TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES

January 13, 2025 - 6:30 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Mewborn called the meeting to order.

B. Roll Call

Town Clerk Jeremy Crawford called the roll.

Present:
Mayor Ivory Mewborn, Mayor Pro-tem Raymond Langley, Commissioner Cynthia Goff, Commissioner Johnny Davis, Commissioner Sarah Connor, Commissioner Brian Newell
Excused:
None
Absent:
None
Also Present:
Scott Howard - Town Manager
Stephen Smith - Assistant Town Manager
Jeremy Crawford - Town Clerk

C. Welcome Visitors/Protocol for Public Comment

D. Invocation

E. Pledge of Allegiance

Mayor Mewborn welcomed everyone in attendance, performed the invocation, and led the Pledge of Allegiance.

F. Approval of the Agenda

Mayor Mewborn asked the Board if they had any comments regarding the agenda.

Mayor Pro-tem Langley requested the addition of Presentation Item III.A. be moved in front of the Public Comment period, and that the Board approve adding two Discussion items: 1) to hear an AMI presentation (hereinafter VII.A), and 2) to discuss calming techniques in the downtown Ayden area (hereinafter VII.B.).

Commissioner Newell requested the addition of a Discussion Item to discuss the topic of employee take-home vehicles.

Commissioner Connor requested that an Action Item (hereinafter VI.D.) be added to review/approve applications to the Arts & Recreation Commission.

Mayor Mewborn asked if the Board had any more comments regarding the Agenda, and hearing none, asked if there was a motion for consideration.

Motion to Approve the Agenda, as revised.

Motion: Mayor Pro-tem Langley
Second: Commissioner Connor
Discussion: None
Approved: 5-0
Motion passed unanimously.

A. AARP Inspiration Award - Andrea Norris — Mayor Ivory Mewborn, Page 3

Mayor Mewborn asked Mrs. Andrea Norris to come forward, and he read the following citation:

From the Governing Board and Town Staff of the Town of Ayden, NC:

Tonight, we gather to honor and recognize a remarkable individual who has dedicated nearly five decades of her life to serving our community. Mrs. Andrea Norris is not just a familiar face around town; she is the embodiment of selfless service and unwavering dedication. Mrs. Norris has been a beacon of light in our town, always going above and beyond to help those in need and make Ayden a better place for everyone. Her countless acts of kindness, her tireless efforts, and her infectious positivity have touched the lives of so many of our residents, leaving a lasting impact that will be felt for years to come. It is with great honor and gratitude that we, the Governing Board of the Town of Ayden, wish to present Mrs. Andrea Norris with the "Key to the Town." This symbolic gesture is a small token of our appreciation for her decades of service and her unwavering commitment to the well-being of our community. Mrs. Norris, your dedication, compassion, and generosity inspire us all to be better, to do more, and to give back. You are a true example of what it means to be a community leader and a role model for us all. As we present you with this key, we do so with heartfelt thanks and admiration. May it serve as a reminder of the lasting impact you have made on the Town of Ayden and its residents. Thank you, Mrs. Norris, for your service, your kindness, and your unwavering commitment to our community. Ayden is a better place because of you.

Mayor Mewborn presented Mrs. Norris with a Key to the Town, and thanked her for her many years of service to the Ayden community.

II. PUBLIC COMMENTS

Mayor Mewborn opened the Public Comment period, and called forward Mrs. Patty Richardson.

Patty Richardson (282 Bowen Circle) thanked the Board for the chance to speak, and stated she was concerned that when some community members apply to town boards and commissions, they are not being given proper consideration simply because of who they are related to. Mrs. Richardson urged the Board to make decisions based on what is best for Ayden.

Mayor Mewborn closed the Public Comment period.

III. PRESENTATIONS

B. Sanitary Sewer Project Update — Rich Moore, Page 5

Mr. Rich Moore, McDavid Associates, presented the topic.

Item Explanation

With prior noted concerns regarding inflow/infiltration in the Town's sewer collection system, effort has been prioritized to identify deficiencies and target improvements to address aged infrastructure with a primary effort to reduce Town sewer flows. A presentation will be made that provides a current status on sanitary sewer infrastructure projects.

Staff Comments

A representative from McDavid Associates, Inc. will be present to review the slide presentation.

Action Requested

Presentation for Information Purposes Only – No Action Needed

Mr. Moore spoke from his prepared slides, shown as Attachment A.

Mayor Mewborn asked how far out before the Board would receive a report on the ongoing sewer inspection work. Mr. Moore stated it would be about six weeks.

Mayor Pro-tem Langley stated the Board is aware of the problems with Pump Station #1, and he wanted to know when these problems started. Mr. Moore stated Pump Station #1 has had problems for many years, and he described the design, topographical, and geographical reasons for those problems.

Commissioner Goff asked Mr. Moore if he expected the report to be ready by March 2025, and he said yes. Commissioner Goff asked if it would include the Duke Root company notes, and Mr. Moore said it would.

Mayor Mewborn asked Mr. Moore if there was a way of telling what the improvements would save the town in I&I. Mr. Moore stated it is possible to estimate the savings based on reviewing the future flow rates against the past rates.

Mayor Mewborn asked the Board if they had any more questions for Mr. Moore, and hearing none, he thanked Mr. Moore for his time and insight.

C. Introduce New Police Officers — David Dempsey, Page 19

Chief David Dempsey approached the podium and introduced his three new police officers: Officer K. Hill, Officer J. Williams, and Officer J. Martin.

Mayor Mewborn stated he was thankful for what our officers do to serve the community, and he wished them all well in their new roles.

IV. PUBLIC HEARING

A. Voluntary Annexation - Hobbs Farms — Stephen Smith, Page 20

Assistant Town Manager Stephen Smith presented the topic.

Item Explanation
For your consideration, the Town has received a petition requesting a voluntary annexation submitted by Jones and Smith Contractors. The request includes a total of 36.03 acres consisting of Parcel #5266 and Parcel #15476, consisting of the entirety of Hobbs Farm Subdivision, along Juanita Road.

Staff Comments
This request for voluntary annexation of a contiguous property must be reviewed in accordance with N.C.G.S. 160A-31. As such, the following steps are required:

- The Board of Commissioners adopts a Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition - November 12, 2024
- The Town Clerk provides the Board of Commissioners with the Certificate of Sufficiency - December 9, 2024
- The Board of Commissioners adopts a Resolution Setting a Public Hearing - December 9, 2024
- **The Board of Commissioners considers Annexation Ordinance - January 13, 2024**

Action Requested
Conduct a Public Hearing
Adopt Annexation Ordinance

Mayor Mewborn opened the Public Hearing at 7:16 PM, and after receiving no requests to address the Board, he closed the Public Hearing at 7:17 PM.

Mayor Mewborn asked the Board if they had any questions for Assistant Manager Smith, and hearing none, asked if there was a motion for consideration.

Motion to approve the Voluntary Annexation Petition for Hobbs Farms.

Motion: Mayor Pro-tem Langley
Second: Commissioner Davis
Discussion: None
Approved: 5-0
Motion passed unanimously.

ORDINANCE 24-25-08 AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF AYDEN, NORTH CAROLINA included as Attachment B.

V. CONSENT AGENDA

A. Minutes from the 12/09/2024 Regular meeting, and the 12/09/2024 Closed Session meeting. Page 32

B. Designate a single NCLM Voting Delegate Page 72

C. Approval of 2nd Qtr. FY25 Budget Adjustments Page 74

Mayor Mewborn asked the Board if they had any comments regarding the Consent Agenda, and hearing none, asked if there was a motion for consideration.

Motion to approve the Consent Agenda, as written.

Motion: Commissioner Goff
Second: Commissioner Newell
Discussion: None
Approved: 5-0
Motion passed unanimously.

VI. ACTION ITEMS

A. Voluntary Annexation Petition - Creekwood Subdivision Stephen Smith, Page 78

Assistant Town Manager Smith presented the topic.

Item Explanation
For your consideration, the Town has received a petition requesting a voluntary annexation submitted by Colonial Acre Farms. The request includes a total of 41.09 acres consisting of a portion of Parcel #3066, located within the Creekwood Subdivision (formerly Arrowhead Place), along NC Highway 102.

Staff Comments
This request for voluntary annexation of a non-contiguous property must be reviewed in accordance with N.C.G.S. 160A-58.1. As such, the following steps are required:

- The Board of Commissioners adopts a Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition - November 12, 2024
- **The Town Clerk provides the Board of Commissioners with the Certificate of Sufficiency - January 13, 2025**
- **The Board of Commissioners adopts a Resolution Setting a Public Hearing - January 13, 2025**
- The Board of Commissioners considers Annexation Ordinance - February 10, 2025

Action Requested
Adopt Resolution 24-25-10 Fixing Date of Public Hearing for Feb 10, 2025.

Mayor Mewborn asked the Board if the had any questions for Assistant Manager Smith, and hearing none, asked if there was a motion for consideration.

Motion to approve Resolution 24-25-10 Fixing Public Hearing for Feb 10, 2025.

Motion: Mayor Pro-tem Langley
Second: Commissioner Newell
Discussion: None
Approved: 5-0
Motion passed unanimously.

See Resolution 24-25-10 Fixing Public Hearing for Feb 10, 2025, included as attachment C.

B. Cannon Street Area Waterline Replacement - CO #3 Rich Moore, Page 88

Mr. Rich Moore, McDavid Associates, presented the topic.

Item Explanation
The Division of Water Infrastructure (DWI) has previously awarded the Town a $906,000 American Rescue Plan Act (ARPA) grant for replacement of aged waterlines located along Cannon Street, Fenner College Street, and West College Street. Construction was awarded with a Contingency of $283,980.00. DWI agreed to entertain change orders to expand project scope only where work would be confined to the project area. Where construction activities have been primarily completed, final adjustments in quantities only further decrease construction cost while increasing contingency. Based on projected project cost, a draft Change Order was submitted to incorporate complete resurfacing of the streets within the awarded grant funds. It is noted that the streets have been previously prioritized for resurfacing through Town Street Assessment. DWI reviewed the draft Change Order and has provided tentative approval, conditional upon full execution of the Change Order.

In support of Change Order approval, the following exhibits are provided for Board review and consideration:

- Resolution Approving Change Order No. 3 and Amending Capital Project Budget Ordinance.
- Change Order No. 3
- Email from Division of Water Infrastructure approving draft of Change Order No. 3
- Project Map

Staff Comments
A representative from McDavid Associates, Inc. will be present to review Agenda item.

Action Requested
Approve Resolution Approving Change Order No. 3 and Amending Capital Project Budget Ordinance.

Commissioner Newell asked Mr. Moore what the Town would do with any leftover funds, and Mr. Moore stated it was likely we would spend the funds on some aspect of the project, but any possible leftover funds might need to be returned to the State.

Commissioner Goff stated that it seemed like Ayden would be able to fund other issues, and Mr. Moore stated that was correct.

Mayor Mewborn asked the Board if they had any questions for Mr. Moore, and hearing none, asked if there was a motion for consideration.

Motion to approve Change Order #3 Resolution and Amending Capital Project Budget Ordinance.

Motion: Commissioner Newell
Second: Commissioner Goff
Discussion: None
Approved: 5-0
Motion passed unanimously.

Resolution Amending Change Order No. 3 and Amending Capital Project Budget Cannon St. Waterline Replacement Contract No. 12 - Water System Improvements is included as Attachment D.

C. Final Project Budget Ordinance - 2023 Water System Improvements — Rich Moore, Page 97

Mr. Rich Moore, McDavid Associates, presented the topic.

Item Explanation
The waterline extension along Pleasant Plain Road to support improvements to water distribution facilities in the Town's southern service area where primary industrial customers and long-term commercial growth is projected has been placed into service. Final costs ended up less than obligated funding. Pitt County provided all project funds for the Town and was responsible for all financial assistance program requisitions. To formally close the project, Board action is needed to amend/finalize the capital project budget ordinance.

In support of amending the capital project budget, the following exhibit is provided for Town Board consideration:

Attachment:
- Resolution to amend the capital project budget ordinance.

Staff Comments
A representative from McDavid Associates, Inc. will be present to review the recommendation of the award.

Action Requested
Approve Resolution Amending Capital Project Budget Ordinance.

Mayor Pro-tem Langley asked Mr. Moore if this project was focused on Minges water access, and Mr. Moore stated the focus was long-term industrial corridor service and Minges benefited from the project. Mayor Pro-tem Langley asked if this benefited the Town of Ayden. Mr. Moore stated the Town has several problems with the southern service area, and these improvements helped with line hydraulics in the ETJ, which lessens the burden on the city-limits infrastructure.

Commissioner Newell asked about the line locations, and Mr. Moore clarified their locations in the area of Snow Hill, Hanrahan Rd, and along Hwy 11.

Mayor Mewborn asked the Board if they had any other questions for Mr. Moore, and hearing none, asked if there was a motion for consideration.

Motion to approve Resolution Amending Capital Project Budget Ordinance.

Motion: Commissioner Newell
Second: Commissioner Connor
Discussion: None
Approved: 5-0
Motion passed unanimously.

Resolution Amending Capital Project Budget 2023 Water System Improvements Contract No. 23 - Waterline Extension is included as Attachment E.

D. Appointment to the ENC Alliance Board — Mallory Denham, Page 100

Economic Development Director Mallory Denham presented the topic.

Item Explanation
The ENC Alliance has a rotating assignment of local government appointments, and the Town of Ayden is slotted to fill a Representative Board Member position. As the Economic Development Director, Mallory Denham is best positioned to fill that role.

Staff Comments
Malloy Denham is aware of the ENC Alliance assignment rotation, and is prepared to serve on the ENC Alliance Board.

Action Requested
Appoint Mallory Denham to serve on the ENC Alliance Board.

Mayor Mewborn stated that Mr. Denham was doing a great job and he was proud of him.

Mayor Mewborn asked the Board if they had any questions for Mr. Denham, and hearing none, asked if there was a motion for consideration.

Motion to approve Mr. Denham's appointment to the ENC Alliance Board for the coming period.

Motion: Commissioner Connor
Second: Commissioner Goff
Discussion: None
Approved: 5-0
Motion passed unanimously.

E. Discussion/Action on Revising Properties and Facilities Rental and Use Policy — Scott Howard, Page 101

Town Manager Scott Howard presented the topic.

Item Explanation
Pursuant to Ayden Commissioners' Input at Last Board Meeting, Revised Policy to be Voted Upon.

Staff Comments
This Proposed Revision Reflects Ayden's Board Recommendations of the Original Draft Proposed at the 12/9/2024 Regular Meeting

Action Requested
Make Motion to Approve Town of Ayden's Revised Properties and Facilities Rental and Use Policy as Presented

Manager Howard thanked Town Attorney Tim Carraway for his guidance on the recent review of the town's policy.

Mayor Mewborn asked if the religious organization and non-profit reference related only to Ayden area organizations. Manager Howard stated he felt it would be reasonable to extend the policy to include all Pitt County religious organizations and non-profits, if they demonstrated a benefit to the town.

Commissioner Connor referenced item #28 in the policy, and asked if the town was planning to charge religious organizations and non-profits for the rental deposit. Manager Howard said it was in the best interest of the town to require a deposit. That way, if the property is left in a state of disrepair or uncleanliness, the town could use the deposit funds to cover the expenses incurred.

Mayor Mewborn asked the Board if they had any other questions for Manager Howard, and hearing none, asked if there was a motion for consideration.

Motion to approve the proposed revisions and direct the Town Manager to finalize the updates.

Motion: Mayor Pro-tem Langley
Second: Commissioner Davis
Discussion: None
Approved: 5-0
Motion passed unanimously.

F. Review/Approve Appointments to the Ayden Arts & Recreation Commission — Tommy Duncan

Arts & Recreation Director Thomas Duncan presented the topic.

Item Explanation
This item was a late addition to the Agenda, and was approved for consideration by the Board. The Board members were provided with a copy of all four applications received by the Arts & Recreation Commission, which included the applicants R. Whitten, E. Pate, E Kessel, and H Cannon.

Staff Comments
The Arts & Recreation Director has provided the four applications for Board review.

Action Requested
Review/Approve the appointment of personnel to the Arts & Recreation Commission.

Mr. Duncan shared his position on each applicant, and stated that if the four applicants were approved, he would still have one remaining commission position to fill. Mr. Duncan stated he would recommend approval of all applicants.

Commissioner Newell asked if the commission members have a background check conducted on them prior to being considered. Mr. Duncan said they do not, as they are not in direct contact with the program's juveniles.

Mayor Mewborn asked Mr. Duncan if he recommended all the candidates for appointment to the Commission, and Mr. Duncan stated he does.

Mr. Duncan stated the commission members are supposed to have a review in January, every 3rd year, but that he had not gotten this task completed.

Commissioner Connor asked if the four being considered today were the only applicants. Mr. Duncan stated that was correct, and the Town Clerk advertised the vacancies twice.

Mayor Mewborn asked the Board if they had any other questions for Mr. Duncan, and hearing none, asked if there was a motion for consideration.

Motion to approve the appointment of all applicants to the Arts & Recreation Commission, as submitted.

Motion: Commissioner Newell
Second: Commissioner Davis
Discussion: None
Approved: 5-0
Motion passed unanimously.

VII. ITEMS FOR DISCUSSION

A. AMI Presentation — Mayor Pro-tem Langley

Mayor Pro-tem Langley introduced the topic and stated that citizens are using the AMI Portal to view consumption, but they may not know how to set alerts or use the system to their benefit. Finance Director Marsha Hall responded, stating that customers can set electrical alerts as that function is "live," and they can call the Town Hall if they have questions. She further added they are still working with ElectriCities, Tyler, and finance representatives to get the electrical numbers correct.

Mayor Pro-tem Langley stated he is under the impression that AMI had alerts set up to tell Billing when variances occurred. Director Hall stated she is still trying to get the reporting correct, but their focus is on emergency reporting. Mayor Pro-tem Langley stated AMI has been in place for a while, and he has twice experienced situations where his home's system went into emergency heat and that extra use hit his bill with no alert from the town. He asked if the town is going to have alerts in place. Director Hall stated she hopes so, and that is their focus going forward.

Mayor Pro-tem Langley asked if the town could put together a training program to help customers set their own alerts. Director Hall stated yes.

Director Hall stated she had some other updates, and could share three minutes worth of updates if the Board would allow it. The Board agreed she could continue with her updates.

Director Hall stated:
- The town is close to going "live" with the water data in the portal.
- Still working on the parameters for the Next Grid system.
- Door hangers are going out to customers to help them solve a variety of issues.
- Equal Payment program kicks off in Feb.
- The 4-into-2 transition is coming closer, and we are getting the word out to all special due-date customers.
- The Retail Customer Survey is coming up, and she is working with the Clerk to get the Survey online.
- Director Hall attended the NCEMPA meeting last month.
- The Feb 2025 Agenda will include an item for the Rider #2, and more information will follow in the agenda packet.

Mayor Mewborn asked the Board if they had any more questions for Director Hall, and hearing none, thanked Director Hall for her information.

B. Calming Measures for Downtown Ayden Area Traffic — Mayor Pro-tem Langley

Mayor Pro-tem Langley introduced the topic and asked Chief Dempsey to come to the podium to respond to the Board's questions.

Item Explanation
This item was a late addition and no background information was available.

Staff Comments
Discuss the topic.

Action Requested
The Staff has no Action Requested at this time.

Mayor Pro-tem Langley asked Chief Dempsey if the town is better off concerning LIDAR and RADAR resources. Chief Dempsey spoke about the requirements to operate the devices, and the training his personnel needed to complete before they could officially operate the devices. Mayor Pro-tem Langley asked if the town had the means to calm traffic in targeted areas, and Chief Dempsey said yes. Mayor Pro-tem Langley stated the Board needed the Chief's help in resolving the issue. Chief Dempsey shared some historical context regarding the challenges of conducting selective enforcement in the downtown area, and he offered to gather the crash data and share it with the board during a future meeting.

Mayor Mewborn stated he has conversations with Mayor Pro-tem Langley often, and he feels that if drivers are bold enough to "hotdog" past the Police Department, they don't care about the other areas. He also asked what we could do? Chief Dempsey stated we stop them when we see violations.

Mayor Mewborn asked the Board if they had any more questions for Cheif Dempsey, and hearing none, thanked Cheif Dempsey for his input.

C. Policy regarding take home vehicles for town personnel (not Police Dept. related). Commissioner Newell

Commissioner Newell introduced the topic and stated the Police Dept. has a detailed policy regarding take-home vehicles, but the town/Ops policy is vague. He further added that we need a revision of the town/Ops policy.

Commissioner Newell asked about how the town monitors fuel purchases. Assistant Manager Smith stated each employee has a key fob assigned to them, and the key fobs report to Fuel Master. Director Hall stated we are working on a system issue, but once resolved, we can pull some reporting from that system. Commissioner Newell asked if the system shows service schedule requirements as it receives mileage input? Assistant Manager Smith stated it does not.

Mayor Mewborn asked how soon the system could address Commissioner Newell's concerns. Assistant Manager Smith stated he would look into the current system and confirm functionality but he was not sure exactly what it could provide right now. He further added that the town has some readers which may assist in providing use reporting.

Commissioner Newell stated the policy needs better language in the policy related to use, substance testing, and training. Assistant Manager Smith stated he would look into it, and he knows that the town is already reviewing the substance abuse policy.

Mayor Mewborn asked the Board if they had any more questions on this topic, and hearing none, thanked Assistant Manager Smith for his input.

VIII. INFORMATION

A. Staff Departmental Reports Page 112

Mayor Mewborn introduced the topic and asked if the Board had any questions related to the departmental reports, and hearing none, he moved on to the next topic.

IX. BOARD MEMBER COMMENTS

Mayor Mewborn opened the floor for comments from the Board members.

Commissioner Goff thanked everyone for attending, and she is excited about 2025. She further added that she feels we are moving forward in a positive way, and she commended the staff. Commissioner Goff further added that she liked that the Police Department is now posting their call log on social media and the town's website, and the reports show all personnel are working hard to make Ayden better.

Commissioner Davis thanked everyone for attending.

Commissioner Newell stated he appreciated everything the staff are doing, and he felt 2025 would be a better year.

Commissioner Connor stated she agreed with the comments of her fellow board members. She added that she is paying attention and listening to public comments, and she ran to help make a positive change in Ayden. Finally, she shared the information related to the upcoming MLK Day service, and she invited all who could attend.

Mayor Pro-tem Langley echoed the thanks of the other board members and wished everyone a happy new year to everyone.

Mayor Mewborn shared his thanks to all department heads for their reporting, and he wanted them to know he reviews everything they provide.

Manager Howard and Attorney Carraway did not have anything to add.

X. CLOSED SESSION

XI. ADJOURNMENT

Mayor Mewborn asked the Board if they had any other items to address, and hearing none, asked if there was a motion for consideration.

Motion to adjourn.

Motion: Mayor Pro-tem Langley
Second: Commissioner Newell
Discussion: None
Approved: 5-0
Motion passed unanimously.

CERTIFICATION
Minutes from the Jan 13, 2025, meeting were adopted and certified this 10th day of Feb 2025, in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk

Ayden Fire/Rescue
Report Of Conditions

Total Calls for 2024: 442

Total Calls for 2023: 414

Month: Dec 2024

Total Calls	54
Town Calls	28
Rural Calls	20
Mutual Aid	6
Town Value of Property Exposed	$4,275,000
Town Structural Damage	$55,000
Town Contents Damage	$10,000
Rural Value of Property Exposed	$2,175,000
Rural Structural Damage	$5,000
Rural Contents Damage	$0
Total Training Hours	85 hrs

Ayden Fire Department

Ayden, NC

This report was generated on 1/1/2025 5:08:13 PM

Incident Type Count per Station for Date Range

Start Date: 12/01/2024 I End Date: 12/31/2024

INCIDENT TYPE	# INCIDENTS
Station: ST1 - STATION 1	
111 - Building fire	6
138 - Off-road vehicle or heavy equipment fire	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	5
311 - Medical assist, assist EMS crew	8
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	3
412 - Gas leak (natural gas or LPG)	2
440 - Electrical wiring/equipment problem, other	1
500 - Service Call, other	6
511 - Lock-out	1
531 - Smoke or odor removal	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	3
710 - Malicious, mischievous false call, other	1
735 - Alarm system sounded due to malfunction	3
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	6
746 - Carbon monoxide detector activation, no CO	1
# Incidents for ST1 - Station 1:	**56**

Only REVIEWED incidents included.

<u>MEMORANDUM</u>

TO: SCOTT HOWARD, TOWN MANAGER

FROM: Thomas Duncan

CC: BOARD OF COMMISSIONERS

DATE: 1-13-2025

SUBJECT: "Arts and Recreation" MONTHLY REPORT: January

<u>Meetings & Special Event</u>

12/2/24 - Attended the Christmas dinner for board members

12/4/24- Attended the Christmas lunch for Town Employees.

12/7/24- Ayden Arts and Recreation and Ayden Library hosted "Breakfast with Santa" with approximately 60 attending this event.

12/17/24- Senior field trip to the Yoder's. (Christmas Party)

<u>Sports and Programs</u>

Youth Basketball has 200 participants
6 teams in the 5-6 yrs. old co-ed division
3 teams in the 7-9 yrs. old girl's division
6 teams in the 7-9 yrs. old boy's division
3 teams in the 10-12 yrs. old girl's division
6 teams in the 10-12 yrs. old boy's division
3 teams in the 13-15 yrs. old co-ed division

Adult volleyball has 176 participants
5 teams in the Recreation League
10 teams in the Intermediate League
5 teams in the Competitive League

Ayden Town Manager Report

January 13, 2025

- Direct Report Meeting (topical Issues, Problem Solving, Info Sharing, Focusing, Goal Sharing, etc.)
- Contentia Metropolitan Sewer District (CMSD) Board Member Meeting (Salary Study for CMSD, Flow Data Review, etc.)
- Force Main Inspection Update
- Meetings with Finance Officer Regarding Inventory
- Meetings with Finance Officer Regarding Audit/Auditor
- Meeting with FO Regarding Pole Rental
- Mayor's Breakfast (Discussions on Areas of Importance to Municipalities in Pitt County)
- Interview with University of North Carolina School of Government Fellow Interning with the Mid-East Commission Regarding Main Issues of Concern with Municipal Government in North Carolina
- NCEMPA Meeting (Electricities) Regarding Rates, Rates Structures, etc.
- Meeting with Economic Development Regarding Real Property Questions
- Meeting with FO Hall Regarding mowing liens, etc.
- Meeting(s) with HR Director Heffner Regarding Retention, Personnel Issues, etc.
- Meetings with Arts & Recreation Director Duncan Regarding Park Rental Policy, Events, etc.
- Meetings with Police Chief Dempsey Regarding New Hires, Staffing, Future staffing Needs, etc.
- Working with UNC School of Government (SOG) for Specific HR Answers
- Worked with Engineer Rich Moore on Requested Points of Presentations
- Obtained Insurance for Town Building

AYDEN ECONOMIC DEVELOPMENT DEPARTMENT

TO: TOWN COUNCIL

FROM: THOMAS MALLORY DENHAM, ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: ECONOMIC DEVELOPMENT REPORT FOR ROTARY

DATE: 01/03/2025

CC: SCOTT HOWARD TOWN MANAGER

- Car Cruse going to 2nd Tuesday and last Thursday of month.
- Eagle Rock about 60% complete. What a great partner for Ayden.
- Town of Ayden will rejoin Greenville ENC Alliance.
- Recertification on going for Main Street America!
- Explored East Energy Renewables Plant.
- Rail Park will soon turn dirt.
- Pitt Co. African American Cultural Trail Committee included the 4A Cemetery.
- Big things happening at the NC East alliance.
- Excitement is alive in Ayden.
- Parks & Rec. received $5000 grant for Auditorium Repairs, Thanks to Pitt Co. Arts Council.
- Ayden Museum received $5000 grant for repairs, thanks to the Pitt Co. Arts Council.
- Remember to Thank Eagle Rock Concrete for the Christmas Lights!
- Work continues on improvement of our Electric system for the Rail Park.

WWW.AYDEN.COM

Town of Ayden Finance Manager- Summary of Activity from 12/2/24

In Person Meetings:
Commissioners' Meeting 12/9/24
Department Head meeting 12/10/24
Town of Ayden Safety Committee Meeting 12/10/24
Inventory Meeting Internal 12/16/24
Southern Bank- Paymerang 12/6/24
Customer Service Utility Meeting 12/ 27/24
CDBG Conference w/ Stefanie 12/18/24
Southern Bank Holiday Social 12/11/24
Budget Surplus w/Internal Garage 12/11/24
Town of Ayden ADP Refresh w/ HR 12/17/24
AIM Program Meeting w/ LGC Sharon Edmunson 12/18/24
Ayden Board Holiday Social 12/2/24

Webinars/Online/Conference Call Meetings:
Technology Business Review with Computer Warriors 12/2/24
Server WMWare Upgrade Review with Computer Warriors 12/20/24
Electricities Webinar: Discussing Cost Pressures with Customers 12/18/24
UNC- School of Government EFC 12/17/24
AMI/Electricities/Nexgrid 11/5/24
AMI Update 12/19/24
Electricities Retail Customer Survey Discussion 1/2/25

Misc:
RFP-2024-12-13.01 Review
Auditor Requests-
Sam.Gov/Grants.Gov/DOJ.Gov: Town of Ayden Police Technology Equipment Enhancements
Payroll: 12/3/24, 12/17/24
Departmental Report for CIVIC
Cemetery – Multiple interactions with Public, Funeral Home Directors/Monument Companies/Staff Confirmations
360 Credit Card Management
Handled Multiple Customer Complaints and Situations
CDBG/DWI Grant work as requested/needed - Bank/Requisitions/Payments/Deposit/Pick up Check
Southern Bank- Positive Pay, ACH, Payroll, Corrections, Check Scan Issues, Deposit and PP Threshold Increase
Inventory & CC Processing - Tyler
Contract Review : History, meetings, past invoices, Brightspeed, Metronet, Optimum,

Training: Public Finance Educational Seminar Sponsored by Capital Management Trust 12/12/24, New Bern, NC

Town of Ayden

My Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 11/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund							
Revenue							
10-3100-1200	VEHICLE TAXES	226,000.00	226,000.00	24,044.25	122,197.35	-103,802.65	45.93 %
10-3100-1250	MUNI VEHICLE FEE	18,412.00	18,412.00	1,625.00	8,530.00	-9,882.00	53.67 %
10-3100-1700	TAX PENALTIES	6,000.00	6,000.00	444.79	4,086.75	-1,913.25	31.89 %
10-3100-1800	TAX INTEREST	4,000.00	4,000.00	219.45	2,160.83	-1,839.17	45.98 %
10-3100-1900	PRIOR YEARS PROPERTY TAXES	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
10-3100-2016	2016 REAL PROPERTY TAXES	0.00	0.00	0.00	34.95	34.95	0.00 %
10-3100-2017	2017 REAL PROPERTY TAXES	0.00	0.00	0.00	78.44	78.44	0.00 %
10-3100-2018	2018 REAL PROPERTY TAXES	0.00	0.00	0.00	45.39	45.39	0.00 %
10-3100-2019	2019 REAL PROPERTY TAXES	0.00	0.00	0.00	182.89	182.89	0.00 %
10-3100-2020	2020 REAL PROPERTY TAXES	0.00	0.00	0.00	46.24	46.24	0.00 %
10-3100-2021	2021 REAL PROPERTY TAXES	0.00	0.00	3.33	210.62	210.62	0.00 %
10-3100-2022	2022 REAL PROPERTY TAXES	0.00	0.00	81.17	938.03	938.03	0.00 %
10-3100-2023	2023 REAL PROPERTY TAXES	10,000.00	10,000.00	228.45	7,243.09	-2,756.91	27.57 %
10-3100-2024	2024 REAL PROPERTY TAX	2,282,032.00	2,282,032.00	54,589.15	1,524,611.02	-757,420.98	33.19 %
10-3231-3900	1% SALES TAX ARTICLE 39	530,827.00	530,827.00	58,288.44	258,390.71	-272,436.29	51.32 %
10-3232-4000	1/2% SALES TAX ARTICLE 40	332,150.00	332,150.00	31,410.97	159,257.95	-172,892.05	52.05 %
10-3233-4200	1/2% SALES TAX ARTICLE 42	281,050.00	281,050.00	29,055.67	129,041.26	-152,008.74	54.09 %
10-3234-4900	HOLD HARMLESS SALES TAX	337,260.00	337,260.00	30,289.83	163,302.73	-173,957.27	51.58 %
10-3300-3100	UTILITIES SALES DISTRIBUTIONS	359,615.00	359,615.00	0.00	86,703.30	-272,911.70	75.89 %
10-3300-3110	BEER AND WINE TAX	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
10-3300-3120	CELL TOWER RENTAL FEES	98,000.00	98,000.00	0.00	0.00	-98,000.00	100.00 %
10-3300-3130	CABLE TV FRANCHISE TAX	42,500.00	42,500.00	0.00	13,716.78	-28,783.22	67.73 %
10-3300-3140	SOLID WASTE DISPOSAL TAX	4,284.00	4,284.00	1,014.82	1,965.33	-2,318.67	54.12 %
10-3300-3311	PIPED NATURAL GAS	2,388.00	2,388.00	0.00	2,702.79	314.79	113.18 %
10-3300-4000	SRO POLICE OFFICER PMT	180,000.00	180,000.00	0.00	56,379.32	-123,620.68	68.68 %
10-3300-5000	RURAL FIRE / EMS LEASE PMT	30,319.00	30,319.00	0.00	0.00	-30,319.00	100.00 %
10-3327-2130	CITATIONS	50.00	50.00	0.00	0.00	-50.00	100.00 %
10-3400-1000	POWELL BILL	412,000.00	412,000.00	0.00	99,410.68	-312,589.32	75.87 %
10-3400-2000	LOCAL & STATE GRANTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
10-3474-2000	CEMETERY SALES	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
10-3500-1000	COURT FACILITIES FEES	3,000.00	3,000.00	0.00	685.03	-2,314.97	77.17 %
10-3500-2000	PLANNING FEES/PERMITS	7,000.00	7,000.00	1,000.00	3,300.00	-3,700.00	52.86 %
10-3500-3000	CODE ENFORCEMENT FEES	25,000.00	25,000.00	-180.00	16,352.00	-8,648.00	34.59 %
10-3600-1000	GARBAGE COLLECTION FEES	448,000.00	448,000.00	42,309.00	206,608.00	-241,392.00	53.88 %
10-3600-2100	OPENING & CLOSINGS	18,000.00	18,000.00	1,372.50	8,192.00	-9,808.00	54.49 %
10-3600-3000	RECREATION ACTIVITY FEES	75,000.00	75,000.00	4,682.50	23,439.23	-51,560.77	68.75 %
10-3600-3100	DONATION PROCEEDS	0.00	0.00	0.00	180.00	180.00	0.00 %
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	1,250.00	1,250.00	0.00	959.00	-291.00	23.28 %
10-3600-4000	COMM FACILITIES RENTAL FEES	16,000.00	16,000.00	750.00	3,072.81	-12,927.19	80.79 %
10-3700-1000	INVESTMENT EARNINGS	40,000.00	40,000.00	5,740.06	29,166.28	-10,833.72	27.08 %
10-3800-1000	MISCELLANEOUS REVENUES	50,000.00	50,000.00	215.46	5,676.88	-44,323.12	88.65 %
10-3800-1200	FINGERPRINTING - PD	10,000.00	10,000.00	680.00	6,960.00	-3,040.00	30.40 %
10-3800-2100	SALE OF FIXED ASSETS - GF	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
10-3800-4000	SHOP WITH A COP DONATIONS	8,000.00	8,000.00	9,550.00	9,750.00	1,750.00	121.88 %
10-3800-9999	OVER/SHORT	150.00	150.00	0.00	-19.03	-169.03	112.69 %
10-3837-3120	ABC	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
10-3900-1000	INTRAGOVT UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	-600,000.00	100.00 %
10-3900-2000	INTRAGOVT PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	-100,347.00	100.00 %
10-3900-9000	FUND BALANCE APPROPRIATED	33,553.00	42,622.49	0.00	0.00	-42,622.49	100.00 %
	Revenue Total:	**6,693,687.00**	**6,702,756.49**	**297,414.84**	**2,955,558.65**	**-3,747,197.84**	**55.91%**

My Budget Report

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Expense		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4110-1210	FULL TIME SALARIES	46,200.00	46,200.00	4,399.68	19,399.68	26,800.32	58.01 %
10-4110-1810	SOCIAL SECURITY	3,600.00	3,600.00	336.56	1,484.08	2,115.92	58.78 %
10-4110-1920	PROFESSIONAL SERVICES	62,000.00	62,000.00	3,444.58	13,376.06	48,623.94	78.43 %
10-4110-2600	SUPPLIES	750.00	750.00	0.00	12.77	737.23	98.30 %
10-4110-3100	TRAVEL-TRAINING	8,000.00	5,000.00	0.00	4,326.30	673.70	13.47 %
10-4110-3580	COMMUNITY APPEARANCE	1,000.00	0.00	0.00	0.00	0.00	0.00 %
10-4110-4110	RENT OF LAND (PARK LOT)	1,200.00	1,200.00	0.00	900.00	300.00	25.00 %
10-4110-4500	PUB OFF LIB/BONDING	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00 %
10-4110-4501	WORKERS COMP	100.00	100.00	0.00	30.24	69.76	69.76 %
10-4110-4910	DUES & SUBSCRIPTIONS	10,000.00	10,000.00	418.07	9,952.27	47.73	0.48 %
10-4110-4990	MISCELLANEOUS	1,500.00	7,000.00	1,168.45	6,579.25	420.75	6.01 %
10-4110-6100	LOCAL SUPPORT FOR ORG.	750.00	750.00	0.00	0.00	750.00	100.00 %
10-4110-6102	SPECIAL EVENTS	3,000.00	3,000.00	1,563.05	3,000.00	0.00	0.00 %
10-4110-6103	BBQ FESTIVAL	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00 %
10-4110-6104	COLLARD FESTIVAL	10,000.00	10,000.00	0.00	10,224.70	-224.70	-2.25 %
10-4110-6105	CHAMBER OF COMMERCE	20,000.00	18,500.00	0.00	340.00	18,160.00	98.16 %
10-4110-8400	REIMBURSEMENT OF SERVICES	-121,242.00	-121,242.00	0.00	0.00	-121,242.00	100.00 %
10-4120-1210	FULL TIME SALARIES	233,000.00	232,675.15	17,094.10	87,576.02	145,099.13	62.36 %
10-4120-1260	PART-TIME SALARIES	0.00	324.85	324.85	324.85	0.00	0.00 %
10-4120-1810	SOCIAL SECURITY	18,000.00	18,000.00	1,271.26	6,412.20	11,587.80	64.38 %
10-4120-1820	RETIREMENT CONTRIBUTION	31,800.00	31,800.00	2,103.90	11,588.93	20,211.07	63.56 %
10-4120-1830	EMPLOYEE GROUP INS	15,768.00	15,768.00	658.74	3,724.78	12,043.22	76.38 %
10-4120-1850	RETIREE INSURANCE	21,600.00	21,600.00	0.00	0.00	21,600.00	100.00 %
10-4120-2600	SUPPLIES	1,500.00	1,500.00	0.00	906.21	593.79	39.59 %
10-4120-3100	TRAVEL-TRAINING	8,000.00	8,000.00	452.12	1,260.49	6,739.51	84.24 %
10-4120-3210	TELEPHONE	1,200.00	1,200.00	220.00	1,040.00	160.00	13.33 %
10-4120-3250	POSTAGE	50.00	50.00	9.75	26.07	23.93	47.86 %
10-4120-3910	ADVERTISING	5,000.00	5,000.00	0.00	1,437.81	3,562.19	71.24 %
10-4120-4501	WORKERS COMP	1,500.00	1,500.00	0.00	457.29	1,042.71	69.51 %
10-4120-4910	DUES & SUBSCRIPTIONS	2,300.00	2,300.00	0.00	1,202.57	1,097.43	47.71 %
10-4120-4990	MISCELLANEOUS	3,000.00	3,000.00	0.00	-9,124.18	12,124.18	404.14 %
10-4120-6000	CONTRACTS	0.00	0.00	8,605.79	8,605.79	-8,605.79	0.00 %
10-4120-8400	REIMBURSEMENT OF SERVICES	-226,194.00	-226,194.00	0.00	0.00	-226,194.00	100.00 %
10-4130-1210	FULL TIME SALARIES	190,000.00	190,000.00	14,785.71	76,122.07	113,877.93	59.94 %
10-4130-1810	SOCIAL SECURITY	14,750.00	14,750.00	1,131.12	5,821.05	8,928.95	60.54 %
10-4130-1820	RETIREMENT CONTRIBUTION	26,000.00	26,000.00	1,863.58	10,157.22	15,842.78	60.93 %
10-4130-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.08	6,632.54	9,135.46	57.94 %
10-4130-2600	SUPPLIES	6,000.00	6,000.00	210.79	1,512.92	4,487.08	74.78 %
10-4130-3100	TRAVEL-TRAINING	7,000.00	7,000.00	57.62	3,500.63	3,499.37	49.99 %
10-4130-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4130-4501	WORKERS COMP	1,200.00	1,200.00	0.00	596.66	603.34	50.28 %
10-4130-4910	DUES AND SUBSCRIPTIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
10-4130-4990	MISCELLANEOUS	1,250.00	1,250.00	132.54	312.55	937.45	75.00 %
10-4130-5000	CAPITAL OUTLAY	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
10-4130-6000	CONTRACTS	124,900.00	124,900.00	1,365.05	43,126.20	81,773.80	65.47 %
10-4130-8400	REIMBURSEMENT OF SERVICES	-256,138.00	-256,138.00	0.00	0.00	-256,138.00	100.00 %
10-4140-1210	FULL TIME SALARIES	59,900.00	59,900.00	4,728.84	25,214.62	34,685.38	57.91 %
10-4140-1810	SOCIAL SECURITY	4,700.00	4,700.00	262.72	1,426.54	3,273.46	69.65 %
10-4140-1820	RETIREMENT CONTRIBUTION	8,300.00	8,300.00	643.12	3,412.41	4,887.59	58.89 %
10-4140-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	655.82	3,333.17	4,550.83	57.72 %
10-4140-2600	SUPPLIES	150.00	150.00	0.00	128.53	21.47	14.31 %
10-4140-2601	EMPLOYEE SCREENING	3,050.00	3,050.00	106.27	1,257.64	1,792.36	58.77 %
10-4140-3100	TRAVEL-TRAINING	2,700.00	2,700.00	0.00	885.00	1,815.00	67.22 %
10-4140-4501	INSURANCE - WORKERS COMP	900.00	900.00	0.00	298.33	601.67	66.85 %
10-4140-4910	DUES AND SUBSCRIPTIONS	300.00	300.00	0.00	75.00	225.00	75.00 %
10-4140-4990	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
10-4140-6000	CONTRACTS	1,300.00	1,300.00	0.00	628.80	671.20	51.63 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4130-8400	REIMBURSEMENT OF SERVICES	-59,667.00	59,667.00	0.00	0.00	-59,667.00	100.00 %
10-4210-3210	TELEPHONE	52,500.00	52,500.00	5,620.37	21,692.89	30,807.11	58.68 %
10-4210-3211	INTERNET	25,000.00	25,000.00	1,427.10	7,135.50	17,864.50	71.46 %
10-4210-3212	WEBSITE	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00 %
10-4210-4990	MISCELLANEOUS	8,000.00	9,198.72	0.00	592.93	8,605.79	93.55 %
10-4210-6000	CONTRACTS	167,000.00	167,000.00	8,704.19	99,400.19	67,599.81	40.48 %
10-4210-6001	CONTRACTS - COPIERS	49,000.00	47,801.28	0.00	0.00	47,801.28	100.00 %
10-4210-8400	REIMBURSEMENT OF SERVICES	-201,762.00	-201,762.00	0.00	0.00	-201,762.00	100.00 %
10-4250-1210	FULL TIME SALARIES	96,500.00	96,500.00	10,875.89	42,664.75	53,835.25	55.79 %
10-4250-1220	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4250-1270	MERIT INCREASE	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
10-4250-1810	SOCIAL SECURITY	7,500.00	7,500.00	832.00	3,260.58	4,239.42	56.53 %
10-4250-1820	RETIREMENT CONTRIBUTION	13,200.00	13,200.00	1,331.86	5,629.55	7,570.45	57.35 %
10-4250-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.52	6,640.74	9,127.26	57.88 %
10-4250-2120	UNIFORMS	1,500.00	1,620.31	0.00	1,620.31	0.00	0.00 %
10-4250-2505	FUEL	125,000.00	125,000.00	0.00	32,317.25	92,682.75	74.15 %
10-4250-2511	DIESEL	80,000.00	80,000.00	0.00	21,985.30	58,014.70	72.52 %
10-4250-2600	SHOP TOOLS AND SUPPLIES	3,000.00	4,000.00	733.03	3,930.41	69.59	1.74 %
10-4250-3100	TRAVEL-TRAINING	2,700.00	1,579.69	0.00	129.24	1,450.45	91.82 %
10-4250-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4250-3520	SHOP EQUIPMENT AND REPAIR	4,000.00	4,000.00	50.00	1,057.41	2,942.59	73.56 %
10-4250-3530	VEHICLES REPAIRS & MAINT	90,000.00	90,000.00	9,265.55	37,741.02	52,258.98	58.07 %
10-4250-4500	GENERAL LIB	29,500.00	29,500.00	0.00	29,500.00	0.00	0.00 %
10-4250-4501	WORKERS COMP	2,600.00	2,600.00	0.00	1,264.90	1,335.10	51.35 %
10-4250-5700	CAPITAL OUTLAY	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
10-4250-6000	CONTRACTS	13,000.00	13,000.00	1,342.68	7,086.03	5,913.97	45.49 %
10-4250-8400	REIMBURSEMENT OF SERVICES	-263,992.00	263,992.00	0.00	0.00	-263,992.00	100.00 %
10-4260-1210	FULL TIME SALARIES	99,595.00	99,595.00	10,466.18	41,763.30	57,831.70	58.07 %
10-4260-1220	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-4260-1810	SOCIAL SECURITY	7,800.00	7,800.00	800.66	3,193.80	4,606.20	59.05 %
10-4260-1820	RETIREMENT CONTRIBUTION	13,600.00	13,600.00	1,276.14	5,507.35	8,092.65	59.50 %
10-4260-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,302.94	6,622.84	9,145.16	58.00 %
10-4260-2120	UNIFORMS- SHOES	700.00	700.00	53.72	477.44	222.56	31.79 %
10-4260-2600	SUPPLIES	18,000.00	18,000.00	2,301.36	4,400.05	13,599.95	75.56 %
10-4260-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4250-3300	UTILITIES - PROPANE	17,000.00	17,000.00	93.40	1,437.56	15,562.44	91.54 %
10-4260-3301	UTILITIES - ELECTRIC	26,000.00	26,000.00	2,722.32	20,010.78	5,989.22	23.04 %
10-4260-3510	BLDGS REPAIRS & MAINT	110,000.00	110,000.00	10,633.89	29,314.64	80,685.36	73.35 %
10-4260-3520	REPAIRS & MAINT - EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-4260-4500	GENERAL LIB/FIRE	175,000.00	175,000.00	747.06	144,106.63	30,893.37	17.65 %
10-4260-4501	WORKERS COMP	3,000.00	3,000.00	0.00	1,895.31	1,104.69	36.82 %
10-4260-6000	CONTRACTS	125,000.00	125,000.00	8,420.00	46,880.00	78,120.00	62.50 %
10-4260-8400	REIMBURSEMENT OF SERVICES	-256,681.00	-256,681.00	0.00	0.00	-256,681.00	100.00 %
10-4310-1210	FULL TIME SALARIES	1,481,000.00	1,481,000.00	148,134.37	629,514.28	851,485.72	57.49 %
10-4310-1220	OVERTIME	35,000.00	35,000.00	1,954.10	18,828.94	16,171.06	46.20 %
10-4310-1260	PART-TIME SALARIES	45,000.00	43,000.00	3,319.40	10,709.40	32,290.60	75.09 %
10-4310-1270	LESSOA EXPENSE	58,700.00	58,700.00	5,210.36	24,752.40	33,947.60	57.83 %
10-4310-1330	LEO 401K CONTRIBUTION	0.00	26,539.49	4,981.33	26,539.49	0.00	0.00 %
10-4310-1810	SOCIAL SECURITY	176,000.00	176,000.00	12,100.57	52,135.71	123,864.29	70.38 %
10-4310-1820	RETIREMENT CONTRIBUTION	226,250.00	226,250.00	20,175.41	93,425.03	132,824.97	58.71 %
10-4310-1821	401K - SUPPLEMENTAL RETIRMENT	68,100.00	41,560.51	0.00	0.00	41,560.51	100.00 %
10-4310-1830	EMPLOYEE GROUP INS.	204,950.00	204,950.00	16,720.59	76,308.73	128,641.27	62.77 %
10-4310-2120	UNIFORMS	17,100.00	17,100.00	268.65	9,135.39	7,964.61	46.58 %
10-4310-2600	SUPPLIES	19,000.00	19,000.00	599.21	9,337.49	9,662.51	50.86 %
10-4310-2601	SUPPLIES - COPS PROGRAM	7,000.00	7,000.00	1,753.15	2,512.13	4,487.87	64.11 %
10-4310-3100	TRAVEL-TRAINING	4,300.00	6,300.00	0.00	2,734.46	3,565.54	56.60 %
10-4310-3210	TELEPHONE PORT/PAGERS	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4310-3250	POSTAGE	75.00	75.00	38.24	38.24	36.76	49.01 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4310-3300	ELEC COST 20% T HALL	4,000.00	4,000.00	375.45	2,891.09	1,108.91	27.72 %
10-4310-3520	EQUIPMENT REPAIRS & MAINT	35,000.00	35,000.00	188.60	-3,271.64	38,271.64	109.35 %
10-4310-3980	ANIMAL CONTROL	24,500.00	24,500.00	1,877.92	11,267.52	13,232.48	54.01 %
10-4310-4210	DCI TERMIAL RENTAL	3,100.00	3,100.00	0.00	300.00	2,800.00	90.32 %
10-4310-4501	WORKERS COMP	35,000.00	35,000.00	0.00	31,040.28	3,959.72	11.31 %
10-4310-4910	DUES & SUBSCRIPTIONS	800.00	800.00	180.00	180.00	620.00	77.50 %
10-4310-4990	MISCELLANEOUS	8,000.00	8,000.00	50.00	1,884.24	6,115.76	76.45 %
10-4310-4991	DRUG INTERDICTION	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
10-4310-4992	SHOP W/A COP SUPPLIES	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-4310-6000	CONTRACTS	80,000.00	80,000.00	13,900.00	24,436.00	55,564.00	69.46 %
10-4310-6920	L/S GRANT APPROPRIATIONS	16,000.00	16,000.00	0.00	80.00	15,920.00	99.50 %
10-4340-1210	FULL TIME SALARIES	29,000.00	29,000.00	1,399.05	7,494.88	21,505.12	74.16 %
10-4340-1810	SOCIAL SECURITY	2,400.00	2,400.00	107.09	573.68	1,826.32	76.10 %
10-4340-1890	VOLUNTEER - CALL PAY	31,000.00	31,000.00	0.00	0.00	31,000.00	100.00 %
10-4340-2200	FOOD	2,000.00	2,000.00	0.00	191.58	1,808.42	90.42 %
10-4340-2510	MOTOR FUELS & LUBRICANTS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4340-2600	SUPPLIES	3,750.00	3,750.00	0.00	1,398.59	2,351.41	62.70 %
10-4340-2610	EQUIPMENT	17,100.00	17,100.00	0.00	6,208.65	10,891.35	63.69 %
10-4340-3100	TRAVEL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
10-4340-3110	TRAINING	1,500.00	1,500.00	0.00	780.36	719.64	47.98 %
10-4340-3250	POSTAGE	372.00	372.00	0.00	0.00	372.00	100.00 %
10-4340-3300	UTILITIES - PROPANE	5,450.00	5,450.00	324.71	2,218.99	3,231.01	59.28 %
10-4340-3520	EQUIPMENT REP & MAINT	20,000.00	18,096.40	538.42	1,296.55	16,799.85	92.84 %
10-4340-4500	INSURANCE	13,500.00	15,403.60	0.00	15,403.60	0.00	0.00 %
10-4340-4501	WORKERS COMP	7,500.00	7,500.00	0.00	3,130.85	4,369.15	58.26 %
10-4340-4990	MISCELLANEOUS	3,000.00	3,000.00	40.00	509.40	2,490.60	83.02 %
10-4340-5000	CAPITAL OUTLAY	14,049.00	14,049.00	0.00	6,460.80	7,588.20	54.01 %
10-4340-6000	CONTRACTS FIRE	3,000.00	3,000.00	0.00	2,907.98	92.02	3.07 %
10-4340-6920	GRANT APPROPRIATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
10-4340-7500	CAPITAL LEASES	61,000.00	61,000.00	0.00	0.00	61,000.00	100.00 %
10-4340-7510	DEBT - INTEREST- VEHICLES	9,350.00	9,350.00	0.00	0.00	9,350.00	100.00 %
10-4510-1210	FULL TIME SALARIES	427,000.00	427,000.00	39,566.25	159,020.27	267,979.73	62.76 %
10-4510-1220	OVERTIME	30,000.00	30,000.00	3,318.36	16,075.17	13,924.83	46.42 %
10-4510-1810	SOCIAL SECURITY	35,000.00	35,000.00	3,264.35	13,294.74	21,705.26	62.02 %
10-4510-1820	RETIREMENT CONTRIBUTION	60,500.00	60,500.00	5,175.74	23,053.13	37,446.87	61.90 %
10-4510-1830	EMPLOYEE GROUP INS.	70,956.00	70,956.00	6,185.00	28,054.19	42,901.81	60.46 %
10-4510-2120	UNIFORMS	5,000.00	5,000.00	90.00	1,245.00	3,755.00	75.10 %
10-4510-2311	SAFETY	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4510-2600	SUPPLIES	35,000.00	35,000.00	648.36	12,136.80	22,863.20	65.32 %
10-4510-3100	TRAVEL-TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
10-4510-3210	TELEPHONE	720.00	720.00	0.00	0.00	720.00	100.00 %
10-4510-3520	EQUIPMENT REP & MAINT	37,000.00	42,139.49	850.78	33,086.44	9,053.05	21.48 %
10-4510-3540	MAINT & REPAIR SYSTEM	30,000.00	30,000.00	0.00	7,600.00	22,400.00	74.67 %
10-4510-3590	CEMETERIES - MAINTENANCE	58,000.00	58,000.00	0.00	1,600.00	56,400.00	97.24 %
10-4510-4500	GEN LIB./AUTO/EQUIP	16,000.00	16,000.00	0.00	10,594.12	5,405.88	33.79 %
10-4510-4501	WORKERS COMP	21,000.00	21,000.00	0.00	10,474.17	10,525.83	50.12 %
10-4510-4990	MISCELLANEOUS	5,000.00	5,000.00	0.00	29.00	4,971.00	99.42 %
10-4511-3590	MAINT & REPAIR OTHER	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
10-4511-5000	CAPITAL OUTLAY	257,000.00	257,000.00	0.00	0.00	257,000.00	100.00 %
10-4511-5911	CURB & GUTTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4511-5912	TRAFFIC CONTROL	2,500.00	2,500.00	0.00	2,298.00	202.00	8.08 %
10-4511-5913	SIDEWALKS	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
10-4511-5914	DRAINAGE & STORM SEWER	0.00	30,000.00	0.00	29,680.00	320.00	1.07 %
10-4511-5915	PAVING	97,900.00	67,900.00	950.00	7,300.50	60,599.50	89.25 %
10-4511-6000	CONTRACTS	3,600.00	3,600.00	0.00	1,020.00	2,580.00	71.67 %
10-4710-1210	FULL TIME SALARIES	114,000.00	114,000.00	15,261.51	53,016.04	60,983.96	53.49 %
10-4710-1220	OVERTIME	10,000.00	10,000.00	777.89	5,840.59	4,159.41	41.59 %
10-4710-1810	SOCIAL SECURITY	9,600.00	9,600.00	1,227.03	4,496.61	5,103.39	53.16 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4710-1820	RETIREMENT CONTRIBUTION	16,100.00	16,100.00	1,935.91	7,674.53	8,425.47	52.33 %
10-4710-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,519.68	8,350.30	15,301.70	64.70 %
10-4710-2120	UNIFORMS	2,500.00	2,500.00	224.92	1,323.67	1,176.33	47.05 %
10-4710-2311	SAFETY	500.00	500.00	0.00	150.00	350.00	70.00 %
10-4710-2510	MOTOR FUELS & LUBRICANTS	1,500.00	500.00	0.00	0.00	500.00	100.00 %
10-4710-2600	SUPPLIES	33,000.00	33,000.00	186.54	30,574.80	2,425.20	7.35 %
10-4710-3100	TRAVEL-TRAINING	500.00	0.00	0.00	0.00	0.00	0.00 %
10-4710-3520	EQUIPMEMT REP & MAINT	20,000.00	20,000.00	0.00	19,773.52	226.48	1.13 %
10-4710-4410	LANDFILL FEES / TOWN REFUSE	20,000.00	18,000.00	658.46	2,792.00	15,208.00	84.49 %
10-4710-4501	WORKERS COMP	6,000.00	6,000.00	0.00	2,616.90	3,383.10	56.39 %
10-4710-4990	MISCELLANEOUS	2,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4710-6000	CONTRACTS	6,000.00	10,500.00	360.02	1,351.02	9,148.98	87.13 %
10-4910-1210	FULL TIME SALARIES	183,900.00	183,900.00	11,294.56	49,263.89	134,636.11	73.21 %
10-4910-1810	SOCIAL SECURITY	14,100.00	14,100.00	863.37	3,764.33	10,335.67	73.30 %
10-4910-1820	RETIREMENT CONTRIBUTION	25,100.00	25,100.00	1,407.21	6,540.42	18,559.58	73.94 %
10-4910-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,136.96	5,779.39	17,872.61	75.56 %
10-4910-2120	UNIFORMS	750.00	750.00	0.00	248.04	501.96	66.93 %
10-4910-2600	SUPPLIES	3,000.00	3,000.00	243.33	827.92	2,172.08	72.40 %
10-4910-3100	TRAVEL-TRAINING	3,500.00	3,500.00	447.73	1,384.06	2,115.94	60.46 %
10-4910-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4910-4501	WORKERS COMP	1,400.00	1,400.00	0.00	895.01	504.99	36.07 %
10-4910-4910	DUES AND SUBSCRIPTIONS	400.00	400.00	0.00	0.00	400.00	100.00 %
10-4910-4930	CODE ENFORCEMENT	60,000.00	63,930.00	1,410.00	13,098.14	50,831.86	79.51 %
10-4910-4990	MISCELLANEOUS	1,400.00	1,400.00	573.04	1,080.88	319.12	22.79 %
10-4910-6000	CONTRACTS	33,500.00	33,500.00	1,232.50	3,370.14	30,129.86	89.94 %
10-4920-1210	FULL TIME SALARIES	96,000.00	96,000.00	8,712.12	40,704.50	55,295.50	57.60 %
10-4920-1810	SOCIAL SECURITY	7,300.00	7,300.00	663.71	3,100.06	4,199.94	57.53 %
10-4920-1820	RETIREMENT CONTRIBUTION	12,900.00	12,900.00	1,111.22	5,437.38	7,462.62	57.85 %
10-4920-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	662.20	3,365.07	4,518.93	57.32 %
10-4920-2600	SUPPLIES	1,000.00	1,000.00	0.00	123.80	876.20	87.62 %
10-4920-3100	TRAVEL-TRAINING	5,000.00	5,000.00	137.09	1,457.12	3,542.88	70.86 %
10-4920-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4920-2910	LEGAL ADVERTISING	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
10-4920-4501	WORKERS COMP	1,300.00	1,300.00	0.00	298.33	1,001.67	77.05 %
10-4920-4910	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	339.34	444.34	1,555.66	77.78 %
10-4920-4990	MISCELLANEOUS	1,000.00	1,000.00	48.77	181.91	818.09	81.81 %
10-4920-6000	CONTRACTS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4920-6100	LOCAL SUPPORT	13,000.00	13,000.00	169.73	7,406.57	5,593.43	43.03 %
10-4920-6920	GRANT EXPENSES	15,000.00	15,000.00	0.00	2,500.00	12,500.00	83.33 %
10-4920-8400	REIMBURSEMENT OF SERVICES	-127,449.00	-127,449.00	0.00	0.00	-127,449.00	100.00 %
10-6110-1210	FULL TIME SALARIES	67,000.00	67,000.00	7,249.07	29,580.47	37,419.53	55.85 %
10-6110-1260	Salaries Part Time	18,000.00	17,702.50	2,099.02	8,178.99	9,523.51	53.80 %
10-6110-1810	SOCIAL SECURITY	6,500.00	6,500.00	709.04	2,858.20	3,641.80	56.03 %
10-6110-1820	RETIREMENT CONTRIBUTION	9,200.00	9,200.00	868.06	3,887.13	5,312.87	57.75 %
10-6110-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	658.24	3,345.27	4,538.73	57.57 %
10-6110-2600	SUPPLIES	2,500.00	2,500.00	47.88	867.87	1,632.13	65.29 %
10-6110-2700	SUPPLIES - PROGRAMS	900.00	900.00	0.00	298.22	601.78	66.86 %
10-6110-3105	TRAVEL-TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-6110-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-6110-3300	PROPANE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-6110-3301	UTILITIES-ELECTRIC	2,500.00	2,500.00	126.06	1,446.79	1,053.21	42.13 %
10-6110-3520	EQUIPMENT REPAIRS	700.00	700.00	0.00	0.00	700.00	100.00 %
10-6110-4501	WORKERS COMP	150.00	447.50	0.00	447.50	0.00	0.00 %
10-6110-4990	MISCELLANEOUS	1,600.00	1,600.00	590.42	590.42	1,009.58	63.10 %
10-6110-5000	CAPITAL OUTLAY	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-6110-5600	BOOKS	11,000.00	11,000.00	227.06	2,218.49	8,781.51	79.83 %
10-6110-6000	CONTRACTS	13,400.00	13,400.00	1,500.00	5,145.00	8,255.00	61.60 %
10-6110-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-5,000.00	10,000.00	200.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-6170-1210	FULL TIME SALARIES	195,500.00	195,500.00	21,864.08	86,578.87	108,921.13	55.71 %
10-6120-1260	PART-TIME SALARIES	65,000.00	65,000.00	4,956.92	35,471.44	29,528.56	45.43 %
10-6120-1810	SOCIAL SECURITY	22,000.00	22,000.00	2,050.80	9,331.41	12,668.59	57.58 %
10-6120-1820	RETIREMENT CONTRIBUTION	28,000.00	28,000.00	2,752.62	11,501.69	16,498.31	58.92 %
10-6120-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,968.14	10,002.91	13,649.09	57.71 %
10-6120-1900	INSTRUCTOR AND OFFICIAL FEES	65,000.00	65,000.00	3,731.00	18,159.00	46,841.00	72.06 %
10-6120-2120	UNIFORMS	11,000.00	11,000.00	81.57	3,052.35	7,947.65	72.25 %
10-6120-2310	MISC SUPPLIES-PROGRAM SUP	26,000.00	26,000.00	62.99	9,008.03	16,991.97	65.35 %
10-6120-2312	PROGRAM AWARDS	6,500.00	6,500.00	1,247.06	1,853.36	4,646.64	71.49 %
10-6120-2600	SUPPLIES	30,000.00	30,000.00	4,454.94	9,820.22	20,179.78	67.27 %
10-6120-2650	CONCESSION STAND FOOD	15,500.00	15,500.00	1,588.85	4,461.98	11,038.02	71.21 %
10-6120-3100	TRAVEL-TRAINING	6,000.00	6,000.00	2,444.07	5,371.27	628.73	10.48 %
10-6120-3301	UTILITIES-ELECTRIC	27,000.00	35,786.83	4,061.45	35,786.83	0.00	0.00 %
10-6120-3520	EQUIPMENT REP & MAINT	36,000.00	27,213.17	450.58	2,558.53	24,654.64	90.60 %
10-6120-4501	WORKERS COMP	9,000.00	9,000.00	0.00	4,122.00	4,878.00	54.20 %
10-6170-4910	DUES & SUBSCRIPTIONS	650.00	650.00	0.00	455.00	195.00	30.00 %
10-6170-4990	MISCELLANEOUS	1,000.00	1,000.00	573.04	573.04	426.96	42.70 %
10-6120-6000	CONTRACTS	20,554.00	20,554.00	556.61	5,643.42	14,910.58	72.54 %
10-6120-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-5,000.00	10,000.00	200.00 %
10-6120-6930	THEATER WORK	500.00	500.00	0.00	0.00	500.00	100.00 %
	Expense Total:	**6,692,966.00**	**6,702,035.49**	**573,356.89**	**3,047,428.36**	**3,654,607.13**	**54.53%**
	Fund: 10 - General Fund Surplus (Deficit):	**721.00**	**721.00**	**-275,942.05**	**-91,869.71**	**-92,590.71**	**12,841.98%**
Fund: 61 - Electric Fund							
Revenue							
61-3600-5210	PENALTIES / RECONNECT FEES	175,000.00	175,000.00	16,831.87	95,658.58	-79,341.42	45.34 %
61-3600-5220	NEW ACCT CONNECTION FEES	23,000.00	23,000.00	2,240.00	16,295.00	-6,705.00	29.15 %
61-3600-5300	FACILITIES FEES	120,000.00	120,000.00	10,029.00	50,145.00	-69,855.00	58.21 %
61-3600-5900	SERVICE CHARGES	4,000.00	4,000.00	150.00	1,400.00	-2,600.00	65.00 %
61-3600-8700	NEW SERVICE INSTALLATIONS	150,000.00	150,000.00	1,900.00	268,575.50	118,575.50	179.05 %
61-3700-1000	INVESTMENT EARNINGS	150,000.00	150,000.00	25,653.88	124,513.26	-25,486.74	16.99 %
61-3720-5100	UTILITY CHARGES	13,300,000.00	13,300,000.00	973,404.64	5,911,302.98	-7,388,697.02	55.55 %
61-3800-1000	MISC RECEIPTS ELECTRIC	5,000.00	5,000.00	23.75	2,021.49	-2,978.51	59.57 %
61-3800-1200	Online Credit CardService Fees	108,000.00	108,000.00	0.00	0.00	-108,000.00	100.00 %
61-3800-2000	CATV POLE RENT	12,000.00	12,000.00	0.00	12,460.92	460.92	103.84 %
61-3900-2001	RIDER 1 PCA	781,749.00	781,749.00	31,873.19	151,673.56	-630,075.44	80.60 %
61-3900-9000	FUND BALANCE APPROPRIATED	183,215.00	607,304.98	0.00	0.00	-607,304.98	100.00 %
	Revenue Total:	**15,011,964.00**	**15,436,053.98**	**1,062,106.33**	**6,634,046.29**	**-8,802,007.69**	**57.02%**
Expense							
61-7210-1210	FULL TIME SALARIES	129,500.00	129,500.00	14,210.34	57,709.80	71,790.20	55.44 %
61-7210-1260	PART-TIME SALARIES	21,500.00	21,500.00	2,895.46	13,392.24	8,107.76	37.71 %
61-7210-1810	SOCIAL SECURITY	12,850.00	12,850.00	1,297.95	5,385.38	7,464.62	58.09 %
61-7210-1820	RETIREMENT CONTRIBUTION	17,900.00	17,900.00	1,730.14	7,610.90	10,289.10	57.48 %
61-7210-1830	EMPLOYEE GROUP INS.	23,508.00	23,508.00	1,939.02	9,857.35	13,650.65	58.07 %
61-7210-2600	SUPPLIES	7,000.00	7,000.00	315.64	3,006.25	3,993.75	57.05 %
61-7210-3100	TRAVEL-TRAINING	2,250.00	2,250.00	0.00	50.25	2,199.75	97.77 %
61-7210-3250	POSTAGE	27,500.00	27,500.00	7,071.76	16,034.63	11,465.37	41.69 %
61-7210-4501	WORKERS COMP	1,500.00	1,722.00	282.86	1,476.19	245.81	14.27 %
61-7210-4990	MISCELLANEOUS	250.00	250.00	0.00	75.00	175.00	70.00 %
61-7210-6000	CONTRACTS	60,000.00	60,000.00	1,530.09	19,602.10	40,397.90	67.33 %
61-7210-6300	CREDIT CARD ACCEPTANCE	108,000.00	108,000.00	-1,270.24	-14,127.19	122,127.19	113.08 %
61-7210-8400	REIMBURSEMENT OF SERVICES	1,109,943.00	1,109,943.00	0.00	0.00	1,109,943.00	100.00 %
61-7220-1210	FULL TIME SALARIES	980,028.00	980,028.00	94,259.84	410,002.72	570,025.28	58.16 %
61-7220-1220	OVERTIME	55,000.00	55,000.00	1,975.64	16,492.48	38,507.52	70.01 %
61-7220-1810	SOCIAL SECURITY	84,000.00	84,000.00	7,312.74	32,371.70	51,628.30	61.46 %
61-7220-1820	RETIREMENT CONTRIBUTION	131,100.00	131,100.00	12,038.75	56,710.69	74,389.31	56.74 %
61-7220-1830	EMPLOYEE GROUP INS.	109,704.00	109,704.00	10,204.13	47,754.54	61,949.46	56.47 %
61-7220-1900	PROFESSIONAL SERVICES	62,000.00	62,000.00	0.00	22,470.49	39,529.51	63.76 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
61-7220-2120	UNIFORMS	24,000.00	24,000.00	0.00	16,511.43	7,488.57	31.20 %
61-7220-2311	SAFETY	35,000.00	35,000.00	573.97	13,970.52	21,029.48	60.08 %
61-7220-2510	MOTOR FUELS & LUBRICANTS	50,000.00	50,000.00	0.00	662.94	49,337.06	98.67 %
61-7220-2600	SUPPLIES	200,000.00	201,836.12	19,347.76	39,919.77	161,916.35	80.22 %
61-7220-2602	SUBDIVISION SUPPLIES	225,000.00	225,000.00	76,854.01	170,519.12	54,480.88	24.21 %
61-7220-3100	TRAVEL-TRAINING	22,000.00	22,000.00	38.23	5,150.08	16,849.92	76.59 %
61-7220-3300	UTILITIES	12,000.00	12,000.00	359.16	2,112.22	9,887.78	82.40 %
61-7220-3310	POWER PURCHASED-ELEC	8,540,000.00	8,540,000.00	661,704.55	3,940,089.82	4,599,910.18	53.86 %
61-7220-3520	EQUIPMENT REP & MAINT	48,000.00	48,000.00	4,429.15	17,728.80	30,271.20	63.07 %
61-7220-3530	GENERATOR O&M	65,000.00	65,000.00	3,669.54	24,731.78	40,268.22	61.95 %
61-7220-3540	MAINT & REPAIR SYSTEM	250,000.00	262,708.15	25,842.38	83,418.52	179,289.63	68.25 %
61-7220-3590	TREE TRIMMING R/W MAIN	60,000.00	60,000.00	16,024.93	33,002.87	26,997.13	45.00 %
61-7220-3910	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
61-7220-4500	INSURANCE	63,600.00	59,052.00	0.00	31,872.82	27,179.18	46.03 %
61-7220-4501	WORKERS COMP	31,255.00	35,581.00	0.00	23,253.72	12,327.28	34.65 %
61-7220-4910	DUES & SUBSCRIPTIONS	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
61-7220-4990	MISCELLANEOUS	13,000.00	13,000.00	496.31	3,338.43	9,661.57	74.32 %
61-7220-5000	CAPITAL OUTLAY	640,000.00	1,049,545.71	830.40	12,311.30	1,037,234.41	98.83 %
61-7220-6000	CONTRACTS	37,600.00	37,600.00	48.37	241.71	37,358.29	99.36 %
61-7220-7400	CAPITAL SYSTEM IMPROVEMENTS	15,000.00	15,000.00	0.00	5,188.40	9,811.60	65.41 %
61-9100-7100	DEBT PRINCIPAL	219,552.00	219,552.00	0.00	204,481.91	15,070.09	6.86 %
61-9100-7200	DEBT INTEREST	22,829.00	22,829.00	0.00	12,188.86	10,640.14	46.61 %
61-9200-9002	PCA RIDER 1 EXPENSE	781,749.00	781,749.00	0.00	0.00	781,749.00	100.00 %
61-9700-9501	INTRAGOVT UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	600,000.00	100.00 %
61-9700-9550	INTRAGOVT PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	100,347.00	100.00 %
	Expense Total:	**15,011,965.00**	**15,436,054.98**	**966,012.88**	**5,346,570.54**	**10,089,484.44**	**65.36%**
	Fund: 61 - Electric Fund Surplus (Deficit):	**-1.00**	**-1.00**	**96,093.45**	**1,287,475.75**	**1,287,476.75**	**47,675.00%**

Fund: 62 - Water and Sewer Fund

Revenue

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
62-3700-2030	INVESTMENT EARNINGS	30,000.00	30,000.00	4,179.57	20,285.88	-9,714.12	32.38 %
62-3711-5200	WATER CONNECTION FEES	25,000.00	25,000.00	1,860.00	21,855.00	-3,145.00	12.58 %
62-3711-5400	SEWER CONNECTION FEES	25,000.00	25,000.00	500.00	18,200.00	-6,800.00	27.20 %
62-3713-5500	W/S SYSTEMWIDE DEVELOPMENT	38,000.00	38,000.00	0.00	23,000.00	-15,000.00	39.47 %
62-3713-5000	WATER CHARGES	1,685,000.00	1,685,000.00	146,951.77	748,035.80	-936,964.20	55.61 %
62-3713-5100	SEWER CHARGES	2,400,000.00	2,400,000.00	227,796.63	1,173,580.54	-1,226,419.46	51.10 %
62-3800-1000	MISC RECEIPTS-WATER	250.00	250.00	0.00	0.00	-250.00	100.00 %
	Revenue Total:	**4,203,250.00**	**4,203,250.00**	**381,287.97**	**2,004,957.22**	**-2,198,292.78**	**52.30%**

Expense

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
62-7130-1210	FULL TIME SALARIES	411,000.00	409,303.79	36,175.63	152,803.21	256,500.58	62.67 %
62-7130-1220	OVERTIME	36,000.00	36,000.00	1,647.96	9,445.44	26,554.56	73.76 %
62-7130-1260	PART TIME SALARIES	0.00	1,696.21	344.16	1,696.21	0.00	0.00 %
62-7130-1810	SOCIAL SECURITY	31,500.00	31,500.00	2,905.71	12,478.99	19,021.01	60.38 %
62-7130-1820	RETIREMENT CONTRIBUTION	55,000.00	55,000.00	4,628.53	21,449.41	33,550.59	61.00 %
62-7130-1830	EMPLOYEE GROUP INS.	55,104.00	55,104.00	3,738.24	20,976.89	34,127.11	61.93 %
62-7130-1900	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
62-7130-2120	UNIFORMS	5,500.00	5,500.00	557.52	2,661.92	2,838.08	51.60 %
62-7130-2311	SAFETY	3,000.00	3,000.00	352.50	685.10	2,314.90	77.16 %
62-7130-2510	MOTOR FUELS & LUBRICANTS	10,000.00	10,000.00	0.00	74.17	9,925.83	99.26 %
62-7130-2600	SUPPLIES	65,000.00	65,000.00	2,358.17	14,691.20	50,308.80	77.40 %
62-7130-3100	TRAVEL-TRAINING	4,800.00	4,800.00	204.49	1,009.49	3,790.51	78.97 %
62-7130-3150	PERMITS & FEES	3,500.00	3,500.00	2,410.00	2,410.00	1,090.00	31.14 %
62-7130-3300	UTILITIES	45,000.00	45,000.00	2,616.35	42,576.35	2,423.65	5.39 %
62-7130-3520	EQUIPMENT REP & MAINT	45,000.00	45,000.00	5,924.21	7,436.00	37,564.00	83.48 %
62-7130-3540	MAINT & REPAIR SYSTEM	150,000.00	150,000.00	26,632.77	47,331.41	102,668.59	68.45 %
62-7130-4500	AUTO AND G/L INSUR	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
62-7130-4501	WORKERS COMP	17,000.00	17,000.00	0.00	4,354.56	12,645.44	74.38 %
62-7130-4910	DUES & SUBSCRIPTIONS	750.00	750.00	0.00	0.00	750.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
62-7130-4990	MISCELLANEOUS	4,527.00	4,527.00	-981.93	-3,733.81	8,260.81	182.48 %
62-7130-5000	CAPITAL OUTLAY	344,046.00	344,046.00	29,908.73	41,908.73	302,137.27	87.82 %
62-7130-6000	CONTRACTS	1,800,000.00	1,800,000.00	171,301.86	645,265.03	1,154,734.97	64.15 %
62-7130-7410	AMI PROJECT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
62-7130-8000	CAPITAL IMPROVEMENTS PROJ	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
62-7130-8400	REIMBURSEMENT OF SERVICES	377,984.00	377,984.00	0.00	0.00	377,984.00	100.00 %
62-9100-7100	DEBT PRINCIPAL	433,991.00	433,991.00	0.00	13,333.33	420,657.67	96.93 %
62-9100-7200	DEBT INTEREST	198,515.00	198,515.00	0.00	2,378.67	196,136.33	98.80 %
62-9700-9801	CAPITAL RESERVE	50,378.00	50,378.00	0.00	0.00	50,378.00	100.00 %
62-9700-9811	DEBT RESERVE	20,155.00	20,155.00	0.00	0.00	20,155.00	100.00 %
	Expense Total:	**4,203,250.00**	**4,203,250.00**	**290,724.90**	**1,047,232.30**	**3,156,017.70**	**75.09%**
	Fund: 62 - Water and Sewer Fund Surplus (Deficit):	**0.00**	**0.00**	**90,563.07**	**957,724.92**	**957,724.92**	**0.00%**
Fund: 63 - Stormwater Fund							
Revenue							
63-3713-5000	STORMWATER FEES	163,117.00	163,117.00	14,027.00	66,990.00	-96,127.00	58.93 %
	Revenue Total:	**163,117.00**	**163,117.00**	**14,027.00**	**66,990.00**	**-96,127.00**	**58.93%**
Expense							
63-7501-3150	PERMITS & FEES	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
63-7501-3540	MAINT & REPAIR SYSTEM	114,117.00	114,117.00	0.00	12,809.14	101,307.86	88.78 %
63-7501-4990	MISCELLANEOUS	9,129.00	9,129.00	0.00	0.00	9,129.00	100.00 %
63-7501-8400	REIMBURSEMENT OF SERVICES	23,871.00	23,871.00	0.00	0.00	23,871.00	100.00 %
63-9700-9800	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
	Expense Total:	**163,117.00**	**163,117.00**	**0.00**	**13,809.14**	**149,307.86**	**91.53%**
	Fund: 63 - Stormwater Fund Surplus (Deficit):	**0.00**	**0.00**	**14,027.00**	**53,180.86**	**53,180.86**	**0.00%**
	Report Surplus (Deficit):	**720.00**	**720.00**	**-75,258.53**	**2,206,511.82**	**2,205,791.82**	**06,359.98%**

Group Summary

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund						
Revenue						
	6,693,687.00	6,702,756.49	297,414.84	2,955,558.65	-3,747,197.84	55.91%
Revenue Total:	**6,693,687.00**	**6,702,756.49**	**297,414.84**	**2,955,558.65**	**-3,747,197.84**	**55.91%**
Expense						
	6,692,966.00	6,702,035.49	573,356.89	3,047,428.36	3,654,607.13	54.53%
Expense Total:	**6,692,966.00**	**6,702,035.49**	**573,356.89**	**3,047,428.36**	**3,654,607.13**	**54.53%**
Fund: 10 - General Fund Surplus (Deficit):	**721.00**	**721.00**	**-275,942.05**	**-91,869.71**	**-92,590.71**	**12,841.98%**
Fund: 61 - Electric Fund						
Revenue						
	15,011,964.00	15,436,053.98	1,062,106.33	6,634,046.29	-8,802,007.69	57.02%
Revenue Total:	**15,011,964.00**	**15,436,053.98**	**1,062,106.33**	**6,634,046.29**	**-8,802,007.69**	**57.02%**
Expense						
	15,011,965.00	15,436,054.98	966,012.88	5,346,570.54	10,089,484.44	65.36%
Expense Total:	**15,011,965.00**	**15,436,054.98**	**966,012.88**	**5,346,570.54**	**10,089,484.44**	**65.36%**
Fund: 61 - Electric Fund Surplus (Deficit):	**-1.00**	**-1.00**	**96,093.45**	**1,287,475.75**	**1,287,476.75**	**47,675.00%**
Fund: 62 - Water and Sewer Fund						
Revenue						
	4,203,250.00	4,203,250.00	381,287.97	2,004,957.22	-2,198,292.78	52.30%
Revenue Total:	**4,203,250.00**	**4,203,250.00**	**381,287.97**	**2,004,957.22**	**-2,198,292.78**	**52.30%**
Expense						
	4,203,250.00	4,203,250.00	290,724.90	1,047,232.30	3,156,017.70	75.09%
Expense Total:	**4,203,250.00**	**4,203,250.00**	**290,724.90**	**1,047,232.30**	**3,156,017.70**	**75.09%**
Fund: 62 - Water and Sewer Fund Surplus (Deficit):	**0.00**	**0.00**	**90,563.07**	**957,724.92**	**957,724.92**	**0.00%**
Fund: 63 - Stormwater Fund						
Revenue						
	163,117.00	163,117.00	14,027.00	66,990.00	-96,127.00	58.93%
Revenue Total:	**163,117.00**	**163,117.00**	**14,027.00**	**66,990.00**	**-96,127.00**	**58.93%**
Expense						
	163,117.00	163,117.00	0.00	13,809.14	149,307.86	91.53%
Expense Total:	**163,117.00**	**163,117.00**	**0.00**	**13,809.14**	**149,307.86**	**91.53%**
Fund: 63 - Stormwater Fund Surplus (Deficit):	**0.00**	**0.00**	**14,027.00**	**53,180.86**	**53,180.86**	**0.00%**
Report Surplus (Deficit):	**720.00**	**720.00**	**-75,258.53**	**2,206,511.82**	**2,205,791.82**	**06,359.98%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
10 - General Fund	721.00	721.00	-275,942.05	-91,869.71	-92,590.71
61 - Electric Fund	-1.00	-1.00	96,093.45	1,287,475.75	1,287,476.75
62 - Water and Sewer Fund	0.00	0.00	90,563.07	957,724.92	957,724.92
63 - Stormwater Fund	0.00	0.00	14,027.00	53,180.86	53,180.86
Report Surplus (Deficit):	**720.00**	**720.00**	**-75,258.53**	**2,206,511.82**	**2,205,791.82**

Feb 2025, Volume 21, Issue 2

the Collard Chronicles

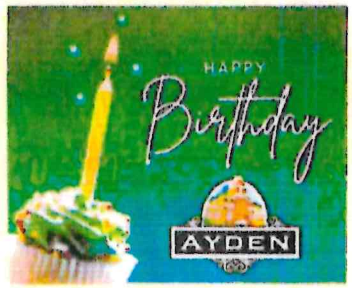
"Ayden, NC is the best place to live because everyone is so friendly!" — Someone Almost Famous

Vision Statement

Vision to
Improve the
Lifestyle and
Landscape of
Ayden through
Growth and
Enrichment

A clean, safe, and attractive community that encompasses characteristics of a village; consisting of an economically thriving retail and service Historic downtown district that is abutted by residential neighborhoods providing a good mix of housing options and that are within walking distance to downtown and recreational opportunities; and that are all surrounded by a flourishing and prosperous commercial and industrial corridor. Ayden is a community with small town atmosphere and big city convenience.

For more information, visit the Town of Ayden's website at www.ayden.com



Founders Day

Please stop, shop, and/or dine in our Downtown Ayden area businesses to celebrate Founders Day weekend, Feb 7-8, 2025. Here's what's happening:

Friday, 7 Feb:
- At 6 pm, the Ayden Museum will open. Pick up your self-guided Historic Home Booklet.
- From 6 - 8PM, we will hold our event at the Community Center. Student art will be on exhibit and prizes will be awarded during this event.

Saturday, 8 Feb:
- At 8 am, the 3rd Annual Disc Golf event kicks off at Ayden District Park.
- From 10:30 am to 3 pm, art and additional quilts will be on display for public viewing in the Community Center.
- From 10:30 am to 2 pm, the Museum will be open again. Come learn about Ayden's history.

Downtown Ayden businesses are always happy to serve you. With plenty of things to see, taste, and enjoy, you need to come out and celebrate with us on Founder's Day weekend!!!

Water Usage Facts - Make Every Drop COUNT!

-Did you know that 1 bath = 42 gallons of water!
-Did you know that 1 shower = 17 gallons of water!
-Did you know that one load of wash = 45 gallons of water!
-Did you know that one flush (non-water saving toilet) = 7 gallons of water!
Multiply the number of times you bathe, flush, or wash and see how your water usage adds up!

Water Leaks Cost $$$

-Did you know that a leaking toilet @ 1/2 gallon per minute = 21,600 gallons of water per month!
-Did you know that watering your garden or lawn 2 hrs per day @ 5 gallons per minute = 18,000 per month!

Help avoid costly bills and waste of our valuable natural resources - - -
DO YOUR PART TO CONSERVE WATER!
See www.ayden.com "Local Info-Utility Rates" for Water Usage Rate Schedule

No Discover or American Express Cards Starting Jan 1st!!!

As of Dec 31, 2024, the Town Hall stopped accepting payments using Discover or American Express cards. If you have any questions, please contact us at (252) 481-5817.

For more Town information, see... www.ayden.com

Words of Wisdom: "We in America do not have government by the majority, we have government by the majority that participate." -Thomas Jefferson

Feb & Mar Key Events

Feb 2025

Feb 6th: 4:30 pm Chamber Meeting
Feb 10th: 6:30 pm *Governing Board Meeting
Feb 17th: 7 pm *Planning Board Meeting
Feb 25th: 6 pm Community Policing
Feb 27th: 6:30 pm Arts & Recreation Commission

Mar 2025

Mar 6th: 4:30 pm Chamber Meeting
Mar 10th: 6:30 pm *Governing Board Meeting
Mar 17th: 7 pm *Planning Board Meeting
Mar 25th: 6 pm Community Policing
Mar 27th: 6:30 pm Arts & Recreation Commission

Upcoming Dates to Remember

Feb 2nd: Groundhog Day
Feb. 14th: Valentine's Day
Feb 17th: Presidents' Day
Mar 9th: Daylight Savings Time Starts
Mar 17th: St. Patrick's Day

*Citizens requiring special accommodation to attend meetings scheduled for the second floor of the Town Hall should contact the Town Manager's Office, 1st floor of the Town Hall, 746-7030, at least 3 business days prior to the meeting.

Town of Ayden
Inc. in 1891 - 2008 Pop. Est. 5,092 Council – Manager Form of Government. A Full Service Municipal Government Offering Electric, Water, Sewer, Solid Waste, Recreation, Police, Fire and EMS Services to the Ayden community.*

Governing Body
Ivory Mewborn, Mayor
Raymond Langley, Mayor Pro Tem / Commissioner 3rd Ward
Brian Newell, Commissioner 1st Ward
Cindy Goff, Commissioner 2nd Ward
Johnny Davis, Commissioner 4th Ward
Sarah Connor, Commissioner 5th Ward

Management Staff
Scott Howard, Town Manager
Stephen Smith, Assistant Town Manager
Jeremy Crawford, Town Clerk
David Dempsey, Chief of Police
Marsha Hall, Finance Director

"What Does 4 Into 2 Mean?"

On Dec 9, 2024, the Ayden Board of Commissioners approved transitioning from four utility billing cycles to two billing cycles. This change is part of our ongoing efforts to simplify the billing process, improve efficiency, and enhance the services we provide to our residents.

The transition will begin in early 2025, and is expected to take several months. During this time:

- Please continue making your utility payments on time.
- You may notice one or two utility bills that are slightly higher or lower than normal due to the adjusted service dates.
- If you get a bill that is lower than normal, we encourage you to pay what you might normally pay. As the service dates normalize, you may receive a bill that is slightly higher than normal.
- Our rates have not changed. Your bill is still based on your usage.
- No penalties will be applied during the transition period.

More information will be shared in the coming weeks.

Town Staff Work Anniversaries for 2025 1st Qtr:
Terrece Blount, Stephanie Boswell, Jason, Butler, Noah Carden, Vernon Childs, Brian Frazier, Madison Langemann, Alyssa Narron, Jessica Rown, Jason Wingate, Jason Worley, Jenny Clark, Calvin Hardee, Bryan McPhail, Romeo Monk, Julian Pierce, William Proctor, Parker Roberts, Brandon Rohrs, Chad Rown, Aaron Stangland, Sandra Streeter, Christa Williams, Bryan Baker, Dustin Baker, Alice Cannon-Parker, Jordan Craven, William Duncan, Brian Hardy-Dixon, Richard McKnight, Katlyn Nowell, and Jay Rogers.
Thank you for all you do for the Town of Ayden!

Welcome to Ayden!

Please join us in welcoming three new police officers to the Ayden Police Department!

Pictured from left to right:
Officer Hill
Officer Williams
Officer Martin

CONTACT INFORMATION Town of Ayden
4144 West Avenue, Ayden, NC 28513-0219 /(252)481-5817
www.ayden.com

AYDEN

WWW.AYDEN.COM
INCORPORATED 1891

Notice to Town of Ayden Utility Customers on Special Due Dates
On December 9, 2024, the Town of Ayden Board of Commissioners approved transitioning from four utility billing cycles to two billing cycles. This transition will simplify the billing process, improve consistency, and ensure policies for all utility customers.

The transition will begin in early 2025 and is expected to take several months. During this time:

- Please continue making your utility payments as usual.
- You may experience one or two utility bills that are slightly higher or lower than normal due to adjusted service dates.
- No penalties will be applied during the transition period. However, we encourage you to make at least your usual monthly payment, or pay extra, if possible, to avoid larger bills later.
- As part of this change, the Special Due Dates program will be discontinued once the transition is complete.

We understand that many residents on the Special Due Dates program rely on adjusted due dates to manage their payments. While this program will be discontinued, the new billing system offers several advantages:

- **Improved Payment Flexibility:** With billing cycles aligned more closely with income schedules, many residents will find it easier to manage monthly payments without the need for adjustments.
- **Better Support During Emergencies:** Customers will now be eligible for up to two payment exceptions annually, offering support during unexpected financial challenges, such as a water leak or unusually high bill.
- **Simplified and Consistent Billing:** A streamlined system will make it easier to understand your bill and predict payment schedules.
- **Enhanced Accuracy:** The use of advanced metering technology will ensure bills more closely reflect current usage.
- **Fairer Policy Application:** By moving to a system that treats all customers consistently, we can ensure equitable access to payment flexibility and assistance.

We are committed to helping all Ayden residents during this transition. If you have any questions or concerns, please contact us—we're here to support you.

To ensure you receive important updates, please verify that your contact information is up to date. You can email us at billing@ayden.com or 252-481-5817. Remember, we will only contact you by phone or text.

Thank you for your patience and understanding as we work to improve our utility services for everyone.

Marsha Hall
Finance Director

A Great Place to Visit... A Better Place to Live!

P.O. BOX 219 | AYDEN, NORTH CAROLINA 28513-0219 | TELEPHONE (252) 481-5817 | FACSIMILE (252) 746-7001

WWW.AYDEN.COM
INCORPORATED 1891

Notice to Town of Ayden Utility Customers

On December 9, 2024, the Town of Ayden Board of Commissioners approved transitioning from four utility billing cycles to two billing cycles. This change is part of our ongoing efforts to simplify the billing process, improve efficiency, save money and enhance the services we provide to our residents.

The transition will begin in early 2025 and is expected to take several months. During this time:

- Please continue making your utility payments as usual.
- You may notice one or two utility bills that are slightly higher or lower than normal due to adjusted service dates.
- No penalties will be applied during the transition period. However, we encourage you to make at least your usual monthly payment, or you may choose to pay extra to avoid larger bills later.

Once the transition is complete, this streamlined billing system will offer several benefits to our residents:

- Improved Customer Support: With fewer billing cycles, our Billing Department will have more time to analyze usage trends and proactively communicate with customers about unusual usage patterns or concerns.
- Enhanced Accuracy: The combination of the Tyler system and AMI meters enables us to provide more precise and timely billing information, reducing discrepancies and improving transparency.
- Faster Issue Resolution: Additional time will allow staff to address customer inquiries and resolve billing issues more efficiently.
- Broader Cross-Training: Staff will have the opportunity to cross-train in other areas, ensuring better service continuity and a more knowledgeable team to assist residents.
- Increased Focus on Community Needs: With a more streamlined process, staff will have time to dedicate to community-focused initiatives and improvements.

We sincerely care about helping Ayden residents and ensuring this transition is as smooth as possible. If you have any questions or concerns, please don't hesitate to contact us. We are here to assist you every step of the way.

To keep you informed, we will contact you only by phone or text. Please make sure your contact information is up to date, so you don't miss any important updates. You can email billing@ayden.com or call us at 252-481-5817.

As part of this transition, special due dates will be dissolved. We appreciate your understanding and patience as we work to make these improvements to better serve you.

Sincerely,

Marsha Hall
Finance Director

A Great Place to Visit... A Better Place to Live!

P.O. BOX 219 | AYDEN, NORTH CAROLINA 28513-0219 | TELEPHONE (252) 481-5817 | FACSIMILE (252) 746-7001

Town of Ayden

Budget Adjustment Report

Adjustment Detail

For Date Range: 10/01/2024 - 11/30/2024

Account Number / Adjustment Number	Account Name / Adjustment Description	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025						
Fund: 10 - General Fund						
Expense						
10-4110-3100	TRAVEL-TRAINING			8,000.00	-3,000.00	5,000.00
BA0000834	Christmas	GLPKT21123	11/22/2024		-3,000.00	
10-4110-3580	COMMUNITY APPEARANCE			1,000.00	-1,000.00	0.00
BA0000834	Christmas	GLPKT21123	11/22/2024		-1,000.00	
10-4110-4990	MISCELLANEOUS			1,500.00	5,500.00	7,000.00
BA0000834	Christmas	GLPKT21123	11/22/2024		3,000.00	
BA0000834	Christmas	GLPKT21123	11/22/2024		1,000.00	
BA0000834	Christmas	GLPKT21123	11/22/2024		1,500.00	
10-4110-6105	CHAMBER OF COMMERCE			20,000.00	-1,500.00	18,500.00
BA0000834	Christmas	GLPKT21123	11/22/2024		-1,500.00	
10-4120-1210	FULL TIME SALARIES			233,000.00	-324.85	232,675.15
BA0000836	Adjustments	GLPKT21401	11/30/2024		-324.85	
10-4120-1260	PART-TIME SALARIES			0.00	324.85	324.85
BA0000836	Adjustments	GLPKT21401	11/30/2024		324.85	
10-4210-4990	MISCELLANEOUS			8,000.00	1,198.72	9,198.72
BA0000837	Allocate funding to cover civic clerk	GLPKT21402	11/30/2024		1,198.72	
10-4210-6001	CONTRACTS - COPIERS			49,000.00	-1,198.72	47,801.28
BA0000837	Allocate funding to cover civic clerk	GLPKT21402	11/30/2024		-1,198.72	
10-4250-2130	UNIFORMS			1,500.00	120.31	1,620.31
BA0000836	Adjustments	GLPKT21401	11/30/2024		120.31	
10-4250-2600	SHOP TOOLS AND SUPPLIES			3,000.00	1,000.00	4,000.00
BA0000830	BA Garage	GLPKT20811	10/10/2024		1,000.00	
10-4250-3100	TRAVEL-TRAINING			2,700.00	-1,120.31	1,579.69
BA0000830	BA Garage	GLPKT20811	10/10/2024		-1,000.00	
BA0000836	Adjustments	GLPKT21401	11/30/2024		-120.31	
10-4310-1330	LEO 401K CONTRIBUTION			0.00	26,539.49	26,539.49
BA0000836	Adjustments	GLPKT21401	11/30/2024		26,539.49	
10-4310-1821	401K - SUPPLEMENTAL RETIRMENT			68,100.00	-26,539.49	41,560.51
BA0000836	Adjustments	GLPKT21401	11/30/2024		-26,539.49	
10-4340-3520	EQUIPMENT REP & MAINT			20,000.00	-1,903.60	18,096.40
BA0000836	Adjustments	GLPKT21401	11/30/2024		-1,903.60	
10-4340-4500	INSURANCE			13,500.00	1,903.60	15,403.60
BA0000836	Adjustments	GLPKT21401	11/30/2024		1,903.60	
10-6110-1260	Salaries Part Time			18,000.00	-297.50	17,702.50
BA0000836	Adjustments	GLPKT21401	11/30/2024		-297.50	
10-6110-4501	WORKERS COMP			150.00	297.50	447.50
BA0000836	Adjustments	GLPKT21401	11/30/2024		297.50	
10-6120-3301	UTILITIES-ELECTRIC			27,000.00	8,786.83	35,786.83
BA0000836	Adjustments	GLPKT21401	11/30/2024		8,786.83	
10-6120-3520	EQUIPMENT REP & MAINT			36,000.00	-8,786.83	27,213.17
BA0000836	Adjustments	GLPKT21401	11/30/2024		-8,786.83	
			Expense Total:	**510,450.00**	**0.00**	**510,450.00**
			Fund 10 Total:	**510,450.00**	**0.00**	**510,450.00**

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
	Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025			
	10	510,450.00	0.00	510,450.00
	62	411,000.00	0.00	411,000.00
	Budget Code 2024-2025 Total:	**921,450.00**	**0.00**	**921,450.00**

MEMORANDUM

TO: Scott Howard, Town Manager

FROM: David Dempsey, Chief of Police

CC: Board of Commissioners

DATE: January 01,2025

SUBJECT: POLICE DEPARTMENT MONTHLY REPORTS –

Date	Incident Type	Location	Suspect	Ward
12/01/2024	Possession of Marijuana	170 Third St	Lisa Bushee	4
12/03/2024	Assault on a Female	4028 Iola Dr	Ivan Melendez	2
12/04/2024	Domestic	207 Ninth St	Ernest Mullins	4
12/07/2024	Assault	3870 N Hills Dr	Michael Gonzi	3
12/10/2024	Assault Inflicting Serious Injury	655 Hill Rd Circle	Scott Williams	2
12/11/2024	Dog Bite	4146 Oakdale Dr	Robert Murphy	4
12/13/2024	Discharge Weapon Town Limits	Veterans Park Area	Unk	4
12/13/2024	DWI	Hines Dr	Jennifer Abrams	2
12/14/2024	Child Neglect	4536 Brown Rd	Nkia Whitehurst	5
12/14/2024	Structure Fire	4411 Williams St	N/A	1
12/17/2024	Obtain Property by False Pretense	4333 East Ave	Rafael Arroyo	1
12/17/2024	Assault with Deadly Weapon	3861 Fairmont Village	James Buck	3
12/18/2024	Larceny	Lele's	Stephen Turner	1
12/21/2024	Contributing to Delinquency of Minor	639 Club Dr	Justin Hardee	2

Date	Incident Type	Location	Suspect	Ward
12/23/2024	Damage to Property	640 Club Dr	Melinda Diven	2
12/23/2024	DWI	NC 11/Jolly Rd	Darrin Thurman	4
12/27/2024	Communicating Threats	430 First ST	Angela Thomas	3
12/28/2024	Communicating Threats	746 Fawn Rd	Zy'kierah Andrews	2
12/29/2024	Damage to Property	430 First St	Angela Thomas	2
12/30/2024	Communicating Threats	685 F Fawn Rd	Joseph Piche	2
12/30/2024	Possess Stolen Firearm	Mckinley St	De'Shon Suggs	1

LIBRARY CIRCULATION REPORT
December 2024

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: RACHELLE MONDOVICH, LIBRARY DIRECTOR

CC: BOARD OF COMMISSIONERS

DATE: JAN 2, 2025

SUBJECT: AYDEN LIBRARY MONTHLY REPORT

- Successful program with Arts & Rec: Santa breakfast.
- Held outreach at senior center.
- Met with Ayden school librarians.
- Attended safety meeting.
- Attended Commissioners meeting.
- Did Santa pictures at the library for children, pets, and families.
- Had passive programs with coloring sheets for children and photo station.
- Working on the paperwork for the State.

LIBRARY CIRCULATION REPORT
December 2024

ADULT FICTION...193 (185)
ADULT NON-FICTION..................................06 (07)

.

ADULT TOTAL...199 (190)

JUVENILE FICTION.....................................47 (63)
JUVENILE NON-FICTION..............................06 (03)

JUVENILE TOTAL....................................53 (66)

BOOK TOTAL...252 (256)

EBOOKS

ADULT FICTION...158 (160)
ADULT NON-FICTION..................................71 (93)

.

ADULT TOTAL...229 (253)

JUVENILE FICTION.....................................17 (20)
JUVENILE NON-FICTION..............................03 (00)

JUVENILE TOTAL....................................20 (20)

EBOOK TOTAL...249 **(276)**

GRAND TOTAL...532 (552)

LIBRARY PATRONS..............................437 (477)

INTENET USERS..................................59* (104) *public computers were down for ~2 weeks.

WI-FI USERS.......................................22 (30)

NEW LIBRARY PATRONS......................14 (09)

REFERENCE QUESTIONS......................27 (31)

COMPUTER HELP..................................45 (25)

Last year's numbers are in parenthesis.

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: NOLA ROBERTS, TOWN PLANNER

CC: BOARD OF COMMISSIONERS

DATE: JANUARY 13, 2024

SUBJECT: PLANNING DEPARTMENT MONTHLY REPORT

- **Zoning Compliance Certificates from December 1st– December 31st**

  North Highland Properties – install awning – 4228 Lee St.
  Grimes Build Construction – new single-family residence – 569 Workhorse Ln.
  Ann Highsmith – change in church management – 4323 New St.
  D.R. Horton, Inc. – new single-family residence – 1120 Queensland Ln.
  Linwood Maye – expand and screen patio – 873 Mulligan Dr.
  Freedom Baptist Church – install canopy – 234 Snow Hill St.
  ENCFCC – wall sign – 4812 Anderson Truss Rd.
  The Rosemyr Corp. – martial arts studio – 1354-C NC-102 West
  D.R. Horton, Inc. – new single-family residence – 1133 Queensland Ln.
  ACREW, LLC – privacy fence – 4306 Brentwood Rd.
  D.R. Horton, Inc. – new single-family residence – 3814 Denver Ln.
  D.R. Horton, Inc. – new single-family residence – 3808 Denver Ln.
  D.R. Horton, Inc. – new single-family residence – 1136 Queensland Ln.

- **The following Code Enforcement activities took place from December 1st– December 31st**
  Address Violation Action Taken

  Continuing work on 6 properties that need demolition.

  Working on transfer of bank building at 4251 Lee St. to town.

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER
FROM: OPERATIONS CENTER
CC: BOARD OF COMMISSIONERS
DATE: 1/1/2025
SUBJECT: PUBLIC WORKS AND UTILITIES MONTHLY REPORT

Electric Department

- Installed new underground service at 424 Pepperbush Ct.
- Changed out single phase pole at 173 Old Snow Hill Rd.
- Installed new underground service at 5444 Weyerhaeuser Rd.
- Changed out single phase pole at 5523 Garris Loop Rd.
- Changed out single phase pole at 1034 Powers Lane
- Installed temp services at 1145 and1148 Queensland Ln
- Installed new service at 4228 Lee St
- Disconnected service at 5139 Norma Dr.
- Repaired decorative light in Allen Park 2 Subdivision
- Repaired underground burn out for lights on Pepsi Way
- Installed new street lights for Eastridge Phase II and III
- Replaced primary insulators at 4310 MLK Dr.
- Repaired decorative light at 3956 George Dr.
- Repaired light at 1431 Mac Allen Rd.
- Changed out 3 phase pole at 4187 Emma Cannon Rd.
- Dropped service on Toyota Dr. for electrician to repair meter base
- Repaired AMI Econet on Ayden Golf Club
- Installed decorative street lights in Montevallo Phase II
- Installed new 3 phase transformer bank at 3843 Lee St.
- Adjusted flood lights in Legacy Park due to complaints
- Changed out single phase pole at 351 Thrower St.
- Changed out single phase pole at 352 Thrower St.
- Repaired multiple street lights
- Changed multiple area lights to LED lights
- Trimmed Trees

Water/Sewer

Dec 2

- Checked wells
- Sampled NRWASA, MRT's
- Replaced water meter at 4202 Terrace Dr
- Replaced water meter at 4138 Terrace Dr
- Installed check valve on meter at 617 Toyota Dr

Dec 3

- Replaced water meter at 4126 New Circle Dr
- Replaced handle and turned water on at 4186 Lee St
- Pulled water meter at 219 Hanrahan Rd
- Pulled water meter at 4230 Park Ave
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10

Dec 4

- Changed water meter lid on water meter box at 4501 S Edge Rd
- Checked water meter at 3617 Highland Dr
- Cleared sewer lateral at 4117 Park Ave
- Dug up and located water line for new Rapid Tax building at 4228 Lee St
- Dug up and located water main on Terrace Dr

Dec 5

- Tapped water main on Terrace, bored service line under road and installed water meter. Cored manhole and installed cleanout for new house on Terrace Rd

Dec 6

- Raked and graded area where cleanout and water meter were installed on Terrace Dr
- Pulled pumps at lift stations 9 and 10

Dec 9

- MRT's, NRWASA samples
- Jetted sewer lateral at 244 and 239 7th St
- Checked wells

Dec 10

- Water and sewer tap for 4228 Lee St
- Cleared sewer lateral at 4327 Montague Ave

Dec 11

- Pulled water meter at 4256 West Ave
- Pulled water meter at 4343 Lee St
- Replaced water meter at 687 Hill Road Cir
- Organize and clean 711 and 750 trucks
- Nitrate/Nitrite water samples at all 3 wells

Dec 12

- Pulled water meter at 335 Garris St
- Located and added to the map sewer cleanout at 4157 Jolly Rd
- Checked water pressure at 4004 Sunny Lane Dr
- Pulled water at 4368 West Ave
- Organized 3 bay building
- Replaced winch at lift station 10
- Cleaned up at around area where cleanout and water tap for 4228 Lee St

Dec 13

- Flushed hydrants on Second St and NE College St.
- Assisted contractors taking bacti samples for new subdivision on NE College St.
- Pulled pumps at lift stations 9 and 10

Dec 16

- MRT's, NRWASA samples
- Checked wells
- Assist Dukes Root contractors locating sewer manholes

Dec 17

- Spread rock down alley way and picked up limbs where sewer tap was made for 4228 Lee St
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Spread rock at well 4
- 4 bacti samples

Dec 18

- Pull pump 1 at lift station 16
- Spread rock at lift station 17
- Dug up and located water main on Lee St for new building
- Took pump 1 apart at lift station 17 to have case welded
- 3 bacti samples

Dec 19

- Water tap on Lee st

Dec 20

- Took bacti sample at 4033 NE College St
- Took bacti sample on left side leg of new subdivision on NE College St
- Located old 3/4 service water line on new building on Lee St
- Pulled Pumps at lift station 9 and 10
- Worked on well 1 SCADA modem

Dec 23

- MRT's, NRWASA Samples
- Checked wells
- Checked lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10

Dec 27

- Pulled and unwired pump 1 and at lift station 2
- Put pump 1 back together and attempted to re-install in wet well at lift station 17
- Pulled pumps at lift station 9 and 10

Dec 30

- Pulled pumps at lift station 10
- Checked wells
- NRWASA, MRT samples

<u>Streets/Sanitation</u>

- Added rocks to cemeteries dragged paths
- Replaced some street signs
- Fixed some potholes
- Picked up paper and flowers blown off graves

- Cleaned catch basins
- Trimmed bushes at the tracks
- Trimmed bushes at the band stand
- Put handicap stickers on backdoor pick-up that needed them

AYDEN

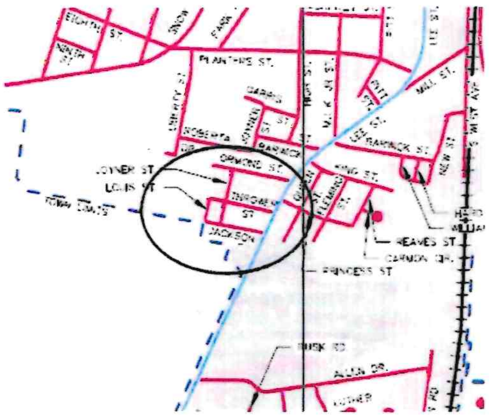
Sanitary Sewer Collection System Evaluation Update

January 13, 2025 Board of Commissioners' Meeting

Attachment A

Recent Sanitary Sewer Project Status
Ormond Street Sanitary Sewer Improvements

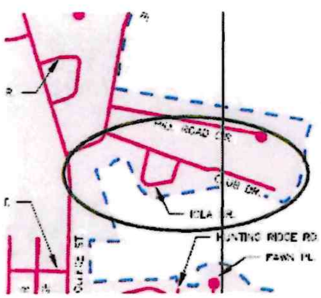
- $1,000,000 CDBG-I Grant to replace sewer lines on Ormond, Jackson, Thrower, and Joyner Street Completed



Attachment A

Recent Sanitary Sewer Project Status
Pump Station No. 1 Improvements

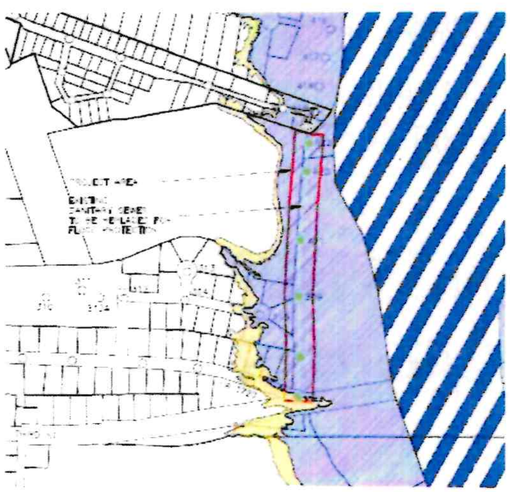
- Town Awarded $1,400,000 CDBG-I Grant to rehabilitate Pump Station No. 1 and replace sewer lines on Club Drive and Iola Drive.
- Plans/specifications completed. State authorized advertisement for bids 12/24.



Attachment A

Recent Sanitary Sewer Project Status
Swift Creek Outfall Sewer Improvements

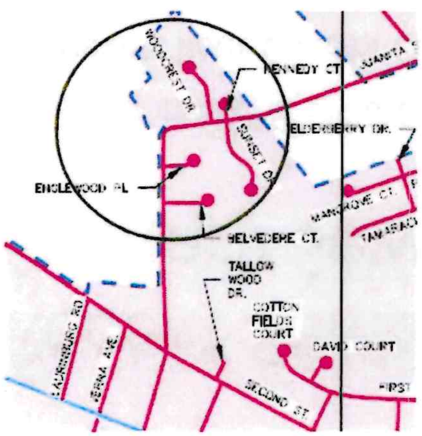
- Town awarded $500,000 Principal Forgiveness from State to rehabilitate existing sewer line located in floodplain along Swift Creek.
- State approved Engineering Report 12/24 allowing plans and specifications to be developed/submitted



Attachment A

Recent Sanitary Sewer Project Status
Woodcrest Sewer Improvements

- Town awarded $1,600,000 CDBG-I grant to replace aged sewer lines in the Woodcrest Housing Authority Area
- Engineering Report Submitted in 12/24. Upon approval, Town can move forward with plan preparation



Attachment A

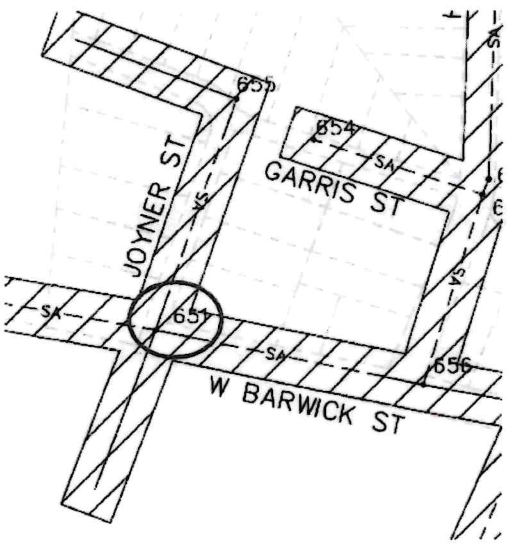
Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

- Town awarded $580,000 to support evaluation of sewer collection system
- Duke's Root Control Currently Cleaning/Inspecting Sewer System

Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

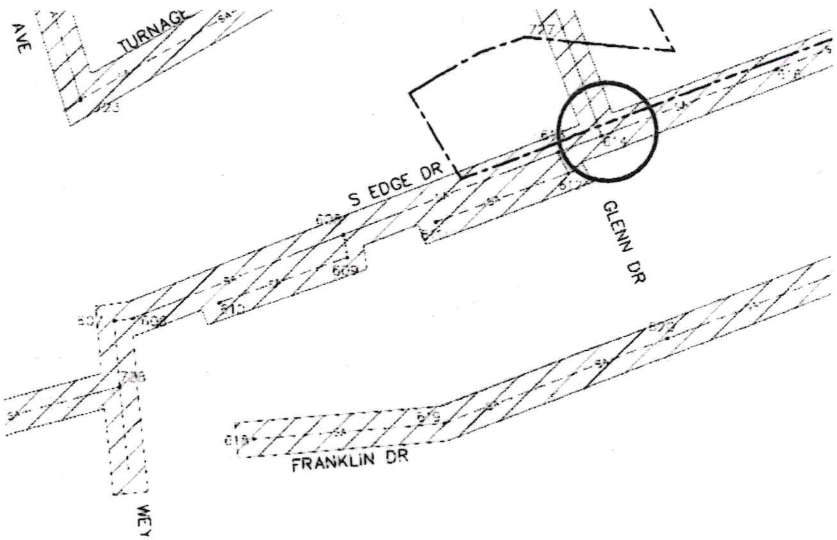
- MH651 W. Barwick Street



Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

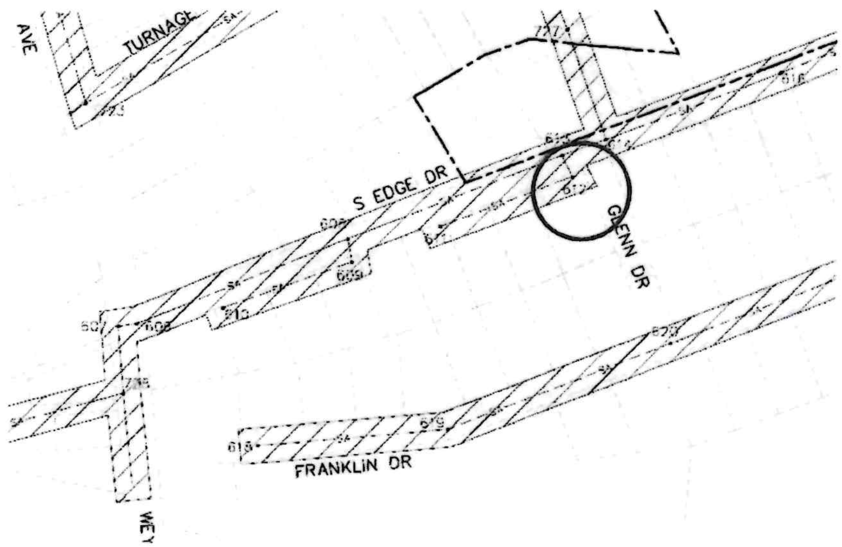
- MH614 S. Edge - Sewer Pipe Joint Displaced



Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

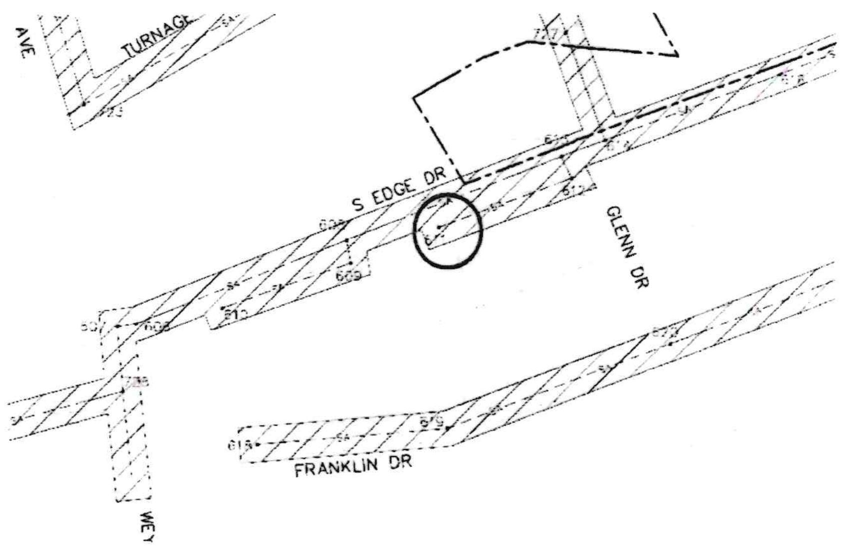
- MH612 Misaligned 6” Sewer Pipe Joint

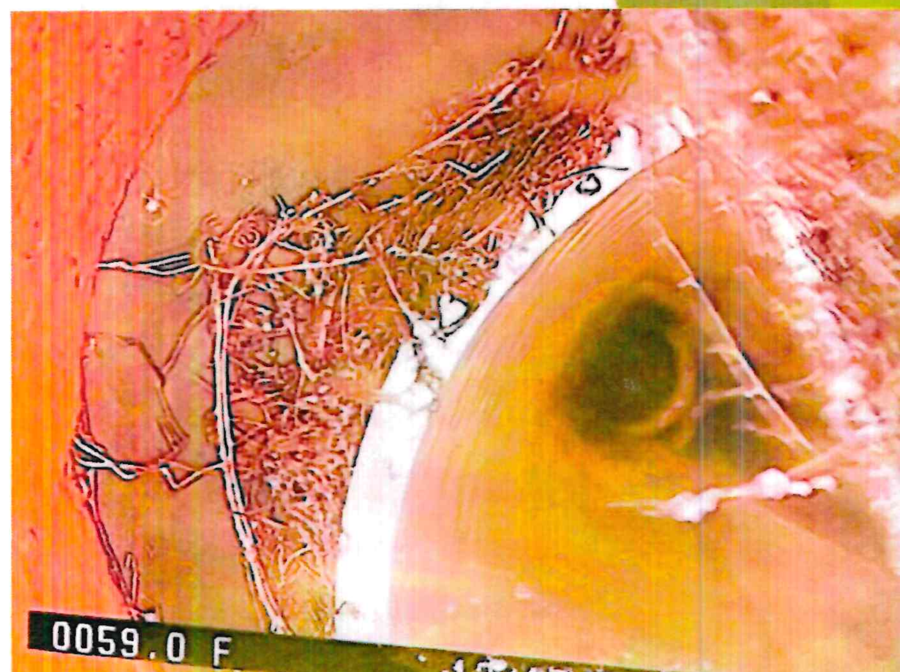


Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

- MH611 Misaligned 6" Sewer Pipe Joint

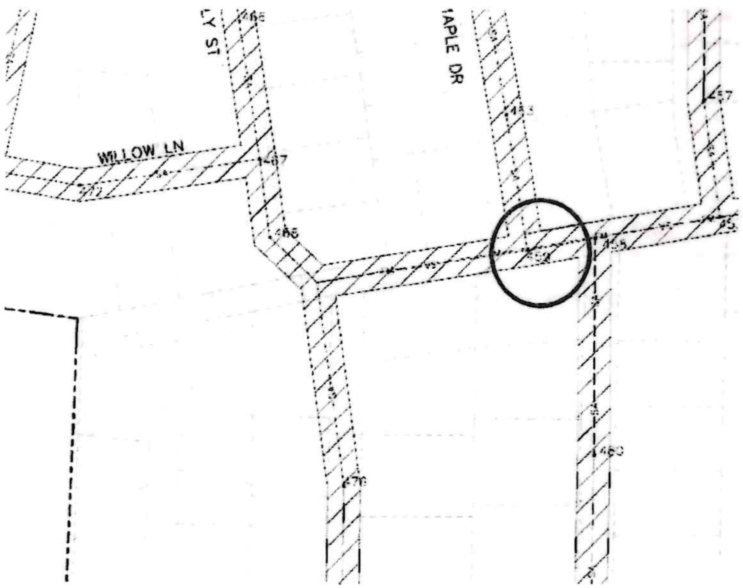


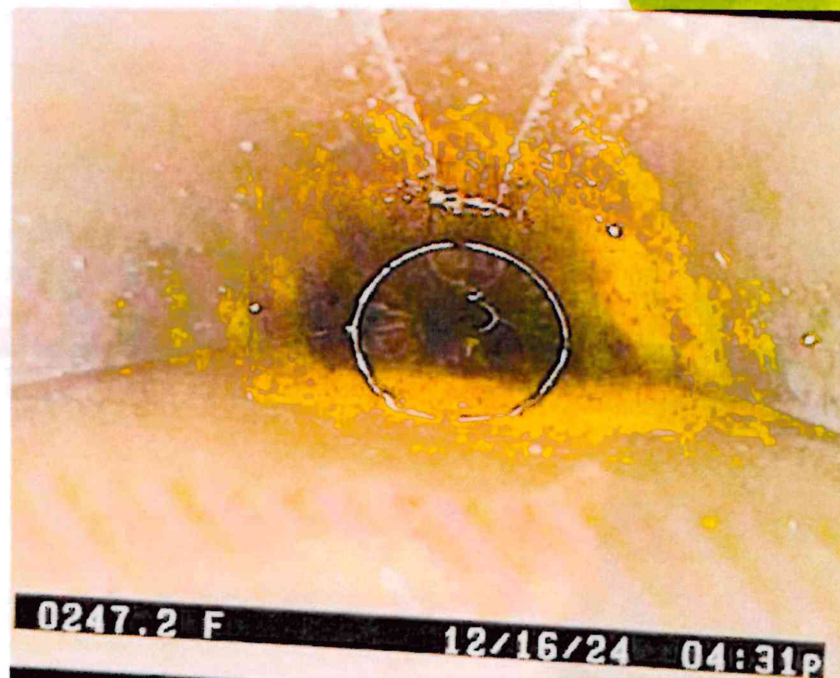


Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

- MH459 on Cedar Street Heavy Inflow/Infiltration

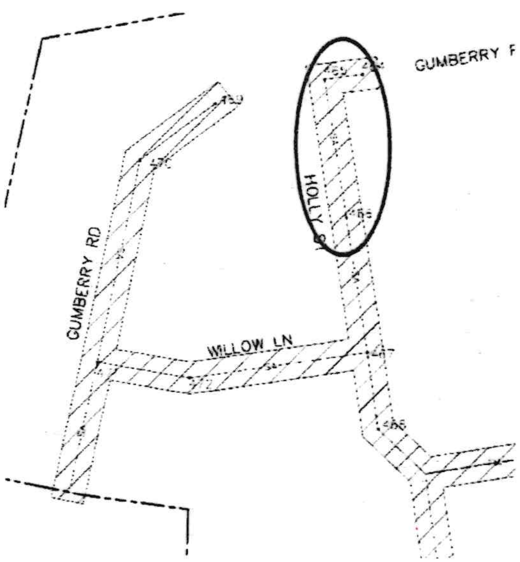




Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

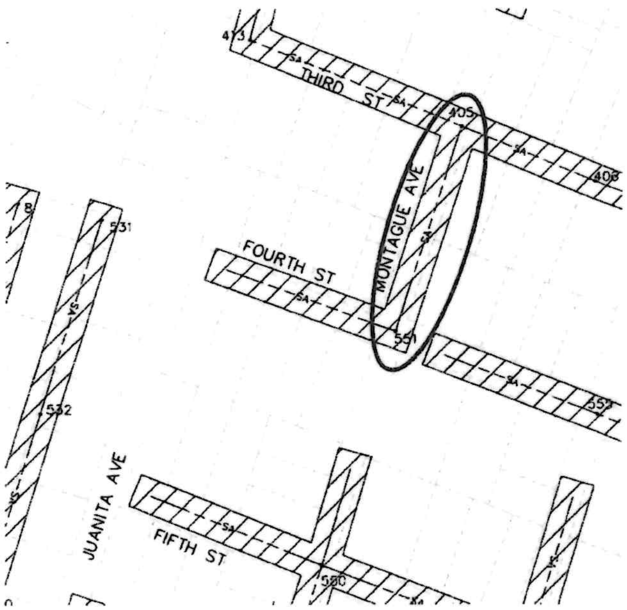
- MH466 - MH465 on Holly Street Infiltration from Large Crack in Pipe



Attachment A

Recent Sanitary Sewer Project Status
Sanitary Sewer AIA

- MH551 - MH405 on Montague Avenue Large Hole in Top of Pipe



Attachment A

Mail: Town of Ayden
Attn: Planning/zoning
PO Box 219
AYden, NC 28513
(SASE)

Doc ID: 016181320004 Type: CRP
Recorded: 01/15/2025 at 09:11:34 AM
Fee Amt: $26.00 Page 1 of 4
Pitt County, NC
Lisa P. Nichols REG OF DEEDS
BK 4600 PG 714-717

ORDINANCE NO. 24-25-08
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF AYDEN, NORTH CAROLINA

WHEREAS, the Ayden Board of Commissioners has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Ayden Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Ayden District Courtroom at 6:30 PM on January 13, 2025, after due notice by publication on December 26, 2024 and January 2, 2025; and

WHEREAS, the Ayden Board of Commissioners finds that the petition meets the requirements of G.S. 160A-31;

WHEREAS, the Ayden Board of Commissioners further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Ayden Board of Commissioners further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town of Ayden and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Ayden as of January 13, 2025:

Beginning at a point in the western right-of-way of Juanita Avenue, being a common property corner of Jones & Smith, LLC. (Parcel #5266, Deed Book 4113 Page 546) and The Town of Ayden (Parcel

Attachment B

4

#29380), also being the POINT AND PLACE OF BEGINNING, thence N37°42'04"W a distance of 996.05 feet to a point, being the common property line of Jones & Smith, LLC., and Feet First, LLC. (Parcel #10632, Deed Book 3833 Page 94), thence N44°40'44"E a distance of 90.68 feet to a point, thence N51°16'41"E a distance of 93.55 feet to a point, thence N59°06'42"E a distance of 257.57 feet to a point, thence N35°40'10"E a distance of 170.28 feet to a point, thence N33°08'50"E a distance of 39.12 feet to a point, also being the common property line of Jones & Smith, LLC., and Rudy Paul Robinson & Teresa H. Robinson (Parcel #10465, Deed Book 648 Page 487), thence S44°50'26"E a distance 377.75 feet to a point, also being the common property line of Jones & Smith, LLC., and Marie S. Robinson (Parcel # 34746, Deed Book 549 Page 622), thence S44°44'03"E a distance of 949.62 feet to a point in the western right-of-way of Juanita Avenue, thence following the western right-of-way of Juanita Avenue S70°48'30"W a distance of 736.13 feet to a point, thence S74°36'29"W a distance of 112.90 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 18.76 acres, more or less, being the entire portion of Parcel# 5266, recorded in Deed Book 4113, Page 546, Pitt County Register of Deeds.

Beginning at a point in the eastern right-of-way of Juanita Avenue, being a common property corner of Jones & Smith, LLC. (Parcel #15476, Deed Book 4113, Page 546) and Town of Ayden (Parcel # 29380), thence commencing along the eastern right-of-way of Juanita Avenue N74°36'28"E a distance of 92.16 feet to a point, thence N70°45'51"E a distance of 750.79 feet to a point, thence N70°54'30"E a distance 396.00 feet to a point, thence N70°09'08"E a distance of 92.14 feet to a point, also being a common property corner of Jones & Smith, LLC., and Karl Wesley McLawhorn Jr. (Parcel #523, Deed Book 4169 Page 519), thence continuing along the common property line of Jones & Smith, LLC. and Karl Wesley McLawhorn Jr. S16°57'42"E a distance of 626.21 feet to a point, also being a common property corner of Jones & Smith, LLC. and The Arbors Subdivision Phase 1B (Map Book 89 Page 93), thence continuing along the common property line of Jones & Smith, LLC. and The Arbors Subdivision Phase 1B S71°18'35"W a distance of 1,096.40 feet to a point, also being a common property corner of Jones & Smith, LLC. and Lever & Russell Real Estate, LLC. (Parcel #87736, Deed Book 4226 Page 325), thence continuing along the common property line of Jones & Smith, LLC. and Lever & Russell Real Estate, LLC. N40°50'23"W a distance of 45.80 feet to a point, also being a common property corner of Jones & Smith LLC. and The Town of Ayden (Parcel #29380), thence continuing along the common property line of Jones & Smith, LLC. and The Town of Ayden N37°39'26"W a distance of 610.15 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 17.28 acres, more or less, being the entire portion of Parcel #15476, recorded in Deed Book 4113, Page 546, Pitt County Register of Deeds.

Section 2. Upon and after January 13, 2025, the described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Ayden and shall be entitled to the same privileges and benefits as other parts of the Town of Ayden. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Ayden shall cause to be recorded in the office of the Register of Deeds of Pitt County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Section 4. That the newly annexed territory described hereinabove shall become a part of Ward No.3 of the Town of Ayden.

Attachment B

BE IT FURTHER ORDAINED, by the Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

The Town Clerk be and hereby is directed, to cause all official town maps to be updated to reflect the Annexation which is the subject matter of the within Ordinance.

Adopted this the 13th day of January 2025 in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

Ivory Mewborn, Mayor

ATTEST:

Jeremy Crawford, Town Clerk

THE TOWN OF AYDEN INCORPORATED SEAL 1891 PITT COUNTY, NC

Attachment B

North Carolina

Pitt County

I hereby certify that the foregoing is a true and accurate copy of an ordinance duly adopted by the Town Council of the Town of Ayden, North Carolina, at a meeting held on January 13, 2025 at 6:30 pm at the Town Hall in the Town of Ayden.

IN WITNESS WHEREOF I have hereunto set my hand and have caused the official corporate seal of the Town of Ayden to be affixed, this _____ day of January 2025.

THE TOWN OF AYDEN INCORPORATED SEAL 1891 PITT COUNTY, NC

Jeremy Crawford, Town Clerk

North Carolina

Pitt County

I, Megan T. Carter, a Notary Public, do hereby certify that Jeremy Crawford, Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purpose therein expressed.

WITNESS my hand and notarial seal this 14th day of January 2025.

Megan T. Carter

Notary Public

My Commission Expires: 12/15/2026

Megan T. Carter
NOTARY PUBLIC
Greene County
North Carolina
My Commission Expires December 15, 2026

Attachment B

RESOLUTION NO. 24-25-10
RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-58.1

WHEREAS, a petition filed by Colonial Acre Farms, LLC requesting annexation of the non-contiguous area described herein has been received; and

WHEREAS, the Ayden Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED BY THE Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

Section I. A public hearing on the question of annexation of the area described herein will be held at the Ayden District Courtroom at 6:30 PM on February 10th, 2025.

Section 2. The area proposed for annexation is described as follows:

Beginning at a point in the northern right-of-way of NC Highway 102, being 0.70 miles west of the intersection of NC Highway 102 and Ayden Golf Club Road, more or less, and also being the POINT AND PLACE OF BEGINNING, thence leaving the norther right-of-way of NC Highway 102 N75°57'05"W a distance of 262.41 feet to a point, thence N19°26'12"W a distance of 237.24 feet to a point, thence N46°54'05"E a distance of 326.27 feet to a point, thence N81°07'58"E a distance of 222.65 feet to a point, thence N33°52'16"E a distance of 92.49 feet to a point, thence N43°28'36"W a distance of 89.58 feet to a point, thence N54°18'54"W a distance of 253.05 feet to a point, thence N17°50'57"E a distance of 260.44 feet to a point, thence N7°09'57"W a distance of 56.96 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. (Deed Book 2916, Page 779) and Feet First, LLC. (Deed Book 3310, Page 175) N82°50'03"E a distance of 1,787.13 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. and A.T. Venters Properties, LLC. (Deed Book 2132, Page 195) S17°42'44"E a distance of 75.64 feet to a point, thence leaving aforesaid common property line N87°39'18"W a distance of 105.44 feet to a point, thence N89°10'58"W a distance of 102.47 feet to a point, thence S59°34'47"W a distance of 106.70 feet to a point, thence S56°21'53"W a distance of 220.16 feet to a point, thence S32°25'15"W a distance of 63.29 feet to a point, thence S38°25'17"W a distance of 66.89 feet to a point, thence S29°59'02"W a distance of 71.05 feet to a point, thence S22°39'50"E a distance of 50.62 feet to a point, thence S14°50'48"E a distance of 56.71 feet to a point, thence S66°20'52"E a distance of 85.76 feet to a point, thence S36°10'10"E a distance of 174.77 feet to a point, thence S50°34'12"E a distance of 28.95 feet to point, thence S32°27'43"E a distance of 63.62 feet to a

Attachment C

point, thence S27°53'36"E a distance of 137.17 feet to a point, thence S13°55'51"E a distance of 138.31 feet to a point, thence S1°31'07"W a distance of 48.17 feet to a point, thence S19°10'18"W a distance of 22.33 feet to a point, thence S9°32'19"W a distance of 34.68 feet to a point, thence S20°30'08"W a distance of 78.75 feet to a point, thence S35°57'31"W a distance of 29.00 feet to a point, thence S23°16'33"W a distance of 30.66 feet to a point, thence S14°03'09"W a distance of 61.01 feet to a point, thence S25°14'48"W a distance of 30.51 feet to a point in the northern right-of-way of NC Highway 102, thence following the northern right-of-way of NC Highway 102 N86°30'36"W a distance of 384.32 feet to a point, thence N87°09'06"W a distance of 135.89 feet to a point, thence N87°14'13"W a distance of 60.09 feet to a point, thence N87°20'45"W a distance 135.36 feet to a point, thence N89°18'48"W a distance of 104.29 feet to a point, thence S88°34'22"W a distance of 103.97 feet to a point, thence S85°53'14"W a distance of 107.13 feet to point, thence S83°19'23"W a distance of 104.73 feet to a point, thence S81°54'11"W a distance of 84.48 feet to a point, thence S80°56'20"W a distance of 240.37 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 41.09 acres (1,790,106.67 square feet), and being a portion of parcel 3066 owned by Colonial Acre Farms, LLC. and recorded in Deed Book 2916 Page 779 in the Pitt County Registry.

Section 3. Notice of the public hearing shall be published in Daily Reflector, a newspaper having general circulation in the Town of Ayden, at least ten (10) days prior to the date of the public hearing.

(SEAL)

Ivory Mewborn, Mayor

ATTEST:

Jeremy Crawford, Town Clerk

THE TOWN OF AYDEN
INCORPORATED
SEAL
1891
PITT COUNTY, NC

Attachment C

RESOLUTION
APPROVING CHANGE ORDER NO. 3 AND
AMENDING CAPITAL PROJECT BUDGET
CANNON STREET WATERLINE REPLACEMENT
CONTRACT NO. 12 – WATER SYSTEM IMPROVEMENTS
TOWN OF AYDEN

WHEREAS, the Town of Ayden has accepted a $906,000 American Rescue Plan Act grant from the Division of Water Infrastructure, and

WHEREAS, Plans for construction have been completed and bids for construction were received on June 18, 2024, and

WHEREAS, Herring - Rivenbark, Inc. has completed primary waterline replacement activities, and

WHEREAS, Herring – Rivenbark, Inc. has provided cost proposal information to perform milling and resurfacing of impacted paved streets located within the project area, and

WHEREAS, a draft Change Order No. 3 expanding project scope to finalize waterline replacement quantities and add street milling/resurfacing has been prepared and authorized for execution by the Division of Water Infrastructure,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That Change Order No. 3 be approved.

That the attached budget is hereby amended.

Adopted this the 13th day of January, 2025 at Ayden, North Carolina.

Ivory Mewborn, Mayor
Town of Ayden

(SEAL)

ATTEST:

Jeremy Crawford, Town Clerk

CAPITAL PROJECT BUDGET ORDINANCE
TOWN OF AYDEN
CANNON STREET WATELINE REPLACEMENT
SRP-D-ARP-0228

		BUDGET	CHANGES	AMEND BUDGET
REVENUES				
	REVENUES - DWI Eligible			
xx-xxx-xxxxxx	**DWI ARPA State Reserve Grant**	$906,000.00	$0.00	$906,000.00
xx-xxx-xxxxxx	**Owner Contribution**	$0.00	$0.00	$0.00
xx-xxx-xxxxxx	**Sales Tax Refund - Restricted**	$0.00	$0.00	$0.00
	SUBTOTAL - DWI Eligible Revenues	**$906,000.00**	**$0.00**	**$906,000.00**
	TOTAL REVENUES	**$906,000.00**	**$0.00**	**$906,000.00**
EXPENSES				
	EXPENSES - DWI CONSTRUCTION			
	Construction Costs			
xx-xxx-xxxxxx	Contract No. 1 - Water System Improvements	$339,920.00	$243,301.50	$583,221.50
	Subtotal - Construction	**$339,920.00**	**$243,301.50**	**$583,221.50**
	Non-Construction - Non Engineering			
xx-xxx-xxxxxx	Construction Administration (220 Days)	$79,000.00	$0.00	$79,000.00
xx-xxx-xxxxxx	Construction Observation (220 Days)	$77,400.00	$0.00	$77,400.00
	Subtotal - Non-Construction - Non Engineering	**$156,400.00**	**$0.00**	**$156,400.00**
	Non-Construction - Engineering			
xx-xxx-xxxxxx	Basic Engineering Fees (Prior to Construction)	$64,200.00	$1,412.42	$65,612.42
xx-xxx-xxxxxx	Additional Services by Engineer	$23,000.00	$0.00	$23,000.00
xx-xxx-xxxxxx	Reimbursable Expenses to the Engineer	$2,500.00	$0.00	$2,500.00
xx-xxx-xxxxxx	Permit Application Fees Paid by Owner - Reimbursable	$1,000.00	$0.00	$1,000.00
	Subtotal - Non-Construction - Engineering	**$90,700.00**	**$1,412.42**	**$92,112.42**
	Contingency			
xx-xxx-xxxxxx	Contingency	$283,980.00	-$239,713.92	$44,266.08
	Subtotal - Contingency	**$283,980.00**	**-$239,713.92**	**$44,266.08**
	SUBTOTAL - DWI CONSTRUCTION	**$871,000.00**	**$5,000.00**	**$876,000.00**
	EXPENSES - DWI ADMINISTRATION			
xx-xxx-xxxxxx	Engineering Report	$25,000.00	$0.00	$25,000.00
xx-xxx-xxxxxx	Environmental Document Preparation	$5,000.00	-$5,000.00	$0.00
xx-xxx-xxxxxx	Legal Costs - Local Attorney	$2,500.00	$0.00	$2,500.00
xx-xxx-xxxxxx	Other - Paid by Owner - Reimbursables (i.e Advertisement)	$2,500.00	$0.00	$2,500.00
	SUBTOTAL - DWI ADMINISTRATION	**$35,000.00**	**-$5,000.00**	**$30,000.00**
	TOTAL EXPENSES	**$906,000.00**	**$0.00**	**$906,000.00**

RESOLUTION
AMENDING CAPITAL PROJECT BUDGET
2023 WATER SYSTEM IMPROVEMENTS
CONTRACT NO. 23 - WATERLINE EXTENSION
TOWN OF AYDEN

WHEREAS, the Town of Ayden has contracted with Herring-Rivenbark, Inc. to extend 12" diameter waterline along Pleasant Plain Road, Jacksontown Road, and Pepsi Way to provide an interconnection of its water distribution system within its southwest service area, and

WHEREAS, Pitt County was awarded a $1,500,000 grant from the Golden LEAF Foundation and $300,000 grant from the NC Department of Commerce to support project costs, and

WHEREAS, Pitt County agreed to provide a local contribution of $100,000 to support project costs and has approved obligation of Golden LEAF, NC Department of Commerce, and County funds to the Town of Ayden, and

WHEREAS, construction activities are complete and final cost accounting has been provided by Pitt County, and

WHEREAS, a final project budget ordinance amendment is needed to document project completion,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That the attached budget is hereby amended.

Adopted this the 13th day of Jan, 2025 at Ayden, North Carolina.

THE TOWN OF AYDEN INCORPORATED SEAL 1891 PITT COUNTY, NC

(SEAL)

ATTEST:

Jeremy Crawford
Town Clerk

Ivory Mewborn, Mayor
Town of Ayden

CAPITAL PROJECT BUDGET ORDINANCE
2023 WATER SYSTEM IMPROVEMENTS
TOWN OF AYDEN

	AMENDED BUDGET 1/8/24	CHANGES	AMENDED BUDGET
REVENUES			
Pitt County - Golden LEAF Grant	$1,385,200.00	-$123,822.39	$1,261,377.61
Pitt County - NC Commerce Grant	$300,000.00	$0.00	$300,000.00
Pitt County	$100,000.00	$0.00	$100,000.00
Sales Tax Refund - Restricted	$0.00	$0.00	$0.00
TOTAL REVENUES	**$1,785,200.00**	**-$123,822.39**	**$1,661,377.61**
EXPENSES			
Construction Costs			
Contract No. 23 - Water Line Extension	$1,380,628.38	$0.00	$1,380,628.38
Subtotal - Construction	**$1,380,628.38**	**$0.00**	**$1,380,628.38**
Non-Construction - Non Engineering			
Legal	$7,500.00	-$7,500.00	$0.00
Other - Paid by Owner - Reimbursables	$7,500.00	-$6,186.72	$1,313.28
Construction Administration (120 Days)	$103,165.00	-$34,512.50	$68,652.50
Construction Observation (120 Days)	$95,000.00	-$35,376.25	$59,623.75
Subtotal - Non-Construction - Non Engineering	**$213,165.00**	**-$83,575.47**	**$129,589.53**
Non-Construction - Engineering			
Basic Engineering Fees (Prior to Construction)	$131,100.00	$59.70	$131,159.70
Additional Services by Engineer	$20,000.00	$0.00	$20,000.00
Reimbursable Expenses to the Engineer	$168.00	-$168.00	$0.00
Permit Application Fees Paid by Owner - Reimbursable	$0.00	$0.00	$0.00
Subtotal - Non-Construction - Engineering	**$151,268.00**	**-$108.30**	**$151,159.70**
Contingency			
Contingency	$40,138.62	-$40,138.62	$0.00
Subtotal - Contingency	**$40,138.62**	**-$40,138.62**	**$0.00**
TOTAL EXPENSES	**$1,785,200.00**	**-$123,822.39**	**$1,661,377.61**