARIES - FULL-TIME	\$ 980,028	\$ 1,045,000	\$ 1,045,000
61-7220-1220	SALARIES - OVERTIME	\$ 55,000	\$ 55,000	\$ 55,000
61-7220-1810	FICA TAXES	\$ 84,000	\$ 122,100	\$ 122,100
61-7220-1820	ORBIT - STATE RETIREMENT	\$ 131,100	\$ 143,000	\$ 143,000
61-7220-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 109,704	\$ 158,356	\$ 158,356
	NEW POSITION (2) REQUEST SALARY & FRINGE	\$	\$ 190,100	\$ 190,100
	TOTAL - SALARY AND BENEFITS	\$ 1,359,832	\$ 1,713,556	\$ 1,713,556
OPERATIONAL COST - OPERATIONS				
61-7220-1900	PROFESSIONAL SERVICES	\$ 62,000	\$ 62,000	\$ 62,000
61-7220-2120	UNIFORMS	\$ 24,000	\$ 26,000	\$ 26,000
61-7220-2311	SAFETY	\$ 35,000	\$ 40,000	\$ 40,000
61-7220-2510	MOTOR FUELS & LUBRICANTS	\$ 50,000	\$ 50,000	\$ 50,000
61-7220-2600	SUPPLIES	\$ 201,836	\$ 225,000	\$ 225,000
61-7220-2602	SUBDIVISION SUPPLIES	\$ 225,000	\$ 250,000	\$ 250,000
61-7220-3100	TRAVEL-TRAINING	\$ 22,000	\$ 22,000	\$ 22,000
61-7220-3300	UTILITIES	\$ 12,000	\$ 12,000	\$ 12,000
61-7220-3310	POWER PURCHASED-ELEC	\$ 8,540,000	\$ 8,975,955	\$ 8,975,955
61-7220-3520	EQUIPMENT REP & MAINT	\$ 48,000	\$ 50,000	\$ 50,000
61-7220-3530	GENERATOR O&M	\$ 65,000	\$ 75,000	\$ 75,000
61-7220-3540	MAINT & REPAIR SYSTEM	\$ 262,708	\$ 250,000	\$ 250,000
61-7220-3590	TREE TRIMMING R/W MAIN	\$ 60,000	\$ 60,000	\$ 60,000
61-7220-3910	ADVERTISING	\$ 5,000	\$ 5,000	\$ 5,000
61-7220-4500	INSURANCE - PROPERTY/LIABILITY	\$ 59,052	\$ 59,052	\$ 59,052
61-7220-4501	INSURANCE - WORKERS COMP	\$ 35,581	\$ 35,581	\$ 50,000
61-7220-4910	DUES & SUBSCRIPTIONS	\$ 7,500	\$ 7,500	\$ 7,500
61-7220-4990	MISCELLANEOUS	\$ 13,000	\$ 13,000	\$ 13,000
61-7220-7400	CAPITAL SYSTEMS IMPROVEMENTS	\$ 15,000	\$ 15,000	\$ 15,000
	TOTAL - OPERATIONAL COST	\$ 9,742,677	\$ 10,233,224	\$ 10,257,507

CAPITAL OUTLAY

61-7220-5000	CAPITAL OUTLAY	\$	1,049,546	\$	1,009,000	\$	670,000
	BUCKET TRUCK ROLLOVER FROM FY24						
TOTAL - CAPITAL OUTLAY		\$	1,049,546	\$	1,009,000	\$	670,000

CONTRACTS

61-7220-6000	CONTRACTS	\$	37,600	\$	40,000	\$	40,000
TOTAL - CONTRACTS		\$	37,600	\$	40,000	\$	40,000

DEBT SERVICE

61-9100-7100	DEBT PRINCIPAL	\$	219,552	\$	219,552	\$	219,552
61-9100-7200	DEBT INTEREST	\$	22,829	\$	22,829	\$	22,829
TOTAL - DEBT SERVICE		\$	242,381	\$	242,381	\$	242,381

SPECIAL APPROPRIATION

61-9700-9809	INTRAGOV'T UTIL FRAN TAX PMT	\$	600,000	\$	550,000	\$	550,000
61-9700-9810	INTRAGOV'T PILO TAXES - ELEC UTIL PCA - Rider 1 & 2	\$	100,347 781,749	\$	50,000 609,345	\$	50,000 609,345
TOTAL - SPECIAL APPROPRIATION		\$	1,482,096	\$	1,209,345	\$	1,209,345
TOTAL EXPENSES - 7220 - ELECTRIC - OPERATIONS		\$	15,436,055	\$	15,818,659	\$	15,513,156

REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	FY26 Requested	Requested
TOTALS - REVENUES/OVER EXPENSES		\$ (1.98)	\$ (1,203,813.77)	\$ -

**WATER/SEWER DEPARTMENT
2025 - 2026 REQUESTED BUDGET**

REVENUES

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
62-3700-1000	INVESTMENT EARNINGS	\$ 30,000	\$ 30,000	\$ 30,000
62-3711-5200	WATER CONNECTION FEES	\$ 25,000	\$ 25,000	\$ 25,000
62-3711-5300	SEWER CONNECTION FEES	\$ 25,000	\$ 25,000	\$ 25,000
* 62-3711-5500	W/S SYSTEMWIDE DEVELOPMENT FEES	\$ 38,000	\$ 38,000	\$ 38,000
62-3713-5000	WATER CHARGES	\$ 1,685,000	\$ 1,685,000	\$ 1,685,000
62-3714-5100	SEWER CHARGES	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000
62-3800-1000	W/S MISC RECEIPTS	\$ 250	\$ 400	\$ 400
62-3800-2100	SALE OF FIXED ASSETS - WSF	\$ -	\$ -	\$ -
62-3900-3000	ISSUANCE OF DEBT	\$ -	\$ -	\$ -
62-3900-4000	REIMBURSEMENT PROCEEDS	\$ -	\$ -	\$ -
62-3900-9000	FUND BALANCE APPROPRIATED	\$ -	\$ -	\$ -
TOTAL - REVENUE - WATER/SEWER		\$ 4,203,250	\$ 4,203,400	\$ 4,203,400

EXPENSES

Account Numbers	Account Description	Current Total Budget	FY 25 Requested	DRAFT
SALARY AND BENEFITS				
62-7130-1210	SALARIES - FULL-TIME	\$ 409,304	\$ 356,000	\$ 356,000.00
62-7130-1220	SALARIES - OVERTIME	\$ 36,000	\$ 36,000	\$ 36,000.00
62-7130-1260	SALARIES - PART-TIME	\$ 1,697	\$ -	\$ -
62-7130-1810	FICA TAXES	\$ 31,500	\$ 36,000	\$ 36,000.00
62-7130-1820	ORBIT - STATE RETIRMENT	\$ 55,000	\$ 58,000	\$ 58,000.00
62-7130-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 55,104	\$ 95,000	\$ 95,000.00
	NEW POSITION REQUEST		\$ 62,000	\$ 62,000.00
TOTAL - SALARY AND BENEFITS		\$ 588,605.00	\$ 643,000.00	\$ 643,000.00

OPERATIONAL COST - OPERATIONS

62-7130-1900	PROFESSIONAL SERVICES	\$ 20,000	\$ 20,000	\$ 20,000
62-7130-2120	UNIFORMS	\$ 5,500	\$ 6,500	\$ 6,500
62-7130-2311	SAFETY	\$ 3,000	\$ 5,000	\$ 5,000
62-7130-2510	MOTOR FUELS & LUBRICANTS	\$ 10,000	\$ 10,000	\$ 10,000
62-7130-2600	SUPPLIES	\$ 65,000	\$ 71,254	\$ 56,122
62-7130-3100	TRAVEL-TRAINING	\$ 4,800	\$ 5,300	\$ 9,000
62-7130-3150	PERMITS & FEES	\$ 3,500	\$ 3,500	\$ 3,900
62-7130-3300	UTILITIES	\$ 45,000	\$ 65,000	\$ 65,000
62-7130-3520	EQUIPMENT REP & MAINT	\$ 45,000	\$ 65,000	\$ 65,000
62-7130-3540	MAINT & REPAIR SYSTEM	\$ 150,000	\$ 175,000	\$ 175,000
62-7130-4500	INSURANCE - PROPERTY/LIABILITY	\$ 6,000	\$ 8,000	\$ 8,000
62-7130-4501	INSURANCE - WORKERS COMP	\$ 17,000	\$ 22,878	\$ 22,878
62-7130-4910	DUES & SUBSCRIPTIONS	\$ 750	\$ 750	\$ 1,600
62-7130-4990	MISCELLANEOUS	\$ 4,527	\$ 4,527	\$ 14,200
62-7130-7410	AMI PROJECT	\$ 2,000	\$ 4,000	\$ 4,509
62-7130-8000	CAPITAL IMPROVEMENTS PROJ	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL - OPERATIONAL COST		\$ 389,577	\$ 474,209	\$ 474,209

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
CAPITAL OUTLAY (one item costing \$5,000 or more)				
62-7130-5000	CAPITAL OUTLAY	\$ 344,046	\$ 156,500	\$ 156,500
TOTAL - CAPITAL OUTLAY		\$ 344,046	\$ 156,500	\$ 156,500

CONTRACTS

62-7130-6000	CONTRACTS	\$ 1,800,000	\$ 1,900,000	\$ 1,900,000
TOTAL - CAPITAL OUTLAY		\$ 1,800,000	\$ 1,900,000	\$ 1,900,000

REIMBURSEMENT OF SERVICES

62-7130-8400	REIMBURSEMENT OF SERVICES	\$ 377,984	\$ 400,774	\$ 400,774
TOTAL - REIMBURSEMENT OF SERVICES		\$ 377,984	\$ 400,774	\$ 400,774

DEBT SERVICE

62-9100-7100	DEBT PRINCIPAL	\$ 433,991	\$ 434,440	\$ 434,440
62-9100-7200	DEBT INTEREST	\$ 198,515	\$ 191,477	\$ 191,477
TOTAL - DEBT SERVICE		\$ 632,506	\$ 625,917	\$ 625,917

SPECIAL APPROPRIATION

62-9700-9800	CONTINGENCY	\$ -	\$ -	\$ -
62-9700-9811	CAPITAL RESERVE	\$ 50,378	\$ 3,000	\$ 3,000
62-9700-9811	DEBT RESERVE	\$ 20,155	\$ -	\$ -
TOTAL - SPECIAL APPROPRIATION		\$ 70,533.00	\$ 3,000.00	\$ 3,000.00

TOTAL EXPENSES - WATER/SEWER		\$ 4,203,251	\$ 4,203,400	\$ 4,203,400
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REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	Requested	Recommended
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Attachment D

STORMWATER DEPARTMENT 2025 - 2026 BUDGET REVENUES				
Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT
63-3713-5000	STORMWATER FEES	\$ 163,117	\$ 163,117	\$ 163,117
TOTAL - REVENUES - STORMWATER		\$ 163,117	\$ 163,117	\$ 163,117

EXPENSES - STORMWATER FUND				
Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT
OPERATIONAL COST				
63-7501-1900	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
63-7501-2600	SUPPLIES	\$ -	\$ -	\$ -
63-7501-3150	PERMITS & FEES	\$ 1,000	\$ 1,000	\$ 1,000
63-7501-3540	MAINT & REPAIRS	\$ 114,117	\$ 122,701	\$ 123,368
63-7501-4990	MISCELLANEOUS	\$ 9,129	\$ 5,000	\$ 5,000
63-9300-9800	CONTINGENCY	\$ 15,000	\$ 10,000	\$ 10,000
TOTAL - OPERATIONAL COST		\$ 139,246.00	\$ 138,701.45	\$ 139,368.00

REIMBURSEMENT OF SERVICES				
63-7501-8400	REIMBURSEMENT OF SERVICES	\$ 23,871	\$ 24,416	\$ 23,749
TOTAL - REIMBURSEMENT OF SERVICES		\$ 23,871	\$ 24,416	\$ 23,749

TOTALS - EXPENSES \$ 163,117 \$ 163,117 \$ 163,117				
REVENUES/OVER EXPENSES				
Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT
TOTALS - REVENUES/OVER EXPENSES		\$ -	\$ -	\$ -

Summary Capital Improvement Requests

	FY26	FY27	FY28	FY29	FY30
General Fund (10)					
Library					
Arts & Recreation	\$338,016				
Fire	\$49,005				
Police					
Streets	\$145,000				
Sanitation					
Powell Bill					
Total General Fund	\$532,021	\$0	\$0	\$0	\$0
Rural (32)	\$49,005				
Electric (61)	\$1,009,000				
Water/Sewer (62)	\$156,500				
	\$1,746,526	\$0	\$0	\$0	\$0

General Fund (10)		Description of Project						Marsha's Notes	
Dept	Project Title	FY26	FY27	FY28	FY29	FY30			
Arts & Recreation	Reconstruction Existing Footprint --2 Tennis Courts & 6 Pickleball Courts	\$206,998					A Full reconstruction involves the partial removal of fencing, milling of existing asphalt pavement, laser grading of the stone base, installation of 3" of new asphalt paving, reinstallation of fencing and complete resurfacing of the tennis courts. Once an asphalt pavement has reached of its serviceable life, a full reconstruction is required. Given the age and severely compromised state of the courts, a full reconstruction appears to be the most suitable and cost-effective solution in the long run.	In demand sports, may bring people in from other cities to spend money in town. Quote provided - may have some matching funds/grants from USA	
	TinyLineMarker Pro X	\$39,990					Paint Machine for Recreation Fields, will become a 1 person job, paint savings 40-60% and perfect fields	State Contact Price Listed, Received Ranger from Electric Department years ago	
	Truck- Replacement	\$58,028					New truck for staff, replace the 2 2008 ford rangers with one ford maverick and one ford F150		
	Reconstruction Existing Classroom	\$33,000					Classroom needed for more programs. Remove existing all trim and wall material from exterior wall, frame on three sides, install drop ceiling with ceiling tiles and install sheetrock and install electrical as needed as lights. Paint walls and trim		
	Total Arts & Recreation	\$338,016							
Fire	Keyless Door Badge Entry Sys	\$9,900					Replace current system, because system will no longer have support and if not working parts will not be available.	Split with the Rural	
	Turn out Gear	\$19,600					Existing turn out gear (45 sets) has not been replaced consistently. 25% of the current sets are more than 10 years old replacing a small quantity yearly	Split with the Rural	
	Overhead Doors (4)	\$68,510					Replace 4 doors on the fire department building. Currently the doors are the original structure (25 years old) the doors are not repairable and will need to be replaced to ensure safety of the structure	Split with the Rural	
	Total Fire GF	\$98,010	\$0	\$0	\$0	\$0			
Roads	Zero Turn Mower	\$25,000					Large Mower that is replacing two smaller mowers that we no longer have. Larger Mower will help with efficiency and allow us to cover more area faster.		
	Long Reach Cutter	\$20,000					Replacement for the current long reach, can trade in current one. This will allow us to do right of way and ditch maintenance		
							Replacement of Small Dump truck (519). Current vehicle is a 2008 model with just under 90,000 miles. This truck has a flat bed dump body. The replacement will have a larger fully sided dump bed. Since we can no longer store materials at the cemeteries, this new dump truck will help us improve efficiency by being able to make single trips to and from the cemetery. This new truck can also assist in debris pickup since the dump bed will be larger and covered. The current flat bed vehicle cannot safely be used for debris pickup. Due to age of the vehicle we are having to perform more and more maintenance to keep it operational. The associated cost is based on pricing as of 2/1/24 and is subject to change.		
	Dump Truck	\$100,000							
	Total for Streets	\$145,000	\$0	\$0	\$0	\$0			

Total Requested

\$581,026

\$49,005 Fire Request will be split with Rural

ral Fire (26)											
pt	Project Title	FY25	FY26	FY27	FY28	FY29	Description of Project			Marsha's Notes	
	Keyless Door Badge Entry System	① \$9,900					Replace current system, because system will no longer have support and if not working parts will not be available.				
	Turn out Gear	② \$19,600					Existing turn out gear (45 sets) has not been replaced consistently. 25% of the current sets are more than 10 years old replacing a small quantity yearly				
	Overhead Doors (4)	③ \$68,510					Replace 4 doors on the fire department building. Currently the doors are the original structure (25 years old) the doors are not repairable and will need to be replaced to ensure safety of the structure				
	Total Fire GF	\$98,010	\$0	\$0	\$0	\$0					

\$49,005

Electric (61)		Project Title					Description of Project					Marsha's Notes	
Dept		FY26	FY27	FY28	FY29								
							This is a new 55Hp tractor for the Electric Department. The Electric Department does not have a tractor of it's own. We currently have to rely on borrowing one from the street department when we need one. This has to be scheduled to use when they don't need it, and sometimes work has to be rescheduled due to availability. The tractor would also be used to repair yards that have been damaged due to getting our trucks in to do work. This tractor would be a little smaller than the street departments tractor to make this job of fixing yards easier, but would still be large enough to mow right of ways and handle other jobs with the loader on it. The electric department has a trailer and due to the size of this tractor it can fit on the trailer.						
	Tractor of Electric Dept.	\$75,000					REPLACEMENT OF TRACTOR - THIS TRUCK WOULD BE A REPLACEMENT OF HYDRAULIC Digger Derrick Truck. This is truck is needed for replacement of truck 630. The current truck we have is a 2009 model and is need of a replacement. This truck has had multiple repairs in the last 2 years that were costly. This truck accidently made contact with a 7200 volt circuit about a year after it was purchased. After this incident happened, there has always been some issues that causes problems with his truck. Int his years past, this truck hasn't been used often. Now due to the high volume of work we have now it is needed on a daily basis. This truck is continuously in the shop for repairs. There are electrical issues with the control that have been addressed.					This truck will go to Altec to be auctioned off - The boom is drifting. It is not used on "hot work." It is \$4k a month to rent a truck.	
	Line Truck Replacement	\$370,000					Replacement: New metal Christmas lights decorations for the poles in the downtown area. Current Christmas lights are old and are in bad shape. The lights are \$600-800 a piece.						
	Christmas Lights Replacement	\$50,000					This project is the replacement of 5 more double circuit transmission poles along hwy 11. Old poles will be disposed of and the old hardware will be recycled. These poles need to be replaced to continue the re-building of the transmission line that provides power to the Town of Ayden. This is maintenance that has been deferred for several years, some poles were replaced last year.					Replacement of existing poles, old wood poles would be disposed of planning on contracting this out due to needing special equipment - estimating 4-5 years for completion of project	
	Transmission Line Pole Change Out	\$225,000	\$391,875	\$391,875	\$391,875		Addition to the Operations Center building. This would add additional space. This would add additional space and storage to the side of the building next to the garage. The price is the total estimate of the job, but it could be done over two budget years.						
	Operations Center Addition	\$289,000											
	Total Requested Electric	\$1,009,000	\$391,875	\$391,875	\$391,875								

Water/Sewer (\$2)									
Dept	Project Title	FY25	FY26	FY27	FY28	FY29	Description of Project	Marsha's Notes	
	Mini Excavator	\$92,000					Replacement :The current backhoe for water / sewer is a "hand me down" from the electric dept. and have cost \$27k this year in parts. This would extend the life of the backhoe		
	Sewer Lateral Push Camera	\$13,000					Replacement of the Sewer Lateral Push Camera replacement of sewer push camera. Current camera is obsolete and replacement parts are no longer available		
	Manhole Repair on Dalton	\$22,000					Repair Sunken Manhole on Dalton		
	Mower	\$17,000					Replacement of the water/sewer mower. The water/sewer department is responsible for all maintenance of all lift stations and well sites. Routine maintenance includes mowing and keeping the sites free of debris. This includes 3 well sites and 16 lift stations. Trailer currently can fit two mowers		
	Upgrade Sewer Scada	\$6,500					Upgrade Scada at 2 Liftstations and install scada at Lift Station 3, Lift stations 9 and 12 have outdated mother boards for scada. If they fail, replacement parts are not available. <i>Stocking the parts for emergency</i>		
	Fire Hydrant Replacement	\$6,000					Stock ; Fire hydrants are a crucial component of our water system and critical to allow for adequate fire protection for our citizens. We strive to keep a stock of fire hydrants on hand for any replacements that are needed. The lead times on these can be lengthy so we try to keep stock on the yard for all situations (routine maintenance, replacements after		\$3K a piece
	Total Requested	\$156,500	\$0	\$0	\$0	\$0			

Marsha Hall

From: Carson Edwards
Sent: Thursday, April 10, 2025 9:06 AM
To: Marsha Hall
Subject: Re: CIP Requests 2026.xlsx

1. Door access entry system, 2. Gear, 3. Garage Doors

Get Outlook for iOS

From: Marsha Hall <mhall@ayden.com>
Sent: Thursday, April 10, 2025 8:52:37 AM
To: Carson Edwards <secretary42@ayden.com>
Subject: RE: CIP Requests 2026.xlsx

Typically 6pm.

Can you rank your requests for me in priority? I am not sure if there will be enough funding for all of them.

From: Carson Edwards <secretary42@ayden.com>
Sent: Wednesday, April 9, 2025 8:48 PM
To: Marsha Hall <mhall@ayden.com>
Subject: Re: CIP Requests 2026.xlsx

Looks good for as the FD is concerned, one question what time is the budget workshops with the board?

Carson Edwards
Secretary/Treasurer
Ayden Fire/Rescue
252-341-8850



From: Marsha Hall <mhall@ayden.com>
Sent: Wednesday, April 9, 2025 5:23 PM
To: Stephen Smith <SSmith@Ayden.com>; David Jones <DJones@Ayden.com>; Keith Alligood <kalligood@ayden.com>; Carson Edwards <secretary42@ayden.com>; Ja'Warren Cooper <JCooper@Ayden.com>; Thomas Duncan <TDuncan@Ayden.com>

Marsha Hall

From: Keith Alligood
Sent: Thursday, April 10, 2025 8:55 AM
To: Marsha Hall; Stephen Smith; David Jones; Carson Edwards; Ja'Warren Cooper; Thomas Duncan
Cc: Scott Howard
Subject: RE: CIP Requests 2026.xlsx

Yes ma'am. Truck-1 Building-2 Transmission Line -3 Tractor-4 Christmas Decorations-5.

Keith Alligood
Electric Operations Superintendent
Town of Ayden
4061 East Avenue | P.O. Box 219
Ayden North Carolina, 28513
(252)481-5832 (O) | (252) 253-2777 (C)
kalligood@ayden.com

From: Marsha Hall <mhall@ayden.com>
Sent: Thursday, April 10, 2025 8:54 AM
To: Keith Alligood <kalligood@ayden.com>; Stephen Smith <SSmith@Ayden.com>; David Jones <DJones@Ayden.com>; Carson Edwards <secretary42@ayden.com>; Ja'Warren Cooper <JCooper@Ayden.com>; Thomas Duncan <TDuncan@Ayden.com>
Cc: Scott Howard <showard@ayden.com>
Subject: RE: CIP Requests 2026.xlsx

Hi All,
If you could do me a favor and rank your requests by priority so we can have it.
Thanks,
Marsha

From: Keith Alligood <kalligood@ayden.com>
Sent: Thursday, April 10, 2025 6:30 AM
To: Marsha Hall <mhall@ayden.com>; Stephen Smith <SSmith@Ayden.com>; David Jones <DJones@Ayden.com>; Carson Edwards <secretary42@ayden.com>; Ja'Warren Cooper <JCooper@Ayden.com>; Thomas Duncan <TDuncan@Ayden.com>
Cc: Scott Howard <showard@ayden.com>
Subject: RE: CIP Requests 2026.xlsx

Those items are correct in my department. Thanks, Keith.

Keith Alligood
Electric Operations Superintendent
Town of Ayden
4061 East Avenue | P.O. Box 219
Ayden North Carolina, 28513
(252)481-5832 (O) | (252) 253-2777 (C)
kalligood@ayden.com

Marsha Hall

From: Thomas Duncan
Sent: Thursday, April 10, 2025 10:26 AM
To: Marsha Hall
Subject: RE: CIP Requests 2026.xlsx

1 Tennis Courts
2 Truck
3 Classroom
4 Paint Machine

From: Marsha Hall <mhall@ayden.com>
Sent: April 10, 2025 8:54 AM
To: Thomas Duncan <TDuncan@Ayden.com>
Subject: RE: CIP Requests 2026.xlsx

Hey, thanks!
Do you mind ranking them by priority? I just wanted to have it in case I find a miracle.

From: Thomas Duncan <TDuncan@Ayden.com>
Sent: Thursday, April 10, 2025 8:12 AM
To: Marsha Hall <mhall@ayden.com>
Subject: RE: CIP Requests 2026.xlsx

Marsha

Parks and Rec is correct.

Thanks
Tommy

From: Marsha Hall <mhall@ayden.com>
Sent: April 9, 2025 5:24 PM
To: Stephen Smith <SSmith@Ayden.com>; David Jones <DJones@Ayden.com>; Keith Alligood <kalligood@ayden.com>; Carson Edwards <secretary42@ayden.com>; Ja'Warren Cooper <JCooper@Ayden.com>; Thomas Duncan <TDuncan@Ayden.com>
Cc: Scott Howard <showard@ayden.com>
Subject: CIP Requests 2026.xlsx

Hi All,
Can you please look under your tabs and make sure the descriptions, amounts are correct. I want to make sure I have all the information correctly.
Thanks,
Marsha

Marsha Hall

From: David Jones
Sent: Thursday, April 10, 2025 4:22 PM
To: Marsha Hall
Subject: RE: CIP Requests 2026.xlsx

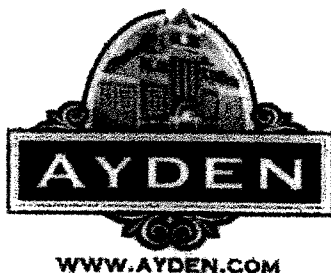
I just received another invoice for the backhoe for \$6,200.00 so that total is now 33k. Fire hydrants are closer to 3k a piece. The push cameras have recently went up to around 13k.

Order of importance

1. Mini excavator
2. Sewer push camera
3. Mower
4. Man hole repair
5. Sewer scada upgrade
6. Fire hydrants (we can lower this number if needed. I was only able to replace one fire hydrant this year due to not having available equipment to dig with. I have 2 new hydrants and 2 used hydrants on the yard now.)

David L. Jones

Town of Ayden
Water Resources Superintendent
252-481-5833
4061 EAST AVENUE
AYDEN, NORTH CAROLINA 28513



From: Marsha Hall <mhall@ayden.com>
Sent: Wednesday, April 9, 2025 5:24 PM
To: Stephen Smith <SSmith@Ayden.com>; David Jones <DJones@Ayden.com>; Keith Alligood <kalligood@ayden.com>; Carson Edwards <secretary42@ayden.com>; Ja'Warren Cooper <JCooper@Ayden.com>; Thomas Duncan <TDuncan@Ayden.com>
Cc: Scott Howard <showard@ayden.com>
Subject: CIP Requests 2026.xlsx

Hi All,

Can you please look under your tabs and make sure the descriptions, amounts are correct. I want to make sure I have all the information correctly.

Thanks,
Marsha

Attachment D

ELECTRIC SERVICES

All Fees due at time-of-service request

Residential Installment Fee	
100LF or less	\$500/dwelling
Greater than 100LF	\$500/dwelling plus \$6 over 100LF
Commercial Installment Fee	
200 AMP	\$350
400 AMP	\$820
600 AMP	\$1,200
Over 600 Amp	Calculated at time-of-service request for
Transformer and pad at customer expense	
Primary Line Extension	Material Cost + 15%
Subdivision Installment Fee *	
	\$2,200/unit <i>\$ 2,500 /unit</i>

**Cost to developer for Town to install Backbone. Paid by developer prior to ordering of materials.*

Utility Meter Related Costs

Vacant Property Changeout	Meter Town's Current Market Cost
Meter & Module Replacement <i>due to Damage or Meter Tampering</i>	\$400 per meter In Town \$450 per meter Non-Resident *Price per module (water & electric)

Metering Tampering Fee - \$500

Civil Penalty and Criminal Charges of \$500 per day – General Statutes 14-151.1

STORMWATER FEES

Residential Customers- \$4.00 Monthly fee **increase to \$5.00**

Non-Residential Customers: Non-residential customers will be charged \$4.00 per 2,500 square feet of impervious cover existing on their property per month. Non-residential properties are all properties other than single-family and duplexes.

****The minimum fee for Non-residential properties is \$15.00 increase to \$20***

Example of Non-Residential Fee Determination:

100,000 sf / 2,500 sf = 40 ERU

40 ERU x \$4.00 per month = \$160 per month for Stormwater Utility Fee

*****On-site Retention facilities may provide a discounted rate for system improvement.***



Request for Two New Employees

This is a request for 2 additional employees in the Electric Department. With the vast development of growth here in Ayden, we have the need for additional employees in the Electric Department to keep up with all of the additional work load that has been created by this expansion. We currently have two five man crews in our department. These crews handle all of the jobs we have both large and small. There are a number of jobs that arise on a daily basis that are 2 person jobs. When this situation arises, we have to pull one of the crews away from their duties to handle all of these small jobs. When this happens, it causes our crews to get behind with the larger tasks at hand. This includes, but is not limited to, subdivision installation, new service installation, and pole replacement jobs. We have a need to add a two person service truck crew to our department. This would include a Service Truck Crew leader and a Powerline Technician I. These employees would be responsible for handling power outages, service calls, service work scheduled with electricians, small tree trimming jobs, AMI system maintenance for the Electric backbone, locating tickets, some right of way maintenance, service connections, and other small jobs as needed. This crew would also assist the line crews with larger jobs for traffic control or extra help that is sometimes needed with these jobs. These positions would work 4 -10 hour shifts each week. We have many new subdivisions under development here in Ayden, along with many distribution lines that need maintenance. There are approximately 125 poles that need to be changed out in the southeast quadrant of our system. Just this work alone would take approximately 18 months to complete if it was the only job we had going on. There are several more areas on our system that are in need of this same maintenance, 102 East and West, Hanrahan Rd., East Avenue, and the Downtown area. Also, there are all of the new subdivisions that are in various stages of development at this time. In order to keep pace with the workload we have, these positions are needed to keep the line crews working on our system and installing new underground utilities and not having to stop production to handle small jobs each day.

Keith Alligood
Electric Operations Superintendent



New Position Request

This form should be completed for any new positions being requested by a department, providing full justification and explanation for the request. Be sure to specify under the "Other Expenditures" section of this form all funds included for a position by line item number.

Department: 7220 Electric		Acct. No.: 7220	
Suggested Classification/Title: Powerline Service Truck Crew Leader			
Suggested Salary Grade: 20		Number of Positions Requested: 1.00	
Current Classification/Title:		Position Equivalent Salary Grade: ☐	
Name of Current Employee(s):		Current Salary Grade:	
Full Time ☒	Part Time ☐	# of Hours per Year: 2,080	% Full Time Equivalent: (# hrs/2080 = % FTE)
Anticipated Hire Date: 07/25/2025		Hiring Rate: \$ 58,874.00	1st Year Cost: \$ 58,874

Funding Source: Electric Operations Budget

Grant Funded Detail: (If grant funded, give anticipated funding cycle, etc. Example: 100% in Year 1, 75% in Year 2; 100% funded for 3 years; 50/50 in Year 1, 100% County thereafter; etc.)

This position is needed to handle a wide range of small jobs that occur each day. This position would be a lead person with one employee under them to assist. Their duties would include, but not be limited to, handling power outages, connecting services, AMI repair, trimming trees, and locating

Need for Position (or reclass): (New program, expanded program, other...explain)

See job description attached

Brief Job Description: (Attach full description if available)

5-8 years linework experience, a vast knowledge of linework practices and safety policies

Qualifications Required / Desired: (Education, Experience)

Electric Operations Superintendent

Position that will Supervise the New/Reclassified Position:

uniforms-\$1400 PPE-\$750 Climbing gear-\$2000

Other Expenditures: (List all related expenditures included within your budget request which are a result of the possible addition of this new position(s). Example: benefits, new furniture, equipment, additional supplies, etc.)

TOWN OF AYDEN, NC
INCORPORATED 1891



OFFICE OF THE ELECTRIC
OPERATIONS SUPERINTENDENT

Job Title : Powerline Service Truck Crew Leader
Job Grade : 20

Job Description : Operates a service bucket truck to perform various duties for the Electric Department

Roles and Responsibilities

This position will be responsible for multiple tasks associated with the operation of the Town's electric distribution system. These tasks will include handling power outages, connecting services, repairing lights, working on the AMI system, trimming trees, mowing right of ways, assisting line crews, installing new services, and other duties as required. This is a position that will require contact with the public and assisting customers with questions and concerns. Employees in this position are subject to work in adverse conditions during unfavorable weather. Work must be performed in extreme hot or cold environments. Exposure to oils, fumes, rain, sleet, snow, or other atmospheric conditions is required. This position is considered safety sensitive and all safety guidelines shall be followed. Employees in this position will also assist the line crews as needed or in emergency situations. This position will be supervised by the Electric Operations Superintendent. This position will require the employee to be available for frequent on call and call back situations.

Qualifications and Education requirements

This position requires graduation from high school or a Ged equivalent. Employees in this position shall have five to ten years of powerline construction experience, and a thorough knowledge of general linework practices. This is a safety sensitive position and employees shall have proper knowledge of safety practices associated with powerline construction. Employees in this position shall have some supervisory skills, as there will be one employee assisting this position on a daily basis. Employees in this position shall have a valid class A CDL North Carolina drivers license.

Additional notes

Employees in this position must be able to perform the basic life operational support functions of climbing, balancing, stooping, kneeling, crouching, walking, grasping, feeling, talking, hearing, and repetitive motions. Must be able to perform heavy work exerting up to 100 pounds of force occasionally, 50 pounds of force frequently, and 20 pounds of force constantly to move objects. Employee will be required to perform other related duties as required. This position will be eligible for overtime in call back situations.

"ONE OF AMERICA'S BEST SMALL COMMUNITIES TO RAISE A FAMILY" - FOX 5 NEWS GROUP, INC.



New Position Request

This form should be completed for any new positions being requested by a department, providing full justification and explanation for the request. Be sure to specify under the "Other Expenditures" section of this form all funds included for a position by line item number.

Department: 7220 Electric		Acct. No.: 7220	
Suggested Classification/Title: Powerline Technician I			
Suggested Salary Grade: 15		Number of Positions Requested: 1.00	
Current Classification/Title:		Position Classification Submission to HR: ☐	
Name of Current Employee(s):		Current Salary Grade:	
Full Time ☒	Part Time ☐	# of Hours per Year: 2,080	% Full Time Equivalent: (# hrs/2080 = % FTE)
Anticipated Hire Date: 07/25/2025		Hiring Rate: \$ 46,130.00	1st Year Cost: \$ 46,130

Funding Source: Electric Operation Budget

Grant Funded Detail: (If grant funded, give anticipated funding cycle, etc. Example: 100% in Year 1, 75% in Year 2; 100% funded for 3 years; 50/50 in Year 1, 100% County thereafter; etc.)

Position is needed to handle the additional work load that is associated with the growth of Ayden. This position would assist the Service Truck Crew Leader

Need for Position (or reclass): (New program, expanded program, other...explain)

See Attached

Brief Job Description: (Attach full description if available)

CDL class A license 1 year linework experience or graduation from linework program through a community college

Qualifications Required / Desired: (Education, Experience)

Electric Operations Superintendent

Position that will Supervise the New/Reclassified Position:

Uniforms-\$1400 PPE-\$750 Climbing Gear-\$2000

Other Expenditures: (List all related expenditures included within your budget request which are a result of the possible addition of this new position(s). Example: benefits, new furniture, equipment, additional supplies, etc.)

Powerline Technician I
Grade 15

Performs responsible technical work assisting in the construction, maintenance and repair of underground and overhead lines in the electrical distribution system.

Distinguishing Features of the Class

An employee in this class performs technical work in the installation, maintenance and repair of underground or overhead electrical distribution lines. Work is differentiated from higher levels of line work by performing only less hazardous and less skilled phases of electrical distribution work including working only on secondary lines and performing maintenance and assistance on the crew. The employee is responsible for operating the line truck to set poles and transformers, the service truck including repairing or replacing area lights, installing residential services, and other tasks using the bucket truck. The employee applies standardized techniques and safety standards in daily work operation. Work requires frequent on-call and call-back responsibilities. The employee is subject to hazards associated with electrical work including working in both inside and outside environments, in extreme temperatures, and exposure to various hazards such as working at heights, loud noises, vibration, moving mechanical parts, electrical current, chemicals, fumes, odors, dusts, mists, gases, confined spaces, poor ventilation, and oils. Work is performed under regular supervision and is reviewed in progress and upon completion for conformance to instructions and accepted standards.

Key Duties and Responsibilities

- Operates a bucket truck to provide a variety of customer services including connecting and disconnecting electrical service; providing temporary and permanent service connections; assisting customers with locating area lights and installing them; performing maintenance on area lights; trimming trees back from service lines; and replacing bulbs and ballasts in street and other lights.
- Participates as part of a line installation, maintenance or tree-trimming crew; operates and maintains various trucks; services truck as needed; checks and keeps equipment in good operating condition and keeps materials stocked; operates trenchers, backhoes, and other light, medium, and heavy equipment.
- Participates in hanging and connecting transformers.
- Participates with higher level line workers in stringing primary and secondary lines; attaching wire to insulators and cross arms; installing, repairing and replacing cross arms, supports, insulators, lightening arresters, and fuse cutouts; and maintaining and repairing street light system.
- Performs related duties as required.

Knowledge, Skills, and Abilities

- Working knowledge of the operation of the various trucks and equipment necessary to perform line worker tasks.
- Working knowledge of electrical principles and functions.
- Working knowledge of the tools, materials and methods used in power line construction and maintenance.
- Working knowledge of the hazards and related safety precautions involved in power line work.
- Skill in maneuvering trucks, equipment, and materials and supplies on the job sites.
- Ability to use power line tools and operate required equipment.
- Ability to understand written and oral instructions and read maps and electrical drawings.

- Ability to communicate effectively in oral and written forms.
- Ability to maintain effective working relationships with the public, other employees and supervisors.

Physical Requirements

- Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, and hearing.
- Must be able to perform heavy work exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to lift objects.
- Must possess the visual acuity to operate mobile equipment, monitor work site progress, perform skilled electrical tasks, and inspect and assemble small parts.

Desirable Education and Experience

Graduation from high school supplemented by technical training in electrical principles and some electrical distribution system experience; or an equivalent combination of education and experience.

Special Requirement

Possession of a valid North Carolina class B commercial driver's license.

The role of the AMI System Technician will include:

- Install, replace, and maintain AMI meters for residential, commercial, and industrial customers
- Test and troubleshoot AMI meters and related equipment to ensure accurate data collection and proper network functionality
- Repair or replace faulty meters and associated components, ensuring accurate measurements and preventing service disruptions
- Collecting and analyzing data from AMI meters to identify trends, optimize energy usage, and detect potential issues
- Interact with customers to address questions or concerns regarding their meter readings, billing, or other related issues
- Installing, testing, and troubleshooting communication infrastructure for the AMI network, ensuring reliable data transmission
- Retrofitting existing meters to join the AMI network
- Adhere to strict safety protocols when working with electrical equipment and in potentially hazardous environments

An AMI (Advanced Metering Infrastructure) system technician benefits the community by ensuring accurate and reliable utility services, improving grid efficiency, and enabling utilities to respond quickly to issues like outages and leaks, ultimately leading to better customer service and cost savings.

Here's a more detailed explanation of the benefits:

- **Accurate Metering and Billing:**

AMI systems, **maintained by technicians**, provide real-time data on utility consumption, leading to more accurate billing and reduced disputes.

- **Improved Grid Efficiency:**

AMI systems allow utilities to monitor the grid's performance, identify potential problems, and optimize energy distribution, leading to a more reliable and efficient power grid.

- **Faster Response to Issues:**

AMI systems enable utilities to detect and respond to issues like outages and leaks more quickly, minimizing disruptions and damage.

- **Enhanced Customer Service:**

AMI systems provide customers with access to detailed usage data, allowing them to better understand their consumption patterns and manage their energy usage.

- **Cost Savings:**

AMI systems can help utilities identify and address issues like leaks and theft, leading to reduced waste and lower costs for both the utility and the customers.

- **Water Conservation:**

AMI systems can help identify and address water leaks, which can lead to significant water waste and increased water bills.

- **Improved Safety:**

AMI systems can help utilities identify and address potential safety hazards, such as tampered meters, ensuring a safer environment for everyone.

- **Data collection:**

AMI systems can collect a range of data, including indicators of tampering, data collected at set intervals, details regarding power outages and the quality of electricity supplied.

Through monitoring of the AMI system being used by the Town of Ayden we have been able to identify and address issues with six electric meters as well as alert over fifteen customers of water leaks at their homes in just the past couple of weeks. These issues were identified and addressed within 24 hours saving costs the town and the customers by reducing waste and reducing or preventing potential property damage for the customer. These instances show the benefit and effectiveness of the system when functioning properly.

Currently there are over 200 residential customers with smart water meters that are not communicating with the AMI system. These numbers continue to grow monthly. It's important to remember that some issues are likely to occur, as with any undertaking. To provide the full benefits to the town as well as to **ALL** customers, a technician is needed to complete the installation, troubleshooting, repairs, and maintenance. This position is essential for the smooth and efficient operation of the system. Without it, the system will not function effectively.

draft

Governmental activities: Governmental activities decreased the Town's net position by \$29,202.

Business-type activities: Business-type activities increased the Town of Ayden's net position by \$2,757,704.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Town of Ayden's financing requirements. Specifically, fund balance available for appropriation can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, the Town's fund balance unassigned in the General Fund was \$1,304,934 while total fund balance reached \$2,720,616. The Town currently has an unassigned fund balance of 21% of General Fund expenditures while total fund balance represents 44% of the same amount.

At June 30, 2024, the governmental funds of the Town reported a combined fund balance of \$3,007,572, a \$8,368 increase over last year.

General Fund Budgetary Highlights: During the fiscal year, the Town revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services.

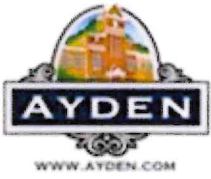
Proprietary Funds: The Town's proprietary funds provide the same type of information found in the government-wide statements but in more detail. Unrestricted net position of the Electric Fund at the end of the fiscal year amounted to \$5,289,026, the Water and Sewer Fund amounted to \$1,951,452, and the Stormwater Utility Fund amounted to \$208,540.

Capital Asset and Debt Administration

Capital assets. The Town of Ayden's net investment in capital assets for its governmental and business-type activities as of June 30, 2024, totals \$23,525,248 (net of accumulated depreciation). These assets include buildings, land, plant and distribution systems, equipment, and vehicles.

**Town of Ayden's Capital Assets
(net of depreciation and amortization)
Figure 4**

	Governmental Activities		Business-Type Activities		Total	
	2023	2024	2023	2024	2023	2024
Land	\$ 738,404	\$ 738,404	\$ 68,661	\$ 68,661	\$ 807,065	\$ 807,065
Construction in progress	417,998	-	3,164,145	-	3,582,143	-
Buildings/Plant	1,246,435	1,153,542	13,900,834	17,812,277	15,147,269	18,965,919
Other Improvements	689,589	592,131	-	-	689,589	592,131
Equipment	183,243	191,516	1,519,517	1,307,558	1,702,760	1,499,074
Vehicles	818,448	1,282,017	379,616	379,042	1,198,064	1,661,059
Total	\$ 4,094,117	\$ 3,957,710	\$ 19,032,773	\$ 19,567,538	\$ 23,126,890	\$ 23,525,248



Town of Ayden

Payable Register
Payable Detail by Vendor Name
Packet: APPKT08064 - Marsha Hall

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 4285 - SOUTHERN BANK									Vendor Total:	30.70
INV0010873	Invoice	6/1/2025	5/19/2025	6/16/2025	5/19/2025	30.70	0.00	0.00	0.00	30.70
May 2025 Credit Card MHall	APBNK - APBNK				No	Payment Date: 6/1/2025		Bank Draft:		DFT0005576
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pitt County Courthouse	No Units		0.00	0.00	30.70	0.00	0.00	0.00	30.70	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
10-4910-4930	CODE ENFORCEMENT				30.70	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	30.70	0.00	0.00	0.00	30.70	30.70	0.00
Grand Total:		30.70	0.00	0.00	0.00	30.70	30.70	0.00

Account Summary

Account	Name	Amount
<u>10-4910-4930</u>	CODE ENFORCEMENT	30.70
	Total:	30.70



Smiles and Frowns Playhouse

P.O. Box 429 Ayden, NC 28513

March 29, 2025

Mr. Thomas Duncan
Town of Ayden
Parks and Recreation Department
4354 Lee Street
Ayden, NC 28513

RE: Smiles and Frowns Playhouse Theater Upgrade Donation

Dear Thomas,

Smile and Frowns Playhouse has agreed to make a donation to the Town of Ayden Parks and Recreation Department in the amount of \$3,161.00, with the intent that these funds will be used to assist with funding the replacement of the set of exterior double doors on the north side of the Doug Mitchell Memorial Theatre, located at 4354 Lee Street, Ayden, NC, 28513. This donation will be distributed to the Town of Ayden by no later than April 14, 2025.

Thank you,

Nick DiTucci
Board President
Smiles and Frowns Playhouse
nick.ditucci@smilesandfrowns.org

cc: Susan McCrea, Artistic Director, Smiles & Frowns Playhouse
cc: Michelle Wood, Treasurer, Smiles & Frowns Playhouse

Town of Ayden - General and Program Records Retention Schedule Review - Jan 2025

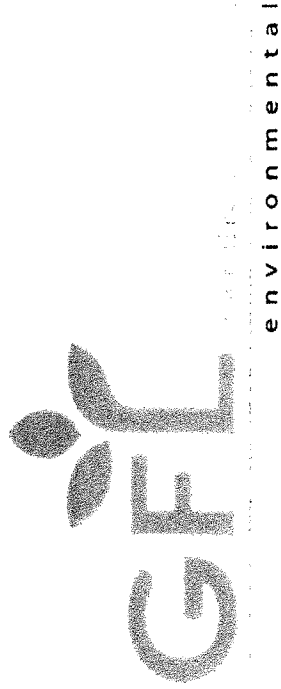
Schedule	Item #	Record Series Title	Notes	Department	Schedule Page #	Destroy After (Give time and frequency I.E., 3 Years, 90 Days, etc)	Recommended By
General	1.01	Abstracts of Municipal Elections	This item includes copies of abstracts prepared by the County Board of Elections	Admin & Management	1	4 yrs	Jeremy Crawford
General	1.08	Business Certification Records	Applications and supporting documentation submitted by businesses to be certified as a Small Business Enterprise	Admin & Management	3	1 Yr	Jeremy Crawford
General	1.11	Census Project Records	Records created to assist the U.S. Census Bureau with the decennial census.	Admin & Management	3	3 Yrs	Jeremy Crawford
General	1.15	Constituent Surveys	Surveys and related records addressing agency services, policies, and other concerns.	Admin & Management	5	3 Yrs	Jeremy Crawford
General	1.23	Grant Proposals	Proposals submitted for grants, including applications, correspondence (including emails), and other related records.	Admin & Management	8	5 Yrs	Jeremy Crawford
General	1.26	History Records	Records concerning the history of the agency and its employees. Includes published and unpublished histories, biographical data, photographs, newspaper clippings, and other related records.	Admin & Management	9	10 Yrs	Jeremy Crawford
General	1.29	Interagency Programs	Records of programs involving more than one government agency. Includes resource materials, program information, and other related records.	Admin & Management	9	5 Yrs	Jeremy Crawford
General	1.31	Legislation and Regulatory Records	Notices and copies proposed or adopted state or federal legislation or regulations affecting the agency.	Admin & Management	10	5 Yrs	Jeremy Crawford
General	1.34	Mailing and Distribution Records	Includes mailing and meeting notification lists, email distribution lists, Sunshine Lists, and related documentation of transactions with the U.S. Postal Service, state courier, or private courier.	Admin & Management	10	3 Yrs	Jeremy Crawford
General	1.36	Misc (Nonbuilding) Applications, Licenses, and Permits	Includes applications and permits regarding free government-issued business permits, burning, special events, and landscape establishment.	Admin & Management	11	1 Yr	Jeremy Crawford
General	1.38	Ordinances	c) states, destroy in office additional copies of ordinances and ordinance development records (including tabled or failed ordinances) when reference value ends. This does not include the official copy, which is kept permanently.	Admin & Management	12	3 Yrs	Jeremy Crawford
General	1.43	Price Quotations	Includes all price quotations related to administration and management.	Admin & Management	13	3 Yrs	Jeremy Crawford
General	1.44	Proclamations and Orders	Unless the record has historical value , all other proclamations and orders are destroyed when value ends.	Admin & Management	14	3 Yrs	Jeremy Crawford
General	1.47	Public Bodies: Agenda and Meeting Packets	Including agendas and copies of supporting documentation and exhibits submitted and discussed during meetings of public bodies. Does not include those with historical value.	Admin & Management	15	3 Yrs	Jeremy Crawford
General	1.48	Public Bodies: Applications for Appointment	Includes applications and related records received from individuals applying for appointment to serve on public boards, commissions, councils, and committees. This does not include records of those appointed to a board, commission, committee, or council, as those are destroyed one year after expiration of their term.	Admin & Management	15	3 Yrs	Jeremy Crawford

General	1.54 Public Bodies: Minutes	Includes minutes of committees or subcommittees when reference value ends, if the minutes or actions and decisions of the committee are entered as part of the minutes of the parent board. If minutes or actions and decisions of the committee or subcommittee in question are not entered as part of the minutes for the parent board, the State Archives reserves the right to designate the minutes as permanent. This item does not pertain to the official minutes of the governing board and subsidiary boards as well as all attachments to understand the body's actions.	Admin & Management	17	3 Yrs	Jeremy Crawford
General	1.56 Rebate Program Records	Destroy in office denied applications when reference value ends.	Admin & Management	18	1 Yr	Jeremy Crawford
General	1.58 Reference (Reading) Files	Subject files containing informational copies of records organized by areas of interest. Also includes materials that have no regulatory authority for the recipient and are received from outside the agency or from other units within the agency as well as reference copies of documents where another individual or agency is responsible for maintaining the record copy.	Admin & Management	18	3 Yrs	Jeremy Crawford
General	1.59 Reports and Studies	Records concerning the performance of a department, program, or project, as well as those created for planning purposes. Includes all annual, sub-annual, or irregularly prepared research studies, reports, and studies generated by an agency or prepared by consultants hired by the agency. Also includes reports required to be submitted to the agency.	Admin & Management	19	3 Yrs	Jeremy Crawford
General	1.61 Requests for Proposals (RFP)	Proposals submitted by vendors in response to requests from agency. Also includes notices and evaluations produced by the agency.	Admin & Management	20	3 Yrs	Jeremy Crawford
General	1.62 Resolutions	File consists of resolutions indicating date, issues or policy involved, and appropriate signatures. This does not include the permanent copy of the final resolution. This class applies only to copies of resolutions and any remaining development records.	Admin & Management	20	3 Yrs	Jeremy Crawford
General	1.66 Tracking Materials	Records intended to verify the receipt of information, such as certified mail receipts.	Admin & Management	21	1 Yr	Jeremy Crawford
General	2.18 Budget Resolutions and Ordinances	Includes project ordinances, budget resolutions, and amendments. This does not include the official copies incorporated in the minutes of the governing board.	Budget, Fiscal, and Payroll	27	3 Yrs	Jeremy Crawford
General	2.26 Government Employee Retirement System Monthly Reports	Reports produced by the NC Dept. of State Treasurer regarding the Teacher's and State Employee's Retirement System (TSERS) and the Local Govt Employees' Retirement System (LGERS)	Budget, Fiscal, and Payroll	28	3 Yrs	Jeremy Crawford
General	2.29 Investments	Includes fund information, portfolio listings, and reports, balance sheets, exchange or consent instructions, broker confirmations, notices, and other documentation related to agency investments. Also includes transaction schedules for projecting revenue on investments as well as performance investment reports issued by broker or investment firm.	Budget, Fiscal, and Payroll	29	3 Yrs	Jeremy Crawford
General	3.06 GIS Project Records	This line item does not apply to GIS datasheets and accompanying documentation, which has its own schedule.	GIS	37	3 Yrs	Jeremy Crawford
General	3.15 Maps: All Other	Includes field maps, soil, topographic, sales, subdivision plats, right-of-way, sectional, highway, etc. Also includes paper maps. This line item does not apply to GIS datasheets and accompanying documentation, which has its own schedule.	GIS	42	3 Yrs	Jeremy Crawford
General	4.29 Personnel Records (Supervisor Copy)	Personnel jacket that is often maintained by supervisors.	HR	54	Destroy in Office 6 months after termination	Toni Helfner

General	5.16 System Maintenance Records: Records Backups	Records documenting regular or essential system backups. Includes backup tapes inventories, relevant correspondence (including email), and related documentation.	IT	65	1 Yr	Jeremy Crawford
General	7.01 Agency Publications	Publications created at agency expense. Also includes correspondence and other related records regarding the design and creation of agency publications. This does not include items of historical value.	PR	75	1 Yr	Jeremy Crawford
General	7.02 Audio-Visual Recordings	Recordings (including digital) and films produced by or for the agency. This does not include recordings of public meetings or security videos. This does not include items of historical value.	PR	75	1 Yr	Jeremy Crawford
General	7.03 Community Awards	Records concerning awards by the agency recognizing community contributions.	PR	75	1 Yr	Jeremy Crawford
General	7.08 Media File	Reference copies of newspaper, magazine, and other media clippings concerning the agency, agency officials, and other topics of interest. This item does not include those files of historical value.	PR	77	1 Yr	Jeremy Crawford
General	7.14 Speeches	Speeches made by agency officials. This item does not include those speeches of historical value.	PR	78	1 Yr	Jeremy Crawford
Program	12.02 Blueprints and Specifications	Records concerning blueprints and specifications of local gov't owned buildings and facilities, or drawings submitted when applying for a building permit for new construction. Includes as-built plans and related records concerning approved changes or used in determining code compliance and enforcement of building code.	Codes & Inspections	5	N/A	Stephen Smith
Program	12.03 Building and Road Permitting and Inspection Records	Records documenting applications for permits from property owners to erect new structures or manufactured homes, or to make structural modifications, demolition, fire permits, or the installation of plumbing, electrical, or mechanical systems. Includes permits, inspection reports, inspector's worksheets, inspection requests, denial reports, sketches, correspondence (including email), and contractor change forms.	Codes & Inspections	6	N/A	Stephen Smith
Program	12.15 Permits: Construction	Records documenting applications and permits regarding sign installation, fencing, swimming pools, driveways, or similar activity required by local ordinance.	Codes & Inspections	8	N/A	Stephen Smith
Program	12.19 Valve Operation File	Records concerning notices of water conservation violations.	Codes & Inspections	9	3 Yrs	Stephen Smith
Program	12.22 Violations: Water Conservation	Records concerning master plans and working plans for each park property and recreational facility which show layout, topography, and proposed developments and improvements. Includes drainage and resource maps, aerial maps, site analysis drawings, construction plans, and as-built drawings.	Codes & Inspections	10	3 Yrs	Stephen Smith
Program	14.04 Parks Planning File	Records concerning master plans and working plans for each park property and recreational facility which show layout, topography, and proposed developments and improvements. Includes drainage and resource maps, aerial maps, site analysis drawings, construction plans, and as-built drawings.	Parks and Recreation	17	3 Years	Tommy Duncan
Program	14.06 Recreation Programs	Records concerning athletic and recreation programs. Includes staff notes, lesson plans, course descriptions, instruction manuals, schedules, team rosters, reservation records, copies of receipts for fees paid, age verification records, and concession operators list.	Parks and Recreation	17	3 Years	Tommy Duncan
Program	14.07 Ticket Stubs	Certificates submitted by the Historic Preservation Commission allowing alterations to exterior portions of buildings and structures on or within historic landmarks and districts. Includes applications and other related records.	Parks and Recreation	18	30 Days	Tommy Duncan
Program	15.02(b) Certificates of Appropriateness	Certificates submitted by the Historic Preservation Commission allowing alterations to exterior portions of buildings and structures on or within historic landmarks and districts. Includes applications and other related records.	Planning and Regulation of Development	20	N/A	Stephen Smith
Program	15.02(c) Certificates of Appropriateness	Certificates submitted by the Historic Preservation Commission allowing alterations to exterior portions of buildings and structures on or within historic landmarks and districts. Includes applications and other related records.	Planning and Regulation of Development	20	N/A	Stephen Smith

Program	15.04	Conditional Use Permit Records and Index	Records concerning applications for conditional use permits. Permits allow for construction of buildings on the condition that impacts on neighborhoods are mitigated. Includes original application, blueprint drawings, investigative reports, planning commission recommendations, cash receipts, and related correspondence (including email). Also includes reference copies of variances or exceptions from zoning regulations granted by the Board of Adjustment.	Planning and Regulation of Development	21	3 Yrs after use discontinues	Stephen Smith
Program	15.05	Declaration and By-laws from Townhouses, Condominiums, Planned Residential Developments, Common Areas, Etc.	If filed with the Register of Deeds, destroy copy held by Town.	Planning and Regulation of Development	21	1 Yr	Stephen Smith
Program	15.13	Subdivision Records	Includes maps, plats, topographical data, names of streets, records of public utilities, action by council, etc. Also includes preliminary subdivision and group development site plans. This line item applies only to the items filed with the Register of Deeds.	Planning and Regulation of Development	24	1 Yr	Stephen Smith
Program	18.01	Environmental: Comprehensive Solid Waste Management Plan and Amendments	This item applies only to those plans or amendments that were included as part of the Strategic Plan.	Public Utilities and Environmental/Waste	34	1 Yr	Stephen Smith
Program	18.12	Erosion Control: Erosion and Sediment Control Exhibit Records		Public Utilities and Environmental/Waste	37	N/A	Stephen Smith
Program	18.20	Utilities: Electric Power and Natural Gas Facility Engineering and System Plans	Includes authorizations to construct, building plans, and specifications of privately owned utilities. This item applies only to those documents that were included as part of the Strategic Plan.	Public Utilities and Environmental/Waste	39	1 Yrs	Stephen Smith
Program	18.27	Utilities: Meter Installation, Testing, and Calibration Records (Electric, Gas, Water)	Includes records concerning the installation or planned installation of meters and connecting any facility to utility system owned or operated by the agency. This line item does not apply to installation records, or property owner approval documents, which have their own schedules.	Public Utilities and Environmental/Waste	41	3 Yrs	Stephen Smith
Program	18.32	Utilities: Tap and Hook Up Records	Applications, permits, contractors, logs, or similar records documenting location and installation of water and wastewater hookups and taps. This item applies to denied applications and remaining records that are not the contract.	Public Utilities and Environmental/Waste	43	3 Yrs	Stephen Smith
Program	19.02	Cemetery Deeds	Copies of deeds for the purchase of agency-owned cemetery plots. Includes applications or deed slips. This line item does not apply to the deed, which is kept permanently.	Streets, Public Works, and Engineering	46	3 Yrs	Jeremy Crawford
Program	19.04	Excavation Permits	Applications, permits, and billing information for individuals and contractors requesting to work in the county or municipal right-of-way for demolitions or excavations. This item does not apply to pulling records, applications, or permits. All other items.	Streets, Public Works, and Engineering	47	3 Yrs	Jeremy Crawford
Program	19.08	Project Records: Cancelled	Background information for public works and engineering projects explored but not undertaken. Records are used as a reference file and include maps, project information, and the reason that the project failed.	Streets, Public Works, and Engineering	47	2 Yrs	Jeremy Crawford
Program	20.1	Composite Interviews	Summaries of interviews used to determine the physical description of suspects.	Law Enforcement Records	56	3 Years	Chief Dempsey
Program	20.11	Crime Analysis Records	Records used to anticipate, prevent, or monitor possible criminal activity. Includes crime reports, photographs, complaints, copies of citations, criminal profile information, and interoffice memoranda generated or accumulated in connection with investigations or directed patrols.	Law Enforcement Records	56	3 Years	Chief Dempsey
Program	20.13	Detention Facility Operational Records	Records concerning all activities occurring during shifts at detention facilities.	Law Enforcement Records	57	N/A	Chief Dempsey

Program	20.19 Drug and Alcohol Testing Records	Records and reports generated when individuals suspected of being under the influence of or impaired by illegal drugs or alcohol are chemically tested. Includes reports used for persons arrested for driving while impaired by alcohol and/or drugs and breathalyzer analysis reports.	Law Enforcement Records	59	3 Yrs if not made part of a case file.	Chief Dempsey
Program	20.20 Electronic Recordings of Interrogations	Electronic recordings generated by audio and/or video recording devices of custodial interrogations in an investigation of a juvenile or any person in a criminal investigation.	Law Enforcement Records	60	3 Years	Chief Dempsey
Program	20.21 Field Observations	Records concerning field observations of suspicious persons or vehicles. Includes subject's name, address, and physical description; date, time, and location of occurrence; reason for stop; name of officer conducting interview; and other related information.	Law Enforcement Records	60	3 Yrs if not made part of a case file.	Chief Dempsey
Program	20.24 Fugitive Warrants Case Records	Records concerning fugitive warrants sent to a department from another jurisdiction requesting assistance in finding an individual. Includes fugitive profile and warrant.	Law Enforcement Records	61	3 Years	Chief Dempsey
Program	20.26 Incident Response Reports	Reports completed by officers responding to incidents. Includes victim, suspect, and witness information; damaged and stolen property reports; statement sheets; Miranda waiver forms; and other related records.	Law Enforcement Records	62	3 Yrs if not made part of a case file.	Chief Dempsey
Program	20.28 Inmate Commitment Records	Copies of judgement and commitment papers received from the Clerk of Superior Court's office used to validate time spent incarcerated.	Law Enforcement Records	63	N/A	Chief Dempsey
Program	20.38 Juvenile Case History Identification Records		Law Enforcement Records	66	After juvenile's 18th birthday	Chief Dempsey
Program	20.42 Multiple Firearms Sales Reports	Reports received from dealers reporting the sale of multiple firearms.	Law Enforcement Records	67	N/A	Chief Dempsey
Program	20.46 Permission to Search Records	Authorizations for officers to search property, and if necessary, confiscate property deemed pertinent to an investigation.	Law Enforcement Records	68	3 Years	Chief Dempsey
Program	20.55 Traffic Accident Reports	Records concerning traffic accidents. Includes general correspondence, property receipts, collision reports, waivers signed by involved parties agreeing to settle damaged among themselves, and other related records. This line item includes the duplicate copies of reports only.	Law Enforcement Records	71	3 Years	Chief Dempsey
Program	21.15 Tax Levy/Seizure Records	Inventories of property taken from owners by the municipal tax collector to pay back taxes. This line item applies if levy, seizure, and sale are not made only.	Tax Records (Municipal)	77	3 Yrs	Jeremy Crawford



Waste Industries, LLC dba GFL
Environmental

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Presented by:

Pat Luce - Government Contracts Manager

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Why Privatize Waste Collection Services?

- **Cost Savings:** Privatization can save communities between 20 and 40 percent of their disposal cost (Source: The Reason Foundation)
- **Risk Protection:** We take on the risk. Performance and Financial guarantees provide confidence to our Customers that are equally invested in the success of our partnership. Moreover, insurance coverage requirements for primary responsibility of general liability and environmental compliance are standard in our Contracts.
- **Advanced Technology & Efficiency:** As we seek continually smarter, safer and more efficient ways to operate our business, our customers reap the rewards.
- **Seamless Transitions-** We are experienced in Privatizations and aim to make the process as simple as possible, including such things as same days of collection as the current municipality.

What are your TRUE COSTS?

- Salaries and Benefits
- Workman's Compensation Claims
- Insurance- Liability, Disability and Health
- Truck Costs- Including new purchases and maintenance.
- Fuel
- Containers- Including new purchases and maintenance.

Do you prefer to manage a multi-faceted operation and expose yourself to uncontrollably rising costs or instead manage a single contract that enables the elimination of that exposure, thereby reducing those costs?

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The Waste Industry family of entities has been delivering sustainable and fiscally responsible waste service for over 50 years. In November, 2018, Waste Industries completed a merger with GFL Environmental. GFL is the fourth largest diversified environmental company in North America.

Recognized by our signature fleet of well maintained, bright green trucks, we offer a robust, consolidated approach to meeting our customers' requirements

No legal action has ever been taken against Waste Industries, LLC dba GFL Environmental relative to performance or compliance of any Government Contract. In addition, no instance of collusion or any state or federal anti-trust violation has ever been charged against Waste Industries, LLC dba GFL Environmental.

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The Greenville Branch located at 415 Staton Road, Greenville, NC 27834 will be servicing this Contract. There are an additional three branches in Deep Run, Williamston and Wilson that can support if needed.

Key Personnel

General Manager- Mike Kavanaugh, mkavanaugh@gflenv.com
Operations Manager- Jordan Eatmon, Jordan.eatman@Gflenv.com
Ops Supervisor- FE and Residential, tyrone.sumler@Gflenv.com
Ops Supervisor- Roll Off, Travis Pope, travis.pope@gflenv.com

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Assumptions by GFL pertaining to this Contract

- GFL will be using the current inventory of carts belonging to the Town. The Town will continue to perform maintenance of the carts. If a cart need replaced, GFL will replace and deliver the cart up to 10% of the inventory yearly for the term of the Contract. New carts supplied by GFL will remain the property of GFL and the current inventory will remain the property of the Town.
- A Route audit will be conducted prior to the start of the Contract with a GFL employee and a representative of the Town.
- After the Route Audit, using our GIS Team, we will submit the routes by day to the Town. This routing must be approved by the Town.
- GFL will report to the Town on a monthly basis the total tons for both Recycling and MSW.

Assumptions Continued

- Pricing is based on no disposal charges, as Pitt County does not charge any fees for Household/Residential Waste.
- GFL will supply a Performance Bond for 100% of the Annual Contract. There will also be wording for Breach with language to cure included in the Contract.

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Safety for Your Town

An important Safety Feature we have for our fleet is the use of DriveCam. DriveCam is a safety program that consists of a palm sized digital video recording device mounted in the vehicle, wireless upload process, web based review system and driver coaching. The Program is designed to capture 12 second of video and audio inside and outside of the truck when activated by a risky driving event such as hard braking, sudden acceleration, swerving, excessive speed or other potentially unsafe actions that could lead to a collision.

The event provides real time feedback to the driver through the use of LED lights that flash when it has been activated to save an event. In addition if an event is detected, video data is sent to our supervisors for follow up performance coaching with the driver.

The DriveCam is not intended to be punitive but is intended to reduce risky driving, thus making your Municipality safer.

Safety Continued

- All trucks are issued chemical spill kits, fire extinguishers, roadside flares and caution signs.
- All drivers are supplied with reflective shirts, pants and jackets, safety goggles, safety gloves and safety boots
- GPS – With our GPS we are able to track our trucks in real time. We are also able to pull pictures of when we have collected from individual stops. This eliminates the question if a container has been serviced.
- All GFL Drivers will possess a Commercial Driver's License as required by local, state and federal law in the Class required for the vehicle they operate. Any new certifications required by changes in law will be acquired within the allowable legal period.

Operations Personnel

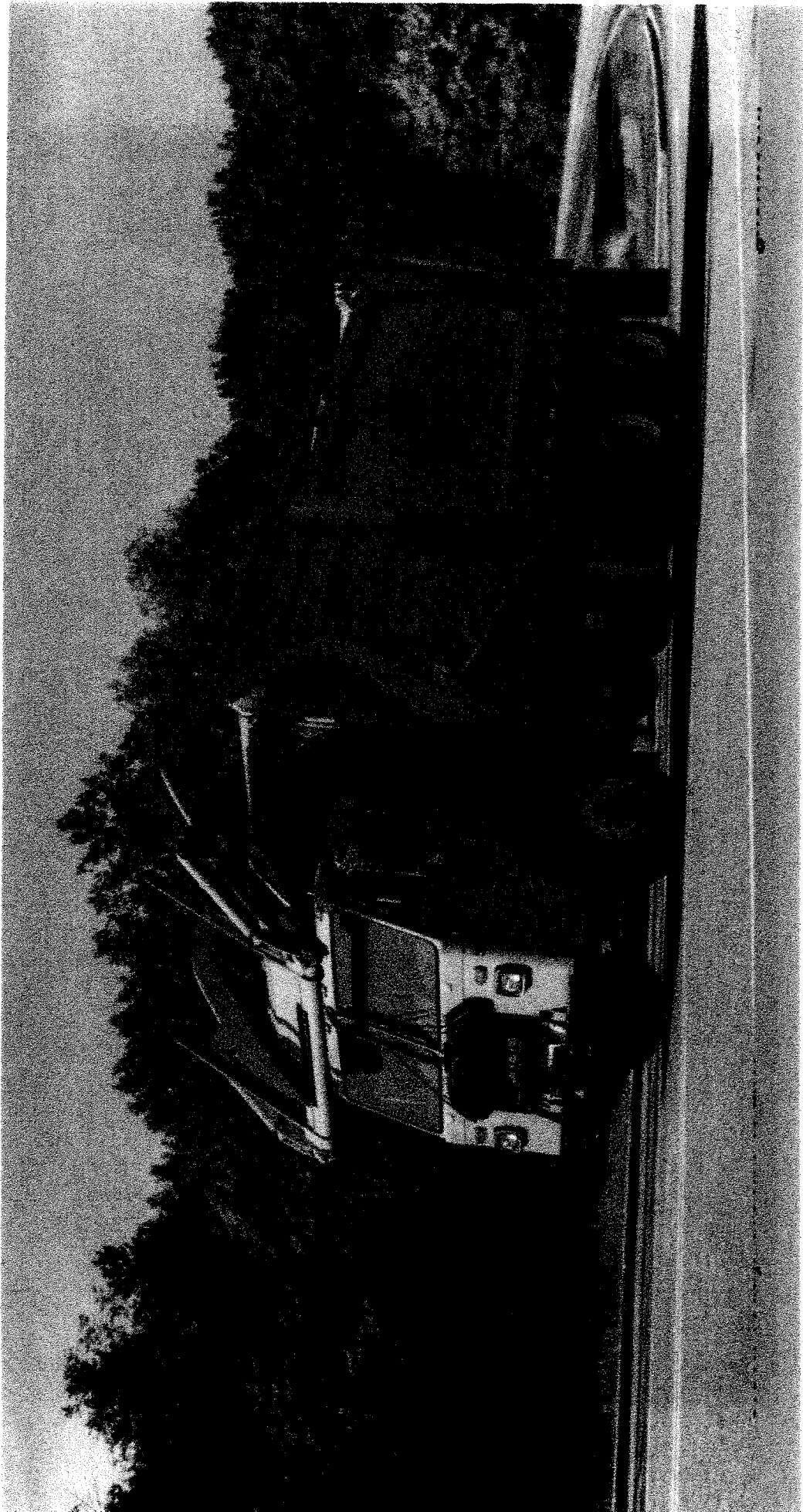
All of Our CDL Drivers are professional who have completed a lengthy training and safety process. Prior to employment each employee must meet our strict standards for employment including a comprehensive criminal background check, safe driving history and drug screen. The

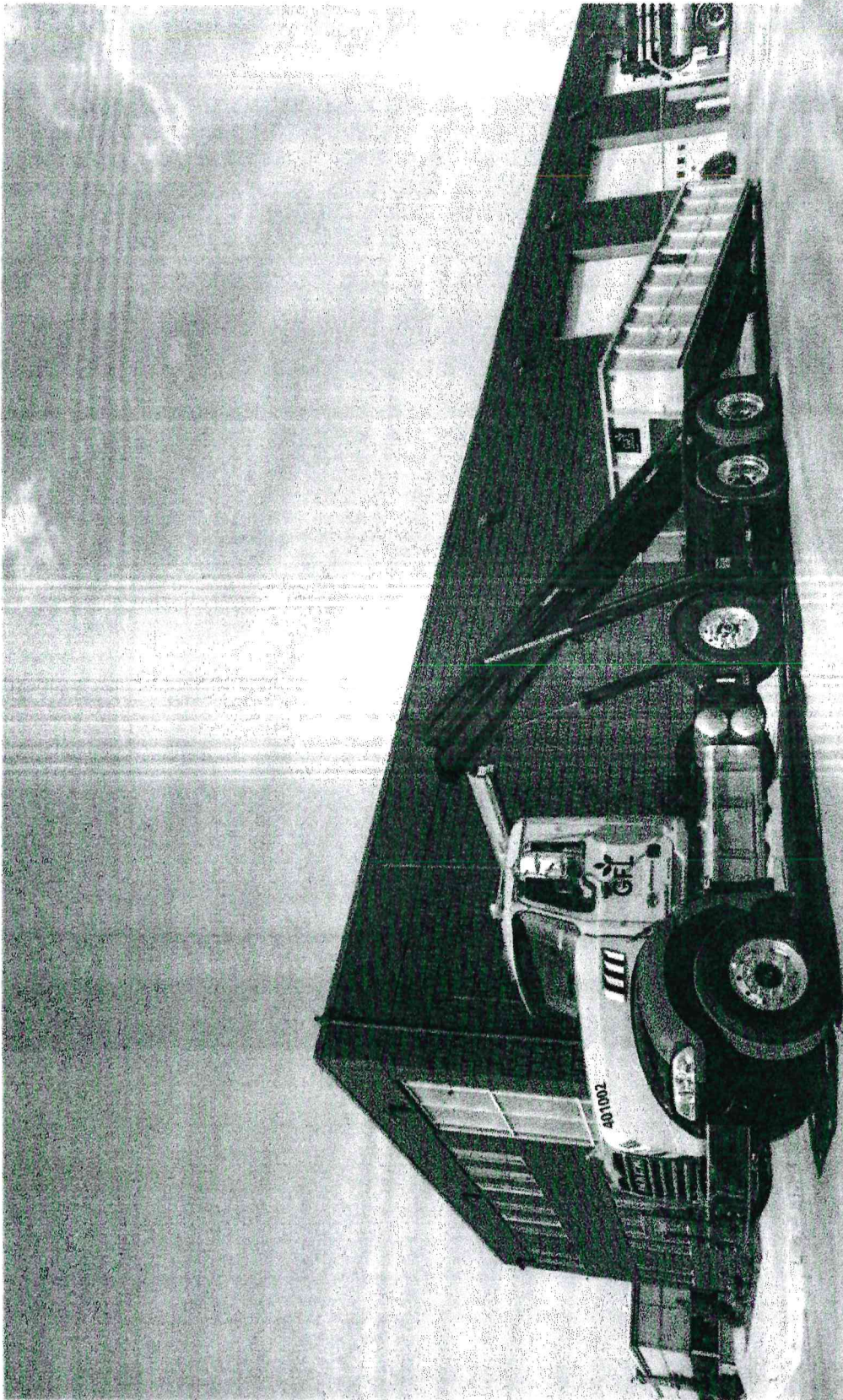
GFL Uniform the drivers wear shows their attention to detail and concern for our great reputation. They are courteous and always helpful to the customer we service.



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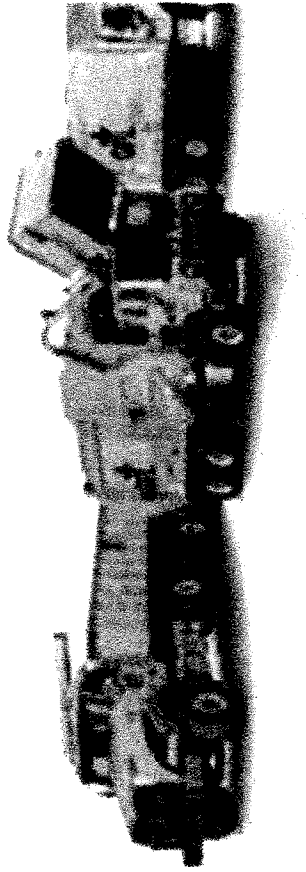
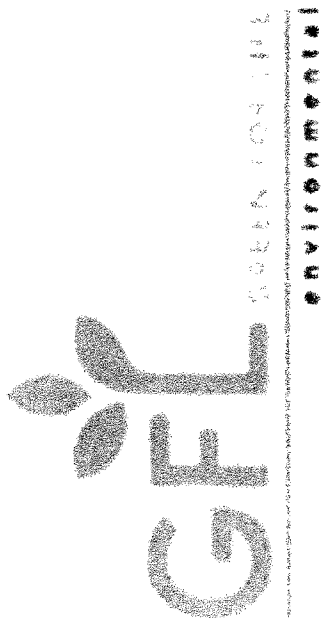
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Questions?

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C

Funding

North Carolina Rural Downtown Economic Development Grant

Provides funding to communities to grow and support downtown revitalization and economic development efforts.

Agency: North Carolina Department of Commerce
Max Award Amount: \$850,000
Matching Requirement: 5%

Application Due: April 28, 2025
Funding Source: State
Program Website: [RDEDG](#)

Eligibility

Eligible Applicants: City or county governments located in [Tier 1 or Tier 2 counties](#) and rural census tracts in Tier 3 counties.

Eligible Project Types: Improvements within a downtown district that fall within the three categories below

- **Public infrastructure** - alleys, streetscapes, waterfront developments, and parks
- **Public buildings** - community center, theater, civic center, recreation center, or library (new construction projects are not eligible)
- **Mixed-use downtown development** - retail, restaurant, service, professional, nonprofit, governmental, institutional, or residential

Prerequisites:

- Ensure that potential or existing clients are eligible for the grant program by using the above hyperlink to determine tier status for the applicable project area
- Project outcomes include a job creation component from private businesses expected to benefit from the project
- Pass a resolution for the application and commitment to the 5% match amount of the total project costs before submittal

Overview

This program funds renovations or additions to new development projects that help attract business into downtown spaces. An Environmental Review is part of the application process and must be completed prior to receiving grant funding. Detailed color maps depicting the proposed improvements and floor plans to be improved must also be included in the application.

Once submitted, applications will receive higher priority considerations if they are in Tier 1 or 2 counties and are working with NC Main Street & Rural Planning Center in programming and planning efforts for their downtown.

Application Process

Eligible communities are required to submit a final application to the North Carolina Department of Commerce through the online grants management portal by **5:00 pm on April 28, 2025**. The Funding Work Group can register on behalf of clients, draft the application for review, and assist clients in submitting final applications.

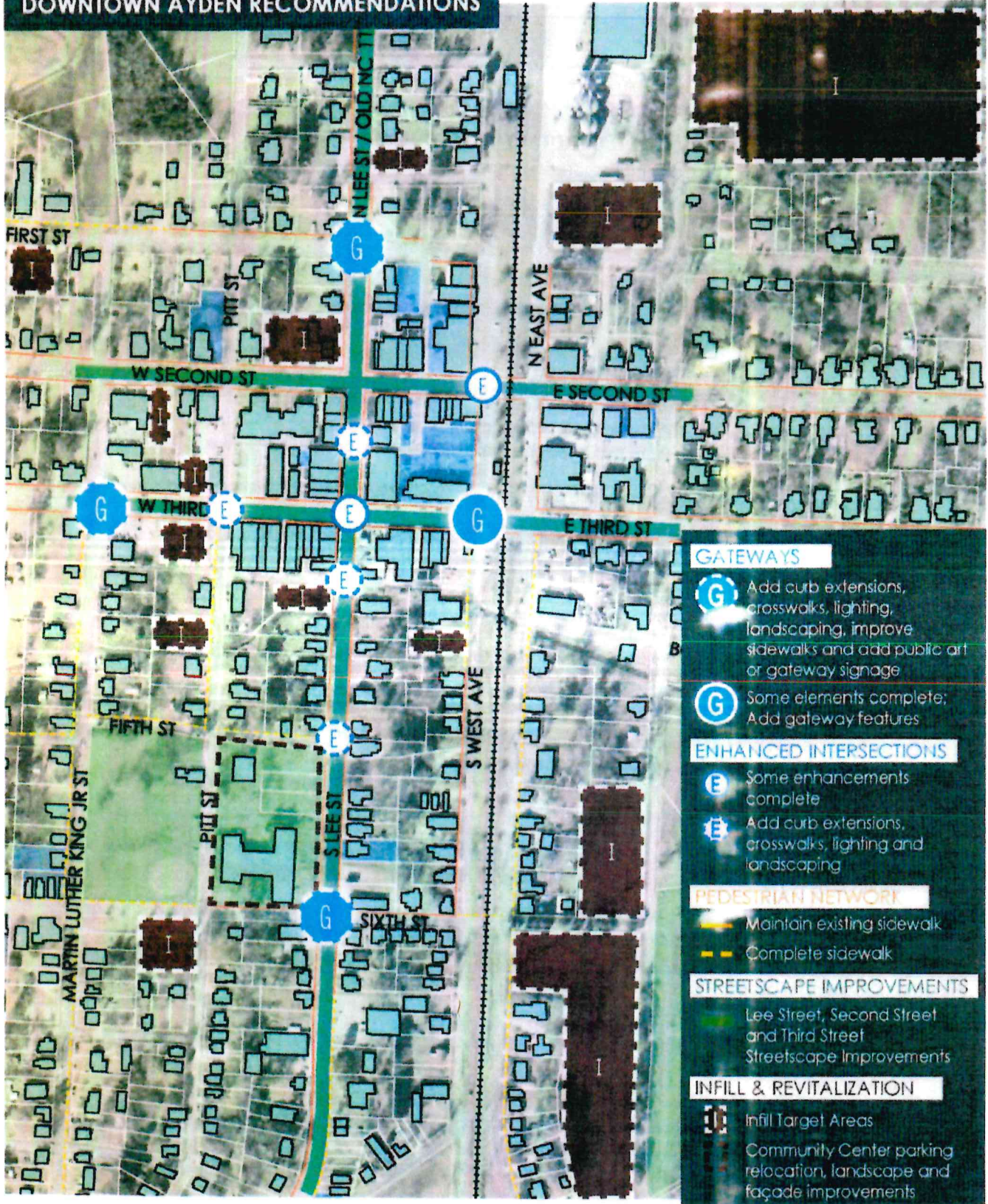
Additional Resources

Bolton & Menk, Inc. Internal Resource:

- Grant Meacci - Principal Landscape Architect
- Lorna Allen - Landscape Architect Project Manager
- Application and administration assistance, Drayton Arnold - Funding Specialist

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DOWNTOWN AYDEN RECOMMENDATIONS





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Funding

Ayden, North Carolina Funding Opportunities

Below are state grant and loan funding opportunities for parks, transportation, water/wastewater, and water resources for the Town of Ayden.

North Carolina Division of Parks and Recreation

Parks and Recreation Trust Fund

Eligible Projects: land acquisition, construction or renovation of recreation facilities, and protection of community natural resources

Eligible Applicants: local governments

Award: the maximum is \$500,000 per application

Minimum Application Requirements: ensure your potential or existing client has budgeted for the 1 to 1 match requirement, review the public participation component of scoring and positioning the application, and ensure ER can be completed as part of the application

Application Deadline: May of each year

Program Guidance: [PARTF](#)



Land and Water Conservation Fund

Eligible Projects: acquisition, development, renovation, and combination projects for outdoor public recreation

Eligible Applicants: local governments and tribes

Award: the maximum is \$500,000 per application

Minimum Application Requirements: there is a 50% match requirement, and applicants must own the park property for proposed renovation improvement projects

Application Deadline: Jun. – Aug. each year

Program Guidance: [LWCF](#)



Accessible Parks Program

Eligible Projects: construction of special facilities or the adaptation of existing facilities that meet the unique needs of people living with disabilities or enable them to participate in recreational sporting activities

Eligible Applicants: local governments

Award: the maximum is \$500,00 per application

Minimum Application Requirements: land acquisition is not eligible under this program, and projects must match the grant with \$1 of local funds for every \$5 of grant funds

Application Deadline: Feb. – May of each year

Program Guidance: [Accessible Parks](#)



Funding

Outdoor Recreation and Legacy Grant Program

Eligible Projects: developing new or renovating existing outdoor recreation facilities. Including community parks, campgrounds, sports fields, courts, picnic areas, tracks, water-based recreation facilities, and pools.

Eligible Applicants: eligible sub-recipients include local governments and federally recognized tribes of at least 30,000 people and project areas within underserved communities

Award: \$300,000 - \$15,000,000

Minimum Application Requirements: there is a 1 to 1 match requirement, and awarded sub-recipients must abide by the National Parks Service in perpetuity requirements of utilizing the project are for only public outdoor recreation

Application Deadline: Final applications are due Spring of each funding year

Program Guidance: [NCDPR ORLP](#)

Recreational Trails Grant Program

Eligible Projects: new trail/greenway construction, trail/greenway renovation, approved trail/greenway facilities & trailhead markers, purchase of tools to construct and/or renovate trail/greenway, land acquisition for trail purposes, planning, legal, environmental, and permitting (up to 10% of grant costs)

Eligible Applicants: local governments and nonprofit organizations

Award: \$10,000 - \$100,000

Minimum Application Requirements: there is a 25% match requirement

Application Deadline: September 2025

Program Guidance: [RTP](#)

Complete the Trails Grant Program

Eligible Projects: planning or developing connecting trails to the state trail system.

Eligible Applicants: local governments with less than 25,000 in population and located within 6 miles of an existing or planned segment of a state trail

Award: \$25,000 - \$100,000

Minimum Application Requirements: there is a 1 to 1 match requirement for communities with a population between 5,000 and 25,000 and no match requirement for communities with a population less than 5,000. All constructed land trails must be natural surface

Application Deadline: Apr. – Jun. of each year

Program Guidance: [Complete the Trails](#)

North Carolina Department of Commerce

Rural Downtown Economic Development Grant Program

Eligible Projects: Infrastructure improvements to public infrastructure, public buildings, and mixed-used downtown development

Eligible Applicants: City or county governments located in Tier 1 or Tier 2 counties and rural census tracts in Tier 3 counties

Award: The maximum award amount is \$850,000

Minimum Application Requirements: The passing of a resolution is required before application submittal, there is a job

Attachment H

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Funding

creation requirement of the expected development within the downtown area being developed, and an ER is part of the application process.

Application Deadline: April 28, 2025

Program Guidance: [RDEDG](#)



Rural Transformation Grant Program

Eligible Projects: public improvements that help retain businesses and attract customers to business districts, downtown economic development initiatives, business building improvements, resilient neighborhoods, and training, technical assistance, and educational programs

Eligible Applicants: City or county governments located in Tier 1 or Tier 2 counties and rural census tracts in Tier 3 counties

Award: up to \$950,000

Minimum Application Requirements: an environmental review is a part of the application process

Application Deadline: NA

Program Guidance: [Rural Transformation](#)



North Carolina Department of Environmental Quality

Division of Water Infrastructure

Clean Water State Revolving Fund

Eligible Projects: Plans, design, and construction of wastewater treatment facilities, collection systems, stream restorations, stormwater BMPs, and stream restoration.

Eligible Applicants: Local government units, non-profit water systems, and investor-owned utilities

Award: The maximum loan is \$35 million, and the maximum principal forgiveness is \$500,000

Application Requirements: PE signature must be on the application budget, a resolution must be passed prior to submittal, and any funding applications that require an EIS that have not yet been completed will not be accepted by NCDEQ.

Application Deadline: Bi-annual funding rounds occur in March and September of each year

Program Guidance: [NCDEQ CWSRF](#)



Drinking Water State Revolving Fund

Eligible Projects: Plans, design, and construction of water treatment facilities, distribution systems, supply tanks, and transmission systems.

Eligible Applicants: Local government units, non-profit water systems, and investor-owned utilities

Award: The Maximum loan is \$25 million, and the maximum principal forgiveness is \$500,000

Minimum Application Requirements: PE signature must be on the application budget, a resolution must be passed prior to submittal, and any funding applications that require an EIS that have not yet been completed will not be accepted.

Application Deadline: Bi-annual funding rounds occur in March and September of each year

Program Guidance: [NCDEQ DWSRF](#)

Funding

Lead Service Line Funding

Eligible Projects: (1) removal of known lead service lines and lead connectors, (2) projects to find and replace lead service lines and lead connectors, and (3) projects to inventory lead service lines. This may include lead goosenecks, pigtails, and connectors.

Eligible Applicants: Local governments, non-profit water companies, and investor-owned utilities

Award: \$5 million for replacement projects, \$2 million for find-and-replace projects, and \$1 million for inventory projects

Minimum Application Requirements: A resolution must be passed before submittal, and wet signatures are required for all submittal forms

Application Deadline: rolling basis

Program Guidance: [NCDEQ LSL](#)

Emerging Contaminants

Eligible Projects: Construction or planning projects addressing any per and polyfluoroalkyl (PFAS) in water or wastewater systems.

Eligible Applicants: Local governments, non-profit water companies, and investor-owned utilities

Award: 100% principal forgiveness up to \$500,000

Minimum Application Requirements: A resolution must be passed prior to submittal, and wet signatures are required for all submittal forms

Application Deadline: Spring of each year

Program Guidance: [NCDEQ BIL DWSRF EC](#)

Community Development Block Grant – Infrastructure

Eligible Projects: Drinking water and wastewater projects

Eligible Applicants: Non-entitlement communities (cities with a population under 50,000 and counties with a population under 200,000) are eligible for funding

Award: \$3 million over three years with no match requirement

Minimum Application Requirements: Projects must satisfy the HUD national objective of benefiting at least 51% of LMI persons within a project area. The governing body must hold a public hearing before the grant submittal, and a PE signature is required for the project budget application submittal.

Application Deadline: Typically, one funding cycle is due in September of each year, but if additional funds are available, NCDEQ will solicit another round of funding in the Spring.

Program Guidance: [NCDEQ CDBG-I](#)

Funding

Division of Water Resources

Water Resources Development Grant Program – State & Local Projects

Eligible Projects: Implementation of water management, stream restoration, and water-based recreation projects. This program also provides a 50% cost-share for conducting feasibility or engineering studies to support project implementation.

Eligible Applicants: Local governments

Award: up to \$200,000

Minimum Application Requirements: 50% matching funds are required for the project, and a pre-application site visit is required before application submittal

Application Deadline: There are two application cycles each year. Spring applications are from Jan. 1 – Jun. 30, and Fall applications are from Jul. 1 – Dec. 31.

Program Guidance: [NCDEQ WRD](#)

NRCS-EQIP Water Resources Development Grant: Stream Restoration

Eligible Projects: Channel bed stabilization, critical area planting, mulching, riparian forest buffer, spoil spreading, stream crossing, streambank and shoreline restoration, tree/shrub establishment, exclusion fences, and other

Eligible Applicants: local governments

Award: there is no maximum award amount

Minimum Application Requirements: a site visit is required with the Division of Water Resources before submitting a pre-application and further project information

Application Deadline: There are two application cycles each year. Spring applications are from Jan. 1 – Jun. 30, and Fall applications are from Jul. 1 – Dec. 31.

Program Guidance: [NRCS-EQIP](#)

319 Grant Program

Eligible Projects: highly targeted nutrient and sediment reduction projects in a single HUC-12 watershed, riparian restoration using bioengineering and/or green methods, wetland and floodplain restoration, stormwater management projects, stream restoration, and watershed management plans

Eligible Applicants: Local governments, councils of governments, interstate and intrastate agencies, nonprofit organizations, academic institutions, and state-recognized tribes

Award: \$50,000 - \$300,000

Minimum Application Requirements: there is a match requirement of 40%, and applicants may request a reduction in match requirements if their project is benefitting an underserved community

Application Deadline: Apr. – May of each year

Program Guidance: [319 Grant Program](#)

North Carolina Department of Agriculture and Consumer Services

Attachment H

Funding

Streamflow Rehabilitation Assistance Program

Eligible Projects: vegetative debris removal, instream sediment removal, streambank stabilization, stream restoration, repair and rehab of P.L. 566 small watershed structures

Eligible Applicants: Soil and Water Conservation Districts, local governments, water or sewer authorities, nonprofit organizations

Award: range from \$100,000 - \$300,000

Minimum Application Requirements: Maps, photos, and any funding commitments

Application Deadline: Jan. – Feb of each year

Program Guidance: [NCAGR StRAP](#)

North Carolina Department of Commerce

Industrial Development Fund – Utility Account

Eligible Projects: Construction or improvements to water, sewer, gas, telecommunications, transportation, infrastructure, or electrical utility lines.

Eligible Applicants: Local governments with Tier 1 and Tier 2 distressed designations for 2025.

Award: award amounts range depending on funding availability and project need

Minimum Application Requirements: Applications must show the creation of full-time jobs in the private sector within 24 months of the grant award

Application Deadline: pre-applications should be submitted at least 45 days before the published date of the next Rural Infrastructure Authority meeting.

Program Guidance: [IDF – Utility Account](#)

State Rural Grants – Infrastructure

Eligible Projects: The Infrastructure Program provides grants to local governments to assist with public infrastructure projects that will lead to the direct creation of new, full-time, private-sector jobs.

Eligible Applicants: local governments

Award: dependent on program

Minimum Application Requirements: a 5% match is required for all projects

Application Deadline: February 24, 2025

Program Guidance: [Rural Infrastructure Grants](#)

Golden Leaf Foundation

SITE Program

Eligible Projects: Funding to support communities in identifying potential industrial sites for economic development, enabling the completion of due diligence on industrial sites identified, or extending public utilities to conduct grading and clearing industrial sites.

Eligible Applicants: Local governments and nonprofit organizations that provide a letter of support from the county government

Funding

Award: up to \$1,500,000

Minimum Application Requirements: Projects in counties with a Tier 3 ranking in at least three of the past five years are required to provide a match of 15% of the Golden LEAF award for Due Diligence and Development phase awards. There is no match requirement for the Identification phase, regardless of county.

Application Deadline: The deadline is in September of 2025, but the Golden LEAF Board will consider applications at each regularly scheduled meeting throughout the year. Applications are accepted year-round.

Program Guidance: [SITE](#)

Economic Catalyst Grants Program

Eligible Projects: Costs associated with public infrastructure projects occurring in tobacco-dependent or economically disadvantaged areas

Eligible Applicants: Local government and nonprofit organizations

Award: there is no funding range

Minimum Application Requirements: Applications must fund projects that will create full-time jobs. Companies that commit to creating jobs for the project must also submit a funding application before announcing a decision to locate and create jobs.

Application Deadline: rolling basis

Program Guidance: [Economic Catalyst](#)

Open Grants Program

Eligible Projects: Economic Development projects that extend water, sewer, or road infrastructure to an industrial development site that will create full-time jobs.

Eligible Applicants: Local governments and nonprofit organizations

Award: up to \$500,000

Minimum Application Requirements: The project is expected to result in significant community outcomes, involve multi-jurisdictional partners, and leverage other funding sources

Application Deadline: October – December 2025

Program Guidance: [Open Grants](#)

North Carolina Department of Public Safety Emergency Management Division

Building Resilient Infrastructure in Communities

Eligible Projects: shovel-ready or phased infrastructure projects and capacity-building activities that result in mitigation or future risk reduction of natural hazards

Eligible Applicants: local governments and entities assisting Economically Disadvantaged Rural Communities

Award: \$800,000 - \$10,000,000

Minimum Application Requirements: a benefit-cost analysis is required to be submitted with the application, and there is a 25% match requirement for projects

Application Deadline: Applications due Summer 2025

Program Guidance: [NCDPS BRIC](#)

Funding

North Carolina Department of Justice

Environmental Enhancement Grant Program

Eligible Projects: wetland restoration, land acquisition, storm-water remediation, stream stabilization, buffer installations, and others

Eligible Applicants: Local governments and nonprofit organizations

Award: \$5,000 - \$500,000

Minimum Application Requirements: there is not a match requirement, but providing a match will score projects higher during the application evaluation

Application Deadline: Feb. – Apr. of each year

Program Guidance: [Environmental Grants](#)

North Carolina Department of Cultural and Natural Resources

Division of Land and Water Stewardship

North Carolina Land and Water Fund: Acquisition, Restoration, Innovative Stormwater, and Planning Programs

Eligible Projects: There are four different funding programs through the North Carolina Land and Water Fund. Each program funds projects related to land and water conservation. The below link provides more details on each program, and eligible project uses

Eligible Applicants: local governments and nonprofit organizations

Award: dependent on the funding program

Minimum Application Requirements: matching funds are not required for the program, but projects provided no match are rarely funded

Application Deadline: Feb. – Mar. of each year for all program

Program Guidance: [NCLWF Funding Programs](#)

North Carolina Department of Transportation

Integrated Mobility Division (IMD) Multimodal Planning Program

Eligible Projects: Development of a multimodal network plan or a comprehensive bicycle or pedestrian transportation plans.

Eligible Applicants: local governments

Award: \$35,000 - \$190,000

Minimum Application Requirements: There is a 10% - 50% match depending on the population size

Application Deadline: February – May of each year

Program Guidance: [NC IMD Planning](#)

Funding

Congestion Mitigation & Air Quality (CMAQ)

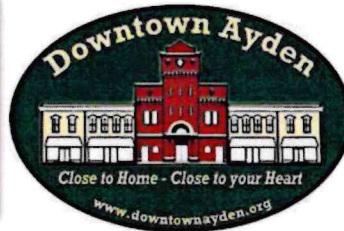
Eligible Projects: Funds transportation projects and programs that are aimed at improving air quality and reducing congestion.

Eligible Applicants: local governments

Award: NC funding is determined by federal transportation legislation

Minimum Application Requirements: only available in areas that do not meet national air quality standards

Program Guidance: [CMAQ](#)



Downtown Ayden Retail Marketplace Snapshot-May of 2024

The purpose of this report is to give Downtown Ayden the baseline information for a better understanding of its current market. The NC Main Street & Rural Planning Center Staff studied the retail marketplace data within a 5, 10 and 20- minute drive times to the downtown area. The retail leakage analysis examines the quantitative aspects of the retail opportunities.

By reviewing the retail gap, we can:

- Understand how well the retail needs of residents are being met.
- Uncover unmet demand and possible opportunities.
- Understand the strengths and weaknesses of the local retail sector.

When consumers spend their dollars outside the specific radii of Downtown Ayden this is known as “Retail Gap” throughout this report. Retail Gap or leakage indicates an **unmet demand in the trade area**. This suggests the possibility the community can support additional retail for those business categories. Residents within the specified primary trade areas are purchasing products outside that area indicating opportunity to capture those dollars within the downtown district.

There are also categories for which Downtown Ayden exceeds the local market demand. Those are measured as red numbers on the below report. For the 5, 10 and 20- minute drive time information, this means that Downtown Ayden is exceeding its market potential in these categories. This retail surplus means the community’s trade area is capturing local market plus attracting non-local shoppers. Surplus means the community has possibly developed strong clusters of retail that have broad geographical appeal.

You can also seek additional retail market data that Pitt County Economic Development or the Mid-East Regional Council of Governments can provide. This report is based on the data collected and should serve as a starting point for your economic vitality efforts.

We highly encourage you to couple this report with consumer surveys to get a complete understanding of the Downtown Ayden potential. The NC Main Street and Rural Planning Center can share examples of consumer surveys and assist with this process as needed.

Defining the downtown trade area is critical in determining retail opportunities for the downtown market. The NC Main Street & Rural Center staff reviewed the data within the 5, 10 and 20-minute drive two segments. Downtown Ayden should be targeting residents within these two areas. The goal is to capture the retail sales volume leaking to neighboring communities, such as Greenville. The chart below shows total industry summaries for the 5, 10 and 20-minute drive times to downtown. It details the total retail sales gap, potential 10% capture and retail square footage needed to attract this sales volume.

The sales per square foot column in the charts is the average number based on recent research across the state. Typically, restaurant annual retail sales are higher than \$300 per square foot. There are variables that impact this number such as building owned versus rented, rental rates either higher or lower as well as overall expenses, such as employee wages, insurance, utilities, etc. **Surplus is shown as a red number and retail gap is shown as a black number.**

Distance	Total Retail Gap	10% Capture	Sales/SF	S.F. Needed
5-minute Drive-Time	\$4135,356	\$413,536	\$300	1,378
10-minute Drive Time	\$14,896,171	\$1,489,617	\$300	4,965
20-minute Drive Time	\$38,233,271	\$3,823,327	\$300	12,744

The above chart shows the aggregate number of potential sales within the 5, 10, and 20-minute drive-times from Downtown Ayden. Below you will see these numbers broken down by retail category.

5-Minute Drive Time from Downtown

Ayden				
Primary Trade Area 5-Minute drive time		DOWNTOWN POTENTIAL		
Business Type	Retail Gap	10% of Retail Gap	Sales/SF	SF
		10%	\$300	Needed
Electronics Stores	\$ 522,735	\$ 52,274	\$ 300	174
Home Centers	\$ 2,169,051	\$ 216,905	\$ 300	723
Hardware Stores	\$ 343,149	\$ 34,315	\$ 300	114
Nursery, Garden Center and Farm Supply Stores	\$ 461,359	\$ 46,136	\$ 300	154
Beer, Wine and Liquor Stores	\$ 639,062	\$ 63,906	\$ 300	213
Total Gap	\$ 4,135,356	\$ 413,536	\$ 300	1,378

10-Minute Drive Time from Downtown

Ayden				
Primary Trade Area 10-Minute Drive Time		DOWNTOWN POTENTIAL		
Business Type	Retail Gap	10% of Retail Gap	Sales/SF	SF
		10%	\$300	Needed
Appliance Stores	\$ 504,509	\$ 50,451	\$ 300	168
Electronics Stores	\$ 1,282,545	\$ 128,255	\$ 300	428
Home Centers	\$ 6,735,674	\$ 673,567	\$ 300	2,245
Hardware Stores	\$ 787,383	\$ 78,738	\$ 300	262
Specialty Food Stores	\$ 860,802	\$ 86,080	\$ 300	287
Beer, Wine and Liquor Stores	\$ 2,533,857	\$ 253,386	\$ 300	845
Luggage and Leather Goods Stores	\$ 686,523	\$ 68,652	\$ 300	229
Used Merchandise Stores	\$ 708,749	\$ 70,875	\$ 300	236
Drinking Places	\$ 796,129	\$ 79,613	\$ 300	265
Total Gap	\$ 14,896,171	\$ 1,489,617	\$ 300	4,965

20-Minute Drive Time from Downtown

Ayden				
Primary Trade Area 20-Minute Drive Time		DOWNTOWN POTENTIAL		
Business Type	Retail Gap	10% of Retail Gap	Sales/SF	SF
		10%	\$300	Needed
Specialty Food Stores	\$ 4,270,080	\$ 427,008	\$ 300	1,423
Beer, Wine and Liquor Stores	\$ 17,497,700	\$ 1,749,770	\$ 300	5,833
Women's Clothing Stores	\$ 1,930,046	\$ 193,005	\$ 300	643
Children's and Infants' Clothing Stores	\$ 551,031	\$ 55,103	\$ 300	184
Clothing Accessories Stores	\$ 2,126,243	\$ 212,624	\$ 300	709
Luggage and Leather Goods Stores	\$ 5,501,809	\$ 550,181	\$ 300	1,834
Florists	\$ 519,401	\$ 51,940	\$ 300	173
Used Merchandise Stores	\$ 1,021,093	\$ 102,109	\$ 300	340
Drinking Places	\$ 4,815,868	\$ 481,587	\$ 300	1,605
Total Gap	\$ 38,233,271	\$ 3,823,327	\$ 300	12,744

5-Minute Drive Time

Category	Retail Surplus
Grocery Stores	\$ 12,479,988
Pharmacies and Drug Stores	\$ 6,848,367
Family Clothing Stores	\$ 2,543,723
Jewelry Stores	\$ 470,188
Full-Service Restaurants	\$ 555,237
Limited-Service Restaurants	\$ 2,890,895
Total	\$ 25,788,398

10-Minute Drive Time

Category	Retail Surplus
Home Furnishing Stores	\$ 858,886
Nursery, and Garden Supply Stores	\$ 4,747,799

Grocery Stores	\$ 12,520,782
Pharmacies and Drug Stores	\$ 14,514,203
Family Clothing Stores	\$ 5,317,906
Jewelry Stores	\$ 1,195,985
Sporting Goods	\$ 661,148
Hobby, Toy, and Game Stores	\$ 882,355
Book Stores	\$ 797,218
Limited-Service Restaurants	\$ 1,616,372
Total	\$ 43,112,654

20-Minute Drive Time Retail Surplus

Category	Retail Surplus
Appliances	\$ 1,003,429
Electronics Stores	\$ 6,140,409
Home Centers	\$ 2,582,169
Paint and Wallpaper Stores	\$ 3,326,005
Nursery, and Garden Supply Stores	\$ 34,698,273
Grocery Stores	\$ 17,102,771
Pharmacies and Drug Stores	\$ 25,697,432
Cosmetics and Beauty Supply Stores	\$ 9,566,670
Women's Clothing Stores	\$ 1,278,659
Family Clothing Stores	\$ 3,451,112
Shoe Stores	\$ 5,529,835
Jewelry Stores	\$ 8,371,180
Sporting Goods	\$ 8,521,300
Hobby, Toy, and Game Stores	\$ 9,795,059
Book Stores	\$ 13,162,136
Department Stores	\$ 11,243,364
Office Supply and Stationary Stores	\$ 2,109,187
Full-Service Restaurants	\$ 11,809,137
Limited-Service Restaurants	\$ 81,557,475
Total	\$ 254,836,602

The retail surpluses confirm that Downtown Ayden is attracting a disproportionate amount of retail sales in these categories and potential exists to attract additional retail and restaurant establishments to take advantage of the additional business potential.

Below are two tables showing the projected sales growth in different commercial categories. This information can help your recruitment process.

5-Minute Drive Time Measurement

Ayden Demand Growth by Retail Store Types				
Primary Trade Area: 5 Minute Drive Time				Compound
Business Type	2024	2029	Growth	Growth
	Demand	Demand	\$	Rate (%)
Home Centers	\$ 2,169,051	\$ 2,344,830	\$ 175,779	2
Grocery Stores	\$ 7,629,385	\$ 8,185,120	\$ 555,736	1
Pharmacies and Drug Stores	\$ 3,357,178	\$ 3,436,537	\$ 79,359	1
Full Service Restaurants	\$ 3,819,303	\$ 4,102,172	\$ 282,869	1
Limited Service Restaurants	\$ 3,195,411	\$ 3,425,352	\$ 229,941	1
Total Sales	\$ 20,170,328	\$ 21,494,011	\$ 1,323,684	

Note: The compound annual growth rate (CAGR) is the annualized average rate of revenue growth between two given years, assuming growth takes place at an exponentially compounded rate. The most important factor in both charts is the amount of projected growth per category.

10-Minute Drive Time Measurement

Ayden Demand Growth by Retail Store Types				
Primary Trade Area 10-Minute Drive Time		DOWNTOWN POTENTIAL		Compound
Business Type	2024	2029	Growth	Growth
	Demand	Demand	\$	Rate (%)
Furniture Stores	\$ 2,747,709	\$ 2,985,169	\$ 237,459	2
Home Furnishings Stores	\$ 2,044,651	\$ 2,301,597	\$ 256,946	2
Electronics Stores	\$ 3,242,369	\$ 3,619,193	\$ 376,824	2
Home Centers	\$ 8,428,417	\$ 9,242,922	\$ 814,505	2
Hardware Stores	\$ 1,334,924	\$ 1,458,713	\$ 123,789	2
Nursery, Garden and Farm Supply Stores	\$ 1,970,924	\$ 2,148,713	\$ 177,789	2
Grocery Stores	\$ 30,052,599	\$ 32,356,374	\$ 2,303,774	2
Beer, Wine and Liquor Stores	\$ 2,533,857	\$ 2,722,123	\$ 188,266	1
Pharmacies and Drug Stores	\$ 13,012,392	\$ 13,636,026	\$ 623,634	1
Sporting Goods Stores	\$ 2,025,155	\$ 2,210,417	\$ 185,262	2
Office Supplies and Stationary Stores	\$ 1,053,390	\$ 1,126,393	\$ 73,003	1
Drinking Places	\$ 1,128,206	\$ 1,267,835	\$ 139,629	2
Full Service Restaurants	\$ 14,595,044	\$ 16,195,737	\$ 1,600,693	2
Limited Service Restaurants	\$ 12,307,279	\$ 13,616,455	\$ 1,309,176	2
Total Sales	\$ 96,476,916	\$ 104,887,667	\$ 8,410,749	

Note: The compound annual growth rate (CAGR) is the annualized average rate of revenue growth between two given years, assuming growth takes place at an exponentially compounded rate. The most important factor in both charts is the amount of projected growth per category.

20- Minute Drive Time Measurement

Ayden Demand Growth by Retail Store Types				
Primary Trade Area 20-Minute Drive Time		DOWNTOWN POTENTIAL		Compound
Business Type	2024	2029	Growth	Growth
	Demand	Demand	\$	Rate (%)
Furniture Stores	\$ 21,203,904	\$ 22,787,914	\$ 1,584,010	1
Home Furnishings Stores	\$ 15,751,551	\$ 17,553,623	\$ 1,802,072	2
Appliance Stores	\$ 5,826,895	\$ 6,341,312	\$ 514,418	2
Electronics Stores	\$ 25,598,687	\$ 28,268,409	\$ 2,669,723	2
Home Centers	\$ 64,504,171	\$ 71,049,832	\$ 6,545,662	2
Paint and Wallpaper Stores	\$ 5,137,855	\$ 5,767,771	\$ 629,916	2
Hardware Stores	\$ 10,210,044	\$ 11,220,317	\$ 1,010,273	2
Nursery, Garden and Farm Supply Stores	\$ 15,223,147	\$ 16,613,081	\$ 1,389,934	2
Grocery Stores	\$ 241,639,785	\$ 256,787,042	\$ 15,147,257	1
Specialty Food Stores	\$ 6,931,038	\$ 7,396,765	\$ 465,727	1
Beer, Wine and Liquor Stores	\$ 20,540,483	\$ 21,736,523	\$ 1,196,041	1
Pharmacies and Drug Stores	\$ 102,282,601	\$ 107,045,268	\$ 4,762,667	1
Cosmetics and Beauty Supplies	\$ 7,450,784	\$ 7,799,843	\$ 349,059	1
Sporting Goods Stores	\$ 15,777,209	\$ 17,131,436	\$ 1,354,227	2
Hobby, Toy and Game Stores	\$ 5,881,550	\$ 6,435,925	\$ 554,375	2
Book Stores	\$ 3,476,629	\$ 3,683,125	\$ 206,496	1
Office Supplies and Stationary Stores	\$ 3,643,121	\$ 3,894,073	\$ 250,952	1
Gift, Novelty and Souvenir Stores	\$ 4,642,118	\$ 4,872,142	\$ 230,024	1
Pet and Pet Supply Stores	\$ 7,403,850	\$ 8,123,562	\$ 719,712	2
Drinking Places	\$ 8,807,149	\$ 9,818,034	\$ 1,010,885	2
Full Service Restaurants	\$ 115,440,360	\$ 126,853,217	\$ 11,412,856	2
Limited Service Restaurants	\$ 97,703,205	\$ 106,991,411	\$ 9,288,206	2
Total Sales	\$ 805,076,136	\$ 868,170,625	\$ 63,094,492	

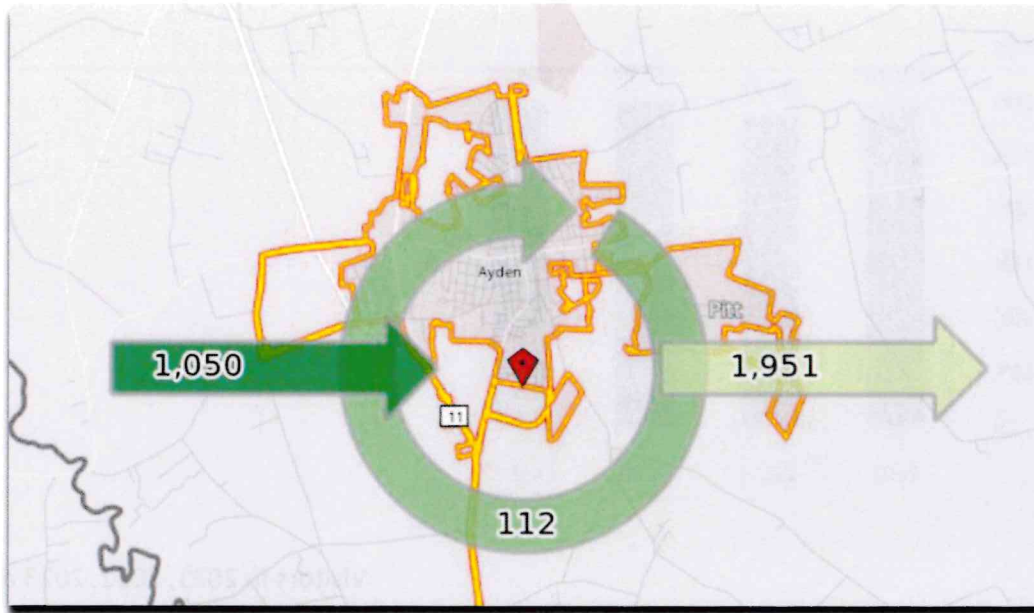
Note: The compound annual growth rate (CAGR) is the annualized average rate of revenue growth between two given years, assuming growth takes place at an exponentially compounded rate. The most important factor in both charts is the amount of projected growth per category.

Retail Sales per Capita (Source: U.S. Census QuickFacts)

Total retail sales per capita for 2017 (the last measured year on this site) are \$13,247.

- 92.5% the Pitt County average of \$14,307
- 96.4% of the NC average of \$13,735
- 87.0% of the U.S. per capita average of \$15,224.
- The report also reveals that Ayden accounts for 2.6% of the Pitt County annual retail sales while accounting for 2.8% of the county population. Normally, municipalities overperform relative to their percentage of the County population, but Ayden does not produce retail sales that are equivalent, let alone exceeding, its share of the county population.

This reveals the need for more retail and restaurant offerings in Downtown Ayden to capture more consumer dollars that are being spent outside of the community.



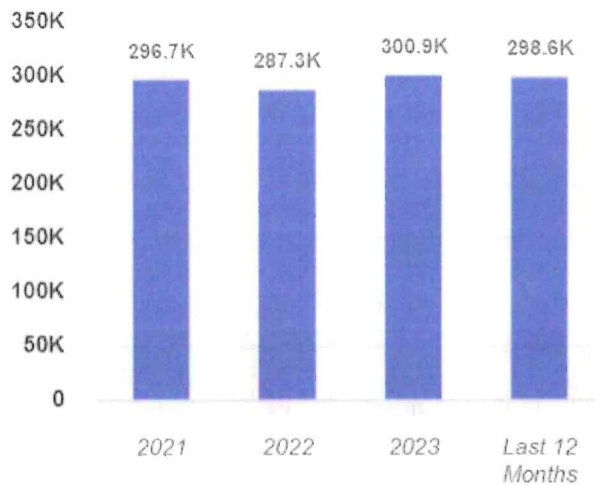
U.S. Census on the Map

- 1,050 workers enter Ayden daily for employment.
- 122 workers live and work in Ayden.
- 85% more workers leave town daily than enter, which is not unusual for a community located close to a major city.
- 1,951 workers leave Ayden daily for employment.
- The 1172 workers who either enter or live and work in Ayden daily are all potential downtown consumers.

Placer.ai Mobile Location Data provides information about communities. Each of the below graphs will be discussed:

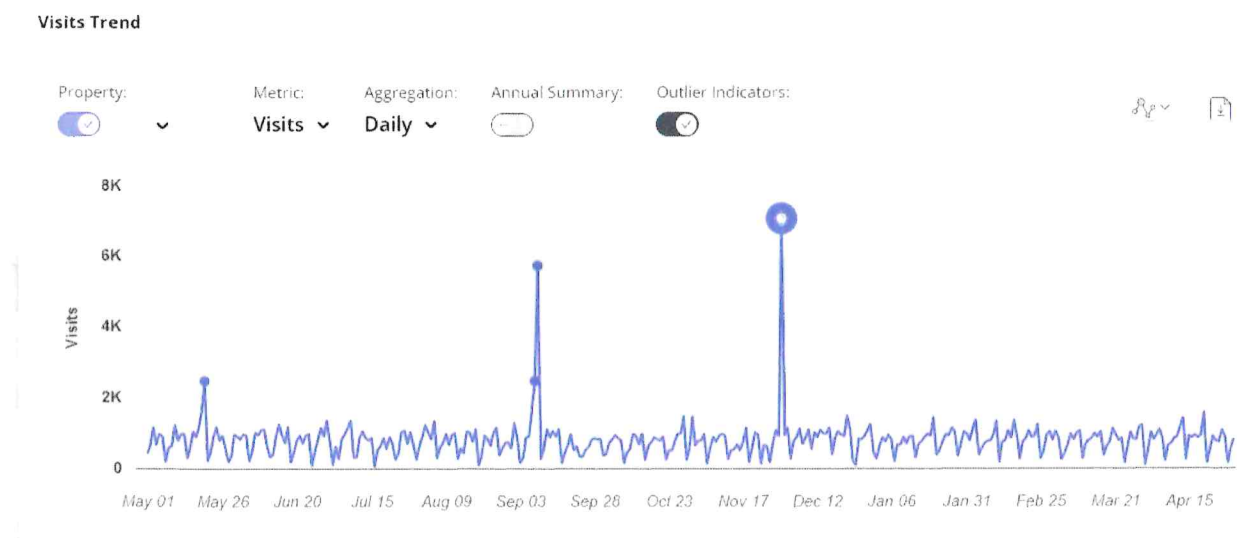
Visitation data for Downtown Ayden, NC is adjusted to exclude restricted locations. Learn More			
Metrics			
Property: Downtown Ayden, NC / East A...			
Visits	303.3K	Panel Visits	15.5K
Visitors	69.7K	Visits YoY	+2.6%
Visit Frequency	4.35	Visits Yo2Y	+6.5%
Avg. Dwell Time	90 min	Visits Yo3Y	+18.9%

303,300 annual visitors over the last 12 months; +2.6% over 2022. 4.35 is the visit frequency and 90 minutes is the average dwell time. 69,000 unique visitors came to Downtown Ayden.



Visitors in 2021, 2022, 2023 and the last 12 months.

This shows how the downtown visits vary monthly. There are significant increases in May, September, and November. Looking at the annual event calendar, these events seem to be driving 2023 visitation:



Collard Festival

Tuesday <u>Sept. 5, 2023</u>	Wednesday <u>Sept. 6, 2023</u>	Thursday <u>Sept. 7, 2023</u>	Friday <u>Sept. 8, 2023</u>	Saturday <u>Sept. 9, 2023</u>
890	895	1,690	2,490	5,750
+0% (893)	-4% (937)	+67% (1,020)	-43% (4,350)	+27% (4,520)

King of Q Barbeque Festival

Friday <u>May 19, 2023</u>	Saturday <u>May 20, 2023</u>	Friday <u>May 17, 2024</u>	Saturday <u>May 18, 2024</u>
1,680	2,500	931	1,960
-19% vs 2022 (2,080)	-18% vs 2022 (3,040)	-45% vs 2023 (1,680)	-23% vs 2023 (2,540)

Founders Day

Friday <u>Feb. 3, 2023</u>	Saturday <u>Feb. 4, 2023</u>	Saturday <u>Feb. 3, 2024</u>
1,390	390	1,390
-7% vs 2022(1,500)	+96% vs 2022(199)	-7% vs 2023 (1,500)

Thursday, November 30, 2023

7,090
+15% (6,150)

Audience Overview

Property:

Dataset:

Census 2021

View:

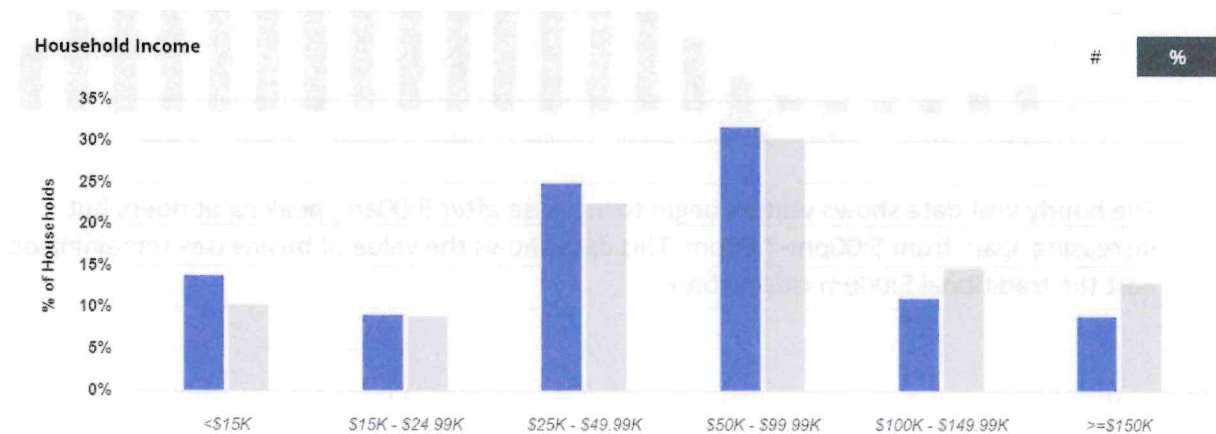
Potential Market

Compare to:

North Carolina

Property	Median Household Income	Bachelor's Degree or Higher	Median Age	Most Common Ethnicity	Persons per Household
Downtown Ayden, NC East Avenue, Ayden, NC	\$52.3K	37.2%	32.3	White (53.6%)	2.29
North Carolina	\$60.5K	33.0%	38.2	White (62.1%)	2.57

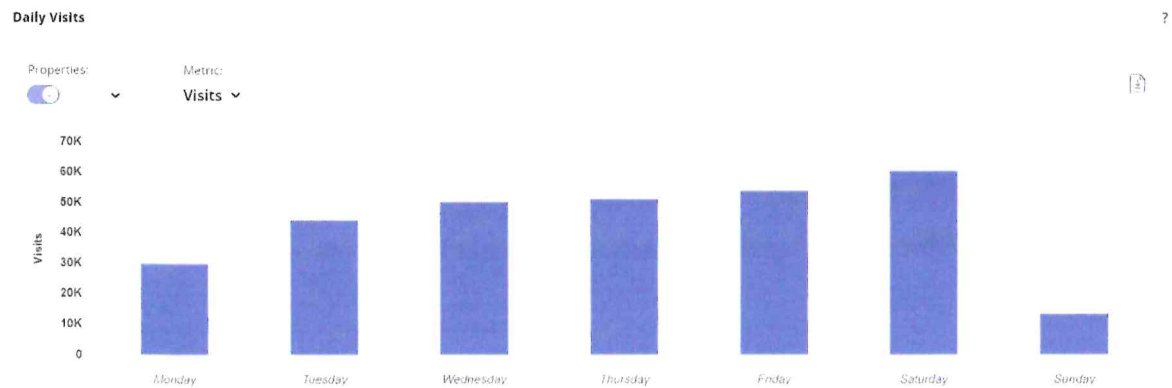
- \$52,300 Median Household Income compared to \$60,500 for North Carolina.
 - U.S. Census data shows \$53,000 (2022)
- 37.2% of visitors have a bachelor's degree or higher, surpassing the 33.0% NC average.



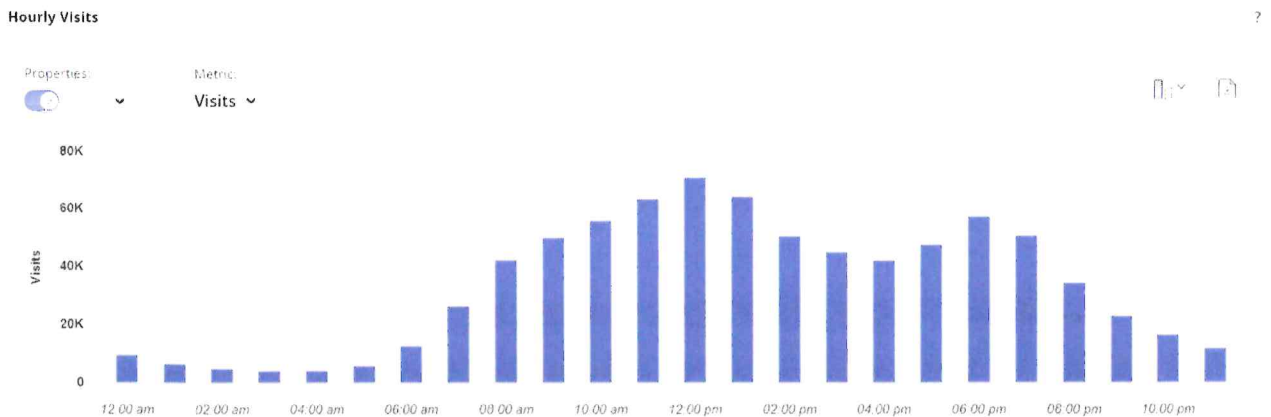
*Demographics are based on a True Trade Area capturing 70% of visits | Data source: Census 2021

The above graph details the income distribution among visitors.

- \$50,000-\$99,000 is the highest income distribution.
- \$25,000-\$49,999 is the second highest income distribution.
- Less than \$15,000 is the third highest income distribution.



The above graph shows when people are visiting Downtown Ayden, skewing higher on Friday and Saturday, with a dramatic Sunday falloff.



The hourly visit data shows visitors begin to increase after 9:00am, peaking at noon, but increasing again from 5:00pm-7:00pm. This data shows the value of businesses remaining open past the traditional 5:00pm closing time.

Visitor Journey

Property:
Downtown Ayden, NC / East A...

Show by:

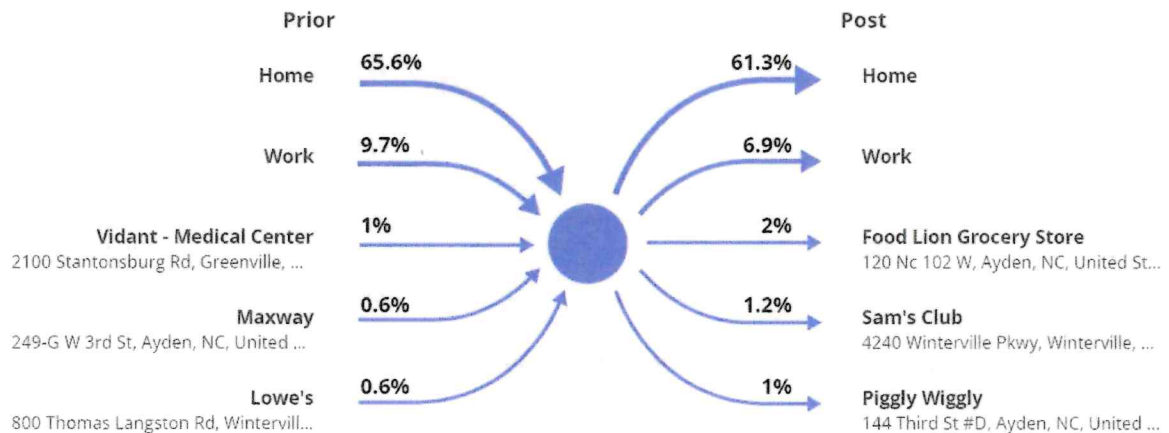
Location

Category

Category Group

Show Home/Work:

☒ On

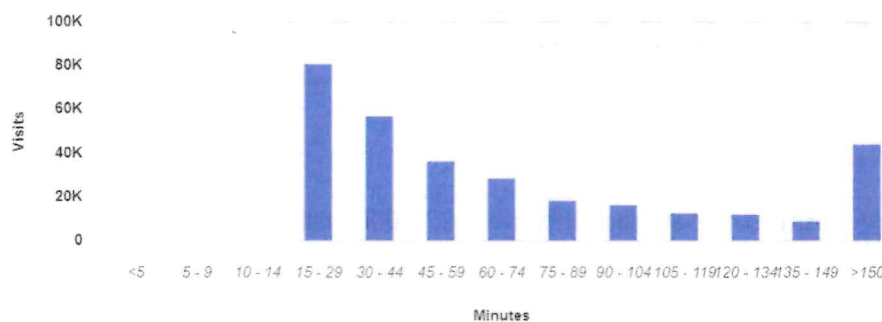


This chart shows where people originate prior to visiting downtown and where they go afterward.

Visit Duration

Properties:
☒ Visits

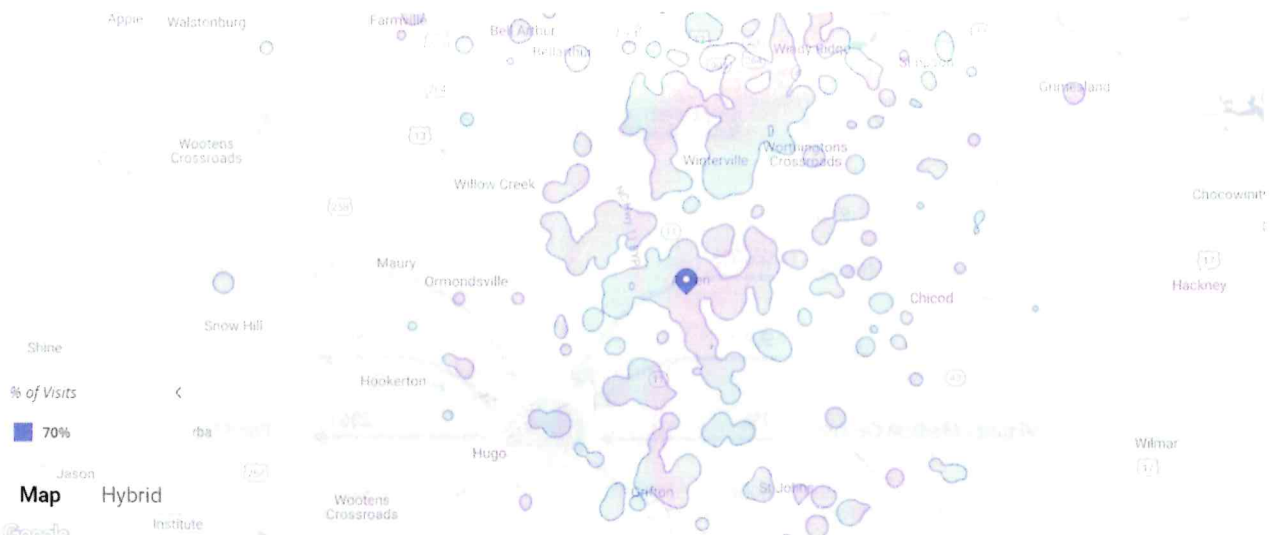
Metric:
Visits



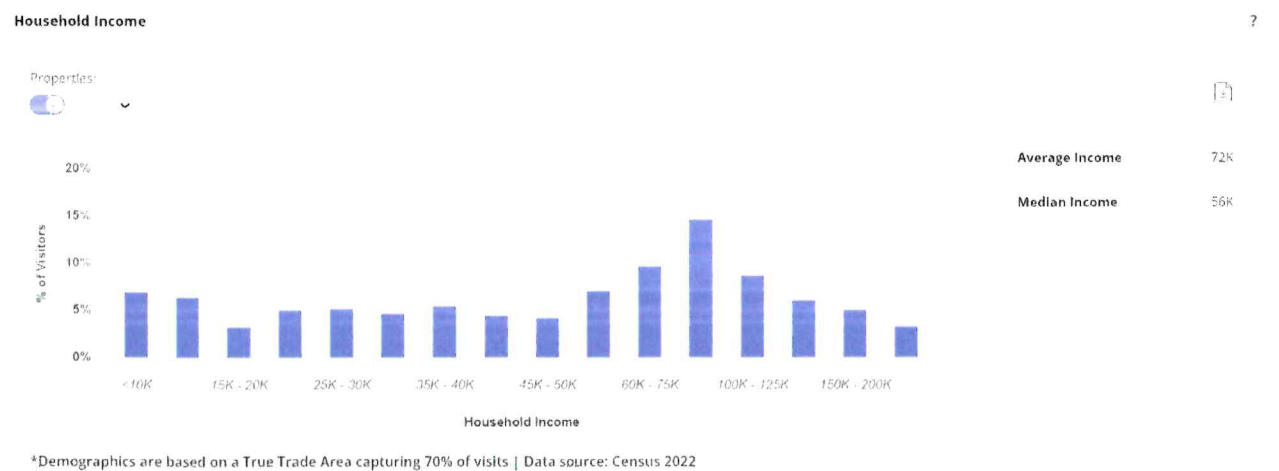
Average Stay 89 min

Median Stay 53 min

The average stay is 89 minutes with the median stay 53 minutes.



The above map shows where 70% of Downtown Ayden visitors originate.



Of the Downtown Ayden visitors, the average income is \$72,000 and median income is \$50,000.

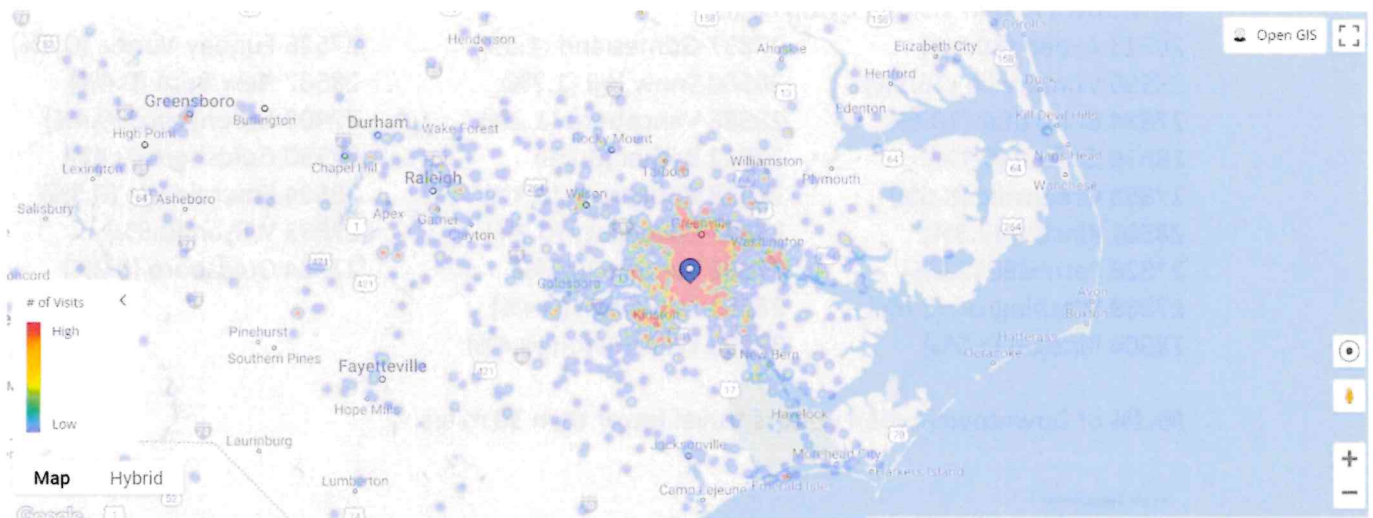
Ethnicity

Properties:

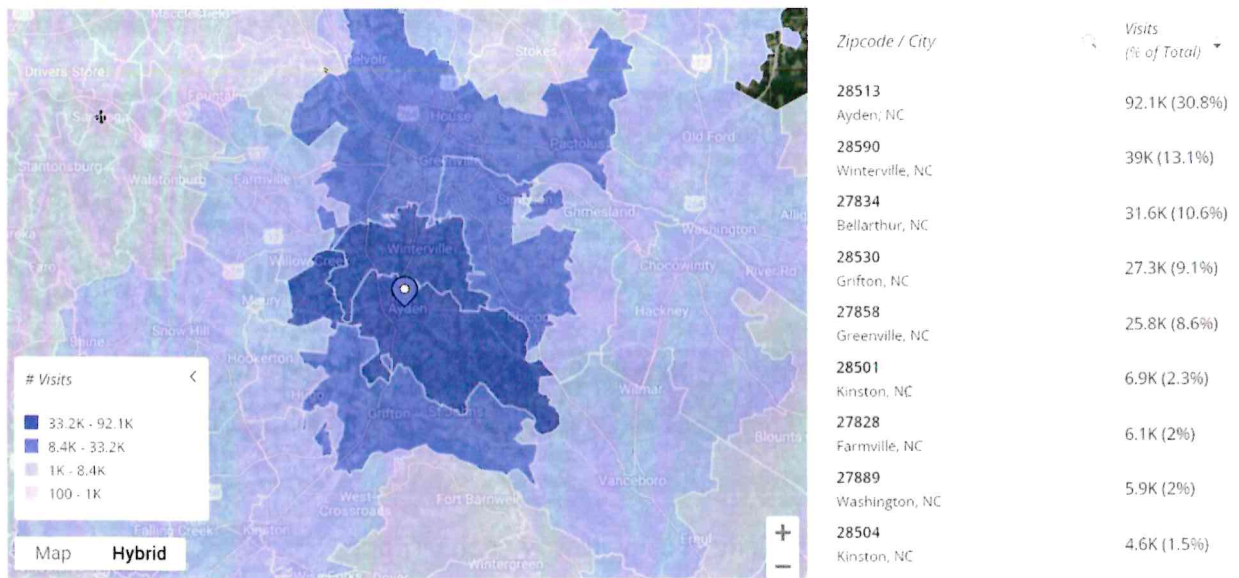


*Demographics are based on a True Trade Area capturing 70% of visits | Data source: Census 2022

The above chart shows the ethnicity of Downtown Ayden visitors.



The above chart shows the entire Downtown Ayden Trade Area—where those visitors who have come downtown during the last 12 months have travelled from.

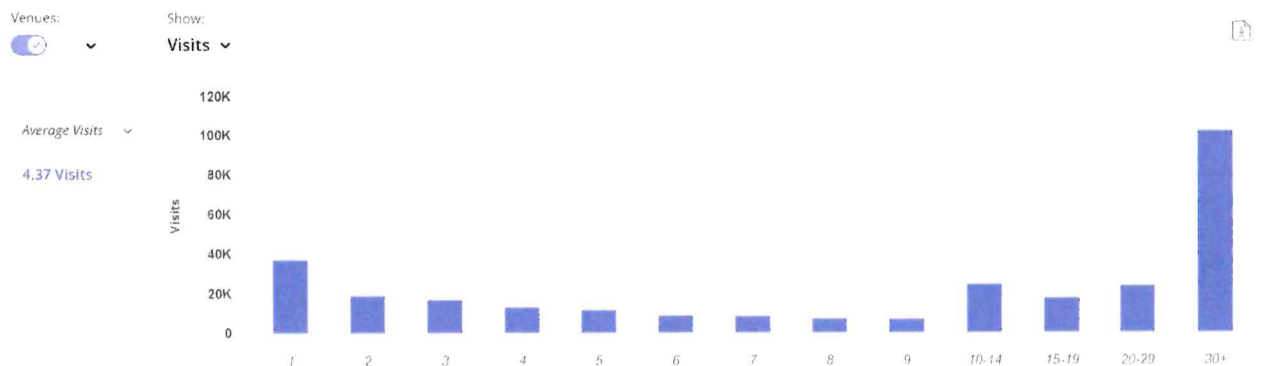


Downtown Ayden Visitors by zip code:

28513 Ayden (30.8%)	27837 Grimesland (1.5%)	27526 Fuquay-Varina (0.4%)
28590 Winterville (13.1%)	28580 Snow Hill (1.2%)	28562 New Bern (0.4%)
27834 Bellarthur (10.6%)	28586 Vanceboro (1.2%)	27403 Greensboro (0.4%)
28530 Grifton (9.1%)	27812 Bethel (0.8%)	27530 Goldsboro (0.4%)
27858 Greenville (8.6%)	28538 Hookerton (0.8%)	28594 Emerald Isle (0.3%)
28501 Kinston (2.3%)	27817 Cocowinty (0.7%)	27893 Wilson (0.3%)
27828 Farmville (2.0%)	27886 Tarboro (0.5%)	27534 Goldsboro (0.2%)
27889 Washington (2.0%)	28551 La Grange (0.4%)	
28504 Kinston (1.5%)	27892 Williamston (0.4%)	

89.2% of Downtown Ayden visitors travel fewer than 30 miles.

Visits Frequency



The above chart shows the number of annual visitors with the average being 4.37. 21.93% of visitors come from fewer than 3 miles away.

38.15% of visitors come from fewer than 5 miles away.
 52.71 of visitors come from fewer than 7 miles away.
 68.3% of visitors come from fewer than 10 miles away.
 89.23% of visitors come from fewer than 30 miles away.

The above data can be used to help recruit businesses to Downtown Ayden to meet the unmet potential and reduce the retail gap or leakage. The priorities are to first retain, then expand and finally to recruit new businesses. The categories that show the most potential should be focused on first, especially within the 5-minute drive time of downtown. This data can help existing businesses realize there may be potential to expand to capture additional retail sales.

Tapestry Segmentation identified by ESRI On-Line Business Analyst

We find that studying the Tapestry Segments helps to identify a retail mix based on demographics that could enhance the shopping experience. Tapestry Segmentations provide detailed descriptions of America's neighborhoods. U.S. residential areas are divided into 67 distinctive segments based on their socioeconomic and demographic composition, then further classifies the segments into LifeMode and Urbanization Groups. Each radius has numerous LifeMode groups for a total of 100%. The detailed information can give Downtown Ayden a sense of who its customers are and insight into how to market to and what types of products to possibly add to existing inventory. By diving deeper into each Tapestry Segment's LifeMode and Urbanization Group there may be an entirely new business that could emerge and possibly be a good fit for downtown.

The information provided reflects the U.S. characteristics. The table below shows the top three segments for each category with brief descriptions. Detailed descriptions are obtained by going to the raw ESRI data's Tapestry information and clicking on each segment for the specific drive times. Visit <http://doc.arcgis.com/en/esri-demographics/data/tapestry-segmentation>

Top 3 Tapestries for each location

Total Community		5-minute drive time	10-minute drive time	20-minute drive time
Small Town		Small Town		Young &
Sincerity	31.4%	Sincerity 31.4%	Middleburg 40.5%	Restless 15.7%
Midlife Constants	18.5%	Southern	Small Town	
		Satellites 18.9%	Sincerity 12.3%	Middleburg 13.5%
Rural		Midlife	Rural	Workday
Bypasses	18.4%	Constants 18.8%	Bypasses 10.8%	Drive 12.6%

Small Town Sincerity is the highest segment for those living within the entire Ayden community and those living within a 5-minute drive time of downtown. Midlife Constants is the second highest segment of those living within the entire Ayden community and the third highest

segment of those living within a 5-minute drive time from downtown. Finally, Rural Bypasses is the third largest segment of those living within the entire Ayden community and the third largest segment of those living within a 10-minute drive time of downtown. Each segment will be addressed below:

Small Town Sincerity	Total Households (U.S.)	2,305,700
	Average Household Size	2.26
	Median Age	40.8
	Average HH Income	\$31,500

WHO ARE WE?

Small Town Sincerity includes young families and senior householders that are bound by community ties. The lifestyle is down-to-earth and semirural, with television for entertainment and news, and emphasis on convenience for both young parents and senior citizens. Residents embark on pursuits including online computer games, renting movies, indoor gardening, and rural activities like hunting and fishing. Residents keep their finances simple— paying bills in person and avoiding debt.

SOCIOECONOMIC TRAITS

- Education: 67% with high school diploma or some college.
- Labor force participation lower at 52%, which could result from lack of jobs or retirement.
- Income from wages and salaries, Social Security, or retirement, increased by Supplemental Security Income.
- Price-conscious consumers that shop accordingly, with coupons at discount centers.
- Connected, but not to the latest or greatest gadgets; keep their landlines.
- Community-oriented residents; more conservative than middle of the road.
- Rely on television or newspapers to stay informed.

Midlife Constants	Total Households (U.S.)	3,068,400
	Average Household Size	2.31
	Median Age	47.0
	Average HH Income	\$53,200

WHO ARE WE?

Midlife Constants residents are seniors, at or approaching retirement, with below-average labor force participation and below-average net worth. Although located in predominantly metropolitan areas, they live outside the central cities, in smaller communities. Their lifestyle is more country than urban. They are generous but not spendthrifts.

SOCIOECONOMIC TRAITS

- Education: 63% have a high school diploma or some college.
- At 31%, the labor force participation rate is low in this market.
- Almost 42% of households receive Social Security; 27% also receive retirement income

- Traditional, not trendy; opt for convenience and comfort not cutting edge. Technology has its uses, but the bells and whistles are a bother.
- Attentive to price, but not at the expense of quality, they prefer to buy American and natural products.
- Radio and newspapers are the media of choice (after television).

Rural Bypasses	Total Households (U.S.)	1,646,400
	Average Household Size	2.55
	Median Age	40.4
	Average HH Income	\$33,000

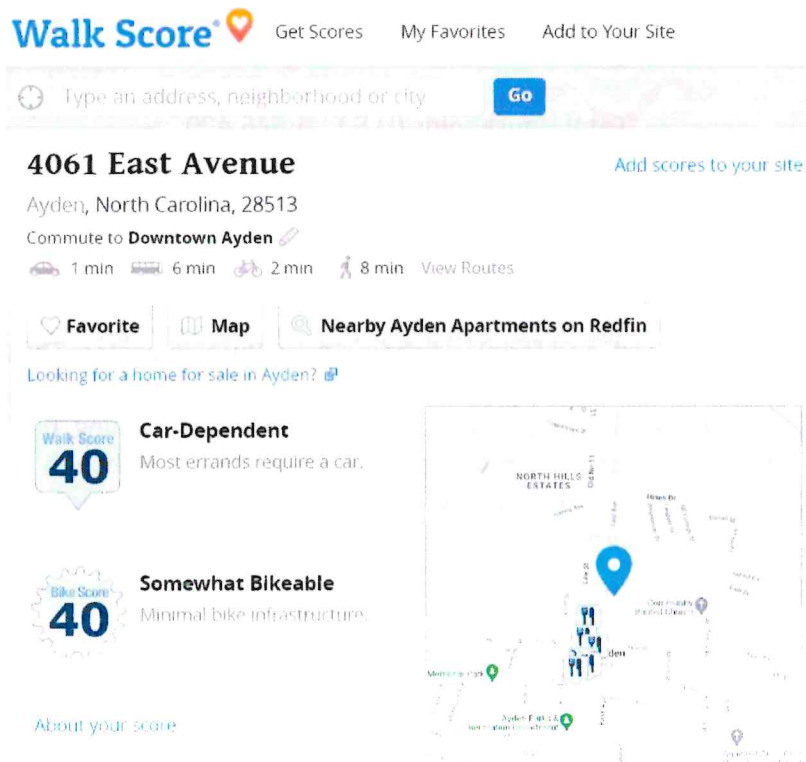
WHO ARE WE?

Open space, undeveloped land, and farmland characterize Rural Bypasses. These families live within small towns along country back roads and enjoy the open air in these sparsely populated neighborhoods. Their country lifestyle focuses on the outdoors, gardening, hunting, and fishing. They are more likely to own a satellite dish than a home computer. Although most households do have a connection to the internet, use is very limited. Those who are not yet retired work in blue-collar jobs in the agriculture or manufacturing industries.

SOCIOECONOMIC TRAITS

- Almost 25% have not finished high school; 11% have a bachelor's degree or higher.
- Labor force participation is low at 47%.
- Income is primarily derived from wages and supplemented with Social Security and Supplemental Security Incomes.
- Religion and faith are central in their lives.
- They rely on television to stay informed.

Walkscore



Visit <https://www.walkscore.com> for more information.

Summary and Recommendations

1. Retail Gap

At all three measurements, retail gaps were seen in beer, wine, and liquor stores. At the 5- and 10-minute measurements, retail gaps were seen in electronics, home centers, and hardware. At only the 5-minute drive time measurements, a retail gap was seen in nursery, garden, and farm supply stores. At both the 10- and 20-minute drive time measurements, retail gaps were seen in specialty foods, luggage, and leather goods, used merchandise and drinking places. At just the 10-minute drive time measurements, a retail gap is seen in appliances. At only the 20-minute drive time measurement, retail gaps were seen in women's and children's and infants' clothing, clothing accessories and florists.

2. Retail Surplus

At all three measurements, retail surpluses were seen in grocery stores, pharmacies and drug stores, family clothing, and jewelry. At only the 5-minute drive time measurements, surpluses were seen in full-service restaurants. At both the 10-minute and 20-minute drive times, retail surpluses were seen in nursery, garden and farm supply stores, sporting goods, hobby, toy and game stores, and book stores. At only the 10-minute drive time, a retail surplus was seen in home furnishings. At only the 20-minute drive time measurement, retail surpluses were seen in

appliances, electronics, home centers, paint and wallpaper, cosmetics and beauty supplies, women's clothing, shoes, department stores and office supplies.

Two grocery stores (Food Lion and Piggly Wiggly), three pharmacies (Edwards, Walgreens and 4-Points Home Medical) multiple clothing stores (Maxway, and independent clothing stores,) four jewelry stores (J & W Pawn, Gregory T Designs, Metamorphosis Metals, This and That) and five fast food restaurants (Hardee's, Bojangles, Subway, Dominoes and McDonalds) account for the limited- service restaurants surpluses in these categories at the 5 and 10-minute drive time measurements. Fourteen full-service restaurants contribute to the 5-minute drive time measurement full-service restaurant surplus.

The surpluses seen at just the 10-minute drive time measurement in home furnishings (Horse Whisper Antiques and Furniture, Happy's Emporium, Water's Home Furnishings-Winterville) nursery and garden (Plant and See Nursery, Creative Gardens and Brookstone -Winterville and Flower Time and Yoder's Farm and Garden-Grifton) hobby, toy and games (Old Cool video games, and Needless Toys and Collectibles-Winterville) book stores (Cross and Crown Christian Books) contribute to these numbers. Sporting goods is a little more difficult to calculate unless one considers those sold in Maxway, and J & W Pawn. There are several more surplus categories at the 20-minute drive time measurement because the data is picking up Greenville retail and restaurant businesses.

3. Walkability and Bikeability

The Downtown Ayden Walkscore of 40 is below average. Concerning bikeability, Downtown Ayden also scores 40, below average. You will want to work with the local NCDOT division to incorporate bike lanes into their downtown streets as well as those controlled by the Town of Ayden.

According to a study by real estate advising company Robert Charles Lesser & Co., homebuyers are increasingly looking for green space and trail systems for walking, running and biking. In fact, green space and trail systems were the No. 1 and No. 2 desirable community features in this referenced article---Source: New Home Source:

<https://www.newhomesource.com/learn/top-community-amenities/>

The list is below:

Parks and green spaces

Paved trail systems for walking, jogging, biking, etc.

Note that in addition to the walking and biking trail amenities, the #3 amenity that new homeowners want is:

Main street village centers with retail services and cafes for gathering and socializing.

Downtown Ayden fits the #3 desired community amenity and will want to see ways to increase walkability and biking options to meet consumer demands.

4. Main Street Resources

Former Main Street Director Diane Young created the Downtown Directors' Guide to Working with Development Projects--<https://www.ncmainstreetandplanning.com/economic-vitality>-- an invaluable resource for downtown revitalization. Hilary Greenburg of Greenburg Development Services has produced guides to business recruitment and retention. These guides are also available on the Main Street and Rural Planning Center website.

There is additional Claritas retail data and the U.S. Census Quickfacts report to support your retail recruitment efforts.

If you have any questions concerning the above information, do not hesitate to contact Downtown Development Specialist Mike Dougherty at mike.dougherty@commerce.nc.gov or 919-817-7086.

Sources: Claritas Retail Data

<http://doc.arcgis.com/en/esri-demographics/data/tapestry-segmentation>

Livabilityindex.aarp.org

Demographic and Economic Data

Population

According to the 2022 US Census American Community Survey (ACS), the Town of Ayden has a total population of 5,002 people within the corporate limits. The margin of error reported was plus or minus 29 people. The 2020 US Decennial Census provides the official population count for the Town of Ayden at 4,977 people within the corporate limits.

Based on local knowledge, it is believed that the current US Census population counts for the Town of Ayden are under by approximately 100 – 200 people. Pitt County disputed 2020 Decennial Census counts, which are thought to have been undercounted due to the Covid-19 pandemic. The population numbers were unable to be updated by the Census Bureau. If 2020 Decennial Census counts were in fact undercounted, this affects all subsequent ACS numbers, until the next Decennial Census is completed in 2030.

Because of the limited data available from the Decennial Census, the data reported here is primarily sourced from the ACS.

The age of Ayden's population is older than Pitt County and slightly older than the state on average, with Ayden's median age being 44.7 years, compared with 33.2 years for Pitt County and 39.1 years for North Carolina (2022 ACS).

Approximately 24.6% of Ayden's population is under 18 years of age, similar to the county and state at 21.2% for Pitt County and 21.8% for North Carolina. Approximately 24.4% of Ayden's population is 65 years of age and older, higher than the county and state at 14.1% for Pitt County and 16.7% for North Carolina (2022 ACS).

The racial breakdown of Ayden's population is approximately 53% white or Caucasian, 37% black or African American, 0.2% American Indian or Alaskan Native, 5.5% some other race, and 4.4% two or more races. For ethnicity, 11.6% of Ayden's population identified as being Hispanic or Latino (2022 ACS).

TOWN OF AYDEN – NC Main Street
DOCUMENTS REQUEST

- Documents as stated produced on behalf of the town of Ayden for Downtown Ayden, Inc. program 20 hours per week for the previous 3 years. These documents by the Director prior to notice of resignation include:
 - a. Articles of Incorporation
 - b. Bylaws
 - c. Federal ID Number
 - d. Tax Exemption Status confirmation
 - e. NC Business Registration
 - f. Insurance Information
 - g. NC Unemployment information, if any
 - h. NC Charitable Solicitation License
 - i. Non-Profit Tax Returns
 - j. D-U-N-S Number
 - k. Copies of Operating Documents
 - l. Conflict of Interest Policy for Board Members
 - m. Personnel Policy for Staff
 - n. Fiscal Policy
 - o. Social Media Policies
 - p. AI Policies
- Funds Resources
- Current Structure and related documents
- Maps of Ayden related to NCMS work
- List of all grants applied for or in process 2022, 2023, 2024
- List of required reports prepared by director:
 - a. Program Assessments - January of each year
 - b. Annual Agreements - June of each year
 - c. Program Statistics – July of each year
 - d. Award Nominations – October of each year
 - e. Champion Nominations – October of each year

Request documents be provided to Downtown Ayden, Inc. Board by April 30, 2025. This will allow the Board to connect completely with the program and provide continuity on the mission going forward.

Thank you.

Downtown Ayden, Inc.

Program Requirement:

Participate in all services provided to the local community by the NC Main Street & Rural Planning Center.

Dedicated Paid Staff:

- A full-time -40 hours/week paid professional Main Street Director, that is dedicated to downtown and that will coordinate and facilitate the work of the program.
- Communities with a population of 5,001-9,999 MAY employ two or more persons that equal one or more full-time equivalent position(s). One of the positions must be designated as the director.
- Communities with a population of 5,000 or less MAY employ a part-time -20+ hours/week position paid professional Main Street Director.

Directors Should:

- Be paid a salary consistent with those of other community development professionals within the city, state, or region in which the program operates.
- Be adequately trained —and should continue learning about revitalization techniques and about issues affecting traditional commercial districts.
- Have a written job description that correlates with the roles and responsibilities of a Main Street Director.
- Have a local performance review on an annual basis.

Program Structure:

- Obtain a 501(c) 3, 4, or 6 nonprofit designation OR be designated as a department of the local municipal government.

Local Support:

- Establish broad-based support for the commercial district revitalization process, with strong support from both the public and private sectors.
 - The Main Street organization should have the active participation of various stakeholders at the committee and board levels.
 - Participants should contribute financial, in-kind, and volunteer support for the revitalization program.
 - Participants should also look for, and act on, opportunities to make connections between other programs with which they are involved and the Main Street revitalization effort so that, by doing their own work a little smarter, or in amore integrated way, other programs help further the revitalization process.
 - The program should include an ongoing process for volunteer recruitment, orientation, and recognition, constantly refreshing its pool of volunteers and involving new people each year.
 - The revitalization program has broad-based philosophical support from the community.
 - Municipal government demonstrates a philosophical commitment to commercial district revitalization.

Active Board:

- Establish and maintain an active Board of Directors and Committees using the Main Street Four-Point Approach® and develop a comprehensive Main Street Work Plan using the Main Street Four-Point Approach®. Main Street revitalization by nature is a community-driven process. Therefore, community members must take an active role in leading and implementing positive change. While the Director is responsible for facilitating the work of volunteers, this staff member is not tasked with single-handedly revitalizing the commercial district. The direct involvement of an active board of directors and committees are keys to success. If a Main Street organization is housed within another entity (e.g., a community development corporation),

it is still important to have its own board of directors and committee structure.

- The board is a working, functional board that understands its roles and responsibilities and is willing to put forth the effort to make the program succeed.
- Committee members assume responsibility for the implementation of the work plan.
- The program has a dedicated governing body, its own rules of operation, its own budget, and its own bylaws, and is empowered to carry out Main Street's mission, even if the Main Street program is a part of a larger organization.
- The board has well-managed, regular monthly meetings, with an agenda and regular distribution of minutes.
- Committees have regularly scheduled monthly meetings with an agenda that addresses the committee work plan.

Annual Plan of Work:

- Establish an annual work plan/planning process for downtown. A comprehensive annual work plan provides a detailed blueprint for the Main Street program's activities; reinforces the program's accountability both within the organization and in the broader community; and provides measurable objectives by which the program can track its progress.
 - The work plan should contain a balance of activities in each of the four broad program areas that comprise the Main Street approach — Economic Vitality, Quality Design, Effective Promotion, and Sustainable Organization.
 - The work plan should contain measurable objectives, including timelines, budgets, desired outcomes, and specific responsibilities.
 - The work plan should be reviewed, and a new one should be developed annually.

- Ideally, the full board and committees will be involved in developing the annual work plan. At a minimum, the full board should adopt/approve the annual work plan.
- The work plan should distribute work activities and tasks to a broad range of volunteers and program participants.
- There has been significant progress in each of the four points based on the work plan submitted for the previous year.

Historic Preservation Ethic:

- Adopt and exhibit a Historic Preservation Ethic and design management program. Historic preservation is central to the Main Street program's purpose and is what makes historic and traditional commercial districts authentic places. Historic preservation involves saving, rehabilitating, and finding new uses for existing buildings, as well as intensifying the uses of the existing buildings, through building improvement projects and policy and regulatory changes that make it easier to develop property within the commercial district.
 - The program has, or is working toward putting in place, an active and effective design management program (which may include financial incentives, design assistance, regulatory relief, design review, education, and other forms of management).
 - The program encourages appropriate building renovation, restoration, and rehabilitation projects.
 - When faced with a potential demolition or substantial structural alteration of a significant, historic, or traditional building in the Main Street district, the program actively works to prevent the demolition or alteration, including working with appropriate partners at the state, local, or national level to attempt to stay or alter the proposed activity; developing alternative strategies for the building's use; and/or educating local leaders about the importance of retaining existing buildings and maintaining their architectural integrity.

- The program works to find creative adaptive use, financing, and physical rehabilitation solutions for preserving old buildings.
- The program recognizes the importance of planning and land-use policies that support the revitalization of existing commercial centers and works toward putting planning and land-use policies in place that make it as easy (if not easier) to develop property within the commercial district as it is outside the commercial district. Similarly, it ensures that financing, technical assistance, and other incentives are available to facilitate the process of attracting investment to the historic commercial district.
- The program builds public awareness for the commercial district's historic buildings and for good design.

Vision and Mission:

- Demonstrate an established vision for downtown and a mission that defines the role of the organization that will manage the downtown initiative.
- The organization has an appropriate written mission statement.
- The mission statement is reviewed annually and updated as appropriate.
- The organization has an appropriate written vision statement for downtown that is reviewed annually and updated as appropriate. The vision statement should define the economic potential of downtown.

Funding:

- Fund the local Main Street program through both public and private partnerships at a level allowing for full implementation of the program based on the Four-Point Approach® and the adopted annual work plan.
- The Main Street program's budget should be adequate to achieve the program's goals. The dollar amount that is "adequate" for a program budget may vary.
- The budget should be specifically dedicated to revitalizing the commercial district.

- The Main Street program's budget should contain funds adequate to cover the salary and benefits of staff; office expenses; travel; professional development; and committee activities.
- Revenue sources are varied and broad-based, including appropriate support from the municipal government.
- There is a strategy in place to help maintain stable funding.
- There is a process in place for financial oversight and management.
- Regular monthly financial reports are made by the treasurer to the board.

Reporting and Other Requirements:

- Program Assessments (MS/STMS)–January of each year
- Annual Agreements (MS/STMS): June of each year
- National Main Street Sublicense Agreement(MS): June of each year
- Program Statistics (MS/STMS): July of each year
- Award Nominations (MS/STMS): OPTIONAL –October of each year
- Champion Nominations (MS): OPTIONAL –October of each year



NC Main Street Program Structures – February 2025

	Quasi-Public-Private	City Dept.	501(c)(3)	501 (c)(4)	501(c)(6)
1	Albemarle (c)(3) (MSD)	Aberdeen	Brevard (MSD)	Marion & (c)(3)	Hickory & (c)(3)
2	Asheboro (c)(3)	Ayden	Edenton (MSD)	Mooreville (MSD)	
3	Belmont (c)(3)	Benson	Lexington (MSD)		
4	Boone (c)(3) (MSD)	Bessemer City	Mebane		
5	Burlington (c)(3) (MSD)	Cherryville	Morehead City		
6	Clinton (c)(3) (MSD)	Elkin (MSD)	Mount Airy (MSD)		
7	Concord (c)(6) (MSD)	Elon	New Bern (MSD)		
8	Dunn (c)(3) (MSD)	Forest City	Sanford (MSD)		
9	Eden (c)(3) (MSD)	Henderson	Shelby (MSD)		
10	Elizabeth City (c)(3) (MSD)	Manteo	Smithfield (MSD)		
11	Fuquay-Varina (c)(3)	Monroe (MSD)	Statesville (MSD)		
12	Garner (c)(3)	Murphy	Washington		
13	Goldsboro (c)(3) (MSD)	Pilot Mountain			
14	Hendersonville (c)(3) (MSD)	Pittsboro			
15	Hertford (c)(3)	Rocky Mount (MSD)			
16	Kinston (c)(3) (MSD)	Troy			
17	Laurinburg (MSD) (c)(3)	Valdese			
18	Lenoir (MSD) (c)(3)	Waynesville (MSD)			
19	Lumberton (c)(3)	Zebulon			
20	Mocksville (c)(3)				
21	Morganton (c)(6)&(c)(4) (MSD)				
22	Newton (c)(3)				
23	North Wilkesboro (c)(3)				
24	Oxford (c)(3) (MSD)				
25	Reidsville (MSD) 501(c)(3)				
26	Roanoke Rapids (c)(3)				
27	Roxboro (c)(3)				
28	Rutherfordton (c)(3) (MSD)				
29	Salisbury (c)(3) (MSD)				
30	Spruce Pine (c)(3)				
31	Sylva (c)(3)				
32	Tarboro (c)(3)				
33	Tryon (c)(3)				
34	Wake Forest (c)(3) (MSD)				
35	White Oak (c)(3)				
36	Whiteville (c)(3) (MSD)				
37	Williamston (c)(3)				
38	Wilson (c)(3), (c)(6) (MSD)				
	38 Quasi/Public	19 City	12	2	1
	21 w/MSD	4 w/MSD's	9 with MSD's	1 w/MSD	1 w/MSD

*Note - New Bern, Rocky Mount, and Waynesville use MSD funds for capital improvements, not program management.

Strengths and Challenges of Different Organizational Structures for Main Street

Nonprofit (501c(3)(4)(6))

- Board controls the operation of the organization (sets policy).
- **Strengths:** Separation of govt. control; partnership opportunities.
- **Challenges:** sustainability.

City Department

- Council appointed (advisory) board makes recommendations (does not set policy).
- **Strengths:** City takes lead; more stability.
- **Challenges:** Can limit partnership opportunities.

Quasi-Public-Private

- Has more authority than advisory. There is a nonprofit status attached to this model. Director is a liaison between the board and city as they are city staff or contracted by city.
- **Strengths:** Formal partnership; sharing of benefits; staff possibly city employee.
- **Challenges:** Imposed restraints; seen as a “city employee”; govt. leadership changes.

As for any requirements where Main Street is concerned: we require a full time director for any town with a population larger than 5,000. Part time is acceptable up to that point. Whether a nonprofit, city employee, or quasi employee, we ask that a part time director dedicate 20 hours to Main Street and a full time director commit the full 40 hours.

The program can be effectively run under any of the three organizational structures: but as we discussed there are benefits and challenges to all three.

The nonprofit arm can be great for fundraising. The city run department is attractive because it often means that the city will dedicate some of the budget to operating expenses. Quasi programs are great because they often bring the best of both of the other structures together.

We actually have short videos (20 mins) explaining each structure more in depth on our website. You can find them if you scroll to the bottom of the organization page here: <https://www.ncmainstreetandplanning.com/organization>

Thomas “Mallory” Denham
Economic Development Director
Town of Ayden
4061 East Avenue
Ayden, NC 28513
M 606-375-5560

Town of Ayden – NC Main Street Conference Report – April 14, 2025

NC Main Street & Rural Planning Center works in regions, counties, cities, town, downtown districts and **designated North Carolina Main Street Communities** to inspire placemaking through building asset-based economic development strategies that achieve measurable results such as **INVESTMENT, BUSINESS GROWTH & JOBS**

This is a community driven endeavor!

1. NC Main Street Conference – March 11 to 13, 2025 – Creating Livable, Lovable Communities.

- a. Attendees: Sarah Coltrain, Brian Newell & Susan Harris
- b. Class Sessions
 - i. Funding Diversity: Meeting Business Owners where they are
 - ii. Tap into Federal Programs for Downtown
 - iii. The Most Creative Uses of a Downtown Building: Revitalizing Downtown (advertising & recruiting on Social Media)
 - iv. Fabulous Findings: Finessing Downtown's Future with Market Data
- c. Vendor Mall – 38 highly specialized professionals in one space
- d. Bolton & Menk – Urban Planners, Engineers, Grant Professionals

2. What I learned was

- a. Market Advisors are FREE
 - i. University Extension Offices
 - ii. Small Business Centers – Community Colleges
 - iii. SBTDC – Small Business Technology Development Centers – Universities
- b. Recovery Housing Program that provides transitional housing investment resources for B&M properties – to help with homelessness, rehab and societal re-entry
- c. CDBG has 3 options
 - i. Benefit Low to Moderate income persons/communities
 - ii. Eliminate or prevent slum & blight
 - iii. Address urgent needs (conditions that pose a significant threat to the community)
- d. The Rural Fund had \$2,800,000 returned to it that has not been yet allocated.
- e. We qualified as a town for an easy grant acquisition of \$850,000 with a minimal 5% match requirement

3. Missed Opportunities

- a. T-Mobile Grant application deadline was 3-31-25 and could have been used to pay for the murals (freeing funds allocated by the town for other needs) or downtown global internet access. This grant was obtained several years ago for the pocket park at Lee Street.
- b. Digital Equity Competitive Grant Program funded through 2026 – Internet Access

- c. NAR (National Association of Realtors) Placemaking Grant for outdoor & public gatherings could have been used to make improvements complimenting the collard festival, historic tours, museum grounds & more
 - d. Safe Streets and Roads for All (SS4A) Grant Program - \$4.9 Billion in Federal Funds available through 2026
 - e. LOWES Corporation “LOWES HOMETOWN Lowe’s is investing \$100 million to restore and revitalize community spaces across the country through Lowe’s Hometowns. Each year through 2026 Lowe’s selects 100 large-scale community projects, chosen from consumer nominations, to be completed in partnership with local nonprofits, Lowe’s store associates and community volunteers. Additionally, nearly 1,700 additional projects are selected and completed by Lowe’s associates across the country.” Parks & Recreation building renovations?
 - f. NC Rural Downtown Economic Development Grant \$850,000 deadline 4-30-25
 - g. \$24,000,000 a year is spent outside of Ayden (handout)
4. **Moving forward** Downtown Ayden, Inc. will be working in the community to facilitate matching businesses – owners – grants creating opportunities for a renewal of our downtown. The Main Street Board is comprised of local professionals and citizens. All are volunteers. **At no cost** they complement the endeavor and can provide the link to connect with
- a. Public Information Campaign to encourage citizen engagement through social media
 - b. Accumulation, Organization of existing documents, work & information
 - c. Continuing the Main Street Requirements and Precepts
 - d. Updating our list of Available Assets
 - e. Working to obtain the 2026 Rural Transformation Grant of \$950,000 (see handout)
 - f. Researching and discovering grant and funding opportunities to match with Assets
 - g. Seek and obtain grant funding to provide downtown internet access
 - h. Job creation from these efforts (not minimum wage jobs)
5. **Request** from Downtown Ayden, Inc to Town of Ayden funding for:
- a. Designation as Quasi-Public-Private for best outcomes
 - b. \$50,000 to hire a Main Street Director
 - c. \$20,000 for the necessary benefits for Director
 - d. \$47,500 for required match on 4.e.
 - e. \$13,000 to write the Grant Application for 4.e.

**RESOLUTION 24-25-13
AWARDING CONSTRUCTION AND
ESTABLISHING CAPITAL PROJECT BUDGET ORDINANCE
2024 POWELL BILL STREET IMPROVEMENTS
TOWN OF AYDEN**

- WHEREAS,** the Town of Ayden desires to allocate Powell Bill Fund resources to repair/resurface Town streets that have been prioritized for resurfacing, and
- WHEREAS,** the Town of Ayden developed bid packages for street improvements divided into two (2) projects, Pinewood Drive Improvements and 2024 Street Improvements (included all/sections of Martin Luther King, Jr. Street, Alley on south side of Third Street, Blount Street, Princess Street, and Sixth Street), and
- WHEREAS,** bid for construction were received on January 9, 2025, and
- WHEREAS,** Tripp Bro's, Inc. submitted the low bid for Pinewood Drive street improvements with a total bid price of \$104,035.20, and
- WHEREAS,** Tripp Bro's, Inc. submitted the low bid for 2024 Street Improvements scoping with a total bid price of \$251,672.83, and
- WHEREAS,** the combination of low bid prices exceeds available allocated \$250,000 Powell Bill funds, and
- WHEREAS,** based on low bids, Recommendation of Awards have been developed to amend scoping to allow contract award based on negotiated cost and available funds,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That Pinewood Drive street improvements be awarded to Tripp Bro's, Inc. for their low bid amount of \$104,035.20.

That 2024 Street Improvements be awarded to Tripp Bro's, Inc. for their low bid amount of \$251,672.83 subject to Bid Negotiation that removes proposed improvements to Martin Luther King Jr. Street, reducing contract award amount to \$146,993.83.

That the attached project budget is hereby approved.

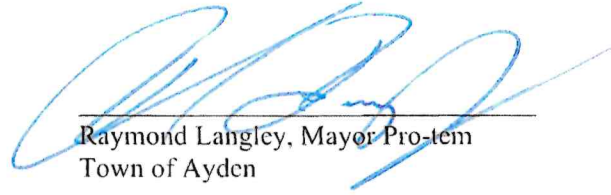
That the Assistant Town Manager is authorized and directed to execute all documents associated with award of funds and execution of construction contracts for Pinewood Drive improvements and 2024 Street Improvements on behalf of the Town of Ayden.

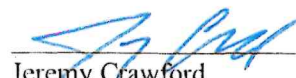
Adopted this the 14th day of April, 2025 at Ayden, North Carolina.

(SEAL)

ATTEST:

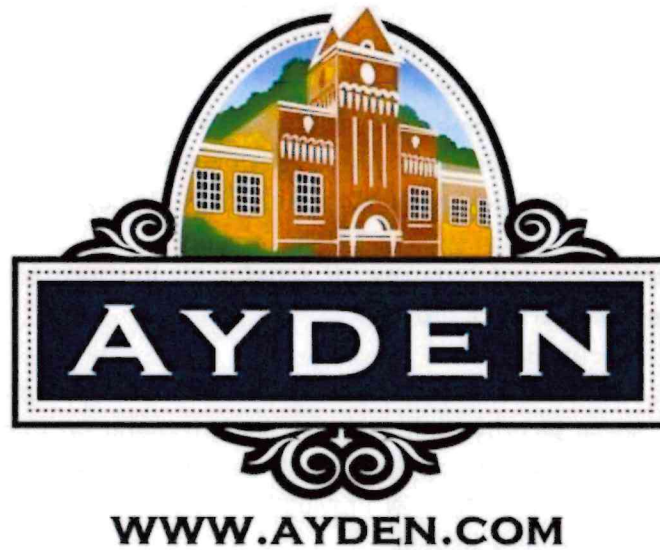



Raymond Langley, Mayor Pro-tem
Town of Ayden


Jeremy Crawford
Town Clerk

Town of Ayden

Customer Service Guidelines



Version 3.3
Adopted by the Governing Board on 04/14/2025

1
Version 3.3 - Adopted by the Governing Board on 04/14/2025

Establishing Service

The Town's Customer Service Department is in the Ayden Town Hall, 4144 West Avenue. The Customer Service Department is open from 8:30 a.m. to 5:00 p.m., Monday through Friday. Routine and regular service is performed during these hours, and the Town Hall is closed on holidays. Any request for utility service, or a request to add another service connection by a customer will be handled as a request for all services applicable to the location.

1. Application for Service: To begin the process, a customer must complete a Utility Service Application which may be obtained by one of the following methods:
 - a. Visit our website and download the form.
 - b. Email billing@ayden.com to request a form.
 - c. Call Customer Service at (252) 481-5817 and request the form be faxed, mailed, or emailed.
 - d. Visit the Customer Service Department at 4144 West Avenue.
 - e. Payment to establish a new service must be made prior to 3pm during office hours if requesting same day service. Same day service is not guaranteed.
2. Additional Information and Deposits: In addition to the fully completed Utility Service Application the customer must provide:
 - a. Account deposit
 - b. Valid State or Federal issued photo ID for **ALL** applicants.
 - c. Social Security Number (SSN) or EIN (Federal Tax ID number in the case of a business). If the applicant declines to provide their SSN, the applicant will be charged the "No SSN Provided for Credit Check" deposit, as shown in the Budget Fee Schedule.
 - d. Lease agreement or Settlement Statement from the home purchase.
 - e. Presence of an in-ground irrigation system, if applicable.
 - f. Presence of swimming pool, if applicable.
 - g. Provide proof of property ownership.
 - h. Pay bills by the "Due Date" shown on the monthly bill.
 - i. A customer is required to pay a one-time administrative fee to begin utility service.

Any request for a social security number on the utility application is completely voluntary. It is requested for verification of your identity and to serve to collect any unpaid utility balance if you default on payment once the account is closed. Failure to provide results in a high utility deposit.

Upon completion of the Utility Service Application, review of additional information and payment of deposit and connection fee, the account shall be scheduled for connection. Customers may request connection dates in the future up to 30 days. The Town does not guarantee same day service.

Customers wishing to have utilities connected to a property that has not had utilities on for 180 days or more, will need to apply for an electrical inspection with the Pitt County Inspections Department. A copy of the report showing the property passed the inspection must be provided to the Town prior to services being connected.

Customer responsibility

- Allow the Town staff to have access to the property to set up and maintain service.
- Pay bills by the “Due Date” shown on the monthly bill.
- Install, maintain, and repair wiring in the home/business that conform to all applicable laws, rules, and regulations.
- The Town provides utility services for the sole use and convenience of the premises under contract. The customer will ensure that utility service is not given to anyone, including a neighbor. Violation of this policy will be cause for disconnecting service in accordance with applicable ordinances.
- Any request for utility service or a request to add another service connection by a customer will be handled as a request for all services applicable to the location. If a customer applies for utility service at a property that did not have active utility service at the time of the meter changeouts, the owner will incur the charge for new meters at the Town’s current cost. If the Town discovers damage to any of our utility services, the customer will be responsible for the cost of replacement or repair as listed in the Fee & Charges Schedule.

Prorating Service Base Rate

Utility customers may start or end service on dates that do not coincide with the start of a normal billing cycle. For those customers that start or end their service midway through a billing cycle, the base rates for their services will be pro-rated.

1. For service connections and disconnections, the base rate will be based on the number of days the customer had service during the billing cycle. For calculation purposes, each month is considered to be 30 days.
2. The base rates for garbage, area lights, and storm water will not be pro-rated; all other service base rates will be pro-rated.

Energy Audit Requirement

An energy audit can be conducted on any property in Ayden, and the findings from that report may reveal where the property owner might wish to make improvements, which could help them lower their utility bill. The Town, at its discretion, may request that an energy audit be completed on properties with high utility usage, or poor payment histories.

Prior Debt

The Town will not provide service to an applicant who is indebted to the Town until all past due debt is satisfied in full. No personal checks will be accepted for prior debt payment or deposits.

Customer Deposits

Residential: The Town will perform a credit check on each applicant to determine if a deposit will be required. The current credit check vendor reviews the applicant's credit history, and assigns one of two designations: "red," or "green." The Town does not control or dictate the review and/or designation process of the vendor.

1. Applicants with a "red" credit report finding will be required to pay the deposit shown for their electric, water, and sewer services (as per the Budget Fee Schedule).
2. Applicants with a "green" credit report finding will not be required to pay a deposit.
3. Utility deposits held by the Town do not earn interest.
4. For those applicants who have a good payment history with the Town, there will be no deposit required.

As it relates to the customer's payment history with the Town, good credit is defined as one late payment fee, or less, during the previous 24 months of payment history.

Non-residential: All non-residential utility accounts must include a guarantee of payment which must be demonstrated by paying an account deposit as defined in the fee schedule. Deposits are held until the account is closed or disconnected for nonpayment. No interest will be paid.

Future Deposits

Any customer, who does not have a deposit held by the Town, whose service is involuntarily terminated for non-payment, meter tampering, or refusing to immediately repair a known leak will be required to repost a deposit before reconnection of services.

Refunding Deposits

A deposit will be credited to the customer's account upon disconnection of service. After the deposit is applied, any outstanding balance will result in a final bill, and the customer is required to provide payment within thirty-one (31) days, or the balance will be turned over for collection. Deposits will not be refunded if the customer has another account with a past-due balance, and any remaining credit on the account will be transferred to the account with a balance.

Residential customers who have demonstrated 24 months of good payment history will have their deposit applied to their account. In contrast, if a customer has two late payments the 24-month hold on their deposit will reset. Good credit is defined as one late payment fee, or less.

Billing

Each account shall be billed on a monthly schedule. From the date of the bill, the customer typically has 20 days to pay the account without penalty, which is known as the Due Date. If a payment is not made by 5pm on the Due Date, a 3% penalty will be applied with no further notice to the customer. If payment is not received by 8:30am on the 25th day, known as the Cutoff Date, the service will be disconnected with no further notice to the customer. At reconnection, the customer will be charged

a Reconnection Fee. (See List of Fees & Charges located on the Town website). The Reconnection Fee will be applied to the account only in those cases where the disconnection was completed.

Billing Adjustments

Should the Town identify a billing error, be it an over billing or under billing, the Town will begin the process of either billing the customer for undercharges or crediting the customer's account for overcharges.

Deceased Customer Accounts

1. For those accounts that have a primary and secondary account holder: If the primary account holder is deceased, the secondary account holder must notify the Town immediately. The secondary account holder will become the primary.
 - a. If the account had a good payment history for the previous 24 months, no deposit will be required.
 - b. If the account did not have a good payment history for the previous 24 months, the new primary will be required to post a deposit based on the current Budget Fee Schedule.
2. For those accounts that have a primary account holder but no secondary has been named: If the primary account holder is deceased and no secondary account holder is identified, the surviving spouse or trustee of the estate must notify the Town immediately. After completing an application, the surviving spouse or trustee can become the primary account holder.
 - a. If the account had a good payment history for the previous 24 months, no deposit will be required.
 - b. If the account did not have a good payment history for the previous 24 months, the new primary will be required to post a deposit based on the current Budget Fee Schedule.
3. In all other events: In the event the Town discovers that the primary account holder is deceased, the Town will immediately send a certified letter to the account address requesting the service be transferred to a new primary account holder. If the account has not been reassigned to a new primary account holder within 30 days, the service will be disconnected.

Customer Requested Adjustments

Should a customer report a leak or other possible failure, the Town shall investigate the nature of the report to determine if the account is eligible for an adjustment. In most cases, accounts are not eligible for an adjustment. A notable exception would be in the case of a burst water pipe which may be eligible for a credit on the calculated cost of sewer services. If the Town determines that an account is eligible for an adjustment, the customer must provide proof of repair. This could be in the form of a paid invoice to a contractor or a receipt for repair supplies if the customer performed their own repairs. Handwritten notes by the account holder do not qualify. Documentation must be provided to the Town before an adjustment can be completed.

The Town will only authorize one adjustment per 12-month period, regardless of if the request is voluntary (customer filled their pool), or it is in response to a failure of the customer's system (customer experienced a busted water pipe).

Disputed Bill and Hearing

If a customer disputes the accuracy of his or her bill, he or she has the right to a hearing. They may be present or be represented by another person of their choosing who may present information, orally or in writing, regarding his or her compliance and contentions. The Finance Director has the authority to settle the issue.

Payments

All accounts must be paid in full by the due date or the service will be subject to disconnection. Customers may make payments by:

1. Mailing a check or money order to 4144 West Ave., Ayden, NC 28513.
2. Using a debit or credit card via the Town of Ayden's website at www.ayden.com
3. Participation in automatic bank draft. An application for bank draft can be found at www.ayden.com
4. Visiting the Customer Service Department at 4144 West Avenue during normal business hours. We accept cash, checks, money orders, debit, and credit cards (**convenience fee applies on credit cards and debit cards**).
5. For customer convenience, payments by check or money order may be placed in our drive through drop box located in the parking lot at the Town Hall. Payments are retrieved daily on regular business days.

A bill is past due if it is not paid by 5:00pm on the due date.

Extensions on Payment Due Dates

Customers may request an extension for their delinquent utility bill balance before their disconnect date. The maximum length of time allowed is 10 days past the disconnect date. The extension must be requested by the account holder and must be documented on the customer's account. These requests can be made in person at our office at 4144 West Avenue, online at the Town website or by phone. These requests need to be made 48 hours prior to the cutoff date. If the request is made less than 48 hours prior to the cutoff date, the request will **not** be honored. If payment is not received by the approved extension date, utility services will be disconnected without further notice and the balance, and all associated fees must be paid in full to restore services.

Customers participating in Bank Draft, Budget Billing, or **Senior Citizen/Disabled Due Date** are **not** eligible for extensions. Approval of an extension request is not guaranteed. No more than two (2) extensions shall be granted within a 12-month period.

Payment Plan Arrangement

On occasion, customers may need to spread their bill payments over a period of time to avoid disconnection. The Finance Director will review the customer's case to see if the customer is eligible for a payment plan. Only one payment plan is allowed in a 12-month period. The maximum length for a payment plan is 12 months. Failure to make the utility payments, as planned, will void the

payment plan arrangement and the customer will be required to pay the remaining amount due immediately, or be subject to disconnection.

Senior Citizen and Disabled Customers Due Date

The Town will transition from 4 Billing Cycles to 2 Billing Cycles in early 2025. For those clients with Special Due Dates that do not coincide with the new billing cycles, the Town Finance Department will work them individually to find the best billing and payment plan. During the anticipated 2-3-month transition, these clients will not incur late fees. At the completion of the transition, the Special Due Dates program will be dissolved, and all client accounts will be under the then-current Customer Service Guidelines.

Email and Text Authorization

The Town may attempt to correspond with customers through email and/or text. By providing the Town with an email address and/or a cell phone number, the customer authorizes the Town to communicate with them in this manner, and they acknowledge that such communication may include private account information.

Returned Checks or Drafts

The Town will only accept cash, certified checks, money orders, or credit/debit cards as payment from customers who have had two (2) returned checks or drafts. Upon receipt of a returned check or draft, the Town will attempt to notify the account holder by phone call or door hanger that they have 24 hours from the notification to pay the returned item with either money order, debit/credit card, or cash.

If a returned check or draft is not paid within the 24-hour period, utility service will be disconnected without further notice. Should the returned check/draft remain unpaid after 10 days, the matter will be turned over to debt collections, and/or the NC Debt Setoff Program.

As per NC General Statute, the customer's account will incur a returned check/draft fee for each returned check/draft received by the Town. (See List of Fees & Charges located on the Town website)

Assistance for Paying Bills

There are several organizations that may assist customers who are having difficulty paying their bills. We encourage each customer to seek assistance prior to their disconnection of services for nonpayment.

1. Pitt County Social Services 252-902-1110
2. Ayden Area Ministries
3. Salvation Army 252-756-3388

Average Monthly Payment (AMP)

The Town offers its customers a payment option which allows them to pay a flat amount per month for utility service. To participate in the AMP, customers must have a good payment history with the Town. The amount set for the AMP is the average of the customer's prior twelve (12) months of utility billings. The customer's due dates will remain the same while in the AMP, and all applicable penalties and fees will remain in effect. No penalties will be assessed, regardless of the account balance, if the payment is received by the AMP due date. In the event of a nonpayment disconnection, or two late payment penalties being charged to the account, the customer will be required to bring their account to a zero balance immediately, and they will be removed from the AMP.

During the customer's twelfth month of active participation, their monthly payment will be recalculated based on their new average utility bill amount. At that time, any credit balance will be refunded to the customer, and any amount due must be paid in full by the customer. The customer will be notified by letter of the new monthly payment amount. If the customer chooses to be removed from the AMP midway through the plan, any past due balance must be paid in full immediately.

Customers enrolled in the AMP will be automatically renewed each year. If an enrolled customer no longer desires to participate in the program, they must notify Customer Service in writing. No payment extensions are allowed for AMP customers. No exceptions

Bank Draft Plan

The Town offers customers the option of having their checking accounts drafted on the day before their due date. This relieves the customer of having a lost or late payment and saves a trip to Town Hall or the cost of an envelope or stamp. The draft date will be the day before or the day of the due date each month. A customer's due date is based on their billing cycle's due date. Customers who desires to participate in the plan will need to provide the Town a voided check. Only customers with a good payment history with the Town are eligible for the program.

Any draft returned by the bank due to insufficient funds or a closed account will be treated as a returned check, charged the maximum amount allowed for a returned check fee, and the customer will be removed from the Bank Draft Plan. Should the Town remove a customer from the plan, they will notify the customer in writing.

No payment extensions are allowed for Bank Draft Plan customers. No exceptions

Medical Alert Program (MAP)

The purpose of the MAP is to identify customers with chronic or critical health concerns by means of a medical seal affixed to the electric meter on the home. In the event of unplanned interruptions of electric service, such as are common following storms, homes designated with a medical seal are given higher priority for restoration of service. Due to circumstances beyond the control of the Town and its employees (storm damage, loss of generation, etc.), electric power cannot be guaranteed 100 percent of the time. Each customer on the MAP should ensure they have a back-up plan for those times when the Town is unable to restore power in an acceptable timeframe.

The be added to the MAP, the customer must make a request with the Town. Participation in the MAP is restricted to customers with documented chronic or critical health concerns.

In the event of non-payment, homes designated with a medical seal are notified of the pending disconnection by text, phone call, or door hanger. While the Town will make a concerted effort to contact the account holder, customers with a medical seal may still be disconnected for nonpayment.

The Town must receive an annual certification of medical necessity from a physician or hospital. If the Town does not receive the annual certification, they will attempt to notify the customer and request the proper documentation. If the customer does not provide the Town with a new certification within 30 days of the previous certification, the customer will be removed from the MAP. Even if the customer falls to provide the renewed certification in time, the Town will accept the customer's future application.

Disconnecting Service

Voluntary Disconnection: A customer may request voluntary disconnection of service. Requests must be made in writing or by email and should include the account holder's SSN, the state or federal issued ID, the service location, the date service is to be disconnected, and the forwarding mailing address for the final bill. Upon receipt of the required information, the account shall be scheduled for disconnection. Same day disconnections are **not** guaranteed, and the Town does not perform weekend disconnections.

It is the customer's responsibility to request service be disconnected. Request made by persons other than the account holder, including landlords, will not be honored. The customer will be responsible for all services and fees charged to the account up to through date of the requested disconnection.

Involuntary Disconnection of Service: The Town may discontinue utility service for any of the following reasons:

- a) Failure of the customer to pay bills for utility service.
- b) Failure of the customer to pay deposits for utility service.
- c) Failure of the customer to pay a returned check or draft.
- d) Upon discovery of meter tampering including bypassing the meter or altering its function.
- e) Failure of the customer to permit Town employee's access to their meters and/or load management switches at all reasonable hours. Locked gates, loose dogs, parking cars over meters, etc. are violations of Town policy.
- f) Use of power for unlawful reasons.
- g) Discovery of a condition which is determined to be hazardous or unsafe.
- h) Providing false information on a Utility Service Application.
- i) Failure to provide all required documents for opening an account.

After an account has been closed, either by customer request or by policy of the Town, all funds, including deposits, refunds, and overcharge credits will be first applied to amounts owed to the Town

on the closed account. The remaining funds will then be applied to any amounts owed on any other accounts the customer may have with the Town. When all accounts are fully satisfied, a check for any remaining funds will be issued to the customer.

Disconnection During Extreme Weather

The Town will not exercise its right to disconnect service for non-payment of any bill when the safety and well-being of a customer may be at stake. For that reason, disconnection for non-payment may not be conducted on any day when the temperature is 32 degrees or below, nor on any day when the temperature is 100 degrees, or more. If a customer's bill remains unpaid on the next business day when temperatures are between 33 degrees and 99 degrees, the disconnection will occur. This delay in disconnecting the service for non-payment does not change the customer's liability for payment of all bills and fees.

Transferring Service

If a customer transfers their service from one location to another, and the Town services both locations, all outstanding debts and bills must be paid in full before the new service is established. The final utility bill amount only will be transferred to the new account. When establishing service at the new location, a new application will need to be completed and a new deposit may be assessed, **depending on the customer's credit.**

Reconnection

When it becomes necessary for the Town to discontinue services for any of the reasons listed in Involuntary Disconnection of Service, service will be restored after payment of:

1. All past due bills due to the Town including additional fees and charges required by this policy.
2. Any deposit as required.
3. Any material and labor cost incurred by the Town according to the current fee schedule.
4. Payments for reconnecting services must be received by 3pm (M-F), as same day reconnections after this time are not guaranteed.

Payment for reconnection must be made by cash, money order, debit, or credit card. No checks will be accepted. NO EXCEPTIONS.

Meter Reading

Utility meters are read by the Town according to an established schedule. Reading dates vary slightly from month to month due to weekends, holidays, weather conditions, and other factors. Monthly billing periods are assumed to be 30 days but may range from 27 to 33 days. If meter reading corrections are necessary, the Town will make the adjustments, and a new bill will be issued upon request. A credit due to a customer from a meter reading error will be posted to the customer's account.

Meter Switch Tampering

All meters and other equipment furnished by the Town are the property of the Town. It is unlawful for anyone other than a Town's agent to cut on or off utility services (including electricity, water, or load management.) Tampering with electric meters is prohibited by North Carolina General Statutes 14-159-1, and 14-151-1. Tampering with a meter or bypassing a meter is the same as stealing. The Town may seek legal action for any incidents of meter tampering, water theft, and/or fraud, to the fullest extent of the law. Any damage to Town devices will be charged to the customer. Should any Town personnel find any meter with its seal or lock cut or removed, a charge of \$500 will be added to the customer's account. Should a customer discover and report that their seal or lock has been cut, no charge will be levied.

Any residential, commercial, or rental property, served by the Town, that experiences three or more incidences of cut seals or locks, whether voluntarily reported or through Town discovery, will face permanent discontinuance of service from the Town.

UTILITY RATES

WATER & SEWER RATES

Effective for Bills Rendered after July 1, 2024

WATER

	In Town	Out of Town
Monthly Base User Charge/Availability Fee	\$18.34*	\$36.68
Monthly Base User Charge Add'l Dwelling (Master Metered Accounts) per unit	\$13.50	\$24.30
First 5,000 Gallons	\$7.41	\$8.82
Next 10,000 Gallons	\$9.18	\$10.59
Over 15,000 Gallons	\$11.29	\$12.70
Consumption Rate is per 1,000 Gallons		

*** Residential customer base fees will be pro-rated at connection and disconnection.**

IRRIGATION/SPRINKLER RATES: Same as In Town and Out of Town rates respectively; no additional user charge assessed

SEWER

	In Town	Out of Town
Monthly Base User Charge/Availability Fee	\$30.43*	\$56.81
Monthly Base User Charge Addt'l Dwelling (Master Metered Accounts) per unit	\$23.31	\$42.70
First 5,000 Gallons	\$12.69	\$14.70
Next 10,000 Gallons	\$15.20	\$16.73
Over 15,000 Gallons	\$18.26	\$20.27
Consumption Rate is per 1,000 Gallons		

*** Residential customer base fees will be pro-rated at connection and disconnection.**

Electric Rates

PCA charge per kWh below will apply to all metered electric rate schedules, except Outdoor Lighting Service, until the total Rider No. 1 and Rider No. 2 charges billed Ayden are recovered. When all Rider No.1 and Rider No. 2 costs are recovered, the following month the PCA charge will go to \$0.00 per kWh. At no time will the PCA be less than zero.

PCA= \$0.00603 per kWh plus applicable NC Sales Tax

ELECTRIC RATES: JULY 1, 2024

Tariff	Class Type	Customer User Charge (\$)	Energy (\$/kWh)	Demand (\$/kW)	Excess (\$/KW)
EL1	Residential Single Phase	\$ 16.00*	\$ 0.1242		
EL2	Residential Three Phase	\$ 19.00*	\$ 0.1242		
EL3-SFL	Sports Field Lighting	\$ 21.00	\$ 0.13399	\$ 2.00	
EL4-5	Small General Service (SGS) - Single Phase and Bulk Barn	\$ 20.50	\$ 0.13630	0 - 1500 KWH	
			\$ 0.13630	1501 - 3500 KWH	
			\$ 0.13630	Above 3500KWH	
EL6	Small General Service Three Phase	\$ 28.00	\$ 0.13630	0 - 1500 KWH	
			\$ 0.13630	1501 - 3500 KWH	
			\$ 0.13630	Above 3500KWH	
EL7	Small/Large General Service (LGS) - Single Phase	\$ 31.00	\$ 0.08878	\$ 15.50	
EL8	LGS Three Phase	\$ 73.00	\$ 0.08878	\$ 15.50	
Manual	Seasonal	\$ 25.72	\$ 0.0668	\$ 14.43	
Manual	General CP	\$ 500.00	\$ 0.05277	\$ 25.50	\$ 7.50
Manual	Seasonal CP	\$ 500.00	\$ 0.07354	CP - \$25.50	\$ 7.50
Manual	Industrial	\$ 10,029.00	\$ 0.04760	CP - \$25.50	\$ 7.50
Manual	ED CP Rate (offered case by case)	\$ 1,000.00	\$ 0.05790	CP - \$24.50	\$ 6.50
ELAL	Metered Area Lights	\$ 15.00	\$ 0.12249		
AL1	Area Lights	\$ 12.61	175 Watt Mercury Vapor NO LONGER AVAILABLE		
AL2	Area Lights	\$ 16.83	100 Watt HPS/LED		
AL3	Area Lights	\$ 17.86	150 Watt HPS/LED		
AL4	Area Lights	\$ 23.11	250 Watt HPS /LED		
AL5	Area Lights	\$ 36.75	400 Watt Flood SV - /LED50,000 Lumens		
AL - Hunters Run	Area Lights	\$ 9.81	Decorative Lighting		
AL - Windvale Acres	Area Lights	\$ 12.65	Decorative Lighting		
AL 1/2 Ares Light	Area Lights	\$ 6.30	175 Watt		
REF-1	Renewable Energy Facilities Credit	\$ 8.91	\$ (0.04821)		
TAX	SALES TAX	7%			

* Residential customer base fees will be pro-rated at connection and disconnection.

FEE SCHEDULE

There is hereby established, for the fiscal year 2024-2025, various fees and charges as scheduled herewith:

ADMINISTRATION

Photocopies	\$0.25 / page
Agenda Copies Sunshine List (paper copies)	\$12 / year
Certified True Copies of Documents	\$3 / first page \$1 / additional pages
Notary Fee	\$10 per signature

BILLING & COLLECTIONS

Credit/Debit Card Convenience Fee	Cost
Return Check/ Bank Draft Fee	\$35/per occurrence
Fraudulent Credit Card	\$100
Residential Utility Deposits	\$225/Electric \$25/Water \$50/Sewer
Small Commercial Utility Deposits	\$600
Large Commercial Utility Deposits	\$3,000 up front
Industrial Utility Deposits	\$3,500 up front
Temporary Service Charge	\$50
Connection Fee Electric	\$40 Electric
Connection Fee Water	\$40 Water & Sewer
Disconnect Fee : Non-Remote	\$100
Late Payment Fee	3% of account balance
Reconnection Fee: During Business Hours	\$75
Reconnection Fee: Non-Remote Reconnect	\$100
No SSN Provided for Credit check	\$1,350

POLICE

Fingerprinting	\$40
Noise Permit *	\$20/event

**Permit to exceed noise limitations/Permit for outdoor amplified sound*

***No Permitted event may last more than 4 hours in duration. No permitted event may extend beyond 11:00pm.*

ELECTRIC SERVICES

All Fees due at time-of-service request

Residential Installment Fee	
100LF or less	\$500/dwelling
Greater than 100LF	\$500/dwelling plus \$6 over 100LF
Commercial Installment Fee	
200 AMP	\$350
400 AMP	\$820
600 AMP	\$1200
Over 600 Amp	Calculated at time-of-service request for
Transformer and pad at customer expense	
Primary Line Extension	Material Cost + 15%
Subdivision Installment Fee *	\$2,200/unit

**Cost to developer for Town to install Backbone. Paid by developer prior to ordering materials.*

Utility Meter Related Costs

Vacant Property Changeout	Meter Town's Current Market Cost
Meter & Module Replacement <i>due to Damage or Meter Tampering</i>	\$400 per meter In Town / \$450 per meter Non-Resident *Price per module (water & electric)

Metering Tampering Fee - \$500

Civil Penalty and Criminal Charges of \$500 per day – General Statutes 14-151.1

WATER & SEWER SERVICES

All Fees due at time-of-service request

Fees are for the Town installing taps and service to property line. Systemwide Development Fee (Where Applicable) \$2,000

WATER CONNECTION FEE

	In Town	Out of Town
¾" Meter	\$1,400	\$1,650
1" Meter	\$1,500	\$2,250
1 ½" Meter	\$2,100	\$3,300
2" Meter	\$3,500	\$5,800
Greater than 2"	Cost of materials/labor plus 20%	Cost of materials/labor plus 20%
Sprinkler Connection Fee	\$1,100	\$1,550
4" Sewer Connection Fee 8' depth or less	\$3,500/dwelling	\$5,800/dwelling
4" Sewer Connection Fee Deeper than 8'	Cost plus 20%	Cost plus 20%
Hydrant Meter Set Up Fee	\$100	\$100
Hydrant Meter Relocation Fee	\$100	\$100
Hydrant Meter Monthly Charge	\$50 plus water usage	\$50 plus water usage

Sewer Connection Fee – Deeper than 8' --Cost plus 20%

The Town of Ayden's share of the connection costs shall be only as a reimbursement of the actual connection costs of the owner/developer/builder, and only after the property in question is fully developed and ready for occupancy – Certificate of Occupancy issued.

This cost sharing of sewer connection costs shall only apply to connections made after the effective date of this policy.

The Town of Ayden shall acquire at least three (3) quotes from contractors for the sewer tap work in question.

Commercial Sewer Connection Fee	Cost of materials/labor plus 20%
CMSD Impact Fee; Residential	\$1,250 (\$1,000 +\$250 TOA Admin Fee)
CMSD Impact Fee: Commercial/Industrial	\$1,250 (\$1,000+\$250 TOA Admin Fee)

Paid by builder prior to issuance of Zoning Compliance Certificate

Subdivision Installment Fee (Water/Sewer)	\$500/unit
---	------------

Developer installs lines and extends taps to property line. Paid by builder prior to issuance of Zoning Compliance Certificate

STORMWATER FEE

Residential Customers: \$4.00 Monthly Fee

Non- Residential Customers: All non-residential customers will be charged \$3.50 per 2,500 square feet of impervious cover existing on their property per month. Non-residential properties are all properties other than single-family and duplexes.

The minimum fee for Non-Residential properties is \$15.00

Example:

100,000 sf/ 2,500 sf = 40 ERU

40 ERU x \$4.00 per month = \$160.00 per month for the Stormwater Utility Fee

**On-Site Retention facilities may provide a discounted rate for system improvement*

SOLID WASTE

Refuse & Recycling	Fee	
Residential	\$16/per dwelling/monthly	
Business & Church Collection	\$27/first two rollouts/ monthly	\$27 each/additional rollout monthly
Residential Bulk Pick-Up		
Major Appliance	1 item per month per address at no charge	\$50 per month for each additional item
Furniture & Mattress	1 item per month per address at no charge	\$40 per month for each additional item
½ a load Collection	\$260 per load	
Full Load Collection	\$270 per load	
Residential Bulk Pick-Up – YARD Debris		
Standard Collection	No Charge	
½ a load Collection	\$60	
Full Load Collection	\$110	
Rollout Containers		
Refuse Single Container	No Charge	
Recycle Single Container	No Charge	
Additional Refuse or Recycle Containers	\$85/ per container	

****Customer will be issued one rollout, if damaged or stolen, owner will be responsible for replacement.***

RECREATION

Activity	Resident	Non- Resident
Tackle Football Activity Fee	\$45	\$75
Flag Football Activity Fee	\$40	\$60
Softball Activity Fee	\$40	\$60
Basketball Activity Fee	\$40	\$60
Cheerleading	\$40	\$60
Volleyball	\$40	\$60
Classes (Art, Pottery, etc.)	\$40	\$60
Summer Day Camp	\$55/per week	\$85/per week
Specialty/Sports Camp	Cost Varies	Determined by Instructor Fees
Gate Admission to Events	\$1 per person per activity	
District Park Splash Pad Admission	\$2/All Day Pass	\$3/All Day Pass

CEMETERY

Lot Transfer	\$80 per deed
Lot Fees:	
Resident	\$880
Non-Resident on Ayden Utilities	\$1,100
Non- Resident	\$1,200

Mausoleums	Plot price x 4 as set above
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Grave Openings and Closings:

Weekday	Weekday Cremation	Weekday/Holiday	Weekend/Holiday Cremation
\$825	\$385	\$1,045	\$495

New Charges:

Prices are for the hours of 8-4pm. For grave opening closings after 4pm add \$125 pr grave. Wait time will be billed at the rate of \$137.50 per hour when the funeral director does not comply with the scheduled arrival time as indicated on cemetery open/close request.

Marker Monument Permit \$137.50

*Burial and/or internment service shall not be held on the following city holidays - New Year's Day, Easter Sunday, Thanksgiving Day, Christmas Day.

PLANNING

Service	Fee
Zoning and Subdivision Ordinance Copy	\$20
Erosion and Sedimentation Control	Administered by Pitt County Planning
Flood Prevention	Administered by Pitt County Planning
Minimum Housing Requirements	\$10
Thoroughfare Plan	Administered by Greenville MPO
Code of Ordinances Copy	\$30
Town Maps (8.5" x 11" Black and White)	\$2
Town Maps (11" x 17" Black and White)	\$5
Zoning, ETJ, and Land Use Maps:	
24" x 36" Color	\$25
36" x 42" Color	\$40
Driveway Permit Fe	\$55 (Town Maintained Streets Only)
Rezoning Request	\$600
Future Land Use Map Amendment	\$550 + \$50 acre
Zoning Ordinance Text Amendment	\$200
Board of Adjustment Hearings	\$385 Variance Zoning Administrator Appeal Ordinance Interpretation
Conditional Use Permits	\$450
Voluntary Annexation Petition	\$500
Preliminary Plat Review (Subdivisions)	\$300 plus \$50 per acre or fraction thereof not to exceed \$1,000
Preliminary Plat Review (Minor Revisions)	\$150
Construction Drawing Review	\$250
Final Plat Review (Subdivisions)	\$250 plus \$50 per acre or fraction thereof not to exceed \$800
Final Plat Review (Minor Revisions)	\$50
Site Plan Review	\$500 plus \$50 per acre of fraction thereof not to exceed \$800
Site Plan Review (Minor Revisions)	\$50 (Minor Revisions must be requested in writing by owner/applicant)
Landscape Plan Review	\$110 + \$25 per acre (Submitted with Original Site Plan)
Landscape Plan Review (Minor Revisions)	\$60 (Minor Revisions must be requested in writing by owner/applicant)
Erosion and Sedimentation Control Plan	Administered by Pitt County Planning Department
Stormwater Permit	Major Subdivisions \$400/ Other \$250
Inspection Permit	Administered by Pitt County Planning, Inspections

AYDEN FACILITY RENTALS

Location	Refundable Deposit	Utility Customers	Non-Utility Customers	Civic/Non-Profits Only
Second Street Community Building	\$100	\$300/per use	\$400/per use	\$750/annually for once-a-month usage; \$1,250/annually for once-a-week usage
Old Town Hall	\$100	\$200/per use	\$300/per use	\$750/annually for once-a-month usage; \$1,250/annually for once-a-week usage
West Avenue Stage	\$250	\$250/per use	\$350/per use	

Arts and Recreation Center Campus and Park Shelters

Location	Organizational Type	Refundable Deposit	Utility Customers	Non-Utility Customers
Doug Mitchell Auditorium	Non-Profit Per use	\$150	\$400	\$600
	For – Profit Per Use	\$150	\$800	\$1,200
Classrooms (4 Hour Maximum)			\$100	\$150
Park Shelters *	Duration	Refundable Deposit	Utility Customers	Non-Utility Customers
Veteran's Park Shelter(small)	Half Day (4 hours)	\$50	\$40	\$65
	Full Day (8 hours)	\$50	\$60	\$85
Veteran's Park Shelter(large)	Half Day (4 hours)	\$50	\$60	\$85
	Full Day (8 hours)	\$50	\$90	\$120
J.J. Brown Park Shelter	Half Day (4 hours)	\$50	\$35	\$60
	Full Day (8 hours)		\$50	\$75
District Park Shelter (small)	Half Day (4 hours)	\$50	\$60	\$85
	Full Day (8 hours)		\$90	\$120
District Park Shelter (large)	Half Day (4 hours)	\$50	\$80	\$105
	Full Day (8 hours)		\$110	\$135

**Reservations are required*

Off-Duty Staff

\$50.00/hour per staff member

The rental fee, including any off-duty staff fees, guarantees reservation and must be paid at least three (3) days in advance of requested reservation unless specified otherwise in the rental use agreement.



FY25 Town of Ayden Approved Fee Schedule

Approved June 10th, 2024

Proposed fees were presented to the Board of Commissioners held at Ayden Town Hall, 4144 West Avenue, Ayden, NC on the following dates:

April 8th, 2024, April 17th, 2024, April 24th, 2024 and Public Hearing on May 13, 2024

PCA Rider 2 approved February 10th, 2025

Edits Approved April 14th 2025



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

April 23, 2025 - 6:30 PM

District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Pro-tem Langley called the meeting to order at 6:42 pm.

B. Roll Call

Town Clerk, Jeremy Crawford, called the roll.

Present:

Mayor Pro-tem Raymond Langley, Commissioner Cynthia Goff, Commissioner Johnny Davis, Commissioner Sarah Connor

Excused:

Mayor Ivory Mewborn, Commissioner Brian Newell

Absent:

None

Also Present:

Scott Howard - Town Manager

Stephen Smith - Assistant Town Manager

Jeremy Crawford - Town Clerk

C. Welcome Visitors/Protocol for Public Comment

D. Invocation

Commissioner Connor provided the invocation.

E. Pledge of Allegiance

F. Approval of the Agenda

Mayor Pro-tem Langley asked the Board if they had any questions regarding the agenda. Mayor Pro-tem Langley requested to discuss public comment resolutions under Items for Discussion.

Motion to add the topic "Public Comment Resolutions" under Items for Discussion, III.B, and approve the agenda, as revised.

Motion: Commissioner Connor

Second: Commissioner Goff

Discussion: None

Approved: 4-0

Motion passed unanimously.

II. PRESENTATIONS

A. Time of Use Pilot Program

Rick Vander Maas, Page

Rick Vander Maas, ElectriCities, presented the topic, and his slides have been incorporated into the meeting minutes as Attachment A.

Mr. Vander Maas spoke about his slides, and responded to questions from the Board by clarifying the concept of peak timing, and the associated rates. Mr. Vander Maas also shared information related to the volume of customers that would be needed for the pilot program, how the pilot roll-out would occur, and whether the system would show pilot customers their off and on peak usage.

B. Budget Workshop - FY26 Board Priorities

Marsha Hall, Page 12

Finance Director, Marsha Hall, presented the topic and her slides have been incorporated into the meeting minutes as Attachment B.

Mayor Pro-tem Langley asked the Board if they had any questions for Director Hall, and hearing none, moved on to the next agenda item.

III. ITEMS FOR DISCUSSION

A. UNC EFC Ayden Financial Health and Rate Considerations

Marsha Hall, Page 13

Finance Director, Marsha Hall, introduced the topic and informed the Board that the slides were being provided to them so they would have the opportunity to read the information in advance of next month's presentation by Mrs. Alician Eathope-Frazer, UNC School of Government. The slides will be incorporated into the meeting minutes once the presentation has been provided to the Board.

Mayor Pro-tem Langley asked the Board if they had any questions for Director Hall, and hearing none, moved on to the next agenda item.

B. Public Comment Resolutions

Mayor Pro-tem Langley presented the topic.

Mayor Pro-tem Langley stated that the Board hears from the community during the public comment period, but they do not often hear the final resolution that comes from staff efforts. Mayor Pro-tem Langley stated he would like to create a Public Comment Resolution item on the agenda, so that the Town Manager can report on the outcome of past public comments before the Board opens the meeting for new public comments.

Motion to approve adding a "Public Comment Resolutions" item to the agenda.

Motion: Commissioner Goff

Second: Commissioner Davis

Discussion: None

Approved: 4-0

Motion passed unanimously.

IV. BOARD MEMBER COMMENTS

Finance Director Hall requested that the Board hold a public hearing on the proposed budget during their May 12, 2025, regular meeting. Further, Director Hall requested that the Board provide any additional input they want her to consider as she continues to build out the proposed budget. Mayor Pro-tem Langley asked the Board if they had any comments or questions for Director Hall, and hearing none, moved on to the next agenda item.

Mayor Pro-tem Langley stated to Director Hall that he would like to see a path, a plan, that will get us from the current general fund balance to the LGC target of 34%.

Mayor-tem Langley opened the floor for Board member comments.

Commissioner Davis - no comment.

Commissioner Goff thanked everyone who attended the meeting and she thanked Director Hall and her staff for the

work they put into preparing the proposed budget. Further, Commissioner Goff stated the Fire Department staff are appreciated, and she encouraged everyone to pray for the Mayor's recovery. Commissioner Connor echoed the comments of Commissioner Goff, and she thanked everyone who participated in the Easter Sunrise Service, especially the part Town Manager Howard played. Mayor Pro-tem Langley stated the Board needs to make sure they charge what we need to charge to developers, and he thanked everyone for coming to the meeting.

V. ADJOURNMENT

Mayor Pro-tem Langley asked the Board if they had any remaining comments or questions, and hearing none, asked if there was a motion for consideration.

Motion to adjourn the meeting.

Motion: Commissioner Goff

Second: Commissioner Connor

Discussion: None

Approved: 4-0

Motion passed unanimously.

CERTIFICATION

Minutes from the 04/23/2025 Budget Workshop meeting were adopted and certified on the 9th day of June 2025, in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk



Town of Ayden Time of Use Rate Development

April 23, 2025

Attachment A



Ayden Time of Use Rate Development

I. Coincident Peaks

- a) Season
- b) Month

II. Resulting Time of Use Periods

III. Residential Rate Phase In Path

IV. Small General Service Rate Phase In Path

V. Residential High / Low Impacts

VI. Small General Service High / Low Impacts

Res-TOU Rate

- Reflect Power Supply Costs:
 - Capacity (Duke CP)
 - Transmission (Tariff)
 - Energy (Tariff)
 - Balance with Distribution Costs
- Define TOU Hours based On-Probability

CP ^{RA}		Resource Adequacy/Capacity Coincident Peak Hour Ending (CP ^{RA} HE)																	
		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22		
S		0	0	0	0	0	0	0	2	0	2	5	5	5	0	0	0		
S Probability		0%	0%	0%	0%	0%	0%	0%	11%	0%	11%	26%	26%	26%	0%	0%	0%		
W		0	4	16	0	0	0	0	0	0	0	1	1	1	1	1	0		
W Probability		0%	16%	64%	0%	0%	0%	0%	0%	0%	0%	4%	4%	4%	4%	4%	0%		
All		0	4	16	0	0	0	0	2	0	2	6	6	6	1	1	0		
All Probability		0%	9%	36%	0%	0%	0%	0%	5%	0%	5%	14%	14%	14%	2%	2%	0%		

Attachment A

Res-TOU Periods

Summer	May - Sept.	
	On-Peak	1P - 7P
	Off-Peak	7P - 1P
Winter	Oct - Apr.	
	On-Peak	6A - 10A
	Off Peak	10A - 6A
Federal Holidays are Off-Peak		

Attachment A

Res-TOU Phase In

Pilot

Rates	TOU Phase	TOU Phase	TOU Phase	TOU Phase
	Current	1	2	3
Monthly Facilities Charge:				
Single Phase	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00
Three Phase	\$ 19.00	\$ 19.00	\$ 19.00	\$ 19.00
Energy:				
Off-Peak	\$ 0.1242	\$ 0.1029	\$ 0.0817	\$ 0.0604
Summer On-Peak	\$ 0.1242	\$ 0.1650	\$ 0.2058	\$ 0.2466
Winter On-Peak	\$ 0.1242	\$ 0.2139	\$ 0.3036	\$ 0.3932

SGS TOU Phase In

Pilot

Rates	TOU Phase		TOU Phase		TOU Phase	
	Current	1	2	3		
Monthly Facilities Charge:						
Single Phase	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50	\$ 20.50
Three Phase	\$ 28.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 28.00
Energy Charge:						
Winter On-Peak	\$ 0.13630	\$ 0.23291	\$ 0.32951	\$ 0.42612	\$ 0.42612	\$ 0.42612
Winter Off-Peak	\$ 0.13630	\$ 0.12195	\$ 0.10761	\$ 0.09326	\$ 0.09326	\$ 0.09326
Summer On-Peak	\$ 0.13630	\$ 0.18404	\$ 0.23178	\$ 0.27951	\$ 0.27951	\$ 0.27951
Summer Off-Peak	\$ 0.13630	\$ 0.12195	\$ 0.10761	\$ 0.09326	\$ 0.09326	\$ 0.09326

Customer Effects – %

Residential Impacts

Largest Increase %		Largest Saving %	
%	\$	%	\$
23.1%	\$ 16.02	-14.2%	\$ (46.27)
16.6%	\$ 19.54	-12.5%	\$ (10.93)
16.1%	\$ 24.43	-12.4%	\$ (9.87)
16.1%	\$ 24.49	-11.6%	\$ (13.44)
15.5%	\$ 18.89	-10.9%	\$ (9.41)
13.2%	\$ 22.68	-10.7%	\$ (5.86)
13.0%	\$ 56.39	-9.5%	\$ (16.29)
11.2%	\$ 11.43	-9.0%	\$ (12.04)
11.0%	\$ 16.03	-9.0%	\$ (9.21)
10.9%	\$ 15.15	-8.9%	\$ (18.82)

Small General Service Impacts

Largest Increase (%)		Largest Savings (%)	
% Change	Monthly \$	% Change	Monthly \$
1 21%	\$ 8.82	1 -23%	\$ (101.52)
2 20%	\$ 38.27	2 -22%	\$ (37.35)
3 17%	\$ 65.93	3 -16%	\$ (10.58)
4 15%	\$ 16.67	4 -10%	\$ (3.31)
5 14%	\$ 44.34	5 -8%	\$ (2.92)
6 13%	\$ 39.59	6 -7%	\$ (1.97)
7 12%	\$ 15.01	7 -7%	\$ (1.70)
8 12%	\$ 5.98	8 -6%	\$ (1.86)
9 11%	\$ 7.92	9 -6%	\$ (1.90)
10 10%	\$ 8.40	10 -5%	\$ (21.00)

Assumes No Change in usage pattern

Attachment A

Questions ???

Attachment A

ELECTRICITIES
of NORTH CAROLINA, INC.

The energy behind public power



www.electricities.com

STAY CONNECTED



[@ElectriCitiesNC](https://www.instagram.com/ElectriCitiesNC)



[@ElectriCitiesNC](https://www.facebook.com/ElectriCitiesNC)



[@ElectriCitiesNC](https://twitter.com/ElectriCitiesNC)



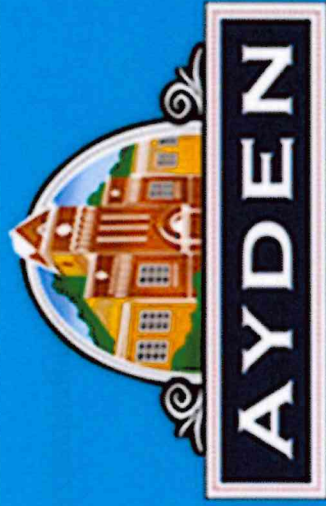
[company/electricitiesnc](https://www.linkedin.com/company/electricitiesnc)



[NC Public Power Channel](https://www.youtube.com/NCPublicPowerChannel)

Attachment A





FY26 DRAFT BUDGET

April 23th 2025
Budget Workshop Presentation

Attachment B

4 MAJOR FUNDS

General Fund



Enterprise- Electric



Enterprise- Water/Sewer



Enterprise- Stormwater

Attachment B

GENERAL FUND RECAP- 14 DEPARTMENTS

Governing Board			
Administration			
Finance			
Human Resources			
Information Technology			
Central Garage			
Public Buildings			
Police			
Recreation			
Sanitation			
Streets			
Library			
Fire			
Powell Bill			



Attachment B

PERSONNEL: GENERAL FUND SUPPORTS

- 51 Full Time Positions (FTE's)
- 7 Part-time Fire Positions (split with Rural Fire)
- 33 Volunteer fire fighters (split with Rural Fire)
- 6 Board members
- 2 Part Time Permanent Positions (Library/Recreation)
- 2 Part Time telecommunications
- 7 Reserve police officers
- 22 Seasonal Recreational Part Time Employees

Attachment B





All Positions -- Filled



Attachment B

GENERAL FUND: MAJOR FEATURES OF FY26 DRAFT BUDGET

- **\$7,266,032 Requested**
- **No increase in property tax rate - remains at .0054 (AT THIS TIME)**
- Draft Budget has Fund Balance contributing **\$198,141**
- General Fund CIP Projects Requested \$532,021
 - \$4,950 Fire (Keyless Entry to Building)
- No increase in Fees for General Fund services
- \$25K Contingency Fund- suggested by UNC School of Government
- Computers- Upgrade – Windows slated to be sunset in Fall, cyber security needs, server upgrades

Attachment B

GENERAL FUND: MAJOR FEATURES OF FY26 DRAFT BUDGET (CONT)

- No new full-time positions created (although 4 FTE positions were requested)
- Removed part time position at the Library
- Insurance rates - still getting quotes, expect increase
- Projected Increase in Workers Compensation (Tsunami Verdicts)
- Property Liability substantial increase – departments are currently reviewing all listed items and value
- Proposed Cola at 4.0 %
- Return of Merit up to 4.0% (was removed FY24)
- No Local Donations are included

Attachment B

GENERAL FUND-
CAPITAL IMPROVEMENT REQUESTS \$532,021
***NOT INCLUDED IN DRAFT BUDGET*

Arts & Recreation \$338,016

Fire \$49,005 (50% Split with Rural)

Streets \$145,000
 \$532,021

Attachment B

GENERAL FUND- CAPITAL IMPROVEMENT *INCLUDED IN DRAFT

Fire

\$4,950

Replacing Current Keyless Door Badge Entry System, because system will no longer have support and working parts are not available. Splitting with Rural, Total \$9,900

Attachment B

REIMBURSABLE OF SERVICES

GENERAL FUND DEPARTMENTS THAT RECEIVE FUNDING FROM THE ENTERPRISE ACCOUNTS

- Governing Board
- Administration
- Finance
- Human Resources
- Information Technology
- Central Garage
- Public Buildings
- Economic Development

FY26 Proposed Budget :

45% Electric

20% Water & Sewer

1% Stormwater

66% of Enterprise Funds are needed to budget the General Fund.

Attachment B

REIMBURSABLE OF SERVICES GENERAL FUND DEPARTMENTS THAT RECEIVE FUNDING FROM THE ENTERPRISE ACCOUNTS

	Electric	Water/Sewer	Stormwater	Total
Governing Board	\$69,514	\$30,895	\$1,545	\$101,954
Administration	\$141,493	\$62,886	\$3,144	\$207,523
Finance	\$165,500	\$73,556	\$3,678	\$242,734
Human Resources	\$44,540	\$19,796	\$990	\$65,326
IT	\$196,177	\$87,190	\$4,360	\$287,727
Central Garage	\$136,375	\$60,611	\$2,486	\$199,472
Public Buildings	\$136,142	\$60,507	\$5,495	\$202,144
Economic Development	\$85,284	\$37,904	\$1,895	\$125,083
	\$975,025	\$433,345	\$23,592	\$1,431,962

Attachment B

**TRANSFER OF FUNDS
FROM ELECTRIC TO GENERAL FUND
BUDGETED FY26**

- \$550,000
- \$50,000
- \$600,000

Attachment B

FRINGE (BENEFITS) FOR FULL TIME POSITIONS (FTES)

Health Insurance \$10,608 yearly per employee is budgeted,
this may increase/decrease/waiting on quotes

Retirement (13.60%) state mandated

LEO (15.04) state mandated

(these %'s may increase, rates not released)

Personnel Policy (Certifications if applicable)

Attachment B



GENERAL FUND REVENUE CLASSIFICATION



- Ad Valorem Taxes (both real and personal property)
- Other taxes
- Unrestricted intergovernmental
- Restricted governmental
- Licenses and Permits
- Interest and Investments
- Miscellaneous
- Pass Through Funds (Powell, SRO's)

Attachment B

Top Four Revenue Categories

- Ad Valorem Taxes
- Other taxes
- Sales and Services
- Unrestricted Intergovernmental





Russell Hill, Tax Administrator

April 17, 2025

Town of Ayden

Final Valuation Estimate for Fiscal Year 2025-2026

Property Type	Values
Real Property	\$454,911,312
Business Personal Property	11,475,709
Individual Personal Property	2,193,858
Motor Vehicles (Tax)*	53,148,685
Motor Vehicles (Fee)*	19,671
Public Service	2,911,342
Total Estimate	<u>\$524,660,577</u>

Preliminary taxable values are subject to appeals, annexations, exclusions applications, and business personal property listings/valuations.

* NCVTS tax and fee are separated and are less collection fees

** NCVTS fee is the actual fee amount collected less collection fees, and does not need to be divided by the tax rate.

TAXES FY25 VS. FY26

FY2025		FY2026	
Property Type		Property Type	
REAL PROPERTY \$	423,251,760	REAL PROPERTY \$	454,911,312
BUSINESS PP \$	9,955,272	BUSINESS PP \$	11,475,709
INDIVIDUAL PP \$	1,669,436	INDIVIDUAL PP \$	2,193,858
\$	434,876,468	\$	468,580,879
COLLECTION RATE	97%	COLLECTION RATE	99%
\$	422,598,601	\$	464,879,090
TAX RATE \$	0.540	TAX RATE \$	0.540
\$	228,203,244	\$	251,034,709
REVENUE TOTAL \$	2,282,032	REVENUE TOTAL \$	2,510,347
	100		100

Attachment B

GENERAL FUND SUMMARY

FY25 Approved Budget

General Fund: **\$6,702,757**

Proposed FY26 Funding

General Fund: **\$6,788,837**

Fund Balance Needed: **\$198,141**

1.2% Increase

Attachment B

GENERAL FUND FUND BALANCE



- According to FY24 Audit
- General Fund Unassigned Fund Balance was \$1,304,934 (21%)
- Minimum Threshold should be 34% Audit
- Average for units like Ayden is 64%

Attachment B

GENERAL FUND REVENUES

- Limited Revenues
- FY26 Reduced the Electric Transfer (Audit finding)
- Cemetery (No Spots for Sale)
 - *only Open/Closing and Monument Permits*
- Expecting decrease in Community Building Rentals
- AIM Program (Accounting Instruction Mentorship Program) by the League of Municipalities we will be receiving funding for next year's audit

Attachment B

ENTERPRISE ACCOUNTS



Electric



Water/Sewer



Stormwater



Attachment B

ENTERPRISE- ELECTRIC



Overall Budget \$15,560,588

CIP Requests- \$1,009,000

CIP Included in Draft \$670,000

Line Truck Replacement

Tractor

Transmission Line Pole Change out

Position Request: 2 FTEs

this addition will allow the department to run two full crews

Attachment B



ENTERPRISE: ELECTRIC FUND



Rates: No Residential Rate Increase for FY26

Subdivision Installation Rate *Proposed Increase from \$2,200 unit to \$2,500 suggested or cost +*

Time of Use Pilot Program

NC Municipal Power Agencies– True up \$30 Million

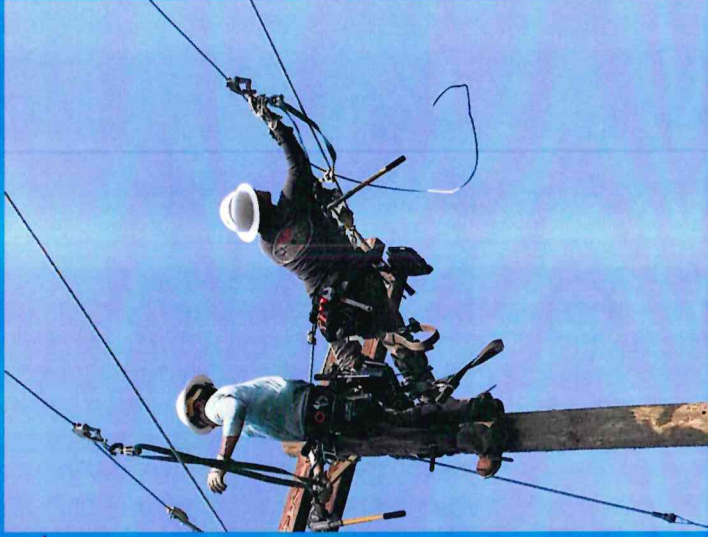
Ayden Rider Total \$1,414,128

Rider 1 - \$781,752 (Owe \$293,157 / March 2026 Last payment)

Rider 2 - \$632,376

Potential Rider 3- Fall 2026

Attachment B



ENTERPRISE: WATER AND SEWER FUND



• Water & Sewer \$4,245,971

Grants: CDBG (2) and DWI (3) grants ongoing

Debt: (Approx. \$7 Million)

Contracts: Neuse (no increase)

CMSD *Not confirmed, expecting increase*

Attachment B



ENTERPRISE: WATER AND SEWER FUND



Requesting 1 Full Time Position \$61K

• CIP \$156,500

- Mini Excavator \$92,000
- Sewer Push camera \$13,000
- Fire Hydrants (2) \$6,000
- Mower \$17,000
- Manhole Repair on Dalton \$22,000
- Upgrade Sewer Scada \$6,500

Attachment B

ENTERPRISE: WATER AND SEWER FUND

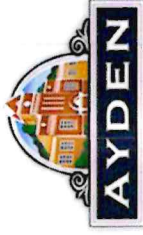


Rates:

- Rates were studied by UNC Environmental Finance Center
- 5 proposals were presented to you all in March
 - Will be back at May Board Meeting to discuss/answer any questions
 - Staff likes Version 2, benefits residents increasing allowance
 - Depending on version chosen by board will change FY26 Revenues
 - Currently \$42,571 is needed from water fund balance

Attachment B

ENTERPRISE: STORMWATER FUND



- Current fee only generates approximately \$163,117 annually
- **STORMWATER FEES**
- Residential Customers- \$4.00 Monthly fee **INCREASE to \$5.00 Monthly Fee**
- **Non-Residential Customers:** Non-residential customers will be charged \$5.00 per 2,500 square feet of impervious cover existing on their property per month. Non-residential properties are all properties other than single-family and duplexes.
- ***The minimum fee for Non-residential properties is \$15.00 INCREASE to \$20.00 Minimum Fee**
- *Example of Non-Residential Fee Determination:*
 - 100,000 sf/ 2,500 sf = 40 ERU
 - 40 ERU x \$4.00 per month = \$160 per month for Stormwater Utility Fee
- ***On-site Retention facilities may provide a discounted rate for system improvement*

Attachment B

QUESTIONS, COMMENTS, FOLLOW UP REQUESTS, PRIORITIES?

Attachment B



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

May 12, 2025 - 6:30 PM

District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Pro-tem Langley called the meeting to order.

B. Roll Call

Interim Town Clerk, Toni Heffner, called the roll.

Present:

Mayor Pro-tem Raymond Langley, Commissioner Cynthia Goff, Commissioner Johnny Davis, Commissioner Sarah Connor

Excused:

Mayor Ivory Mewborn, Commissioner Brian Newell

Absent:

None

Also Present:

Scott Howard - Town Manager

Stephen Smith - Assistant Town Manager

Toni Heffner - Interim Town Clerk

C. Welcome Visitors/Protocol for Public Comment

Mayor Pro-tem Langley welcomed everyone to the meeting and invited anyone who wanted to speak during the public comment period to come forward and be added to the sign-up sheet.

D. Invocation

Commissioner Connor provided the invocation.

E. Pledge of Allegiance

F. Approval of the Agenda

Mayor Pro-tem Langley asked the Board if they had any questions or changes regarding the agenda. Commissioner Goff requested to add an agenda item so that Rick Vander Maas could share his presentation, and to reschedule the closed session agenda item to the next regular board meeting.

Motion to approve the revised agenda, as requested by Commissioner Goff.

Motion: Commissioner Goff

Second: Commissioner Connor

Discussion: None

Approved: 4-0

Motion passed unanimously.

II. PUBLIC COMMENTS

A. Review of past public comment topics.

Scott Howard, Page 3

Josh Richardson, 280 Bowen Circle: Mr. Richardson shared his comments regarding agenda item VI.A., Financial Health and Rate Considerations of the Town of Ayden Water/Sewer System, and he posed some questions to the Board and Staff.

Mayor Pro-tem Langley asked Town Manager, Scott Howard, to share a report on the resolutions of the previous public comment period. Town Manager Howard stated that he would provide an update on the previous comments made, and that he would omit any personal information that is not public record.

- 1) One utility customer asked about getting back-door trash service, which has been taken care of.
- 2) Four people spoke on the deposit topic, and the board corrected that issue when they approved the changes to the Customer Service Guidelines.
- 3) The owners of a local salon commented that their utility bill was climbing. The owners were encouraged to get an energy audit, and to check the status of their emergency heat setting. It was determined that their thermostat was set to emergency heat, and they had an energy audit completed, which revealed some findings that, if corrected, should help decrease the owner's utility bill.

III. PRESENTATIONS

A. Official Recognition of the Museum Mural

Mrs. Doris Connor, Page 4

Mr. Doris Connor presented the topic.

Item Explanation

There is no information to share at this time.

Staff Comments

No staff comments at this time.

Action Requested

No action requested.

Mrs. Connor shared the history of the Ayden Historical and Arts Society, and she shared information about the upcoming celebration. Additionally, she wanted to recognize the work done to create the Museum mural, and she thanked everyone involved. Mayor Pro-tem Langley thanked Mrs. Connor for her time and information.

B. Identifying the structure for Ayden Main Street

Page 5

Economic Development Director, Mallory Denham, presented the topic, and he introduced Charles Halsall from the NC Main Street Program.

Item Explanation

As we get closer to the public hearing for the FY25-26 Budget, Town Staff will need to know how the Board intends to structure the Ayden Main Street function. As it directly impacts budgeting, the Board is encouraged to reach a consensus prior to the end of May.

Staff Comments

No additional comments at this time.

Action Requested

Staff recommends identifying a structure the best serves the Town and Board's goals.

Director Denham shared his position on the current state of the Ayden Main Street program, and he described some challenges, limitations, and opportunities. Director Denham also shared information to clarify comments made by others. Director Denham introduced Mr. Halsall, who shared his role with NC Main Street. Mr. Halsall provided information regarding the opportunities and challenges in trying to secure funding through the Main Street program. Director Denham and Mr. Halsall both stated that the grant process has requirements tied to job creation, and the

physical boundary only includes 37 commercial and 17 residential properties. Further, Director Denham stated many of the grant programs require the Town to match a percentage of the funding, which has been a challenge in years past when the award size is heavily impacted by what the Town can match.

Mayor Pro-tem Langley asked Director Denham and Mr. Halsall to share their position on how best to structure the Ayden Main Street Program. Director Denham shared the make-up of the current structure, and he gave details regarding possible structure options that the Board could choose.

Mayor Pro-tem Langley asked the Board if they had any further questions, and hearing none, moved on to the next agenda item.

C. ElectriCities - Time of Use Rate Development

Rick Vander Maas

Rick Vander Maas, Rates Manager with ElectriCities, presented the topic.

Mr. Vander Maas shared some history of the Time of Use (ToU) study, and he spoke about his prepared slides.

Mayor Pro-tem Langley asked the Board if they had any questions for Mr. Vander Maas, and hearing none, moved on to the next agenda item.

IV. PUBLIC HEARING

V. CONSENT AGENDA

Mayor Pro-tem Langley asked the Board if they had any questions related to the Consent Agenda, items A-F, and hearing none, asked if there was a motion for consideration.

Motion to approve the Consent Agenda, as written.

Motion: Commissioner Connor

Second: Commissioner Goff

Discussion: None

Approved: 4-0

Motion passed unanimously.

The following records have been incorporated into the meeting minutes according to the attachments, as shown:

Approval of 3rd Quarter FY25 Budget Adjustments, Attachment A

2025 Budget Amendment-2-FY24/25, Attachment B

2025 Budget Amendment-3-FY24/25, Attachment C

Resolution 24-25-14 Opposition to HB 765, Attachment D

- | | |
|--|--------------------------|
| A. Minutes from the 03/19/2025 Special Meeting. | Page 6 |
| B. Approval of 3rd Quarter FY25 Budget Adjustments | Marsha Hall, Page 47 |
| C. 2025 Budget Amendment - 2 - FY24/25 | Marsha Hall, Page 51 |
| D. 2025 Budget Amendment - 3 - FY24/25 | Marsha Hall, Page 53 |
| E. Resolution 24-25-14 Opposition to HB 765 | Stephen Smith, Page 55 |
| F. Setting 2025 Candidate Filing Fee | Jeremy Crawford, Page 59 |

VI. ACTION ITEMS

- | | |
|---|--|
| A. Financial Health and Rate Considerations of the Town of Ayden Water/Sewer System | Marsha Hall, Mrs. Easthope-Frazer, Page 66 |
|---|--|

Finance Director Marsha Hall presented the topic.

Item Explanation

Alicea Easthope-Frazer will be presenting rate analysis for the water/sewer system.

Staff Comments

It is important for the Board to provide guidance to the Finance Director and Town Manager as it relates to the options provided by Mrs. Easthope-Frazer. The Board's decision will result in making some adjustments to the proposed budget, and the Finance Director will need as much time as possible to make any revisions.

Action Requested

Please discuss any questions you have with Alicia Easthope-Frazer.

Director Hall introduced Mrs. Alicia Easthope-Frazer, Sr. Project Director, UNC School of Government. Mrs. Easthope-Frazer spoke about her prepared slides, and they have been incorporated into the meeting minutes as Attachment E.

Mayor Pro-tem Langley asked the Board if they had any questions, and hearing none, asked if there was a motion for consideration.

Motion to table the water and sewer rate topic until the next Board meeting.

Motion: Commissioner Connor

Second: Commissioner Davis

Discussion: None

Approved: 4-0

Motion passed unanimously.

B. Review/Approve the GFL Sanitation Contract

Scott Howard, Page 126

Town Manager Scott Howard presented the topic.

Item Explanation

The Town of Ayden went through a voluntary, formal request for proposal process to request solid waste and recycling proposals from interested contractor. GFL was the winner.

Staff Comments

Town Manager Howard conducted research on the benefits of using GFL to provide solid waste and recycling services, versus keeping the same services under Town staff and control. The various factors that impact the Town can be found in the included files.

Action Requested

Review/approve the proposal submitted by GFL.

Example motion: "I motion that we accept the proposal provided by GFL."

Manager Howard shared his position on the benefits and challenges of contracting the solid waste and recycling collection through Green For Life (GFL). Manager Howard also stated the cost the Town would incur if it kept the collection of solid waste and recycling as a Town staffed, and run service. Commissioner Goff stated she would like to see the Town move forward with the GFL contract, but she has reservations about making a decision while so many Board members are not present this evening. Mr. Pat Luce, GFL, responded to questions from the Board.

Mayor Pro-tem Langley asked the Board if they had any other questions for Mr. Luce, and hearing none, asked if there was a motion for consideration.

Motion to table the topic until the May 21, 2025, budget workshop.

Motion: Commissioner Connor

Second: Commissioner Davis

Discussion: None

Approved: 4-0

Motion passed unanimously.

C. FY 25-26 Budget Direction & Guidance

Marsha Hall, Page 136

Finance Director, Marsha Hall, presented the topic, and she spoke about her prepared slides, which have been incorporated into the meeting minutes as Attachment F.

Director Hall responded to questions posed by the Board.

Mayor Pro-tem Langley asked the Board if they had any questions, and hearing none, moved onto the next agenda item.

VII. ITEMS FOR DISCUSSION

VIII. INFORMATION

A. Staff Departmental Reports

Page 171

Mayor Pro-tem Langley asked the Board if they had any questions related to the Staff Departmental Reports, and hearing none, moved onto the next agenda item.

IX. BOARD MEMBER COMMENTS

Mayor Pro-tem Langley opened the meeting for Board member comments.

Commissioner Davis thanked everyone for coming out.

Commissioner Goff thanked everyone for coming out, and she encouraged the Town Staff to reach out to the Board if they had any questions.

Commissioner Connor stated she was grateful she had the chance to attend CityVision, and she learned a lot during the event. She also stated her appreciation for the service provided by the Police Department; she encouraged the town to visit the museum, and she thanked Michelle for all she does at the Senior Center. Commissioner Connor stated she is hoping that next year the Board can hold a retreat to better prepare and work through the budget process.

Mayor Pro-tem Langley thanked everyone for being patient tonight, and he thanked the Staff for their responses to the Board's questions.

X. CLOSED SESSION

- A. Pursuant to G.S. 143-318.11. (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Page 204

The closed session for this agenda was tabled until the next regular board meeting in June, 2025.

XI. ADJOURNMENT

Mayor Pro-tem Langley asked if there was a motion for consideration.

Motion to adjourn the meeting.

Motion: Commissioner Goff

Second: Commissioner Davis

Discussion: None

Approved: 4-0
Motion passed unanimously.

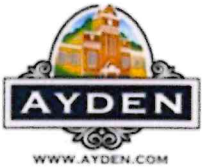
CERTIFICATION

Minutes from the 05/12/2025 Regular meeting were adopted and certified on the 9th day of June 2025, in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk



Town of Ayden

Budget Adjustment Report

Adjustment Detail

For Date Range: 01/01/2025 - 03/31/2025

Account Number	Account Name			Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date		Amount	
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025						
Fund: 10 - General Fund						
Expense						
10-4140-2601	EMPLOYEE SCREENING			3,050.00	-200.00	2,850.00
BA0000859	BA HR Tyler Tutoing	GLPKT22238	02/05/2025		-200.00	
10-4140-6000	CONTRACTS			1,300.00	200.00	1,500.00
BA0000859	BA HR Tyler Tutoing	GLPKT22238	02/05/2025		200.00	
10-4250-2505	FUEL			125,000.00	-20,000.00	105,000.00
BA0000843	BA for Repairs	GLPKT21845	03/03/2025		-20,000.00	
10-4250-3530	VEHICLES REPAIRS & MAINT			90,000.00	27,500.00	117,500.00
BA0000842	Adjusting for Equipment repairs	GLPKT21651	01/01/2025		7,500.00	
BA0000843	BA for Repairs	GLPKT21845	03/03/2025		20,000.00	
10-4250-5000	CAPITAL OUTLAY			125,000.00	-15,900.00	109,100.00
BA0000842	Adjusting for Equipment repairs	GLPKT21651	01/01/2025		-8,400.00	
BA0000842	Adjusting for Equipment repairs	GLPKT21651	01/01/2025		-7,500.00	
10-4250-6000	CONTRACTS			13,000.00	8,400.00	21,400.00
BA0000842	Adjusting for Equipment repairs	GLPKT21651	01/01/2025		8,400.00	
10-4510-3590	CEMETERIES - MAINTENANCE			58,000.00	-15,700.00	42,300.00
BA0000842	Adjusting for Equipment repairs	GLPKT21651	01/01/2025		-10,700.00	
BA0000850	Move funds from Streets to Sanitation	GLPKT21950	03/18/2025		-5,000.00	
10-4710-1210	FULL TIME SALARIES			114,000.00	-2,500.00	111,500.00
BA0000839	Move funds to pay contractor for Garbage	GLPKT21499	01/14/2025		-2,500.00	
10-4710-2600	SUPPLIES			33,000.00	5,000.00	38,000.00
BA0000850	Move funds from Streets to Sanitation	GLPKT21950	03/18/2025		5,000.00	
10-4710-3520	EQUIPMENT REP & MAINT			20,000.00	10,700.00	30,700.00
BA0000842	Adjusting for Equipment repairs	GLPKT21651	01/01/2025		10,700.00	
10-4710-6000	CONTRACTS			6,000.00	2,500.00	8,500.00
BA0000839	Move funds to pay contractor for Garbage	GLPKT21499	01/14/2025		2,500.00	
10-6120-2310	MISC SUPPLIES-PROGRAM SUP			26,000.00	-300.00	25,700.00
BA0000838	BA Rec	GLPKT21423	01/06/2025		-300.00	
10-6120-3100	TRAVEL-TRAINING			6,000.00	300.00	6,300.00
BA0000838	BA Rec	GLPKT21423	01/06/2025		300.00	
Expense Total:				620,350.00	0.00	620,350.00
Fund 10 Total:				620,350.00	0.00	620,350.00
Fund: 61 - Electric Fund						
Expense						
61-7220-1900	PROFESSIONAL SERVICES			62,000.00	-20,000.00	42,000.00
BA0000851	Water/sewer BA	GLPKT22083	03/26/2025		-20,000.00	
Expense Total:				62,000.00	-20,000.00	42,000.00
Fund 61 Total:				62,000.00	-20,000.00	42,000.00

Budget Adjustment Report

For Date Range: 01/01/2025 - 03/31/2025

Account Number	Account Name			Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date		Amount	
Fund: 62 - Water and Sewer Fund						
Expense						
62-7130-3540	MAINT & REPAIR SYSTEM			150,000.00	20,000.00	170,000.00
BA0000851	Water/sewer BA	GLPKT22083	03/26/2025		20,000.00	
	Expense Total:			150,000.00	20,000.00	170,000.00
	Fund 62 Total:			150,000.00	20,000.00	170,000.00
	Budget Code 2024-2025 Total:			832,350.00	0.00	832,350.00

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025				
	10	620,350.00	0.00	620,350.00
	61	62,000.00	-20,000.00	42,000.00
	62	150,000.00	20,000.00	170,000.00
Budget Code 2024-2025 Total:		832,350.00	0.00	832,350.00

TOWN OF AYDEN

ORDINANCE No. 24-25-01

ORDINANCE TO AMEND THE TOWN OF AYDEN
FY 2024-2025 BUDGET ORDINANCE

BUDGET AMENDMENT - 2

ACCOUNT #	ACCOUNT TITLE	ACCOUNT TYPE	INCREASE	DECREASE
61-3900-9000	Fund Balance Appropriated	Revenue	\$ 850,000.00	\$ -
61-7220-3310	Power Purchased Electric	Expense	\$ 850,000.00	\$ -

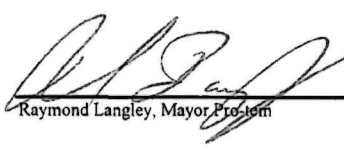
APPROVAL	ACCOUNTING USE ONLY
Approved:	Budget Revision # <u>2</u> FY 2024-2025
Disapproved:	Date Posted: _____
	Posted by: <u>Marsha Hall</u>

Adopted this 12th day of May, 2025.



 Jeremy Crawford, Town Clerk





 Raymond Langley, Mayor Pro-tem

TOWN OF AYDEN

ORDINANCE No. 24-25-01

ORDINANCE TO AMEND THE TOWN OF AYDEN
FY 2024-2025 BUDGET ORDINANCE

BUDGET AMENDMENT - 3

ACCOUNT #	ACCOUNT TITLE	ACCOUNT TYPE	INCREASE	DECREASE
26-3900-8503	Fund Balance Appropriated	Revenue	\$ 16,864.97	\$ -
26-4340-3520	Repairs & Maintenance	Expense	\$ 16,864.97	\$ -

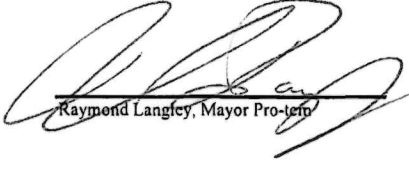
APPROVAL	ACCOUNTING USE ONLY
Approved:	Budget Revision # <u>3</u> FY 2024-2025
Disapproved:	Date Posted:
	Posted by: <u>Marsha Hall</u>

Adopted this 12th day of May, 2025.

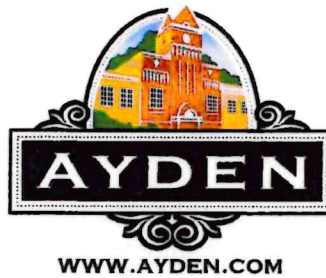


 Jeremy Crawford, Town Clerk





 Raymond Langley, Mayor Pro-tem



**RESOLUTION 24-25-14
OPPOSITION TO HB 765 AND SIMILAR LEGISLATION TO STRIP
MUNICIPALITIES OF PLANNING AND ZONING AUTHORITY
TOWN OF AYDEN**

WHEREAS, the Town of Ayden recognizes the essential need of planning and zoning regulations for orderly management of growth, public safety, and general welfare of its citizens; and

WHEREAS, the recent trends of some proposed legislation in the General Assembly limit or eliminate a municipality's ability to protect the public with approaches that include overly broad changes to planning and zoning authority for local governments in North Carolina; and

WHEREAS, House Bill 765, entitled "AN ACT TO REFORM LOCAL GOVERNMENT DEVELOPMENT REGULATIONS IN THIS STATE" would result in sweeping changes to planning and zoning standards including some of the following:

- Burdening a municipality with the task of developing a fiscal note each time a new, amended, or repealed ordinance is proposed, with the note required to identify and estimate the financial costs of the proposed change.
- Increasing an unprecedented conflicts of interest standard for legislative determinations to that of quasi-judicial levels for development regulations.
- Prohibiting a municipality's authority to regulate development by removing the ability to establish or require parking or parking space requirements, including space sizes, the location of spaces, the number of spaces in a development through zoning, and eliminating a municipality's ability to require street standards.
- Introducing new civil penalties / liabilities for local officials and municipalities.
- Elimination of a municipality's ability to establish minimum lot size in residential zoning districts.

WHEREAS, the 550 municipalities in our State are the first contact with the people of North Carolina, with each community and its citizens having the longstanding right and ability granted by the General Assembly to guide their respective planning and zoning processes through public participation with the development of Land Use Plans, ordinances, and policies; and

WHEREAS, multiple bills have been authored and submitted for consideration without any input from municipal representatives to share how these numerous enactments would lead to negative, costly, and potentially dangerous situations for a community and citizens, businesses, and property owners,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That the Board of Commissioners for the Town of Ayden opposes the adoption of HB 765 and similar legislation that strips the essential authority of municipal governments to protect its citizens and businesses through planning and zoning regulation; and

That the Town of Ayden encourages its citizens, businesses, property owners, and sister municipalities in communicating with their representatives and sharing their concerns regarding HB 765 and similar proposed legislation.

Adopted this 12th day of May, 2025, at Ayden, North Carolina

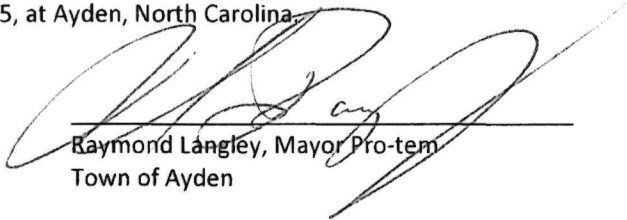
(SEAL)



Attest:



Jeremy Crawford, MBA, HROD
Town Clerk



Raymond Langley, Mayor Pro-tem
Town of Ayden

Ayden, NC

A look at financial health and rates

Alicea Easthope-Frazer
March 2025

Attachment E

Financial Benchmarks



THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
ENVIRONMENTAL FINANCE CENTER

Attachment E

FINANCIAL BENCHMARKS

Overview of Benchmarks

Description	Benchmark	Target
Is your system self-sufficient?	Operating Ratio	1.0
Are you able to cover your debt service after paying for your day-to-day operations?	Debt Service Coverage Ratio	1.2
Can your system meet its short-term obligations?	Quick / Current Ratio	2
If your customers stop paying their bills, how long can you maintain operations?	Days Cash on Hand	180
How much of your utility's expected life has already run out (and how much is left)?	Asset Depreciation	35%

FINANCIAL BENCHMARKS

Operating Ratio

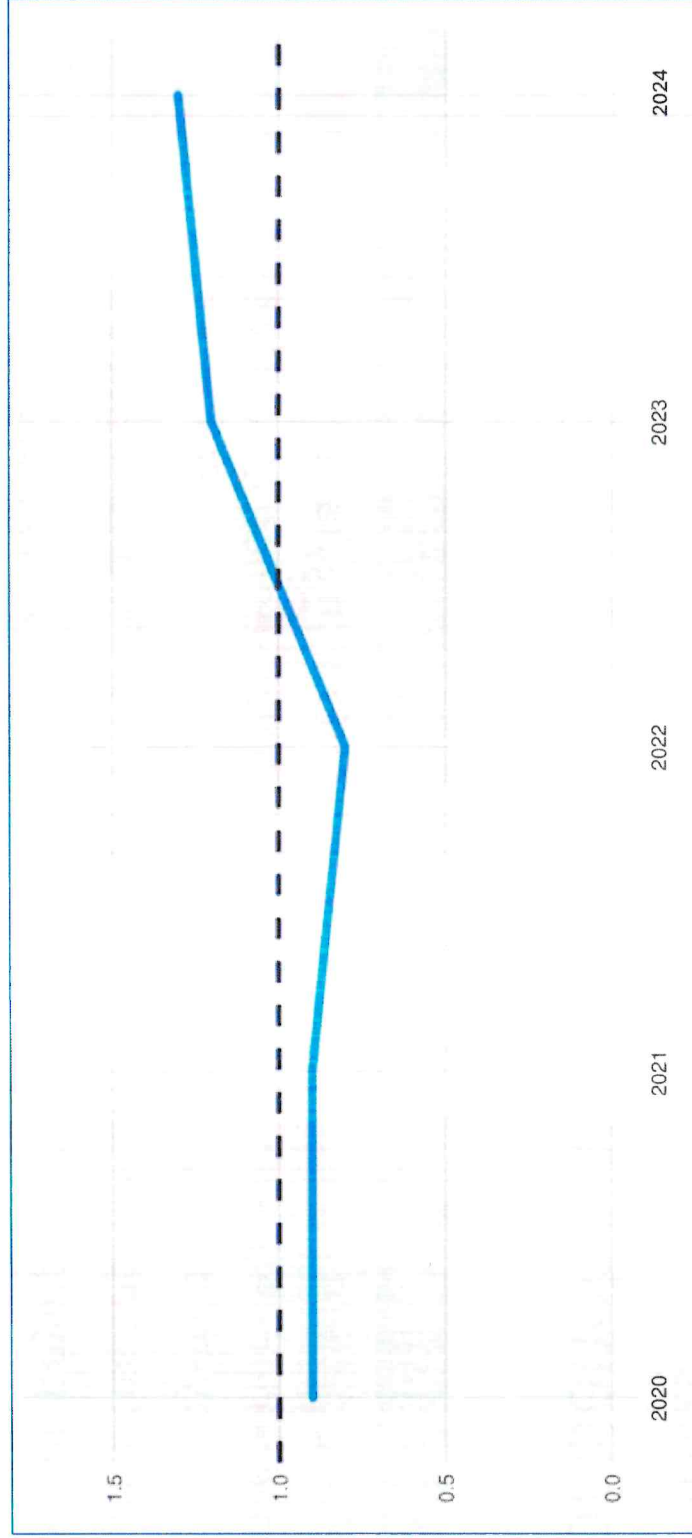
Did you generate the revenues needed to pay for O&M and a little for capital? (including depreciation)

1.3

Target of 1.0, met

0.1

Trend, progressed



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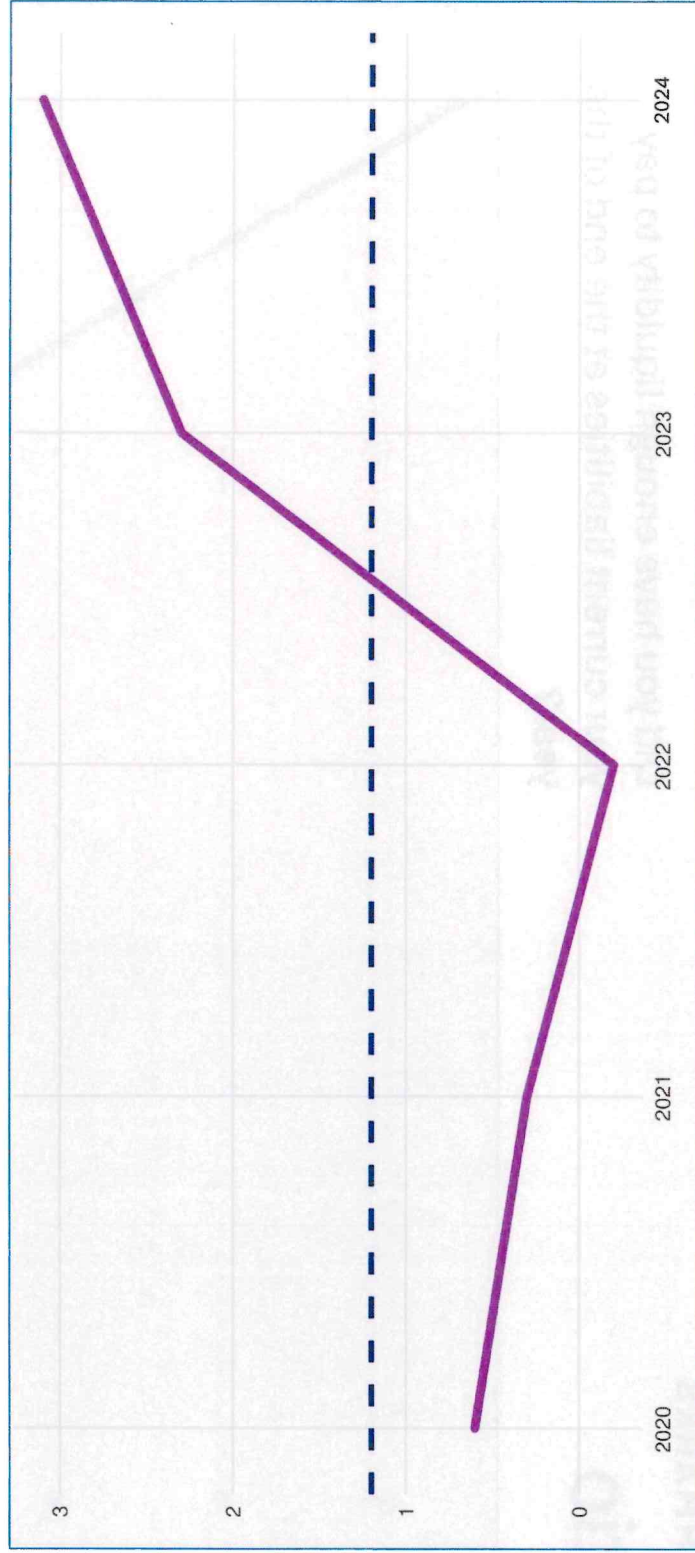
FINANCIAL BENCHMARKS

Debt Service Coverage Ratio

Did you generate the revenues needed to pay for O&M and existing debt service?

3.1
Target of >1.2, met

0.8
Trend, progressed



FINANCIAL BENCHMARKS

Quick Ratio

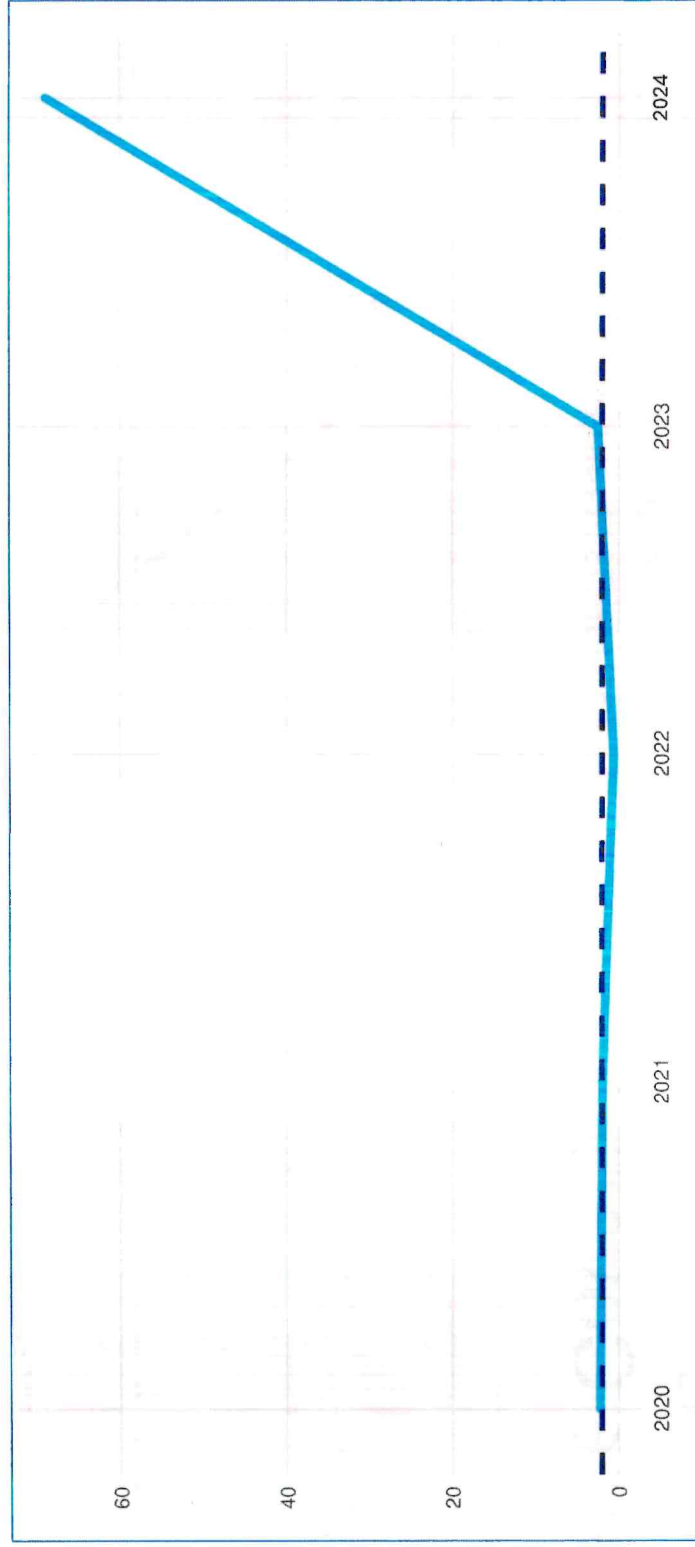
Did you have enough liquidity to pay your current liabilities at the end of the year?

68.9

Target of >2, met

66.4

Trend, progressed



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FINANCIAL BENCHMARKS

Days Cash on Hand

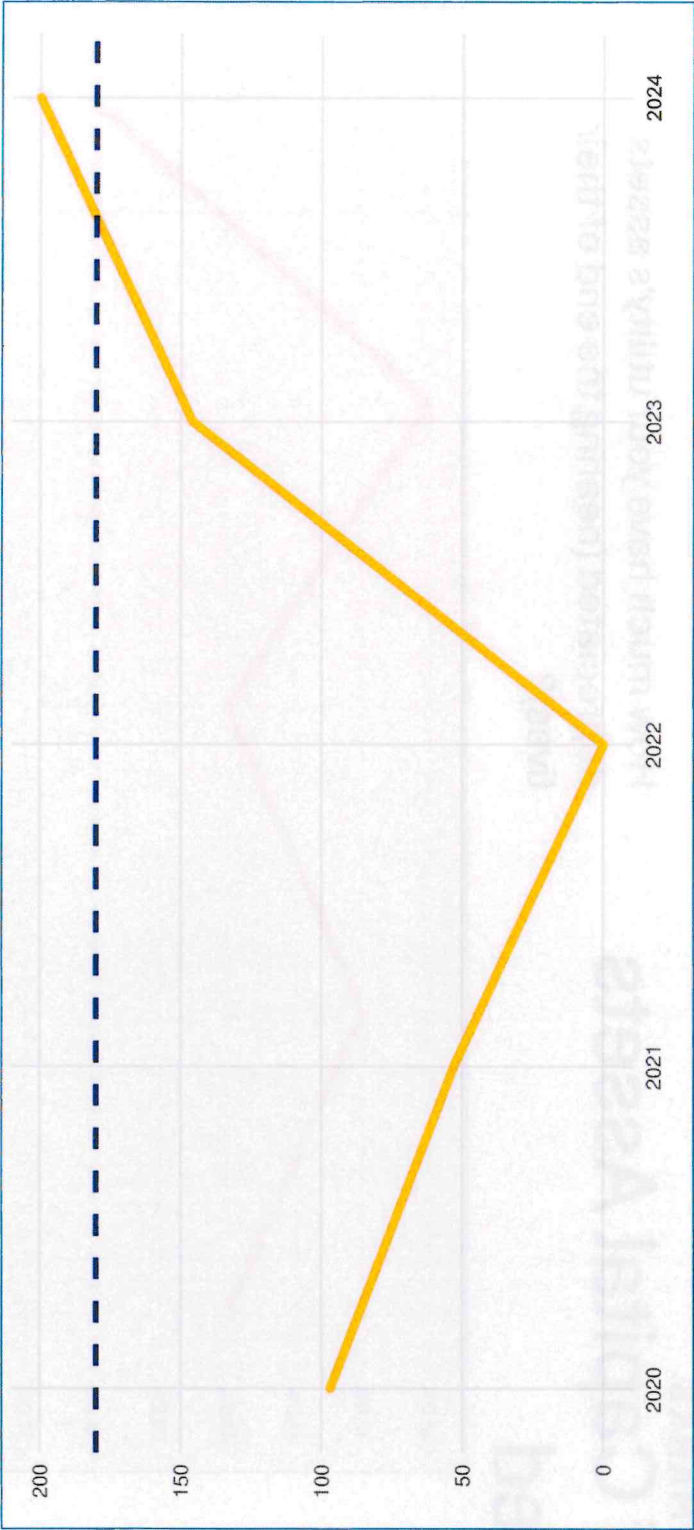
How many days could you continue to operate the utility with the cash levels available?

200

Target of >180, met

54

Trend, progressed



FINANCIAL BENCHMARKS

Percent of Capital Assets Depreciated

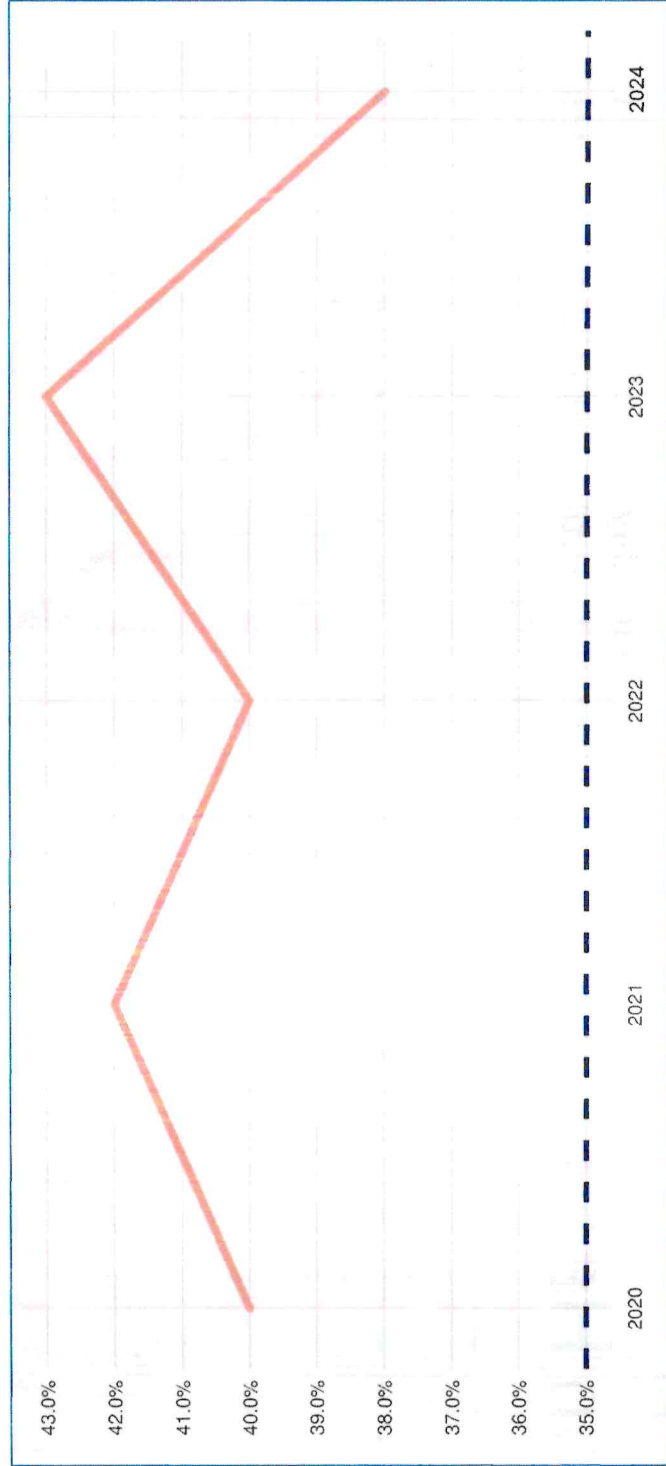
How much have your utility's assets depreciated (nearing the end of their lives)?

38%

Target of <35%, missed

-5%

Trend, progressed



Key Takeaways

Had a tough year in 2022, but
seem to have bounced



Stabilize Operating Ratio
(slightly increase revenue)



High depreciation – that's what
needs attention, but made gains
last year

SETTING THE RIGHT RATES

Rate Setting Objectives



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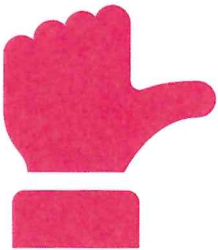
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RATE SETTING OBJECTIVES

Key Rate Setting Considerations



- Simple
- Based on expenses
- Cover full costs
- Fair, affordable & equitable



- Super-complicated
- Frozen in time
- Based on political desires
- Based upon neighbors

Rates that are right can:

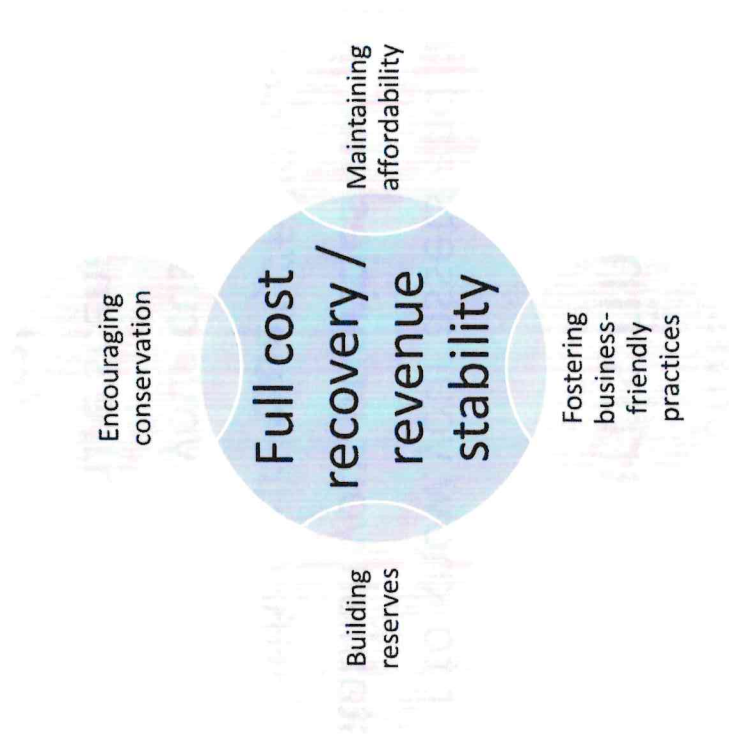
- Provide adequate funds to support:
 - public health
 - environmental protection
- Support local and state policies and priorities
- Communicate in a certain way with customers
- Allocate costs in an intentional and fair way

Path towards financial sustainability

- Get to know your assets and **financial condition**
- Establish your **priorities and goals**
- Identify your “**true**”, “full”, or “fuller” costs
- Get to know your **customers** (usage, characteristics)
- Consider **future** scenarios and changes
- **Establish** rates (rate structure and prices)
- **Repeat** as often as necessary.....

RATE SETTING OBJECTIVES

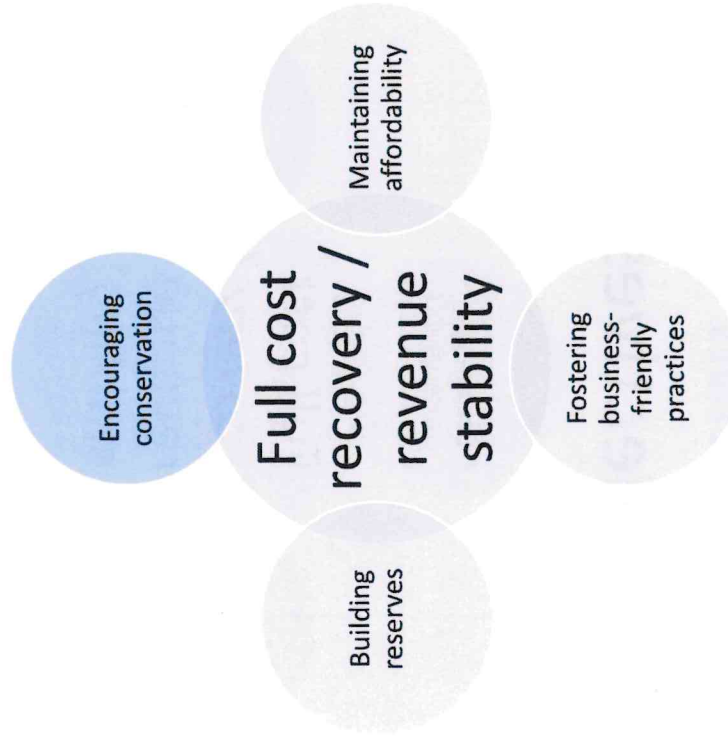
Utility Objectives



Bring in enough revenue to cover the full cost of running the utility:

- O&M
- Capital needs
- Debt service

Utility Objectives



Use pricing to encourage customers to reduce their water consumption

Why do this? What challenges does this create?

RATE SETTING OBJECTIVES

Utility Objectives

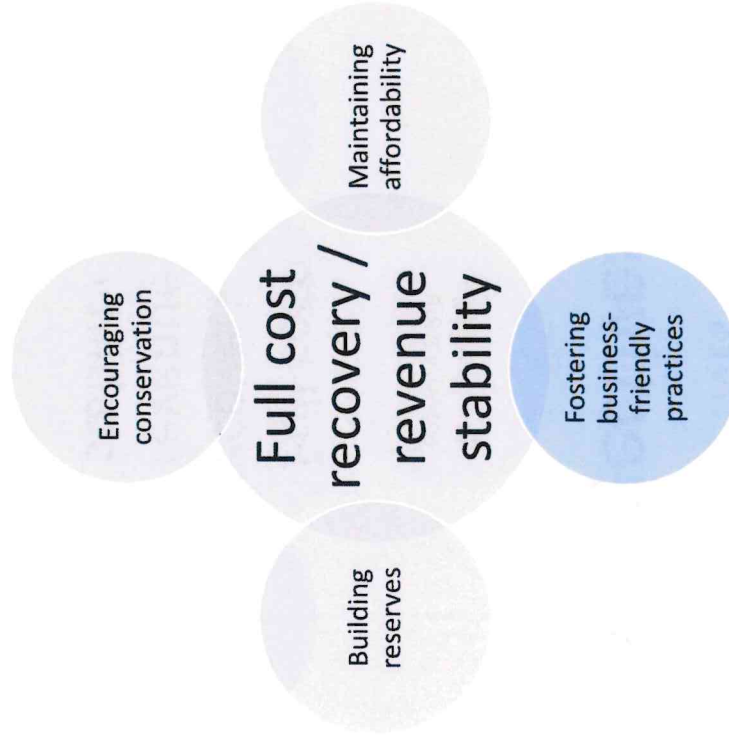


Ensure that all customers in your water system can afford enough water to live on

Why do this? What challenges does this create?

RATE SETTING OBJECTIVES

Utility Objectives



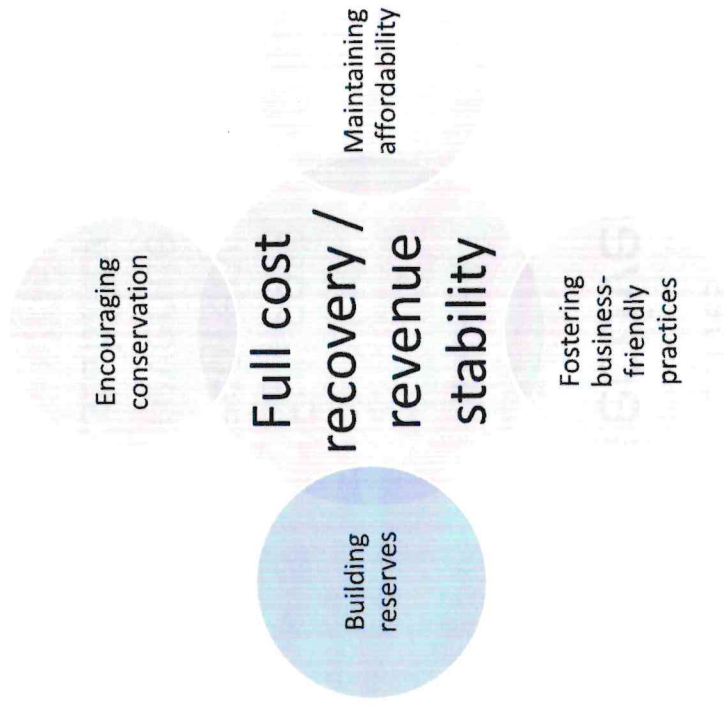
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Use pricing to encourage businesses and agriculture to locate to your community or stay in your community

Why do this? What challenges does this create?

Utility Objectives



Use pricing to build up capital reserves and pay for future capital needs or emergencies

Why do this? What challenges does this create?

Dashboard

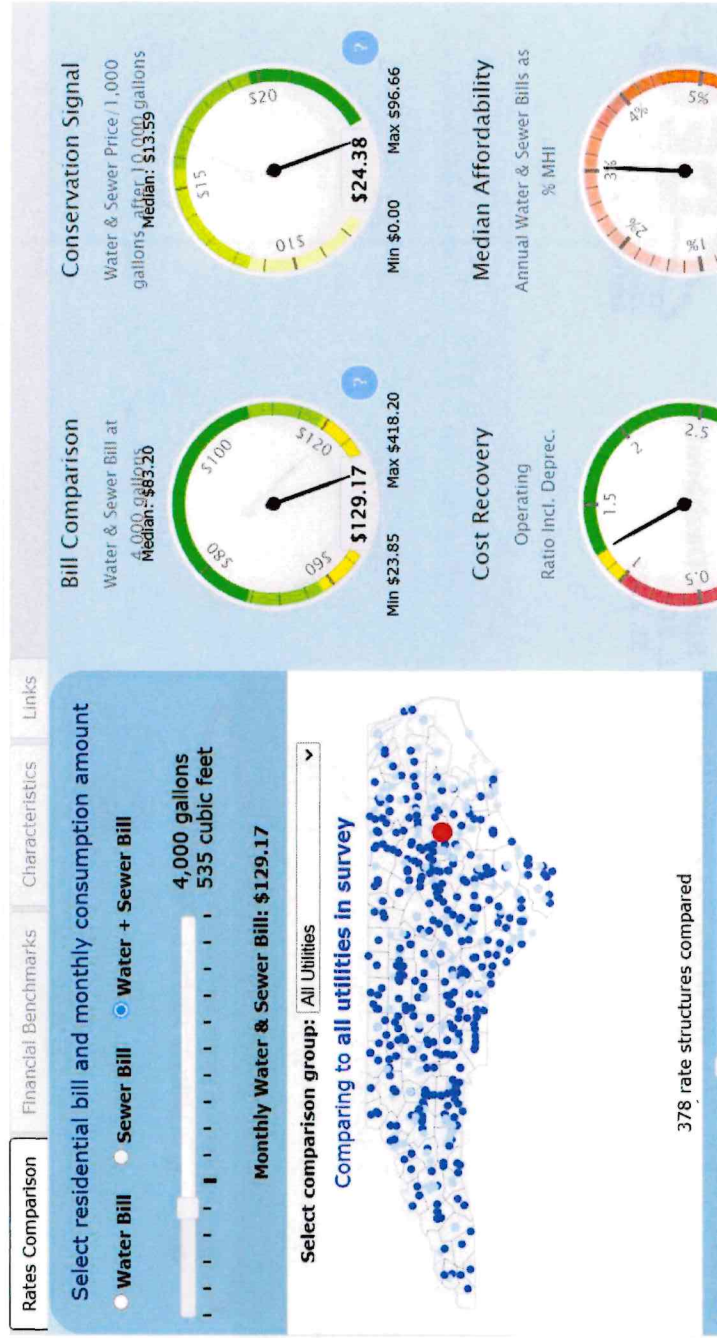
- You can compare to others, but every system is *unique*!



NC Water and Wastewater Rates Dashboard Rates as of July 1, 2024 Last updated: January 31, 2025



Ayden



Dashboard

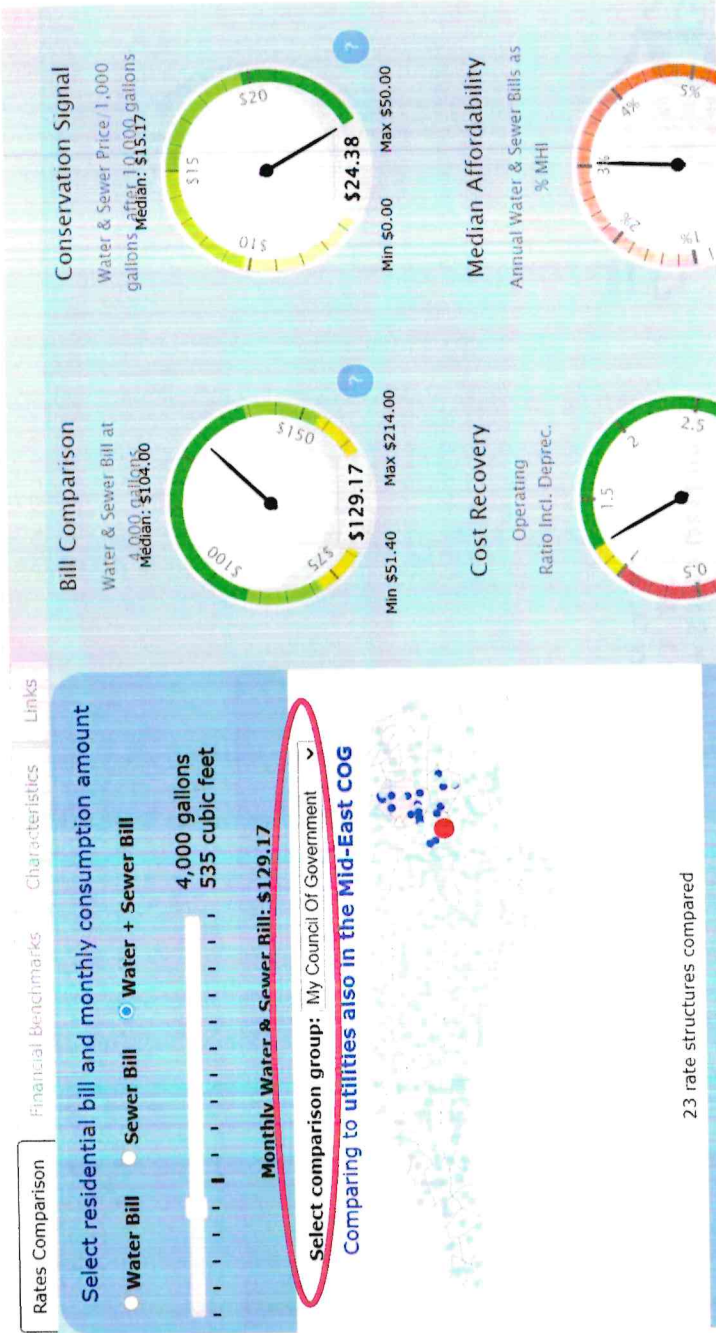
- Compare against various metrics, like only utilities in same COG



NC Water and Wastewater Rates Dashboard Rates as of July 1, 2024 Last updated: January 31, 2025



Ayden



SETTING THE RIGHT RATES

Causes of Revenue Variation

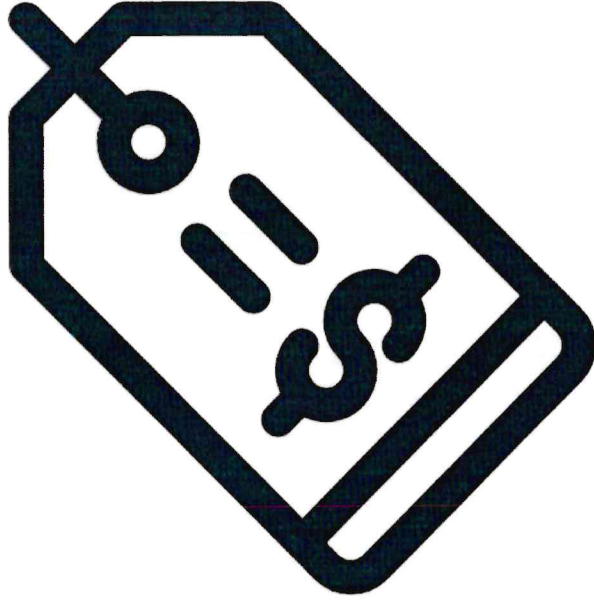


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CAUSES OF REVENUE VARIATION

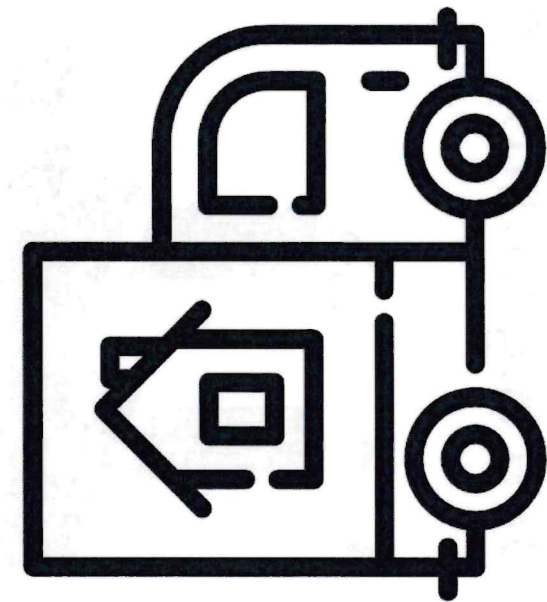
Rate Changes



- As rates go up, usage goes down
- As a rule of thumb, typically usage goes down 3-4% for every 10% increase in rates

CAUSES OF REVENUE VARIATION

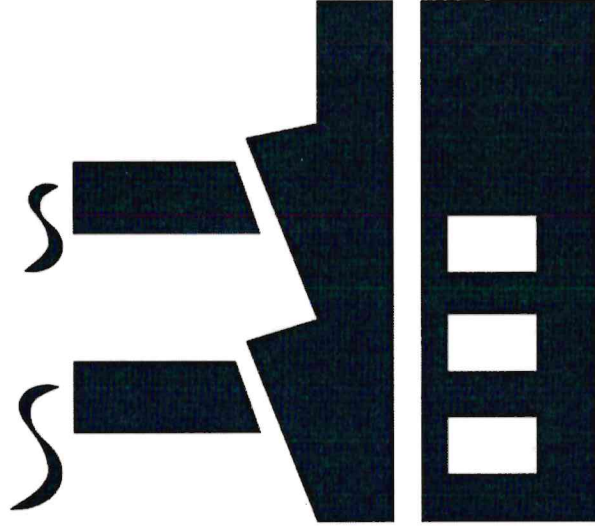
Population Changes



- Customers could be coming into your system or leaving your system

CAUSES OF REVENUE VARIATION

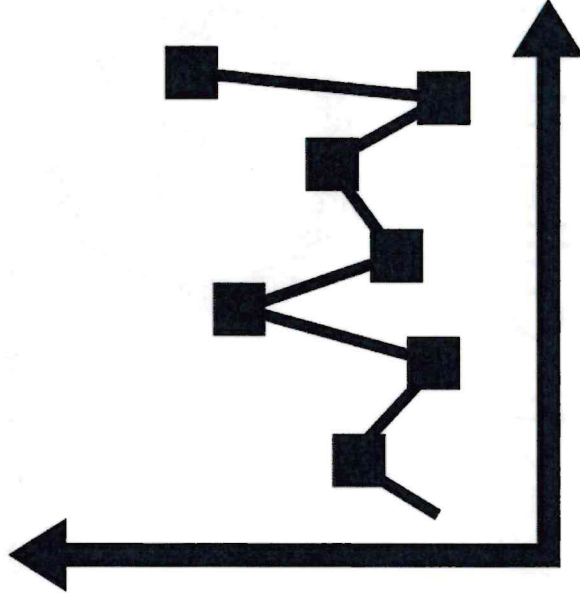
Loss of a Big Customer



- Some customers use significantly more water than others.
- Losing or gaining a single big user can have a disproportionate impact on your budget

CAUSES OF REVENUE VARIATION

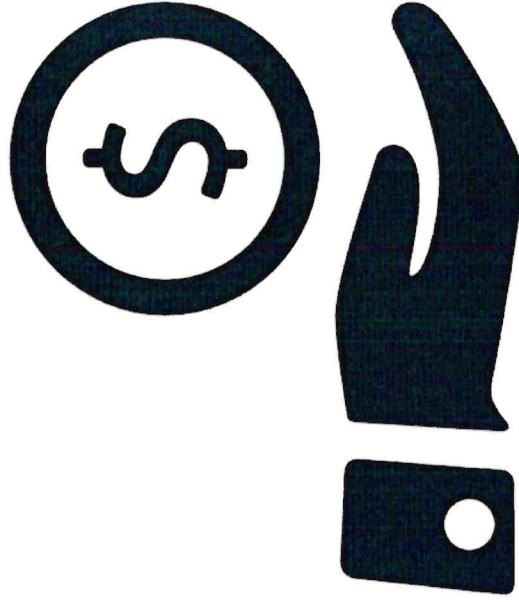
Economic Conditions



- Economic downturns can cause customers to cut back on water use.
- Conversely, periods of economic growth can lead to higher water consumption

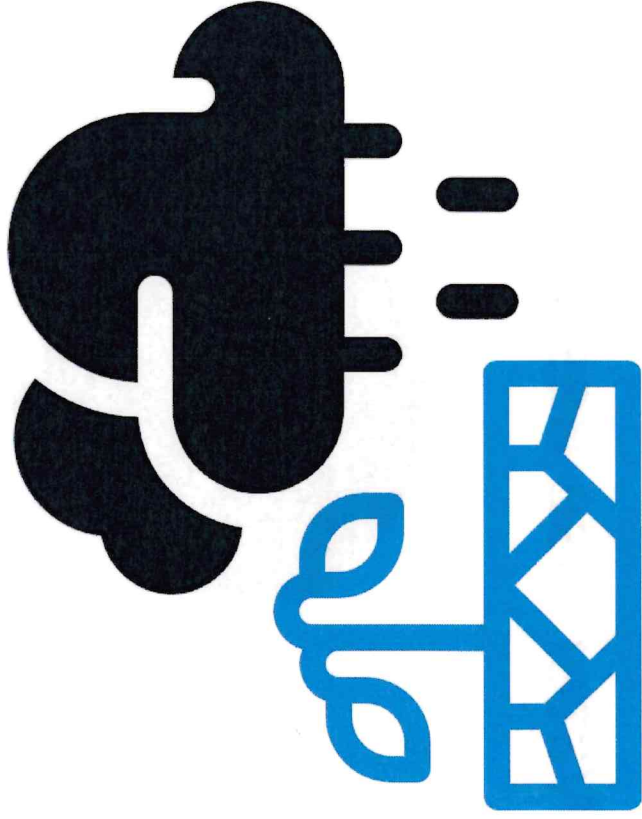
Changes in Collection Rates

- Even if the number of customers doesn't change, how often they are paying you may be changing



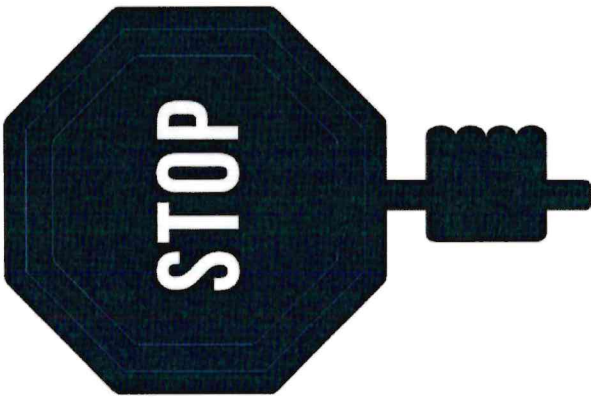
CAUSES OF REVENUE VARIATION

Weather/Climate



- Rainy conditions or dry/drought conditions can impact how much water customers use for outside irrigation
- Rainy conditions can impact how much additional water is entering your wastewater system

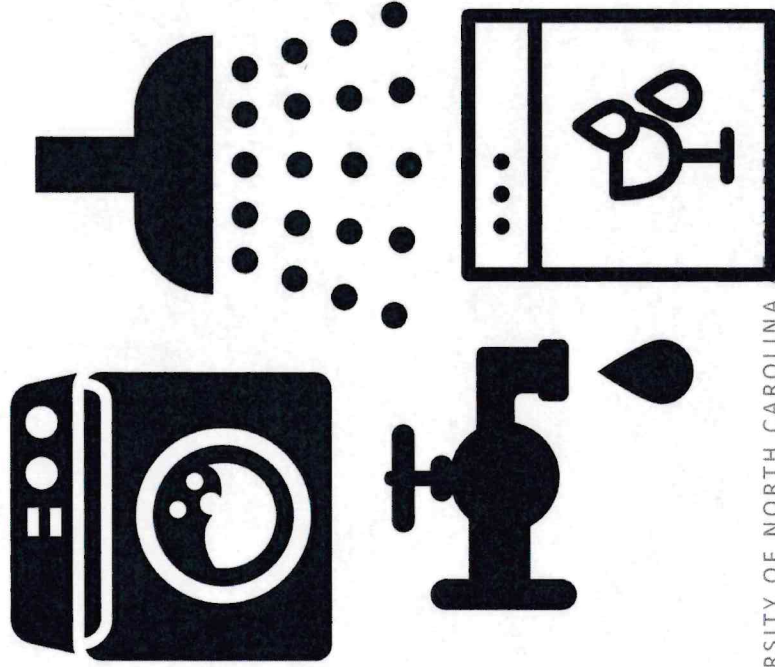
Water Use Restrictions



- Whether due to water supply shortages or drought conditions, restricting water use will obviously impact revenues

CAUSES OF REVENUE VARIATION

Technology



- Fixtures use less water today than in the past, and overall per capita water demand is decreasing across the country

THE STATUS OF UTILITY RATES

Rates Analysis

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
ENVIRONMENTAL FINANCE CENTER

Attachment E

Number of Customers

- Track residential and commercial but don't charge by it
- Averaged across 2 years

Class	Count
WA1: Water In-Town	2,177
WA1-C: Water In-Town (Commercial)	156
WA2: Water Out-of-Town	317
WA2-C: Water Out-of-Town (Commercial)	25
SP1: Sprinkler In-Town	43
SP1-C: Sprinkler In-Town (Commercial)	4
SW1: Sewer In-Town	2,163
SW1-C: Sewer In-Town (Commercial)	146
SW2: Sewer Out-of-Town	37
SW2-C: Sewer Out-of-Town (Commercial)	11
SWUC – Sewer User Charge/ Availability Fee	38
SU2 – Multi-Unit User Charges	24

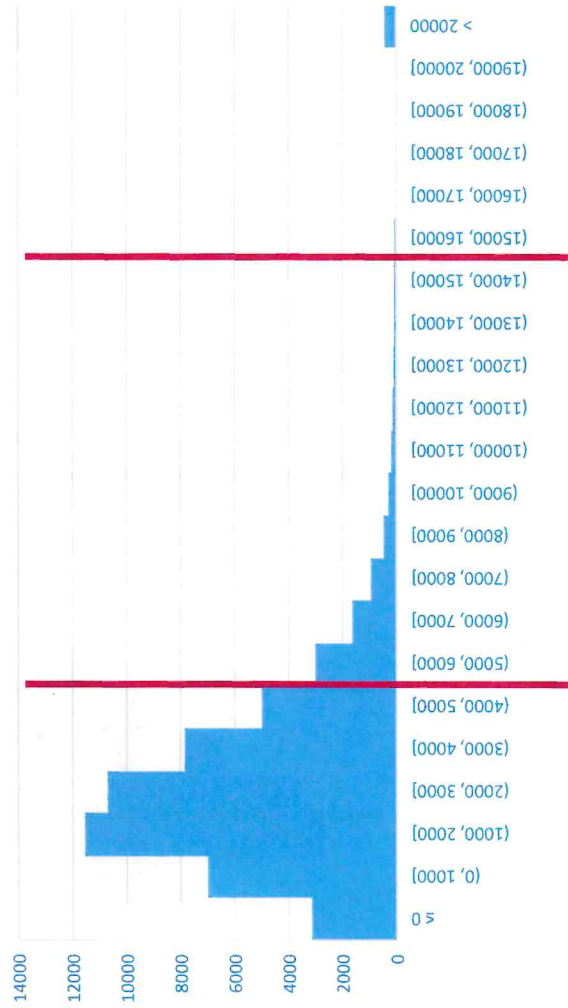
FY2025 Rate Structure

- 4.5% increases both base and volumetric (water and sewer)
- Current blocks
 - 0 – 5,000 gallons
 - 5,001 – 15,000 gallons
 - 15,000+ gallons
- Sprinkler – no base charge, just volumetric
- SWUC – Sewer User Charge/Availability Fee = flat charge
- SU2 – Multi-Unit User Charges = flat charge based on number of units
- Track commercial, but do not bill differently

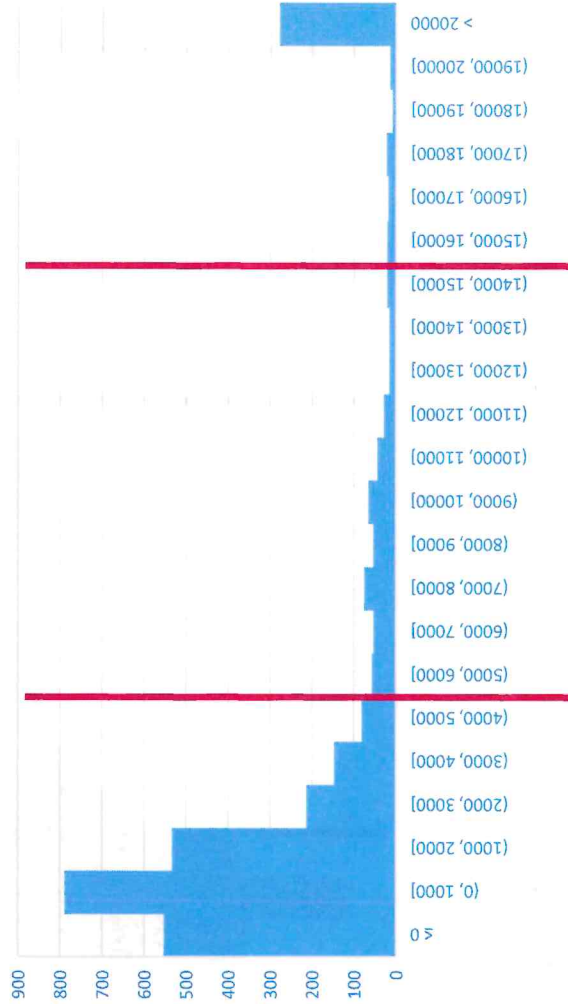
RATES REVIEW

Consumption Histograms – Current Blocks

Sewer Residential Consumption Histogram (n=52,976)



Sewer Commercial Consumption Histogram (n=3,112)



Current Block Breaks

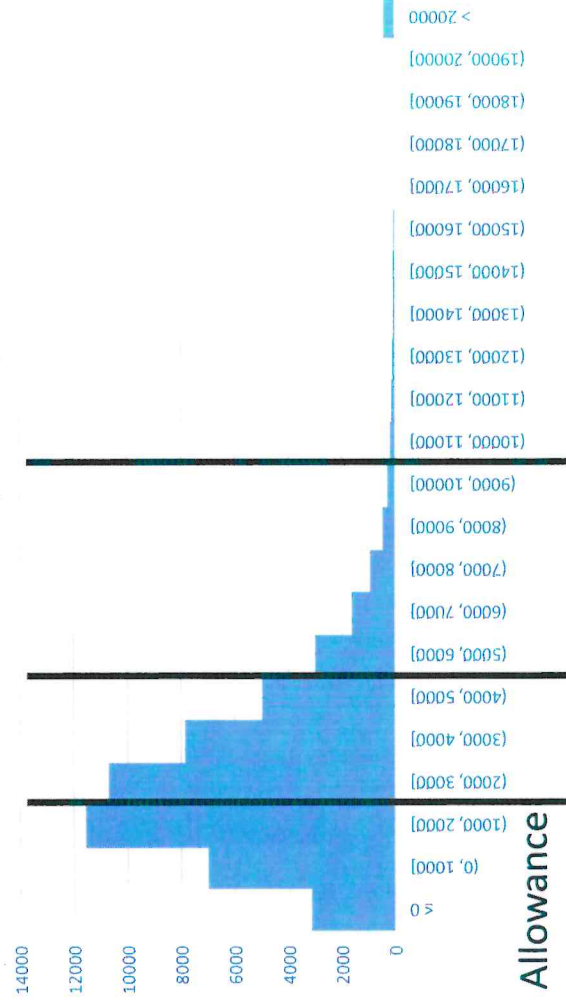
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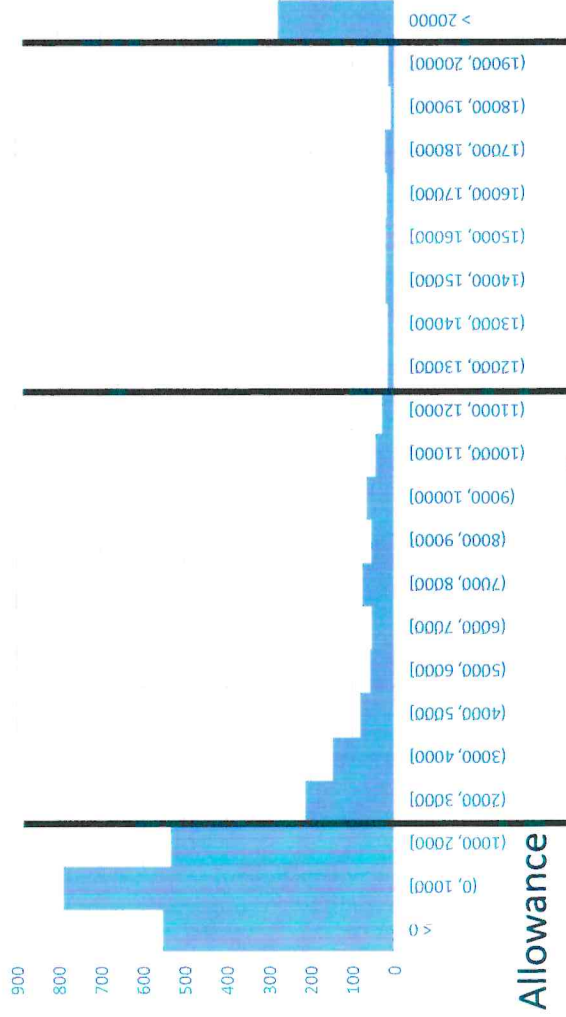
RATES REVIEW

Consumption Histograms – Blocks Possible Option

Sewer Residential Consumption Histogram (n=52,976)



Sewer Commercial Consumption Histogram (n=3,112)



Proposed Block Breaks

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
ENVIRONMENTAL FINANCE CENTER

Attachment E

Our Rates Analysis

- Using 24 months of billing data (July 2022 – June 2024)
- Likely *overestimating revenue* given current projected revenue for FY25 and actual revenues from FY23 audit
- Built in 3% increase year-over-year
- Assumptions
 - 2% uncollected bills per year
 - -1% average consumption per year
 - 3% reduction with 10% increase in rates
 - 4% inflation

RATES REVIEW

Customer Class Growth Rate

- Averaged monthly growth rate across 24 months of data
- Included FY25 budgeted connection fees (\$25k for both water and sewer)

Class	Count	Growth
WA1: Water In-Town	2,177	0.8%
WA1-C: Water In-Town (Commercial)	156	1.9%
WA2: Water Out-of-Town	317	-0.2%
WA2-C: Water Out-of-Town (Commercial)	25	-1.2%
SP1: Sprinkler In-Town	43	-0.2%
SP1-C: Sprinkler In-Town (Commercial)	4	0.0%
SW1: Sewer In-Town	2,163	0.0%
SW1-C: Sewer In-Town (Commercial)	146	2.1%
SW2: Sewer Out-of-Town	37	-1.4%
SW2-C: Sewer Out-of-Town (Commercial)	11	0.7%
SWUC – Sewer User Charge/ Availability Fee	38	0.0%
SU2 – Multi-Unit User Charges	24	0.2%

RATES REVIEW

Expenses

Debt Service and
Other Known Annual
Expenses for Next 20
Years

Year	Debt
FY2024	\$ 600,142
FY2025	\$ 625,917
FY2026	\$ 588,111
FY2027	\$ 582,504
FY2028	\$ 576,623
FY2029	\$ 441,474
FY2030	\$ 439,374
FY2031	\$ 436,125
FY2032	\$ 432,745
FY2033	\$ 431,233
FY2034	\$ 427,528
FY2035	\$ 425,691
FY2036	\$ 422,661
FY2037	\$ 419,455
FY2038	\$ 283,742
FY2039	\$ 209,905
FY2040	\$ 210,942
FY2041	\$ 209,742
FY2042	\$ 191,794
FY2043	\$ 193,200
FY2044	\$ 192,325
FY2045	\$ 193,231

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Additional Utility Expenses that Grow Every Year	In FY2024
TOTAL-SALARY AND BENEFITS	\$ 442,410
PROFESSIONAL SERVICES	\$ 20,000
UNIFORMS, SAFETY, TRAVEL-TRAINING, MISCELLANEOUS, PERMITS & FEES & DUES & SUBSCRIPTIONS	\$ 18,850
SUPPLIES	\$ 46,294
SPECIAL APPROPRIATION	\$ 693,514
UTILITIES	\$ 41,000
EQUIPMENT REP & MAINT & REPAIR SYSTEM	\$ 110,000
INSURANCE - PROPERTY/LIABILITY & WORKERS COMP	\$ 23,000
CAPITAL OUTLAY	\$ 90,000
CONTRACTS	\$ 1,640,000
REIMBURSEMENT OF SERVICES	\$ 326,061
Total:	\$ 3,451,129

- All expenses in this box are assumed to grow linearly every year at a constant rate
- 4% inflation

Attachment E

Rates Scenarios



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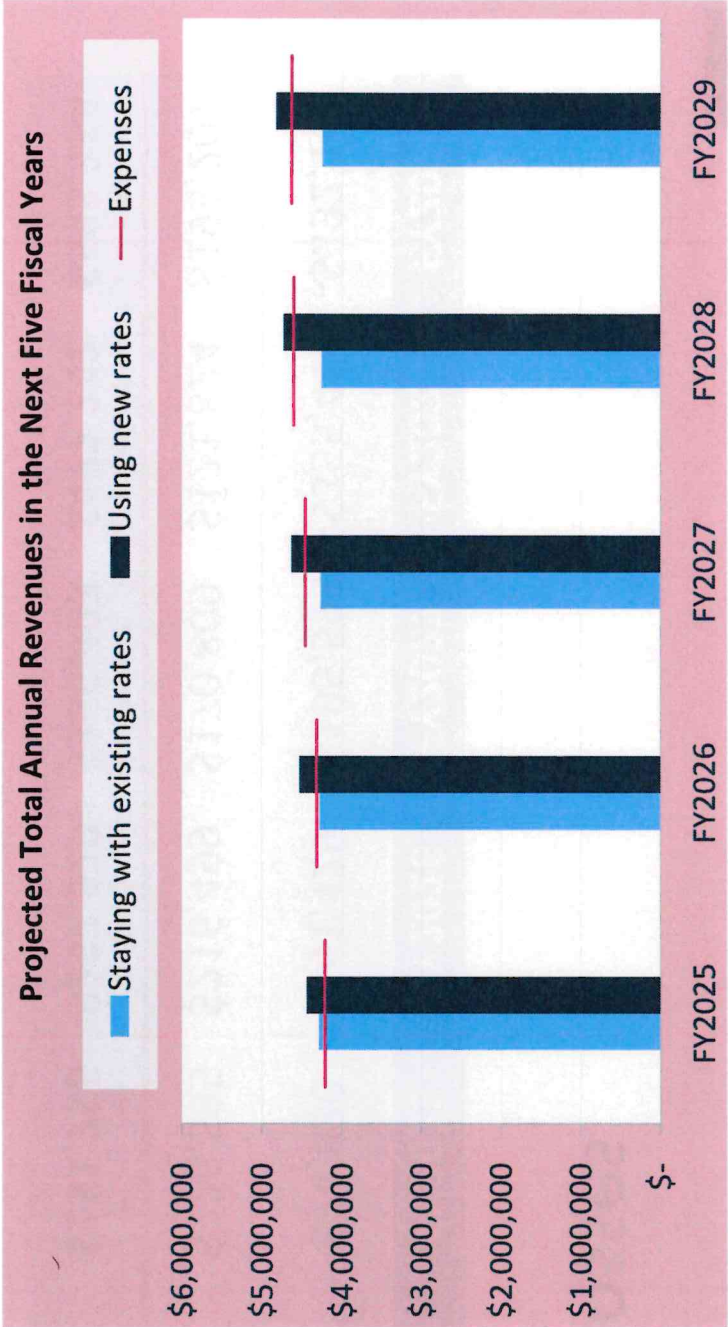
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RATES SCENARIOS

V1 – 3% Increases

- 3% increase across the board (base and volumetric)
- No change in structure

V1



RATES SCENARIOS

V1 – Revenues / Losses

	FY2025	FY2026	FY2027	FY2028	FY2029
Net revenues without changing rates <i>(existing rates)</i>	\$74,830	-\$41,429	-\$195,593	-\$355,418	-\$392,147
Net revenues after changing rates <i>(new rates)</i>	\$226,585	\$216,499	\$170,809	\$121,824	\$193,207
Net Revenues Gained (Lost) Using the New Rates	\$151,755	\$257,929	\$366,403	\$477,242	\$585,354

RATES SCENARIOS

V1 – FY26 Rates

RESIDENTIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$18.89	\$31.34	\$37.78	\$58.51
0-5k	\$7.63	\$13.07	\$9.08	\$15.14
5k-15k	\$9.46	\$15.66	\$10.91	\$17.23
15k+	\$11.63	\$18.81	\$13.08	\$20.88

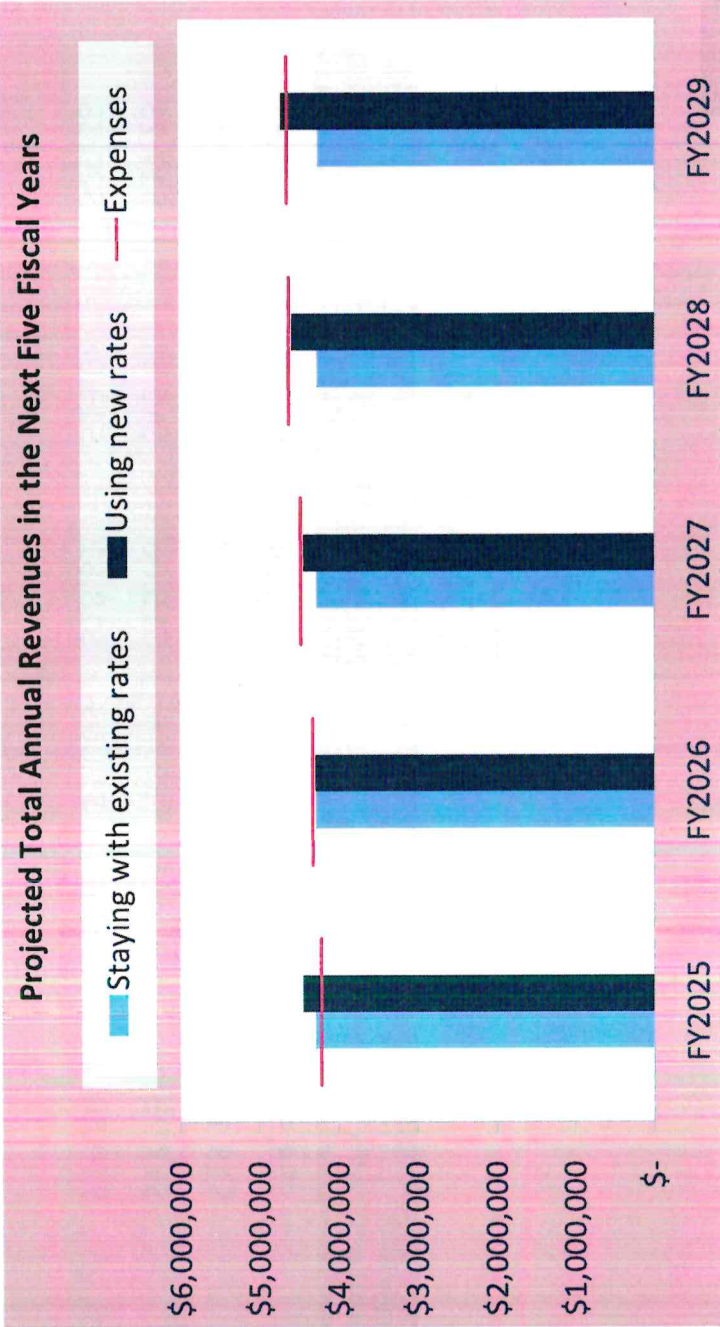
COMMERCIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$18.89	\$31.34	\$37.78	\$58.51
0-5k	\$7.63	\$13.07	\$9.08	\$15.14
5k-15k	\$9.46	\$15.66	\$10.91	\$17.23
15k+	\$11.63	\$18.81	\$13.08	\$20.88

RATES SCENARIOS

V2 – Allowance, break even

- 2k allowance across the board
- 4% increase FY27-FY29
- New blocks, residential
 - 2k-5k
 - 5k-10k
 - 10k+
- New blocks, commercial
 - 2k-12k
 - 12k-20k
 - 20k+



Attachment E

RATES SCENARIOS

V2 – Revenues / Losses

	FY2025	FY2026	FY2027	FY2028	FY2029
Net revenues without changing rates <i>(existing rates)</i>	\$74,830	-\$41,429	-\$195,593	-\$355,418	-\$392,147
Net revenues after changing rates <i>(new rates)</i>	\$230,635	-\$30,755	-\$33,687	-\$37,284	\$75,174
Net Revenues Gained (Lost) Using the New Rates	\$155,805	\$10,674	\$161,906	\$318,134	\$467,321

RATES SCENARIOS

V2 – FY26 Rates

RESIDENTIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$25.00	\$40.00	\$45.00	\$60.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$9.00	\$14.00	\$10.00	\$16.00
5k-10k	\$11.00	\$16.00	\$12.00	\$18.00
10k+	\$13.00	\$18.00	\$14.00	\$20.00

COMMERCIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$30.00	\$45.00	\$50.00	\$65.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-12k	\$11.00	\$17.00	\$13.00	\$19.00
12k-20k	\$13.00	\$19.00	\$15.00	\$21.00
20k+	\$15.00	\$21.00	\$17.00	\$23.00

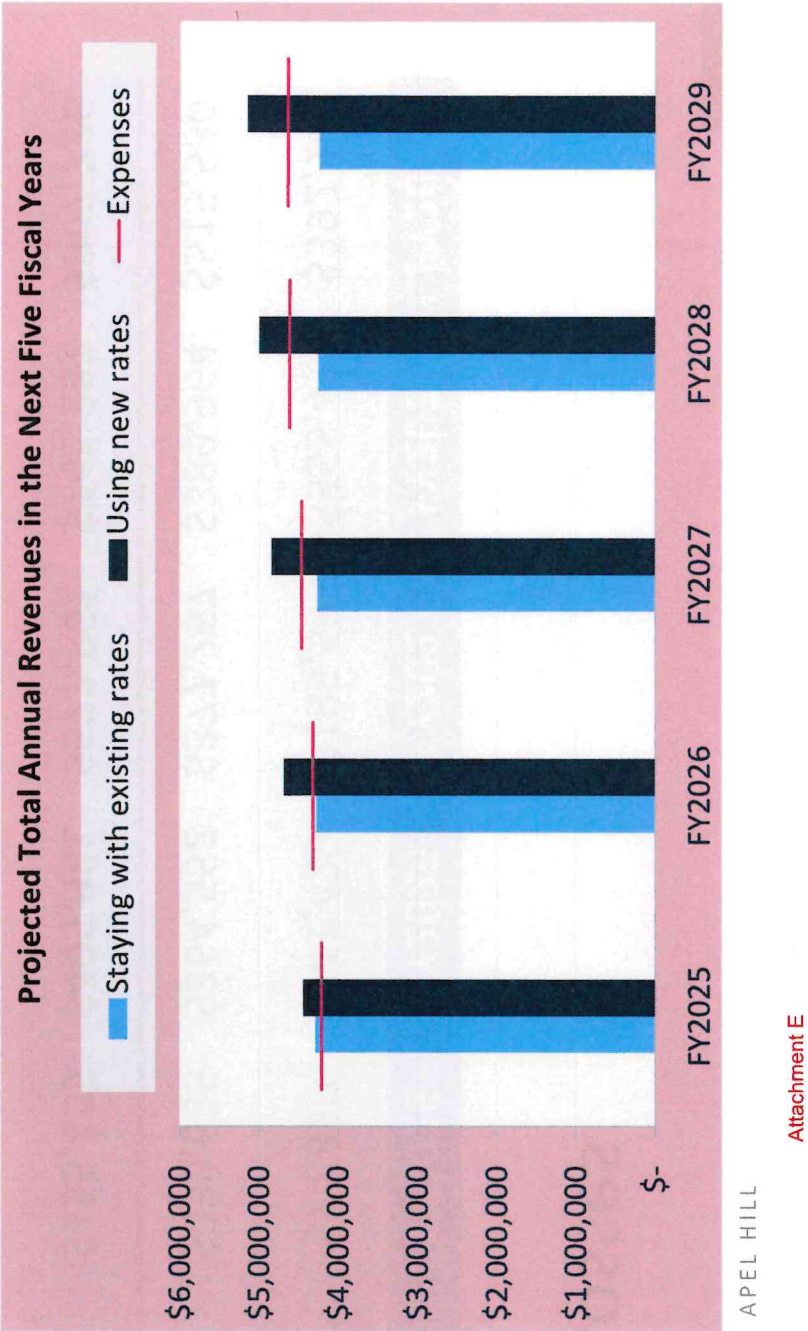


Note different block breaks than Residential

RATES SCENARIOS

V3 – Allowance, some buffer

- 2k allowance across the board
- 4% increase FY27-FY29
- New blocks, residential
 - 2k-5k
 - 5k-10k
 - 10k+
- New blocks, commercial
 - 2k-12k
 - 12k-20k
 - 20k+



RATES SCENARIOS

V3 – Revenues / Losses

	FY2025	FY2026	FY2027	FY2028	FY2029
Net revenues without changing rates <i>(existing rates)</i>	\$74,830	-\$41,429	-\$195,593	-\$355,418	-\$392,147
Net revenues after changing rates <i>(new rates)</i>	\$230,635	\$364,552	\$377,267	\$389,964	\$515,580
Net Revenues Gained (Lost) Using the <i>New Rates</i>	\$155,805	\$405,981	\$572,861	\$745,382	\$907,726

RATES SCENARIOS

V3 – FY26 Rates

RESIDENTIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$30.00	\$45.00	\$50.00	\$65.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$15.00	\$11.00	\$17.00
5k-10k	\$12.00	\$17.00	\$13.00	\$19.00
10k+	\$14.00	\$19.00	\$15.00	\$21.00

COMMERCIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$35.00	\$50.00	\$55.00	\$70.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-12k	\$12.00	\$18.00	\$14.00	\$20.00
12k-20k	\$14.00	\$20.00	\$16.00	\$22.00
20k+	\$16.00	\$22.00	\$18.00	\$24.00

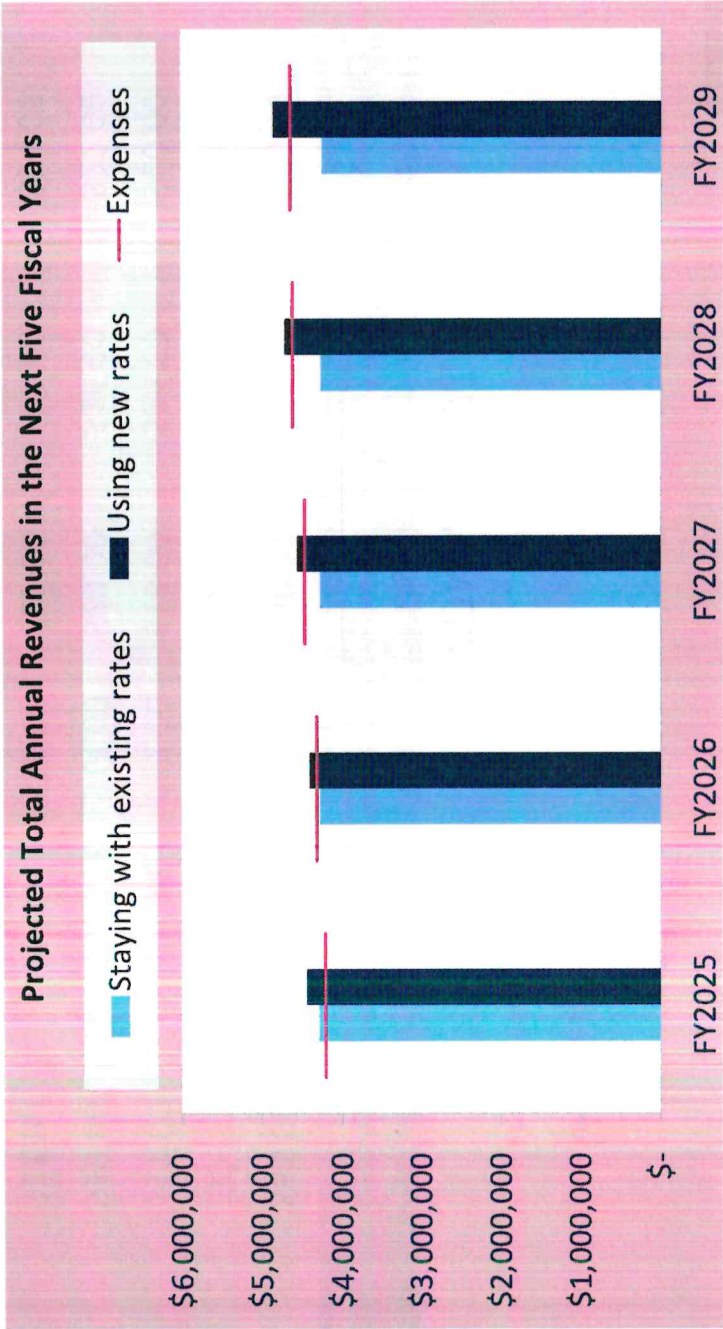


Note different block breaks than Residential

RATES SCENARIOS

V4 – Allowance, same class

- 2k allowance across the board
- 4% increase FY27-FY29
- New blocks, but residential and commercial are combined
 - 2k-5k
 - 5k-10k
 - 10k+



RATES SCENARIOS

V4 – Revenues / Losses

	FY2025	FY2026	FY2027	FY2028	FY2029
Net revenues without changing rates (<i>existing rates</i>)	\$74,830	-\$41,429	-\$195,593	-\$355,418	-\$392,147
Net revenues after changing rates (<i>new rates</i>)	\$230,635	\$88,954	\$90,430	\$91,411	\$208,626
Net Revenues Gained (Lost) Using the New Rates	\$155,805	\$130,383	\$286,023	\$446,829	\$600,772

RATES SCENARIOS

V4 – FY26 Rates

RESIDENTIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$25.00	\$45.00	\$45.00	\$60.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$14.00	\$12.00	\$16.00
5k-10k	\$12.00	\$16.00	\$14.00	\$18.00
10k+	\$14.00	\$18.00	\$16.00	\$20.00

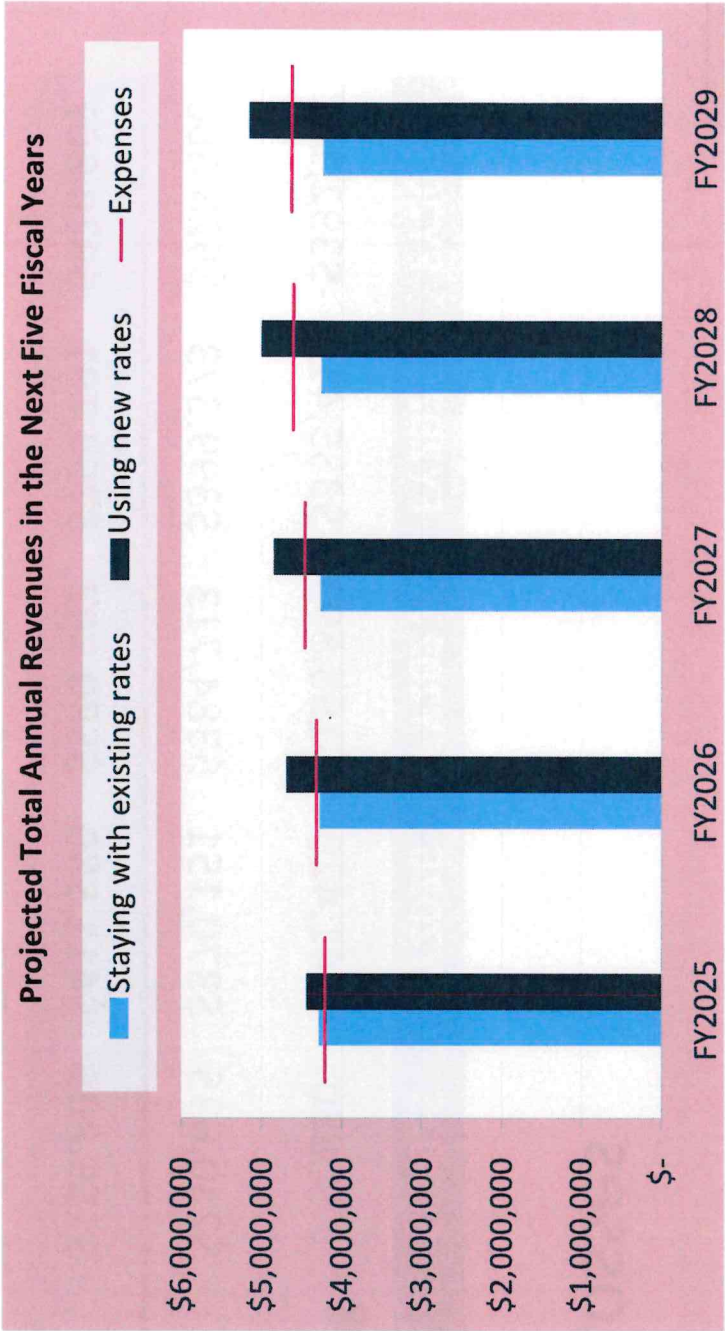
COMMERCIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$25.00	\$45.00	\$45.00	\$60.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$14.00	\$12.00	\$16.00
5k-10k	\$12.00	\$16.00	\$14.00	\$18.00
10k+	\$14.00	\$18.00	\$16.00	\$20.00

RATES SCENARIOS

V5 – Allowance, same class, surplus

- 2k allowance across the board
- 4% increase FY27-FY29
- New blocks, but residential and commercial are combined
 - 2k-5k
 - 5k-10k
 - 10k+



RATES SCENARIOS

V5 – Revenues / Losses

	FY2025	FY2026	FY2027	FY2028	FY2029
Net revenues without changing rates <i>(existing rates)</i>	\$74,830	-\$41,429	-\$195,593	-\$355,418	-\$392,147
Net revenues after changing rates <i>(new rates)</i>	\$230,635	\$370,151	\$384,713	\$399,373	\$528,660
Net Revenues Gained (Lost) Using the New Rates	\$155,805	\$411,580	\$580,307	\$754,791	\$920,807

RATES SCENARIOS

V5 – FY26 Rates

RESIDENTIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$30.00	\$50.00	\$50.00	\$65.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$14.00	\$12.00	\$16.00
5k-10k	\$12.00	\$16.00	\$14.00	\$18.00
10k+	\$14.00	\$18.00	\$16.00	\$20.00

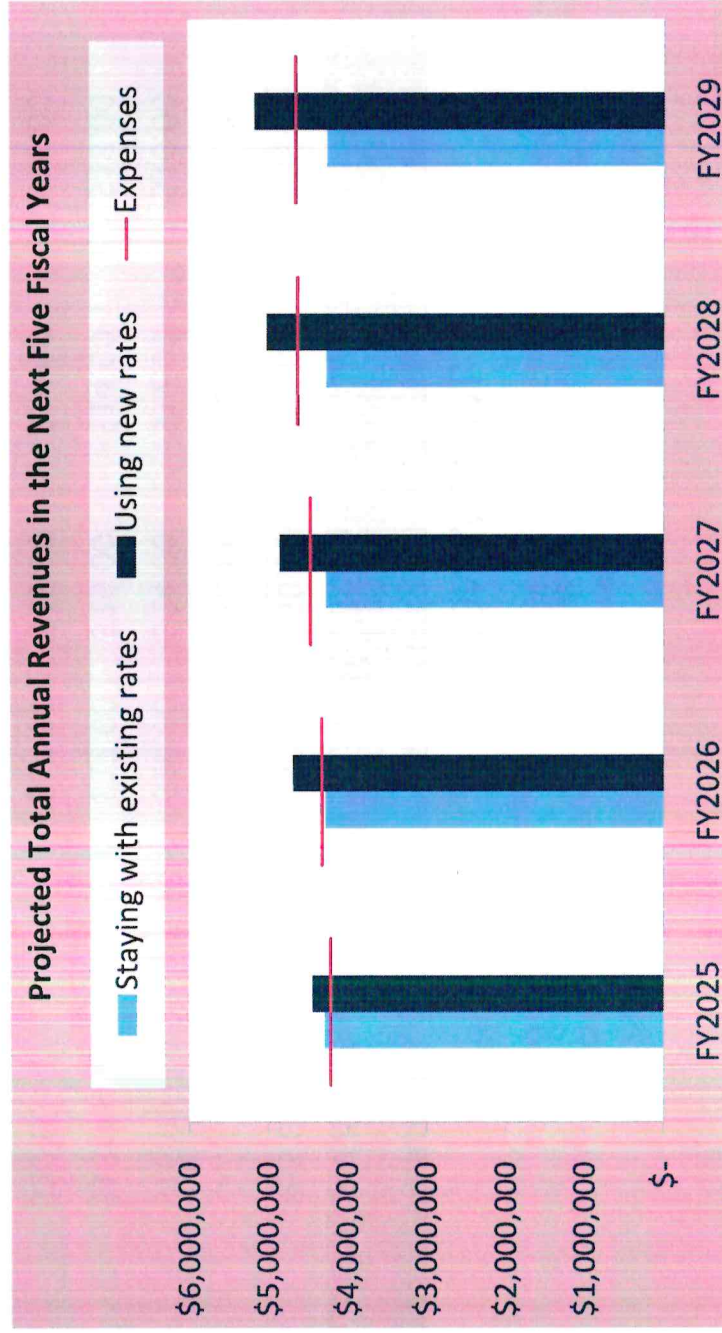
COMMERCIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$30.00	\$50.00	\$50.00	\$65.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$14.00	\$12.00	\$16.00
5k-10k	\$12.00	\$16.00	\$14.00	\$18.00
10k+	\$14.00	\$18.00	\$16.00	\$20.00

RATES SCENARIOS

V6 – Allowance, same class, same blocks, surplus

- 2k allowance across the board
- 4% increase FY27-FY29
- Original blocks, residential and commercial are combined
 - 2k-5k
 - 5k-15k
 - 15k+



THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
ENVIRONMENTAL FINANCE CENTER

Attachment E

RATES SCENARIOS

V6 – Revenues / Losses

	FY2025	FY2026	FY2027	FY2028	FY2029
Net revenues without changing rates <i>(existing rates)</i>	\$74,830	-\$41,429	-\$195,593	-\$355,418	-\$392,147
Net revenues after changing rates <i>(new rates)</i>	\$230,635	\$359,346	\$373,635	\$388,015	\$517,016
Net Revenues Gained (Lost) Using the New Rates	\$155,805	\$400,775	\$569,229	\$743,433	\$909,163

RATES SCENARIOS

V6 – FY26 Rates

RESIDENTIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$30.00	\$50.00	\$50.00	\$65.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$14.00	\$12.00	\$16.00
5k-15k	\$12.00	\$16.00	\$14.00	\$18.00
15k+	\$14.00	\$18.00	\$16.00	\$20.00

COMMERCIAL

Block	Water In-Town	Sewer In-Town	Water Out-of-Town	Sewer Out-of-Town
Base	\$30.00	\$50.00	\$50.00	\$65.00
0-2k	\$0.00	\$0.00	\$0.00	\$0.00
2k-5k	\$10.00	\$14.00	\$12.00	\$16.00
5k-15k	\$12.00	\$16.00	\$14.00	\$18.00
15k+	\$14.00	\$18.00	\$16.00	\$20.00

RATES SCENARIOS

Monthly Bill Comparison Across Versions – FY26

	FY25	V1	V2	V3	V4	V5	V6
Allowance?	No	No	Yes	Yes	Yes	Yes	Yes
New blocks?	No	No	Yes	Yes	Yes	Yes	No
Residential/ commercial split?	No	No	Yes	Yes	No	No	No
Residential inside - low user (2k/mo.)	\$88.97	\$91.63	\$65.00	\$75.00	\$70.00	\$80.00	\$80.00
Residential inside - average user (4k/mo.)	\$129.17	\$133.03	\$111.00	\$125.00	\$118.00	\$128.00	\$128.00
Commercial inside - low user (3k/mo.)	\$109.07	\$112.33	\$103.00	\$115.00	\$94.00	\$104.00	\$104.00
Commercial inside - average user (8k/mo.)	\$222.41	\$229.09	\$243.00	\$265.00	\$226.00	\$236.00	\$236.00
Commercial inside - high user (16k/mo.)	\$422.62	\$435.37	\$483.00	\$521.00	\$474.00	\$484.00	\$464.00
Residential outside - low user (2k/mo.)	\$140.53	\$144.73	\$105.00	\$115.00	\$105.00	\$115.00	\$115.00
Residential outside - average user (4k/mo.)	\$187.57	\$193.17	\$157.00	\$171.00	\$161.00	\$171.00	\$171.00
Commercial outside - low user (3k/mo.)	\$164.05	\$168.95	\$147.00	\$159.00	\$133.00	\$143.00	\$143.00
Commercial outside - average user (8k/mo.)	\$293.05	\$301.81	\$307.00	\$329.00	\$285.00	\$295.00	\$295.00
Commercial outside - high user (16k/mo.)	\$517.26	\$532.75	\$579.00	\$617.00	\$565.00	\$575.00	\$555.00

All bills are assuming both water and sewer consumption. For each row, lighter red indicates a lower bill and darker red indicates a higher bill.

Contact Us!

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Project Director

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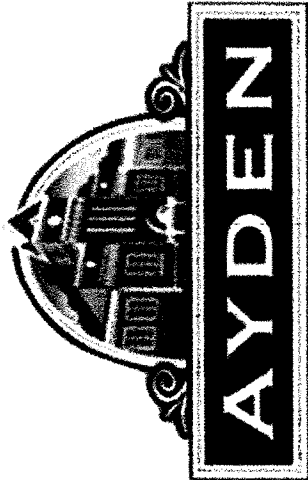
Attachment E



SCHOOL OF GOVERNMENT

Environmental Finance Center

Attachment E



FY26 DRAFT BUDGET

May 12th 2025

GENERAL FUND - SUMMARY			
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS	
		Requested	DRAFT
10	REVENUES	\$ 6,493,999	\$ 6,762,746
4110	GOVERNING BODY	\$ 58,285	\$ 52,522
4120	ADMINISTRATION	\$ 104,237	\$ 106,685
4130	FINANCE	\$ 141,445	\$ 149,824
4140	HUMAN RESOURCES	\$ 35,404	\$ 33,542
4210	INFORMATION TECHNOLOGY	\$ 148,223	\$ 148,223
4250	CENTRAL GARAGE	\$ 334,122	\$ 328,350
4260	PUBLIC BUILDINGS	\$ 347,127	\$ 410,179
4310	POLICE	\$ 2,670,939	\$ 2,682,839
4340	FIRE	\$ 300,522	\$ 255,972
4510	STREETS	\$ 1,101,602	\$ 953,362
4511	POWELL BILL	\$ 155,000	\$ 155,000
4710	SANITATION	\$ 289,080	\$ 290,902
4910	PLANNING, ZONING, INSPECT	\$ 353,520	\$ 352,322
4920	ECONOMIC DEVELOPMENT	\$ 65,117	\$ 64,363
6110	LIBRARY	\$ 170,628	\$ 158,454
6120	RECREATION	\$ 944,194	\$ 620,206
	TOTAL EXPENSES	\$ 7,219,443	\$ 6,762,746
REVENUES OVER/(UNDER) EXPENDITURES \$ (725,444) \$ 0			

ELECTRIC FUND - SUMMARY				
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested/Draft		DRAFT
61	REVENUES	\$ 14,614,845	\$	15,481,023
61	ELECTRIC - BILLING	1,440,362	\$	1,426,827
61	ELECTRIC - OPERATIONS	15,887,868	\$	15,481,023
	TOTAL EXPENSES	15,887,868	\$	15,481,023
REVENUES OVER/(UNDER) EXPENDITURES		\$ (1,273,022.77)	\$	-

WATER & SEWER FUND - SUMMARY			
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS	
		Requested/Draft	DRAFT
62	REVENUES	\$ 4,203,400	\$ 4,267,971
62	EXPENSES	\$ 4,164,364	\$ 4,267,971
TOTAL EXPENSES		\$ 4,164,364	\$ 4,267,971
REVENUES OVER/(UNDER) EXPENDITURES		\$ 39,036.00	\$ (0)

STORMWATER FUND - SUMMARY				
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested/Draft	DRAFT	
63	REVENUES	\$ 163,117	\$	163,117
63	EXPENSES	\$ 163,117	\$	163,117
TOTAL EXPENSES		\$ 163,117	\$	163,117

REVENUES OVER/(UNDER) EXPENDITURES \$ - \$

GENERAL FUND				
REVENUES				
Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT
Taxes - Property and Vehicle				
10-3100-1200	VEHICLE TAXES	\$ 226,000	\$ 280,000	\$ 287,002
10-3100-1250	MUNI VEHICLE FEE	\$ 18,412	\$ 19,443	\$ 19,671
10-3100-1700	TAX PENALTIES	\$ 6,000	\$ 5,500	\$ 5,500
10-3100-1800	TAX INTEREST	\$ 4,000	\$ 4,000	\$ 4,000
10-3100-1900	PRIOR YEARS PROPERTY TAXES 2016-2023	\$ 5,000	\$ 3,000	\$ 3,000
10-3100-2024	2024 REAL PROPERTY TAXES	\$ 2,282,032	\$ 10,000	\$ 10,000
10-3100-2025	2025 REAL PROPERTY TAXES		\$ 2,420,879	\$ 2,510,347
TOTAL - Taxes		\$ 2,541,444	\$ 2,747,822	\$ 2,844,520
Unrestricted Intergovernmental				
10-3231-3900	1% SALES TAX ARTICLE 39	\$ 530,827	\$ 545,690	\$ 545,690
10-3232-4000	1/2% SALES TAX ARTICLE 40	\$ 332,150	\$ 341,450	\$ 341,450
10-3233-4200	1/2% SALES TAX ARTICLE 42	\$ 281,050	\$ 288,919	\$ 288,919
10-3234-4400	HOLD HARMLESS SALES TAX	\$ 337,260	\$ 346,703	\$ 346,703
10-3300-3100	UTILITIES SALES DISTRIBUTIONS	\$ 359,615	\$ 382,271	\$ 382,271
10-3300-3110	BEER AND WINE TAX	\$ 24,000	\$ 24,000	\$ 24,000
10-3300-3120	CELL TOWER RENTAL FEES	\$ 98,000	\$ 98,000	\$ 98,000
10-3300-3130	CABLE TV FRANCHISE TAX	\$ 42,500	\$ 40,800	\$ 40,800
10-3300-3140	SOLID WASTE DISPOSAL TAX	\$ 4,284	\$ 4,198	\$ 4,198
10-3300-3311	PIPED NATURAL GAS	\$ 2,388	\$ 2,276	\$ 2,276
TOTAL - Unrestricted Intergovernmental		\$ 2,012,074	\$ 2,074,308	\$ 2,074,307
Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT
Restricted Intergovernmental				
10-3400-1000	POWELL BILL	\$ 412,000	\$ 155,000	\$ 155,000
10-3400-2000	LOCAL & STATE GRANTS	\$ 45,000	\$ 25,000	\$ 25,000
10-3400-3000	FEDERAL GRANTS / EARMARKS		\$ -	\$ -
10-3300-4000	SRO POLICE OFFICER PMT	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL - Restricted Intergovernmental		\$ 637,000	\$ 360,000	\$ 360,000
Permits and Fees				
10-3500-1000	COURT FACILITIES FEES	\$ 3,000	\$ 3,000	\$ 3,000
10-3500-2000	PLANNING FEES/PERMITS	\$ 7,000	\$ 7,000	\$ 7,000
10-3500-3000	CODE ENFORCEMENT FEES	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL - Permits and Fees		\$ 35,000	\$ 35,000	\$ 35,000
Sales and Service				
10-3300-5000	RURAL FIRE / EMS LEASE PMT	\$ 30,319	\$ 18,919	\$ 18,919
10-3327-2130	CITATIONS	\$ 50	\$ 50	\$ 50
10-3474-2000	CEMETERY SALES	\$ 2,500	\$ 500	\$ 500
10-3600-1000	GARBAGE COLLECTION FEES	\$ 448,000	\$ 450,000	\$ 450,000
10-3600-2100	OPENING & CLOSINGS	\$ 18,000	\$ 18,000	\$ 18,000
10-3600-3000	RECREATION ACTIVITY FEES	\$ 75,000	\$ 70,000	\$ 70,000
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	\$ 1,250	\$ 1,250	\$ 1,250
10-3600-4000	COMM FACILITIES RENTAL FEES	\$ 16,000	\$ 10,000	\$ 10,000
TOTAL - Permits and Fees		\$ 591,119	\$ 568,719	\$ 568,719
Investment Earnings				
10-3700-1000	INVESTMENT EARNINGS	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL - Investment Earnings		\$ 40,000	\$ 40,000	\$ 40,000
Other Revenue/Non-Operating				
10-3800-1000	MISCELLANEOUS REVENUES	\$ 50,000	\$ 35,000	\$ 35,000
10-3800-1200	FINGERPRINTING - PD	\$ 10,000	\$ 10,000	\$ 10,000
10-3800-2100	SALE OF FIXED ASSETS - GF	\$ 5,000	\$ 5,000	\$ 5,000
10-3800-4000	SHOP WITH A COP DONATIONS	\$ 8,000	\$ 8,000	\$ 8,000
10-38703120	ABC	\$ 20,000		
10-3800-9999	OVER/SHORT	\$ 150	\$ 150	\$ 150
TOTAL - Other Revenue/Non-Operating		\$ 93,150	\$ 58,150	\$ 58,150
Other Finance Sources				
10-3900-1000	INTRAGOV'T UTIL FRAN TAX PMT	\$ 600,000	\$ 550,000	\$ 550,000
10-3900-2000	INTRAGOV'T PILO TAXES - ELEC UTIL	\$ 100,347	\$ 50,000	\$ 50,000
10-3900-2100	INTRAGOV'T - PILOT -HOUSING AUTH	\$ -	\$ 10,000	\$ 10,000
10-3900-3000	ISSUANCE OF DEBT	\$ -	\$ -	\$ -
10-3900-4000	TRANSFERS FROM OTHER FUNDS	\$ -	\$ -	\$ -
10-3900-5000	INSURANCE PROCEEDS	\$ -	\$ -	\$ -
TOTAL - Other Finance Sources		\$ 700,347	\$ 610,000	\$ 610,000
Fund Balance				
10-3900-9000	FUND BALANCE APPROPRIATED	\$ 42,622	\$ -	\$ 172,050
TOTAL - Investment Earnings		\$ 42,622	\$ -	\$ 172,050
TOTAL - Fund: 10 - General Fund - Revenues		\$ 6,692,756	\$ 6,493,999	\$ 6,762,746

GOVERNING BOARD - 4110				
Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4110-1210</u>	SALARIES - FULL-TIME	\$ 46,200	\$ 46,200	\$ 46,200
<u>10-4110-1810</u>	FICA TAXES	\$ 3,600	\$ 3,600	\$ 3,600
TOTAL - SALARY AND BENEFITS		\$ 49,800	\$ 49,800	\$ 49,800
OPERATIONAL COST				
<u>10-4110-1920</u>	PROFESSIONAL SERVICES	\$ 62,000	\$ 62,000	\$ 60,000
<u>10-4110-2600</u>	SUPPLIES	\$ 750	\$ 1,000	\$ 1,000
<u>10-4110-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 7,000	\$ 7,000
<u>10-4110-3580</u>	APPAREL	\$ -	\$ 500	\$ 750
<u>10-4110-4110</u>	RENT OF LAND (PARK LOT)	\$ 1,200	\$ 1,200	\$ 1,000
<u>10-4110-4500</u>	INSURANCE - BOND/LIABILITY	\$ 5,600	\$ 6,000	\$ 6,000
<u>10-4110-4501</u>	INSURANCE - WORKERS COMP	\$ 100	\$ 175	\$ 175
<u>10-4110-4910</u>	DUES & SUBSCRIPTIONS	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4110-4990</u>	MISCELLANEOUS	\$ 7,000	\$ 7,000	\$ 7,000
<u>10-4110-6100</u>	LOCAL SUPPORT FOR ORG.	\$ 750	\$ 750	\$ 750
<u>10-4110-6102</u>	SPECIAL EVENTS/VOTING/MAYORS BREAKFAST	\$ 3,000	\$ 16,000	\$ 11,000
<u>10-4110-6103</u>	BBQ FESTIVAL	\$ 10,000		
<u>10-4110-6104</u>	COLLARD FESTIVAL	\$ 10,000		
<u>10-4110-6105</u>	CHAMBER OF COMMERCE	\$ 18,500	\$ 10,000	
<u>10-4110-6106</u>	SCHOOL SUPPORT	\$ -	\$ -	\$ -
TOTAL - OPERATIONAL COST		\$ 133,900	\$ 121,625	\$ 104,675
TOTAL		\$	\$ 171,425	\$ 154,475
REIMBURSEMENT OF SERVICES				
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (82,665)	\$ (77,141)	\$ (69,514)
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (36,740)	\$ (34,285)	\$ (30,895)
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (1,837)	\$ (1,714)	\$ (1,545)
TOTAL - Reimbursement of Services		\$ (121,242)	\$ (113,141)	\$ (101,954)
TOTAL - GOVERNING BODY:		\$ 62,458	\$ 58,285	\$ 52,522

ADMINISTRATION - 4120

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4120-1210</u>	SALARIES - FULL-TIME	\$ 233,001	\$ 214,850	\$ 224,000
<u>10-4120-1810</u>	FICA TAXES	\$ 18,000	\$ 16,600	\$ 16,600
<u>10-4120-1820</u>	ORBIT - STATE RETIREMENT	\$ 31,800	\$ 29,250	\$ 29,250
<u>10-4120-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,108	\$ 20,460
<u>10-4120-1850</u>	INSURANCE - RETIREE	\$ 21,600	\$ -	\$ -
TOTAL - SALARY AND BENEFITS		\$ 320,169	\$ 281,808	\$ 290,310
OPERATIONAL COST				
<u>10-4120-2600</u>	SUPPLIES	\$ 1,500	\$ 2,000	\$ 2,000
<u>10-4120-3100</u>	TRAVEL-TRAINING	\$ 8,000	\$ 8,000	\$ 8,000
<u>10-4120-3210</u>	TELEPHONE	\$ 1,200	\$ 1,920	\$ 1,920
<u>10-4120-3250</u>	POSTAGE	\$ 50	\$ 50	\$ 50
<u>10-4120-3910</u>	ADVERTISING	\$ 5,000	\$ 6,000	\$ 6,000
<u>10-4120-4501</u>	INSURANCE - WORKERS COMP	\$ 1,500	\$ 1,500	\$ 1,000
<u>10-4120-4910</u>	DUES & SUBSCRIPTIONS	\$ 2,300	\$ 2,300	\$ 2,000
<u>10-4120-4990</u>	MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ 2,500
TOTAL - OPERATIONAL COST		\$ 22,550	\$ 24,770	\$ 23,470
Total		\$ 306,578	\$ 313,780	
REIMBURSEMENT OF SERVICES				
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES- ELECTRIC	\$ (154,224)	\$ (137,960)	\$ (141,201)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (68,544)	\$ (61,316)	\$ (62,756)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,427)	\$ (3,066)	\$ (3,138)
TOTAL - Reimbursement of Services		\$ (226,195)	\$ (202,341)	\$ (207,095)
TOTAL - ADMINISTRATION		\$ 116,524	\$ 104,237	\$ 106,685

FINANCE - 4130

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested
SALARY AND BENEFITS			
<u>10-4130-1210</u>	SALARIES - FULL-TIME	\$ 190,000	\$ 189,000
<u>10-4130-1810</u>	FICA TAXES	\$ 14,750	\$ 14,750
<u>10-4130-1820</u>	ORBIT - STATE RETIRMENT	\$ 26,000	\$ 26,000
<u>10-4130-1830</u>	HEALTH/DENTAL/LIFE INSURANCE	\$ 15,768	\$ 21,108
TOTAL - Salary and Benefits		\$ 246,518	\$ 250,858
OPERATIONAL COST			
<u>10-4130-2600</u>	SUPPLIES	\$ 6,000	\$ 6,000
<u>10-4130-3100</u>	TRAVEL-TRAINING	\$ 7,000	\$ 7,000
<u>10-4130-3210</u>	TELEPHONE	\$ 720	\$ 720
<u>10-4130-4501</u>	INSURANCE - WORKERS COMP	\$ 1,200	\$ 1,200
<u>10-4130-4910</u>	DUES & SUBSCRIPTIONS	\$ 500	\$ 500
<u>10-4130-4990</u>	MISCELLANEOUS	\$ 1,250	\$ 1,500
<u>10-4130-6000</u>	CONTRACTS	\$ 124,900	\$ 122,500
CONTINGENCY FUND FOR GENERAL FUND		\$ 50,000	\$ 25,000
TOTAL - Operational Cost		\$ 191,570	\$ 164,420
Total			\$ 415,278
REIMBURSEMENT OF SERVICES			
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (197,140)	\$ (186,875)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (87,618)	\$ (83,056)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (4,381)	\$ (3,903)
TOTAL - Reimbursement of Services		\$ (289,138)	\$ (273,833)
TOTAL - FINANCE		\$ 148,950	\$ 141,445

HUMAN RESOURCES- 4140				
Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
10-4140-1210	SALARIES - FULL-TIME	\$ 59,900	\$ 64,900	\$ 64,900
10-4140-1810	FICA TAXES	\$ 4,700	\$ 5,100	\$ 5,100
10-4140-1820	ORBIT - STATE RETIRMENT	\$ 8,300	\$ 8,900	\$ 8,900
10-4140-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,608	\$ 10,284
TOTAL - SALARY AND BENEFITS		\$ 80,784	\$ 89,508	\$ 89,184
OPERATIONAL COST				
10-4140-2600	SUPPLIES	\$ 150	\$ 150	\$ 150
10-4140-XXX	EMPLOYEE SREENING	\$ 3,050	\$ 3,050	\$ 3,050
10-4140-3100	TRAVEL-TRAINING	\$ 2,700	\$ 2,700	\$ 2,700
10-4140-3210	TELEPHONE	\$ 720	\$ 720	\$ 720
10-4140-4501	INSURANCE-WORKERS COMP	\$ 900	\$ 900	\$ 750
10-4140-4910	DUES & SUBSCRIPTIONS (OMPO)	\$ 300	\$ 300	\$ 300
10-4140-4990	MISCELLANEOUS	\$ 500	\$ 500	\$ 500
10-4140-6000	CONTRACTS	\$ 1,300	\$ 6,300	\$ 1,300
TOTAL - OPERATIONAL COST		\$ 8,900	\$ 14,620	\$ 9,470
Total		\$	\$ 104,128	\$ 98,654
REIMBURSEMENT OF SERVICES				
10-4120-8400	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (40,358)	\$ (46,858)	\$ (44,394)
10-4120-8400	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (17,937)	\$ (20,826)	\$ (19,731)
10-4120-8400	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (897)	\$ (1,041)	\$ (987)
TOTAL - Reimbursement of Services		\$ (59,191)	\$ (68,724)	\$ (65,112)
TOTAL - HUMAN RESOURCES:		\$ 30,493	\$ 35,404	\$ 33,542

INFORMATION TECHNOLOGY - 4210

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 DRAFT
OPERATIONAL COST			
<u>10-4210-3210</u>	TELEPHONE	\$ 52,500	\$ 62,000
<u>10-4210-3211</u>	INTERNET	\$ 25,000	\$ 25,000
<u>10-4210-3212</u>	WEBSITE	\$ 4,200	\$ 4,500
<u>10-4210-4990</u>	MISCELLANEOUS	\$ 9,199	\$ 10,000
<u>10-4210-6000</u>	CONTRACTS	\$ 167,000	\$ 285,450
<u>10-4210-6001</u>	CONTRACTS	\$ 47,802	\$ 49,000
TOTAL - Operational Cost		\$ 305,701	\$ 435,950
REIMBURSEMENT OF SERVICES			
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES	\$ (152,992)	\$ (196,178)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (46,444)	\$ (87,190)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,057)	\$ (4,360)
TOTAL - Reimbursement of Services		\$ (202,493)	\$ (287,727)
TOTAL - IT		\$ 103,208	\$ 148,223

CENTRAL GARAGE - 4250

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	Draft
SALARY AND BENEFITS				
<u>10-4250-1210</u>	SALARIES - FULL-TIME	\$ 96,500	\$ 107,000	\$ 107,000
<u>10-4250-1220</u>	SALARIES - OVERTIME	\$ 1,000	\$ 1,000	\$ 1,000
	SALARIES- RECLASSIFICATION	\$ 4,000	\$ -	\$ -
<u>10-4250-1810</u>	FICA TAXES	\$ 7,500	\$ 8,400	\$ 8,400
<u>10-4250-1820</u>	ORBIT - STATE RETIRMENT	\$ 13,200	\$ 14,600	\$ 14,600
<u>10-4250-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,216	\$ 20,568
TOTAL - SALARY AND BENEFITS		\$ 137,968	\$ 152,216	\$ 151,568
OPERATIONAL COST				
<u>10-4250-2120</u>	UNIFORMS	\$ 1,621	\$ 1,500	\$ 1,800
<u>10-4250-2510</u>	FUEL - GAS AND DIESEL	\$ 105,000	\$ 125,000	\$ 125,000
<u>10-4250-2511</u>	DIESEL	\$ 80,000	\$ 80,000	\$ 80,000
<u>10-4250-2600</u>	SHOP TOOLS AND SUPPLIES	\$ 4,000	\$ 5,000	\$ 5,000
<u>10-4250-3100</u>	TRAVEL-TRAINING	\$ 1,580	\$ 2,000	\$ 2,000
<u>10-4250-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4250-3300</u>	UTILITIES - PROPANE		\$ -	\$ -
<u>10-4250-3520</u>	SHOP EQUIPMENT AND REPAIR	\$ 4,000	\$ 5,000	\$ 5,000
<u>10-4250-3530</u>	VEHICLES REPAIRS & MAINT	\$ 117,500	\$ 110,000	\$ 100,000
<u>10-4250-4500</u>	INSURANCE - AUTO	\$ 29,500	\$ 29,500	\$ 36,000
<u>10-4250-4501</u>	INSURANCE - WORKERS COMP	\$ 2,600	\$ 2,600	\$ 3,120
<u>10-4250-6000</u>	CONTRACTS -	\$ 21,400	\$ 13,000	\$ 17,200
<u>10-4250-5000</u>	CAPITAL OUTLAY	\$ 109,100		
TOTAL - OPERATIONAL COST		\$ 477,021	\$ 374,320	\$ 375,840
Total			\$ 526,536	\$ 527,408
REIMBURSEMENT OF SERVICES				
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES	\$ (209,373)	\$ (131,191)	\$ (136,084)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - WAT	\$ (42,211)	\$ (58,307)	\$ (60,482)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - STOR	\$ (4,489)	\$ (2,915)	\$ (2,493)
TOTAL - Reimbursement of Services		\$ (256,073)	\$ (192,414)	\$ (199,058)
TOTAL - CENTRAL GARAGE		\$ 358,916	\$ 334,122	\$ 328,350

PUBLIC BUILDINGS - 4260

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4260-1210</u>	SALARIES - FULL-TIME	\$ 99,595	\$ 102,500	\$ 102,500
<u>10-4260-1220</u>	SALARIES - OVERTIME	\$ 2,000	\$ 1,000	\$ 1,000
<u>10-4260-1810</u>	FICA TAXES	\$ 7,800	\$ 8,100	\$ 8,100
<u>10-4260-1820</u>	ORBIT - STATE RETIRMENT	\$ 13,600	\$ 14,100	\$ 14,100
<u>10-4260-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,216	\$ 20,568
	New Position Salary & Fringe Request			
TOTAL - SALARY AND BENEFITS		\$ 138,763	\$ 146,916	\$ 146,268
OPERATIONAL COST				
<u>10-4260-2120</u>	UNIFORMS- SHOES	\$ 700	\$ 700	\$ 1,300
<u>10-4260-2600</u>	SUPPLIES	\$ 18,000	\$ 18,000	\$ 18,000
<u>10-4260-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4260-3300</u>	UTILITIES - PROPANE	\$ 17,000	\$ 20,000	\$ 20,000
<u>10-4260-3301</u>	UTILITIES - ELECTRIC	\$ 26,000	\$ 32,000	\$ 55,000
<u>10-4260-3510</u>	BLDGS REPAIRS & MAINT	\$ 110,000	\$ 55,000	\$ 55,000
<u>10-4260-3520</u>	REPAIRS & MAINT - EQUIP	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-4260-4500</u>	INSURANCE - PROPERTY/LIABILITY	\$ 175,000	\$ 175,000	\$ 210,000
<u>10-4260-4501</u>	INSURANCE - WORKERS COMP	\$ 3,000	\$ 2,888	\$ 3,600
<u>10-4260-6000</u>	CONTRACTS	\$ 125,000	\$ 100,000	\$ 100,000
TOTAL - OPERATIONAL COST		\$ 477,420	\$ 406,308	\$ 465,620
			\$ 278,224	\$ 301,888
REIMBURSEMENT OF SERVICES				
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (283,798)	\$ (125,201)	\$ (135,850)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (86,153)	\$ (75,645)	\$ (60,378)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (5,068)	\$ (5,251)	\$ (5,482)
TOTAL - Reimbursement of Services		\$ (375,019)	\$ (206,097)	\$ (201,709)
TOTAL - PUBLIC BUILDINGS		\$ 241,164	\$ 347,127	\$ 410,179

POLICE - 4310				
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	Draft
SALARY AND BENEFITS				
10-4310-1210	SALARIES - FULL-TIME	\$ 1,481,000	\$ 1,600,000	\$ 1,600,000
10-4310-1220	SALARIES - OVERTIME	\$ 35,000	\$ 50,000	\$ 50,000
10-4310-1260	SALARIES - PART-TIME	\$ 43,000	\$ 30,000	\$ 30,000
10-4310-1270	LESSOA EXPENSE	\$ 52,000	\$ 52,000	\$ 60,000
10-4310-1810	FICA TAXES	\$ 176,000	\$ 132,000	\$ 132,000
10-4310-1820	ORBIT - STATE RETIRMENT	\$ 226,250	\$ 248,000	\$ 246,000
10-4310-1820	401K - SUPPLEMENTAL RETIRMENT	\$ 68,101	\$ 73,000	\$ 73,000
10-4310-1830	HEALTH/DENTAL/LIFE INSURANCE	\$ 204,950	\$ 265,044	\$ 256,944
TOTAL - SALARY AND BENEFITS		\$ 2,286,301	\$ 2,450,044	\$ 2,447,944
OPERATIONAL COST				
10-4310-2120	UNIFORMS	\$ 17,100	\$ 18,000	\$ 18,000
10-4310-2600	SUPPLIES	\$ 19,000	\$ 20,000	\$ 20,000
10-4310-2601	SUPPLIES - COPS PROGRAM	\$ 7,000	\$ 7,000	\$ 5,000
10-4310-3100	TRAVEL-TRAINING	\$ 6,300	\$ 4,300	\$ 4,300
10-4310-3210	TELEPHONE PORT/PAGERS	\$ 720	\$ 720	\$ 720
10-4310-3250	POSTAGE	\$ 75	\$ 75	\$ 75
10-4310-3300	ELEC COST 20% T HALL	\$ 4,000	\$ 7,000	\$ 7,000
10-4310-3520	EQUIPMENT REPAIRS & MAINT	\$ 35,000	\$ 35,000	\$ 35,000
10-4310-3980	ANIMAL CONTROL	\$ 24,500	\$ 24,500	\$ 24,500
10-4310-4210	DCI TERMIAL RENTAL	\$ 3,100	\$ 6,000	\$ 1,000
10-4310-4501	INSURANCE - WORKERS COMP	\$ 35,000	\$ 40,000	\$ 46,000
10-4310-4910	DUES & SUBSCRIPTIONS	\$ 800	\$ 800	\$ 800
10-4310-4990	MISCELLANEOUS	\$ 8,000	\$ 8,000	\$ 8,000
10-4310-4991	DRUG INTERDICTION	\$ 5,000	\$ 5,000	\$ 5,000
10-4310-4992	SHOP W/A COP SUPPLIES (DONATIONS))	\$ 8,000	\$ 8,000	\$ 8,000
10-4310-6000	CONTRACTS	\$ 80,000	\$ 36,500	\$ 51,500
10-4310-6920	L/S GRANT APPROPRIATIONS	\$ 16,000		
TOTAL - OPERATIONAL COST		\$ 269,595	\$ 220,895	\$ 234,895
CAPITAL OUTLAY (one item costing \$5,000 or more)				
10-4310-5000	CAPITAL OUTLAY			\$ -
TOTAL - CAPITAL OUTLAY COST		\$ -	\$ -	\$ -
TOTAL - POLICE		\$ 2,555,896	\$ 2,670,939	\$ 2,682,839

FIRE DEPARTMENT

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4340-1210</u>	SALARIES - FULL-TIME	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
<u>10-4340-1810</u>	FICA TAXES	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
<u>10-4340-1890</u>	VOLUNTEER - CALL PAY	\$ 31,000.00	\$ 32,500.00	\$ 32,500.00
TOTAL - SALARY AND BENEFITS		\$ 62,400.00	\$ 63,900.00	\$ 63,900.00
OPERATIONAL COST				
<u>10-4340-2200</u>	FOOD	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<u>10-4340-2510</u>	FUEL - GAS AND DIESEL	\$ 1,000.00	\$ 3,600.00	\$ 3,600.00
<u>10-4340-2600</u>	SUPPLIES	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
<u>10-4340-2610</u>	EQUIPMENT	\$ 17,100.00	\$ 17,100.00	\$ 17,100.00
<u>10-4340-3100</u>	TRAVEL	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>10-4340-3110</u>	TRAINING	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<u>10-4340-3250</u>	POSTAGE	\$ 372.00	\$ 372.00	\$ 372.00
<u>10-4340-3300</u>	UTILITIES-/PROPANE	\$ -	\$ 5,450.00	\$ 5,450.00
<u>10-4340-3301</u>	UTILITIES-ELEC/WATER/	\$ 5,450.00	\$ 8,000.00	\$ 8,000.00
<u>10-4340-3520</u>	EQUIPMENT REPAIRS & MAINT	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00
<u>10-4340-4500</u>	INSURANCE - PROPERTY/LIABILITY	\$ 13,500.00	\$ 16,500.00	\$ 16,500.00
<u>10-4340-4501</u>	INSURANCE - WORKERS COMP	\$ 7,500.00	\$ 9,500.00	\$ 9,500.00
<u>10-4340-4990</u>	MISCELLANEOUS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<u>10-4340-6000</u>	CONTRACTS	\$ 3,000.00	\$ 4,500.00	\$ 4,500.00
<u>10-4340-9000</u>	CAPITAL RESERVE			
TOTAL - OPERATIONAL COST		\$ 79,672.00	\$ 101,772.00	\$ 101,772.00
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-4340-5000</u>	CAPITAL OUTLAY	\$ 14,049.00	\$ 49,500.00	\$ 4,950.00
TOTAL - CAPITAL OUTLAY		\$ 14,049.00	\$ 49,500.00	\$ 4,950.00
GRANT APPROPRIATIONS				
<u>10-4340-6920</u>	GRANT APPROPRIATIONS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
TOTAL - GRANT APPROPRIATIONS		\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
DEBT SERVICE				
<u>10-4340-7500</u>	DEBT - PRINCIPLE - VEHICLES	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00
<u>10-4340-7510</u>	DEBT - INTEREST - VEHICLES	\$ 9,350.00	\$ 9,350.00	\$ 9,350.00
TOTAL - DEBT SERVICE		\$ 70,350.00	\$ 70,350.00	\$ 70,350.00
TOTAL - FIRE		\$ 241,471.00	\$ 300,522.00	\$ 255,972.00

STREETS - 4510				
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4510-1210</u>	SALARIES - FULL-TIME	\$ 427,000	\$ 490,000	\$ 490,000
<u>10-4510-1220</u>	SALARIES - OVERTIME	\$ 30,000	\$ 30,000	\$ 30,000
<u>10-4510-1810</u>	FICA TAXES	\$ 35,000	\$ 40,100	\$ 40,100
<u>10.00</u>	ORBIT - STATE RETIRMENT	\$ 60,500	\$ 67,250	\$ 67,250
<u>10-4510-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 70,956	\$ 106,032	\$ 102,792
TOTAL - SALARY AND BENEFITS		\$ 623,456	\$ 733,382	\$ 730,142
OPERATIONAL COST				
<u>10-4510-2120</u>	UNIFORMS	\$ 5,000	\$ 5,000	\$ 5,000
<u>10-4510-2311</u>	SAFETY	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4510-2510</u>	FUEL - GAS AND DIESEL	\$ -	\$ -	
<u>10-4510-2600</u>	SUPPLIES	\$ 35,000	\$ 35,000	\$ 35,000
<u>10-4510-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 3,500	\$ 3,500
<u>10-4510-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4510-3520</u>	EQUIPMENT REP & MAINT	\$ 42,140	\$ 45,000	\$ 45,000
<u>10-4510-3540</u>	MAINT & REPAIR SYSTEM	\$ 30,000	\$ 30,000	\$ 30,000
<u>10-4510-3590</u>	CEMETERIES - MAINTENANCE	\$ 42,300	\$ 58,000	\$ 58,000
<u>10-4510-4500</u>	INSURANCE - GENERAL LIABILITY/AUTO/EQUIP	\$ 16,000	\$ 18,000	\$ 18,000
<u>10-4510-4501</u>	INSURANCE - WORKERS COMP	\$ 21,000	\$ 23,000	\$ 23,000
<u>10-4510-4990</u>	MISCELLANEOUS	\$ 5,000	\$ 4,000	\$ 4,000
TOTAL - OPERATIONAL COST		\$ 203,160	\$ 223,220	\$ 223,220
		TOTAL	\$ 956,602	\$ 953,362
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-4510-5000</u>	CAPITAL OUTLAY		\$ 145,000	
TOTAL - CAPITAL OUTLAY COST		\$ -	\$ 145,000	\$ -
TOTAL - STREETS		\$ 826,616	\$ 1,101,602	\$ 953,362

POWELL BILL - 4511				
Account Numbers	Account Description	Original Total Budget	FY 25 Current Total Budget	FY26 Requested
OPERATIONAL COST				
<u>10-4511-3590</u>	MAINT & REPAIR - OTHER	\$ 20,000	\$ 20,000	\$ 20,000
<u>10-4511-3591</u>	MAINT & REPAIR - STREETS			\$ -
<u>10-4511-5000</u>	CAPITAL OUTLAY	\$ 257,000	\$ 257,000	
<u>10-4511-5911</u>	CURB & GUTTER	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4511-5912</u>	TRAFFIC CONTROL	\$ 2,500	\$ 2,500	\$ 2,500
<u>10-4511-5913</u>	SIDEWALKS	\$ 21,000	\$ 21,000	\$ 21,000
<u>10-4511-5914</u>	DRAINAGE & STORM SEWER	\$ -	\$ 30,000	\$ 30,000
<u>10-4511-5915</u>	STREET PAVING	\$ 97,900	\$ 67,900	\$ 67,900
<u>10-4511-6000</u>	CONTRACTS	\$ 3,600	\$ 3,600	\$ 3,600
	CAPITAL OUTLAY			
TOTAL - POWELL BILL		\$ 412,000	\$ 412,000	\$ 155,000

SANITATION - 4710

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4710-1210</u>	SALARIES - FULL-TIME	\$ 111,500	\$ 121,000	\$ 121,000
<u>10-4710-1220</u>	SALARIES - OVER-TIME	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4710-1810</u>	FICA TAXES	\$ 9,600	\$ 9,600	\$ 9,500
<u>10-4710-1820</u>	ORBIT - STATE RETIRMENT	\$ 16,100	\$ 16,100	\$ 16,600
<u>10-4710-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,680	\$ 30,852
TOTAL - SALARY AND BENEFITS		\$ 170,852	\$ 188,380	\$ 187,952
OPERATIONAL COST				
<u>10-4710-2120</u>	UNIFORMS	\$ 2,500	\$ 2,500	\$ 2,950
<u>10-4710-2311</u>	SAFETY	\$ 500	\$ 500	\$ 500
<u>10-4710-2510</u>	MOTOR FUELS & LUBRICANTS	\$ 500	\$ 1,500	\$ 1,000
<u>10-4710-2600</u>	SUPPLIES	\$ 3,800	\$ 45,000	\$ 45,000
<u>10-4710-3100</u>	TRAVEL-TRAINING	\$ -	\$ 700	\$ 500
<u>10-4710-3520</u>	EQUIPMENT REP & MAINT	\$ 30,700	\$ 20,000	\$ 20,000
<u>10-4710-4410</u>	LANDFILL FEES / TOWN REFUSE	\$ 1,800	\$ 17,000	\$ 18,000
<u>10-4710-4501</u>	INSURANCE - WORKERS COMP	\$ 6,000	\$ 5,500	\$ 6,000
<u>10-4710-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 2,000	\$ 2,000
<u>10-4710-6000</u>	CONTRACTS	\$ 13,000	\$ 6,000	\$ 7,000
TOTAL - OPERATIONAL COST		\$ 59,800	\$ 100,700	\$ 102,950
Total		\$	201,400	\$ 290,902
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-4710-5000</u>	CAPITAL OUTLAY	\$ -		
TOTAL - CAPITAL OUTLAY		\$ -	\$ -	\$ -
DEBT SERVICE				
<u>10-4710-7500</u>	DEBT - PRINCIPLE - VEHICLES	\$ 47,077		
<u>10-4710-7510</u>	DEBT - INTEREST - VEHICLES	\$ 2,007		
TOTAL - DEBT SERVICE		\$ 49,084.00	\$ -	\$ -
CAPITAL RESERVE				
<u>10-4710-9000</u>	CAPITAL RESERVE	\$ -	\$ -	\$ -
TOTAL - CAPITAL OUTLAY		\$ -	\$ -	\$ -
TOTAL - SANITATION		\$ 279,736	\$ 289,080	\$ 290,902

PLANNING/ZONING/INSPECTIONS - 4910

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
SALARY AND BENEFITS				
<u>10-4910-1210</u>	SALARIES - FULL-TIME	\$ 183,900	\$ 199,000	\$ 198,000
<u>10-4910-1810</u>	FICA TAXES	\$ 14,100	\$ 15,300	\$ 15,300
<u>10-4910-1820</u>	ORBIT - STATE RETIRMENT	\$ 25,100	\$ 27,250	\$ 27,250
		\$ -		
<u>10-4910-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,800	\$ 30,852
TOTAL - SALARY AND BENEFITS		\$ 246,752	\$ 273,350	\$ 271,402
OPERATIONAL COST				
<u>10-4910-2120</u>	UNIFORMS	\$ 750	\$ 750	\$ 1,000
<u>10-4910-2600</u>	SUPPLIES	\$ 3,000	\$ 3,000	\$ 3,000
<u>10-4910-3100</u>	TRAVEL-TRAINING	\$ 3,500	\$ 3,500	\$ 4,000
<u>10-4910-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4910-4501</u>	INSURANCE - WORKERS COMP	\$ 1,400	\$ 1,400	\$ 1,400
<u>10-4910-3910</u>	LEGAL ADVERTISING	\$ -	\$ 500	\$ 500
<u>10-4910-4910</u>	DUES AND SUBSCRIPTIONS	\$ 400	\$ 400	\$ 400
<u>10-4910-4930</u>	CODE ENFORCEMENT	\$ 60,000	\$ 60,000	\$ 60,000
<u>10-4910-4990</u>	MISCELLANEOUS	\$ 1,400	\$ 1,400	\$ 1,400
<u>10-4910-6000</u>	CONTRACTS	\$ 33,500	\$ 8,500	\$ 8,500
TOTAL - OPERATIONAL COST		\$ 104,670	\$ 80,170	\$ 80,920
TOTAL - PLANNING, ZONING, INSPECTION		\$ 351,422	\$ 353,520	\$ 352,322

ECONOMIC DEVELOPMENT - 4920

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	Draft
SALARY AND BENEFITS				
<u>10-4920-1210</u>	SALARIES - FULL-TIME	\$ 96,000	\$ 102,100	\$ 102,100
<u>10-4920-1810</u>	FICA TAXES	\$ 7,300	\$ 7,900	\$ 7,900
<u>10-4920-1820</u>	ORBIT - STATE RETIRMENT	\$ 12,900	\$ 14,000	\$ 14,000
<u>10-4920-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,500	\$ 10,284
TOTAL - SALARY AND BENEFITS		\$ 124,084	\$ 134,500	\$ 134,284
OPERATIONAL COST				
<u>10-4920-2600</u>	SUPPLIES	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4920-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 6,000	\$ 6,000
<u>10-4920-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-4920-3910</u>	ADVERTISING	\$ 20,000	\$ 20,000	\$ 18,000
<u>10-4920-4501</u>	INSURANCE - WORKERS COMP	\$ 1,300	\$ 1,300	\$ 1,300
<u>10-4920-4910</u>	DUES AND SUBSCRIPTIONS	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-4920-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4920-6100</u>	LOCAL SUPPORT	\$ 13,000	\$ -	\$ -
<u>10-4920-6920</u>	GRANT EXPENSES	\$ 15,000	\$ 15,000	\$ 15,000
<u>10-4920-6000</u>	CONTRACTS	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL - OPERATIONAL COST		\$ 69,020	\$ 57,020	\$ 55,020
			\$ 191,520	\$ 189,304
REIMBURSEMENT OF SERVICES				
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (93,680)	\$ (86,184)	\$ (85,187)
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (28,104)	\$ (38,304)	\$ (37,861)
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,747)	\$ (1,915)	\$ (1,893)
TOTAL - Reimbursement of Services		\$ (125,531)	\$ (126,403)	\$ (124,941)
TOTAL - ECONOMIC DEVELOPMENT		\$ 67,573	\$ 65,117	\$ 64,363

LIBRARY - 6110
2025 - 2026 BUDGET

Account Numbers	Account Description	FY 26 Current Total Budget	FY26 Requested	FY 26 Draft
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SALARY AND BENEFITS

<u>10-6110-1210</u>	SALARIES - FULL-TIME	\$ 67,000	\$ 72,500	\$ 72,500
<u>10-6110-1260</u>	SALARIES - PART-TIME	\$ 17,703	\$ 29,000	\$ 18,000
<u>10-6110-1810</u>	FICA TAXES	\$ 6,500	\$ 7,800	\$ 6,500
<u>10-6110-1820</u>	ORBIT - STATE RETIRMENT	\$ 9,200	\$ 9,900	\$ 9,900
<u>10-6110-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,608	\$ 10,284
TOTAL - SALARY AND BENEFITS		\$ 108,287	\$ 129,808	\$ 117,184

OPERATIONAL COST

<u>10-6110-2600</u>	SUPPLIES	\$ 2,500	\$ 2,500	\$ 2,500
<u>10-6110-2700</u>	SUPPLIES-PROGRAMS	\$ 900	\$ 900	\$ 900
<u>10-6110-3105</u>	TRAVEL-TRAINING	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-6110-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720
<u>10-6110-3300</u>	UTILITIES - PROPANE	\$ 1,000		\$ -
<u>10-6110-3301</u>	UTILITIES-ELECTRIC	\$ 2,500	\$ 2,500	\$ 2,700
<u>10-6110-3520</u>	EQUIPMENT REPAIRS	\$ 700	\$ 700	\$ 700
<u>10-6110-4501</u>	INSURANCE - WORKERS COMP	\$ 448	\$ 500	\$ 750
<u>10-6110-4990</u>	MISCELLANEOUS	\$ 1,600	\$ 1,600	\$ 1,600
<u>10-6110-5600</u>	BOOKS	\$ 11,000	\$ 11,000	\$ 11,000
<u>10-6110-6000</u>	CONTRACTS	\$ 13,400	\$ 13,400	\$ 13,400
<u>10-6110-6920</u>	GRANT APPROPRIATIONS	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL - OPERATIONAL COST		\$ 41,768	\$ 40,820	\$ 41,270

Total

CAPITAL OUTLAY (one item costing \$5,000 or more)

<u>10-6110-5000</u>	CAPITAL OUTLAY	\$ 8,000.00	\$ -	\$ -
TOTAL - CAPITAL OUTLAY COST		\$ 8,000.00	\$ -	\$ -
TOTAL - LIBRARY		\$ 158,055	\$ 170,628	\$ 158,454.00

RECREATION - 6120

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	Draft
SALARY AND BENEFITS				
<u>10-6120-1210</u>	SALARIES - FULL-TIME	\$ 195,500	\$ 210,900	\$ 210,900
<u>10-6120-1260</u>	SALARIES - PART-TIME	\$ 65,000	\$ 65,000	\$ 65,000
<u>10-6120-1810</u>	FICA TAXES	\$ 22,000	\$ 23,000	\$ 23,000
<u>10-6120-1820</u>	ORBIT - STATE RETIRMENT	\$ 28,000	\$ 29,100	\$ 29,100
<u>10-6120-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,824	\$ 30,852
TOTAL - SALARY AND BENEFITS		\$ 334,152	\$ 359,824	\$ 358,852
OPERATIONAL COST				
<u>10-6120-1990</u>	INSTRUCTOR AND OFFICIAL FEES	\$ 65,000	\$ 68,000	\$ 68,000
<u>10-6120-2120</u>	UNIFORMS	\$ 11,000	\$ 11,000	\$ 11,000
<u>10-6120-2310</u>	MISC SUPPLIES-PROGRAM SUP	\$ 25,700	\$ 2,600	\$ 2,600
<u>10-6120-2312</u>	PROGRAM AWARDS	\$ 6,500	\$ 6,500	\$ 6,500
<u>10-6120-2600</u>	SUPPLIES	\$ 30,000	\$ 3,000	\$ 3,000
<u>10-6120-2650</u>	CONCESSION STAND FOOD	\$ 15,500	\$ 16,000	\$ 16,000
<u>10-6120-3100</u>	TRAVEL-TRAINING	\$ 6,300	\$ 3,550	\$ 3,550
<u>10-6120-3301</u>	UTILITIES-ELECTRIC	\$ 35,786	\$ 50,000	\$ 65,000
<u>10-6120-3520</u>	EQUIPMENT REP & MAINT	\$ 27,214	\$ 54,000	\$ 54,000
<u>10-6120-4501</u>	WORKERS COMP	\$ 9,000	\$ 9,000	\$ 9,000
<u>10-6120-4910</u>	DUES & SUBSCRIPTIONS	\$ 650	\$ 650	\$ 650
<u>10-6120-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-6120-6000</u>	CONTRACTS	\$ 20,554	\$ 20,554	\$ 20,554
<u>10-6120-6930</u>	THEATER IMPROVEMENTS	\$ 5,000	\$ 500	\$ 500
TOTAL - OPERATIONAL COST		\$ 259,204	\$ 246,354	\$ 261,354
Total		\$	\$ 606,178	\$ 620,206
CAPITAL OUTLAY (one item costing \$5,000 or more)				
<u>10-6110-5000</u>	CAPITAL OUTLAY		\$ 338,016	\$ -
	\$ -	\$ -	\$ 338,016	\$ -
GRANT APPROPRIATIONS				
<u>10-6120-6920</u>	GRANT APPROPRIATIONS	\$ 5,000		
TOTAL - Grant Appropriations Cost		\$ 5,000	\$ -	\$ -
TOTAL - RECREATION		\$ 598,356	\$ 944,194	\$ 620,206

RURAL FIRE BUDGET

2025 - 2026 BUDGET

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY26 DRAFT
26-3400-8500	CONTRACTED SERV - FIRE PROTECT	\$ 231,871	\$ 260,000	\$ 246,372
26-3400-8502	MISC REVENUES	\$ 2,200	\$ 2,200	\$ 2,200
26-3700-1000	INVESTMENT EARNINGS	\$ 7,400	\$ 7,400	\$ 7,400
26-3900-8503	FUND BALANCE APPROPRIATED	\$ 16,865		
TOTAL - REVENUES - RURAL FIRE		\$ 258,336	\$ 269,600	\$ 255,972

EXPENSES

Account Numbers	Account Description	FY 24 Current Total Budget	FY26 Requested	FY26 DRAFT
SALARY AND BENEFITS				
10-4340-1210	SALARIES - FULL-TIME	\$ 29,000	\$ 34,000	\$ 29,000
10-4340-1810	FICA TAXES	\$ 2,400	\$ 3,000	\$ 2,400
10-4340-1890	VOLUNTEER - CALL PAY	\$ 31,000	\$ 32,500	\$ 32,500
TOTAL - SALARY AND BENEFITS		\$ 62,400	\$ 69,500	\$ 63,900
Account Numbers	Account Description	FY 24 Current Total Budget	FY26 Requested	FY26 DRAFT

OPERATIONAL COST

10-4340-2200	FOOD	\$ 2,000	\$ 2,000	\$ 2,000
10-4340-2510	FUEL - GAS AND DIESEL	\$ 1,000	\$ 3,600	\$ 3,600
10-4340-2600	SUPPLIES	\$ 3,750	\$ 3,750	\$ 3,750
10-4340-2610	EQUIPMENT	\$ 17,100	\$ 17,100	\$ 17,100
10-4340-3100	TRAVEL	\$ 1,500	\$ 1,500	\$ 1,500
10-4340-3110	TRAINING	\$ 1,500	\$ 1,500	\$ 1,500
10-4340-3250	POSTAGE	\$ 372	\$ 372	\$ 372
10-4340-3300	UTILITIES-ELEC/WATER/PROPANE	\$ 5,450	\$ 8,000	\$ 13,450
10-4340-3520	EQUIPMENT REPAIRS & MAINT	\$ 36,865	\$ 25,000	\$ 25,000
10-4340-4500	INSURANCE - PROPERTY/LIABILITY	\$ 13,500	\$ 16,500	\$ 16,500
10-4340-4501	INSURANCE - WORKERS COMP	\$ 7,500	\$ 9,500	\$ 9,500
10-4340-4990	MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ 3,000
10-4340-6000	CONTRACTS	\$ 3,000	\$ 4,500	\$ 4,500
10-4340-9000	CAPITAL RESERVE			
TOTAL - OPERATIONAL COST		\$ 96,537	\$ 96,322	\$ 101,772

Account Numbers	Account Description	Current Total Budget	Requested	FY26 DRAFT
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CAPITAL OUTLAY (one item costing \$5,000 or more)

10-4340-5000	CAPITAL OUTLAY	\$ 14,049	\$ 49,500	\$ 4,950
TOTAL - CAPITAL OUTLAY		\$ 14,049	\$ 49,500	\$ 4,950

4427

10-4340-6920	GRANT APPROPRIATIONS	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL - GRANT APPROPRIATIONS		\$ 15,000	\$ 15,000	\$ 15,000

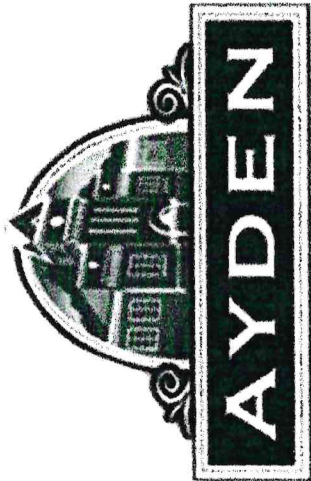
DEBT SERVICE

10-4340-7500	DEBT - PRINCIPLE - VEHICLES	\$ 61,000	\$ 61,000	\$ 61,000
10-4340-7510	DEBT - INTEREST - VEHICLES	\$ 9,350	\$ 9,350	\$ 9,350
TOTAL - DEBT SERVICE		\$ 70,350	\$ 70,350	\$ 70,350
TOTAL - EXPENSES - RURAL FIRE		\$ 258,336	\$ 300,672	\$ 255,972

REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	FY26 Requested	FY26 Draft
TOTALS - REVENUES/OVER EXPENSES		\$ -	\$ (31,072.00)	\$ -

Attachment F



ENTERPRISE ACCOUNTS

May 12th 2025
FY26 Draft Budget

ELECTRIC DEPARTMENT

REVENUES

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT
61-3600-5210	PENALTIES / RECONNECT FEES	\$ 175,000	\$ 158,000	\$ 150,000
61-3600-5220	NEW ACCT CONNECTION FEES	\$ 23,000	\$ 25,000	\$ 25,000
61-3600-5300	FACILITIES FEES	\$ 120,000	\$ 120,000	\$ 120,000
61-3600-5800	SERVICE CHARGES	\$ 4,000	\$ 3,000	\$ 3,000
61-3600-8200	NEW SERVICE INSTALLATIONS	\$ 150,000	\$ 175,000	\$ 175,000
61-3700-1000	INVESTMENT EARNINGS	\$ 150,000	\$ 150,000	\$ 150,000
61-3720-5100	UTILITY CHARGES	\$ 13,300,000	\$ 13,300,000	\$ 13,300,000
61-3800-1000	MISC RECEIPTS ELECTRIC	\$ 5,000	\$ 2,500	\$ 2,500
61-3800-1200	ONLINE CREDIT CARD - SERVICE FEES	\$ 108,000	\$ 60,000	\$ 60,000
61-3800-2000	CATV POLE RENT	\$ 12,000	\$ 12,000	\$ 12,000
61-3800-2100	SALE OF FIXED ASSETS - EF	\$ -	\$ -	\$ -
61-3900-8000	TRANSFER FROM OTHER FUNDS	\$ -	\$ -	\$ -
61-3900-9000	FUND BALANCE APPROPRIATED	\$ 607,304	\$ 609,345	\$ 874,178
61-3900-2001	RIDER 1-2 PCA	\$ 781,749	\$ -	\$ 609,345
TOTAL - REVENUES - BILLING AND FEES		\$ 15,436,053	\$ 14,614,845	\$ 15,481,023
TOTAL - REVENUES - ELECTRIC FUND		\$ 15,436,053	\$ 14,614,845	\$ 15,481,023

EXPENSES				
61-7210 - ELECTRIC FUND - ADMIN - BILLING AND COLLECTIONS				
Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT
SALARY AND BENEFITS - ADMIN - BILLING AND COLLECTIONS				
61-7210-1210	SALARIES - FULL-TIME	\$ 129,500	\$ 146,000	\$ 146,000
61-7210-1220	SALARIES - OVERTIME	\$ -	\$ 1,000	\$ 1,000
61-7210-1260	SALARIES - PART-TIME	\$ 21,500	\$ 25,000	\$ 25,000
61-7210-1810	FICA TAXES	\$ 12,850	\$ 16,000	\$ 16,000
61-7210-1820	ORBIT - STATE RETIREMENT	\$ 17,900	\$ 21,000	\$ 21,000
61-7210-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,508	\$ 31,824	\$ 30,852
TOTAL - SALARY AND BENEFITS		\$ 205,258	\$ 240,824	\$ 239,852
OPERATIONAL - ADMIN - BILLING AND COLLECTIONS				
61-7210-2600	SUPPLIES	\$ 7,000	\$ 8,000	\$ 8,000
61-7210-3100	TRAVEL-TRAINING	\$ 2,250	\$ 2,500	\$ 2,500
61-7210-3210	TELEPHONE		\$ -	\$ -
61-7210-3250	POSTAGE	\$ 27,500	\$ 31,000	\$ 31,000
61-7210-4501	INSURANCE - WORKERS COMP	\$ 1,722	\$ 2,100	\$ 2,100
61-7210-4990	MISCELLANEOUS	\$ 250	\$ 350	\$ 350
61-7210-6000	CONTRACTS	\$ 60,000	\$ 60,000	\$ 60,000
61-7210-6300	CREDIT CARD ACCEPTANCE	\$ 108,000	\$ 108,000	\$ 108,000
61-7210-8400	REIMBURSEMENT OF SERVICES	\$ 1,109,943	\$ 987,588	\$ 975,025
TOTAL - OPERATIONAL COST		\$ 1,316,665	\$ 1,199,538	\$ 1,186,975
EXPENSES - 7120 - ELECTRIC - ADMIN - BILLING/COLLECTIONS		\$ 1,521,923	\$ 1,440,362	\$ 1,426,827

61-7220 - ELECTRIC FUND - OPERATIONS				
Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT
SALARY AND BENEFITS - OPERATIONS				
61-7220-1210	SALARIES - FULL-TIME	\$ 980,028	\$ 1,045,000	\$ 1,045,000
61-7220-1220	SALARIES - OVERTIME	\$ 55,000	\$ 55,000	\$ 55,000
61-7220-1810	FICA TAXES	\$ 84,000	\$ 122,100	\$ 122,100
61-7220-1820	ORBIT - STATE RETIREMENT	\$ 131,100	\$ 143,000	\$ 143,000
61-7220-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 109,704	\$ 158,356	\$ 144,144
	NEW POSITION (2) REQUEST SALARY & FRINGE		\$ 190,100	\$ 190,100
TOTAL - SALARY AND BENEFITS		\$ 1,359,832	\$ 1,713,556	\$ 1,699,344
OPERATIONAL COST - OPERATIONS				
61-7220-1900	PROFESSIONAL SERVICES	\$ 62,000	\$ 62,000	\$ 62,000
61-7220-2120	UNIFORMS	\$ 24,000	\$ 26,000	\$ 26,000
61-7220-2311	SAFETY	\$ 35,000	\$ 40,000	\$ 40,000
61-7220-2510	MOTOR FUELS & LUBRICANTS	\$ 50,000	\$ 50,000	\$ 50,000
61-7220-2600	SUPPLIES	\$ 201,836	\$ 225,000	\$ 225,000
61-7220-2602	SUBDIVISION SUPPLIES	\$ 225,000	\$ 250,000	\$ 250,000
61-7220-3100	TRAVEL-TRAINING	\$ 22,000	\$ 22,000	\$ 22,000
61-7220-3300	UTILITIES	\$ 12,000	\$ 12,000	\$ 12,000
61-7220-3310	POWER PURCHASED-ELEC	\$ 8,540,000	\$ 8,975,955	\$ 8,975,955
61-7220-3320	EQUIPMENT REP & MAINT	\$ 48,000	\$ 50,000	\$ 50,000
61-7220-3330	GENERATOR O&M	\$ 65,000	\$ 75,000	\$ 75,000
61-7220-3340	MAINT & REPAIR SYSTEM	\$ 262,708	\$ 250,000	\$ 250,000
61-7220-3390	TREE TRIMMING R/W MAIN	\$ 60,000	\$ 60,000	\$ 60,000
61-7220-3910	ADVERTISING	\$ 5,000	\$ 5,000	\$ 5,000
61-7220-4500	INSURANCE - PROPERTY/LIABILITY	\$ 59,052	\$ 59,052	\$ 69,052
61-7220-4501	INSURANCE - WORKERS COMP	\$ 35,581	\$ 35,581	\$ 50,000
61-7220-4910	DUES & SUBSCRIPTIONS	\$ 7,500	\$ 7,500	\$ 7,500
61-7220-4990	MISCELLANEOUS	\$ 13,000	\$ 13,000	\$ 13,000
61-7220-7400	CAPITAL SYSTEMS IMPROVEMENTS	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL - OPERATIONAL COST		\$ 9,742,677	\$ 10,233,224	\$ 10,257,507

CAPITAL OUTLAY				
61-7220-5000	CAPITAL OUTLAY	\$	1,049,546	\$
	BUCKET TRUCK ROLLOVER FROM FY24			\$ 670,000
TOTAL - CAPITAL OUTLAY		\$	1,049,546	\$ 670,000
CONTRACTS				
61-7220-6000	CONTRACTS	\$	37,600	\$
			40,000	\$ 40,000
TOTAL - CONTRACTS		\$	37,600	\$ 40,000

DEBT SERVICE				
61-9100-7100 61-9100-7200	DEBT PRINCIPAL	\$	219,552	\$ 165,000
	DEBT INTEREST	\$	22,829	\$ 13,000
TOTAL - DEBT SERVICE		\$	242,381	\$ 178,000

SPECIAL APPROPRIATION				
61-9700-9809 61-9700-9810	INTRAGOV'T UTIL FRAN TAX PMT	\$	600,000	\$ 550,000
	INTRAGOV'T PILO TAXES - ELEC UTIL	\$	100,347	\$ 50,000
	PCA - Rider 1 & 2	\$	781,749	\$ 609,345
TOTAL - SPECIAL APPROPRIATION		\$	1,482,096	\$ 1,209,345
TOTAL EXPENSES - 7220 - ELECTRIC - OPERATIONS		\$	15,436,055	\$ 15,887,868
				\$ 15,481,023

REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	FY26 Requested	Requested
TOTALS - REVENUES/OVER EXPENSES		\$ (1.98)	\$ (1,273,022.77)	\$ -

**WATER/SEWER DEPARTMENT
2025 - 2026 REQUESTED BUDGET**

REVENUES

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
62-3700-1000	INVESTMENT EARNINGS	\$ 30,000	\$ 30,000	\$ 30,000
62-3711-5200	WATER CONNECTION FEES	\$ 25,000	\$ 25,000	\$ 25,000
62-3711-5300	SEWER CONNECTION FEES	\$ 25,000	\$ 25,000	\$ 25,000
* 62-3711-5500	W/S SYSTEMWIDE DEVELOPMENT FEES	\$ 38,000	\$ 38,000	\$ 38,000
62-3713-5000	WATER CHARGES	\$ 1,685,000	\$ 1,685,000	\$ 1,685,000
62-3714-5100	SEWER CHARGES	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000
62-3800-1000	W/S MISC RECEIPTS	\$ 250	\$ 400	\$ 400
62-3800-2100	SALE OF FIXED ASSETS - WSF	\$ -	\$ -	\$ -
62-3900-3000	ISSUANCE OF DEBT	\$ -	\$ -	\$ -
62-3900-4000	REIMBURSEMENT PROCEEDS	\$ -	\$ -	\$ -
62-3900-9000	FUND BALANCE APPROPRIATED			\$ 64,571.00
TOTAL - REVENUE - WATER/SEWER		\$ 4,203,250	\$ 4,203,400	\$ 4,267,971

EXPENSES

Account Numbers	Account Description	Current Total Budget	FY 25 Requested	DRAFT
SALARY AND BENEFITS				
62-7130-1210	SALARIES - FULL-TIME	\$ 409,304	\$ 356,000	\$ 404,000.00
62-7130-1220	SALARIES - OVERTIME	\$ 36,000	\$ 36,000	\$ 36,000.00
62-7130-1260	SALARIES - PART-TIME	\$ 1,697	\$ -	\$ -
62-7130-1810	FICA TAXES	\$ 31,500	\$ 36,000	\$ 36,000.00
62-7130-1820	ORBIT - STATE RETIRMENT	\$ 55,000	\$ 58,000	\$ 57,000.00
62-7130-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 55,104	\$ 85,000	\$ 83,000.00
	NEW POSITION REQUEST		\$ 62,000	\$ 62,000.00
TOTAL - SALARY AND BENEFITS		\$ 588,605.00	\$ 633,000.00	\$ 678,000.00

OPERATIONAL COST - OPERATIONS

62-7130-1900	PROFESSIONAL SERVICES	\$ 20,000	\$ 20,000	\$ 20,000
62-7130-2120	UNIFORMS	\$ 5,500	\$ 6,500	\$ 6,500
62-7130-2311	SAFETY	\$ 3,000	\$ 5,000	\$ 5,000
62-7130-2510	MOTOR FUELS & LUBRICANTS	\$ 10,000	\$ 10,000	\$ 10,000
62-7130-2600	SUPPLIES	\$ 65,000	\$ 71,254	\$ 80,000
62-7130-3100	TRAVEL-TRAINING	\$ 4,800	\$ 5,300	\$ 9,000
62-7130-3150	PERMITS & FEES	\$ 3,500	\$ 3,500	\$ 3,900
62-7130-3300	UTILITIES	\$ 45,000	\$ 65,000	\$ 65,000
62-7130-3520	EQUIPMENT REP & MAINT	\$ 45,000	\$ 65,000	\$ 41,122
62-7130-3540	MAINT & REPAIR SYSTEM	\$ 150,000	\$ 175,000	\$ 175,000
62-7130-4500	INSURANCE - PROPERTY/LIABILITY	\$ 6,000	\$ 8,000	\$ 8,000
62-7130-4501	INSURANCE - WORKERS COMP	\$ 17,000	\$ 22,878	\$ 22,878
62-7130-4910	DUES & SUBSCRIPTIONS	\$ 750	\$ 750	\$ 1,600
62-7130-4990	MISCELLANEOUS	\$ 4,527	\$ 4,527	\$ 14,200
62-7130-7410	AMI PROJECT	\$ 2,000	\$ 4,000	\$ 4,509
62-7130-8000	CAPITAL IMPROVEMENTS PROJ	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL - OPERATIONAL COST		\$ 389,577	\$ 474,209	\$ 474,209

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT
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CAPITAL OUTLAY (one item costing \$5,000 or more)

62-7130-5000	CAPITAL OUTLAY	\$ 344,046	\$ 156,500	\$ 156,500
TOTAL - CAPITAL OUTLAY		\$ 344,046	\$ 156,500	\$ 156,500

CONTRACTS

62-7130-6000	CONTRACTS	\$ 1,800,000	\$ 1,900,000	\$ 1,900,000
TOTAL - CAPITAL OUTLAY		\$ 1,800,000	\$ 1,900,000	\$ 1,900,000

REIMBURSEMENT OF SERVICES

62-7130-8400	REIMBURSEMENT OF SERVICES	\$ 377,984	\$ 371,738	\$ 433,345
TOTAL - REIMBURSEMENT OF SERVICES		\$ 377,984	\$ 371,738	\$ 433,345

DEBT SERVICE

62-9100-7100	DEBT PRINCIPAL	\$ 433,991	\$ 434,440	\$ 434,440
62-9100-7200	DEBT INTEREST	\$ 198,515	\$ 191,477	\$ 191,477
TOTAL - DEBT SERVICE		\$ 632,506	\$ 625,917	\$ 625,917

SPECIAL APPROPRIATION

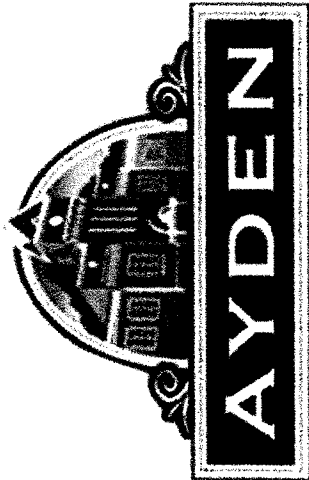
62-9700-9800	CONTINGENCY			
62-9700-9811	CAPITAL RESERVE	\$ 50,378	\$ 3,000	
62-9700-9811	DEBT RESERVE	\$ 20,155		
TOTAL - SPECIAL APPROPRIATION		\$ 70,533.00	\$ 3,000.00	\$ -

TOTAL EXPENSES - WATER/SEWER		\$ 4,203,251	\$ 4,164,364	\$ 4,267,971
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REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	Requested	Recommended
TOTALS - REVENUES/OVER EXPENSES		\$ (1.00)	\$ 39,036.00	\$ 0.00

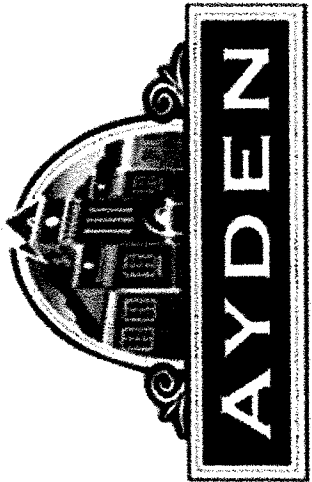
STORMWATER DEPARTMENT 2025 - 2026 BUDGET				
REVENUES				
Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT
<u>63-3713-5000</u>	STORMWATER FEES	\$ 163,117	\$ 163,117	\$ 163,117
TOTAL - REVENUES - STORMWATER		\$ 163,117	\$ 163,117	\$ 163,117
EXPENSES - STORMWATER FUND				
Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT
OPERATIONAL COST				
<u>63-7501-1900</u>	PROFESSIONAL SERVICES	\$ -		
<u>63-7501-2600</u>	SUPPLIES		\$ -	\$ -
<u>63-7501-3150</u>	PERMITS & FEES	\$ 1,000	\$ 1,000	\$ 1,000
<u>63-7501-3540</u>	MAINT & REPAIRS	\$ 114,117	\$ 122,951	\$ 123,525
<u>63-7501-4990</u>	MISCELLANEOUS	\$ 9,129	\$ 5,000	\$ 5,000
<u>63-9300-9800</u>	CONTINGENCY	\$ 15,000	\$ 10,000	\$ 10,000
TOTAL - OPERATIONAL COST		\$ 139,246.00	\$ 138,951.45	\$ 139,525.00
REIMBURSEMENT OF SERVICES				
<u>63-7501-8400</u>	REIMBURSEMENT OF SERVICES	\$ 23,871	\$ 24,166	\$ 23,592
TOTAL - REIMBURSEMENT OF SERVICES		\$ 23,871	\$ 24,166	\$ 23,592
TOTALS - EXPENSES		\$ 163,117	\$ 163,117	\$ 163,117
REVENUES/OVER EXPENSES				
Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT
TOTALS - REVENUES/OVER EXPENSES		\$ -	\$ -	\$ -



DEBT @ A GLANCE

May 12th 2025

Date of Issue	Description	Vendor	Payment Due Date	Outstanding as of July 1 2024	Principal	Interest	Matures
Water & Sewer System							
7/2/2008	E-SRL-T-05-0071, Sewer	NCDEQ	5/1/2025	\$522,805.00	\$130,701.25	\$11,841.53	2028
12/3/2021	Sewer Line Extension	Southern Bank	12/3/2024	\$1,866,666.67	\$133,333.33	\$39,013.33	2037
11/6/2017	CS370902-01, Sewer	NCDEQ	5/1/2025	\$1,022,691.60	\$73,049.40	\$0.00	2038
12/1/2020	CS 370902-02, Sewer/ water	NCDWI	5/1/2025	\$298,746.95	\$17,573.35	\$0.00	2041
2/18/2020	Water & Sewer System Series 2020	USDA	6/1/2025	\$835,000.00	\$17,000.00	\$15,656.25	2059
9/2/2008	Water & Sewer System Series 2020	USDA	6/1/2025	\$2,349,000.00	\$57,000.00	\$102,768.75	2048
10/21/2020	Vaccum Truck	USDA	10/26/2025	\$160,000.00	\$13,333.33	\$2,378.67	2035
			Total	\$7,054,910.22	\$441,990.66	\$171,658.53	
Electric							
7/27/2016	Weyerhaeuser Station	Truist	7/1/2025	\$450,000.00	\$150,000.00	\$10,980.00	2026
11/1/2020	2020 Ford 450 Service Truck	United Bank	12/1/2025	\$15,821.00	\$14,303.02	\$1,517.98	2025
			Total	\$465,821.00	\$164,303.02	\$12,497.98	
General Fund							
3/1/2019	2019 Fire Truck	Truist	3/1/2026	\$65,980.44	\$61,952.07	\$4,028.37	2026
5/1/2022	2023 Fire Truck	Southern Bank	5/1/2026	\$298,570.00	\$59,714.00	\$9,031.63	2029
			Total	\$364,550.44	\$121,666.07	\$13,060.00	
				\$60,833.04 Split with Rural			
				\$6,530.00			



RIDER SUMMARY

May 12th 2025
FY26 Draft Budget

Rider Status

Rider 1-22 **\$781,752**

24-month Rider No. 1 (1-22) effective April 2024 through March 2026

Rider 1-23 **\$632,376**

24-month Rider No. 1 (1-23) effective October 2024 through September 2026

Amounts Remaining owed as of 4-30-25

Rider 1-22 - \$390,876 (\$32,573 per month)

Rider 1-23 - \$474,282 (\$26,349 per month)

Collected \$382,991 of Rider 1 and Rider 2 from Ayden Customers as of 4-30-2025

Projected town has paid back by the end of the fiscal year: \$628,017

\$390,876 Rider 1 –23 (12 payments/July 2024- June 2025)

\$237,141 Rider 1-23 (9 payments of \$26,349 October 2024-June 2025)

\$628,017



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Approve Marsha Hall, Finance Director, to serve as the alternate for the Town of Ayden on the NCEMPA Rate Committee. Scott Howard is the primary representative.

Item Explanation

Staff Comments

Action Requested



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Division of Water Infrastructure EBS Requisition of Funds Platform Designation

Item Explanation

The NC Department of Environmental Quality, Division of Water Infrastructure (DWI) has awarded several grants to the Town of Ayden for water and sanitary sewer improvements. DWI has adjusted their method of fund disbursement to a new platform that will become in effect on July 13, 2025. Under the new EBS platform, all pay request/requisitions must be formally submitted by a funding recipient's designated authorized representative. Under the DWI application program, a funding recipient's typical authorized representative is the Chief Elected Official. To make payment disbursement an easier process, it is recommended that the Town expand the designation of authorized representatives for pay request/disbursement processing to include key staff members.

In support of adding the Town Manager, Assistant Town Manager, and Town Finance Director to the list of authorized representatives approved to formally submit approved pay requests/disbursement requests to the Division of Water Infrastructure, a Resolution Designating Authorized Representative(s) for Enterprise Business Services (EBS) Platform is provided for Board review and consideration.

Representative from McDavid Associates, Inc. will be available to answer any questions.

Staff Comments

Action is to assist in managing the new requisition processing imposed by the Division of Water Infrastructure.

Action Requested

Approve Resolution Designating Authorized Representative(s) for Enterprise Business Services (EBS) Platform

**RESOLUTION
DESIGNATING AUTHORIZED REPRESENTATIVE
DIVISION OF WATER INFRASTRUCTURE
ENTERPRISE BUSINESS SERVICES (EBS) PLATFORM
FEDERAL TAX ID NUMBER 56-6001170
TOWN OF AYDEN**

WHEREAS, the Town of Ayden has been awarded financial assistance from the Division of Water Infrastructure for the following projects:

Funding Award	Project Numbers	Description
\$906,000.00	SRP-D-ARP-0028	Cannon Street Waterline Replacement
\$580,000.00	VUR-AIA-W-ARP-0025 AIA-W-ARP-0227	Sanitary Sewer System AIA Evaluation
\$1,600,000.00	22-I-4102	Pump Station No. 1 Sanitary Sewer Improvements
\$500,000.00	SRF-W-0012	2023 Swift Creek Sanitary Sewer Outfall
\$1,400,000.00	18-I-3091 23-I-4157	Woodcrest Sanitary Sewer Improvements

, and

WHEREAS, the Town of Ayden currently designates the Mayor as Authorized Representative for execution of all contractual obligations related to the project, and

WHEREAS, the Division of Water Infrastructure has implemented an Enterprise Business Services (EBS) Platform to:

- Create and Submit Claims (Payment Disbursements)
- View Status of Claims in review
- Edit and Resubmit Claims Returned for Additional Information
- View Historical Claims

WHEREAS, the Town of Ayden desires to designate additional Authorized Representatives to submit/review/edit claims under the EBS Platform,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That the following individuals identified by name and position are designated as Authorized Representative for the Division of Water Infrastructure Enterprise Business Services (EBS) Platform:

- Ivory Mewborn, Mayor, Town of Ayden, and successors so titled
- Scott Howard, Town Manager, Town of Ayden, and successors so titled
- Stephen Smith, Assistant Town Manager, Town of Ayden, and successors so titled
- Marsha Hall, Town Finance Director, Town of Ayden, and successors so titled

Adopted this the _____ day of _____ 2025 at Ayden, North Carolina.

Ivory Mewborn, Mayor
Town of Ayden

FORM FOR CERTIFICATION BY THE RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Ayden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution designating individuals as Authorized Representative for the Division of Water Infrastructure Enterprise Business Services (EBS) Platform , as regularly adopted at a legally convened meeting of the Board of Commissioners duly held on the _____ day of _____, 2025; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

(SEAL)

Jeremy Crawford, Town Clerk
Town of Ayden



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Police Department Vehicle Replacement

Item Explanation

Authorize the Police Chief to trade in the following vehicles and purchase a used vehicle for the Drug Investigator. The Police Department will use Asset Forfeiture funds to purchase the vehicle.

The Police Department will trade in a 2017 Nissan Altima and a 2015 Infiniti.

Staff Comments

The Police Department would like to trade in a 2015 Infiniti and a 2017 Nissan Altima and purchase a used vehicle for the Narcotics Investigator.

Action Requested

Authorize the Police Chief to trade in the two vehicles and purchase a vehicle using Asset Forfeiture funds. Authorize the Town to use up to \$30,000.00 dollars in Asset Forfeiture funds to complete the purchase.



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Zoning Map Amendment - Kenneth Smith

Item Explanation

Amendment: The applicant is requesting a zoning map amendment to change the zoning from RA-20 (Residential/Agricultural) to B-2 (Highway Business District) for approximately 1.64 acres of property located at 4012 Emma Cannon Road. This request consists entirely of parcel #21270 (see attached map).

Zoning District: RA-20 (Residential/Agricultural) – The RA-20 District is established with the purposes of agriculture and low-density residential development on lots with a minimum size of 20,000 square feet, and further to provide for certain other permitted and special uses as set forth in *Article 4 – Individual Use Standards*. This district is intended to ensure that residential development not having access to a public water system and dependent on septic systems for sewage disposal will occur at a low-density to provide a healthful environment.

Zoning District: B-2 (Highway Business District) – The B-2 district is designated to accommodate highway-oriented retail, commercial service uses and in some cases light manufacturing.

Future Land Use Designation: Low Density Residential – These areas are comprised of single-family homes with densities ranging from 1 to 3 dwelling units an acre. New development without access to sewer should be at lower densities, actual lot size will vary based on quality soils.

Pitt County Zoning District: GC (General Commercial) - The General Commercial District is intended to accommodate a range of retail, service, office, limited wholesale, and moderate density multifamily residential uses in areas that have access to major thoroughfares and the necessary utilities to support such development.

ADDITIONAL INFORMATION:

The subject property is located in the Town’s extra-territorial jurisdiction and is surrounded by RA-20 zoning to the west, south and southeast. To the northeast, a portion of Parcel# 7184 is zoned Pitt County GC-General Commercial (see attached maps). Commercial use of the property predates zoning as RA-20 and the adoption of zoning regulations by the Town of Ayden. Three buildings are located on the property with 1570 NC-102 E and 1588 NC-102 being commercial in nature and 1578 NC-102 E being a manufactured home. RA-20 zoning makes commercial use of this property nonconforming. Existing commercial uses (Eastern Mechanical Group and Jones & Smith) are grandfathered in; any application for a change of commercial use would require an appeal to the Board of Adjustment.

Staff Comments

Recommendations: Staff recommends approval of the rezoning from RA-20 (Residential/Agricultural) to B-2 (Highway Business District). While this rezoning request is not consistent with the Town of Ayden Land Use Plan, which Designates this property as Low-Density Residential, staff finds that it is reasonable and in the public interest. Two buildings on the property are designed for commercial use. The property is located off of a highway, as is recommended for Highway Commercial uses. Lack of sewer service reduces the likelihood of large-scale commercial development at this intersection. Additionally, the property is in close proximity to commercially zoned property, Pitt County GC (General Commercial).

At their May meeting, the Planning Board voted unanimously to recommend approval of the rezoning request, finding it reasonable and in the public interest and agreed with the above staff findings.

Action Requested

Hold a Public Hearing

By motion, approve or deny the enclosed Zoning Map Amendment Ordinance No. 24-25-11. As a part of the motion, one of the following consistency statements must be read per state statute:

Based on the information provided at the public hearing and in the staff report, and the policies of the Town Comprehensive Plan, the Board finds that, while the request is inconsistent with the aforementioned plan, that the request is reasonable and in the public interest and I move to approve Zoning Map Amendment Ordinance No. 24-25-11.

- OR -

Based on the information provided at the public hearing and in the staff report, and the policies of the Town Comprehensive Plan, the Board finds that the request is inconsistent with the aforementioned plan, there is a more appropriate zoning classification and, therefore, denial is reasonable and in the public interest. I move to deny Zoning Map Amendment Ordinance No. 24-25-11.



**TOWN OF AYDEN
REZONING (MAP AMENDMENT)
APPLICATION**

GENERAL INFORMATION

Project Address / Location 1570 Hwy 102 East
Zoning District RA 20 Property Acreage 1.64
County PIN No. 21270 Building Sq. Footage 8000
Jurisdiction ☐ Corporate Limits ☒ ETJ
Existing Land Use / Zoning on Adjoining Properties
North RA 20 South RA 20
East RA 20 West RA 20

CONTACT INFORMATION

Applicant Kenneth Smith
Address 1588 Hwy 102 East
City Ayden State NC Zip 28513
Phone 252-717-2551 Email kenneth@jonesandsmithnc.com
Property Owner (if different from applicant) _____
Address _____
City _____ State _____ Zip _____
Phone _____ Email _____

REZONING REQUEST

Type: ☐ General Use District ☐ Conditional Zoning (attach addendum)
Existing Classification RA 20 Proposed Classification B-2

SIGNATURE

The undersigned property owner, or duly authorized agent/representative thereof certifies that this application and the foregoing answers, statements, and other information herewith submitted are in all respects true and correct to the best of their knowledge and belief, with the understanding that any incorrect information submitted may result in the delay or rescheduling of the required public hearing and may result in the revocation of this application. I hereby authorize the Town of Ayden to review this request, visit the site, and contact any appropriate design professional in relation to questions generated as a result of the review.

Applicant Printed Name: Kenneth Smith
Applicant Signature: [Signature]
Date: 4/30/25

ADDENDUM: CONDITIONAL ZONING DISTRICT REQUEST ONLY

If the request is to a Conditional Zoning (CZ) District, this application should be accompanied by a master plan that includes land use, existing conditions, buildings, lots, etc. per Article 8 of the Ayden UDO. In addition, please provide a narrative of the proposed use and list any proposed conditions:

Proposed Land Use: _____

Proposed Conditions Offered by Applicant: _____

An Existing Conditions Map is intended to identify existing developed conditions and natural features including, but not limited to, the following:

- ☐ Rights-of-way and existing structures
- ☐ Cemeteries
- ☐ Bridges or culverts
- ☐ Utilities
- ☐ Driveways and curb cuts
- ☐ Sidewalks and surface parking and loading areas
- ☐ Streets with pavement width
- ☐ Existing easements
- ☐ Natural features such as large stands of trees, water features, and special flood hazard area
- ☐ Soil types
- ☐ Existing topography

A master plan is intended to provide a detailed two-dimensional drawing that illustrates all of the required site features including:

- ☐ Buildings and parking areas
- ☐ Streets locations, street sections, and new and existing rights-of-way
- ☐ Lines and setbacks
- ☐ Required or proposed buffers
- ☐ Conceptual landscaping
- ☐ All related development calculations (e.g., density, proposed building areas, number of parking spaces, estimated impervious surface) in enough detail to show compliance with the UDO ordinance.
- ☐ Detailed engineering drawings such as subsurface utilities (e.g., water and sewer) and on-site stormwater facilities are not required for Master Plans, except that horizontal water and sewer locations shall be indicated as required by the utility provider.

In addition to those items listed above, a Conditional Zoning District Master Plan shall, at a minimum, illustrate the following:

- ☐ The underlying zoning districts and a full list of proposed uses consistent in character with those zoning districts. Such use classifications may be selected from any of the uses, whether permitted, by right or with supplemental standards, allowed in the general zoning district upon which the Conditional Zoning District is based. Uses not otherwise permitted within the general zoning district shall not be permitted within the Conditional Zoning District
- ☐ General traffic routes (external and internal) to and from the development with major access points identified
- ☐ Tabular data, including the range and scope of proposed land uses, proposed densities, floor area ratios and impervious surface ratios as applicable to development type; and land areas devoted to each type of general land use and phase of development
- ☐ A proposed development schedule if the project is to be phased.

FOR TOWN OF AYDEN OFFICIAL USE ONLY

Fee Paid \$ _____ Date _____

PLANNING BOARD

Date Presented to the Planning Board _____

Date and Decision of the Ayden Planning Board _____

In reference to the petition filed by _____

to change the zoning classification of the property located at _____

the Ayden Planning Board makes the following recommendations

Recommended for Approval _____ Recommended for Denial _____

The decision of the Planning Board was based on the following considerations:

Date _____ Chairperson, Ayden Planning Board _____

BOARD OF COMMISSIONERS

Date of Board of Commissioners Hearing _____

Dates of Publication of Notices of Public Hearing _____

Dates Notices to Owners of Adjacent Properties, per County Tax Listing _____

Certification of Mailing _____

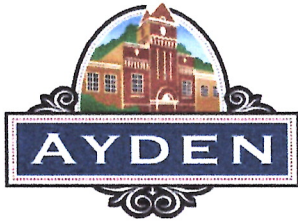
Date Property Posted (> 10 days prior to hearing) _____

Decision of the Board of Commissioners, Town of Ayden

Petition Approved _____ Petition Denied _____

Comments _____

Date _____ Mayor, Town of Ayden _____



TOWN OF AYDEN REZONING (MAP AMENDMENT) APPLICATION

Planning Department
4061 East Ave., Ayden, NC 28513
Phone: (252) 481-5828 Fax: (252) 558-0747

PROCESS INFORMATION

Review Process: A rezoning is a legislative process to amend the Town's Official Zoning Map. Per Article 8 of the Unified Development Ordinance (UDO), the Administrator will review the rezoning application and present the proposal to the Planning Board. The Planning Board shall make a recommendation of approval or denial to the Board of Commissioners. The Board of Commissioners will hold a public hearing and may approve or deny the request.

Submission Requirement: The applicant must submit a rezoning application for a general use district or a conditional zoning district to the Administrator. The application shall contain all the required information. The Administrator will determine that the application is complete, prior to taking any action.

Public Notification: As a legislative process, a rezoning requires public notification and a public hearing. A general notice must be published in a newspaper, and a notice must be mailed to adjacent property owners.

General Rezoning Requests: A general use district rezoning is a request to amend the Town's Official Zoning Map by changing a specific land area from one zoning district to another. A general use district rezoning does not have conditions attached. If approved, any permitted land use listed in UDO Article 4: Table of Permitted Uses can apply.

Conditional Zoning District Rezoning Requests: A conditional zoning (CZ) district has attached conditions volunteered by the applicant. NCGS 160A-382 lists and limits permitted types of conditions. A CZ district provides for orderly and flexible development under the general policies of the UDO, while alleviating of the standards of by-right development. Conditional zoning may be used in any district; however, it is not intended to relieve hardships which would otherwise require a variance.

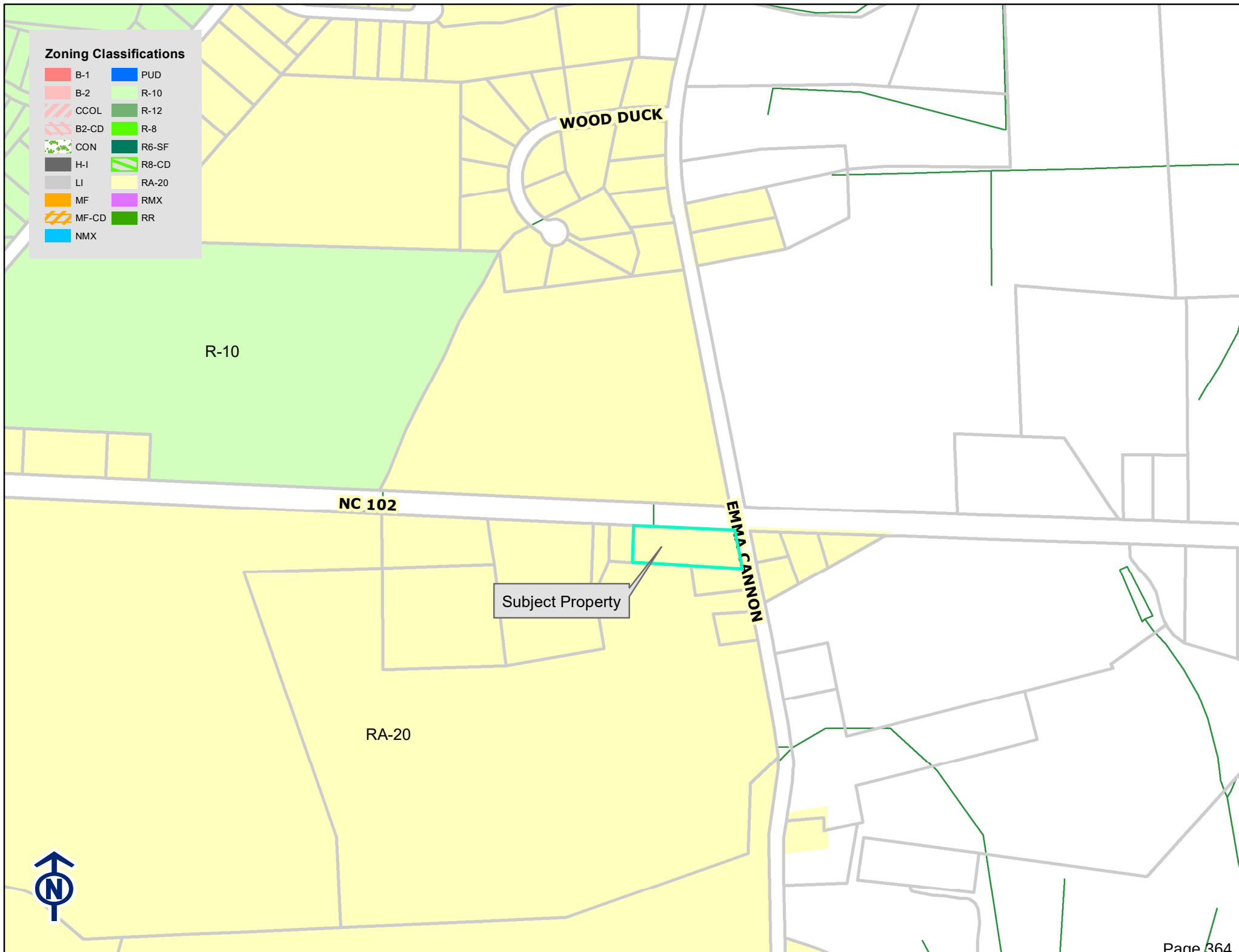
FILING INSTRUCTIONS

- _____ **Pre-Application Process:** The applicant must complete a pre-application conference with the Administrator. The conference includes discussion of the review process and assistance in the preparation of the application.
- _____ **Completeness:** The applicant must complete forms in full. UDO Article 8 permits the Administrator to refuse incomplete submissions.
- _____ **Fees:** The applicant must remit fees upon application submittal. See the Town's current fee schedule for information.
- _____ **Materials:** Each application shall include an accurate survey of the property, an existing conditions map, a list of all adjoining property owners within one hundred (100) feet of the proposed request with current mailing addresses. Conditional Zoning (CZ) District requests should include the applicable information from UDO Article 8 of the UDO.
- _____ **Authentication:** The property owner or his or her authorized agent must sign the application.



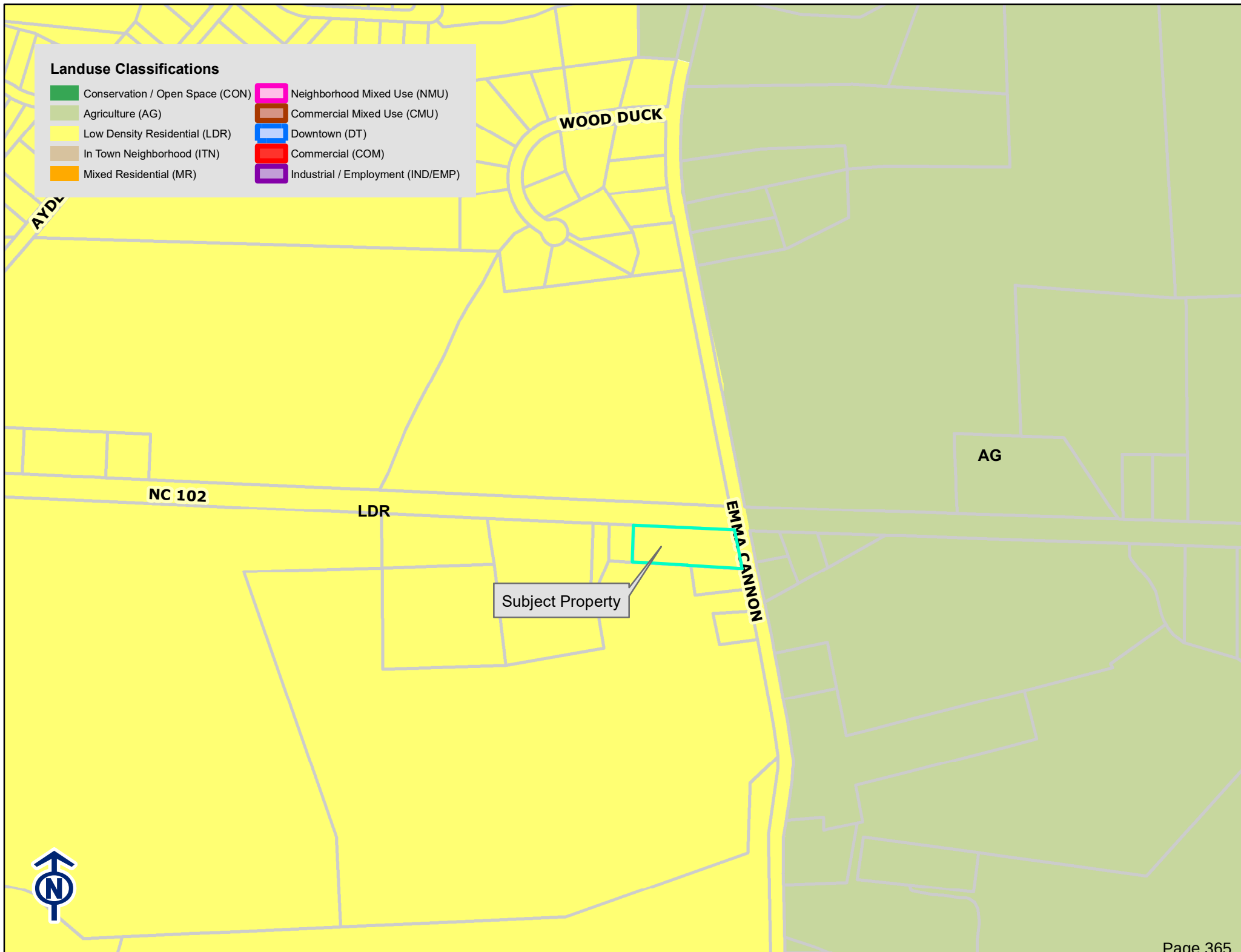
Zoning Classifications

- | | |
|---|---|
|  B-1 |  PUD |
|  B-2 |  R-10 |
|  CCOL |  R-12 |
|  B2-CD |  R-8 |
|  CON |  R6-SF |
|  H-1 |  R8-CD |
|  LI |  RA-20 |
|  MF |  RMX |
|  MF-CD |  RR |
|  NMX | |



Landuse Classifications

- | | |
|---|---|
|  Conservation / Open Space (CON) |  Neighborhood Mixed Use (NMU) |
|  Agriculture (AG) |  Commercial Mixed Use (CMU) |
|  Low Density Residential (LDR) |  Downtown (DT) |
|  In Town Neighborhood (ITN) |  Commercial (COM) |
|  Mixed Residential (MR) |  Industrial / Employment (IND/EMP) |





Media of East Carolina

Key West Citizen - Florida Free Press - Paradise

The Daily Reflector - The Daily Advance - The Rocky Mount Telegram

Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly

Standard Laconic - Tarboro Weekly - Times Leader - Williamston Enterprise

PO Box 1967 Greenville NC 27835 - (252) 329-9500

Date: May 27, 2025

- CLASSIFIED AD PROOF -

Thank you for advertising with us! This is the proof of your ad scheduled to run on the dates indicated below. If changes are needed, please contact Kim Bandy by phone at (252) 329-9522 or email at kbandy@apgenc.com.

CUSTOMER INFORMATION

Account #: 104151
Name: TOWN OF AYDEN
Address: 4144 West Ave.
AYDEN NC 28513
Telephone: (252) 481-5826
Email: rsparrow@ayden.com

AD INFORMATION

Ad ID: 484814
Run Dates: 05/29/25 to 06/05/25

Total Cost: \$211.40
of Inserts: 4
of Lines: 40

Account Rep: Kim Bandy
Phone #: (252) 329-9505
Email: customercare@apgenc.com

Ad Class: 42

Publications	Start Date	End Date	# of Insertions
Daily Reflector	05/29/25	06/05/25	2
Reflector.com	05/29/25	06/05/25	2

Your ad

Ad shown is not actual print size

TOWN OF AYDEN Notice of Public Hearings

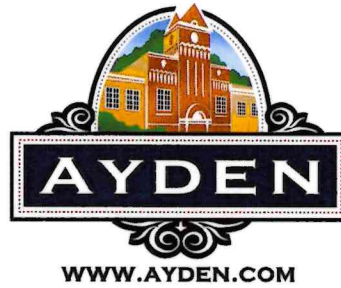
The following items will be considered, and Public Hearings conducted by the Town of Ayden Governing Board at its regularly scheduled meeting on Monday, June 9 th , 2025 at 6:30 pm in the Ayden District Courtroom (second floor of Town Hall) at 4144 West Avenue.

1. Conduct a Public Hearing and consider a Zoning Map Amendment (Rezoning) application submitted by Kenneth Smith requesting to change the zoning classification for approximately 1.64 acres located at 4012 Emma Cannon Road from RA-20 (Residential/Agricultural) to B-2 (Highway Business District). This request consists entirely of parcel# 21270 and is located at the intersection of Emma Cannon Road and NC-102 E.

2. Conduct a Public Hearing and consider a Zoning Text Amendment filed by The Town of Ayden Planning Board. The applicant is requesting to amend Article 2 and Article 8 of the Unified Development Ordinance to require a quasi-judicial process for major site plan and major subdivision preliminary plat approval.

The meeting is open to the public and citizens wishing to speak will be given an opportunity to be heard.

*Citizens requiring special accommodations should contact the Town Manager's Office at (252) 481-5826 at least 3 business days prior to the meeting.
05/29,06/05/2025

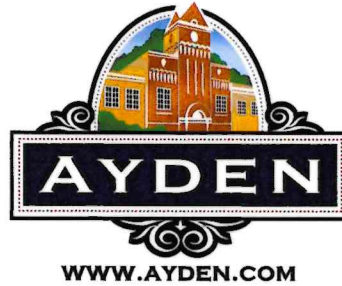


May 22, 2025

I, Megan Carter, Administrative Support Specialist, do hereby certify that on May 22, 2025, I mailed by Regular Mail, postage prepaid, at the United States Post Office on West Second Street Ayden, North Carolina the enclosed notice to the attached list of Adjacent Landowners(s).

A handwritten signature in blue ink that reads "Megan Carter". The signature is written in a cursive, flowing style.

Megan Carter
Administrative Support Specialist



May 22, 2025

Dear Property Owner,

The purpose of this letter is to serve as official notice that the Town of Ayden Governing Board will hold a Public Hearing and accept comments related to an application submitted by Kenneth Smith as follows:

The applicant is requesting a zoning map amendment to change the zoning from RA-20 (Residential/Agricultural) to B-2 (Highway Commercial District) for approximately 1.64 acres of property located at 4012 Emma Cannon Road. This request consists of parcel #21270 (see attached map).

The Public Hearing will be held at **6:30 p.m. on Monday, June 9, 2025, in the Ayden District Courtroom (second floor of Town Hall) located at 4144 West Avenue**. The meeting is open to the public and citizens wishing to speak will be given an opportunity to be heard.

If you have any questions regarding this notice, please contact this office at (252) 481-5828 during normal office hours Monday – Friday.

Sincerely,

A handwritten signature in black ink, appearing to read "Nola Roberts".

Nola Roberts
Town Planner



Allez à every.ca/gabarits
Utilisez le Gabarit Avery 5160

MICHAEL EARL TRIPP
PARCEL 21272
1343 NC 102 E
AYDEN NC 28513

Repliez à la hauteur afin de révéler le rebord Pop-up
Étiquettes d'adresse Easy Peel

YUDIT COTA SEPULVEDA
PARCEL 59687
4019 EMMA CANNON RD
AYDEN NC 28513

Pat: every.com/patents

MARIA CASTRO MARTINEZ
PARCEL 60170
5755 COUNTY HOME RD
WINTERVILLE NC 28590

PAUL T BAKER JR
PAULA BAKER BRYAN
PARCEL 03481
102 CUNNINGHAM ST
CARY NC 27511

KIM ROMENS FAULKNER
PARCEL 07484
BRONSON FAULKNER, ETAL
1630 TRAILS END
GREENVILLE NC 27858

GLINDA FAYE WALLACE
PARCEL 51265
399 BRISTEL OAKS DR
RAEFORD NC 28376

KENNETH H SMITH
DARLENE SMITH
PARCEL 90031
1588 NC HWY 102 E
AYDEN NC 28513



ORDINANCE NO. 24-25-11

AN ORDINANCE ADOPTED BY
THE TOWN OF AYDEN GOVERNING BOARD
AMENDING THE TOWN OF AYDEN
OFFICIAL ZONING MAP

WHEREAS, following due advertisement announcing a public hearing as provided by law, the Town of Ayden Governing Board held a public hearing June 9th, 2025, to receive public comments regarding an application filed by Kenneth Smith, requesting that the zoning designation on the Official Zoning Map be amended for 4012 Emma Cannon Road (Pitt County Parcel No. 21270) totaling 1.64 acres from RA-20 (Residential/Agricultural) and B-2 (Highway Business District); and

WHEREAS, the Town of Ayden Planning Board at its May 12th, 2025, meeting voted unanimously to recommend approval of the Zoning Map Amendment; and

WHEREAS, the Town of Ayden Governing Board heard all evidence and arguments presented and all reports from Town Staff pertaining to said application and hereby approves the Zoning Map Amendment as requested.

NOW, THEREFORE, BE IT ORDAINED, by the Town of Ayden Governing Board that the Official Zoning Map is hereby amended by changing the zoning designation for Pitt County Parcel No. 21270 (1.64 acres) from RA-20 (Residential/Agricultural) to B-2 (Highway Business District); and

BE IT FURTHER ORDAINED, by the Town of Ayden Governing Board, that this ordinance shall take effect immediately upon its adoption.

Adopted this the 9th day of June 2025 in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

ATTEST:

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Zoning Text Amendment - Major Site Plan & Major Subdivision Approval Process

Item Explanation

The Town of Ayden Planning Board has requested reversal of text amendments passed 4/12/21 which removed the quasi-judicial process for major subdivisions and site plans, and moved approval to an administrative process. The requested text amendment is as follows:

1. Reverse amendments to UDO Article 2, entitled "Administration"
2. Reverse amendments to UDO Article 8, entitled "Development Processes"

The proposed text amendments are as shown in Ordinance 25-25-12 (attached).

Staff Comments

North Carolina General Statute 160D-803 dictates the processes by which local governments may review and process subdivision plats. The statute is as follows:

§ 160D-803. Review process, filing, and recording of subdivision plats.

(a) Any subdivision regulation adopted pursuant to this Article shall contain provisions setting forth the procedures and standards to be followed in granting or denying approval of a subdivision plat prior to its registration.

(b) A subdivision regulation shall provide that the following agencies be given an opportunity to make recommendations concerning an individual subdivision plat before the plat is approved:

- (1) The district highway engineer as to proposed State streets, State highways, and related drainage systems.
- (2) The county health director or local public utility, as appropriate, as to proposed water or sewerage systems.
- (3) Any other agency or official designated by the governing board.

(c) The subdivision regulation may provide that final decisions on preliminary plats and final plats are to be made by any of the following:

- (1) The governing board.
- (2) The governing board on recommendation of a designated body.
- (3) A designated planning board, technical review committee of local government staff members, or other designated body or staff person.

If the final decision on a subdivision plat is administrative, the decision may be assigned to a staff person or committee comprised entirely of staff persons, and notice of the decision shall be as provided by G.S. 160D-403(b). If the final decision on a subdivision plat is quasi-judicial, the decision shall be assigned to the governing board, the planning board, the board of adjustment, or other board appointed pursuant to this Chapter, and the procedures set forth in G.S. 160D-406 shall apply.

NCGS 160D-301 (d)(7), regulates the powers and duties of the Planning Board, and permits the Planning Board "To provide a preliminary forum for review of quasi-judicial decisions, provided that no part of the forum or recommendation may be used as a basis for the deciding board." Further, NCGS 160D-406, entitled Quasi-Judicial Procedures, states that "Every quasi-judicial decision shall be based upon competent, material, and substantial evidence in the record. Each quasi-judicial decision shall be reduced to writing, reflect the board's determination of contested facts and their application to the applicable standards, and be approved by the board and signed by the chair or other duly authorized member of the board."

Per NCGS 160D-405, appeals to administrative decisions shall be made to the Board of Adjustment. NCGS 160D-406 requires that appeals to quasi-judicial decisions shall be subject to review by the superior court.

At their May meeting, the Planning Board voted unanimously to approve the text amendment.

Action Requested

Conduct a public hearing.

Consider approval or denial of the proposed zoning text amendment.



ORDINANCE NO. 24-25-12
AN ORDINANCE ADOPTED BY
THE GOVERNING BOARD OF THE TOWN OF AYDEN, NC
AMENDING THE TOWN OF AYDEN OFFICIAL UNIFIED DEVELOPMENT ORDINANCE

WHEREAS, following due advertisement announcing a public hearing as provided by law, the Town of Ayden Governing Board held a public hearing on June 9th, 2025, to receive public comments regarding a request for a zoning text amendment to the Unified Development Ordinance (UDO) submitted by the Town of Ayden Planning Board to modify Article 2 – Administration and Article 8 – Development Processes, and

WHEREAS, the Town of Ayden Planning Board at its May 12th, 2025, meeting voted unanimously to recommend approval of the Zoning Text Amendment; and

WHEREAS, the Town of Ayden Governing Board heard all evidence and arguments presented and all reports from Town Staff pertaining to said application and hereby approves the Zoning Text Amendment as follows.

NOW, THEREFORE, BE IT ORDAINED, by the Town of Ayden Governing Board that Article 2 – Administration and Article 8 – Development Processes of the Town of Ayden Unified Development Ordinance are hereby amended as follows:

ARTICLE 2

210.020 Administrator

B. Powers and Duties

1. The Administrator shall have the following powers and duties, to be carried out in accordance with the terms of this ordinance:

~~s. Determine the establishment of vested rights where applicable per NCGS 106D-108.~~

210.030 Technical Review Committee

A. Powers and Duties

The TRC shall serve as the a reviewing, and recommending and approving body of the applicable applications for development approval where designated in this ordinance. assisting the Administrator, Board of Commissioners, Planning Board and other boards where appropriate, with the review of applications for development approval.

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C. UDO Review

1. The Technical Review Committee shall serve as the reviewing entity for the following plans ~~associated with a conditional district rezoning or special use permit request~~:
 - a. Major Site Plans
 - b. Major Subdivision Preliminary Plats

D. UDO Decisions

1. The Technical Review Committee shall render final decisions regarding the following ~~plans not associated with a conditional district or special use permit request~~:
 - a. Minor Site Plans
 - b. Minor Subdivisions
 - c. ~~Major Site Plans~~ Site Construction Plans
 - d. ~~Major Subdivision Preliminary Plats~~ Subdivision Construction Plans
 - e. ~~Site Construction Plans~~

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210.050 Board of Commissioners

B. UDO Decisions

2. The Board of Commissioners shall render final decisions regarding the following:
 - a. Major Site Plans ~~(associated with conditional district rezonings and special use permits)~~
 - b. Major Site Plans ~~(associated with conditional district rezonings and special use permits)~~
 - c. Special Use Permits
 - d. Text Amendments
 - e. Zoning Map Amendments and Rezonings
 - f. Conditional District Rezonings
 - g. Vested Rights

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210.060 Planning Board

C. UDO Reviews and Recommendations

1. The Planning Board shall review and make recommendations regarding the following:
 - a. Major Site Plans ~~(associated with conditional district rezonings)~~
 - b. Major Subdivision Preliminary Plats ~~(associated with conditional district rezonings)~~
 - c. Special Use Permits
 - d. Text Amendments
 - e. Zoning Map Amendments and Rezonings
 - f. Conditional District Rezonings

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ARTICLE 8**810.010 Development Processes and Permits****B. Provisions and Applicability**

The provisions of this section shall be applicable to all development activity under the planning and development regulation jurisdiction of the Town of Ayden.

3. Permits and Processes Table:

Development/Permit Process	Process Type	Review/Recommendation	Final Action	Appeal Process	Public Notice Level
Appeal of Administrative Decision	Evidentiary [Quasi-Judicial]	N/A	Board of Adjustment	Superior Court	1
Certificate of Compliance	Administrative	Administrator	Administrator	Board of Adjustment	N/A
Conditional District Rezoning	Legislative	Planning Board	Board of Commissioners	Superior Court	1, 2 & 3
Special Use Permit	Evidentiary [Quasi-Judicial]	Administrator/TRC	Board of Commissioners	Superior Court	1, 2 & 3
Erosion & Sediment Control Permit	Administrative	Administrator/Pitt County	See Pitt County Soil Erosion & Sedimentation Control Ordinance	See Pitt County Soil Erosion & Sedimentation Control Ordinance	N/A
Final Plat	Administrative	Administrator/TRC	Administrator/TRC	Board of Adjustment	N/A
Floodplain Development Permit	Administrative	Administrator/Pitt County	See Pitt County Ayden Flood Damage Prevention Ordinance	See Pitt County Ayden Flood Damage Prevention Ordinance	See Pitt County Ayden Flood Damage Prevention Ordinance
Minor Site Plan	Administrative	Administrator/TRC	Administrator/TRC	Board of Adjustment	N/A
Major Site Plan	*Administrative Quasi-Judicial	*Administrator/TRC Planning Board	*Administrator/TRC Board of Commissioners	Board of Adjustment Superior Court	N/A 1, 2, & 3
Major Subdivision Preliminary Plat	*Administrative Quasi-Judicial	*Administrator/TRC Planning Board	*Administrator/TRC Board of Commissioners	Board of Adjustment Superior Court	N/A 1, 2, & 3
Minor Subdivision	Administrative	Administrator/TRC	Administrator/TRC	Board of Adjustment	N/A
Rezoning (Zoning Map Amendment)	Legislative	Planning Board	Board of Commissioners	Superior Court	1, 2 & 3
Site Construction Plans	Administrative	Administrator/TRC	Administrator/TRC	Board of Adjustment	N/A
Stormwater Permit	Administrative	Administrator/TRC	Administrator/TRC	Board of Adjustment	N/A
Subdivision Construction Plan	Administrative	Administrator/TRC	Administrator/TRC	Board of Adjustment	N/A
Text Amendment	Legislative	Planning Board	Board of Commissioners	Superior Court	1, 2 & 3
Variance	Evidentiary [Quasi-Judicial]	Board of Adjustment	Board of Adjustment	Superior Court	1, 2 & 3
Vested Right	Administrative Legislative	Administrator Planning Board	Administrator Board of Commissioners	Board of Adjustment Superior Court	N/A 1
Zoning Compliance Permit	Administrative	Administrator	Administrator	Board of Adjustment	N/A

**Requires Board of Commissioners approval if associated with a conditional district rezoning or special use permit.*

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810.020 Requirements for Hearings and Decisions

A. Standards for Conduct of Evidentiary Hearings and Quasi-Judicial Decisions

In accordance with 160D-705, an evidentiary hearing and therefore, a quasi-judicial decision is a process that involves the finding of facts regarding a specific application of an ordinance and the exercise of discretion when applying the standards of the ordinance. Quasi-judicial decisions include decisions involving variances, special use permits, and appeals of administrative decisions. **In accordance with NCGS 160D-803, decisions on the approval of major site plans and major subdivision preliminary plats are quasi-judicial in nature if the ordinance authorizes a decision-making board to approve or deny the application based on one or more generally stated standards requiring a discretionary decision on the findings of fact to be made by the decision-making board.** As a result, the following standard procedures shall be incorporated as appropriate.

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810.040 Site Plan and Design Review

B. Major Site Plan Review

The Major Site Plan Review process shall apply to all multi-family dwelling developments and to all development applications which require a Transportation Impact Analysis according to *Article 7 – Subdivisions & Infrastructure*. Applications not meeting this threshold shall proceed directly to the minor site plan or construction plan review process.

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2. **Process Type:** ~~Administrative (unless associated with a conditional district rezoning or special use permit).~~ **Quasi-Judicial**

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3. Determination of Compliance

a. The Technical Review Committee shall review the plan to ensure that it is complete.

The Administrator shall prepare a report and recommendation on the application for Planning Board review & recommendation. After review and recommendation on the application by the Planning Board, the Board of Commissioners shall hold a public hearing on the proposal for official action. Upon approval, the applicant may submit a site construction plan.

4. Review Process & Public Hearing

a. Planning Board Recommendation

(1) Upon determination of compliance by the Administrator, the Planning Board shall review and provide a recommendation to the Board of Commissioners on the major site plan at the next available, regularly scheduled meeting.

(2) If the Planning Board is able to reach a recommendation without further deliberation, the Planning Board shall submit a recommendation on the plan and refer it to the Board of Commissioners for their consideration at the next available public hearing.

(3) If the Planning Board determines that further deliberation on the plan is required, the Planning Board shall deliver its recommendation to the Board of Commissioners within 45 days of its first consideration on the matter. If no recommendation is received from the Planning Board within 45 days of its first consideration on the matter, the Board of Commissioners shall proceed in its consideration of the matter without a recommendation from the Planning Board.

b. Public Hearing

(1) Upon consideration by the Planning Board, the Board of Commissioners shall hold a public hearing on the proposal. The applicant and other property owners likely to be affected by the application shall be given an opportunity to be heard.

c. Decision

(1) The Board of Commissioners shall approve, deny or approve with conditions the Major Site Plan. No Major Site Plan approval shall be granted unless it complies with the following:

- (a) All applicable provisions of this UDO; and
- (b) Provides adequate infrastructure (transportation, utilities, etc.) to support the plan as proposed; and
- (c) The plan will not be detrimental to the use or development of adjacent properties.

d. Review Period

(1) The Board of Commissioners shall take action (approve, deny, or approve with conditions) within 60 days of the delivery of the Planning Board recommendation. Should the Board of Commissioners fail to act on the Site Master Plan within the prescribed period, the application shall be considered approved.

(2) Decisions

(a) If the Board of Commissioners approves the Major Site Plan, the applicant will be directed to proceed to the preparation of Construction Plans. If the Board of Commissioners disapproves or approves conditionally the plan, the reasons for such action shall be stated in writing by the Administrator and entered in the records of the Board, and the applicant may make changes and submit a revised plan for consideration in accordance with the procedures set forth in this section.

(3) (4) Appeals

~~(a) Appeals of decisions of the Technical Review Committee shall be heard by the Board of Adjustment. An appeal must be made in writing by the applicant within thirty (30) days of the receipt of the Administrators/TRC's determination of compliance.~~

(a) An appeal from the decision of the Board of Commissioners regarding a Major Site Plan may be made by an aggrieved party and shall be made to the Superior Court of Pitt County in the nature of certiorari. Any such petition shall be filed with the clerk of the Superior Court within 30 days after the decision of the Board is filed with the Town Clerk, or after written copy thereof is delivered to every aggrieved party who has filed a written request for such copy with the secretary or chairman of the Board at the time of its hearing of the case, whichever is later. The decision of the Board may be delivered to the aggrieved party either by personal service or by registered mail or certified mail return receipt requested.

(4) (5) Validity & Extensions

...
(b) Per NCGS 160D-108(d)(4), The Administrator Board of Commissioners may grant a single extension of this time period of up to one (1) year upon submittal by the applicant of sufficient justification for the extension. Sufficient justification may include, but is not limited to, delays in other outside agency permits, financing institution delays, or other similar reasons beyond the control of the applicant.
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(5) (6) Substantial Changes

(a) Any substantial change to a Major Site Plan as noted below shall be reviewed by the ~~Administrator/TRC~~ **Planning Board and approved or denied by the Board of Commissioners.**

(b) The following changes to a Major Site Plan shall be considered substantial and require ~~reapproval by the Administrator/TRC~~ **approval by the Board of Commissioners:**

- i. When there is introduction of a new vehicular access point to an existing street, road or thoroughfare not previously designated for access.
- ii. Modification of special performance criteria, design standards, or other requirements specified in the original approval.
- iii. When there is an increase in density from the total number of residential dwelling units originally authorized.
- iv. When the total floor area of a development is increased more than 10% beyond the total floor area last approved by the ~~Administrator/TRC~~ **Board of Commissioners.**

C. Site Construction Plan Review

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7. Substantial Changes

a. Any substantial change to a Site Construction Plan as noted below shall be reviewed by the ~~Administrator/TRC~~ **Board of Commissioners.**

b. The following changes to a Site Construction Plan shall be considered substantial and require reapproval by the ~~Administrator/TRC~~ **Board of Commissioners:**

- i. When there is introduction of a new vehicular access point to an existing street, road or thoroughfare not previously designated for access.
- ii. Modification of special performance criteria, design standards, or other requirements specified in the original approval.
- iii. When there is an increase in density from the total number of residential dwelling units originally authorized.
- iv. When the total floor area of a development is increased more than 10% beyond the total floor area last approved by the ~~Administrator/TRC~~ **Board of Commissioners.**

810.050 Subdivisions

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b. Major Subdivision Preliminary Plat

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3. Process Type: Administrative **Quasi-Judicial**

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5. Determination of Compliance

a. The Technical Review Committee shall review the plan to ensure that it is completed. **The Administrator shall prepare a report and Recommendation on the plan for Planning Board review & recommendation. After review and recommendation on the plan by the Planning Board, the Board of Commissioners shall hold a public hearing on the proposal for official action.** ~~Upon approval, the applicant may submit a subdivision construction plan.~~

b. Appeals

~~Appeals of decisions of the Administrator shall be heard by the Board of Adjustment. An appeal must be made in writing by the applicant within 30 days of the receipt of the Administrator's/TRC's determination of compliance.~~

6. Review Process & Public Hearing

a. Planning Board Recommendation

(1) Upon determination of compliance by the Administrator, the Planning Board shall review and provide a recommendation to the Board of Commissioners on the major subdivision preliminary plat at the next available, regularly scheduled meeting.

(2) If the Planning Board is able to reach a recommendation without further deliberation, the Planning Board shall submit a recommendation on the plan and refer it to the Board of Commissioners for their consideration at the next available public hearing.

(3) If the Planning Board determines that further deliberation on the plan is required, the Planning Board shall deliver its recommendation to the Board of Commissioners within 45 days of its first consideration on the matter. If no recommendation is received from the Planning Board within 45 days of its first consideration on the matter, the Board of Commissioners shall proceed in its consideration of the matter without a recommendation from the Planning Board.

b. Public Hearing

(1) Upon consideration by the Planning Board, the Board of Commissioners shall hold a public hearing on the proposal. The applicant and other property owners likely to be affected by the application shall be given an opportunity to be heard.

c. Decision

(1) The Board of Commissioners shall approve, deny or approve with conditions the major subdivision preliminary plat. No major subdivision preliminary plat approval shall be granted unless it complies with the following:

(a) All applicable provisions of this UDO, and

(b) Provides adequate infrastructure (transportation, utilities, etc.) to support the plan as proposed; and

(c) The plan will not be detrimental to the use or development of adjacent properties.

d. Review Period

(1) The Board of Commissioners shall take action (approve, deny, or approve with conditions) within 60 days of the delivery of the Planning Board recommendation. Should the Board of Commissioners fail to act on the major subdivision preliminary plat within the prescribed period, the application shall be considered approved.

e. Decisions

(1) If the Board of Commissioners approves the major subdivision preliminary plat, the applicant will be directed to proceed to the preparation of Construction Plans. If the Board of Commissioners disapproves or approves conditionally the plan, the reasons for such action shall be stated in writing by the Administrator and entered in the records of the Board, and the applicant may make changes and submit a revised plan for consideration in accordance with the procedures set forth in this section.

f. Appeals

An appeal from the decision of the Board of Commissioners regarding a major subdivision preliminary plat may be made by an aggrieved party and shall be made to the Superior Court of Pitt County in the nature of certiorari. Any such petition shall be filed with the Clerk of the Superior Court within 30 days after the decision of the Board is filed with the Town Clerk, or after a written copy thereof is delivered to every aggrieved party who has filed a written request for such copy with the secretary or chairman of the Board at the time of its hearing or the case, whichever is later. The decision of the Board may

be delivered to the aggrieved party either by personal service or by registered mail or certified mail return receipt requested.

6. 7. Validity & Extensions

- a. Per NCGS 160D-108(d)(3) Approval of a major subdivision preliminary plat shall be valid for two (2) years from the date of approval. Construction Plans shall be presented for approval prior to the end of this two (2) year period.
- b. Per NCGS 160D-108(d)(4), if the approved major subdivision preliminary plat provides for multiple construction phases within the subdivision, contains 100 acres or more, and is subject to committed elements with a requirement to offer land for public use as a condition of approval, the multi-phase development shall be vested for a period of seven (7) years from the time of approval.
- c. The ~~Administrator~~ **Board of Commissioners** may grant a single extension of this time period of up to one (1) year upon submittal by the applicant of sufficient justification for the extension. Sufficient justification may include, but is not limited to, delays in other outside agency permits, financing institution delays, or other similar reasons beyond the control of the applicant.

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7. 8. Substantial Changes

- a. Any substantial change to a Major Subdivision Preliminary Plat as noted below shall be reviewed by the ~~Administrator/TRC~~ the **Planning Board and approved or denied by the Board of Commissioners**.
- b. The following changes to a Major Subdivision Preliminary Plat shall be considered substantial and require reapproval ~~by the Administrator/TRC~~:
 - (1) When there is introduction of a new vehicular access point to an existing street, road or thoroughfare not previously designated for access.
 - (2) Modification of special performance criteria, design standards, or other requirements specified in the original approval.
 - (3) When there is an increase in density from the total number of residential dwelling units originally authorized.

810.110 Vested Rights and Permit Choice

Per NCGS 160D-108, a person claiming a statutory or common law vested right may submit information to substantiate that claim to the ~~Administrator~~ **Board of Commissioners**, who shall make an ~~initial~~ **a** determination as to the existence of the vested right. **An application for a vested rights determination shall be processed concurrently or after the approval of a special use permit, preliminary plat, planned development, or site plan. Obtaining a permit or plan approval through the vested right procedure gives the applicant the right to start construction of the development as approved and an additional 2 years, or up to 5 years to begin and/or complete work as appropriate. The Administrator's determination may be appealed under G.G. 160D-405.**

A. Application Procedures

- 1. Process Type: Legislative
- 2. Required Application Information
 - a. Sketch Plan (may be waived by Administrator) and Master Plan
- 3. Determination of Compliance
 - a. The Administrator shall review the application to ensure that it is completed. The Administrator shall prepare a report and recommendation on the application for Planning Board review & recommendation. After review and recommendation on the application by the Planning Board, the Board of Commissioners shall hold a public hearing on the proposal for official action.

B. Review Process & Public Hearing

- 1. Planning Board Recommendation

- a. Upon determination of compliance by the Administrator, the Planning Board shall review and provide a recommendation to the Board of Commissioners on the application at the next available, regularly scheduled meeting.
- b. If the Planning Board is able to reach a determination without further deliberation, the Planning Board shall submit a recommendation on the application and refer it to the Board of Commissioners for their consideration at the next available public hearing.
- c. If the Planning Board determines that further deliberation on the application is required, the Planning Board shall deliver its recommendation to the Board of Commissioners within 45 days of its first consideration on the matter. If no recommendation is received from the Planning Board within 45 days of its first consideration on the matter, the Board of Commissioners shall proceed in its consideration of the matter without a recommendation from the Planning Board.

2. Public Hearing

- a. Upon consideration by the Planning Board, the Board of Commissioners shall hold a public hearing on the proposal. The applicant and other property owners likely to be affected by the application shall be given an opportunity to be heard.

3. Board of Commissioners Decision

- a. Following a public hearing, the Board of Commissioners shall take one of the following actions:
 - (1) Approve the vested rights request. The Administrator is then directed to issue a vested rights zoning permit.
 - (2) Approve the vested rights request subject to conditions which are necessary to protect the public health, safety and welfare. The Administrator is then directed to issue the vested rights zoning permit subject to the changes in the plan/plat to be made by the developer.
 - (3) Table the vested rights request pending the submittal of additional information.
 - (4) Deny the vested right request.

4. Appeals

- a. An appeal from the decision of the Board of Commissioners regarding vested rights may be made by an aggrieved party and shall be made to the Superior Court of Pitt County.

BE IT FURTHER ORDAINED, by the Town of Ayden Governing Board, that this ordinance shall take effect immediately upon its adoption.

Adopted this the 9th day of June 2025 in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

ATTEST:

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk



Media of East Carolina

Key West Citizen - Florida Free Press - Paradise

The Daily Reflector - The Daily Advance - The Rocky Mount Telegram

Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly

Standard Laconic - Tarboro Weekly - Times Leader - Williamston Enterprise

PO Box 1967 Greenville NC 27835 - (252) 329-9500

Date: May 27, 2025

- CLASSIFIED AD PROOF -

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CUSTOMER INFORMATION

Account #: 104151
Name: TOWN OF AYDEN
Address: 4144 West Ave.
AYDEN NC 28513
Telephone: (252) 481-5826
Email: rsparrow@ayden.com

AD INFORMATION

Ad ID: 484814
Run Dates: 05/29/25 to 06/05/25

Total Cost: \$211.40
of Inserts: 4
of Lines: 40

Account Rep: Kim Bandy
Phone #: (252) 329-9505
Email: customercare@apgenc.com

Ad Class: 42

Publications	Start Date	End Date	# of Insertions
Daily Reflector	05/29/25	06/05/25	2
Reflector.com	05/29/25	06/05/25	2

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TOWN OF AYDEN Notice of Public Hearings

The following items will be considered, and Public Hearings conducted by the Town of Ayden Governing Board at its regularly scheduled meeting on Monday, June 9 th , 2025 at 6:30 pm in the Ayden District Courtroom (second floor of Town Hall) at 4144 West Avenue.

1. Conduct a Public Hearing and consider a Zoning Map Amendment (Rezoning) application submitted by Kenneth Smith requesting to change the zoning classification for approximately 1.64 acres located at 4012 Emma Cannon Road from RA-20 (Residential/Agricultural) to B-2 (Highway Business District). This request consists entirely of parcel# 21270 and is located at the intersection of Emma Cannon Road and NC-102 E.

2. Conduct a Public Hearing and consider a Zoning Text Amendment filed by The Town of Ayden Planning Board. The applicant is requesting to amend Article 2 and Article 8 of the Unified Development Ordinance to require a quasi-judicial process for major site plan and major subdivision preliminary plat approval.

The meeting is open to the public and citizens wishing to speak will be given an opportunity to be heard.

*Citizens requiring special accommodations should contact the Town Manager's Office at (252) 481-5826 at least 3 business days prior to the meeting.
05/29,06/05/2025



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

FY25/26 Proposed Budget

Item Explanation

Staff Comments

Action Requested



Town of Ayden
FY26 Proposed Budget,
Budget Ordinance and Fee Schedule
June 9th, 2025

**TOWN OF AYDEN
ORDINANCE NO. 25-26-01
FYE JUNE 30th 2026**

OPERATING BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of the Town of Ayden, North Carolina, that the following anticipated fund revenues and departmental expenditures together with a certain fee and Charge Schedule, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town Government and its activities for the Fiscal Year beginning July 1, 2025, and ending June 30, 2026.

SUMMARY

GENERAL FUND	\$6,869,958
RURAL FIRE FUND	\$255,972
LIBRARY TRUST FUND	\$1,000
ELECTRIC FUND	\$15,407,233
WATER & SEWER FUND	\$4,245,969
STORMWATER FUND	<u>\$175,000</u>
TOTAL OF ALL FUNDS	\$26,955,132

SECTION 1: GENERAL FUND REVENUES

VEHICLE TAXES	\$287,002
MUNI VEHICLE FEE	\$19,671
TAX PENALTIES	\$5,500
TAX INTEREST	\$4,000
PRIOR YEARS PROPERTY TAXES (2016- 2023)	\$3,000
2024 REAL PROPERTY TAXES	\$15,000
2025 REAL PROPERTY TAXES	2,510,347
1% SALES TAX ARTICLE 39	\$545,690
1/2% SALES TAX ARTICLE 40	\$341,450
1/2% SALES TAX ARTICLE 42	\$288,919
HOLD HARMLESS SALES TAX	\$346,703
UTILITIES SALES DISTRIBUTIONS	\$382,271
BEER AND WINE TAX	\$24,000
CELL TOWER RENTAL FEES	\$98,000
CABLE TV FRANCHISE TAX	\$40,800
SOLID WASTE DISPOSAL TAX	\$4,198
PIPED NATURAL GAS	\$2,276
POWELL BILL	\$155,000
LOCAL & STATE GRANTS	\$25,000
SRO POLICE OFFICER PMT	\$180,000
COURT FACILITIES FEES	\$3,000
PLANNING FEES/PERMITS	\$7,000
CODE ENFORCEMENT FEES	\$25,000
RURAL FIRE / EMS LEASE PMT	\$18,919
CITATIONS	\$50
CEMETERY SALES	\$500
GARBAGE COLLECTION FEES	\$494,127
OPENING & CLOSINGS	\$18,000
RECREATION ACTIVITY FEES	\$70,000
LIBRARY DONATIONS/BOOK SALES	\$1,250
COMM FACILITIES RENTAL FEES	\$10,000
OVER/SHORT	\$150
INVESTMENT EARNINGS	\$40,000
MISCELLANEOUS REVENUES	\$35,000
FINGERPRINTING - PD	\$10,000
SALE OF FIXED ASSETS - GF	\$199,459
SHOP WITH A COP DONATIONS	\$8,000
ABC	\$0
INTRAGOV'T UTIL FRAN TAX PMT	\$550,000
INTRAGOV'T PILO TAXES - ELEC UTIL	\$50,000
FUND BALANCE APPROPRIATED	<u>\$40,676</u>
TOTAL GENERAL FUND REVENUES	\$6,869,958

SECTION 1 Continued: GENERAL FUND EXPENDITURES

GOVERNING BODY	\$56,498
ADMINISTRATION	\$101,597
FINANCE	\$144,665
HUMAN RESOURCES	\$32,132
INFORMATION TECHNOLOGY	\$146,504
CENTRAL GARAGE	\$312,189
PUBLIC BUILDINGS	\$364,187
POLICE	\$2,614,475
FIRE	\$255,972
STREETS	\$1,105,070
POWELL BILL	\$155,000
SANITATION	\$378,810
PLANNING, ZONING, INSPECT	\$342,270
ECONOMIC DEVELOPMENT	\$61,717
LIBRARY	\$156,270
RECREATION	<u>\$642,604</u>
 TOTAL GENERAL FUND EXPENDITURES	 \$6,869,958

SECTION 2: RURAL FIRE

REVENUES

CONTRACTED SERVICES	\$255,972
FIRE REVENUE	\$255,972

EXPENDITURES

RURAL FIRE DEPARTMENT OPERATIONS	\$255,972
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SECTION 3: LIBRARY TRUST FUND

REVENUES

LIBRARY FUND	\$1,000
TOTAL LIBRARY TRUST FUND REVENUES	\$1,000

EXPENDITURES

LIBRARY FUND	\$1,000
TOTAL LIBRARY FUND EXPENDITURES	\$1,000

SECTION 4: ELECTRIC FUND

Revenues

PENALTIES / RECONNECT FEES	\$150,000
NEW ACCT CONNECTION FEES	\$25,000
FACILITIES FEES	\$120,000
SERVICE CHARGES	\$3,000
NEW SERVICE INSTALLATIONS	\$175,000
INVESTMENT EARNINGS	\$150,000
UTILITY CHARGES	\$13,300,000
MISC RECEIPTS	\$2,500
CREDIT CARD SERVICE FEES	\$60,000
CATV POLE RENT	\$12,000
PCA RIDER 1 FUND	\$984,968
FUND BALANCE APPROPRIATED	<u>\$424,755</u>
TOTAL ELECTRIC REVENUES	\$15,407,223

Expenditures

ELECTRIC/ADMIN BILLING	\$1,447,451
ELECTRIC OPERATIONS	\$2,926,472
WHOLESALE POWER PURCHASE	\$8,975,955
DEBT SERVICE	\$178,000
CAPITAL OUTLAY	\$670,000
SPECIAL APPROPRIATIONS	<u>\$1,209,345</u>
TOTAL ELECTRIC EXPENDITURES	\$15,407,223

SECTION 5: WATER/SEWER FUND

Revenues

INVESTMENT EARNINGS	\$30,000
WATER CONNECTION FEES	\$25,000
SEWER CONNECTION FEES	\$25,000
W/S SYSTEMWIDE DEVELOPMENT FEES	\$38,000
WATER CHARGES	\$1,685,000
SEWER CHARGES	\$2,400,000
FUND BALANCE APPROPRIATED	\$42,569
MISC RECEIPTS	<u>\$400</u>
TOTAL WATER/SEWER REVENUE	\$4,245,969

Expenditures

WATER AND SEWER OPERATIONS	\$1,563,552
DEBT SERVICE	\$625,917
CAPITAL OUTLAY	\$156,500
CONTRACTS	<u>\$1,900,000</u>
TOTAL WATER/SEWER EXPENSES	\$4,245,969

SECTION 6: STORMWATER FUND

Revenues

STORMWATER FEES	<u>\$175,000</u>
TOTAL STORMWATER FEES	\$175,000

Expenditures

STORMWATER OPERATIONS	<u>\$175,000</u>
TOTAL STORMWATER EXPENSES	\$175,000

SECTION 7: UTILITY RATES

ELECTRIC RATES: JULY 1, 2025

Tariff	Class Type	Customer User Charge (\$)	Energy (\$/kWh)	Demand (\$/kW)	Excess (\$/KW)
EL1	Residential Single Phase	\$16.00	\$ 0.1242		
EL2	Residential Three Phase	\$19.00	\$ 0.1242		
EL3-SFL	Sports Field Lighting	\$21.00	\$ 0.13399	\$ 2.00	
EL4-5	Small General Service (SGS)- Single Phase and Bulk Barn	\$20.50	\$ 0.13630	0- 1500 KWH	
			\$ 0.13630	1501- 3500 KWH	
			\$ 0.13630	Above 3500KWH	
EL6	Small General Service Three Phase	\$28.00	\$ 0.13630	0- 1500 KWH	
			\$ 0.13630	1501- 3500 KWH	
			\$ 0.13630	Above 3500KWH	
EL7	Small/Large General Service - Single Phase	\$ 31.00	\$ 0.08878	\$15.50	
EL8	LGS Three Phase	\$73.00	\$ 0.08878	\$ 15.50	
Manual	Seasonal	\$25.72	\$ 0.0668	\$ 14.43	
Manual	General CP	\$ 500	\$ 0.05277	\$ 25.50	\$7.50
Manual	Seasonal CP	\$ 500	\$ 0.07354	CP- \$25.50	\$7.50
Manual	Industrial	\$10,029.00	\$ 0.04760	CP- \$25.50	\$7.50
Manual	ED CP Rate (offered case by case)	\$1,000.00	\$ 0.05790	CP- \$24.50	\$ 6.50
ELAL	Metered Area Lights	\$15.00	\$ 0.12249		
AL1	Area Lights	\$12.61	175 Watt Mercury Vapor NO LONGER AVAILABLE		
AL2	Area Lights	\$16.83	100 Watt HPS/LED		
AL3	Area Lights	\$17.86	150 Watt HPS/LED		
AL4	Area Lights	\$23.11	250 Watt HPS /LED		
AL5	Area Lights	\$36.75	400 Watt Flood SV- /LED50,000 Lumens		
AL- Hunters Run	Area Lights	\$9.81	Decorative Lighting		
AL- Windvale Acres	Area Lights	\$12.65	Decorative Lighting		
AL 1/2 Ares Light	Area Lights	\$6.30	175 Watt		
REF-1	Renewable Energy Facilities Credit	\$ 8.91	\$ (0.04821)		
TAX	SALES TAX	7%			

****PCA charge per kWh below will apply to all metered electric rate schedules, except Outdoor Lighting Service, until the total Rider No. 1 charges billed Ayden are recovered. When all Rider No.1 costs are recovered, the following month the PCA charge will go to \$0.00 per kWh. At no time will the PCA be less than zero.**

PCA= \$0.00603 per kWh plus applicable NC Sales Tax

WATER & SEWER RATES
Effective for Bills Rendered after July 1, 2025.

WATER

	In Town	Out of Town
Monthly Base User Charge/Availability Fee	\$19.07	\$38.15
Monthly Base User Charge Add'l Dwelling (Master Metered Accounts) per unit	\$13.50	\$24.30
First 5,000 Gallons	\$7.71	\$9.17
Next 10,000 Gallons	\$9.55	\$11.01
Over 15,000 Gallons	\$11.74	\$13.21
Consumption Rate is per 1,000 Gallons		

IRRIGATION/SPRINKLER RATES: Same as In Town and Out of Town rates respectively; no additional user charge assessed.

SEWER

	In Town	Out of Town
Monthly Base User Charge/Availability Fee	\$31.65	\$59.08
Monthly Base User Charge Addt'l Dwelling (Master Metered Accounts) per unit	\$23.31	\$42.70
First 5,000 Gallons	\$13.20	\$15.29
Next 10,000 Gallons	\$15.81	\$17.40
Over 15,000 Gallons	\$18.99	\$21.08
Consumption Rate is per 1,000 Gallons		

SECTION 8: FEE SCHEDULE

There is hereby established, for the fiscal year 2025-2026, various fees and charges as scheduled herewith:

ADMINISTRATION

Photocopies	\$0.25 cent per page B/W
Sunshine List	\$12 / year
Certified True Copies of Documents	\$3 / first page \$1 / additional pages
Notary Fee	\$10 per signature

BILLING & COLLECTIONS

Credit Card Fee	Cost
Return Check/ Bank Draft Fee	\$35/per occurrence
Fraudulent Credit Card	\$100
Residential Utility Deposits	\$225/Electric \$25/Water \$50/Sewer
Small Commercial Utility Deposits	\$600
Large Commercial Utility Deposits	\$3,000 up front
Industrial Utility Deposits	\$3,500 up front
Temporary Service Charge	\$50
Connection Fee Electric	\$40 Electric
Connection Fee Water	\$40 Water & Sewer
Disconnect Fee : Non-Remote	\$100
Late Payment Fee	3% of account balance
Reconnection Fee: During Business Hours	\$75
Reconnection Fee: Non-Remote Reconnect	\$100
No SSN Provided for Credit check	\$1,350

POLICE

Fingerprinting	\$40
Noise Permit *	\$20/event
Special Event Staff	\$50/hour per staff member

**Permit to exceed noise limitations/Permit for outdoor amplified sound*

***No Permitted event may last more than 4 hours in duration. No permitted event may extend beyond 11:00pm.*

ELECTRIC SERVICES

All Fees due at time-of-service request

Residential Installment Fee	
100LF or less	\$500/dwelling
Greater than 100LF	\$500/dwelling plus \$6 over 100LF
Commercial Installment Fee	
200 AMP	\$350
400 AMP	\$820
600 AMP	\$1,200
Over 600 Amp	Calculated at time-of-service request for
Transformer and pad at customer expense	
Primary Line Extension	Material Cost + 15%
Subdivision Installment Fee *	\$2,200/unit \$2,500/unit

**Cost to developer for Town to install Backbone. Paid by developer prior to ordering of materials.*

Utility Meter Related Costs

Vacant Property Changeout	Meter Town's Current Market Cost
Meter & Module Replacement <i>due to Damage or Meter Tampering</i>	\$400 per meter In Town \$450 per meter Out of Town *Price per module (water & electric)

Metering Tampering Fee - \$500

Civil Penalty and Criminal Charges of \$500 per day – General Statutes 14-151.1

WATER & SEWER SERVICES

All Fees due at time-of-service request

Fees are for the Town installing taps and service to property line. Systemwide Development Fee (Where Applicable) \$2,000

WATER CONNECTION FEE

	In Town	Out of Town
¾" Meter	\$1,400	\$1,650
1" Meter	\$1,500	\$2,250
1 ½" Meter	\$2,100	\$3,300
2" Meter	\$3,500	\$5,800
Greater than 2"	Cost of materials/labor plus 20%	Cost of materials/labor plus 20%
Sprinkler Connection Fee	\$1,100	\$1,550
4" Sewer Connection Fee 8' depth or less	cost Plus 20%	cost plus 20%
4" Sewer Connection Fee 8' depth or less	Cost plus 20%	Cost plus 20%
Hydrant Meter Set Up Fee	\$100	\$100
Hydrant Meter Relocation Fee	\$100	\$100
Hydrant Meter Monthly Charge	\$50 plus water usage	\$50 plus water usage

Sewer Connection Fee

The Town of Ayden's share of the connection costs shall be only as a reimbursement of the actual connection costs of the owner/developer/builder, and only after the property in question is fully developed and ready for occupancy – Certificate of Occupancy issued.

This cost sharing of sewer connection costs shall only apply to connections made after the effective date of this policy.

The Town of Ayden shall acquire at least three (3) quotes from contractors for the sewer tap work in question.

Commercial Sewer Connection Fee	Cost of materials/labor plus 20%
CMSD Impact Fee; Residential	\$1,250 (\$1,000 + \$250 TOA Admin Fee)
CMSD Impact Fee: Commercial/Industrial	\$1,250 (\$1,000 + \$250 TOA Admin Fee)

Paid by builder prior to issuance of Zoning Compliance Certificate

Subdivision Installment Fee (Water/Sewer)	\$500/unit
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Developer installs lines and extends taps to property line. Paid by builder prior to issuance of Zoning Compliance Certificate

STORMWATER FEE

Residential Customers- \$4.00 Monthly fee **\$5.00 Monthly Fee**

Non-Residential Customers: Non-residential customers will be charged **\$5.00** per 2,500 square feet of impervious cover existing on their property per month. Non-residential properties are all properties other than single-family and duplexes.

The minimum fee for Non-residential properties is \$15.00 **\$20.00 Monthly Fee*

Example of Non-Residential Fee Determination:

100,000 sf/ 2,500 sf = 40 ERU

40 ERU x \$4.00 per month = \$160 per month for Stormwater Utility Fee

****On-site Retention facilities may provide a discounted rate for system improvement**

SOLID WASTE

Refuse & Recycling	Fee	
Residential	\$16/per dwelling/monthly	
Business & Church Collection	\$27/first two rollouts/ monthly	\$27 each/additional rollout monthly
Residential Bulk Pick-Up		
Major Appliance	1 item per month per address at no charge	\$50 per month for each additional item
Furniture & Mattress	1 item per month per address at no charge	\$40 per month for each additional item
½ a load Collection	\$160 per load	
Full Load Collection	\$270 per load	
Residential Bulk Pick-Up – Yard Debris		
Standard Collection	No Charge	
½ a load Collection	\$60	
Full Load Collection	\$110	
Rollout Containers		
Refuse Single Container	No Charge	
Recycle Single Container	No Charge	
Additional Refuse or Recycle Containers	\$85/ per container	

***Customer will be issued one rollout, if damaged or stolen, owner will be responsible for replacement.**

RECREATION

Activity	Resident	Non- Resident
Tackle Football Activity Fee	\$45	\$75
Flag Football Activity Fee	\$40	\$60
Softball Activity Fee	\$40	\$60
Basketball Activity Fee	\$40	\$60
Cheerleading	\$40	\$60
Volleyball	\$40	\$60
Classes (Art, Pottery, etc.)	\$40	\$60
Summer Day Camp	\$55/per week	\$85/per week
Specialty/Sports Camp	Cost Varies	Determined by Instructor Fees
Gate Admission to Events	\$1 per person per activity	
District Park Splash Pad Admission	\$2/All Day Pass	\$3

CEMETERY

Lot Transfer	\$80 per deed
Lot Fees:	
Resident	\$880
Non-Resident on Ayden Utilities	\$1,100
Non- Resident	\$1,200

Mausoleums	Plot price x 4 as set above
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Grave Openings and Closings:

Weekday	Weekday Cremation	Weekday/Holiday	Weekend/Holiday Cremation
\$825	\$385	\$1045	\$495

Charges:

Prices are for the hours of 8-4pm. For grave opening closings after 4pm add \$125 pr grave. Wait time will be billed at the rate of \$137.50 per hour when the funeral director does not comply with the scheduled arrival time as indicated on cemetery open/close request.

Marker Monument Permit \$137.50

*Burial and/or internment service shall not be held on the following city holidays - New Year's Day, Easter Sunday, Thanksgiving Day, Christmas Day.

PLANNING

Service	Fee
Zoning and Subdivision Ordinance Copy	\$20
Erosion and Sedimentation Control	Administered by Pitt County Planning
Flood Prevention	Administered by Pitt County Planning
Minimum Housing Requirements	\$10
Thoroughfare Plan	Administered by Greenville MPO
Code of Ordinances Copy	\$30
Town Maps (8.5" x 11" Black and White)	\$2
Town Maps (11" x 17" Black and White)	\$5
Zoning, ETJ, and Land Use Maps:	
24" x 36" Color	\$25
36" x 42" Color	\$40
Driveway Permit Fe	\$55 (Town Maintained Streets Only)
Rezoning Request	\$600
Future Land Use Map Amendment	\$550 + \$50 acre
Zoning Ordinance Text Amendment	\$200
Board of Adjustment Hearings	\$385 Variance Zoning Administrator Appeal Ordinance Interpretation
Conditional Use Permits	\$450
Voluntary Annexation Petition	\$500
Preliminary Plat Review (Subdivisions)	\$300 plus \$50 per acre or fraction thereof not to exceed \$1,000
Preliminary Plat Review (Minor Revisions)	\$150
Construction Drawing Review	\$250
Final Plat Review (Subdivisions)	\$250 plus \$50 per acre or fraction thereof not to exceed \$800
Final Plat Review (Minor Revisions)	\$50
Site Plan Review	\$500 plus \$50 per acre of fraction thereof not to exceed \$800
Site Plan Review (Minor Revisions)	\$50 (Minor Revisions must be requested in writing by owner/applicant)
Landscape Plan Review	\$ 110 + \$25 per acre (Submitted with Original Site Plan)
Landscape Plan Review (Minor Revisions)	\$60 (Minor Revisions must be requested in writing by owner/applicant)
Erosion and Sedimentation Control Plan	Administered by Pitt County Planning Department
Stormwater Permit	Major Subdivisions \$400/ Other \$250
Inspection Permit	Administered by Pitt County Planning, Inspections

AYDEN FACILITY RENTALS

Location	Refundable Deposit	Utility Customers	Non-Utility Customers	Civic/Non-Profits Only
Second Street Community Building	\$100	\$300/per use	\$400/per use	\$750/annually for once-a-month usage; \$1,250/annually for once-a-week usage
Old Town Hall	\$100	\$200/per use	\$300/per use	\$750/annually for once-a-month usage; \$1,250/annually for once-a-week usage
West Avenue Stage	\$250	\$250/per use	\$350/per use	

Arts and Recreation Center Campus and Park Shelters

Location	Organizational Type	Refundable Deposit	Utility Customers	Non-Utility Customers
Doug Mitchell Auditorium	Non-Profit Per use	\$150	\$400	\$600
	For – Profit Per Use	\$150	\$800	\$1,200
Classrooms (4 Hour Maximum)			\$100	\$150
Park Shelters *	Duration	Refundable Deposit	Utility Customers	Non-Utility Customers
Veteran's Park Shelter(small)	Half Day (4 hours)	\$50	\$40	\$65
	Full Day (8 hours)	\$50	\$60	\$85
Veteran's Park Shelter(large)	Half Day (4 hours)	\$50	\$60	\$85
	Full Day (8 hours)	\$50	\$90	\$120
J.J. Brown Park Shelter	Half Day (4 hours)	\$50	\$35	\$60
	Full Day (8 hours)		\$50	\$75
District Park Shelter (small)	Half Day (4 hours)	\$50	\$60	\$85
	Full Day (8 hours)		\$90	\$120
District Park Shelter (large)	Half Day (4 hours)	\$50	\$80	\$105
	Full Day (8 hours)		\$110	\$135

**Reservations are required*

Off-Duty Staff

\$50.00/hour per staff member

The rental fee, including any off-duty staff fees, guarantees reservation and must be paid at least three (3) days in advance of requested reservation unless specified otherwise in the rental use agreement.

There is hereby levied, for the fiscal year 2025-2026, a 2025 tax rate of \$0.54 per one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2025, for the purpose of raising the revenue from current taxes as set forth in the foregoing estimates of revenues, and to finance the foregoing applicable appropriations. This rate of tax is based on an estimated real and personal property valuation of \$491,617,467.

SECTION 10: SPECIAL AUTHORIZATIONS – BUDGET OFFICER

- A. The Budget Officer shall be authorized to reallocate appropriations within departments, and among the various line accounts not organized by departments, as the officer deems necessary.
- B. The Budget Officer shall be authorized to execute interdepartmental transfers, within the same fund, not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. Notification of all such transfers shall be made to the Town Board at its next meeting following the date of the transfer.
- C. Inter-Fund Transfers, established in the budget Ordinance, may be accomplished without additional approval from the Town Board

SECTION 11: RESTRICTIONS – BUDGET OFFICER

- A. Inter-fund and interdepartmental transfer of monies, except as noted in Section 10, shall be accomplished by Town Board authorizations only.
- B. Utilization of appropriations contained in contingencies may be accomplished only with specific approval of the Town Board.

SECTION 12: RE- APPROPRIATION OF FUNDS ENCUMBERED IN FISCAL YEAR 2025

Fiscal year 2024-2025 expenditures encumbered on the financial records as of June 30, 2025 are hereby re-appropriated Fiscal Year 2025-2026.

SECTION 13: UTILIZATION OF BUDGET ORDINANCE

This ordinance shall be the basis of the financial plan for the Town of Ayden municipal government during the 2025-2026 fiscal year. The budget officer shall administer the budget and this officer shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The finance and purchasing departments shall establish and maintain all records, which are in accordance with this Budget Ordinance, and the appropriate statutes of the State of North Carolina.

SECTION 14: EFFECTIVE DATE OF SALARY CHANGES

Any salary changes for Town employees shall begin the first full payroll in the new fiscal year which will begin July 1st, 2025.

Adopted this day 9th day of June, in Ayden, North Carolina.

BY:

Ivory Mewborn, Mayor

(Town Seal)

ATTEST:

Jeremy Crawford, Town Clerk

GENERAL FUND - SUMMARY

DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested	DRAFT	Recommended
10	REVENUES	\$ 6,493,999	\$ 6,869,958	\$ 6,869,958
4110	GOVERNING BODY	\$ 56,570	\$ 51,307	\$ 56,498
4120	ADMINISTRATION	\$ 101,171	\$ 101,597	\$ 101,597
4130	FINANCE	\$ 137,292	\$ 144,665	\$ 144,665
4140	HUMAN RESOURCES	\$ 34,362	\$ 32,132	\$ 32,132
4210	INFORMATION TECHNOLOGY	\$ 146,504	\$ 146,504	\$ 146,504
4250	CENTRAL GARAGE	\$ 331,207	\$ 312,189	\$ 312,189
4260	PUBLIC BUILDINGS	\$ 344,345	\$ 364,187	\$ 364,187
4310	POLICE	\$ 2,670,939	\$ 2,614,475	\$ 2,614,475
4340	FIRE	\$ 300,522	\$ 255,972	\$ 255,972
4510	STREETS	\$ 1,101,602	\$ 1,103,521	\$ 1,105,070
4511	POWELL BILL	\$ 155,000	\$ 155,000	\$ 155,000
4710	SANITATION	\$ 289,080	\$ 378,810	\$ 378,810
4910	PLANNING, ZONING, INSPECT	\$ 353,520	\$ 342,270	\$ 342,270
4920	ECONOMIC DEVELOPMENT	\$ 63,202	\$ 60,892	\$ 61,717
6110	LIBRARY	\$ 170,628	\$ 156,270	\$ 156,270
6120	RECREATION	\$ 944,194	\$ 641,254	\$ 642,604
TOTAL EXPENSES		\$ 7,200,137	\$ 6,861,043	\$ 6,869,958

REVENUES OVER/(UNDER) EXPENDITURES \$ (706,138) \$ 8,915 \$ 0.00

ELECTRIC FUND - SUMMARY				
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		
		Requested/Draft	DRAFT	Recommended
61	REVENUES	\$ 14,614,845	\$ 15,394,490	\$ 15,407,223
61	ELECTRIC - BILLING	\$ 1,440,362	\$ 1,434,718	\$ 1,447,451
61	ELECTRIC - OPERATIONS	\$ 15,887,868	\$ 15,394,490	\$ 15,407,223
	TOTAL EXPENSES	\$ 15,887,868	\$ 15,394,490	\$ 15,407,223

REVENUES OVER/(UNDER) EXPENDITURES	\$	(1,273,022.77)	\$
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	\$	-	\$
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WATER & SEWER FUND - SUMMARY						
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		DRAFT	Recommended	
62	REVENUES	\$	4,203,400	\$ 4,240,433	\$ 4,245,969	
62	EXPENSES	\$	4,164,364	\$ 4,240,433	\$ 4,245,969	
	TOTAL EXPENSES	\$	4,164,364	\$ 4,240,433	\$ 4,245,969	

REVENUES OVER/(UNDER) EXPENDITURES \$ 39,036.00 \$ (0) \$ -

STORMWATER FUND - SUMMARY					
DEPARTMENT CODE	CODE DESCRIPTION	BUDGET TOTALS		DRAFT	Recommended
		Requested/Draft			
63	REVENUES	\$ 163,117	\$	163,117	\$ 175,000
63	EXPENSES	\$ 163,117	\$	163,117	\$ 175,000
	TOTAL EXPENSES	\$ 163,117	\$	163,117	\$ 175,000
REVENUES OVER/(UNDER) EXPENDITURES \$ - \$					

GENERAL FUND

REVENUES

Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT/Recommended
Taxes - Property and Vehicle				
10-3100-1200	VEHICLE TAXES	\$ 226,000	\$ 280,000	\$ 287,002
10-3100-1250	MUNI VEHICLE FEE	\$ 18,412	\$ 19,443	\$ 19,671
10-3100-1700	TAX DELINQUENT	\$ 4,000	\$ 4,000	\$ 4,000
10-3100-1800	TAX INTEREST	\$ 4,000	\$ 4,000	\$ 4,000
10-3100-1900	PRIOR YEARS PROPERTY TAXES 2016-2023	\$ 5,000	\$ 3,000	\$ 3,000
10-3100-2011	2011 - 2022 REAL PROPERTY TAXES	\$ -	\$ -	\$ -
10-3100-2024	2024 REAL PROPERTY TAXES	\$ 2,282,032	\$ 10,000	\$ 15,000
10-3100-2025	2025 REAL PROPERTY TAXES	\$ -	\$ 2,420,879	\$ 2,510,347
TOTAL - Taxes		\$ 2,541,444	\$ 2,747,822	\$ 2,844,520
Unrestricted Intergovernmental				
10-3231-3900	1% SALES TAX ARTICLE 39	\$ 530,827	\$ 545,690	\$ 545,690
10-3232-4000	1/2% SALES TAX ARTICLE 40	\$ 332,150	\$ 341,450	\$ 341,450
10-3233-4200	1/2% SALES TAX ARTICLE 42	\$ 281,050	\$ 288,919	\$ 288,919
10-3234-4400	HOLD HARMLESS SALES TAX	\$ 337,260	\$ 346,703	\$ 346,703
10-3300-3100	UTILITIES SALES DISTRIBUTIONS	\$ 359,615	\$ 382,271	\$ 382,271
10-3300-3110	BEER AND WINE TAX	\$ 24,000	\$ 24,000	\$ 24,000
10-3300-3120	CELL TOWER RENTAL FEES	\$ 98,000	\$ 98,000	\$ 98,000
10-3300-3130	CABLE TV FRANCHISE TAX	\$ 42,500	\$ 40,800	\$ 40,800
10-3300-3140	SOLID WASTE DISPOSAL TAX	\$ 4,284	\$ 4,198	\$ 4,198
10-3300-3311	PIPED NATURAL GAS	\$ 2,388	\$ 2,276	\$ 2,276
TOTAL - Unrestricted Intergovernmental		\$ 2,012,074	\$ 2,074,308	\$ 2,074,307
Account Numbers	Account Description	FY25 Current Total Budget	FY 26 Requested	DRAFT/Recommended
Restricted Intergovernmental				
10-3400-1000	POWELL BILL	\$ 412,000	\$ 155,000	\$ 155,000
10-3400-2000	LOCAL & STATE GRANTS	\$ 45,000	\$ 25,000	\$ 25,000
10-3400-3000	FEDERAL GRANTS / EARMARKS	\$ -	\$ -	\$ -
10-3300-4000	SRO POLICE OFFICER PMT	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL - Restricted Intergovernmental		\$ 637,000	\$ 360,000	\$ 360,000
Permits and Fees				
10-3500-1000	COURT FACILITIES FEES	\$ 3,000	\$ 3,000	\$ 3,000
10-3500-2000	PLANNING FEES/PERMITS	\$ 7,000	\$ 7,000	\$ 7,000
10-3500-3000	CODE ENFORCEMENT FEES	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL - Permits and Fees		\$ 35,000	\$ 35,000	\$ 35,000
Sales and Service				
10-3600-5000	RURAL FIRE / EMS LEASE PMT	\$ 30,319	\$ 18,919	\$ 18,919
10-3327-2130	CITATIONS	\$ 50	\$ 50	\$ 50
10-3474-2000	CEMETERY SALES	\$ 2,500	\$ 500	\$ 500
10-3600-1000	GARBAGE COLLECTION FEES	\$ 448,000	\$ 450,000	\$ 494,127
10-3600-2100	OPENING & CLOSINGS	\$ 18,000	\$ 18,000	\$ 18,000
10-3600-3000	RECREATION ACTIVITY FEES	\$ 75,000	\$ 70,000	\$ 70,000
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	\$ 1,250	\$ 1,250	\$ 1,250
10-3600-4000	COMM FACILITIES RENTAL FEES	\$ 16,000	\$ 10,000	\$ 10,000
TOTAL - Sales and Service		\$ 591,119	\$ 568,719	\$ 612,846
Investment Earnings				
10-3700-1000	INVESTMENT EARNINGS	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL - Investment Earnings		\$ 40,000	\$ 40,000	\$ 40,000
Other Revenue/Non-Operating				
10-3800-1000	MISCELLANEOUS REVENUES	\$ 50,000	\$ 35,000	\$ 35,000
10-3800-1200	FINGERPRINTING - PD	\$ 10,000	\$ 10,000	\$ 10,000
10-3800-2100	SALE OF FIXED ASSETS - GF	\$ 5,000	\$ 5,000	\$ 199,459
10-3800-4000	SHOP WITH A COP DONATIONS	\$ 8,000	\$ 8,000	\$ 8,000
10-383703120	ABC	\$ 20,000	\$ -	\$ -
10-3800-9999	OVER/SHORT	\$ 150	\$ 150	\$ 150
TOTAL - Other Revenue/Non-Operating		\$ 93,150	\$ 58,150	\$ 252,609
Other Finance Sources				
10-3900-1000	INTRAGOV'T UTIL FRAN TAX PMT	\$ 600,000	\$ 550,000	\$ 550,000
10-3900-2000	INTRAGOV'T PILO TAXES - ELEC UTIL	\$ 100,347	\$ 50,000	\$ 50,000
10-3900-2100	INTRAGOV'T - PILOT - HOUSING AUTH	\$ -	\$ 10,000	\$ 10,000
10-3900-3000	ISSUANCE OF DEBT	\$ -	\$ -	\$ -
10-3900-4000	TRANSFERS FROM OTHER FUNDS	\$ -	\$ -	\$ -
10-3900-5000	INSURANCE PROCEEDS	\$ -	\$ -	\$ -
TOTAL - Other Finance Sources		\$ 700,347	\$ 610,000	\$ 610,000
Fund Balance				
10-3900-9000	FUND BALANCE APPROPRIATED	\$ 42,622	\$ -	\$ 40,676
TOTAL - Investment Earnings		\$ 42,622	\$ -	\$ 40,676

GOVERNING BOARD - 4110

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
<u>10-4110-1210</u>	SALARIES - FULL-TIME	\$ 46,200	\$ 46,200	\$ 46,200	\$ 60,780.00
<u>10-4110-1810</u>	FICA TAXES	\$ 3,600	\$ 3,600	\$ 3,600	\$ 4,750.00
TOTAL - SALARY AND BENEFITS		\$ 49,800	\$ 49,800	\$ 49,800	\$ 65,530.00
OPERATIONAL COST					
<u>10-4110-1920</u>	PROFESSIONAL SERVICES	\$ 62,000	\$ 62,000	\$ 60,000	\$ 60,000
<u>10-4110-2600</u>	SUPPLIES	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4110-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 7,000	\$ 7,000	\$ 7,000
<u>10-4110-3580</u>	APPAREL	\$ -	\$ 500	\$ 750	\$ 750
<u>10-4110-4110</u>	RENT OF LAND (PARK LOT)	\$ 1,200	\$ 1,200	\$ 1,000	\$ 1,000
<u>10-4110-4500</u>	INSURANCE - BOND/LIABILITY	\$ 5,600	\$ 6,000	\$ 6,000	\$ 6,000
<u>10-4110-4501</u>	INSURANCE - WORKERS COMP	\$ 100	\$ 175	\$ 175	\$ 175
<u>10-4110-4910</u>	DUES & SUBSCRIPTIONS	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4110-4990</u>	MISCELLANEOUS	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
<u>10-4110-6100</u>	LOCAL SUPPORT FOR ORG.	\$ 750	\$ 750	\$ 750	\$ 750
<u>10-4110-6102</u>	SPECIAL EVENTS/VOTING/MAYORS BREAKFAST	\$ 3,000	\$ 16,000	\$ 12,000	\$ 12,000
<u>10-4110-6103</u>	BBQ FESTIVAL	\$ 10,000			
<u>10-4110-6104</u>	COLLARD FESTIVAL	\$ 10,000			
<u>10-4110-6105</u>	CHAMBER OF COMMERCE	\$ 18,500	\$ 10,000		
<u>10-4110-6106</u>	SCHOOL SUPPORT	\$ -	\$ -	\$ -	\$ -
TOTAL - OPERATIONAL COST		\$ 133,900	\$ 121,625	\$ 105,675	\$ 105,675.00
TOTAL		\$	\$ 171,425	\$ 155,475	\$ 171,205.00
REIMBURSEMENT OF SERVICES					
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (84,502)	\$ (78,856)	\$ (71,519)	\$ (78,754.30)
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (36,740)	\$ (34,285)	\$ (31,095)	\$ (34,241.00)
<u>10-4110-8461</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (1,837)	\$ (1,714)	\$ (1,555)	\$ (1,712.05)
TOTAL - Reimbursement of Services		\$ (123,079)	\$ (114,855)	\$ (104,168)	\$ (114,707.35)
TOTAL - GOVERNING BODY:		\$ 60,621	\$ 56,570	\$ 51,307	\$ 56,498

ADMINISTRATION - 4120

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
<u>10-4120-1210</u>	SALARIES - FULL-TIME	\$ 233,001	\$ 214,850	\$ 217,000	\$ 217,000.00
<u>10-4120-1810</u>	FICA TAXES	\$ 18,000	\$ 16,600	\$ 16,900	\$ 16,900.00
<u>10-4120-1820</u>	ORBIT - STATE RETIRMENT	\$ 31,800	\$ 29,250	\$ 31,300	\$ 31,300.00
<u>10-4120-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,108	\$ 19,200	\$ 19,200.00
<u>10-4120-1850</u>	INSURANCE - RETIREE	\$ 21,600	\$ -	\$ -	\$ -
TOTAL - SALARY AND BENEFITS		\$ 320,169	\$ 281,808	\$ 284,400	\$ 284,400
OPERATIONAL COST					
<u>10-4120-2600</u>	SUPPLIES	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000.00
<u>10-4120-3100</u>	TRAVEL-TRAINING	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000.00
<u>10-4120-3210</u>	TELEPHONE	\$ 1,200	\$ 1,920	\$ 1,920	\$ 1,920.00
<u>10-4120-3250</u>	POSTAGE	\$ 50	\$ 50	\$ 50	\$ 50.00
<u>10-4120-3910</u>	ADVERTISING	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000.00
<u>10-4120-4501</u>	INSURANCE - WORKERS COMP	\$ 1,500	\$ 1,500	\$ 1,000	\$ 1,000.00
<u>10-4120-4910</u>	DUES & SUBSCRIPTIONS	\$ 2,300	\$ 2,300	\$ 2,000	\$ 2,000.00
<u>10-4120-4990</u>	MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ 2,500	\$ 2,500.00
TOTAL - OPERATIONAL COST		\$ 22,550	\$ 24,770	\$ 23,470	\$ 23,470
Total		\$ 306,578	\$ 307,870	\$ 307,870	\$ 307,870
REIMBURSEMENT OF SERVICES					
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES- ELECTRIC	\$ (157,651)	\$ (141,026)	\$ (141,620)	\$ (141,620)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (68,544)	\$ (61,316)	\$ (61,574)	\$ (61,574)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,427)	\$ (3,066)	\$ (3,079)	\$ (3,079)
TOTAL - Reimbursement of Services		\$ (229,622)	\$ (205,407)	\$ (206,273)	\$ (206,273)
TOTAL - ADMINISTRATION		\$ 113,097	\$ 101,171	\$ 101,597	\$ 101,597

FINANCE - 4130					
Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
10-4130-1210	SALARIES - FULL-TIME	\$ 190,000	\$ 189,000	\$ 185,000	\$ 185,000
10-4130-1810	FICA TAXES	\$ 14,750	\$ 14,750	\$ 14,500	\$ 14,500
10-4130-1820	ORBIT - STATE RETIRMENT	\$ 26,000	\$ 26,000	\$ 27,000	\$ 27,000
10-4130-1830	HEALTH/DENTAL/LIFE INSURANCE	\$ 15,768	\$ 21,108	\$ 19,200	\$ 19,200
TOTAL - Salary and Benefits		\$ 246,518	\$ 250,858	\$ 245,700	\$ 245,700
OPERATIONAL COST					
10-4130-2600	SUPPLIES	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
10-4130-3100	TRAVEL-TRAINING	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
10-4130-3210	TELEPHONE	\$ 720	\$ 720	\$ 720	\$ 720
10-4130-4501	INSURANCE - WORKERS COMP	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
10-4130-4910	DUES & SUBSCRIPTIONS	\$ 500	\$ 500	\$ 500	\$ 500
10-4130-4990	MISCELLANEOUS	\$ 1,250	\$ 1,500	\$ 1,500	\$ 1,500
10-4130-6000	CONTRACTS	\$ 124,900	\$ 122,500	\$ 100,000	\$ 100,000
	CONTINGENCY FUND FOR GENERAL FUND	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL - Operational Cost		\$ 191,570	\$ 164,420	\$ 141,920	\$ 141,920
Total		\$	\$ 415,278	\$ 387,620	\$ 387,620
REIMBURSEMENT OF SERVICES					
10-4120-8400	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (201,520)	\$ (191,028)	\$ (166,805)	\$ (166,805)
10-4120-8400	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (87,618)	\$ (83,056)	\$ (72,524)	\$ (72,524)
10-4120-8400	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (4,381)	\$ (3,903)	\$ (3,626)	\$ (3,626)
TOTAL - Reimbursement of Services		\$ (293,519)	\$ (277,986)	\$ (242,955)	\$ (242,955)
TOTAL - FINANCE		\$ 144,569	\$ 137,292	\$ 144,665	\$ 144,665

HUMAN RESOURCES- 4140					
Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
10-4140-1210	SALARIES - FULL-TIME	\$ 59,900	\$ 64,900	\$ 64,000	\$ 64,000
10-4140-1810	FICA TAXES	\$ 4,700	\$ 5,100	\$ 5,000	\$ 5,000
10-4140-1820	ORBIT - STATE RETIRMENT	\$ 8,300	\$ 8,900	\$ 9,300	\$ 9,300
10-4140-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,608	\$ 9,600	\$ 9,600
TOTAL - SALARY AND BENEFITS		\$ 80,784	\$ 89,508	\$ 87,900	\$ 87,900.00
OPERATIONAL COST					
10-4140-2600	SUPPLIES	\$ 150	\$ 150	\$ 150	\$ 150
10-4140-XXX	EMPLOYEE SREENING	\$ 3,050	\$ 3,050	\$ 3,050	\$ 3,050
10-4140-3100	TRAVEL-TRAINING	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
10-4140-3210	TELEPHONE	\$	\$ 720	\$ 720	\$ 720
10-4140-4501	INSURANCE-WORKERS COMP	\$ 900	\$ 900	\$ 750	\$ 750
10-4140-4910	DUES & SUBSCRIPTIONS (OMPO)	\$ 300	\$ 300	\$ 300	\$ 300
10-4140-4990	MISCELLANEOUS	\$ 500	\$ 500	\$ 500	\$ 500
10-4140-6000	CONTRACTS	\$ 1,300	\$ 6,300	\$ 1,300	\$ 1,300
TOTAL - OPERATIONAL COST		\$ 8,900	\$ 14,620	\$ 9,470	\$ 9,470
Total		\$	104,128	\$ 97,370	\$ 97,370
REIMBURESEMENT OF SERVICES					
10-4120-8400	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (41,255)	\$ (47,899)	\$ (44,790)	\$ (44,790)
10-4120-8400	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (17,937)	\$ (20,826)	\$ (19,474)	\$ (19,474)
10-4120-8400	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (897)	\$ (1,041)	\$ (974)	\$ (974)
TOTAL - Reimbursement of Services		\$ (60,088)	\$ (69,766)	\$ (65,238)	\$ (65,238)
TOTAL - HUMAN RESOURCES:		\$ 29,596	\$ 34,362	\$ 32,132	\$ 32,132

INFORMATION TECHNOLOGY - 4210

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 DRAFT	Recommended
OPERATIONAL COST				
<u>10-4210-3210</u>	TELEPHONE	\$ 52,500	\$ 70,000	\$ 70,000
<u>10-4210-3211</u>	INTERNET	\$ 25,000	\$ 25,000	\$ 25,000
<u>10-4210-3212</u>	WEBSITE	\$ 4,200	\$ 4,500	\$ 4,500
<u>10-4210-4990</u>	MISCELLANEOUS	\$ 9,199	\$ 10,000	\$ 10,000
<u>10-4210-6000</u>	CONTRACTS	\$ 167,000	\$ 285,450	\$ 285,450
<u>10-4210-6001</u>	CONTRACTS	\$ 47,802	\$ 49,000	\$ 49,000
TOTAL - Operational Cost		\$ 305,701	\$ 443,950	\$ 443,950

REIMBURESEMENT OF SERVICES

<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES	\$ (152,992)	\$ (204,217)	\$ (204,217)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (46,444)	\$ (88,790)	\$ (88,790)
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,057)	\$ (4,440)	\$ (4,440)
TOTAL - Reimbursement of Services		\$ (202,493)	\$ (297,447)	\$ (297,447)

TOTAL - IT	\$ 103,208	\$ 146,504	\$ 146,504
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CENTRAL GARAGE - 4250

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	Draft	Recommended
SALARY AND BENEFITS					
<u>10-4250-1210</u>	SALARIES - FULL-TIME	\$ 96,500	\$ 107,000	\$ 104,000	\$ 104,000
<u>10-4250-1220</u>	SALARIES - OVERTIME	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	SALARIES- RECLASSIFICATION	\$ 4,000	\$ -	\$ -	
<u>10-4250-1810</u>	FICA TAXES	\$ 7,500	\$ 8,400	\$ 8,400	\$ 8,400
<u>10-4250-1820</u>	ORBIT - STATE RETIRMENT	\$ 13,200	\$ 14,600	\$ 15,200	\$ 15,200
<u>10-4250-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,216	\$ 19,200	\$ 19,200
TOTAL - SALARY AND BENEFITS		\$ 137,968	\$ 152,216	\$ 147,800	\$ 147,800
OPERATIONAL COST					
<u>10-4250-2120</u>	UNIFORMS	\$ 1,621	\$ 1,500	\$ 1,800	\$ 1,800
<u>10-4250-2510</u>	FUEL - GAS AND DIESEL	\$ 105,000	\$ 125,000	\$ 113,400	\$ 113,400
<u>10-4250-2511</u>	DIESEL	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
<u>10-4250-2600</u>	SHOP TOOLS AND SUPPLIES	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000
<u>10-4250-3100</u>	TRAVEL-TRAINING	\$ 1,580	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-4250-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 1,440	\$ 1,440
<u>10-4250-3300</u>	UTILITIES - PROPANE		\$ -	\$ -	\$ -
<u>10-4250-3520</u>	SHOP EQUIPMENT AND REPAIR	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000
<u>10-4250-3530</u>	VEHICLES REPAIRS & MAINT	\$ 117,500	\$ 110,000	\$ 100,000	\$ 100,000
<u>10-4250-4500</u>	INSURANCE - AUTO	\$ 29,500	\$ 29,500	\$ 36,000	\$ 36,000
<u>10-4250-4501</u>	INSURANCE - WORKERS COMP	\$ 2,600	\$ 2,600	\$ 3,120	\$ 3,120
<u>10-4250-6000</u>	CONTRACTS -	\$ 21,400	\$ 13,000	\$ 17,200	\$ 17,200
<u>10-4250-5000</u>	CAPITAL OUTLAY	\$ 109,100			
TOTAL - OPERATIONAL COST		\$ 477,021	\$ 374,320	\$ 364,960	\$ 364,960
Total			\$ 526,536	\$ 512,760	\$ 512,760
REIMBURSEMENT OF SERVICES					
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES	\$ (209,373)	\$ (134,107)	\$ (137,706)	\$ (137,706)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - WAT	\$ (42,211)	\$ (58,307)	\$ (59,872)	\$ (59,872)
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES - STO	\$ (4,489)	\$ (2,915)	\$ (2,994)	\$ (2,994)
TOTAL - Reimbursement of Services		\$ (256,073)	\$ (195,329)	\$ (200,571)	\$ (200,571)
TOTAL - CENTRAL GARAGE		\$ 358,916	\$ 331,207	\$ 312,189	\$ 312,189

PUBLIC BUILDINGS - 4260

Account Numbers	Account Description	FY25 Current Total Budget	FY26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
10-4260-1210	SALARIES - FULL-TIME	\$ 99,595	\$ 102,500	\$ 101,000	\$ 101,000
10-4260-1220	SALARIES - OVERTIME	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000
10-4260-1810	FICA TAXES	\$ 7,800	\$ 8,100	\$ 8,100	\$ 8,100
10-4260-1820	ORBIT - STATE RETIRMENT	\$ 13,600	\$ 14,100	\$ 14,600	\$ 14,600
10-4260-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 15,768	\$ 21,216	\$ 19,200	\$ 19,200
	New Position Salary & Fringe Request				
TOTAL - SALARY AND BENEFITS		\$ 138,763	\$ 146,916	\$ 143,900	\$ 143,900
OPERATIONAL COST					
10-4260-2120	UNIFORMS- SHOES	\$ 700	\$ 700	\$ 1,300	\$ 1,300
10-4260-2600	SUPPLIES	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
10-4260-3210	TELEPHONE	\$ 720	\$ 720	\$ 720	\$ 720
10-4260-3300	UTILITIES - PROPANE	\$ 17,000	\$ 20,000	\$ 20,000	\$ 20,000
10-4260-3301	UTILITIES - ELECTRIC	\$ 26,000	\$ 32,000	\$ 55,000	\$ 55,000
10-4260-3510	BLDGS REPAIRS & MAINT	\$ 110,000	\$ 55,000	\$ 55,000	\$ 55,000
10-4260-3520	REPAIRS & MAINT - EQUIP	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
10-4260-4500	INSURANCE - PROPERTY/LIABILITY	\$ 175,000	\$ 175,000	\$ 210,000	\$ 210,000
10-4260-4501	INSURANCE - WORKERS COMP	\$ 3,000	\$ 2,888	\$ 3,600	\$ 3,600
10-4260-6000	CONTRACTS	\$ 125,000	\$ 100,000	\$ 55,000	\$ 55,000
TOTAL - OPERATIONAL COST		\$ 477,420	\$ 406,308	\$ 420,620	\$ 420,620
			\$ 278,224	\$ 299,520	\$ 299,520
REIMBURSEMENT OF SERVICES					
10-4250-8400	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (283,798)	\$ (127,983)	\$ (137,779)	\$ (137,779)
10-4250-8400	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (86,153)	\$ (75,645)	\$ (59,904)	\$ (59,904)
10-4250-8400	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (5,068)	\$ (5,251)	\$ (2,650)	\$ (2,650)
TOTAL - Reimbursement of Services		\$ (375,019)	\$ (208,879)	\$ (200,333)	\$ (200,333)
TOTAL - PUBLIC BUILDINGS		\$ 241,164	\$ 344,345	\$ 364,187	\$ 364,187

POLICE - 4310					
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	Draft	Recommended
SALARY AND BENEFITS					
10-4310-1210	SALARIES - FULL-TIME	\$ 1,481,000	\$ 1,600,000	\$ 1,550,000	\$ 1,550,000
10-4310-1220	SALARIES - OVERTIME	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000
10-4310-1260	SALARIES - PART-TIME	\$ 43,000	\$ 30,000	\$ 30,000	\$ 30,000
10-4310-1270	LESSOA EXPENSE	\$ 52,000	\$ 52,000	\$ 60,000	\$ 60,000
10-4310-1810	FICA TAXES	\$ 176,000	\$ 132,000	\$ 132,000	\$ 132,000
10-4310-1820	ORBIT - STATE RETIRMENT	\$ 226,250	\$ 248,000	\$ 246,000	\$ 246,000
10-4310-1820	401K - SUPPLEMENTAL RETIRMENT	\$ 68,101	\$ 73,000	\$ 73,000	\$ 73,000
10-4310-1830	HEALTH/DENTAL/LIFE INSURANCE	\$ 204,950	\$ 265,044	\$ 238,580	\$ 238,580
TOTAL - SALARY AND BENEFITS		\$ 2,286,301	\$ 2,450,044	\$ 2,379,580	\$ 2,379,580
OPERATIONAL COST					
10-4310-2120	UNIFORMS	\$ 17,100	\$ 18,000	\$ 18,000	\$ 18,000
10-4310-2600	SUPPLIES	\$ 19,000	\$ 20,000	\$ 20,000	\$ 20,000
10-4310-2601	SUPPLIES - COPS PROGRAM	\$ 7,000	\$ 7,000	\$ 5,000	\$ 5,000
10-4310-3100	TRAVEL-TRAINING	\$ 6,300	\$ 4,300	\$ 4,300	\$ 4,300
10-4310-3210	TELEPHONE PORT/PAGERS	\$ 720	\$ 720	\$ 720	\$ 720
10-4310-3250	POSTAGE	\$ 75	\$ 75	\$ 75	\$ 75
10-4310-3300	ELEC COST 20% T HALL	\$ 4,000	\$ 7,000	\$ 7,000	\$ 7,000
10-4310-3520	EQUIPMENT REPAIRS & MAINT	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
10-4310-3980	ANIMAL CONTROL	\$ 24,500	\$ 24,500	\$ 24,500	\$ 24,500
10-4310-4210	DCI TERMIAL RENTAL	\$ 3,100	\$ 6,000	\$ 1,000	\$ 1,000
10-4310-4501	INSURANCE - WORKERS COMP	\$ 35,000	\$ 40,000	\$ 46,000	\$ 46,000
10-4310-4910	DUES & SUBSCRIPTIONS	\$ 800	\$ 800	\$ 800	\$ 800
10-4310-4990	MISCELLANEOUS	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
10-4310-4991	DRUG INTERDICTION	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
10-4310-4992	SHOP W/A COP SUPPLIES (DONATIONS))	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
10-4310-6000	CONTRACTS	\$ 80,000	\$ 36,500	\$ 51,500	\$ 51,500
10-4310-6920	L/S GRANT APPROPRIATIONS	\$ 16,000			
TOTAL - OPERATIONAL COST		\$ 269,595	\$ 220,895	\$ 234,895	\$ 234,895
CAPITAL OUTLAY (one item costing \$5,000 or more)					
10-4310-5000	CAPITAL OUTLAY			\$ -	\$ -
TOTAL - CAPITAL OUTLAY COST		\$ -	\$ -	\$ -	\$ -
TOTAL - POLICE		\$ 2,555,896	\$ 2,670,939	\$ 2,614,475	\$ 2,614,475

FIRE DEPARTMENT

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
<u>10-4340-1210</u>	SALARIES - FULL-TIME	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
<u>10-4340-1810</u>	FICA TAXES	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
<u>10-4340-1890</u>	VOLUNTEER - CALL PAY	\$ 31,000	\$ 32,500	\$ 32,500	\$ 32,500
TOTAL - SALARY AND BENEFITS		\$ 62,400	\$ 63,900	\$ 63,900	\$ 63,900
OPERATIONAL COST					
<u>10-4340-2200</u>	FOOD	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-4340-2510</u>	FUEL - GAS AND DIESEL	\$ 1,000	\$ 3,600	\$ 3,600	\$ 3,600
<u>10-4340-2600</u>	SUPPLIES	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
<u>10-4340-2610</u>	EQUIPMENT	\$ 17,100	\$ 17,100	\$ 17,100	\$ 17,100
<u>10-4340-3100</u>	TRAVEL	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<u>10-4340-3110</u>	TRAINING	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<u>10-4340-3250</u>	POSTAGE	\$ 372	\$ 372	\$ 372	\$ 372
<u>10-4340-3300</u>	UTILITIES-/PROPANE	\$ -	\$ 5,450	\$ 5,450	\$ 5,450
<u>10-4340-3301</u>	UTILITIES-ELEC/WATER/	\$ 5,450	\$ 8,000	\$ 8,000	\$ 8,000
<u>10-4340-3520</u>	EQUIPMENT REPAIRS & MAINT	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000
<u>10-4340-4500</u>	INSURANCE - PROPERTY/LIABILITY	\$ 13,500	\$ 16,500	\$ 16,500	\$ 16,500
<u>10-4340-4501</u>	INSURANCE - WORKERS COMP	\$ 7,500	\$ 9,500	\$ 9,500	\$ 9,500
<u>10-4340-4990</u>	MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
<u>10-4340-6000</u>	CONTRACTS	\$ 3,000	\$ 4,500	\$ 4,500	\$ 4,500
<u>10-4340-9000</u>	CAPITAL RESERVE				\$ -
TOTAL - OPERATIONAL COST		\$ 79,672	\$ 101,772	\$ 101,772	\$ 101,772
CAPITAL OUTLAY (one item costing \$5,000 or more)					
<u>10-4340-5000</u>	CAPITAL OUTLAY	\$ 14,049	\$ 49,500	\$ 4,950	\$ 4,950
TOTAL - CAPITAL OUTLAY		\$ 14,049	\$ 49,500	\$ 4,950	\$ 4,950
GRANT APPROPRIATIONS					
<u>10-4340-6920</u>	GRANT APPROPRIATIONS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL - GRANT APPROPRIATIONS		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
DEBT SERVICE					
<u>10-4340-7500</u>	DEBT - PRINCIPLE - VEHICLES	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000
<u>10-4340-7510</u>	DEBT - INTEREST - VEHICLES	\$ 9,350	\$ 9,350	\$ 9,350	\$ 9,350
TOTAL - DEBT SERVICE		\$ 70,350	\$ 70,350	\$ 70,350	\$ 70,350
TOTAL - FIRE		\$ 241,471	\$ 300,522	\$ 255,972	\$ 255,972

STREETS - 4510

Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
<u>10-4510-1210</u>	SALARIES - FULL-TIME	\$ 427,000	\$ 490,000	\$ 475,000	\$ 475,000
<u>10-4510-1220</u>	SALARIES - OVERTIME	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<u>10-4510-1810</u>	FICA TAXES	\$ 35,000	\$ 40,100	\$ 40,100	\$ 40,100
<u>10.00</u>	ORBIT - STATE RETIRMENT	\$ 60,500	\$ 67,250	\$ 67,250	\$ 67,250
<u>10-4510-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 70,956	\$ 106,032	\$ 96,000	\$ 96,000
	Moving sanitation employees			\$ 167,451	\$ 169,000
TOTAL - SALARY AND BENEFITS		\$ 623,456	\$ 733,382	\$ 875,801	\$ 877,350
OPERATIONAL COST					
<u>10-4510-2120</u>	UNIFORMS	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,500
<u>10-4510-2311</u>	SAFETY	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4510-2510</u>	FUEL - GAS AND DIESEL	\$ -	\$ -	\$ -	\$ -
<u>10-4510-2600</u>	SUPPLIES	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
<u>10-4510-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 3,500	\$ 3,500	\$ 3,500
<u>10-4510-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720	\$ 720
<u>10-4510-3520</u>	EQUIPMENT REP & MAINT	\$ 42,140	\$ 45,000	\$ 45,000	\$ 45,000
<u>10-4510-3540</u>	MAINT & REPAIR SYSTEM	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
<u>10-4510-3590</u>	CEMETERIES - MAINTENANCE	\$ 42,300	\$ 58,000	\$ 58,000	\$ 58,000
<u>10-4510-4500</u>	INSURANCE - GENERAL LIABILITY/AUTO/EQUIP	\$ 16,000	\$ 18,000	\$ 18,000	\$ 18,000
<u>10-4510-4501</u>	INSURANCE - WORKERS COMP	\$ 21,000	\$ 23,000	\$ 25,000	\$ 25,000
<u>10-4510-4990</u>	MISCELLANEOUS	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000
TOTAL - OPERATIONAL COST		\$ 203,160	\$ 223,220	\$ 227,720	\$ 227,720
TOTAL		\$ 956,602	\$ 1,103,521	\$ 1,103,521	\$ 1,105,070
CAPITAL OUTLAY (one item costing \$5,000 or more)					
<u>10-4510-5000</u>	CAPITAL OUTLAY		\$ 145,000		\$ -
TOTAL - CAPITAL OUTLAY COST		\$ -	\$ 145,000	\$ -	\$ -
TOTAL - STREETS		\$ 826,616	\$ 1,101,602	\$ 1,103,521	\$ 1,105,070

POWELL BILL - 4511

Account Numbers	Account Description	Original Total Budget	FY 25 Current Total Budget	FY26 Requested/Draft	Recommended
OPERATIONAL COST					
<u>10-4511-3590</u>	MAINT & REPAIR - OTHER	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<u>10-4511-3591</u>	MAINT & REPAIR - STREETS			\$ -	\$ -
<u>10-4511-5000</u>	CAPITAL OUTLAY	\$ 257,000	\$ 257,000		\$ -
<u>10-4511-5911</u>	CURB & GUTTER	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>10-4511-5912</u>	TRAFFIC CONTROL	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
<u>10-4511-5913</u>	SIDEWALKS	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
<u>10-4511-5914</u>	DRAINAGE & STORM SEWER	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
<u>10-4511-5915</u>	STREET PAVING	\$ 97,900	\$ 67,900	\$ 67,900	\$ 67,900
<u>10-4511-6000</u>	CONTRACTS	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
	CAPITAL OUTLAY				
TOTAL - POWELL BILL		\$ 412,000	\$ 412,000	\$ 155,000	\$ 155,000

SANITATION - 4710					
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
10-4710-1210	SALARIES - FULL-TIME	\$ 111,500	\$ 121,000		\$ -
10-4710-1220	SALARIES - OVER-TIME	\$ 10,000	\$ 10,000		\$ -
10-4710-1810	FICA TAXES	\$ 9,600	\$ 9,600		\$ -
10-4710-1820	ORBIT - STATE RETIRMENT	\$ 16,100	\$ 16,100		\$ -
10-4710-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,680		\$ -
TOTAL - SALARY AND BENEFITS		\$ 170,852	\$ 188,380	\$ -	\$ -
OPERATIONAL COST					
10-4710-2120	UNIFORMS	\$ 2,500	\$ 2,500		\$ -
10-4710-2311	SAFETY	\$ 500	\$ 500		\$ -
10-4710-2510	MOTOR FUELS & LUBRICANTS	\$ 500	\$ 1,500	\$ 1,000	\$ 1,000
10-4710-2600	SUPPLIES	\$ 3,800	\$ 45,000	\$ 15,000	\$ 15,000
10-4710-3100	TRAVEL-TRAINING	\$ -	\$ 700		\$ -
10-4710-3520	EQUIPMENT REP & MAINT	\$ 30,700	\$ 20,000	\$ 20,000	\$ 20,000
10-4710-4410	LANDFILL FEES / TOWN REFUSE	\$ 1,800	\$ 17,000	\$ 18,000	\$ 18,000
10-4710-4501	INSURANCE - WORKERS COMP	\$ 6,000	\$ 5,500		\$ -
10-4710-4990	MISCELLANEOUS	\$ 1,000	\$ 2,000	\$ 750	\$ 750
10-4710-6000	CONTRACTS	\$ 13,000	\$ 6,000	\$ 2,000	\$ 2,000
TOTAL - OPERATIONAL COST		\$ 59,800	\$ 100,700	\$ 56,750	\$ 56,750
Total			\$ 201,400	\$ 56,750	\$ 56,750
CAPITAL OUTLAY (one item costing \$5,000 or more)					
10-4710-5000	CAPITAL OUTLAY	\$ -		\$ 322,060	\$ 322,060
TOTAL - CAPITAL OUTLAY		\$ -	\$ -	\$ 322,060	\$ 322,060
DEBT SERVICE					
10-4710-7500	DEBT - PRINCIPLE - VEHICLES	\$ 47,077			\$ -
10-4710-7510	DEBT - INTEREST - VEHICLES	\$ 2,007			\$ -
TOTAL - DEBT SERVICE		\$ 49,084.00	\$ -	\$ -	\$ -
CAPITAL RESERVE					
10-4710-9000	CAPITAL RESERVE	\$ -	\$ -	\$ -	\$ -
TOTAL - CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -
TOTAL - SANITATION		\$ 279,736	\$ 289,080	\$ 378,810	\$ 378,810

PLANNING/ZONING/INSPECTIONS - 4910					
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
<u>10-4910-1210</u>	SALARIES - FULL-TIME	\$ 183,900	\$ 199,000	\$ 190,000	\$ 190,000
<u>10-4910-1810</u>	FICA TAXES	\$ 14,100	\$ 15,300	\$ 15,300	\$ 15,300
<u>10-4910-1820</u>	ORBIT - STATE RETIRMENT	\$ 25,100	\$ 27,250	\$ 27,250	\$ 27,250
		\$ -			\$ -
<u>10-4910-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,800	\$ 28,800	\$ 28,800
TOTAL - SALARY AND BENEFITS		\$ 246,752	\$ 273,350	\$ 261,350	\$ 261,350
OPERATIONAL COST					
<u>10-4910-2120</u>	UNIFORMS	\$ 750	\$ 750	\$ 1,000	\$ 1,000.00
<u>10-4910-2600</u>	SUPPLIES	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
<u>10-4910-3100</u>	TRAVEL-TRAINING	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000
<u>10-4910-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720	\$ 720
<u>10-4910-4501</u>	INSURANCE - WORKERS COMP	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
<u>10-4910-3910</u>	LEGAL ADVERTISING	\$ -	\$ 500	\$ 500	\$ 500
<u>10-4910-4910</u>	DUES AND SUBSCRIPTIONS	\$ 400	\$ 400	\$ 400	\$ 400
<u>10-4910-4930</u>	CODE ENFORCEMENT	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
<u>10-4910-4990</u>	MISCELLANEOUS	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
<u>10-4910-6000</u>	CONTRACTS	\$ 33,500	\$ 8,500	\$ 8,500	\$ 8,500
TOTAL - OPERATIONAL COST		\$ 104,670	\$ 80,170	\$ 80,920	\$ 80,920
TOTAL - PLANNING, ZONING, INSPECTION		\$ 351,422	\$ 353,520	\$ 342,270	\$ 342,270

ECONOMIC DEVELOPMENT - 4920					
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	Draft	Recommended
SALARY AND BENEFITS					
<u>10-4920-1210</u>	SALARIES - FULL-TIME	\$ 96,000	\$ 102,100	\$ 98,000	\$ 98,000
<u>10-4920-1810</u>	FICA TAXES	\$ 7,300	\$ 7,900	\$ 7,900	\$ 7,900
<u>10-4920-1820</u>	ORBIT - STATE RETIRMENT	\$ 12,900	\$ 14,000	\$ 14,000	\$ 14,000
<u>10-4920-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,500	\$ 9,600	\$ 9,600
TOTAL - SALARY AND BENEFITS		\$ 124,084	\$ 134,500	\$ 129,500	\$ 129,500
OPERATIONAL COST					
<u>10-4920-2600</u>	SUPPLIES	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4920-3100</u>	TRAVEL-TRAINING	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000
<u>10-4920-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720	\$ 720
<u>10-4920-3910</u>	ADVERTISING	\$ 20,000	\$ 20,000	\$ 18,000	\$ 18,000
<u>10-4920-4501</u>	INSURANCE - WORKERS COMP	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
<u>10-4920-4910</u>	DUES AND SUBSCRIPTIONS	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-4920-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-4920-6100</u>	LOCAL SUPPORT	\$ 13,000	\$ -	\$ -	\$ 2,500
<u>10-4920-6920</u>	GRANT EXPENSES	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<u>10-4920-6000</u>	CONTRACTS	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL - OPERATIONAL COST		\$ 69,020	\$ 57,020	\$ 55,020	\$ 57,520
			\$ 191,520	\$ 184,520	\$ 187,020
REIMBURSEMENT OF SERVICES					
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES - ELECTRIC	\$ (93,680)	\$ (88,099)	\$ (84,879)	\$ (86,029)
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES - WATER/SEWER	\$ (28,104)	\$ (38,304)	\$ (36,904)	\$ (37,404)
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES - STORMWATER	\$ (3,747)	\$ (1,915)	\$ (1,845)	\$ (1,870)
TOTAL - Reimbursement of Services		\$ (125,531)	\$ (128,318)	\$ (123,628)	\$ (125,303)
TOTAL - ECONOMIC DEVELOPMENT		\$ 67,573	\$ 63,202	\$ 60,892	\$ 61,717

LIBRARY - 6110
2025 - 2026 BUDGET

Account Numbers	Account Description	FY 26 Current Total Budget	FY26 Requested	FY 26 Draft	Recommended
SALARY AND BENEFITS					
<u>10-6110-1210</u>	SALARIES - FULL-TIME	\$ 67,000	\$ 72,500	\$ 71,000	\$ 71,000
<u>10-6110-1260</u>	SALARIES - PART-TIME	\$ 17,703	\$ 29,000	\$ 18,000	\$ 18,000
<u>10-6110-1810</u>	FICA TAXES	\$ 6,500	\$ 7,800	\$ 6,500	\$ 6,500
<u>10-6110-1820</u>	ORBIT - STATE RETIRMENT	\$ 9,200	\$ 9,900	\$ 9,900	\$ 9,900
<u>10-6110-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 7,884	\$ 10,608	\$ 9,600	\$ 9,600
TOTAL - SALARY AND BENEFITS		\$ 108,287	\$ 129,808	\$ 115,000	\$ 115,000
OPERATIONAL COST					
<u>10-6110-2600</u>	SUPPLIES	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
<u>10-6110-2700</u>	SUPPLIES-PROGRAMS	\$ 900	\$ 900	\$ 900	\$ 900
<u>10-6110-3105</u>	TRAVEL-TRAINING	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<u>10-6110-3210</u>	TELEPHONE	\$ 720	\$ 720	\$ 720	\$ 720
<u>10-6110-3300</u>	UTILITIES - PROPANE	\$ 1,000		\$ -	
<u>10-6110-3301</u>	UTILITIES-ELECTRIC	\$ 2,500	\$ 2,500	\$ 2,700	\$ 2,700
<u>10-6110-3520</u>	EQUIPMENT REPAIRS	\$ 700	\$ 700	\$ 700	\$ 700
<u>10-6110-4501</u>	INSURANCE - WORKERS COMP	\$ 448	\$ 500	\$ 750	\$ 750
<u>10-6110-4990</u>	MISCELLANEOUS	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
<u>10-6110-5600</u>	BOOKS	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
<u>10-6110-6000</u>	CONTRACTS	\$ 13,400	\$ 13,400	\$ 13,400	\$ 13,400
<u>10-6110-6920</u>	GRANT APPROPRIATIONS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL - OPERATIONAL COST		\$ 41,768	\$ 40,820	\$ 41,270	\$ 41,270
		Total			\$ 156,270
CAPITAL OUTLAY (one item costing \$5,000 or more)					
<u>10-6110-5000</u>	CAPITAL OUTLAY	\$ 8,000.00	\$ -	\$ -	
TOTAL - CAPITAL OUTLAY COST		\$ 8,000.00	\$ -	\$ -	\$ -
TOTAL - LIBRARY		\$ 158,055	\$ 170,628	\$ 156,270	\$ 156,270

RECREATION - 6120					
Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	Draft	Recommended
SALARY AND BENEFITS					
<u>10-6120-1210</u>	SALARIES - FULL-TIME	\$ 195,500	\$ 210,900	\$ 202,000	\$ 202,000
<u>10-6120-1260</u>	SALARIES - PART-TIME	\$ 65,000	\$ 65,000	\$ 70,000	\$ 70,000
<u>10-6120-1810</u>	FICA TAXES	\$ 22,000	\$ 23,000	\$ 23,000	\$ 23,000
<u>10-6120-1820</u>	ORBIT - STATE RETIRMENT	\$ 28,000	\$ 29,100	\$ 29,100	\$ 29,100
<u>10-6120-1830</u>	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,652	\$ 31,824	\$ 28,800	\$ 28,800
TOTAL - SALARY AND BENEFITS		\$ 334,152	\$ 359,824	\$ 352,900	\$ 352,900
OPERATIONAL COST					
<u>10-6120-1990</u>	INSTRUCTOR AND OFFICIAL FEES	\$ 65,000	\$ 68,000	\$ 68,000	\$ 68,000
<u>10-6120-2120</u>	UNIFORMS	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
<u>10-6120-2310</u>	MISC SUPPLIES-PROGRAM SUP	\$ 25,700	\$ 2,600	\$ 2,600	\$ 20,000
<u>10-6120-2312</u>	PROGRAM AWARDS	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
<u>10-6120-2600</u>	SUPPLIES	\$ 30,000	\$ 3,000	\$ 30,000	\$ 30,000
<u>10-6120-2650</u>	CONCESSION STAND FOOD	\$ 15,500	\$ 16,000	\$ 16,000	\$ 16,000
<u>10-6120-3100</u>	TRAVEL-TRAINING	\$ 6,300	\$ 3,550	\$ 3,550	\$ 6,000
<u>10-6120-3301</u>	UTILITIES-ELECTRIC	\$ 35,786	\$ 50,000	\$ 65,000	\$ 60,000
<u>10-6120-3520</u>	EQUIPMENT REP & MAINT	\$ 27,214	\$ 54,000	\$ 54,000	\$ 36,000
<u>10-6120-4501</u>	WORKERS COMP	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
<u>10-6120-4910</u>	DUES & SUBSCRIPTIONS	\$ 650	\$ 650	\$ 650	\$ 650
<u>10-6120-4990</u>	MISCELLANEOUS	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<u>10-6120-6000</u>	CONTRACTS	\$ 20,554	\$ 20,554	\$ 20,554	\$ 20,554
<u>10-6120-6930</u>	THEATER IMPROVEMENTS	\$ 5,000	\$ 500	\$ 500	
TOTAL - OPERATIONAL COST		\$ 259,204	\$ 246,354	\$ 288,354	\$ 284,704
Total		\$	\$ 606,178	\$ 641,254	\$ 637,604
CAPITAL OUTLAY (one item costing \$5,000 or more)					
<u>10-6110-5000</u>	CAPITAL OUTLAY		\$ 338,016	\$ -	
	\$	-	\$ 338,016	\$ -	\$ -
GRANT APPROPRIATIONS					
<u>10-6120-6920</u>	GRANT APPROPRIATIONS	\$ 5,000			\$ 5,000
TOTAL - Grant Appropriations Cost		\$ 5,000	\$ -	\$ -	\$ 5,000
TOTAL - RECREATION		\$ 598,356	\$ 944,194	\$ 641,254	\$ 642,604

RURAL FIRE BUDGET

2025 - 2026 BUDGET

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY26 DRAFT	Recommended
26-3400-8500	CONTRACTED SERV - FIRE PROTECT	\$ 231,871	\$ 260,000	\$ 246,372	\$ 246,372
26-3400-8502	MISC REVENUES	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
26-3700-1000	INVESTMENT EARNINGS	\$ 7,400	\$ 7,400	\$ 7,400	\$ 7,400
26-3900-8503	FUND BALANCE APPROPRIATED	\$ 16,865			
TOTAL - REVENUES - RURAL FIRE		\$ 258,336	\$ 269,600	\$ 255,972	\$ 255,972

EXPENSES

Account Numbers	Account Description	FY 24 Current Total Budget	FY26 Requested	FY26 DRAFT	Recommended
SALARY AND BENEFITS					
10-4340-1210	SALARIES - FULL-TIME	\$ 29,000	\$ 34,000	\$ 29,000	\$ 29,000
10-4340-1810	FICA TAXES	\$ 2,400	\$ 3,000	\$ 2,400	\$ 2,400
10-4340-1890	VOLUNTEER - CALL PAY	\$ 31,000	\$ 32,500	\$ 32,500	\$ 32,500
TOTAL - SALARY AND BENEFITS		\$ 62,400	\$ 69,500	\$ 63,900	\$ 63,900.00
Account Numbers	Account Description	FY 24 Current Total Budget	FY26 Requested	FY26 DRAFT	Recommended

OPERATIONAL COST

10-4340-2200	FOOD	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
10-4340-2510	FUEL - GAS AND DIESEL	\$ 1,000	\$ 3,600	\$ 3,600	\$ 3,600
10-4340-2600	SUPPLIES	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750
10-4340-2610	EQUIPMENT	\$ 17,100	\$ 17,100	\$ 17,100	\$ 17,100
10-4340-3100	TRAVEL	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
10-4340-3110	TRAINING	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
10-4340-3250	POSTAGE	\$ 372	\$ 372	\$ 372	\$ 372
10-4340-3300	UTILITIES-ELEC/WATER/PROPANE	\$ 5,450	\$ 8,000	\$ 13,450	\$ 13,450
10-4340-3520	EQUIPMENT REPAIRS & MAINT	\$ 36,865	\$ 25,000	\$ 25,000	\$ 25,000
10-4340-4500	INSURANCE - PROPERTY/LIABILITY	\$ 13,500	\$ 16,500	\$ 16,500	\$ 16,500
10-4340-4501	INSURANCE - WORKERS COMP	\$ 7,500	\$ 9,500	\$ 9,500	\$ 9,500
10-4340-4990	MISCELLANEOUS	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
10-4340-6000	CONTRACTS	\$ 3,000	\$ 4,500	\$ 4,500	\$ 4,500
10-4340-9000	CAPITAL RESERVE				\$ -
TOTAL - OPERATIONAL COST		\$ 96,537	\$ 96,322	\$ 101,772	\$ 101,772

Account Numbers	Account Description	Current Total Budget	Requested	FY26 DRAFT	Recommended
CAPITAL OUTLAY (one item costing \$5,000 or more)					
10-4340-5000	CAPITAL OUTLAY	\$ 14,049	\$ 49,500	\$ 4,950	\$ 4,950
TOTAL - CAPITAL OUTLAY		\$ 14,049	\$ 49,500	\$ 4,950	\$ 4,950

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10-4340-6920	GRANT APPROPRIATIONS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000.00
TOTAL - GRANT APPROPRIATIONS		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000.00

DEBT SERVICE

10-4340-7500	DEBT - PRINCIPLE - VEHICLES	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000
10-4340-7510	DEBT - INTEREST - VEHICLES	\$ 9,350	\$ 9,350	\$ 9,350	\$ 9,350
TOTAL - DEBT SERVICE		\$ 70,350	\$ 70,350	\$ 70,350	\$ 70,350
TOTAL - EXPENSES - RURAL FIRE		\$ 258,336	\$ 300,672	\$ 255,972	\$ 255,972

REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	FY26 Requested	FY26 Draft	Recommended
TOTALS - REVENUES/OVER EXPENSES					
		\$ -	\$ (31,072.00)	\$ -	\$ -

ELECTRIC DEPARTMENT

REVENUES

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT	Recommended
61-3600-5210	PENALTIES / RECONNECT FEES	\$ 175,000	\$ 158,000	\$ 150,000	\$ 150,000
61-3600-5220	NEW ACCT CONNECTION FEES	\$ 23,000	\$ 25,000	\$ 25,000	\$ 25,000
61-3600-5300	FACILITIES FEES	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
61-3600-5800	SERVICE CHARGES	\$ 4,000	\$ 3,000	\$ 3,000	\$ 3,000
61-3600-8200	NEW SERVICE INSTALLATIONS	\$ 150,000	\$ 175,000	\$ 175,000	\$ 175,000
61-3700-1000	INVESTMENT EARNINGS	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
61-3720-5100	UTILITY CHARGES	\$ 13,300,000	\$ 13,300,000	\$ 13,300,000	\$ 13,300,000
61-3800-1000	MISC RECEIPTS ELECTRIC	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500
61-3800-1200	ONLINE CREDIT CARD - SERVICE FEES	\$ 108,000	\$ 60,000	\$ 60,000	\$ 60,000
61-3800-2000	CATV POLE RENT	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
61-3800-2100	SALE OF FIXED ASSETS - EF	\$ -	\$ -	\$ -	\$ -
61-3900-8000	TRANSFER FROM OTHER FUNDS	\$ 607,304	\$ -	\$ -	\$ 424,755
61-3900-9000	FUND BALANCE APPROPRIATED	\$ 781,749	\$ 609,345	\$ 984,968	\$ 984,968
61-3900-2001	RIDER 1-2 PCA	\$ -	\$ -	\$ -	\$ -
TOTAL - REVENUES - BILLING AND FEES		\$ 15,436,053	\$ 14,614,845	\$ 15,394,490	\$ 15,407,223
TOTAL - REVENUES - ELECTRIC FUND		\$ 15,436,053	\$ 14,614,845	\$ 15,394,490	\$ 15,407,223

EXPENSES					
61-7210 - ELECTRIC FUND - ADMIN - BILLING AND COLLECTIONS					
Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT	Recommended
SALARY AND BENEFITS - ADMIN - BILLING AND COLLECTIONS					
61-7210-1210	SALARIES - FULL-TIME	\$ 129,500	\$ 146,000	\$ 146,000	\$ 146,000
61-7210-1220	SALARIES - OVERTIME	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
61-7210-1260	SALARIES - PART-TIME	\$ 21,500	\$ 25,000	\$ 25,000	\$ 25,000
61-7210-1810	FICA TAXES	\$ 12,850	\$ 16,000	\$ 16,000	\$ 16,000
61-7210-1820	ORBIT - STATE RETIREMENT	\$ 17,900	\$ 21,000	\$ 21,000	\$ 21,000
61-7210-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 23,508	\$ 31,824	\$ 28,800	\$ 28,800
TOTAL - SALARY AND BENEFITS		\$ 205,258	\$ 240,824	\$ 237,800	\$ 237,800
OPERATIONAL - ADMIN - BILLING AND COLLECTIONS					
61-7210-2600	SUPPLIES	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000
61-7210-3100	TRAVEL-TRAINING	\$ 2,250	\$ 2,500	\$ 2,500	\$ 2,500
61-7210-3210	TELEPHONE	\$ -	\$ -	\$ -	\$ -
61-7210-3250	POSTAGE	\$ 27,500	\$ 31,000	\$ 31,000	\$ 31,000
61-7210-4501	INSURANCE - WORKERS COMP	\$ 1,722	\$ 2,100	\$ 2,100	\$ 2,100
61-7210-4990	MISCELLANEOUS	\$ 250	\$ 350	\$ 350	\$ 350
61-7210-6000	CONTRACTS	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
61-7210-6300	CREDIT CARD ACCEPTANCE	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000
61-7210-8400	REIMBURSEMENT OF SERVICES	\$ 1,109,943	\$ 987,588	\$ 984,968	\$ 997,701
TOTAL - OPERATIONAL COST		\$ 1,316,665	\$ 1,199,538	\$ 1,196,918	\$ 1,209,651
EXPENSES - 7120 - ELECTRIC - ADMIN - BILLING/COLLECTIONS		\$ 1,521,923	\$ 1,440,362	\$ 1,434,718	\$ 1,447,451

61-7220 - ELECTRIC FUND - OPERATIONS

Account Numbers	Account Description	FY 25 Current Total Budget	FY26 Requested	FY 26 DRAFT	Recommended
61-7220-1210	SALARIES - FULL-TIME	\$ 980,028	\$ 1,045,000	\$ 1,005,000	\$ 1,005,000
61-7220-1220	SALARIES - OVERTIME	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
61-7220-1810	FICA TAXES	\$ 84,000	\$ 122,100	\$ 85,000	\$ 85,000
61-7220-1820	ORBIT - STATE RETIREMENT	\$ 131,100	\$ 143,000	\$ 143,000	\$ 143,000
61-7220-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 109,704	\$ 158,356	\$ 133,920	\$ 133,920
	NEW POSITION (2) REQUEST SALARY & FRINGE	\$	\$ 190,100	\$ 183,000	\$ 183,000
TOTAL - SALARY AND BENEFITS		\$ 1,359,832	\$ 1,713,556	\$ 1,604,920	\$ 1,604,920

SALARY AND BENEFITS - OPERATIONS

OPERATIONAL COST - OPERATIONS

61-7220-1900	PROFESSIONAL SERVICES	\$ 62,000	\$ 62,000	\$ 62,000	\$ 62,000
61-7220-2120	UNIFORMS	\$ 24,000	\$ 26,000	\$ 26,000	\$ 26,000
61-7220-2311	SAFETY	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000
61-7220-2510	MOTOR FUELS & LUBRICANTS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
61-7220-2600	SUPPLIES	\$ 201,836	\$ 225,000	\$ 225,000	\$ 225,000
61-7220-2602	SUBDIVISION SUPPLIES	\$ 225,000	\$ 250,000	\$ 250,000	\$ 250,000
61-7220-3100	TRAVEL-TRAINING	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
61-7220-3300	UTILITIES	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
61-7220-3310	POWER PURCHASED-ELEC	\$ 8,540,000	\$ 8,975,955	\$ 8,975,955	\$ 8,975,955
61-7220-3520	EQUIPMENT REP & MAINT	\$ 48,000	\$ 50,000	\$ 50,000	\$ 50,000
61-7220-3530	GENERATOR O&M	\$ 65,000	\$ 75,000	\$ 75,000	\$ 75,000
61-7220-3540	MAINT & REPAIR SYSTEM	\$ 262,708	\$ 250,000	\$ 250,000	\$ 250,000
61-7220-3590	TREE TRIMMING R/W MAIN	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
61-7220-3910	ADVERTISING	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
61-7220-4500	INSURANCE - PROPERTY/LIABILITY	\$ 59,052	\$ 59,052	\$ 69,052	\$ 69,052
61-7220-4501	INSURANCE - WORKERS COMP	\$ 35,581	\$ 35,581	\$ 50,000	\$ 50,000
61-7220-4910	DUES & SUBSCRIPTIONS	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
61-7220-4990	MISCELLANEOUS	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000
61-7220-7400	CAPITAL SYSTEMS IMPROVEMENTS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL - OPERATIONAL COST		\$ 9,742,677	\$ 10,233,224	\$ 10,257,507	\$ 10,257,507

CAPITAL OUTLAY

61-7220-5000	CAPITAL OUTLAY	\$	1,049,546	\$	1,009,000	\$	670,000	\$	670,000
	BUCKET TRUCK ROLLOVER FROM FY24								
	TOTAL - CAPITAL OUTLAY	\$	1,049,546	\$	1,009,000	\$	670,000	\$	670,000
CONTRACTS									
61-7220-6000	CONTRACTS	\$	37,600	\$	40,000	\$	40,000	\$	40,000
	TOTAL - CONTRACTS	\$	37,600	\$	40,000	\$	40,000	\$	40,000

DEBT SERVICE

61-9100-7100	DEBT PRINCIPAL	\$	219,552	\$	219,552	\$	165,000	\$	165,000
61-9100-7200	DEBT INTEREST	\$	22,829	\$	22,829	\$	13,000	\$	13,000
	TOTAL - DEBT SERVICE	\$	242,381	\$	242,381	\$	178,000	\$	178,000

SPECIAL APPROPRIATION

61-9700-9809	INTRAGOV'T UTIL FRAN TAX PMT	\$	600,000	\$	550,000	\$	550,000	\$	550,000
61-9700-9810	INTRAGOV'T PILO TAXES - ELEC UTIL	\$	100,347	\$	50,000	\$	50,000	\$	50,000
	PCA - Rider 1 & 2	\$	781,749	\$	609,345	\$	609,345	\$	609,345
	TOTAL - SPECIAL APPROPRIATION	\$	1,482,096	\$	1,209,345	\$	1,209,345	\$	1,209,345
	TOTAL EXPENSES - 7220 - ELECTRIC - OPERATIONS	\$	15,436,055	\$	15,887,868	\$	15,394,490	\$	15,407,223

REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	FY26 Requested	Requested	Recommended
	TOTALS - REVENUES/OVER EXPENSES	\$ (1.98)	\$ (1,273,022.77)	\$ -	\$ -

WATER/SEWER DEPARTMENT					
2025 - 2026 REQUESTED BUDGET					
REVENUES					
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT	Recommended
62-3700-1000	INVESTMENT EARNINGS	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
62-3711-5200	WATER CONNECTION FEES	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
62-3711-5300	SEWER CONNECTION FEES	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
* 62-3711-5500	W/S SYSTEMWIDE DEVELOPMENT FEES	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000
62-3713-5000	WATER CHARGES	\$ 1,685,000	\$ 1,685,000	\$ 1,685,000	\$ 1,685,000
62-3714-5100	SEWER CHARGES	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000
62-3800-1000	W/S MISC RECEIPTS	\$ 250	\$ 400	\$ 400	\$ 400
62-3800-2100	SALE OF FIXED ASSETS - WSF	\$ -	\$ -	\$ -	\$ -
62-3900-3000	ISSUANCE OF DEBT	\$ -	\$ -	\$ -	\$ -
62-3900-4000	REIMBURSEMENT PROCEEDS	\$ -	\$ -	\$ -	\$ -
62-3900-9000	FUND BALANCE APPROPRIATED			\$ 37,033.00	\$ 42,569
TOTAL - REVENUE - WATER/SEWER		\$ 4,203,250	\$ 4,203,400	\$ 4,240,433	\$ 4,245,969
EXPENSES					
Account Numbers	Account Description	Current Total Budget	FY 25 Requested	DRAFT	Recommended
SALARY AND BENEFITS					
62-7130-1210	SALARIES - FULL-TIME	\$ 409,304	\$ 356,000	\$ 388,000	\$ 388,000
62-7130-1220	SALARIES - OVERTIME	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
62-7130-1260	SALARIES - PART-TIME	\$ 1,697	\$ -	\$ -	\$ -
62-7130-1810	FICA TAXES	\$ 31,500	\$ 36,000	\$ 36,000	\$ 36,000
62-7130-1820	ORBIT - STATE RETIRMENT	\$ 55,000	\$ 58,000	\$ 57,000	\$ 57,000
62-7130-1830	INSURANCE - HEALTH/DENTAL/LIFE	\$ 55,104	\$ 85,000	\$ 76,560	\$ 76,560
	NEW POSITION REQUEST		\$ 62,000	\$ 62,000	\$ 62,000
TOTAL - SALARY AND BENEFITS		\$ 588,605.00	\$ 633,000.00	\$ 655,560	\$ 655,560
OPERATIONAL COST - OPERATIONS					
62-7130-1900	PROFESSIONAL SERVICES	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
62-7130-2120	UNIFORMS	\$ 5,500	\$ 6,500	\$ 6,500	\$ 6,500
62-7130-2311	SAFETY	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000
62-7130-2510	MOTOR FUELS & LUBRICANTS	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
62-7130-2600	SUPPLIES	\$ 65,000	\$ 71,254	\$ 80,000	\$ 80,000
62-7130-3100	TRAVEL-TRAINING	\$ 4,800	\$ 5,300	\$ 9,000	\$ 9,000
62-7130-3150	PERMITS & FEES	\$ 3,500	\$ 3,500	\$ 3,900	\$ 3,900
62-7130-3300	UTILITIES	\$ 45,000	\$ 65,000	\$ 65,000	\$ 65,000
62-7130-3520	EQUIPMENT REP & MAINT	\$ 45,000	\$ 65,000	\$ 41,122	\$ 41,122
62-7130-3540	MAINT & REPAIR SYSTEM	\$ 150,000	\$ 175,000	\$ 175,000	\$ 175,000
62-7130-4500	INSURANCE - PROPERTY/LIABILITY	\$ 6,000	\$ 8,000	\$ 8,000	\$ 8,000
62-7130-4501	INSURANCE - WORKERS COMP	\$ 17,000	\$ 22,878	\$ 22,878	\$ 22,878
62-7130-4910	DUES & SUBSCRIPTIONS	\$ 750	\$ 750	\$ 1,600	\$ 1,600
62-7130-4990	MISCELLANEOUS	\$ 4,527	\$ 4,527	\$ 14,200	\$ 14,200
62-7130-7410	AMI PROJECT	\$ 2,000	\$ 4,000	\$ 4,509	\$ 4,509
62-7130-8000	CAPITAL IMPROVEMENTS PROJ	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL - OPERATIONAL COST		\$ 389,577	\$ 474,209	\$ 474,209	\$ 474,209
Account Numbers	Account Description	FY 25 Current Total Budget	FY 26 Requested	DRAFT	Recommended
CAPITAL OUTLAY (one item costing \$5,000 or more)					
62-7130-5000	CAPITAL OUTLAY	\$ 344,046	\$ 156,500	\$ 156,500	\$ 156,500
TOTAL - CAPITAL OUTLAY		\$ 344,046	\$ 156,500	\$ 156,500	\$ 156,500
CONTRACTS					
62-7130-6000	CONTRACTS	\$ 1,800,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
TOTAL - CAPITAL OUTLAY		\$ 1,800,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
REIMBURSEMENT OF SERVICES					
62-7130-8400	REIMBURSEMENT OF SERVICES	\$ 377,984	\$ 371,738	\$ 428,247	\$ 433,783
TOTAL - REIMBURSEMENT OF SERVICES		\$ 377,984	\$ 371,738	\$ 428,247	\$ 433,783
DEBT SERVICE					
62-9100-7100	DEBT PRINCIPAL	\$ 433,991	\$ 434,440	\$ 434,440	\$ 434,440
62-9100-7200	DEBT INTEREST	\$ 198,515	\$ 191,477	\$ 191,477	\$ 191,477
TOTAL - DEBT SERVICE		\$ 632,506	\$ 625,917	\$ 625,917	\$ 625,917
SPECIAL APPROPRIATION					
62-9700-9800	CONTINGENCY				\$ -
62-9700-9811	CAPITAL RESERVE	\$ 50,378	\$ 3,000		\$ -
62-9700-9811	DEBT RESERVE	\$ 20,155			\$ -
TOTAL - SPECIAL APPROPRIATION		\$ 70,533.00	\$ 3,000.00	\$ -	\$ -
TOTAL EXPENSES - WATER/SEWER		\$ 4,203,251	\$ 4,164,364	\$ 4,240,433	\$ 4,245,969
REVENUES/OVER EXPENSES					
Account Numbers	Account Description	Current Total Budget	Requested	Recommended	Recommended
TOTALS - REVENUES/OVER EXPENSES		\$ (1.00)	\$ 39,036.00	\$ 0.00	\$ -

**STORMWATER DEPARTMENT
2025 - 2026 BUDGET**

REVENUES

Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT	Recommended
<u>63-3713-5000</u>	STORMWATER FEES	\$ 163,117	\$ 163,117	\$ 163,117	\$ 175,000
TOTAL - REVENUES - STORMWATER		\$ 163,117	\$ 163,117	\$ 163,117	\$ 175,000

EXPENSES - STORMWATER FUND

Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT	Recommended
OPERATIONAL COST					
<u>63-7501-1900</u>	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -
<u>63-7501-2600</u>	SUPPLIES	\$ 1,000	\$ 1,000	\$ 1,225	\$ 1,225
<u>63-7501-3150</u>	PERMITS & FEES	\$ 114,117	\$ 122,871	\$ 123,091	\$ 137,430
<u>63-7501-3540</u>	MAINT & REPAIRS	\$ 9,129	\$ 5,000	\$ 5,000	\$ 5,000
<u>63-7501-4990</u>	MISCELLANEOUS	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000
<u>63-9300-9800</u>	CONTINGENCY				
TOTAL - OPERATIONAL COST		\$ 139,246.00	\$ 138,871.45	\$ 139,316.00	\$ 153,655.00

REIMBURSEMENT OF SERVICES

<u>63-7501-8400</u>	REIMBURSEMENT OF SERVICES	\$ 23,871	\$ 24,246	\$ 23,801	\$ 21,345
TOTAL - REIMBURSEMENT OF SERVICES		\$ 23,871	\$ 24,246	\$ 23,801	\$ 21,345

TOTALS - EXPENSES		\$ 163,117	\$ 163,117	\$ 163,117	\$ 175,000
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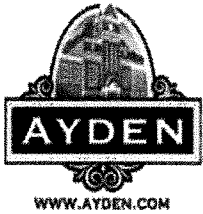
REVENUES/OVER EXPENSES

Account Numbers	Account Description	Current Total Budget	FY 26 Request	FY 26 DRAFT	Recommended
TOTALS - REVENUES/OVER EXPENSES		\$ -	\$ -	\$ -	\$ -

LIBRARY TRUST FUND
2025 - 2026 REQUESTED BUDGET

REVENUES

Account Numbers	Account Description	Original Total Budget	Estimated	Requested	Recommended	Approved
71-3700-1000	INVESTMENT EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
71-3800-1000	BOOK SALE PROCEEDS	\$ 1,000.00				
71-3900-9000	FUND BALANCE APPROPRIATED	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
TOTAL - REVENUES - LIBRARY TRUST		\$ 2,000.00	\$ -	\$ -	\$ -	\$ -



Town of Ayden Finance Manager- Summary of Activity from 5/1/25

In Person Meetings:

Commissioners' Meeting 5/12/25
FY26 Budget workshop w/ Board 5/21/25
Department Head meeting 5/13/25
Town of Ayden Safety meeting 5/13/25
25th Annual NCAMES Electric Lineman Rodeo 5/15/25
Water Admin/Ops Process & Goals 5/6/25
Ayden Senior Wellness Center- Ayden Parks & Recreation 5/7/25
Budget Discussion w/ Commissioner Langley 5/9/25
Eagle Rock Grand Opening & Open House 5/22/25
Eastern Pines Water Meeting 5/28/25
Mainstreet Program 5/30/25, 5/27/25

Webinars/Online/Conference Call Meetings:

Ayden EIA Data Review w/Electricities 4 5/5/25
TOA Renewal Insurance Meeting 5/8/25

Misc:

Pitt County Courthouse/Recording Liens
Sam.Gov/Grants.Gov/DOJ.Gov
Payroll: 5/6/25, 5/20/25
Departmental Report for CIVIC
Cemetery – Multiple interactions with Public, Funeral Home Directors/Monument
Companies/Staff Confirmations/Transfer of Deeds
360 Credit Card Management
Handled Multiple Customer Complaints and Situations
CDBG/DWI Grant work as requested/needed - Bank/Requisitions/Payments/Deposit/Pick up
Checks
Southern Bank- Positive Pay, ACH, Payroll, Corrections, Check Scan Issues, Deposit and PP
Threshold Increase



Town of Ayden

My Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 05/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund							
Revenue							
10-3100-1200	VEHICLE TAXES	226,000.00	226,000.00	0.00	236,862.43	10,862.43	104.81 %
10-3100-1250	MUNI VEHICLE FEE	18,412.00	18,412.00	0.00	16,195.00	-2,217.00	12.04 %
10-3100-1700	TAX PENALTIES	6,000.00	6,000.00	0.00	5,776.68	-223.32	3.72 %
10-3100-1800	TAX INTEREST	4,000.00	4,000.00	0.00	8,992.77	4,992.77	224.82 %
10-3100-1900	PRIOR YEARS PROPERTY TAXES	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
10-3100-2016	2016 REAL PROPERTY TAXES	0.00	0.00	0.00	52.77	52.77	0.00 %
10-3100-2017	2017 REAL PROPERTY TAXES	0.00	0.00	0.00	96.26	96.26	0.00 %
10-3100-2018	2018 REAL PROPERTY TAXES	0.00	0.00	0.00	63.21	63.21	0.00 %
10-3100-2019	2019 REAL PROPERTY TAXES	0.00	0.00	0.00	199.83	199.83	0.00 %
10-3100-2020	2020 REAL PROPERTY TAXES	0.00	0.00	0.00	55.15	55.15	0.00 %
10-3100-2021	2021 REAL PROPERTY TAXES	0.00	0.00	0.00	333.52	333.52	0.00 %
10-3100-2022	2022 REAL PROPERTY TAXES	0.00	0.00	0.00	1,113.45	1,113.45	0.00 %
10-3100-2023	2023 REAL PROPERTY TAXES	10,000.00	10,000.00	0.00	9,425.69	-574.31	5.74 %
10-3100-2024	2024 REAL PROPERTY TAXES	2,282,032.00	2,282,032.00	0.00	2,334,670.90	52,638.90	102.31 %
10-3100-2025	2025 REAL PROPERTY TAXES	0.00	0.00	0.00	2,232.05	2,232.05	0.00 %
10-3231-3900	1% SALES TAX ARTICLE 39	530,827.00	530,827.00	0.00	528,872.89	-1,954.11	0.37 %
10-3232-4000	1/2% SALES TAX ARTICLE 40	332,150.00	332,150.00	0.00	312,308.52	-19,841.48	5.97 %
10-3233-4200	1/2% SALES TAX ARTICLE 42	281,050.00	281,050.00	0.00	263,964.58	-17,085.42	6.08 %
10-3234-4400	HOLD HARMLESS SALES TAX	337,260.00	337,260.00	0.00	313,551.79	-23,708.21	7.03 %
10-3300-3100	UTILITIES SALES DISTRIBUTIONS	359,615.00	359,615.00	0.00	287,548.87	-72,066.13	20.04 %
10-3300-3110	BEER AND WINE TAX	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
10-3300-3120	CELL TOWER RENTAL FEES	98,000.00	98,000.00	0.00	105,005.86	7,005.86	107.15 %
10-3300-3130	CABLE TV FRANCHISE TAX	42,500.00	42,500.00	0.00	30,176.14	-12,323.86	29.00 %
10-3300-3140	SOLID WASTE DISPOSAL TAX	4,284.00	4,284.00	0.00	2,931.35	-1,352.65	31.57 %
10-3300-3311	PIPED NATURAL GAS	2,388.00	2,388.00	0.00	2,702.79	314.79	113.18 %
10-3300-4000	SRO POLICE OFFICER PMT	180,000.00	180,000.00	0.00	169,137.96	-10,862.04	6.03 %
10-3300-5000	RURAL FIRE / EMS LEASE PMT	30,319.00	30,319.00	18,919.00	18,919.00	-11,400.00	37.60 %
10-3327-2130	CITATIONS	50.00	50.00	0.00	0.00	-50.00	100.00 %
10-3400-1000	POWELL BILL	412,000.00	412,000.00	0.00	198,821.36	-213,178.64	51.74 %
10-3400-2000	LOCAL & STATE GRANTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
10-3474-2000	CEMETERY SALES	2,500.00	2,500.00	0.00	160.00	-2,340.00	93.60 %
10-3500-1000	COURT FACILITIES FEES	3,000.00	3,000.00	121.60	1,972.46	-1,027.54	34.25 %
10-3500-2000	PLANNING FEES/PERMITS	7,000.00	7,000.00	500.00	7,900.00	900.00	112.86 %
10-3500-3000	CODE ENFORCEMENT FEES	25,000.00	25,000.00	2,300.00	23,131.50	-1,868.50	7.47 %
10-3600-1000	GARBAGE COLLECTION FEES	448,000.00	448,000.00	42,103.00	459,722.00	11,722.00	102.62 %
10-3600-2100	OPENING & CLOSINGS	18,000.00	18,000.00	2,276.50	20,781.50	2,781.50	115.45 %
10-3600-3000	RECREATION ACTIVITY FEES	75,000.00	75,000.00	5,252.02	42,482.68	-32,517.32	43.36 %
10-3600-3100	DONATION PROCEEDS	0.00	0.00	0.00	180.00	180.00	0.00 %
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	1,250.00	1,250.00	451.00	1,410.00	160.00	112.80 %
10-3600-4000	COMM FACILITIES RENTAL FEES	16,000.00	16,000.00	400.00	6,572.81	-9,427.19	58.92 %
10-3700-1000	INVESTMENT EARNINGS	40,000.00	40,000.00	0.00	58,672.34	18,672.34	146.68 %
10-3800-1000	MISCELLANEOUS REVENUES	50,000.00	50,000.00	95.00	7,494.32	-42,505.68	85.01 %
10-3800-1200	FINGERPRINTING - PD	10,000.00	10,000.00	2,400.00	16,760.00	6,760.00	167.60 %
10-3800-2100	SALE OF FIXED ASSETS - GF	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
10-3800-4000	SHOP WITH A COP DONATIONS	8,000.00	8,000.00	0.00	9,750.00	1,750.00	121.88 %
10-3800-9999	OVER/SHORT	150.00	150.00	0.00	-43.23	-193.23	128.82 %
10-3837-3120	ABC	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
10-3900-1000	INTRAGOV'T UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	-600,000.00	100.00 %
10-3900-2000	INTRAGOV'T PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	-100,347.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-3900-9000	FUND BALANCE APPROPRIATED	33,553.00	42,622.49	0.00	0.00	-42,622.49	100.00 %
	Revenue Total:	6,693,687.00	6,702,756.49	74,818.12	5,506,957.20	-1,195,799.29	17.84%
Expense							
Department: 4110 - GOVERNING BODY							
10-4110-1210	FULL TIME SALARIES	46,200.00	46,200.00	3,750.00	41,899.68	4,300.32	9.31 %
10-4110-1810	SOCIAL SECURITY	3,600.00	3,600.00	286.88	3,205.36	394.64	10.96 %
10-4110-1920	PROFESSIONAL SERVICES	62,000.00	61,482.80	8,828.50	43,004.56	18,478.24	30.05 %
10-4110-2600	SUPPLIES	750.00	327.40	158.35	252.10	75.30	23.00 %
10-4110-3100	TRAVEL-TRAINING	8,000.00	5,417.40	75.00	5,417.40	0.00	0.00 %
10-4110-3580	COMMUNITY APPEARANCE	1,000.00	0.00	0.00	0.00	0.00	0.00 %
10-4110-4110	RENT OF LAND (PARK LOT)	1,200.00	1,200.00	0.00	900.00	300.00	25.00 %
10-4110-4500	PUB OFF LIB/BONDING	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00 %
10-4110-4501	WORKERS COMP	100.00	78.05	0.00	39.24	38.81	49.72 %
10-4110-4910	DUES & SUBSCRIPTIONS	10,000.00	9,989.26	0.00	9,989.26	0.00	0.00 %
10-4110-4990	MISCELLANEOUS	1,500.00	6,615.29	0.00	6,615.29	0.00	0.00 %
10-4110-6100	LOCAL SUPPORT FOR ORG.	750.00	500.00	0.00	500.00	0.00	0.00 %
10-4110-6102	SPECIAL EVENTS	3,000.00	3,965.10	0.00	3,691.90	273.20	6.89 %
10-4110-6103	BBQ FESTIVAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
10-4110-6104	COLLARD FESTIVAL	10,000.00	10,224.70	0.00	10,224.70	0.00	0.00 %
10-4110-6105	CHAMBER OF COMMERCE	20,000.00	18,500.00	0.00	340.00	18,160.00	98.16 %
10-4110-8400	REIMBURSEMENT OF SERVICES	-121,242.00	-121,242.00	0.00	0.00	-121,242.00	100.00 %
	Department: 4110 - GOVERNING BODY Total:	62,458.00	62,458.00	13,098.73	141,679.49	-79,221.49	-126.84%
Department: 4120 - ADMINISTRATION							
10-4120-1210	FULL TIME SALARIES	233,000.00	231,955.15	15,519.84	187,579.98	44,375.17	19.13 %
10-4120-1260	PART-TIME SALARIES	0.00	324.85	0.00	324.85	0.00	0.00 %
10-4120-1810	SOCIAL SECURITY	18,000.00	18,000.00	1,125.97	13,694.74	4,305.26	23.92 %
10-4120-1820	RETIREMENT CONTRIBUTION	31,800.00	31,800.00	2,110.70	25,853.83	5,946.17	18.70 %
10-4120-1830	EMPLOYEE GROUP INS	15,768.00	15,768.00	658.74	7,677.22	8,090.78	51.31 %
10-4120-1850	RETIREE INSURANCE	21,600.00	20,100.00	0.00	0.00	20,100.00	100.00 %
10-4120-2600	SUPPLIES	1,500.00	1,500.00	0.00	1,448.81	51.19	3.41 %
10-4120-3100	TRAVEL-TRAINING	8,000.00	7,992.13	376.54	5,929.69	2,062.44	25.81 %
10-4120-3210	TELEPHONE	1,200.00	2,420.00	220.00	2,360.00	60.00	2.48 %
10-4120-3250	POSTAGE	50.00	50.00	0.00	26.07	23.93	47.86 %
10-4120-3910	ADVERTISING	5,000.00	6,000.00	0.00	5,996.75	3.25	0.05 %
10-4120-4501	WORKERS COMP	1,500.00	1,500.00	0.00	566.58	933.42	62.23 %
10-4120-4910	DUES & SUBSCRIPTIONS	2,300.00	2,307.87	523.25	2,307.87	0.00	0.00 %
10-4120-4990	MISCELLANEOUS	3,000.00	3,000.00	0.00	-9,124.18	12,124.18	404.14 %
10-4120-8400	REIMBURSEMENT OF SERVICES	-226,194.00	-226,194.00	0.00	0.00	-226,194.00	100.00 %
	Department: 4120 - ADMINISTRATION Total:	116,524.00	116,524.00	20,535.04	244,642.21	-128,118.21	-109.95%
Department: 4130 - FINANCE							
10-4130-1210	FULL TIME SALARIES	190,000.00	190,000.00	13,302.88	165,895.69	24,104.31	12.69 %
10-4130-1810	SOCIAL SECURITY	14,750.00	14,750.00	1,017.68	12,688.79	2,061.21	13.97 %
10-4130-1820	RETIREMENT CONTRIBUTION	26,000.00	26,000.00	1,809.18	22,896.02	3,103.98	11.94 %
10-4130-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.08	14,469.02	1,298.98	8.24 %
10-4130-2600	SUPPLIES	6,000.00	6,000.00	21.42	2,200.56	3,799.44	63.32 %
10-4130-3100	TRAVEL-TRAINING	7,000.00	7,000.00	0.00	5,202.87	1,797.13	25.67 %
10-4130-3210	TELEPHONE	720.00	720.00	60.00	660.00	60.00	8.33 %
10-4130-4501	WORKERS COMP	1,200.00	1,200.00	0.00	801.24	398.76	33.23 %
10-4130-4910	DUES AND SUBSCRIPTIONS	500.00	500.00	200.00	200.00	300.00	60.00 %
10-4130-4990	MISCELLANEOUS	1,250.00	1,250.00	54.70	647.16	602.84	48.23 %
10-4130-5000	CAPITAL OUTLAY	50,000.00	50,000.00	0.00	-13,294.33	63,294.33	126.59 %
10-4130-6000	CONTRACTS	124,900.00	124,900.00	101.00	79,682.61	45,217.39	36.20 %
10-4130-8400	REIMBURSEMENT OF SERVICES	-256,138.00	-256,138.00	0.00	0.00	-256,138.00	100.00 %
	Department: 4130 - FINANCE Total:	181,950.00	181,950.00	17,872.94	292,049.63	-110,099.63	-60.51%
Department: 4140 - TAX & REVENUE COLLECTION							
10-4140-1210	FULL TIME SALARIES	59,900.00	59,900.00	4,528.82	54,673.18	5,226.82	8.73 %
10-4140-1810	SOCIAL SECURITY	4,700.00	4,700.00	247.42	3,085.91	1,614.09	34.34 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4140-1820	RETIREMENT CONTRIBUTION	8,300.00	8,300.00	615.92	7,418.78	881.22	10.62 %
10-4140-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	655.82	7,268.09	615.91	7.81 %
10-4140-2600	SUPPLIES	150.00	150.00	0.00	247.89	-97.89	-65.26 %
10-4140-2601	EMPLOYEE SCREENING	3,050.00	2,850.00	299.50	2,711.57	138.43	4.86 %
10-4140-3100	TRAVEL-TRAINING	2,700.00	2,700.00	695.00	1,025.00	1,675.00	62.04 %
10-4140-4501	INSURANCE - WORKERS COMP	900.00	900.00	0.00	400.62	499.38	55.49 %
10-4140-4910	DUES AND SUBSCRIPTIONS	300.00	300.00	0.00	142.00	158.00	52.67 %
10-4140-4990	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
10-4140-6000	CONTRACTS	1,300.00	1,500.00	0.00	1,257.60	242.40	16.16 %
10-4140-8400	REIMBURSEMENT OF SERVICES	-59,667.00	-59,667.00	0.00	0.00	-59,667.00	100.00 %
Department: 4140 - TAX & REVENUE COLLECTION Total:		30,017.00	30,017.00	7,042.48	78,230.64	-48,213.64	-160.62%
Department: 4210 - Information Technology							
10-4210-3210	TELEPHONE	52,500.00	62,500.00	4,966.73	59,855.87	2,644.13	4.23 %
10-4210-3211	INTERNET	25,000.00	25,000.00	1,456.89	15,727.89	9,272.11	37.09 %
10-4210-3212	WEBSITE	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00 %
10-4210-4990	MISCELLANEOUS	8,000.00	9,198.72	0.00	9,198.72	0.00	0.00 %
10-4210-6000	CONTRACTS	167,000.00	167,000.00	-11,831.48	146,851.03	20,148.97	12.07 %
10-4210-6001	CONTRACTS - COPIERS	49,000.00	37,801.28	12,576.88	12,576.88	25,224.40	66.73 %
10-4210-8400	REIMBURSEMENT OF SERVICES	-201,762.00	-201,762.00	0.00	0.00	-201,762.00	100.00 %
Department: 4210 - Information Technology Total:		103,938.00	103,938.00	7,169.02	248,410.39	-144,472.39	-139.00%
Department: 4250 - CENTRAL GARAGE							
10-4250-1210	FULL TIME SALARIES	96,500.00	96,500.00	5,641.87	85,269.30	11,230.70	11.64 %
10-4250-1220	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4250-1270	MERIT INCREASE	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
10-4250-1810	SOCIAL SECURITY	7,500.00	7,500.00	431.57	6,519.67	980.33	13.07 %
10-4250-1820	RETIREMENT CONTRIBUTION	13,200.00	13,200.00	767.30	11,423.80	1,776.20	13.46 %
10-4250-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.52	14,152.44	1,615.56	10.25 %
10-4250-2120	UNIFORMS	1,500.00	1,620.31	0.00	1,620.31	0.00	0.00 %
10-4250-2505	FUEL	125,000.00	105,000.00	8,864.52	66,688.03	38,311.97	36.49 %
10-4250-2511	DIESEL	80,000.00	80,000.00	7,872.07	52,674.37	27,325.63	34.16 %
10-4250-2600	SHOP TOOLS AND SUPPLIES	3,000.00	4,000.00	0.00	3,983.39	16.61	0.42 %
10-4250-3100	TRAVEL-TRAINING	2,700.00	1,579.69	0.00	156.17	1,423.52	90.11 %
10-4250-3210	TELEPHONE	720.00	720.00	120.00	660.00	60.00	8.33 %
10-4250-3520	SHOP EQUIPMENT AND REPAIR	4,000.00	4,000.00	11.48	3,103.41	896.59	22.41 %
10-4250-3530	VEHICLES REPAIRS & MAINT	90,000.00	117,500.00	3,579.89	113,723.42	3,776.58	3.21 %
10-4250-4500	GENERAL LIB	29,500.00	29,500.00	0.00	29,500.00	0.00	0.00 %
10-4250-4501	WORKERS COMP	2,600.00	2,600.00	0.00	1,946.90	653.10	25.12 %
10-4250-5000	CAPITAL OUTLAY	125,000.00	84,100.00	0.00	0.00	84,100.00	100.00 %
10-4250-6000	CONTRACTS	13,000.00	21,400.00	1,475.11	15,610.95	5,789.05	27.05 %
10-4250-8400	REIMBURSEMENT OF SERVICES	-263,992.00	-263,992.00	0.00	0.00	-263,992.00	100.00 %
Department: 4250 - CENTRAL GARAGE Total:		350,996.00	325,996.00	30,070.33	407,032.16	-81,036.16	-24.86%
Department: 4260 - PUBLIC BUILDINGS							
10-4260-1210	FULL TIME SALARIES	99,595.00	99,595.00	6,983.32	87,154.97	12,440.03	12.49 %
10-4260-1220	OVERTIME	2,000.00	0.00	0.00	0.00	0.00	0.00 %
10-4260-1810	SOCIAL SECURITY	7,800.00	7,800.00	534.22	6,666.23	1,133.77	14.54 %
10-4260-1820	RETIREMENT CONTRIBUTION	13,600.00	13,600.00	949.74	11,680.66	1,919.34	14.11 %
10-4260-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,302.94	14,440.48	1,327.52	8.42 %
10-4260-2120	UNIFORMS- SHOES	700.00	700.00	81.90	613.80	86.20	12.31 %
10-4260-2600	SUPPLIES	18,000.00	18,000.00	2,761.21	14,510.64	3,489.36	19.39 %
10-4260-3210	TELEPHONE	720.00	720.00	60.00	660.00	60.00	8.33 %
10-4260-3300	UTILITIES - PROPANE	17,000.00	19,500.00	818.11	19,458.06	41.94	0.22 %
10-4260-3301	UTILITIES - ELECTRIC	26,000.00	50,000.00	0.00	49,487.53	512.47	1.02 %
10-4260-3510	BLDGS REPAIRS & MAINT	110,000.00	145,000.00	3,730.20	51,831.36	93,168.64	64.25 %
10-4260-3520	REPAIRS & MAINT - EQUIP	2,000.00	1,500.00	0.00	0.00	1,500.00	100.00 %
10-4260-4500	GENERAL LIB/FIRE	175,000.00	151,000.00	448.23	149,606.00	1,394.00	0.92 %
10-4260-4501	WORKERS COMP	3,000.00	3,000.00	0.00	2,010.31	989.69	32.99 %
10-4260-6000	CONTRACTS	125,000.00	105,000.00	11,490.00	61,570.00	43,430.00	41.36 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>10-4260-8400</u>	REIMBURSEMENT OF SERVICES	-256,681.00	-256,681.00	0.00	0.00	-256,681.00	100.00 %
Department: 4260 - PUBLIC BUILDINGS Total:		359,502.00	374,502.00	29,159.87	469,690.04	-95,188.04	-25.42%
Department: 4310 - POLICE							
<u>10-4310-1210</u>	FULL TIME SALARIES	1,481,000.00	1,481,000.00	106,194.50	1,346,386.57	134,613.43	9.09 %
<u>10-4310-1220</u>	OVERTIME	35,000.00	35,000.00	1,577.74	29,612.83	5,387.17	15.39 %
<u>10-4310-1260</u>	PART-TIME SALARIES	45,000.00	43,000.00	1,030.00	19,664.40	23,335.60	54.27 %
<u>10-4310-1270</u>	LESSOA EXPENSE	58,700.00	58,700.00	4,885.51	54,065.46	4,634.54	7.90 %
<u>10-4310-1330</u>	LEO 401K CONTRIBUTION	0.00	60,539.49	4,589.12	58,107.68	2,431.81	4.02 %
<u>10-4310-1810</u>	SOCIAL SECURITY	176,000.00	176,000.00	8,666.70	111,656.46	64,343.54	36.56 %
<u>10-4310-1820</u>	RETIREMENT CONTRIBUTION	226,250.00	226,250.00	15,945.81	203,306.95	22,943.05	10.14 %
<u>10-4310-1821</u>	401K - SUPPLEMENTAL RETIRMENT	68,100.00	7,560.51	0.00	0.00	7,560.51	100.00 %
<u>10-4310-1830</u>	EMPLOYEE GROUP INS.	204,950.00	204,950.00	14,906.98	167,060.96	37,889.04	18.49 %
<u>10-4310-2120</u>	UNIFORMS	17,100.00	19,600.00	4,188.50	17,642.25	1,957.75	9.99 %
<u>10-4310-2600</u>	SUPPLIES	19,000.00	19,000.00	351.62	18,974.44	25.56	0.13 %
<u>10-4310-2601</u>	SUPPLIES - COPS PROGRAM	7,000.00	7,000.00	452.61	5,639.59	1,360.41	19.43 %
<u>10-4310-3100</u>	TRAVEL-TRAINING	4,300.00	6,300.00	146.00	3,877.47	2,422.53	38.45 %
<u>10-4310-3210</u>	TELEPHONE PORT/PAGERS	720.00	720.00	60.00	660.00	60.00	8.33 %
<u>10-4310-3250</u>	POSTAGE	75.00	75.00	7.99	54.22	20.78	27.71 %
<u>10-4310-3300</u>	ELEC COST 20% T HALL	4,000.00	4,700.00	0.00	4,932.93	-232.93	-4.96 %
<u>10-4310-3520</u>	EQUIPMENT REPAIRS & MAINT	35,000.00	35,000.00	2,771.25	22,807.76	12,192.24	34.83 %
<u>10-4310-3980</u>	ANIMAL CONTROL	24,500.00	24,500.00	3,755.84	22,572.83	1,927.17	7.87 %
<u>10-4310-4210</u>	DCI TERMIAL RENTAL	3,100.00	600.00	0.00	600.00	0.00	0.00 %
<u>10-4310-4501</u>	WORKERS COMP	35,000.00	35,000.00	0.00	33,732.39	1,267.61	3.62 %
<u>10-4310-4910</u>	DUES & SUBSCRIPTIONS	800.00	800.00	0.00	600.00	200.00	25.00 %
<u>10-4310-4990</u>	MISCELLANEOUS	8,000.00	7,300.00	187.94	4,824.82	2,475.18	33.91 %
<u>10-4310-4991</u>	DRUG INTERDICTION	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
<u>10-4310-4992</u>	SHOP W/A COP SUPPLIES	8,000.00	8,000.00	0.00	5,422.47	2,577.53	32.22 %
<u>10-4310-6000</u>	CONTRACTS	80,000.00	80,000.00	6,372.57	77,285.65	2,714.35	3.39 %
<u>10-4310-6920</u>	L/S GRANT APPROPRIATIONS	16,000.00	16,000.00	0.00	80.00	15,920.00	99.50 %
Department: 4310 - POLICE Total:		2,562,595.00	2,562,595.00	176,090.68	2,214,568.13	348,026.87	13.58%
Department: 4340 - FIRE							
<u>10-4340-1210</u>	FULL TIME SALARIES	29,000.00	29,000.00	1,334.43	30,004.57	-1,004.57	-3.46 %
<u>10-4340-1810</u>	SOCIAL SECURITY	2,400.00	2,400.00	102.13	2,296.35	103.65	4.32 %
<u>10-4340-1890</u>	VOLUNTEER - CALL PAY	31,000.00	31,000.00	0.00	150.00	30,850.00	99.52 %
<u>10-4340-2200</u>	FOOD	2,000.00	2,000.00	49.48	1,400.97	599.03	29.95 %
<u>10-4340-2510</u>	MOTOR FUELS & LUBRICANTS	1,000.00	1,000.00	0.00	778.96	221.04	22.10 %
<u>10-4340-2600</u>	SUPPLIES	3,750.00	3,750.00	75.42	3,354.41	395.59	10.55 %
<u>10-4340-2610</u>	EQUIPMENT	17,100.00	17,100.00	4,371.37	13,863.16	3,236.84	18.93 %
<u>10-4340-3100</u>	TRAVEL	1,500.00	1,500.00	0.00	187.50	1,312.50	87.50 %
<u>10-4340-3110</u>	TRAINING	1,500.00	1,500.00	452.00	1,232.36	267.64	17.84 %
<u>10-4340-3250</u>	POSTAGE	372.00	372.00	0.00	169.85	202.15	54.34 %
<u>10-4340-3300</u>	UTILITIES - PROPANE	5,450.00	5,450.00	0.00	5,415.60	34.40	0.63 %
<u>10-4340-3520</u>	EQUIPMENT REP & MAINT	20,000.00	18,096.40	384.79	18,990.37	-893.97	-4.94 %
<u>10-4340-4500</u>	INSURANCE	13,500.00	15,403.60	0.00	15,403.60	0.00	0.00 %
<u>10-4340-4501</u>	WORKERS COMP	7,500.00	7,500.00	0.00	4,387.87	3,112.13	41.50 %
<u>10-4340-4990</u>	MISCELLANEOUS	3,000.00	3,000.00	0.00	1,549.02	1,450.98	48.37 %
<u>10-4340-5000</u>	CAPITAL OUTLAY	14,049.00	14,049.00	6,819.13	13,279.93	769.07	5.47 %
<u>10-4340-6000</u>	CONTRACTS FIRE	3,000.00	3,000.00	0.00	3,533.08	-533.08	-17.77 %
<u>10-4340-6920</u>	GRANT APPROPRIATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>10-4340-7500</u>	CAPITAL LEASES	61,000.00	61,000.00	29,857.00	59,872.54	1,127.46	1.85 %
<u>10-4340-7510</u>	DEBT - INTEREST- VEHICLES	9,350.00	9,350.00	4,515.81	7,490.49	1,859.51	19.89 %
Department: 4340 - FIRE Total:		241,471.00	241,471.00	47,961.56	183,360.63	58,110.37	24.07%
Department: 4510 - STREETS							
<u>10-4510-1210</u>	FULL TIME SALARIES	427,000.00	423,900.00	28,631.58	337,172.82	86,727.18	20.46 %
<u>10-4510-1220</u>	OVERTIME	30,000.00	30,000.00	3,480.38	27,859.44	2,140.56	7.14 %
<u>10-4510-1810</u>	SOCIAL SECURITY	35,000.00	35,000.00	2,440.16	27,726.80	7,273.20	20.78 %
<u>10-4510-1820</u>	RETIREMENT CONTRIBUTION	60,500.00	60,500.00	4,367.25	48,884.56	11,615.44	19.20 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4510-1830	EMPLOYEE GROUP INS.	70,956.00	70,956.00	5,226.13	60,686.08	10,269.92	14.47 %
10-4510-2120	UNIFORMS	5,000.00	5,000.00	0.00	4,997.93	2.07	0.04 %
10-4510-2311	SAFETY	1,000.00	450.05	0.00	450.05	0.00	0.00 %
10-4510-2600	SUPPLIES	35,000.00	35,000.00	2,664.38	34,754.70	245.30	0.70 %
10-4510-3100	TRAVEL-TRAINING	5,000.00	539.00	0.00	539.00	0.00	0.00 %
10-4510-3210	TELEPHONE	720.00	720.00	0.00	0.00	720.00	100.00 %
10-4510-3520	EQUIPMENT REP & MAINT	37,000.00	52,150.44	1,330.64	43,462.29	8,688.15	16.66 %
10-4510-3540	MAINT & REPAIR SYSTEM	30,000.00	30,000.00	0.00	8,501.46	21,498.54	71.66 %
10-4510-3590	CEMETERIES - MAINTENANCE	58,000.00	38,550.00	0.00	10,550.00	28,000.00	72.63 %
10-4510-4500	GEN LIB./AUTO/EQUIP	16,000.00	16,000.00	0.00	10,594.12	5,405.88	33.79 %
10-4510-4501	WORKERS COMP	21,000.00	21,000.00	0.00	12,737.83	8,262.17	39.34 %
10-4510-4990	MISCELLANEOUS	5,000.00	0.00	0.00	219.00	-219.00	0.00 %
Department: 4510 - STREETS Total:		837,176.00	819,765.49	48,140.52	629,136.08	190,629.41	23.25%
Department: 4511 - POWELL BILL							
10-4511-3590	MAINT & REPAIR OTHER	20,000.00	20,000.00	0.00	151.46	19,848.54	99.24 %
10-4511-5000	CAPITAL OUTLAY	257,000.00	257,000.00	0.00	0.00	257,000.00	100.00 %
10-4511-5911	CURB & GUTTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4511-5912	TRAFFIC CONTROL	2,500.00	4,330.00	1,830.00	4,128.00	202.00	4.67 %
10-4511-5913	SIDEWALKS	21,000.00	19,170.00	0.00	0.00	19,170.00	100.00 %
10-4511-5914	DRAINAGE & STORM SEWER	0.00	30,000.00	0.00	29,680.00	320.00	1.07 %
10-4511-5915	PAVING	97,900.00	67,900.00	0.00	7,300.50	60,599.50	89.25 %
10-4511-6000	CONTRACTS	3,600.00	3,600.00	0.00	1,020.00	2,580.00	71.67 %
Department: 4511 - POWELL BILL Total:		412,000.00	412,000.00	1,830.00	42,279.96	369,720.04	89.74%
Department: 4710 - SANITATION							
10-4710-1210	FULL TIME SALARIES	114,000.00	112,700.00	7,016.51	111,583.43	1,116.57	0.99 %
10-4710-1220	OVERTIME	10,000.00	8,800.00	496.76	8,355.77	444.23	5.05 %
10-4710-1810	SOCIAL SECURITY	9,600.00	9,600.00	574.77	9,169.42	430.58	4.49 %
10-4710-1820	RETIREMENT CONTRIBUTION	16,100.00	16,100.00	1,021.79	15,981.65	118.35	0.74 %
10-4710-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,192.54	16,500.85	7,151.15	30.23 %
10-4710-2120	UNIFORMS	2,500.00	2,500.00	0.00	1,608.62	891.38	35.66 %
10-4710-2311	SAFETY	500.00	500.00	0.00	389.04	110.96	22.19 %
10-4710-2510	MOTOR FUELS & LUBRICANTS	1,500.00	500.00	0.00	0.00	500.00	100.00 %
10-4710-2600	SUPPLIES	33,000.00	38,000.00	618.33	32,425.48	5,574.52	14.67 %
10-4710-3100	TRAVEL-TRAINING	500.00	0.00	0.00	0.00	0.00	0.00 %
10-4710-3520	EQUIPMENT REP & MAINT	20,000.00	44,450.00	12,500.61	43,088.03	1,361.97	3.06 %
10-4710-4410	LANDFILL FEES / TOWN REFUSE	20,000.00	18,000.00	1,653.96	9,037.71	8,962.29	49.79 %
10-4710-4501	WORKERS COMP	6,000.00	6,000.00	185.15	3,523.78	2,476.22	41.27 %
10-4710-4990	MISCELLANEOUS	2,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4710-6000	CONTRACTS	6,000.00	16,100.00	1,311.35	13,966.97	2,133.03	13.25 %
Department: 4710 - SANITATION Total:		265,352.00	297,902.00	26,571.77	265,630.75	32,271.25	10.83%
Department: 4910 - PLANNING, ZONING, INSPECT							
10-4910-1210	FULL TIME SALARIES	183,900.00	183,900.00	8,472.11	104,332.38	79,567.62	43.27 %
10-4910-1810	SOCIAL SECURITY	14,100.00	14,100.00	647.36	7,972.88	6,127.12	43.45 %
10-4910-1820	RETIREMENT CONTRIBUTION	25,100.00	25,100.00	1,152.21	14,029.74	11,070.26	44.10 %
10-4910-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,136.95	12,601.07	11,050.93	46.72 %
10-4910-2120	UNIFORMS	750.00	750.00	0.00	722.80	27.20	3.63 %
10-4910-2600	SUPPLIES	3,000.00	3,000.00	72.49	1,525.52	1,474.48	49.15 %
10-4910-3100	TRAVEL-TRAINING	3,500.00	3,500.00	955.21	2,982.95	517.05	14.77 %
10-4910-3210	TELEPHONE	720.00	720.00	60.00	660.00	60.00	8.33 %
10-4910-3910	LEGAL ADVERTISING	0.00	0.00	0.00	-275.00	275.00	0.00 %
10-4910-4501	WORKERS COMP	1,400.00	1,400.00	0.00	1,201.88	198.12	14.15 %
10-4910-4910	DUES AND SUBSCRIPTIONS	400.00	400.00	0.00	60.00	340.00	85.00 %
10-4910-4930	CODE ENFORCEMENT	60,000.00	63,930.00	3,945.00	35,163.13	28,766.87	45.00 %
10-4910-4990	MISCELLANEOUS	1,400.00	1,400.00	23.13	1,400.00	0.00	0.00 %
10-4910-6000	CONTRACTS	33,500.00	33,500.00	2,741.25	21,676.39	11,823.61	35.29 %
Department: 4910 - PLANNING, ZONING, INSPECT Total:		351,422.00	355,352.00	19,205.71	204,053.74	151,298.26	42.58%

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Department: 4920 - ECONOMIC DEVELOPMENT							
10-4920-1210	FULL TIME SALARIES	96,000.00	96,000.00	7,170.70	87,164.05	8,835.95	9.20 %
10-4920-1810	SOCIAL SECURITY	7,300.00	7,300.00	545.79	6,637.60	662.40	9.07 %
10-4920-1820	RETIREMENT CONTRIBUTION	12,900.00	12,900.00	975.22	11,755.91	1,144.09	8.87 %
10-4920-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	662.20	7,338.27	545.73	6.92 %
10-4920-2600	SUPPLIES	1,000.00	1,000.00	0.00	445.70	554.30	55.43 %
10-4920-3100	TRAVEL-TRAINING	5,000.00	5,000.00	301.53	3,384.34	1,615.66	32.31 %
10-4920-3210	TELEPHONE	720.00	720.00	60.00	660.00	60.00	8.33 %
10-4920-3910	LEGAL ADVERTISING	20,000.00	20,000.00	3,475.00	5,973.11	14,026.89	70.13 %
10-4920-4501	WORKERS COMP	1,300.00	1,300.00	0.00	400.62	899.38	69.18 %
10-4920-4910	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	0.00	560.63	1,439.37	71.97 %
10-4920-4990	MISCELLANEOUS	1,000.00	1,000.00	0.00	303.74	696.26	69.63 %
10-4920-6000	CONTRACTS	10,000.00	10,000.00	2,625.00	8,125.00	1,875.00	18.75 %
10-4920-6100	LOCAL SUPPORT	13,000.00	13,000.00	0.00	8,000.00	5,000.00	38.46 %
10-4920-6920	GRANT EXPENSES	15,000.00	15,000.00	0.00	2,500.00	12,500.00	83.33 %
10-4920-8400	REIMBURSEMENT OF SERVICES	-127,449.00	-127,449.00	0.00	0.00	-127,449.00	100.00 %
Department: 4920 - ECONOMIC DEVELOPMENT Total:		65,655.00	65,655.00	15,815.44	143,248.97	-77,593.97	-118.18%
Department: 6110 - LIBRARY							
10-6110-1210	FULL TIME SALARIES	67,000.00	67,000.00	4,982.80	63,712.55	3,287.45	4.91 %
10-6110-1260	Salaries Part Time	18,000.00	17,702.50	1,465.36	16,971.16	731.34	4.13 %
10-6110-1810	SOCIAL SECURITY	6,500.00	6,500.00	487.20	6,105.40	394.60	6.07 %
10-6110-1820	RETIREMENT CONTRIBUTION	9,200.00	9,200.00	677.66	8,529.09	670.91	7.29 %
10-6110-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	658.24	7,294.71	589.29	7.47 %
10-6110-2600	SUPPLIES	2,500.00	2,500.00	30.53	2,317.13	182.87	7.31 %
10-6110-2700	SUPPLIES - PROGRAMS	900.00	900.00	149.14	747.15	152.85	16.98 %
10-6110-3105	TRAVEL-TRAINING	2,000.00	2,000.00	70.00	355.00	1,645.00	82.25 %
10-6110-3210	TELEPHONE	720.00	720.00	60.00	660.00	60.00	8.33 %
10-6110-3300	PROPANE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-6110-3301	UTILITIES-ELECTRIC	2,500.00	2,500.00	0.00	2,086.70	413.30	16.53 %
10-6110-3520	EQUIPMENT REPAIRS	700.00	700.00	0.00	0.00	700.00	100.00 %
10-6110-4501	WORKERS COMP	150.00	447.50	0.00	601.24	-153.74	-34.36 %
10-6110-4990	MISCELLANEOUS	1,600.00	1,600.00	0.00	682.24	917.76	57.36 %
10-6110-5000	CAPITAL OUTLAY	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-6110-5600	BOOKS	11,000.00	11,000.00	1,125.60	8,269.70	2,730.30	24.82 %
10-6110-6000	CONTRACTS	13,400.00	13,400.00	2,160.00	12,711.76	688.24	5.14 %
10-6110-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Department: 6110 - LIBRARY Total:		158,054.00	158,054.00	11,866.53	131,043.83	27,010.17	17.09%
Department: 6120 - RECREATION							
10-6120-1210	FULL TIME SALARIES	195,500.00	195,500.00	14,439.81	180,874.85	14,625.15	7.48 %
10-6120-1260	PART-TIME SALARIES	65,000.00	65,000.00	2,850.27	50,725.85	14,274.15	21.96 %
10-6120-1810	SOCIAL SECURITY	22,000.00	22,000.00	1,321.64	17,705.83	4,294.17	19.52 %
10-6120-1820	RETIREMENT CONTRIBUTION	28,000.00	28,000.00	1,963.82	24,325.98	3,674.02	13.12 %
10-6120-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,968.14	21,811.75	1,840.25	7.78 %
10-6120-1990	INSTRUCTOR AND OFFICIAL FEES	65,000.00	65,000.00	8,430.00	38,843.00	26,157.00	40.24 %
10-6120-2120	UNIFORMS	11,000.00	11,000.00	2,062.98	8,019.63	2,980.37	27.09 %
10-6120-2310	MISC SUPPLIES-PROGRAM SUP	26,000.00	25,164.65	3,284.66	22,372.24	2,792.41	11.10 %
10-6120-2312	PROGRAM AWARDS	6,500.00	7,035.35	0.00	5,015.55	2,019.80	28.71 %
10-6120-2600	SUPPLIES	30,000.00	30,000.00	673.88	16,046.43	13,953.57	46.51 %
10-6120-2650	CONCESSION STAND FOOD	15,500.00	15,500.00	105.19	11,428.56	4,071.44	26.27 %
10-6120-3100	TRAVEL-TRAINING	6,000.00	6,300.00	0.00	6,105.07	194.93	3.09 %
10-6120-3301	UTILITIES-ELECTRIC	27,000.00	35,786.83	0.00	60,912.90	-25,126.07	-70.21 %
10-6120-3520	EQUIPMENT REP & MAINT	36,000.00	27,213.17	2,453.57	15,876.64	11,336.53	41.66 %
10-6120-4501	WORKERS COMP	9,000.00	9,000.00	0.00	4,949.00	4,051.00	45.01 %
10-6120-4910	DUES & SUBSCRIPTIONS	650.00	650.00	0.00	455.00	195.00	30.00 %
10-6120-4990	MISCELLANEOUS	1,000.00	1,000.00	0.00	693.86	306.14	30.61 %
10-6120-6000	CONTRACTS	20,554.00	20,554.00	616.22	13,561.82	6,992.18	34.02 %
10-6120-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-8,161.00	13,161.00	263.22 %

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10-6120-6930	THEATER WORK	500.00	500.00	0.00	0.00	500.00	100.00 %
	Department: 6120 - RECREATION Total:	593,856.00	593,856.00	40,170.18	491,562.96	102,293.04	17.23%
	Expense Total:	6,692,966.00	6,702,035.49	512,600.80	6,186,619.61	515,415.88	7.69%
	Fund: 10 - General Fund Surplus (Deficit):	721.00	721.00	-437,782.68	-679,662.41	-680,383.41	94,366.63%
Fund: 61 - Electric Fund							
Revenue							
61-3600-5210	PENALTIES / RECONNECT FEES	175,000.00	175,000.00	0.00	164,192.23	-10,807.77	6.18 %
61-3600-5220	NEW ACCT CONNECTION FEES	23,000.00	23,000.00	2,880.00	34,590.00	11,590.00	150.39 %
61-3600-5300	FACILITIES FEES	120,000.00	120,000.00	0.00	100,290.00	-19,710.00	16.43 %
61-3600-5800	SERVICE CHARGES	4,000.00	4,000.00	400.00	4,050.00	50.00	101.25 %
61-3600-8200	NEW SERVICE INSTALLATIONS	150,000.00	150,000.00	140,200.00	641,375.96	491,375.96	427.58 %
61-3700-1000	INVESTMENT EARNINGS	150,000.00	150,000.00	0.00	257,769.58	107,769.58	171.85 %
61-3720-5100	UTILITY CHARGES	13,300,000.00	13,300,000.00	773,343.25	12,893,663.18	-406,336.82	3.06 %
61-3800-1000	MISC RECEIPTS ELECTRIC	5,000.00	5,000.00	412.50	2,954.62	-2,045.38	40.91 %
61-3800-1200	Online Credit CardService Fees	108,000.00	108,000.00	0.00	0.00	-108,000.00	100.00 %
61-3800-2000	CATV POLE RENT	12,000.00	12,000.00	0.00	34,512.86	22,512.86	287.61 %
61-3900-2001	RIDER 1 PCA	781,749.00	781,749.00	50,328.13	433,209.81	-348,539.19	44.58 %
61-3900-9000	FUND BALANCE APPROPRIATED	183,215.00	607,304.98	0.00	0.00	-607,304.98	100.00 %
	Revenue Total:	15,011,964.00	15,436,053.98	967,563.88	14,566,608.24	-869,445.74	5.63%
Expense							
Department: 7210 - ELECTRIC ADMIN/BILLING COLL							
61-7210-1210	FULL TIME SALARIES	129,500.00	129,500.00	12,157.25	126,856.23	2,643.77	2.04 %
61-7210-1260	PART-TIME SALARIES	21,500.00	24,500.00	1,965.63	26,851.53	-2,351.53	-9.60 %
61-7210-1810	SOCIAL SECURITY	12,850.00	12,850.00	1,069.65	11,640.74	1,209.26	9.41 %
61-7210-1820	RETIREMENT CONTRIBUTION	17,900.00	17,900.00	1,653.41	17,014.94	885.06	4.94 %
61-7210-1830	EMPLOYEE GROUP INS.	23,508.00	23,508.00	2,427.95	23,204.40	303.60	1.29 %
61-7210-2600	SUPPLIES	7,000.00	4,986.00	17.17	4,964.87	21.13	0.42 %
61-7210-3100	TRAVEL-TRAINING	2,250.00	1,250.00	0.00	754.65	495.35	39.63 %
61-7210-3250	POSTAGE	27,500.00	34,500.00	2,745.44	29,049.94	5,450.06	15.80 %
61-7210-4501	WORKERS COMP	1,500.00	1,886.00	0.00	1,885.35	0.65	0.03 %
61-7210-4990	MISCELLANEOUS	250.00	100.00	0.00	100.00	0.00	0.00 %
61-7210-6000	CONTRACTS	60,000.00	59,000.00	2,858.49	39,522.18	19,477.82	33.01 %
61-7210-6300	CREDIT CARD ACCEPTANCE	108,000.00	108,000.00	-11,911.60	-40,494.15	148,494.15	137.49 %
61-7210-8400	REIMBURSEMENT OF SERVICES	1,109,943.00	1,109,943.00	0.00	0.00	1,109,943.00	100.00 %
	Department: 7210 - ELECTRIC ADMIN/BILLING COLL Total:	1,521,701.00	1,527,923.00	12,983.39	241,350.68	1,286,572.32	84.20%
Department: 7220 - ELECTRIC OPERATIONS							
61-7220-1210	FULL TIME SALARIES	980,028.00	980,028.00	72,609.87	894,242.41	85,785.59	8.75 %
61-7220-1220	OVERTIME	55,000.00	55,000.00	5,066.46	39,266.40	15,733.60	28.61 %
61-7220-1810	SOCIAL SECURITY	84,000.00	84,000.00	5,892.91	70,862.34	13,137.66	15.64 %
61-7220-1820	RETIREMENT CONTRIBUTION	131,100.00	131,100.00	10,498.36	125,497.78	5,602.22	4.27 %
61-7220-1830	EMPLOYEE GROUP INS.	109,704.00	109,704.00	9,548.24	106,981.95	2,722.05	2.48 %
61-7220-1900	PROFESSIONAL SERVICES	62,000.00	62,000.00	10,144.80	57,264.74	4,735.26	7.64 %
61-7220-2120	UNIFORMS	24,000.00	24,000.00	0.00	22,040.12	1,959.88	8.17 %
61-7220-2311	SAFETY	35,000.00	35,000.00	0.00	31,367.38	3,632.62	10.38 %
61-7220-2510	MOTOR FUELS & LUBRICANTS	50,000.00	50,000.00	0.00	4,932.81	45,067.19	90.13 %
61-7220-2600	SUPPLIES	200,000.00	201,836.12	35,285.42	186,412.05	15,424.07	7.64 %
61-7220-2602	SUBDIVISION SUPPLIES	225,000.00	225,000.00	0.00	223,615.63	1,384.37	0.62 %
61-7220-3100	TRAVEL-TRAINING	22,000.00	22,000.00	694.38	15,171.68	6,828.32	31.04 %
61-7220-3300	UTILITIES	12,000.00	12,000.00	0.00	4,167.70	7,832.30	65.27 %
61-7220-3310	POWER PURCHASED-ELEC	8,540,000.00	8,540,000.00	52,056.32	8,479,498.47	60,501.53	0.71 %
61-7220-3520	EQUIPMENT REP & MAINT	48,000.00	48,000.00	407.30	45,382.15	2,617.85	5.45 %
61-7220-3530	GENERATOR O&M	65,000.00	65,000.00	3,000.00	52,205.62	12,794.38	19.68 %
61-7220-3540	MAINT & REPAIR SYSTEM	250,000.00	262,708.15	15,000.62	245,368.11	17,340.04	6.60 %
61-7220-3590	TREE TRIMMING R/W MAIN	60,000.00	60,000.00	0.00	49,992.87	10,007.13	16.68 %
61-7220-3910	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
61-7220-4500	INSURANCE	63,600.00	53,052.00	0.00	32,236.08	20,815.92	39.24 %
61-7220-4501	WORKERS COMP	31,255.00	35,581.00	0.00	25,519.12	10,061.88	28.28 %

My Budget Report

For Fiscal: 2024-2025 Period Ending: 05/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
61-7220-4910	DUES & SUBSCRIPTIONS	7,500.00	7,500.00	3,120.00	3,120.00	4,380.00	58.40 %
61-7220-4990	MISCELLANEOUS	13,000.00	13,000.00	232.30	10,679.19	2,320.81	17.85 %
61-7220-5000	CAPITAL OUTLAY	640,000.00	1,049,545.71	45,764.73	328,535.62	721,010.09	68.70 %
61-7220-6000	CONTRACTS	37,600.00	37,600.00	50.13	-4,459.27	42,059.27	111.86 %
61-7220-7400	CAPITAL SYSTEM IMPROVEMENTS	15,000.00	15,000.00	0.00	12,603.80	2,396.20	15.97 %
Department: 7220 - ELECTRIC OPERATIONS Total:		11,765,787.00	12,183,654.98	269,371.84	11,062,504.75	1,121,150.23	9.20%
Department: 9100 - DEBT SERVICE							
61-9100-7100	DEBT PRINCIPAL	219,552.00	219,552.00	0.00	218,445.47	1,106.53	0.50 %
61-9100-7200	DEBT INTEREST	22,829.00	22,829.00	0.00	12,805.92	10,023.08	43.91 %
Department: 9100 - DEBT SERVICE Total:		242,381.00	242,381.00	0.00	231,251.39	11,129.61	4.59%
Department: 9700 - SPECIAL APPROPRIATION							
61-9700-0000	PCA RIDER 1 EXPENSE	781,749.00	781,749.00	628,017.00	628,017.00	153,732.00	19.67 %
61-9700-9809	INTRAGOV'T UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	600,000.00	100.00 %
61-9700-9810	INTRAGOV'T PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	100,347.00	100.00 %
Department: 9700 - SPECIAL APPROPRIATION Total:		1,482,096.00	1,482,096.00	628,017.00	628,017.00	854,079.00	57.63%
Expense Total:		15,011,965.00	15,436,054.98	910,372.23	12,163,123.82	3,272,931.16	21.20%
Fund: 61 - Electric Fund Surplus (Deficit):		-1.00	-1.00	57,191.65	2,403,484.42	2,403,485.42	48,542.00%
Fund: 62 - Water and Sewer Fund							
Revenue							
62-3700-1000	INVESTMENT EARNINGS	30,000.00	30,000.00	0.00	41,996.21	11,996.21	139.99 %
62-3711-5200	WATER CONNECTION FEES	25,000.00	25,000.00	4,260.00	43,155.00	18,155.00	172.62 %
62-3711-5300	SEWER CONNECTION FEES	25,000.00	25,000.00	7,500.03	51,200.00	26,200.00	204.80 %
62-3711-5500	W/S SYSTEMWIDE DEVELOPMENT	38,000.00	38,000.00	14,000.00	99,000.00	61,000.00	260.53 %
62-3713-5000	WATER CHARGES	1,685,000.00	1,685,000.00	150,812.69	1,621,625.11	-63,374.89	3.76 %
62-3714-5100	SEWER CHARGES	2,400,000.00	2,400,000.00	237,118.38	2,543,450.78	143,450.78	105.98 %
62-3800-1000	MISC RECEIPTS-WATER	250.00	250.00	400.00	800.00	550.00	320.00 %
Revenue Total:		4,203,250.00	4,203,250.00	414,091.10	4,401,227.10	197,977.10	4.71%
Expense							
Department: 7130 - WATER/SEWER OPERATIONS							
62-7130-1210	FULL TIME SALARIES	411,000.00	409,303.79	28,090.88	331,693.99	77,609.80	18.96 %
62-7130-1220	OVERTIME	36,000.00	36,000.00	2,109.22	28,007.70	7,992.30	22.20 %
62-7130-1260	PART TIME SALARIES	0.00	1,696.21	212.76	3,517.26	-1,821.05	-107.36 %
62-7130-1810	SOCIAL SECURITY	31,500.00	31,500.00	2,319.05	27,689.13	3,810.87	12.10 %
62-7130-1820	RETIREMENT CONTRIBUTION	55,000.00	55,000.00	3,463.86	45,953.97	9,046.03	16.45 %
62-7130-1830	EMPLOYEE GROUP INS.	55,104.00	55,104.00	3,885.59	42,009.83	13,094.17	23.76 %
62-7130-1900	PROFESSIONAL SERVICES	20,000.00	0.00	0.00	0.00	0.00	0.00 %
62-7130-2120	UNIFORMS	5,500.00	5,500.00	238.34	4,412.72	1,087.28	19.77 %
62-7130-2311	SAFETY	3,000.00	3,000.00	0.00	1,815.05	1,184.95	39.50 %
62-7130-2510	MOTOR FUELS & LUBRICANTS	10,000.00	10,000.00	0.00	587.84	9,412.16	94.12 %
62-7130-2600	SUPPLIES	65,000.00	65,000.00	7,483.35	52,259.90	12,740.10	19.60 %
62-7130-3100	TRAVEL-TRAINING	4,800.00	4,800.00	85.00	1,756.13	3,043.87	63.41 %
62-7130-3150	PERMITS & FEES	3,500.00	4,000.00	1,160.00	3,693.18	306.82	7.67 %
62-7130-3300	UTILITIES	45,000.00	45,000.00	0.00	59,193.94	-14,193.94	-31.54 %
62-7130-3520	EQUIPMENT REP & MAINT	45,000.00	45,000.00	9,115.04	26,490.39	18,509.61	41.13 %
62-7130-3540	MAINT & REPAIR SYSTEM	150,000.00	170,000.00	18,739.82	119,310.84	50,689.16	29.82 %
62-7130-4500	AUTO AND G/L INSUR	6,000.00	6,000.00	0.00	8,622.41	-2,622.41	-43.71 %
62-7130-4501	WORKERS COMP	17,000.00	17,000.00	0.00	4,425.56	12,574.44	73.97 %
62-7130-4910	DUES & SUBSCRIPTIONS	750.00	750.00	0.00	695.00	55.00	7.33 %
62-7130-4990	MISCELLANEOUS	4,527.00	4,027.00	-1,983.96	-10,542.07	14,569.07	361.78 %
62-7130-5000	CAPITAL OUTLAY	344,046.00	344,046.00	0.00	108,867.19	235,178.81	68.36 %
62-7130-6000	CONTRACTS	1,800,000.00	1,800,000.00	592,106.76	1,665,080.51	134,919.49	7.50 %
62-7130-7410	AMI PROJECT	2,000.00	2,000.00	0.00	467.50	1,532.50	76.63 %
62-7130-8000	CAPITAL IMPROVEMENTS PROJ	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
62-7130-8400	REIMBURSEMENT OF SERVICES	377,984.00	377,984.00	0.00	0.00	377,984.00	100.00 %
Department: 7130 - WATER/SEWER OPERATIONS Total:		3,500,211.00	3,500,211.00	667,025.71	2,526,007.97	974,203.03	27.83%

My Budget Report

For Fiscal: 2024-2025 Period Ending: 05/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 9100 - DEBT SERVICE							
<u>62-9100-7100</u>	DEBT PRINCIPAL	433,991.00	442,191.00	0.00	367,990.66	74,200.34	16.78 %
<u>62-9100-7200</u>	DEBT INTEREST	198,515.00	190,315.00	0.00	53,355.70	136,959.30	71.96 %
Department: 9100 - DEBT SERVICE Total:		632,506.00	632,506.00	0.00	421,346.36	211,159.64	33.38%
Department: 9700 - SPECIAL APPROPRIATION							
<u>62-9700-9801</u>	CAPITAL RESERVE	50,378.00	50,378.00	0.00	0.00	50,378.00	100.00 %
<u>62-9700-9811</u>	DEBT RESERVE	20,155.00	20,155.00	0.00	0.00	20,155.00	100.00 %
Department: 9700 - SPECIAL APPROPRIATION Total:		70,533.00	70,533.00	0.00	0.00	70,533.00	100.00%
Expense Total:		4,203,250.00	4,203,250.00	667,025.71	2,947,354.33	1,255,895.67	29.88%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):		0.00	0.00	-252,934.61	1,453,872.77	1,453,872.77	0.00%
Fund: 63 - Stormwater Fund							
Revenue							
<u>63-3713-5000</u>	STORMWATER FEES	163,117.00	163,117.00	14,217.00	151,876.00	-11,241.00	6.89 %
Revenue Total:		163,117.00	163,117.00	14,217.00	151,876.00	-11,241.00	6.89%
Expense							
Department: 7501 - STORM WATER							
<u>63-7501-3150</u>	PERMITS & FEES	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
<u>63-7501-3540</u>	MAINT & REPAIR SYSTEM	114,117.00	114,117.00	0.00	47,728.28	66,388.72	58.18 %
<u>63-7501-4990</u>	MISCELLANEOUS	9,129.00	9,129.00	0.00	0.00	9,129.00	100.00 %
<u>63-7501-8400</u>	REIMBURSEMENT OF SERVICES	23,871.00	23,871.00	0.00	0.00	23,871.00	100.00 %
Department: 7501 - STORM WATER Total:		148,117.00	148,117.00	0.00	48,728.28	99,388.72	67.10%
Department: 9700 - SPECIAL APPROPRIATION							
<u>63-9700-9800</u>	CONTINGENCY	15,000.00	15,000.00	0.00	509.75	14,490.25	96.60 %
Department: 9700 - SPECIAL APPROPRIATION Total:		15,000.00	15,000.00	0.00	509.75	14,490.25	96.60%
Expense Total:		163,117.00	163,117.00	0.00	49,238.03	113,878.97	69.81%
Fund: 63 - Stormwater Fund Surplus (Deficit):		0.00	0.00	14,217.00	102,637.97	102,637.97	0.00%
Report Surplus (Deficit):		720.00	720.00	-619,308.64	3,280,332.75	3,279,612.75	55,501.77%

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund						
Revenue						
	6,693,687.00	6,702,756.49	74,818.12	5,506,957.20	-1,195,799.29	17.84%
Revenue Total:	6,693,687.00	6,702,756.49	74,818.12	5,506,957.20	-1,195,799.29	17.84%
Expense						
4110 - GOVERNING BODY	62,458.00	62,458.00	13,098.73	141,679.49	-79,221.49	-126.84%
4120 - ADMINISTRATION	116,524.00	116,524.00	20,535.04	244,642.21	-128,118.21	-109.95%
4130 - FINANCE	181,950.00	181,950.00	17,872.94	292,049.63	-110,099.63	-60.51%
4140 - TAX & REVENUE COLLECTION	30,017.00	30,017.00	7,042.48	78,230.64	-48,213.64	-160.62%
4210 - Information Technology	103,938.00	103,938.00	7,169.02	248,410.39	-144,472.39	-139.00%
4250 - CENTRAL GARAGE	350,996.00	325,996.00	30,070.33	407,032.16	-81,036.16	-24.86%
4260 - PUBLIC BUILDINGS	359,502.00	374,502.00	29,159.87	469,690.04	-95,188.04	-25.42%
4310 - POLICE	2,562,595.00	2,562,595.00	176,090.68	2,214,568.13	348,026.87	13.58%
4340 - FIRE	241,471.00	241,471.00	47,961.56	183,360.63	58,110.37	24.07%
4510 - STREETS	837,176.00	819,765.49	48,140.52	629,136.08	190,629.41	23.25%
4511 - POWELL BILL	412,000.00	412,000.00	1,830.00	42,279.96	369,720.04	89.74%
4710 - SANITATION	265,352.00	297,902.00	26,571.77	265,630.75	32,271.25	10.83%
4910 - PLANNING, ZONING, INSPECT	351,422.00	355,352.00	19,205.71	204,053.74	151,298.26	42.58%
4920 - ECONOMIC DEVELOPMENT	65,655.00	65,655.00	15,815.44	143,248.97	-77,593.97	-118.18%
6110 - LIBRARY	158,054.00	158,054.00	11,866.53	131,043.83	27,010.17	17.09%
6120 - RECREATION	593,856.00	593,856.00	40,170.18	491,562.96	102,293.04	17.23%
Expense Total:	6,692,966.00	6,702,035.49	512,600.80	6,186,619.61	515,415.88	7.69%
Fund: 10 - General Fund Surplus (Deficit):	721.00	721.00	-437,782.68	-679,662.41	-680,383.41	94,366.63%
Fund: 61 - Electric Fund						
Revenue						
	15,011,964.00	15,436,053.98	967,563.88	14,566,608.24	-869,445.74	5.63%
Revenue Total:	15,011,964.00	15,436,053.98	967,563.88	14,566,608.24	-869,445.74	5.63%
Expense						
7210 - ELECTRIC ADMIN/BILLING COLL	1,521,701.00	1,527,923.00	12,983.39	241,350.68	1,286,572.32	84.20%
7220 - ELECTRIC OPERATIONS	11,765,787.00	12,183,654.98	269,371.84	11,062,504.75	1,121,150.23	9.20%
9100 - DEBT SERVICE	242,381.00	242,381.00	0.00	231,251.39	11,129.61	4.59%
9700 - SPECIAL APPROPRIATION	1,482,096.00	1,482,096.00	628,017.00	628,017.00	854,079.00	57.63%
Expense Total:	15,011,965.00	15,436,054.98	910,372.23	12,163,123.82	3,272,931.16	21.20%
Fund: 61 - Electric Fund Surplus (Deficit):	-1.00	-1.00	57,191.65	2,403,484.42	2,403,485.42	48,542.00%
Fund: 62 - Water and Sewer Fund						
Revenue						
	4,203,250.00	4,203,250.00	414,091.10	4,401,227.10	197,977.10	4.71%
Revenue Total:	4,203,250.00	4,203,250.00	414,091.10	4,401,227.10	197,977.10	4.71%
Expense						
7130 - WATER/SEWER OPERATIONS	3,500,211.00	3,500,211.00	667,025.71	2,526,007.97	974,203.03	27.83%
9100 - DEBT SERVICE	632,506.00	632,506.00	0.00	421,346.36	211,159.64	33.38%
9700 - SPECIAL APPROPRIATION	70,533.00	70,533.00	0.00	0.00	70,533.00	100.00%
Expense Total:	4,203,250.00	4,203,250.00	667,025.71	2,947,354.33	1,255,895.67	29.88%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):	0.00	0.00	-252,934.61	1,453,872.77	1,453,872.77	0.00%
Fund: 63 - Stormwater Fund						
Revenue						
	163,117.00	163,117.00	14,217.00	151,876.00	-11,241.00	6.89%
Revenue Total:	163,117.00	163,117.00	14,217.00	151,876.00	-11,241.00	6.89%
Expense						
7501 - STORM WATER	148,117.00	148,117.00	0.00	48,728.28	99,388.72	67.10%

My Budget Report

For Fiscal: 2024-2025 Period Ending: 05/31/2025

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
9700 - SPECIAL APPROPRIATION	15,000.00	15,000.00	0.00	509.75	14,490.25	96.60%
Expense Total:	163,117.00	163,117.00	0.00	49,238.03	113,878.97	69.81%
Fund: 63 - Stormwater Fund Surplus (Deficit):	0.00	0.00	14,217.00	102,637.97	102,637.97	0.00%
Report Surplus (Deficit):	720.00	720.00	-619,308.64	3,280,332.75	3,279,612.75	55,501.77%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
10 - General Fund	721.00	721.00	-437,782.68	-679,662.41	-680,383.41
61 - Electric Fund	-1.00	-1.00	57,191.65	2,403,484.42	2,403,485.42
62 - Water and Sewer Fund	0.00	0.00	-252,934.61	1,453,872.77	1,453,872.77
63 - Stormwater Fund	0.00	0.00	14,217.00	102,637.97	102,637.97
Report Surplus (Deficit):	720.00	720.00	-619,308.64	3,280,332.75	3,279,612.75



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Setting the Structure for Downtown Ayden Main Street

Item Explanation

The structure for Downtown Ayden Main Street (AKA, Downtown Ayden, Inc, Downtown Ayden Incorporated, and Ayden Main Street) remains unset, and the Town Staff encourage the Board to identify which structure they would like to pursue as the Downtown Ayden Main Street function moves forward.

This item was tabled in previous meetings, and the content remains the same.

Staff Comments

Three options for setting the Main Street structure include:

Nonprofit (501c(3)(4)(6))

- Board controls the operation of the organization (sets policy).
- **Strengths:** Separation of govt. control; partnership opportunities.
- **Challenges:** sustainability.

City Department

- Council appointed (advisory) board makes recommendations (does not set policy).
- **Strengths:** City takes lead; more stability.
- **Challenges:** Can limit partnership opportunities.

Quasi-Public-Private

- Has more authority than advisory. There is a nonprofit status attached to this model. Director is a liaison between the board and city as they are city staff or contracted by city.
- **Strengths:** Formal partnership; sharing of benefits; staff possibly city employee.
- **Challenges:** Imposed restraints; seen as a “city employee”; govt. leadership changes.

The program can be effectively run under any of the three organizational structures: but as we discussed, there are benefits and challenges to all three.

The nonprofit arm can be great for fundraising. The city run department is attractive because it often means that the city will dedicate some of the budget to operating expenses. Quasi programs are great because they often bring the best of both of the other structures together.

We actually have short videos (20 mins) explaining each structure more in depth on our website. You can find them if you scroll to the bottom of the organization page here: <https://www.ncmainstreetandplanning.com/organization>

Action Requested

Review and identify which structure the Downtown Ayden Main Street will follow for future activities and operations.

Example motion: "I motion that we set Downtown Ayden Main Street under the _____ structure."

NC Main Street Program Structures – February 2025

	Quasi-Public-Private	City Dept.	501(c)(3)	501 (c)(4)	501(c)(6)
1	Albemarle (c)(3) (MSD)	Aberdeen	Brevard (MSD)	Marion & (c)(3)	Hickory & (c)(3)
2	Asheboro (c)(3)	Ayden	Edenton (MSD)	Mooreville (MSD)	
3	Belmont (c)(3)	Benson	Lexington (MSD)		
4	Boone (c)(3) (MSD)	Bessemer City	Mebane		
5	Burlington (c)(3) (MSD)	Cherryville	Morehead City		
6	Clinton (c)(3) (MSD)	Elkin (MSD)	Mount Airy (MSD)		
7	Concord (c)(6) (MSD)	Elon	New Bern (MSD)		
8	Dunn (c)(3) (MSD)	Forest City	Sanford (MSD)		
9	Eden (c)(3) (MSD)	Henderson	Shelby (MSD)		
10	Elizabeth City (c)(3) (MSD)	Manteo	Smithfield (MSD)		
11	Fuquay-Varina (c)(3)	Monroe (MSD)	Statesville (MSD)		
12	Garner (c)(3)	Murphy	Washington		
13	Goldsboro (c)(3) (MSD)	Pilot Mountain			
14	Hendersonville (c3) (MSD)	Pittsboro			
15	Hertford (c)(3)	Rocky Mount (MSD)			
16	Kinston (c)(3) (MSD)	Troy			
17	Laurinburg (MSD) (c)(3)	Valdese			
18	Lenoir (MSD) (c)(3)	Waynesville (MSD)			
19	Lumberton (c)(3)	Zebulon			
20	Mocksville (c)(3)				
21	Morganton (c)(6)&(c)(4) (MSD)				
22	Newton (c)(3)				
23	North Wilkesboro (c)(3)				
24	Oxford (c)(3) (MSD)				
25	Reidsville (MSD) 501(c)(3)				
26	Roanoke Rapids (c)(3)				
27	Roxboro (c)(3)				
28	Rutherfordton (c)(3) (MSD)				
29	Salisbury (c)(3) (MSD)				
30	Spruce Pine (c)(3)				
31	Sylva (c)(3)				
32	Tarboro (c)(3)				
33	Tryon (c)(3)				
34	Wake Forest (c)(3) (MSD)				
35	Waxhaw (c)(3)				
36	Whiteville (c)(3) (MSD)				
37	Williamston (c)(3)				
38	Wilson (c)(3), (c)(6) (MSD)				
	38 Quasi/Public	19 City	12	2	1
	21 w/MSD	4 w/MSD's	9 with MSD's	1 w/MSD	1 w/MSD

*Note - New Bern, Rocky Mount, and Waynesville use MSD funds for capital improvements, not program management.

Strengths and Challenges of Different Organizational Structures for Main Street

Nonprofit (501c(3)(4)(6))

- Board controls the operation of the organization (sets policy).
- **Strengths:** Separation of govt. control; partnership opportunities.
- **Challenges:** sustainability.

City Department

- Council appointed (advisory) board makes recommendations (does not set policy).
- **Strengths:** City takes lead; more stability.
- **Challenges:** Can limit partnership opportunities.

Quasi-Public-Private

- Has more authority than advisory. There is a nonprofit status attached to this model. Director is a liaison between the board and city as they are city staff or contracted by city.
- **Strengths:** Formal partnership; sharing of benefits; staff possibly city employee.
- **Challenges:** Imposed restraints; seen as a “city employee”; govt. leadership changes.

As for any requirements where Main Street is concerned: we require a full time director for any town with a population larger than 5,000. Part time is acceptable up to that point. Whether a nonprofit, city employee, or quasi employee, we ask that a part time director dedicate 20 hours to Main Street and a full time director commit the full 40 hours.

The program can be effectively run under any of the three organizational structures: but as we discussed there are benefits and challenges to all three.

The nonprofit arm can be great for fundraising. The city run department is attractive because it often means that the city will dedicate some of the budget to operating expenses. Quasi programs are great because they often bring the best of both of the other structures together.

We actually have short videos (20 mins) explaining each structure more in depth on our website. You can find them if you scroll to the bottom of the organization page here: <https://www.ncmainstreetandplanning.com/organization>

Thomas “Mallory” Denham
Economic Development Director
Town of Ayden
4061 East Avenue
Ayden, NC 28513
M 606-375-5560



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Deciding on Donation Amount for Ayden Chamber

Item Explanation

Facts on Why There is a Vote on Donating to Chamber of Commerce - 6-2-25

- \$19,000 was put in this year's current budget.
- It was asked for around 2-3 months ago?
- The reason the Board gave the Chamber so much, was that the Chamber explicitly stated they were asking for that amount so they could pay a director.
- They did not get a director.
- Upon hearing this, one member of our Board stated that we should not give the full amount.
- We attempted to get a consensus from the Board on what amount to donate.
- An email was sent asking for a feedback for 3 weeks or more.
- Two Board members said the amount given should be \$0
- One Board member said it should be \$12,000
- One Board member said it should be \$19,000
- One Board member did not respond.
- With this wide difference of opinion, Staff feel it's best to put the topic on the agenda for Board consideration and a vote.

Staff Comments

Action Requested



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Review/Approve the FY 25/26 Budget Ordinance

Item Explanation

At this point in the agenda, all items that impact the budget and that need Board input have been covered. If there is anything else the Board needs to discuss in order to vote on the proposed budget, it should be covered during this item.

Staff Comments

Changes from the last budget workshop include:

40,676.00 of General Fund Balance is required to balance the budget, and this is required because of the increases in Board salaries, and the two line items omitted related to the Arts & Recreation Department, and the Main Street recommended amount.

Action Requested

Recommend approving the FY 25/26 Budget Ordinance and Fee Schedule.

Example motion: "I motion we approve the FY25/26 Budget Ordinance, and Fee Schedule, as written."



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Award of Construction – Sewer Pump Station No. 1 Sanitary Sewer Improvements

Item Explanation

The Division of Water Infrastructure awarded a \$1,600,000 Community Development Block Grant – Infrastructure award to rehabilitate existing Town Sewer Pump Station No. 1 and replace sewer collection assets on Club Drive and Iola Drive.

In accordance with original grant funding, McDavid Associates, Inc. prepared bid packages for sanitary sewer system improvements. Bids were received on April 17, 2025. The low bid exceeded available funds. Based on the low bid, supplemental grant funds were requested from the State to allow full award of project scoping. In support of a recommendation of award, the following exhibits are provided for Board review and consideration:

- Letter of Recommendation of Award
- Resolution Awarding Construction to Military & Federal Construction Co., Inc. for contract value of \$1,327,432.00 and amending capital project budget ordinance.
- Notice of Award
- Bid tabulation sheet
- Project Map

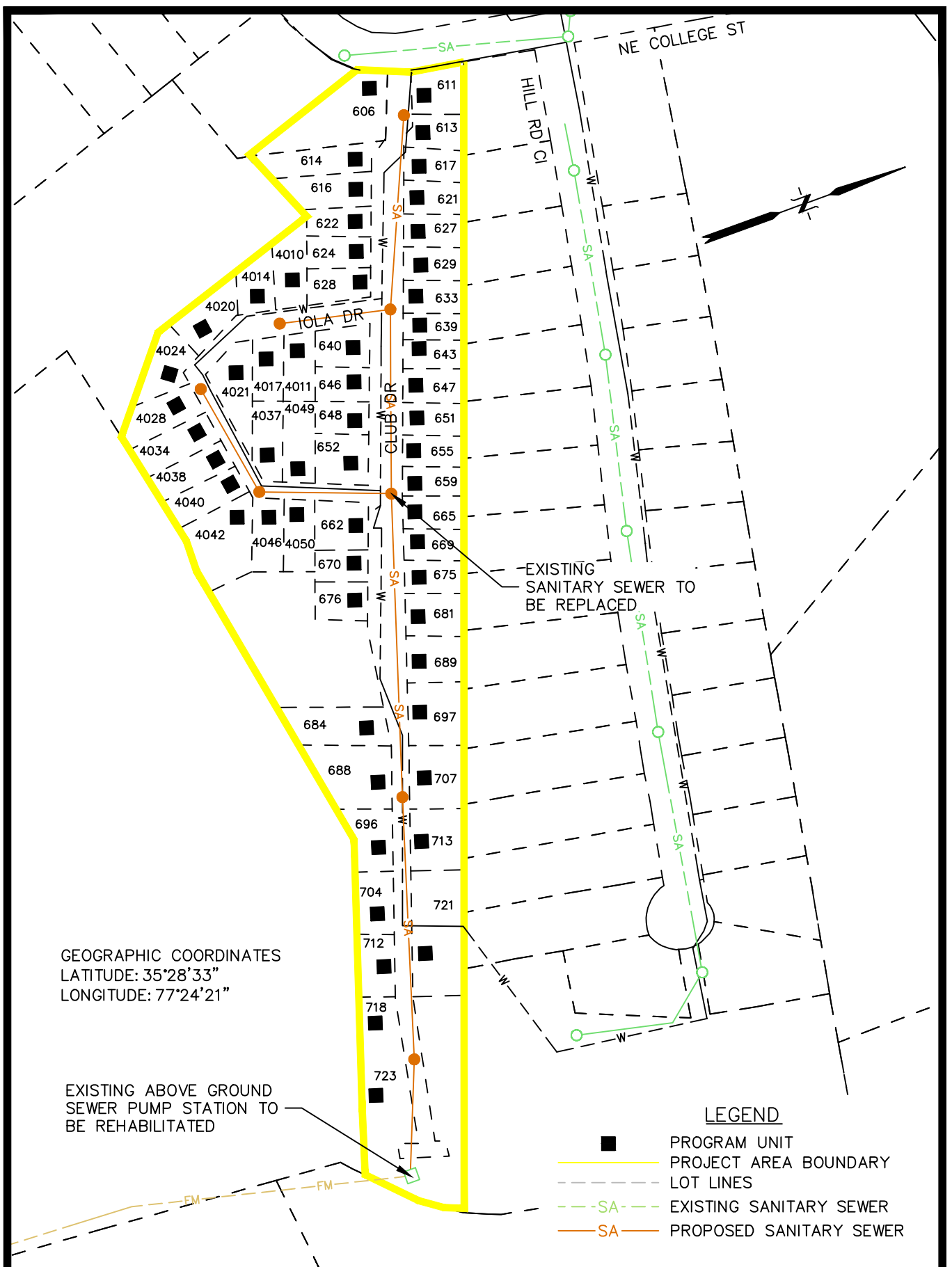
Staff Comments

Action is to “tentatively” award construction contingent upon action to formally accept supplemental grant funding in the amount of \$270,000.

Action Requested

Approve Resolution Awarding Construction and Amending Capital Project Budget Ordinance.

Example Motion: "I motion we approve the resolution awarding construction and amending the capital project budget ordinance."



PROJECT MAP
2022 CDBG-I APPLICATION
TOWN OF AYDEN



McDAVID ASSOCIATES, INC.
Engineers • Planners • Land Surveyors
3714 North Main Street, Farmville, NC 27828
Telephone: (252) 753-2139

Scale : 1" = 200'

DWG Name.: Application Map.dwg

File Path : W:\D8xx_gen\D84x_eng\D847_LD\2021-0329-3225

**RESOLUTION
AMENDING CAPITAL PROJECT BUDGET AND
AWARDING CONSTRUCTION CONTRACTS
SEWER PUMP STATION NO. 1 SANITARY SEWER IMPROVEMENTS
CONTRACT NO. 7 – SANITARY SEWER SYSTEM IMPROVEMENTS
DIVISION OF WATER INFRASTRUCTURE CDBG-I PROJECT 22-I-4102
TOWN OF AYDEN**

- WHEREAS,** the Town of Ayden has accepted a \$1,600,000 Community Development Block Grant – Infrastructure financial assistance award from the Division of Water Infrastructure to rehabilitate existing Sanitary Sewer Pump Station No. 1 located at the end of Club Drive and replace sanitary sewer collection system assets along Club Drive and Iola Drive, and
- WHEREAS,** Plans for construction have been completed and bids for construction were received on April 17, 2025 (re-bid date due to insufficient bid submittals at first opening), and
- WHEREAS,** Military & Federal Construction Co., Inc. submitted the low bid for Contract No. 7 – Sanitary Sewer System Improvements in the amount of \$1,327,432.00, and
- WHEREAS,** the low bid exceeded available funds, and
- WHEREAS,** the Town requested supplemental funding in the amount of \$270,000.00 with a \$5,000.00 local contribution (sales tax refund) from the Division of Water Infrastructure, and
- WHEREAS,** the Division of Water Infrastructure has approved a supplemental grant award to the Town in the amount of \$270,000.00, and
- WHEREAS,** The Engineer has prepared a Recommendation of Award for Ayden Board of Commissioners' consideration and approval,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That supplemental grant offer to the Town from the Division of Water Infrastructure in the amount of \$270,000.00 be accepted.

That the attached budget is hereby amended for Pump Station No. 1 Sanitary Sewer Improvements.

That Contract No. 7 – Sanitary Sewer System Improvements be awarded to Military & Federal Construction Co., Inc. for the low bid amount of 1,327,432.00.

That the Mayor and Town Manager are designated, authorized and directed to execute all documents associated with project implementation within limits of approved budget to include award, construction contract agreement, pay requests, change orders, and close-out forms.

Adopted this the _____ day of _____, 2025 at Ayden, North Carolina.

Ivory Mewborn, Mayor
Town of Ayden

(SEAL)

ATTEST:

Jeremy Crawford, Town Clerk

**CAPITAL PROJECT BUDGET ORDINANCE
TOWN OF AYDEN
SEWER PUMP STATION NO. 1 SANITARY SEWER IMPROVEMENTS
22-I-4102**

	APPROVED BUDGET	CHANGES	REVISED BUDGET
REVENUES			
REVENUES - CDBG-I Eligible			
CDBG-I Grant	\$ 1,600,000.00	\$ -	\$ 1,600,000.00
CDBG-I Supplemental Grant	\$ -	\$ 270,000.00	\$ 270,000.00
Sales Tax Refund - Restricted	\$ -	\$ 5,000.00	\$ 5,000.00
Subtotal - CDBG-I Eligible Revenues	<u>\$ 1,600,000.00</u>	<u>\$ 275,000.00</u>	<u>\$ 1,875,000.00</u>
TOTAL REVENUES	<u>\$ 1,600,000.00</u>	<u>\$ 275,000.00</u>	<u>\$ 1,875,000.00</u>
EXPENSES			
EXPENSES - CDBG-I CONSTRUCTION			
Construction			
Contract No. 7 - Sanitary Sewer Improvements	\$ 1,094,000.00	\$ 233,432.00	\$ 1,327,432.00
Subtotal - Construction	<u>\$ 1,094,000.00</u>	<u>\$ 233,432.00</u>	<u>\$ 1,327,432.00</u>
Non-Construction			
Construction Administration (120 Days)	\$ 75,945.00	\$ -	\$ 75,945.00
Construction Observation (120 Days)	\$ 77,400.00	\$ -	\$ 77,400.00
Basic Engineering Fees (Prior to Construction)	\$ 113,500.00	\$ -	\$ 113,500.00
Additional Services by Engineer	\$ 27,000.00	\$ -	\$ 27,000.00
Reimbursable Expenses to the Engineer	\$ 2,500.00	\$ -	\$ 2,500.00
Permit Application Fees Paid by Owner - Reimbursable	\$ 2,000.00	\$ -	\$ 2,000.00
Subtotal - Non-Construction	<u>\$ 298,345.00</u>	<u>\$ -</u>	<u>\$ 298,345.00</u>
Contingency			
Contingency	\$ 50,655.00	\$ 41,568.00	\$ 92,223.00
Subtotal - Contingency	<u>\$ 50,655.00</u>	<u>\$ 41,568.00</u>	<u>\$ 92,223.00</u>
TOTAL - CDBG-I CONSTRUCTION	<u>\$ 1,443,000.00</u>	<u>\$ 275,000.00</u>	<u>\$ 1,718,000.00</u>
EXPENSES - ADMINISTRATION			
Administration-Program Management			
Grant Administration (including Labor Compliance)	\$ 120,000.00	\$ -	\$ 120,000.00
Engineering Report	\$ 25,000.00	\$ -	\$ 25,000.00
Environmental Document	\$ -	\$ -	\$ -
Legal - Local Attorney	\$ 1,000.00	\$ -	\$ 1,000.00
Other - Paid by Owner - Reimb (i.e. Advertisement)	\$ 1,000.00	\$ -	\$ 1,000.00
Administration Contingency	\$ 10,000.00	\$ -	\$ 10,000.00
TOTAL - ADMINISTRATION	<u>\$ 157,000.00</u>	<u>\$ -</u>	<u>\$ 157,000.00</u>
TOTAL EXPENSES	<u>\$ 1,600,000.00</u>	<u>\$ 275,000.00</u>	<u>\$ 1,875,000.00</u>

SECTION 00511

NOTICE OF AWARD

To: Military & Federal Construction Co., Inc.
846 Bell Fork Road
Jacksonville, NC 28540

PROJECT Description: Pump Station No.1 Sanitary Sewer Improvements
Contract No. 7 - Sanitary Sewer Improvements

The OWNER has considered the BID submitted by you for the above described WORK in response to its ADVERTISEMENT FOR BIDS dated February 5, 2025, and INFORMATION FOR BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of One Million Three Hundred Twenty-Seven Thousand Four Hundred Thirty-Two and 00/100 Dollars (\$ 1,327,432.00).

You are required by the INFORMATION FOR BIDDERS to execute the AGREEMENT and furnish the required CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND and certificates of insurance within twenty (20) calendar days from the date of this Notice to you.

If you fail to execute said AGREEMENT and to furnish said BONDS within twenty (20) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2025.

OWNER:

_____ Town of Ayden _____

By _____

Name Ivory Mewborn _____

Title Mayor _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this the _____ day of _____, 2025.

CONTRACTOR:

_____ Military & Federal Construction Co., Inc. _____

By _____

Name _____

Title _____

END OF SECTION



McDAVID ASSOCIATES, INC.

Engineers • Planners • Land Surveyors

CORPORATE OFFICE
(252) 753-2139 • Fax (252) 753-7220
120 N. Main Street • P.O. Drawer 49
Farmville, NC 27828

GOLDSBORO OFFICE
(919) 736-7630 • Fax (919) 735-7351
109 E. Walnut Street • P.O. Box 1776
Goldsboro, NC 27533

May 27, 2025

Mr. Scott Howard, Town Manager
Town of Ayden
P.O. Box 219
Ayden, NC 28513

Subject: Recommendation of Award
Pump Station No. 1 Sanitary Sewer
Improvements
Contract No. 7 – Sanitary Sewer System
Improvements
Town of Ayden

Dear Scott:

In reference to the subject project, bids for construction of pump station improvements and sewer collection replacement on Club Drive and Iola Drive were received on April 17, 2025, in the Courtroom at the Ayden Town Hall. The following represents a summary of all bids received:

Military & Federal Construction Co., Inc.	\$1,327,432.00
Tripp Bro's, Inc.	\$2,204,405.00
T.A. Loving Company	\$2,586,375.00
STEP Construction, Inc.	\$2,598,325.00

A copy of a certified bid tabulation sheet is provided that summarizes all unit pricing. Based on the bids received, Military & Federal Construction Co., Inc. submitted the low bid in the amount of \$1,372,432.00. The low bid exceeded available funds. A request for supplemental funds was submitted to the Division of Water Infrastructure (DWI). DWI has approved supplemental funding.

McDavid Associates, Inc. recommends consideration of award of Contact No. 7 – Sanitary System Improvements to the low bidder, Military & Federal Construction, Inc., for their low bid amount of \$1,372,432.00.

In support of this Recommendation of Award, the following exhibits are provided for Board consideration.

1. Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contract
2. Notice of Award
3. Bid Tabulation Sheet

Upon Board review and approval, please provide our office with a copy of an executed

"Resolution Awarding Construction Contract" and signed copies of the "Notice of Award".

Please advise if I may provide any additional information for your review. Please contact me if I may answer any questions.

Sincerely,

McDAVID ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Richard B. Moore", with a stylized flourish at the end.

Richard B. Moore, P.E.
Farmville Office

Enclosures

cc: Stephen Smith (w/encl.)

Exhibit A: Resolution Amending Capital Project Budget and Awarding Construction

Exhibit B: Notice of Award

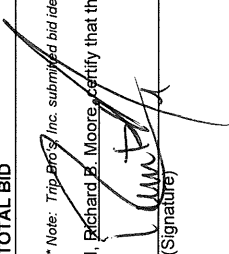
Exhibit C: Bid Tabulation Sheet

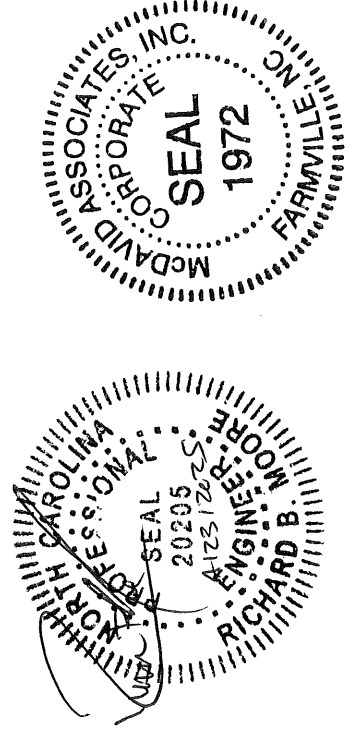
TABULATION SHEET
PUMP STATION NO. 1 SANITARY SEWER IMPROVEMENTS
CONTRACT NO. 7 - SANITARY SEWER IMPROVEMENTS
TOWN OF AYDEN
APRIL 17, 2025 @ 2:00 PM

Bid Item	Description	Unit	Qty	Military & Federal Construction Company, Inc. Jacksonville, NC		Tripp Bros, Inc.* Ayden, NC		T.A. Loving Company Goldsboro, NC		Step Construction, Inc. La Grange, NC	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Section A - Sanitary Sewer Collection Lines											
1	8" PVC (SDR 26) PIPE FOR SANITARY SEWER AND BEDDING (0'-6' depth)	LF	2,085	\$78.00	\$162,630.00	\$205.00	\$427,425.00	\$215.00	\$448,275.00	\$325.00	\$677,625.00
2	8" PVC (SDR 26) PIPE FOR SANITARY SEWER AND BEDDING (6'-8' depth)	LF	55	\$60.00	\$3,300.00	\$1,045.00	\$57,475.00	\$240.00	\$13,200.00	\$350.00	\$19,250.00
3	8" PVC (SDR 26) PIPE FOR SANITARY SEWER AND BEDDING (10'-12' depth)	LF	30	\$139.00	\$4,170.00	\$787.00	\$23,610.00	\$265.00	\$7,950.00	\$375.00	\$11,250.00
	Subtotal Section A				\$170,100.00		\$508,510.00		\$469,425.00		\$708,125.00
Section B - Manholes											
4	PRECAST CONCRETE MANHOLE (0'-4' depth)	EA	1	\$6,674.00	\$6,674.00	\$9,890.00	\$9,890.00	\$11,400.00	\$11,400.00	\$12,000.00	\$12,000.00
5	PRECAST CONCRETE MANHOLE (4'-6' depth)	EA	6	\$6,653.00	\$39,918.00	\$9,565.00	\$57,390.00	\$11,400.00	\$68,400.00	\$15,000.00	\$90,000.00
6	PRECAST CONCRETE MANHOLE (6'-8' depth)	EA	1	\$8,077.00	\$8,077.00	\$9,750.00	\$9,750.00	\$12,300.00	\$12,300.00	\$18,000.00	\$18,000.00
7	PRECAST CONCRETE DROP MANHOLE (10'-12' depth)	EA	1	\$37,632.00	\$37,632.00	\$32,250.00	\$32,250.00	\$27,200.00	\$27,200.00	\$30,000.00	\$30,000.00
8	WATERTIGHT MANHOLE INSERTS	EA	9	\$178.00	\$1,602.00	\$1,560.00	\$14,040.00	\$150.00	\$1,350.00	\$2,000.00	\$18,000.00
	Subtotal Section B				\$93,903.00		\$123,320.00		\$120,650.00		\$168,000.00
Section C - Sanitary Sewer Services											
9	4" SANITARY SEWER SERVICE	EA	58	\$1,351.00	\$78,358.00	\$3,625.00	\$210,250.00	\$11,100.00	\$643,800.00	\$10,000.00	\$580,000.00
	Subtotal Section C				\$78,358.00		\$210,250.00		\$643,800.00		\$580,000.00
Section D - Drybores with Steel Casing											
10	WET WELL BYPASS PUMPING SEWAGE PUMP STATION NO. 1	LS	1	\$74,757.00	\$74,757.00	\$77,630.00	\$77,630.00	\$75,000.00	\$75,000.00	\$80,000.00	\$80,000.00
11	SEWAGE PUMP STATION NO. 1	LS	1	\$316,578.00	\$316,578.00	\$682,400.00	\$682,400.00	\$740,000.00	\$740,000.00	\$425,000.00	\$425,000.00
12	SEWAGE PUMP STATION NO. 1 ELECTRICAL SYSTEM	LS	1	\$135,736.00	\$135,736.00	\$388,145.00	\$388,145.00	\$198,500.00	\$198,500.00	\$180,000.00	\$180,000.00
13	4" COARSE AGGREGATE BASE COURSE	SY	1,500	\$15.00	\$22,500.00	\$16.50	\$24,750.00	\$15.00	\$22,500.00	\$12.00	\$18,000.00
14	ELECTRICAL ALLOWANCE	AL	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Subtotal Section D				\$559,571.00		\$1,182,925.00		\$1,046,000.00		\$713,000.00
Section E - Miscellaneous Items											
15	BORROW backfill	CY	3,500	\$74.00	\$259,000.00	\$32.35	\$113,225.00	\$35.00	\$122,500.00	\$30.00	\$105,000.00
16	BREAK, REMOVE, AND REPLACE EXISTING ASPHALT PAVEMENT	SY	2,200	\$55.00	\$121,000.00	\$9.00	\$19,800.00	\$55.00	\$121,000.00	\$96.00	\$211,200.00
17	1 1/2" ASPHALT CONCRETE SURFACE COURSE, TYPE SF-9.5A, RESURFACING, 165 #/SY	SY	2,500	\$17.00	\$42,500.00	\$17.35	\$43,375.00	\$24.00	\$60,000.00	\$44.00	\$110,000.00
18	SOIL TESTING AND INSPECTION ALLOWANCE	AL	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	Subtotal Section E				\$425,500.00		\$179,400.00		\$306,500.00		\$429,200.00
TOTAL BID					\$1,327,432.00		\$2,204,405.00		\$2,586,375.00		\$2,598,325.00

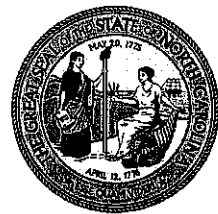
* Note: Tripp Bros, Inc. submitted bid identified a "Total Unit Price Bid" amount of \$2,207,405.00. Mathematically, the unit prices extend to a total value of \$2,204,405.00 which is reflected in the bid tabulation.

I, Richard B. Moore, certify that this Tabulation Sheet is correct to the best of my knowledge and belief.


(Signature) 4/23/25 (Date)



JOSH STEIN
Governor
D. REID WILSON
Secretary
SHADI ESKEF
Director



NORTH CAROLINA
Environmental Quality

May 27, 2025

The Honorable Ivory Mewborn, Mayor
Town of Ayden
P.O. Box 219
Ayden, North Carolina 28513

Subject: Request for Additional Funds Response
CDBG-I Number: **22-I-4102**

Dear Mayor Mewborn,

Thank you for your request for additional funds in the amount of \$270,000 received on May 20, 2025, for the above referenced grant to complete **"Pump Station Number 1 Sanitary Sewer Improvements"**. You submitted the following documents to us to demonstrate the need for the additional funds:

- A letter justifying the request for additional money and the town's commitment of local funds up to \$5,000.
- Sealed bid tabulation sheet, showing Military and Federal Construction Company, Inc. as the lowest responsive responsible bidder at \$1,327,432 which was approximately \$877,000 less than the second bidder.

We understand and support the need for additional funds to complete the project. The Town has shown they have done what they can to get the project close to budget, without jeopardizing the entire project.

Currently, we do not have the requested amount in de-obligated funds from our FY2022 CDBG-I appropriations. However, we do have de-obligated/uncommitted funds in our FY2019 CDBG-I appropriations and will issue the requested funds as a separate grant contract/agreement. **The FY2019 funds must be expended and requisitioned by July 31, 2026, to avoid being recaptured by the U.S. Department of Treasury in September 2026.**

The Town will need to perform the following steps to receive the FY 2019 supplemental funds via a new grant contract/agreement:

1. Develop a new application with the new project activity (Public Sewer Improvements) and hold a public hearing (10 days minimum notification, not including the public hearing day and no more than 25 days). The following information must be mailed to the DEQ office for review and processing:



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

- Letter of transmittal from the Authorized Representative.
- A new Division of Water Infrastructure Application for Funding. Ensure the application is complete.
 - These forms can be found at <https://deq.nc.gov/about/divisions/water-infrastructure/i-need-funding/application-forms-and-additional-resources>. Make sure the engineer seals the new budget.
- A new Division of Water Infrastructure Application for Funding Project Budget, with the engineer's seal, for the FY 2019 additional funding, in the amount of \$270,000 for Public Sewer Improvements.
- Economic Need/Infrastructure National Objective form (see our website).
- IDIS forms: Accomplishments and Beneficiaries form and Project Source and Usage forms (see our website).
- An amended 22-I-4102 engineering report that clearly breaks out the 2019 project.
 - If you have any questions, please contact Eric Karis at eric.karis@deq.nc.gov concerning the information needed.
- Evidence of the public hearing (notice, publication notice affidavit and public hearing minutes) for this new FY 2019 grant.
- To release the environmental condition attached to the FY 2019 grant, you will need to provide a copy of the 22-I-4102 Environmental Information Document (EID) with a new cover page that clearly states the 2019 scope of work is within the project area outlined in the accompanied EID and this new FY 2019 grant will be providing additional funding for said project; and a Request for Release of Funds for the 2019 funds.
 - If you have any questions, please contact Emily Bacon at emily.bacon@deq.nc.gov concerning the information needed.

The Town will need to conduct a Project Amendment for Grant #22-I-4102, by:

1. Developing an amendment to reduce the scope of work and hold a public hearing (10 days' minimum notification, not including the public hearing day and no more than 25 days). With the reduction in the scope of work, the LMI must stay above or at 51% to remain eligible for all CDBG funds.
2. Mail the amendment packet, with original signatures to Stephanie Morris. The following information is needed:
 - An official letter from the Town signed by the Authorized Representative.
 - Amended Division of Water Infrastructure Application for Funding Project Description page.
 - Revised Itemized Project Budget, with the engineer's seal, where the \$270,000 is indicated and what was removed and added to the FY19 budget.
 - Amended IDIS forms: Accomplishments and Beneficiaries form and Project Source and Usage forms.
 - Amended Economic Need/Infrastructure National Objective form (see our website).
 - Amended Engineering Report that clearly breaks out both projects.



- If you have any questions, please contact Eric Karis
eric.karis@deq.nc.gov concerning the information needed).
- Evidence of the project amendment public hearing (notice, publication notice affidavit, and public hearing minutes).
- Amended Commitment of Other Funds form with the local contribution of \$5,000.

The public hearings for the FY 2019 additional funds and the FY 2022 project amendment can be held at the same time, but the minutes must clearly state the new scope of work for each CDBG-I funded grant and low to moderate benefit (LMI) in each project. Refer to our public hearing checklist at: <https://www.deq.nc.gov/about/divisions/water-infrastructure/i-have-funding/cdbg-i-monitoring-closeout-forms>.

Please contact Stephanie Morris at 919-707-9196 if there are additional questions.

Sincerely,



Shadi Eskaf, Director
Division of Water Infrastructure

cc: Scott Howard, Town Manager
Stephen Smith, Assistant Town Manager
Marsha Hall, Finance Director
Rich Moore, McDavid Associates
Mike Barnette, McDavid Associates
Stephanie Morris, CDBG-I
Eric Karis, CDBG-I (via email)
Stacey Y. Starkey, CDBG-I
Emily Bacon, CDBG-I
CDBG-I Laserfiche & File room: General/Funding Commitment file





Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Voluntary Annexation Petition - East Ridge Section 2 Phase 4

Item Explanation

For your consideration, the Town has received a petition requesting a voluntary annexation submitted by A.T. Venters Properties, LLC. The request includes a total of 24.76 acres consisting of a portion of Parcel #91624, located within the East Ridge Subdivision, south of Queensland Road.

Staff Comments

This request for voluntary annexation of a contiguous property must be reviewed in accordance with N.C.G.S. 160A-31. As such, the following steps are required:

- **The Board of Commissioners adopts a Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition - June 9, 2025**
- The Town Clerk provides the Board of Commissioners with the Certificate of Sufficiency - July 14, 2025
- The Board of Commissioners adopts a Resolution Setting a Public Hearing - July 14, 2025
- The Board of Commissioners considers Annexation Ordinance - August 11, 2025

Action Requested

Adopt Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition

PETITION REQUESTING ANNEXATION



Date: 5-19-2025

Parcel #(s): 91624

To the Board of Commissioners of the Town of Ayden:

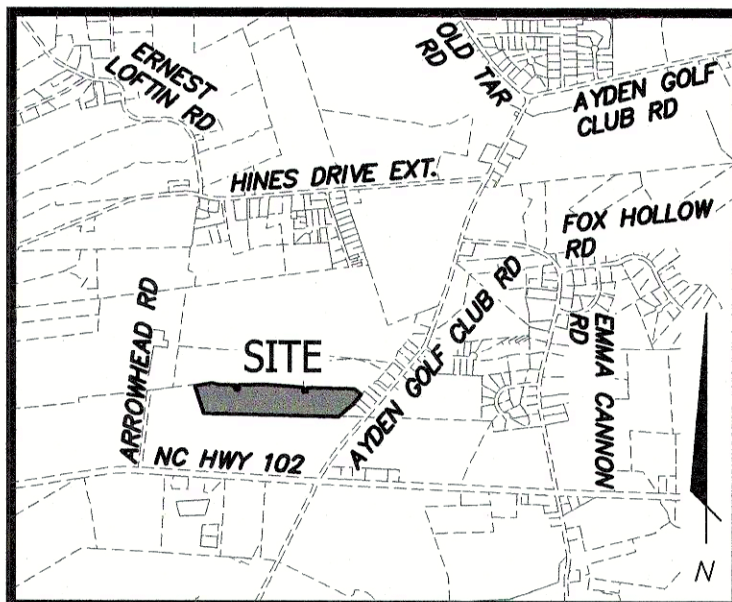
1. We the undersigned owners of real property respectfully request that the area described in Paragraph 3 below be annexed to the Town of Ayden.
2. The area to be annexed is () contiguous (X) non-contiguous to the Town of Ayden and the boundaries of such territory are as follows:

DESCRIPTION OF BOUNDARIES
METES AND BOIUNDS
(Attach additional pages if necessary)
(see attached)

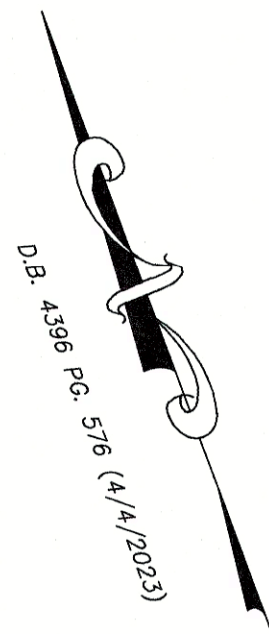
3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property.

Name(s) of Property Owner	Property Owner Address	Do you declare Vested Rights? (yes or no)	Signature
A.T. Venters Properties, LLC	1700 Tottenham Court Winterville, NC 28590	Yes	

* Petition will not be accepted without Metes & Bounds Description and Maps which include seven (7) paper copies and three (3) Mylar copies of map sized 18" x 24" and one (1) paper map sized 11" x 17".



VICINITY MAP
1" = 3000'

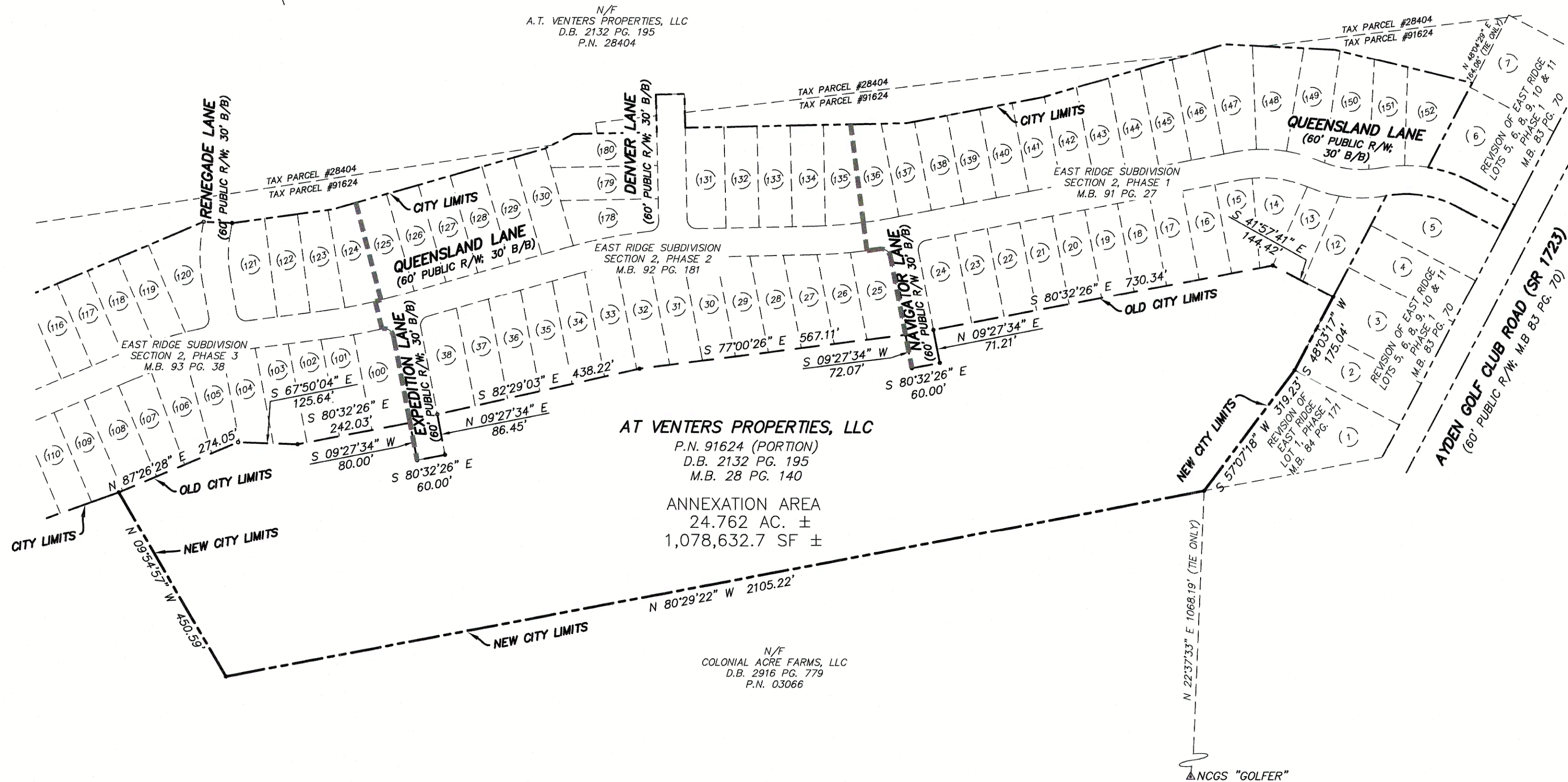


LEGEND

---	CITY LIMITS
---	NEW CITY LIMITS
---	OLD CITY LIMITS
---	RIGHT OF WAY (R/W)
---	GIS PARCEL LINES
---	PLATTED PHASE LINE
M.B.	MAP BOOK
D.B.	DEED BOOK
P.G.	PAGE
P.N.	PARCEL NUMBER
N/F	NOW OR FORMERLY
R/W	RIGHT-OF-WAY

NOTES

1. AREA DETERMINED BY COORDINATES.
2. ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS.
3. NO POINT SET AT ANY CORNER.
4. THIS MAP WAS PREPARED FOR ANNEXATION PURPOSES ONLY AND IS NOT A BOUNDARY SURVEY OF THE PROPERTIES SHOWN HEREON OR TO BE USED FOR SALES OR CONVEYANCE.
5. CITY LIMITS WAS TAKEN FROM PITT COUNTY GEOGRAPHIC INFORMATION SYSTEM.



AT VENTERS PROPERTIES, LLC
P.N. 91624 (PORTION)
D.B. 2132 PG. 195
M.B. 28 PG. 140
ANNEXATION AREA
24.762 AC. ±
1,078,632.7 SF ±

N/F
COLONIAL ACRE FARMS, LLC
D.B. 2916 PG. 779
P.N. 03066

STATE OF NORTH CAROLINA
COUNTY OF PITT

I, _____, REVIEW
OFFICER OF PITT COUNTY, CERTIFY THAT THE
MAP OR PLAT TO WHICH THIS CERTIFICATION IS
AFFIXED MEETS ALL STATUTORY REQUIREMENTS
FOR RECORDING.

DATE _____

REVIEW OFFICER _____



REVISIONS: #1 - 5/16/2025: REVISED PER TOWN OF AYDEN COMMENTS

TOWN OF AYDEN ANNEXATION MAP
FOR PROPERTY OF
EAST RIDGE SUBDIVISION SECTION 2, PHASE 4
BEING A PORTION OF PARCEL NUMBER 91624 AND
PURSUANT TO TOWN ORDINANCE NO. _____
AYDEN TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER **AT VENTERS PROPERTIES, LLC**
ADDRESS **4202 WESTHAVEN AVENUE**
AYDEN, NC 28513
PHONE **(252) 327-8100**

Rivers
& ASSOCIATES, INC.
107 East Second Street
Greenville, NC 27656
(252) 792-4135
Since 1918

Engineers
Planners
Surveyors
Landscape Architects
Since 1918

SURVEYED	N/A	APPROVED	JSJ
DRAWN	KB	DATE	5/1/25
CHECKED	PH	SCALE	1" = 200'

TOWN OF AYDEN, NC
ACCEPTANCE OF ANNEXATION

I, HEREBY ACCEPT THE AREA SHOWN ON THIS MAP FOR
ANNEXATION INTO THE TOWN OF AYDEN, N.C.

DATE _____

MAYOR, TOWN OF AYDEN, N.C.

MAP SHOWING AREA ANNEXED BY

THE TOWN OF AYDEN, N.C.

EFFECTIVE DATE _____

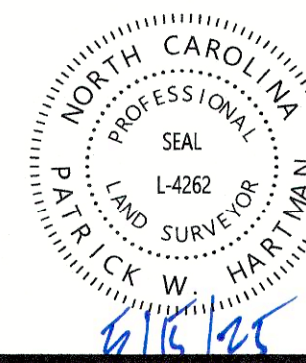
ORDINANCE NO. _____

24.762 AC.
AREA

AYDEN TOWNSHIP, PITT COUNTY, N.C.

REFERENCES

P.N. 91624
P.N. 28404
D.B. 4396 PG. 516
D.B. 4031 PG. 195
D.B. 2132 PG. 195
M.B. 28 PG. 140
M.B. 88 PG. 69



CERTIFICATION

NORTH CAROLINA PITT COUNTY

I, PATRICK W. HARTMAN, CERTIFY THAT THIS
MAP WAS DRAWN UNDER MY SUPERVISION
FROM DEED DESCRIPTIONS RECORDED IN
DEED BOOK _____ PAGE _____ OR AS
NOTED; THAT THE RATIO OF PRECISION IS
1:10,000; THAT BOUNDARIES NOT SURVEYED
ARE SHOWN AS BROKEN LINES PLOTTED
FROM INFORMATION FOUND AND REFERENCED
HEREON; THAT THIS MAP WAS PREPARED IN
ACCORDANCE WITH G.S. 47-30 AS AMENDED.
I FURTHER CERTIFY PURSUANT TO G.S.
47-30 (f)(11)(d) AS TO THE FOLLOWING
THAT THIS SURVEY IS OF ANOTHER
CATEGORY; BEING A SURVEY FOR
ANNEXATION INTO CITY LIMITS OF THE TOWN
OF AYDEN; WITNESS MY ORIGINAL
SIGNATURE, LICENSE NUMBER, AND SEAL
THIS 15TH DAY OF MAY, 2025.

SIGNED *Patrick W. Hartman*
PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER **L-4262**

Exhibit "A"

Legal Description – Annexation

East Ridge Section 2, Phase 4 Ayden Township, Pitt County, North Carolina

Being a tract of land lying and being situated in Ayden Township, Pitt County, N.C., bounded on the north by East Ridge Subdivision Section 2, Phases 1, 2 and 3, on the south and west by Colonial Acre Farms, LLC, and on the east by East Ridge Subdivision, Phase 1 and being described by metes and bounds as follows:

Beginning at a point located on the southeastern corner of Lot 12, East Ridge Subdivision Section 2, Phase 1, property recorded Map Book 91 Page 27 and the western line of Lot 3, East Ridge Subdivision, Phase 1, recorded in Map Book 83 Page 70 of the Pitt County Registry, thence from the **POINT OF BEGINNING** with the western line of the aforementioned East Ridge Subdivision, Phase 1 S 48°03'17" W 175.04 feet to a point, said point being the common corner of Lot 2 and Lot 3 East Ridge Subdivision, Phase 1 and being marked by an existing (#5) iron rod; thence continuing with said western line of East Ridge Subdivision, Phase 1 S 57°07'18" W 319.23 feet to a point located on the northern line of the Colonial Acre Farms, LLC property recorded in Deed Book 2916 Page 779 of the Pitt County Registry; thence with said northern line of Colonial Acre Farms, LLC N 80°29'22" W 2105.22 feet to a point; thence N 09°54'57" W 450.59 feet to a point located on the southern line of Lot 109, East Ridge Subdivision Section 2, Phase 3, recorded in Map Book 93 Page 38, Pitt County Registry, said point being marked by an existing nail at the base of a disturbed 1" outside diameter existing iron pipe; thence with the southern line of East Ridge Subdivision Section 2, Phase 3 N 87°26'28" E 274.05 feet to a point located on the southern line of Lot 105 of the above mentioned East Ridge Subdivision Section 2, Phase 3; thence S 67°50'04" E 125.64 feet to a point located on the southern line of Lot 103 of the above mentioned East Ridge Subdivision Section 2 Phase 3; thence S 80°32'26" E 242.03 feet to a point located on the western right of way of Expedition Lane, said point being the southeastern corner of Lot 100 of said East Ridge Subdivision Section 2, Phase 3; thence with said western right of way of Expedition Lane S 09°27'34" W 80.00 feet to a point at the terminus of expedition of Expedition Lane; thence cornering with the terminus of Expedition Lane S 80°32'26" E 60.00 feet to a point located on the eastern terminus right of way of Expedition Lane; thence continuing with said eastern right of way N 09°27'34" E 86.45 feet to a point located on the southern line of East Ridge Subdivision Section 2, Phase 2, recorded in Map Book 92 Page 181, Pitt County Registry, said point being the southwestern corner of Lot 38; thence continuing with said southern line of East Ridge Subdivision Section 2, Phase 2 S 82°29'03" E 438.22 feet to a point located on the southern line of Lot 32; thence S 77°00'26" E 567.11 feet to a point located on the western right of way of Navigator Lane, said point being the southeastern corner of Lot 25 of said East Ridge Subdivision Section 2, Phase 2; thence continuing with said western right of way of Navigator Lane S 09°27'34" W 72.07 feet to a point at the terminus of Navigator Lane; thence cornering with the terminus of Navigator Lane S 80°32'26" E 60.00 feet to a point located on the eastern terminus right of way of Navigator Lane; thence continuing with said eastern right of way of Navigator Lane N 09°27'34" E 71.21 feet to a point located on the southern line of East Ridge Subdivision Section 2, Phase 1, recorded Map Book 91 Page 27, Pitt County Registry, said point being the southwestern corner of Lot 24; thence with said southern line of the aforementioned East Ridge Subdivision Section 2, Phase 1

S 80°32'26" E 730.34 feet to a point, said point being the common corner of Lot 13 and Lot 14; thence continuing S 41°57'41" E 144.42 feet to the **POINT OF BEGINNING**, containing an area of 24.762 acres (1,078,632.7 square feet) more or less and being a portion of the A.T. Venters Properties, LLC property recorded in Deed Book 2132 Page 195 and Map Book 28 Page 140, Pitt County Registry, identified as Pitt County Parcel Number 91624 to be annexed into the Town of Ayden, and further shown on a map by Rivers and Associates, Inc. drawing Z-2743 dated May 1, 2025, entitled Town of Ayden Annexation Map for Property of East Ridge Subdivision Section 2, Phase 4, last revised May 16, 2025, which by reference is made a part hereof.



Patrick W. Hartman, PLS, L-4262
Rivers and Associates, Inc., F-0334



5/16/25

RESOLUTION NO. 24-25-15

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1**

WHEREAS, a petition filed by AT Venters Properties, LLC requesting annexation of an area described in said petition was received on June 9, 2025, by the Ayden Board of Commissioners; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Ayden Board of Commissioners of the Town of Ayden deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Ayden Board of Commissioners of the Town of Ayden that;

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify to the Town of Ayden the result of his investigation.

Ivory Mewborn, Mayor

ATTEST:

Jeremy Crawford, Clerk



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Staff Departmental Reports

Item Explanation

Staff Comments

Action Requested

Town Manager's Report

June 9, 2025

- Attended Board of Directors NWSA Finance Committee Meeting
- Attended Electric Lineman's Rodeo
- Ayden Recognized as one of Electricities Safest Members
- Attended Eagle Rock Concrete's Ribbon Cutting
- Head Meeting with US Senator Ted Budd's Regional Director John Taylow
Discussed Ayden's Needs
- Dealing with Parking on 2nd Street
- Budget Work
- Grant work
- Working on MSW provider transition
- Attended CMSD Board of Director's Meeting

MEMORANDUM

TO: Scott Howard, Town Manager

FROM: David Dempsey, Chief of Police

CC: Board of Commissioners

DATE: June 01, 2025

SUBJECT: POLICE DEPARTMENT MONTHLY REPORTS –

Date	Incident Type	Location	Suspect	Ward
05/01/2025	Communicating Threats	3870 N Hills Dr	Michael Gonzi	3
05/03/2025	Assault	Handy Mart	Juvenile	4
05/04/2025	DWI	Third St	Kristy Williams	4
05/05/2025	PWISD Cocaine			999
05/05/2025	Resist Officer	325 2 nd St	William Wilson	3
05/06/2025	PWISD Heroin			999
05/06/2025	Concealed Gun	Joyner & Garris	Dontre Roach	5
05/07/2025	Assault	4139 Blount St	Tiara Wilson	2
05/08/2025	DWI	Third St	Hector Palacios	4
05/10/2025	Simple Affray	4325 Pitt St	Jonathan Kennedy	1
05/12/2025	Obtain Property/False Pretenses	Handy Mart	Blake Bailey	4
05/13/2025	PWISD Meth			999
05/14/2025	Larceny	Dollar General	Unk	4
05/14/2025	Larceny	Legacy Apts	Juvenile	4
05/15/2025	Larceny	Speedway	Unk	4
05/15/2025	Communicating Threats	4460 Magellan Ct Apt h	Juvenile	5
05/16/2025	Disorderly Conduct	4468 Magellan Ct Apt H	Juvenile	5
05/16/2025	Going Armed to Terror of Public	First St	Jonathan Kennedy	2
05/16/2025	DWI	Third St	Angela Tripp	4
05/17/2025	Conceal Merchandise	Maxway	Michael Ormond	3
05/17/2025	Damage to Property	4468 Magellan Ct Apt C	Chris Stancill	4
05/18/2005	B&E Motor Vehicle	Ayden Middle	Unk	4
05/19/2025	Urinating in Public	Pizza Hut	Darryl Pattaway	3
05/19/2025	Attempted Breaking and Entering	3705 Highland Dr	Unknownn	3
05/20/2025	Indecent Exposure	Ayden Middle	Juvenile	4
05/20/2025	Carrying Concealed Gun	MLK/Griffin	Landon Hall	1
05/20/2025	Assault Inflicting Serious Injury	4468 Magellan Ct	Juvenile	5

05/20/2025	Assault with Deadly Weapon with Intent to Kill	4516 Lee St	Nikia Jones/Zaneta Smith	5
05/21/2025	Trespass	Family Dollar	Christina Harrington	4
05/22/2025	Obtain Property/Larceny	Skylight INN	Kevin Boomer	5
05/23/2025	Weapon on Campus	Ayden Elementary	Nicholas Kilpatrick	3
05/24/2025	DWI	Lee St and MLK	Scott Anderson	5
05/24/2025	Communicating Threats	170 Third St	Unk	4
05/24/2025	Assault	Food Lion	Unk	3
05/25/2025	Assault	Speedway	Unk	4
05/25/2025	Larceny	Family Dollar	Unk	4
05/25/2025	Breaking and Entering	4028 Iola Dr	Unk	1
05/25/2025	Larceny	3855 A Fairmont Village	Unk	3
05/28/2025	Assault with Deadly Weapon Inflicting Serious Injury	364 King St	Jarves Mosley	5
05/28/2025	Assault	364 King St	Traivonne Whitehurst	5

AYDEN ECONOMIC DEVELOPMENT DEPARTMENT

TO: TOWN COUNCIL

FROM: THOMAS MALLORY DENHAM, ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: ECONOMIC DEVELOPMENT REPORT

DATE: 05/31/2025

CC: SCOTT HOWARD TOWN MANAGER

- Eagle Rock is open! What a momentous day for Ayden! This will certainly help the town's tax issues.
- Rail Park has had 20 Request for Information, 4 site visits, and 3 NDAs signed.
- Economic Development Department has brought in over \$2.8 million in grants to Ayden and the ETJ. This has happened in just 5.5 years.
- 2 big projects to be announced in the coming months in our ETJ. Will retain 100 jobs, move 105 jobs, and create 350 jobs over the next 5 years. This will certainly change the traffic numbers in Ayden.
- The Economic Development Department has saved the town yearly on average \$68,988 plus benefits and budget money over 3 years for a one-time cost of 5% of my then salary by directing the Ayden Main Street Program.
- Car Cruse going to 2nd Tuesday and last Thursday of month.
- Town of Ayden has rejoined Greenville ENC Alliance.
- NC Main Street Annual Assessment complete! Certificate issued.
- Pitt Co. African American Cultural Trail Committee included the 4A Cemetery. Tours of Pitt Cp begin on May 24th.
- Work continues improvement of our Electric system for the Rail Park.

LIBRARY CIRCULATION REPORT
May 2025

Ayden Library Page | 1

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: RACHELLE MONDOVICH, LIBRARY DIRECTOR

CC: BOARD OF COMMISSIONERS

DATE: JUNE 1, 2025

SUBJECT: AYDEN LIBRARY MONTHLY REPORT

- Attended the NC Live annual conference.
- Had meeting with the NC Live Executive Director preparing our library to join NC Live on July 1st.
- Hosted the Reading club at the library.
- Held meeting with all three school librarians.
- Held two senior outreaches at senior center.
- working on Summer Reading Program.
- Attended the safety meeting.
- Attended Commissioners meeting.
- Attended department head meeting.
- Attended budget workshop.
- Attended the Eagle Rock grand opening.
- Boxed donations for book sale.
- Restocked the Little Free Libraries at the parks.

LIBRARY CIRCULATION REPORT
May 2025

Ayden Library Page | 2

ADULT FICTION.....191 (211)
ADULT NON-FICTION.....08 (19)

ADULT TOTAL.....199 (230)

JUVENILE FICTION.....77 (100)
JUVENILE NON-FICTION.....11 (12)

JUVENILE TOTAL.....88 (112)

BOOK TOTAL.....287 (342)

EBOOKS

ADULT FICTION.....306 (221)
ADULT NON-FICTION.....62 (37)

ADULT TOTAL.....368 (258)

JUVENILE FICTION.....42 (15)
JUVENILE NON-FICTION.....5 (0)

JUVENILE TOTAL.....47 (15)

EBOOK TOTAL.....415 (273)

GRAND TOTAL.....702 (615)

LIBRARY PATRONS.....496 (542)

INTENET USERS.....127 (156)

WI-FI USERS.....40 (49)

NEW LIBRARY PATRONS.....16 (17)

REFERENCE QUESTIONS.....32 (34)

COMPUTER HELP.....31 (38)

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER
FROM: OPERATIONS CENTER
CC: BOARD OF COMMISSIONERS
DATE: 6/1/2025
SUBJECT: PUBLIC WORKS AND UTILITIES MONTHLY REPORT

Electric Department

- Re-worked 3 single phase primary poles at 28513 Marvin McLawhorn Rd.
 - Changed out single phase pole at 2853 Marvin McLawhorn rd.
 - Changed out broken 3-phase pole at 5003 Weyerhaeuser Rd.
 - Re-built single phase tap line at Sam Cox farms
 - Installed permanent service at 1038 Seven Iron Dr.
 - Trimmed trees at 3970 Emma Cannon rd.
 - Repaired ball field lights at Ayden Elementary School
 - Installed permanent service at 1120 Queensland Ln.
 - Installed permanent service at 1102 Queensland Ln.
 - Installed permanent service at 3814 Denver Dr.
 - Installed new underground service at 406 Pepperbush Ct.
 - Installed new underground service and connected new house at 325 Jackson St.
 - Installed new underground services at 1076, 1083, and 1087 Queensland Ln.
 - Installed new underground service at 501 Michael Ct.
 - Worked on clearing right of way at 4821 Old NC 11
 - Connected permanent services at 1034, and 1039 Seven Iron Dr.
 - Trimmed trees at 7975 NC 11 S
 - Repaired multiple street and area lights by changing to LED
 - Attended annual conference and lineman rodeo in Rocky Mount
-

Water/Sewer

May 1

- Painted hydrants on Lee St
- Hydro-excavated and located water main on Sunset Ave and Juanita Ave.

May 2

- Cut grass at well 4
- Replaced booster pump at well 3
- Pulled pumps at lift station 9
- Sampled wells
- Bush hogged manhole outfall near South Edge leading to lift station 19
- Bush hogged manhole outfall behind District park

May 5

- Checked wells
- MRT and NRWASA samples

- Work orders
- Check cleanout at 253 Forth St
- Replaced water meter at 5975 Acorn Rd

May 6

- Painted hydrants on Lee St
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Cut grass at lift stations
- TTHM/ HAA5 water samples
- Jet sewer main on Lee St
- Cleaned out back of Vac Truck and filled with water

May 7

- Cut grass
- Assisted contractors tying in water main on Juanita Ave and Sunset Ave
- Repaired cleanout at 4144 McCary St
-

May 8

- Cut grass
- Assisted contractors replacing section of sewer main on Sunset Ave
- Pulled pump 1 at lift station 15
- Painted hydrants on Lee St, 102W, and Pleasant Plain Rd
- Took special bacti sample for shutting off water main on Sunset and Juanita Ave.
- Replaced water meter at 560 Hines Dr
- Replaced water meter at 3779 Dover Dr

May 9

- Unwired and cleaned pump 1 from lift station 15
- Installed water meter at 444 W Third St
- Installed water meter at 251 Michael Ct
- Passed out notices on Sunset and Juanita Ave lifting boil water advisory
- Pulled pumps at lift station 9

May 12

- Checked wells
- MRT'S and NRWASA samples

May 13

- Check all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Installed pump 2 at lift station 2
- Put lift station 8 on bypass
- Pulled water meter at 444 Third St

May 14

- Took lift station 8 off bypass
- Filled in utility cuts with rock
- Sampled all 3 wells
- Repaired water leak at 4183 Park Ave
- Assessed manholes off Arrowhead Rd

May 15

- Replaced 22ft section of water main under driveway at 4168 Westhaven Ave
- Checked wells
- Observed and guided contractors cleaning dirt out sewer main off Arrowhead Rd

May 16

- Observed and guided contractors jetting sewer main on Arrowhead Rd
- Pulled pumps at lift station 9
- Cut grass

May 19

- Check wells
- MRT'S and NRWASA samples
- Work orders

May 20

- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Took 2 HPC and 5 bacti samples
- Work orders
- Weed eat lift stations
- Replaced meter box at 4169 Terrace Dr
- Replaced water meter at 4111 Oakdale Dr
- Replaced water meter at 130 NC 102W
- Replaced water meter at 4321 Legacy Park Way #2

May 21

- Detailed and cleaned dump truck 750 and Vac Truck
- Weed eat manholes on Jolly Rd, Ayden Golf Club Rd, and Hines Sr
- Meet with contractors to assess dirt in sewer main on Arrowhead Rd and HWY 102E
- Assisted contractors cleaning sewer main on Arrowhead Rd

May 22

- Cut grass at wells 1 and part of 4, master panel,
- Replaced pulley on zero turn mower
- Painted hydrants

May 23

- Got supplies on truck for Pitt St water and sewer taps
- Pulled pumps at lift station 9
- Bush hogged South Edge outfall
- Finished cutting grass at well 4, lift stations 9 and 10
- Repaired water service line at 4172 Wildwood Dr

May 27

- Checked wells
- MRT'S and NRWASA samples
- Checked lift stations
- Pulled pumps at lift stations 9 and 10

May 28

- Pulled pump 2 and lift station 15
- Changed suction hose on Thomson pump at lift station 15
- Measured 3 pools for sewer adjustment
- Installed hydrant meter for Pepsi

May 29

- Unwired and cleaned pump 2 from lift station 15
 - Cut limbs around lift stations
-

Streets/Sanitation

- Cedar Ln.: Fixed potholes
- West Ave.: Fixed potholes
- Highland Ave.: Fixed potholes
- Cannon St.: Replaced “Yield” sign
- East Ave.: Fixed potholes
- Second St.: Cleaned out ditch (Contractor’s)
- 8th St.: Replaced stop sign
- 8th St.: Unclogged drain
- Washington St.: Unclogged drain



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: June 9, 2025
Meeting Time: 6:30 PM

Agenda Item

Pursuant to G.S. 143-318.11. (a) (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Item Explanation

No explanation at this time.

Staff Comments

Board requested a six-month evaluation.

Action Requested

Complete evaluation process.