



**TOWN OF AYDEN
GOVERNING BOARD MEETING
AGENDA**

February 10, 2025 - 6:30 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

- I. CALL TO ORDER
 - A. Call to order
 - B. Roll Call
 - C. Welcome Visitors/Protocol for Public Comment
 - D. Invocation
 - E. Pledge of Allegiance
 - F. Approval of the Agenda
- II. PUBLIC COMMENTS
- III. PRESENTATIONS
 - A. Arts & Recreation Foundation of Ayden - Board Presentation Paula Loftin, Page 3
- IV. PUBLIC HEARING
 - A. Voluntary Annexation Petition - Creekwood Subdivision Stephen Smith, Page 26
- V. CONSENT AGENDA
 - A. Minutes from the 01/13/2025 Regular Governing Board Meeting. Page 38
 - B. Resolution to Release Utility Easement Page 112
 - C. Review/Approve Appointment of Mr. Billy Merrill to the Regular Planning Board Position Page 118
- VI. ACTION ITEMS
 - A. Letter of Commendation - Mrs. Katherine May Scott Howard, Page 119
 - B. Approval of adjusting the Power Cost Adjustment (PCA) to offset Rider - 1-23. Marsha Hall, Page 121
 - C. Utility Service Application - Business and Residential Deposits Marsha Hall, Page 124
 - D. Review/Approve Application for Appointment to the Arts & Recreation Commission Thomas Duncan, Page 125
 - E. Review/Approve the need for having insurance coverage when Lessees are renting Town properties and facilities. Scott Howard, Page 127
- VII. ITEMS FOR DISCUSSION

A. Voluntary Agricultural District

Commissioner Brian
Newell, Page 135

B. Illegally Parked Vehicles and Dilapidated Vehicles

Commissioner Brian
Newell, Page 136

VIII. INFORMATION

A. Staff Departmental Reports

Page 140

IX. BOARD MEMBER COMMENTS

X. CLOSED SESSION

XI. ADJOURNMENT



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Arts & Recreation Foundation of Ayden - Board Presentation

Item Explanation

Staff Comments

The Arts & Recreation Foundation of Ayden Board wanted to share an update with the Ayden Governing Board.

Action Requested

Please review the slides at your convenience.

Art & Recreation Foundation of Ayden (ARFA)

Community Update – February 3, 2025

Areas of Focus

We have had continued meetings each month to discuss efforts in several areas.

1. Community engagement
2. Park beautification projects
3. Needs assessment
4. Partnerships with Town of Ayden and Pitt County
5. Fundraising / Grant Opportunities

Community Engagement

We have continued to share updates using social media to help share the needs of our mission and the opportunities to help serve and volunteer. Through these efforts we have been able to work toward growing awareness and engaging in our community members.

Park Beautification

Our first big project was to organize a “Day of Service”.

- **Overgrown Vegetation:** As many have noticed, the ditches and areas around the disc golf course have become overgrown with vegetation.
- **Impact on Play:** This overgrowth has made it challenging to navigate and enjoy the course, affecting the overall playing experience.

Park Beatification

Opportunity for Improvement:

Community Involvement: This was a fantastic chance for us to engage in a community-driven effort to clean up the course.

Benefits:

- **Enhanced Playability:** Clearing the overgrown vegetation will make the course more accessible and enjoyable for all players.
- **Safety:** Reducing overgrowth will also improve safety by minimizing tripping hazards and making it easier to spot discs.
- **Aesthetic Appeal:** A well-maintained course will be more visually appealing, attracting more visitors and promoting a sense of pride in our park.

Before volunteers engage in “Day of Service”



Overgrown brush obstructing the play view of the course.





Volunteers

- Art & Recreation Foundation of Ayden Board Members
- Ayden-Grifton Interact Club Members
- Ayden-Grifton High School Football Team
- East Carolina University AmeriCorps Group
- Greenville Disc Golf Course Members

Call to Action

- **Volunteer Effort:** We encouraged everyone to participate in our clean-up event. Everyone's time and effort made a significant difference.
- **Event Details:** The event was held on Martin Luther King, Jr. Holiday (January 20, 2025) from 10:00 am to 1:00 pm.
- **Tools and Supplies:** Volunteers brought necessary tools and supplies to complete the task at hand.





Park Beautification

Over 40 volunteers came together to enhance our Disc Golf Course and ensure it remains a great place for recreation and community bonding.

Because of these volunteers, we are excited to showcase our Ayden District Park Disc Golf Course during the Founder's Day Disc Golf Tournament that will be hosted in Ayden on February 8th.









Volunteers *Make the Difference*



Continuing Efforts

Needs assessment

- Identify the community's current usage and satisfaction with existing arts and recreation programs.
- Determine unmet needs and potential areas for new programs or improvements.
- Gather community input to guide future planning and resource allocation.

Continued partnerships with Town of Ayden and Pitt County

The Art & Recreation Foundation of Ayden will continue to foster strong partnerships with the Town of Ayden and Pitt County, opportunities to support community initiatives.

Collaborative Projects: By working with the Town of Ayden and Pitt County, the Foundation hope to engage in projects that benefit the broader community, such as cultural arts initiatives and recreational facility enhancements

These efforts ensure that the Art & Recreation Foundation of Ayden can continue to provide valuable services and programs to the community.

Fundraising / Grant Opportunities

Grant Applications: The Foundation will seek grants from various sources, including local, state, and federal agencies, as well as private foundations. These grants will fund projects such as park improvements, community events, and educational programs.

Fundraising Events: Collaborating with the Town of Ayden, the Foundation organizes events (examples: charity runs, movie nights, and auctions) which not only raise funds but also engage the community and increase awareness of the Foundation's mission.

Community Donations: The Foundation encourages donations from residents and local businesses. These contributions can be monetary or in-kind, supporting specific projects or general operations.



THANK YOU FOR
YOUR ATTENTION!

ANY QUESTIONS ?





Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Voluntary Annexation Petition - Creekwood Subdivision

Item Explanation

For your consideration, the Town has received a petition requesting a voluntary annexation submitted by Colonial Acre Farms. The request includes a total of 41.09 acres consisting of a portion of Parcel #3066, located within the Creekwood Subdivision (formerly Arrowhead Place), along NC Highway 102.

Staff Comments

This request for voluntary annexation of a non-contiguous property must be reviewed in accordance with N.C.G.S. 160A-58.1. As such, the following steps are required:

- The Board of Commissioners adopts a Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition - November 12, 2024
- The Town Clerk provides the Board of Commissioners with the Certificate of Sufficiency - January 13, 2025
- The Board of Commissioners adopts a Resolution Setting a Public Hearing - January 13, 2025
- **The Board of Commissioners considers Annexation Ordinance - February 10, 2025**

Action Requested

Conduct a Public Hearing and vote to Adopt the Annexation Ordinance.

Example motion: "I make a motion that we approve the annexation of the Creekwood Subdivision, and that we adopt the annexation ordinance."

PETITION REQUESTING ANNEXATION



Date: November 1, 2024

Parcel #(s): 3066

To the Board of Commissioners of the Town of Ayden:

- 1. We, the undersigned owners of real property, respectfully request that the area described in Paragraph 3 below be annexed to the Town of Ayden.
- 2. The area to be annexed is (~~X~~) contiguous ^{JDC} (☒) non-contiguous to the Town of Ayden and the boundaries of such territory are as follows:

DESCRIPTION OF BOUNDARIES
METES AND BOUNDS
(Attach additional pages if necessary)

See attached

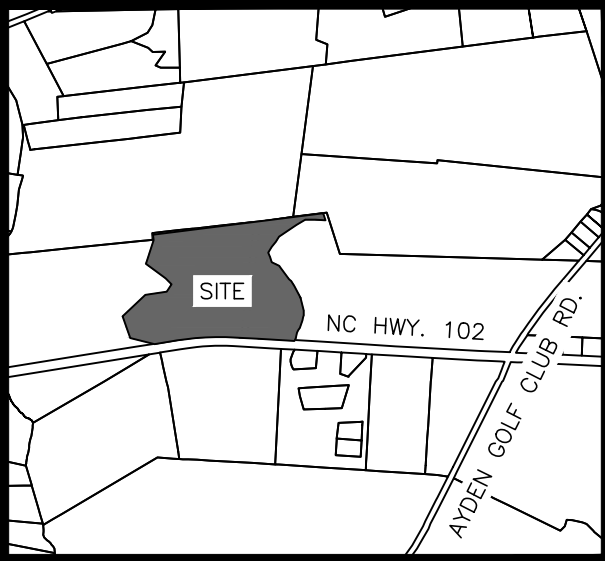
- 3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property.

Name(s) of Property Owner	Property Owner Address	Do you declare Vested Rights? (yes or no)	Signature
Colonial Acre Farms LLC	1588 NC 102E Ayden, NC 28513		 Kenneth Smith

* Petition will not be accepted without Metes & Bounds Description and Maps which include seven (7) paper copies and three (3) Mylar copies of map sized 18" x 24" and one (1) paper map sized 11" x 17".

Legal Description-Annexation Into Town of Ayden-Portion of Parcel No. 3066

Beginning at a point in the northern right-of-way of NC Highway 102, being 0.70 miles west of the intersection of NC Highway 102 and Ayden Golf Club Road, more or less, and also being the POINT AND PLACE OF BEGINNING, thence leaving the northern right-of-way of NC Highway 102 N75°57'05"W a distance of 262.41 feet to a point, thence N19°26'12"W a distance of 237.24 feet to a point, thence N46°54'05"E a distance of 326.27 feet to a point, thence N81°07'58"E a distance of 222.65 feet to a point, thence N33°52'16"E a distance of 92.49 feet to a point, thence N43°28'36"W a distance of 89.58 feet to a point, thence N54°18'54"W a distance of 253.05 feet to a point, thence N17°50'57"E a distance of 260.44 feet to a point, thence N7°09'57"W a distance of 56.96 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. (Deed Book 2916, Page 779) and Feet First, LLC. (Deed Book 3310, Page 175) N82°50'03"E a distance of 1,787.13 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. and A.T. Venters Properties, LLC. (Deed Book 2132, Page 195) S17°42'44"E a distance of 75.64 feet to a point, thence leaving aforesaid common property line N87°39'18"W a distance of 105.44 feet to a point, thence N89°10'58"W a distance of 102.47 feet to a point, thence S59°34'47"W a distance of 106.70 feet to a point, thence S56°21'53"W a distance of 220.16 feet to a point, thence S32°25'15"W a distance of 63.29 feet to a point, thence S38°25'17"W a distance of 66.89 feet to a point, thence S29°59'02"W a distance of 71.05 feet to a point, thence S22°39'50"E a distance of 50.62 feet to a point, thence S14°50'48"E a distance of 56.71 feet to a point, thence S66°20'52"E a distance of 85.76 feet to a point, thence S36°10'10"E a distance of 174.77 feet to a point, thence S50°34'12"E a distance of 28.95 feet to a point, thence S32°27'43"E a distance of 63.62 feet to a point, thence S27°53'36"E a distance of 137.17 feet to a point, thence S13°55'51"E a distance of 138.31 feet to a point, thence S1°31'07"W a distance of 48.17 feet to a point, thence S19°10'18"W a distance of 22.33 feet to a point, thence S9°32'19"W a distance of 34.68 feet to a point, thence S20°30'08"W a distance of 78.75 feet to a point, thence S35°57'31"W a distance of 29.00 feet to a point, thence S23°16'33"W a distance of 30.66 feet to a point, thence S14°03'09"W a distance of 61.01 feet to a point, thence S25°14'48"W a distance of 30.51 feet to a point in the northern right-of-way of NC Highway 102, thence following the northern right-of-way of NC Highway 102 N86°30'36"W a distance of 384.32 feet to a point, thence N87°09'06"W a distance of 135.89 feet to a point, thence N87°14'13"W a distance of 60.09 feet to a point, thence N87°20'45"W a distance 135.36 feet to a point, thence N89°18'48"W a distance of 104.29 feet to a point, thence S88°34'22"W a distance of 103.97 feet to a point, thence S85°53'14"W a distance of 107.13 feet to point, thence S83°19'23"W a distance of 104.73 feet to a point, thence S81°54'11"W a distance of 84.48 feet to a point, thence S80°56'20"W a distance of 240.37 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 41.09 acres (1,790,106.67 square feet), and being a portion of parcel 3066 owned by Colonial Acre Farms, LLC. and recorded in Deed Book 2916 Page 779 in the Pitt County Registry.



VICINITY MAP
(SCALE: 1"=2000')

LEGEND

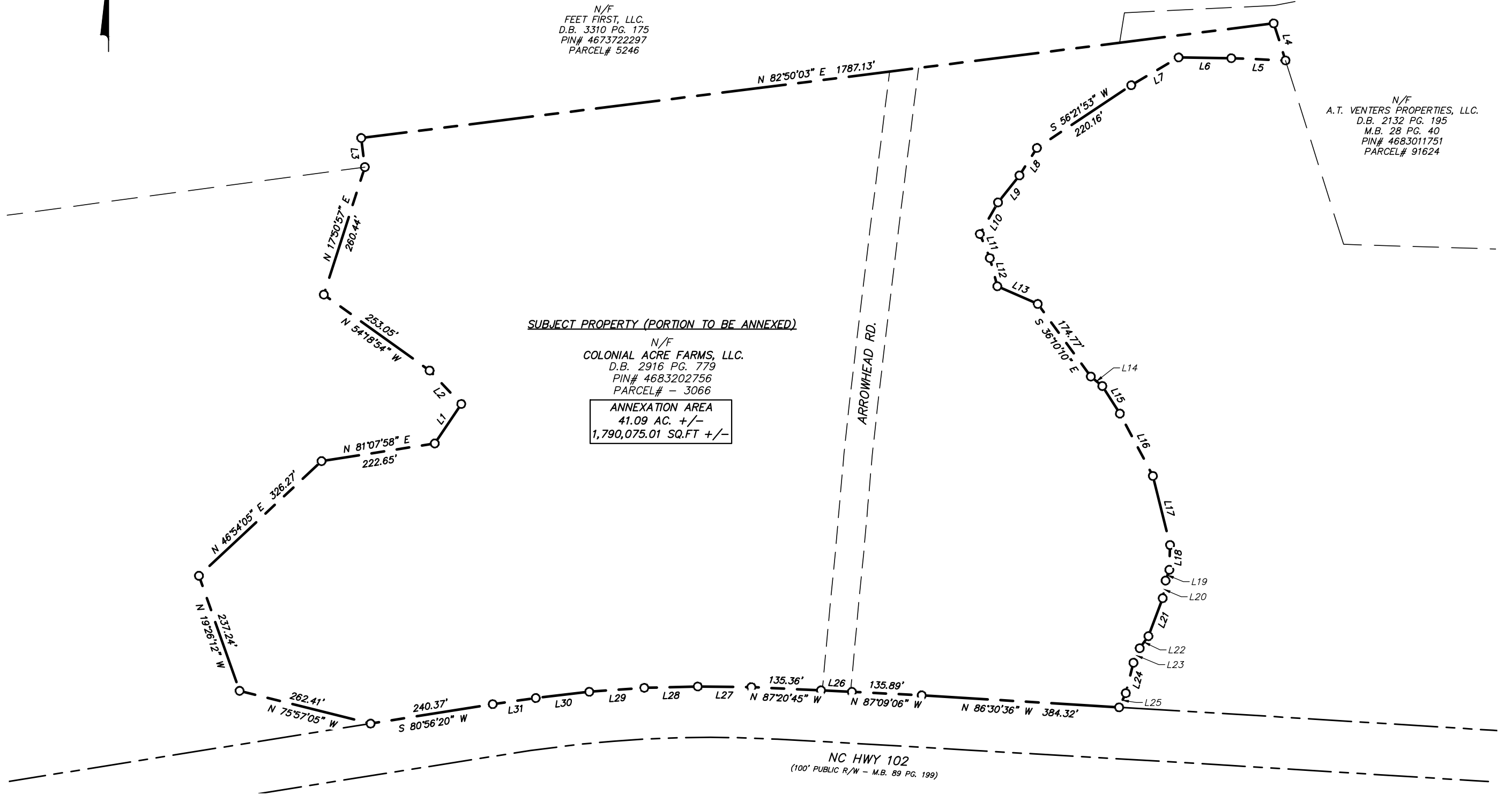
- ANNEXATION BOUNDARY
- ADJOINER LINE
- RIGHT-OF-WAY LINE
- ANNEXATION BOUNDARY POINT

ABBREVIATIONS

PIN	PARCEL IDENTIFICATION NUMBER
REID	REAL ESTATE IDENTIFICATION
N/F	NOW OR FORMERLY
D.B.	DEED BOOK
P.B.	PLAT BOOK
M.B.	MAP BOOK
P.G.	PAGE
NAD	NORTH AMERICAN DATUM
RWD	RIGHT-OF-WAY DISC
R/W	RIGHT-OF-WAY
M.B.	MAP BOOK

NOTES:

- AREA DETERMINED BY COORDINATES.
- ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS UNLESS OTHERWISE NOTED.
- NO POINT SET AT ANY CORNER.
- THIS MAP WAS PREPARED FOR ANNEXATION PURPOSES ONLY AND IS NOT A BOUNDARY SURVEY OF THE PROPERTIES SHOWN HEREON, OR TO BE USED FOR SALES OR CONVEYANCE.
- CITY LIMITS WAS TAKEN FROM PITT COUNTY GEOGRAPHIC INFORMATION SYSTEM.
- BOUNDARY INFORMATION FOR REFERENCE PURPOSES ONLY, NO FIELD SURVEY WAS PERFORMED FOR THIS MAP.



PARCEL LINE TABLE

LINE #	LENGTH	BEARING
L1	92.49'	N 33°52'16" E
L2	89.58'	N 43°28'36" W
L3	56.96'	N 7°09'57" W
L4	75.64'	S 17°42'44" E
L5	105.44'	N 87°39'18" W
L6	102.47'	N 89°10'58" W
L7	106.70'	S 59°34'47" W
L8	63.29'	S 32°25'15" W
L9	66.89'	S 38°25'17" W
L10	71.05'	S 29°59'02" W
L11	50.62'	S 22°39'50" E
L12	56.71'	S 14°50'48" E
L13	85.76'	S 66°20'52" E
L14	28.95'	S 50°34'12" E
L15	63.62'	S 32°27'43" E
L16	137.17'	S 27°53'36" E

PARCEL LINE TABLE

LINE #	LENGTH	BEARING
L17	138.31'	S 13°55'51" E
L18	48.17'	S 1°31'07" W
L19	22.33'	S 19°10'18" W
L20	34.68'	S 9°32'19" W
L21	78.75'	S 20°30'08" W
L22	29.00'	S 35°57'31" W
L23	30.66'	S 23°16'33" W
L24	61.01'	S 14°03'09" W
L25	30.51'	S 25°14'48" W
L26	60.09'	N 87°14'13" W
L27	104.29'	N 89°18'48" W
L28	103.97'	S 88°34'22" W
L29	107.13'	S 85°53'14" W
L30	104.73'	S 83°19'23" W
L31	84.48'	S 81°54'11" W

REVISIONS

TOWN OF AYDEN ANNEXATION MAP FOR
PROPERTY OF CREEKWOOD SUBDIVISION., BEING PARCEL
NUMBER 3066 AND PURSUANT TO TOWN ORDINANCE
NO. _____

AYDEN, AYDEN TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER: COLONIAL ACRE FARMS, LLC.

ADDRESS: 1588 NC 102 E.
AYDEN, NC 28513

Rivers
& ASSOCIATES, INC.
Since 1918
riversandassociates.com

NC License: F-0334

Engineers
Planners
Surveyors
Landscape Architects
107 East Second Street
Greenville, NC 27858
(252) 752-4135

SURVEYED
N/A
DRAWN
JWA
CHECKED
JWA
APPROVED
PM
DATE
10/31/2024
SCALE
1" = 200'

REFERENCES:

D.B. 2916 PG. 779

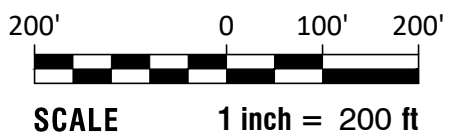


ACCEPTED FOR THE TOWN OF AYDEN

MAYOR

DATE

RECORDED IN MAP BOOK _____ PAGE _____



CERTIFICATION

NORTH CAROLINA PITT COUNTY

I, JAMES W. ATKINSON III, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM DEED DESCRIPTIONS RECORDED IN DEED BOOK REFERENCES AS NOTED; THAT THE RATIO OF PRECISION IS 1:10,000; THAT BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND AND REFERENCED HEREON; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (f)(1)(d) AS TO THE FOLLOWING; THAT THIS SURVEY IS OF ANOTHER CATEGORY; BEING A SURVEY FOR ANNEXATION INTO CITY LIMITS OF THE TOWN OF AYDEN; WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER, AND SEAL THIS 31ST DAY OF OCTOBER, 2024.

SIGNED _____
PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER L-5359

Property Summary

Data last updated on: 12/1/2024 Ownership current as of: 11/26/2024 Tax Year: 2024

REID 3066	PIN # 4683-20-2756	Print Property Info
Location Address 0 AYDEN GOLF CLUB RD	Property Description SR 1723	
Property Owner COLONIAL ACRE FARMS LLC	Owner's Mailing Address 1588 NC 102 E AYDEN NC 28513	

Parcel	Buildings	Misc Improvements	Land	Deeds	Notes	Sales	Photos
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Administrative Data

Plat Book & Page	
Old Map#	
Market Area	0000533
Township	05-AYDEN
Planning Jurisdiction	AD-Ayden,CO-Pitt
City	
Fire District	42-AYDEN-F-SRV-DIST,66-EMS
Spec District	INDUSTRIAL DEVELOPME
Land Class	RESIDENTIAL
History REID 1	
History REID 2	
Acreage	196.03
Permit Date	
Permit #	

Transfer Information

Deed Date	11/28/2011
Deed Book	002916
Deed Page	00779
Revenue Stamps	1000.00
Package Sale Date	
Package Sale Price	
Land Sale Date	11/28/2011
Land Sale Price	\$500,000

Improvement Summary

Total Buildings	0
Total Units	0
Total Living Area	0
Total Gross Leasable Area	0

Property Value

Total Appraised Land Value
Total Appraised Building Value
Total Appraised Misc Improvements Value
Other Exemptions
Exemption Desc
Use Value Deferred
Historic Value Deferred
Total Deferred Value
Total Taxable Value



LIMITED LIABILITY COMPANY ANNUAL REPORT

NAME OF LIMITED LIABILITY COMPANY: Colonial Acre Farms, LLC

SOSID: 1210312
Date Filed: 12/11/2024
Elaine F. Marshall
North Carolina Secretary of State
CA2024 346 00401

SECRETARY OF STATE ID NUMBER: 1210312 STATE OF FORMATION: NCREPORT FOR THE CALENDAR YEAR: 2024

Filing Office Use Only

☒ Changes
SECTION A: **REGISTERED AGENT'S INFORMATION**1. NAME OF REGISTERED AGENT: Kenneth H. Smith

2. SIGNATURE OF THE NEW REGISTERED AGENT: _____

SIGNATURE CONSTITUTES CONSENT TO THE APPOINTMENT

3. REGISTERED AGENT OFFICE STREET ADDRESS & COUNTY 4. REGISTERED AGENT OFFICE MAILING ADDRESS

1588 NC 102 E1588 NC 102 EAyden, NC 28513-7551 PittAyden, NC 28513-7551 PittSECTION B: **PRINCIPAL OFFICE INFORMATION**1. DESCRIPTION OF NATURE OF BUSINESS: Farming2. PRINCIPAL OFFICE PHONE NUMBER: (252) 714-0011

3. PRINCIPAL OFFICE EMAIL: _____

Privacy Redaction

4. PRINCIPAL OFFICE STREET ADDRESS

5. PRINCIPAL OFFICE MAILING ADDRESS

1588 NC 102 E1588 NC 102 EAyden, NC 28513-7551 PittAyden, NC 28513-7551 Pitt

6. Select one of the following if applicable. (Optional see instructions)

☐

The company is a veteran-owned small business

☐

The company is a service-disabled veteran-owned small business

SECTION C: **COMPANY OFFICIALS** (Enter additional company officials in Section E.)NAME: Kenneth H SmithNAME: Darlene S. Worthington

NAME: _____

TITLE: ManagerTITLE: Member

TITLE: _____

ADDRESS: _____

ADDRESS: _____

ADDRESS: _____

1526 NC 102 E4111 Emma Cannon RoadAyden, NC 28513 PittAyden, NC 28513 PittSECTION D: **CERTIFICATION OF ANNUAL REPORT.** Section D must be completed in its entirety by a person/business entity.

SIGNED BY OFFICIAL: _____

DATE: 12/04/2024

SIGNATURE: _____

DATE: _____

Form must be signed by a Company Official listed under Section C of This form.

Kenneth H SmithManager

Print or Type Name of Company Official

Print or Type Title of Company Official

SUBMIT THIS ANNUAL REPORT WITH THE REQUIRED FILING FEE OF \$200

MAIL TO: Secretary of State, Business Registration Division, Post Office Box 29525, Raleigh, NC 27626-0525

CERTIFICATE OF SUFFICIENCY

To the Board of Commissioners of the Town of Ayden, North Carolina:

I, Jeremy Crawford, Town Clerk, do hereby certify that I have investigated the attached petition from the Colonial Acre Farms, LLC, and hereby make the following findings:

I further find that the area meets the standards for a noncontiguous area as specified in G.S. 160A-58.1(b), in that:

- a. The petition contains an adequate property description of the area proposed for annexation and has attached a map showing the proposed satellite area in relation to the primary corporate limits.
- b. The petition includes the names and addresses of all owners of real property lying in the area described therein.
- c. The petition includes the signatures of all owners of real property lying in the area described therein, except those not required to sign by G.S. 160A-58.1(a).
- d. The nearest point on the proposed satellite corporate limits is no more than three (3) miles from the primary corporate limits of the Town;
- e. No point on the proposed satellite corporate limits is closer to the primary corporate limits of any municipality other than the Town of Ayden;
- f. The satellite area is so situated that the Town will be able to provide the same services as are provided within its primary corporate limits;
- g. To the extent that the proposed satellite area contains any portion of a subdivision, the entire subdivision is included;
- h. The satellite corporate limit area restrictions provided in G.S. 160A-58.1(b)5, do not apply.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Ayden, this 13th day of January, 2025.

(SEAL)



A handwritten signature in blue ink, appearing to read "Jeremy Crawford", written over a horizontal line.

Jeremy Crawford, Town Clerk



Media of East Carolina

Key West Citizen - Florida Free Press - Paradise

The Daily Reflector - The Daily Advance - The Rocky Mount Telegram

Bertie Ledger - Chowan Herald - Duplin Times - Farmville Enterprise - Perquimans Weekly

Standard Laconic - Tarboro Weekly - Times Leader - Williamston Enterprise

PO Box 1967 Greenville NC 27835 - (252) 329-9500

Date: January 24, 2025

- CLASSIFIED AD PROOF -

Thank you for advertising with us! This is the proof of your ad scheduled to run on the dates indicated below. If changes are needed, please contact Kim Bandy by phone at (252) 329-9522 or email at kbandy@apgenc.com.

CUSTOMER INFORMATION

Account #: 104151
Name: TOWN OF AYDEN
Address: P.O. BOX 219
AYDEN NC 28513
Telephone: (252) 481-5826
Email: sradcliff@ayden.com

AD INFORMATION

Ad ID: 478674
Run Dates: 01/29/25 to 02/05/25

Total Cost: \$595.42
of Inserts: 4
of Lines: 127

Account Rep: Kim Bandy
Phone #: (252) 329-9505
Email: customercare@apgenc.com

Ad Class: 42

Publications	Start Date	End Date	# of Insertions
Daily Reflector	01/29/25	02/05/25	2
Reflector.com	01/29/25	02/05/25	2

Your ad

Ad shown is not actual print size

TOWN OF AYDEN

Notice of Public Hearing

The following item will be considered, and a Public Hearing conducted by the Town of Ayden Governing Board at its regularly scheduled meeting on Monday, February 10th at 6:30 pm in the Ayden District Courtroom (second floor of Town Hall) at 4144 West Avenue.

*Conduct a Public Hearing and consider adoption of an Annexation Ordinance. In accordance with NCGS 160A-58.1, the proposed Ordinance is associated with a petition submitted by Colonial Acre Farms, LLC that requests voluntary annexation for a 41.09-acre tract located at the intersection of NC-102 and Arrowhead Road.

Lying and being situated in Ayden Township, Pitt County, North Carolina, the parcel is specifically described as follows:

Beginning at a point in the northern right-of-way of NC Highway 102, being 0.70 miles west of the intersection of NC Highway 102 and Ayden Golf Club Road, more or less, and also being the POINT AND PLACE OF BEGINNING, thence leaving the northern right-of-way of NC Highway 102 N75°57'05"W a distance of 262.41 feet to a point, thence N19°26'12"W a distance of 237.24 feet to a point, thence N46°54'05"E a distance of 326.27 feet to a point, thence N81°07'58"E a distance of 222.65 feet to a point, thence N33°52'16"E a distance of 52.49 feet to a point, thence N43°28'36"W a distance of 89.58 feet to a point, thence N54°18'54"W a distance of 253.05 feet to a point, thence N17°50'57"E a distance of 260.44 feet to a point, thence N7°09'57"W a distance of 56.96 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. (Deed Book 2916, Page 779) and Feet First, LLC. (Deed Book 3310, Page 175) N82°50'03"E a distance of 1,787.13 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. and A.T. Venters Properties, LLC. (Deed Book 2132, Page 195) S17°42'44"E a distance of 75.64 feet to a point, thence leaving aforesaid common property line N87°39'18"W a distance of 105.44 feet to a point, thence N89°10'58"W a distance of 102.47 feet to a point, thence S59°34'47"W a distance of 106.70 feet to a point, thence S56°21'53"W a distance of 220.16 feet to a point, thence S32°25'15"W a distance of 63.29 feet to a point, thence S38°25'17"W a distance of 66.89 feet to a point, thence S29°59'02"W a distance of 71.05 feet to a point, thence S22°39'50"E a distance of 50.62 feet to a point, thence S14°50'48"E a distance of 56.71 feet to a point, thence S66°20'52"E a distance of 85.76 feet to a point, thence S36°10'10"E a distance of 174.77 feet to a point, thence S50°34'12"E a distance of 28.95 feet to a point, thence S32°27'43"E a distance of 63.62 feet to a point, thence S27°53'36"E a distance of 137.17 feet to a point, thence S13°55'51"E a distance of 138.31 feet to a point, thence S1°31'07"W a distance of 48.17 feet to a point, thence S19°10'18"W a distance of 22.33 feet to a point, thence S9°32'19"W a distance of 34.68 feet to a point, thence S20°30'08"W a distance of 78.75 feet to a point, thence S35°57'31"W a distance of 29.00 feet to a point, thence S23°16'33"W a distance of 30.66 feet to a point, thence S14°03'09"W a distance of 61.01 feet to a point, thence S25°14'48"W a distance of 30.51 feet to a point in the northern right-of-way of NC Highway 102, thence following the northern right-of-way of NC Highway 102 N86°30'36"W a distance of 384.32 feet to a point, thence N87°09'06"W a distance of 135.89 feet to a point, thence N87°14'13"W a distance of 60.09 feet to a point, thence N87°20'45"W a distance of 135.36 feet to a point, thence N89°18'48"W a distance of 104.29 feet to a point, thence S88°34'22"W a distance of 103.97 feet to a point, thence S85°53'14"W a distance of 107.13 feet to a point, thence S83°19'23"W a distance of 104.73 feet to a point, thence S81°54'11"W a distance of 84.48 feet to a point, thence S80°56'20"W a distance of 240.37 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 41.09 acres (1,790,106.67 square feet), and being a portion of parcel 3066 owned by Colonial Acre Farms, LLC. and recorded in Deed Book 2916 Page 779 in the Pitt County Registry.

*Citizens requiring special accommodation to attend meetings scheduled for the second floor of the Town Hall should contact the Town Manager's Office (481-5826) at least 3 business days prior to the meeting.
01/29, 02/05/2025

ORDINANCE NO. 24-25-09
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF AYDEN, NORTH CAROLINA

- WHEREAS, the Ayden Board of Commissioners has been petitioned under G.S. 160A-58.1 to annex the area described below; and
- WHEREAS, the Ayden Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and
- WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Ayden District Courtroom at 6:30 PM on February 10, 2025, after due notice by publication on January 29, 2025, and February 5, 2025; and
- WHEREAS, the Ayden Board of Commissioners finds that the petition meets the requirements of G.S. 160A-58.1;
- WHEREAS, the Ayden Board of Commissioners further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and
- WHEREAS, the Ayden Board of Commissioners further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town of Ayden and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.1, the following described territory is hereby annexed and made part of the Town of Ayden as of February 10, 2025:

Beginning at a point in the northern right-of-way of NC Highway 102, being 0.70 miles west of the intersection of NC Highway 102 and Ayden Golf Club Road, more or less, and also

being the POINT AND PLACE OF BEGINNING, thence leaving the norther right-of-way of NC Highway 102 N75°57'05"W a distance of 262.41 feet to a point, thence N19°26'12"W a distance of 237.24 feet to a point, thence N46°54'05"E a distance of 326.27 feet to a point, thence N81°07'58"E a distance of 222.65 feet to a point, thence N33°52'16"E a distance of 92.49 feet to a point, thence N43°28'36"W a distance of 89.58 feet to a point, thence N54°18'54"W a distance of 253.05 feet to a point, thence N17°50'57"E a distance of 260.44 feet to a point, thence N7°09'57"W a distance of 56.96 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. (Deed Book 2916, Page 779) and Feet First, LLC. (Deed Book 3310, Page 175) N82°50'03"E a distance of 1,787.13 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. and A.T. Venters Properties, LLC. (Deed Book 2132, Page 195) S17°42'44"E a distance of 75.64 feet to a point, thence leaving aforesaid common property line N87°39'18"W a distance of 105.44 feet to a point, thence N89°10'58"W a distance of 102.47 feet to a point, thence S59°34'47"W a distance of 106.70 feet to a point, thence S56°21'53"W a distance of 220.16 feet to a point, thence S32°25'15"W a distance of 63.29 feet to a point, thence S38°25'17"W a distance of 66.89 feet to a point, thence S29°59'02"W a distance of 71.05 feet to a point, thence S22°39'50"E a distance of 50.62 feet to a point, thence S14°50'48"E a distance of 56.71 feet to a point, thence S66°20'52"E a distance of 85.76 feet to a point, thence S36°10'10"E a distance of 174.77 feet to a point, thence S50°34'12"E a distance of 28.95 feet to point, thence S32°27'43"E a distance of 63.62 feet to a point, thence S27°53'36"E a distance of 137.17 feet to a point, thence S13°55'51"E a distance of 138.31 feet to a point, thence S1°31'07"W a distance of 48.17 feet to a point, thence S19°10'18"W a distance of 22.33 feet to a point, thence S9°32'19"W a distance of 34.68 feet to a point, thence S20°30'08"W a distance of 78.75 feet to a point, thence S35°57'31"W a distance of 29.00 feet to a point, thence S23°16'33"W a distance of 30.66 feet to a point, thence S14°03'09"W a distance of 61.01 feet to a point, thence S25°14'48"W a distance of 30.51 feet to a point in the northern right-of-way of NC Highway 102, thence following the northern right-of-way of NC Highway 102 N86°30'36"W a distance of 384.32 feet to a point, thence N87°09'06"W a distance of 135.89 feet to a point, thence N87°14'13"W a distance of 60.09 feet to a point, thence N87°20'45"W a distance 135.36 feet to a point, thence N89°18'48"W a distance of 104.29 feet to a point, thence S88°34'22"W a distance of 103.97 feet to a point, thence S85°53'14"W a distance of 107.13 feet to point, thence S83°19'23"W a distance of 104.73 feet to a point, thence S81°54'11"W a distance of 84.48 feet to a point, thence S80°56'20"W a distance of 240.37 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 41.09 acres (1,790,106.67 square feet), and being a portion of parcel 3066 owned by Colonial Acre Farms, LLC. and recorded in Deed Book 2916 Page 779 in the Pitt County Registry.

Section 2. Upon and after February 10, 2025 the described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Ayden and shall be entitled to the same privileges and benefits as other parts of the Town of Ayden. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Ayden shall cause to be recorded in the office of the Register of Deeds of Pitt County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Section 4. That the newly annexed territory described hereinabove shall become a part of Ward No.2 of the Town of Ayden.

BE IT FURTHER ORDAINED, by the Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

The Town Clerk be and hereby is directed, to cause all official town maps to be updated to reflect the Annexation which is the subject matter of the within Ordinance.

Adopted this the 10th day of February 2025 in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

ATTEST:

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk

North Carolina

Pitt County

I hereby certify that the foregoing is a true and accurate copy of an ordinance duly adopted by the Town Council of the Town of Ayden, North Carolina, at a meeting held on February 10, 2025 at 6:30 pm at the Town Hall in the Town of Ayden.

IN WITNESS WHEREOF I have hereunto set my hand and have caused the official corporate seal of the Town of Ayden to be affixed, this _____ day of February 2025.

Jeremy Crawford, Town Clerk

North Carolina

Pitt County

I, _____, a Notary Public, do hereby certify that Jeremy Crawford, Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purpose therein expressed.

WITNESS my hand and notarial seal this _____ day of February 2025.

Notary Public

My Commission Expires: _____



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

January 13, 2025 - 6:30 PM

District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Mewborn called the meeting to order.

B. Roll Call

Town Clerk Jeremy Crawford called the roll.

Present:

Mayor Ivory Mewborn, Mayor Pro-tem Raymond Langley, Commissioner Cynthia Goff, Commissioner Johnny Davis, Commissioner Sarah Connor, Commissioner Brian Newell

Excused:

None

Absent:

None

Also Present:

Scott Howard - Town Manager

Stephen Smith - Assistant Town Manager

Jeremy Crawford - Town Clerk

C. Welcome Visitors/Protocol for Public Comment

D. Invocation

E. Pledge of Allegiance

Mayor Mewborn welcomed everyone in attendance, performed the invocation, and led the Pledge of Allegiance.

F. Approval of the Agenda

Mayor Mewborn asked the Board if they had any comments regarding the agenda.

Mayor Pro-tem Langley requested the addition of Presentation Item III.A. be moved in front of the Public Comment period, and that the Board approve adding two Discussion items: 1) to hear an AMI presentation (hereinafter VII.A), and 2) to discuss calming techniques in the downtown Ayden area (hereinafter VII.B.).

Commissioner Newell requested the addition of a Discussion Item to discuss the topic of employee take-home vehicles.

Commissioner Connor requested that an Action Item (hereinafter VI.D.) be added to review/approve applications to the Arts & Recreation Commission.

Mayor Mewborn asked if the Board had any more comments regarding the Agenda, and hearing none, asked if there was a motion for consideration.

Motion to Approve the Agenda, as revised.

Motion: Mayor Pro-tem Langley

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

A. AARP Inspiration Award - Andrea Norris

Mayor Ivory Mewborn,
Page 3

Mayor Mewborn asked Mrs. Andrea Norris to come forward, and he read the following citation:

From the Governing Board and Town Staff of the Town of Ayden, NC:

Tonight, we gather to honor and recognize a remarkable individual who has dedicated nearly five decades of her life to serving our community. Mrs. Andrea Norris is not just a familiar face around town; she is the embodiment of selfless service and unwavering dedication. Mrs. Norris has been a beacon of light in our town, always going above and beyond to help those in need and make Ayden a better place for everyone. Her countless acts of kindness, her tireless efforts, and her infectious positivity have touched the lives of so many of our residents, leaving a lasting impact that will be felt for years to come. It is with great honor and gratitude that we, the Governing Board of the Town of Ayden, wish to present Mrs. Andrea Norris with the "Key to the Town." This symbolic gesture is a small token of our appreciation for her decades of service and her unwavering commitment to the well-being of our community. Mrs. Norris, your dedication, compassion, and generosity inspire us all to be better, to do more, and to give back. You are a true example of what it means to be a community leader and a role model for us all. As we present you with this key, we do so with heartfelt thanks and admiration. May it serve as a reminder of the lasting impact you have made on the Town of Ayden and its residents. Thank you, Mrs. Norris, for your service, your kindness, and your unwavering commitment to our community. Ayden is a better place because of you.

Mayor Mewborn presented Mrs. Norris with a Key to the Town, and thanked her for her many years of service to the Ayden community.

II. PUBLIC COMMENTS

Mayor Mewborn opened the Public Comment period, and called forward Mrs. Patty Richardson.

Patty Richardson (282 Bowen Circle) thanked the Board for the chance to speak, and stated she was concerned that when some community members apply to town boards and commissions, they are not being given proper consideration simply because of who they are related to. Mrs. Richardson urged the Board to make decisions based on what is best for Ayden.

Mayor Mewborn closed the Public Comment period.

III. PRESENTATIONS

B. Sanitary Sewer Project Update

Rich Moore, Page 5

Mr. Rich Moore, McDavid Associates, presented the topic.

Item Explanation

With prior noted concerns regarding inflow/infiltration in the Town's sewer collection system, effort has been prioritized to identify deficiencies and target improvements to address aged infrastructure with a primary effort to reduce Town sewer flows. A presentation will be made that provides a current status on sanitary sewer infrastructure projects.

Staff Comments

A representative from McDavid Associates, Inc. will be present to review the slide presentation.

Action Requested

Presentation for Information Purposes Only – No Action Needed

Mr. Moore spoke from his prepared slides, shown as Attachment A.

Mayor Mewborn asked how far out before the Board would receive a report on the ongoing sewer inspection work. Mr. Moore stated it would be about six weeks.

Mayor Pro-tem Langley stated the Board is aware of the problems with Pump Station #1, and he wanted to know when these problems started. Mr. Moore stated Pump Station #1 has had problems for many years, and he described the design, topographical, and geographical reasons for those problems.

Commissioner Goff asked Mr. Moore if he expected the report to be ready by March 2025, and he said yes. Commissioner Goff asked if it would include the Duke Root company notes, and Mr. Moore said it would.

Mayor Mewborn asked Mr. Moore if there was a way of telling what the improvements would save the town in I&I. Mr. Moore stated it is possible to estimate the savings based on reviewing the future flow rates against the past rates.

Mayor Mewborn asked the Board if they had any more questions for Mr. Moore, and hearing none, he thanked Mr. Moore for his time and insight.

C. Introduce New Police Officers

David Dempsey, Page 19

Chief David Dempsey approached the podium and introduced his three new police officers: Officer K. Hill, Officer J. Williams, and Officer J. Martin.

Mayor Mewborn stated he was thankful for what our officers do to serve the community, and he wished them all well in their new roles.

IV. PUBLIC HEARING

A. Voluntary Annexation - Hobbs Farms

Stephen Smith, Page 20

Assistant Town Manager Stephen Smith presented the topic.

Item Explanation

For your consideration, the Town has received a petition requesting a voluntary annexation submitted by Jones and Smith Contractors. The request includes a total of 36.03 acres consisting of Parcel #5266 and Parcel #15476, consisting of the entirety of Hobbs Farm Subdivision, along Juanita Road.

Staff Comments

This request for voluntary annexation of a contiguous property must be reviewed in accordance with N.C.G.S. 160A-31. As such, the following steps are required:

- The Board of Commissioners adopts a Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition - November 12, 2024
- The Town Clerk provides the Board of Commissioners with the Certificate of Sufficiency - December 9, 2024
- The Board of Commissioners adopts a Resolution Setting a Public Hearing - December 9, 2024
- **The Board of Commissioners considers Annexation Ordinance - January 13, 2024**

Action Requested

Conduct a Public Hearing
Adopt Annexation Ordinance

Mayor Mewborn opened the Public Hearing at 7:16 PM, and after receiving no requests to address the Board, he

closed the Public Hearing at 7:17 PM.

Mayor Mewborn asked the Board if they had any questions for Assistant Manager Smith, and hearing none, asked if there was a motion for consideration.

Motion to approve the Voluntary Annexation Petition for Hobbs Farms.

Motion: Mayor Pro-tem Langley

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

ORDINANCE 24-25-08 AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF AYDEN, NORTH CAROLINA included as Attachment B.

V. CONSENT AGENDA

- | | |
|--|---------|
| A. Minutes from the 12/09/2024 Regular meeting, and the 12/09/2024 Closed Session meeting. | Page 32 |
| B. Designate a single NCLM Voting Delegate | Page 72 |
| C. Approval of 2nd Qtr. FY25 Budget Adjustments | Page 74 |

Mayor Mewborn asked the Board if they had any comments regarding the Consent Agenda, and hearing none, asked if there was a motion for consideration.

Motion to approve the Consent Agenda, as written.

Motion: Commissioner Goff

Second: Commissioner Newell

Discussion: None

Approved: 5-0

Motion passed unanimously.

VI. ACTION ITEMS

- | | |
|--|------------------------|
| A. Voluntary Annexation Petition - Creekwood Subdivision | Stephen Smith, Page 78 |
|--|------------------------|

Assistant Town Manager Smith presented the topic.

Item Explanation

For your consideration, the Town has received a petition requesting a voluntary annexation submitted by Colonial Acre Farms. The request includes a total of 41.09 acres consisting of a portion of Parcel #3066, located within the Creekwood Subdivision (formerly Arrowhead Place), along NC Highway 102.

Staff Comments

This request for voluntary annexation of a non-contiguous property must be reviewed in accordance with N.C.G.S. 160A-58.1. As such, the following steps are required:

- The Board of Commissioners adopts a Resolution Directing the Town Clerk to Investigate the Sufficiency of the Petition - November 12, 2024
- **The Town Clerk provides the Board of Commissioners with the Certificate of Sufficiency - January 13, 2025**
- **The Board of Commissioners adopts a Resolution Setting a Public Hearing - January 13, 2025**
- The Board of Commissioners considers Annexation Ordinance - February 10, 2025

Action Requested

Adopt Resolution 24-25-10 Fixing Date of Public Hearing for Feb 10, 2025.

Mayor Mewborn asked the Board if they had any questions for Assistant Manager Smith, and hearing none, asked if there was a motion for consideration.

Motion to approve Resolution 24-25-10 Fixing Public Hearing for Feb 10, 2025.

Motion: Mayor Pro-tem Langley

Second: Commissioner Newell

Discussion: None

Approved: 5-0

Motion passed unanimously.

See Resolution 24-25-10 Fixing Public Hearing for Feb 10, 2025, included as attachment C.

B. Cannon Street Area Waterline Replacement - CO #3

Rich Moore, Page 88

Mr. Rich Moore, McDavid Associates, presented the topic.

Item Explanation

The Division of Water Infrastructure (DWI) has previously awarded the Town a \$906,000 American Rescue Plan Act (ARPA) grant for replacement of aged waterlines located along Cannon Street, Fenner College Street, and West College Street. Construction was awarded with a Contingency of \$283,980.00. DWI agreed to entertain change orders to expand project scope only where work would be confined to the project area. Where construction activities have been primarily completed, final adjustments in quantities only further decrease construction cost while increasing contingency. Based on projected project cost, a draft Change Order was submitted to incorporate complete resurfacing of the streets within the awarded grant funds. It is noted that the streets have been previously prioritized for resurfacing through Town Street Assessment. DWI reviewed the draft Change Order and has provided tentative approval, conditional upon full execution of the Change Order.

In support of Change Order approval, the following exhibits are provided for Board review and consideration:

- Resolution Approving Change Order No. 3 and Amending Capital Project Budget Ordinance.
- Change Order No. 3
- Email from Division of Water Infrastructure approving draft of Change Order No. 3
- Project Map

Staff Comments

A representative from McDavid Associates, Inc. will be present to review Agenda item.

Action Requested

Approve Resolution Approving Change Order No. 3 and Amending Capital Project Budget Ordinance.

Commissioner Newell asked Mr. Moore what the Town would do with any leftover funds, and Mr. Moore stated it was likely we would spend the funds on some aspect of the project, but any possible leftover funds might need to be returned to the State.

Commissioner Goff stated that it seemed like Ayden would be able to fund other issues, and Mr. Moore stated that was correct.

Mayor Mewborn asked the Board if they had any questions for Mr. Moore, and hearing none, asked if there was a motion for consideration.

Motion to approve Change Order #3 Resolution and Amending Capital Project Budget Ordinance.

Motion: Commissioner Newell

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

Resolution Amending Change Order No. 3 and Amending Capital Project Budget Cannon St. Waterline Replacement Contract No. 12 - Water System Improvements is included as Attachment D.

C. Final Project Budget Ordinance - 2023 Water System Improvements

Rich Moore, Page 97

Mr. Rich Moore, McDavid Associates, presented the topic.

Item Explanation

The waterline extension along Pleasant Plain Road to support improvements to water distribution facilities in the Town's southern service area where primary industrial customers and long-term commercial growth is projected has been placed into service. Final costs ended up less than obligated funding. Pitt County provided all project funds for the Town and was responsible for all financial assistance program requisitions. To formally close the project, Board action is needed to amend/finalize the capital project budget ordinance.

In support of amending the capital project budget, the following exhibit is provided for Town Board consideration:

Attachment:

- Resolution to amend the capital project budget ordinance.

Staff Comments

A representative from McDavid Associates, Inc. will be present to review the recommendation of the award.

Action Requested

Approve Resolution Amending Capital Project Budget Ordinance.

Mayor Pro-tem Langley asked Mr. Moore if this project was focused on Minges water access, and Mr. Moore stated the focus was long-term industrial corridor service and Minges benefited from the project. Mayor Pro-tem Langley asked if this benefited the Town of Ayden. Mr. Moore stated the Town has several problems with the southern service area, and these improvements helped with line hydraulics in the ETJ, which lessens the burden on the city-limits infrastructure.

Commissioner Newell asked about the line locations, and Mr. Moore clarified their locations in the area of Snow Hill, Hanrahan Rd, and along Hwy 11.

Mayor Mewborn asked the Board if they had any other questions for Mr. Moore, and hearing none, asked if there was a motion for consideration.

Motion to approve Resolution Amending Capital Project Budget Ordinance.

Motion: Commissioner Newell

Second: Commissioner Connor

Discussion: None

Approved: 5-0

Motion passed unanimously.

Resolution Amending Capital Project Budget 2023 Water System Improvements Contract No. 23 - Waterline Extension is included as Attachment E.

Economic Development Director Mallory Denham presented the topic.

Item Explanation

The ENC Alliance has a rotating assignment of local government appointments, and the Town of Ayden is slotted to fill a Representative Board Member position. As the Economic Development Director, Mallory Denham is best positioned to fill that role.

Staff Comments

Mallory Denham is aware of the ENC Alliance assignment rotation, and is prepared to serve on the ENC Alliance Board.

Action Requested

Appoint Mallory Denham to serve on the ENC Alliance Board.

Mayor Mewborn stated that Mr. Denham was doing a great job and he was proud of him.

Mayor Mewborn asked the Board if they had any questions for Mr. Denham, and hearing none, asked if there was a motion for consideration.

Motion to approve Mr. Denham's appointment to the ENC Alliance Board for the coming period.

Motion: Commissioner Connor

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

E. Discussion/Action on Revising Properties and Facilities Rental and Use Policy

Scott Howard, Page 101

Town Manager Scott Howard presented the topic.

Item Explanation

Pursuant to Ayden Commissioners' Input at Last Board Meeting, Revised Policy to be Voted Upon.

Staff Comments

This Proposed Revision Reflects Ayden's Board Recommendations of the Original Draft Proposed at the 12/9/2024 Regular Meeting

Action Requested

Make Motion to Approve Town of Ayden's Revised Properties and Facilities Rental and Use Policy as Presented

Manager Howard thanked Town Attorney Tim Carraway for his guidance on the recent review of the town's policy.

Mayor Mewborn asked if the religious organization and non-profit reference related only to Ayden area organizations. Manager Howard stated he felt it would be reasonable to extend the policy to include all Pitt County religious organizations and non-profits, if they demonstrated a benefit to the town.

Commissioner Connor referenced item #28 in the policy, and asked if the town was planning to charge religious organizations and non-profits for the rental deposit. Manager Howard said it was in the best interest of the town to require a deposit. That way, if the property is left in a state of disrepair or uncleanness, the town could use the deposit funds to cover the expenses incurred.

Mayor Mewborn asked the Board if they had any other questions for Manager Howard, and hearing none, asked if there was a motion for consideration.

Motion to approve the proposed revisions and direct the Town Manager to finalize the updates.

Motion: Mayor Pro-tem Langley

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

F. Review/Approve Appointments to the Ayden Arts & Recreation Commission

Tommy Duncan

Arts & Recreation Director Thomas Duncan presented the topic.

Item Explanation

This item was a late addition to the Agenda, and was approved for consideration by the Board. The Board members were provided with a copy of all four applications received by the Arts & Recreation Commission, which included the applicants R. Whitten, E. Pate, E Kessel, and H Cannon.

Staff Comments

The Arts & Recreation Director has provided the four applications for Board review.

Action Requested

Review/Approve the appointment of personnel to the Arts & Recreation Commission.

Mr. Duncan shared his position on each applicant, and stated that if the four applicants were approved, he would still have one remaining commission position to fill. Mr. Duncan stated he would recommend approval of all applicants.

Commissioner Newell asked if the commission members have a background check conducted on them prior to being considered. Mr. Duncan said they do not, as they are not in direct contact with the program's juveniles.

Mayor Mewborn asked Mr. Duncan if he recommended all the candidates for appointment to the Commission, and Mr. Duncan stated he does.

Mr. Duncan stated the commission members are supposed to have a review in January, every 3rd year, but that he had not gotten this task completed.

Commissioner Connor asked if the four being considered today were the only applicants. Mr. Duncan stated that was correct, and the Town Clerk advertised the vacancies twice.

Mayor Mewborn asked the Board if they had any other questions for Mr. Duncan, and hearing none, asked if there was a motion for consideration.

Motion to approve the appointment of all applicants to the Arts & Recreation Commission, as submitted.

Motion: Commissioner Newell

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

VII. ITEMS FOR DISCUSSION

A. AMI Presentation

Mayor Pro-tem Langley

Mayor Pro-tem Langley introduced the topic and stated that citizens are using the AMI Portal to view consumption, but they may not know how to set alerts or use the system to their benefit. Finance Director Marsha Hall responded, stating that customers can set electrical alerts as that function is "live," and they can call the Town Hall if they have

questions. She further added they are still working with ElectriCities, Tyler, and finance representatives to get the electrical numbers correct.

Mayor Pro-tem Langley stated he is under the impression that AMI had alerts set up to tell Billing when variances occurred. Director Hall stated she is still trying to get the reporting correct, but their focus is on emergency reporting. Mayor Pro-tem Langley stated AMI has been in place for a while, and he has twice experienced situations where his home's system went into emergency heat and that extra use hit his bill with no alert from the town. He asked if the town is going to have alerts in place. Director Hall stated she hopes so, and that is their focus going forward.

Mayor Pro-tem Langley asked if the town could put together a training program to help customers set their own alerts. Director Hall stated yes.

Director Hall stated she had some other updates, and could share three minutes worth of updates if the Board would allow it. The Board agreed she could continue with her updates.

Director Hall stated:

- The town is close to going "live" with the water data in the portal.
- Still working on the parameters for the Next Grid system.
- Door hangers are going out to customers to help them solve a variety of issues.
- Equal Payment program kicks off in Feb.
- The 4-into-2 transition is coming closer, and we are getting the word out to all special due-date customers.
- The Retail Customer Survey is coming up, and she is working with the Clerk to get the Survey online.
- Director Hall attended the NCEMPA meeting last month.
- The Feb 2025 Agenda will include an item for the Rider #2, and more information will follow in the agenda packet.

Mayor Mewborn asked the Board if they had any more questions for Director Hall, and hearing none, thanked Director Hall for her information.

B. Calming Measures for Downtown Ayden Area Traffic

Mayor Pro-tem Langley

Mayor Pro-tem Langley introduced the topic and asked Chief Dempsey to come to the podium to respond to the Board's questions.

Item Explanation

This item was a late addition and no background information was available.

Staff Comments

Discuss the topic.

Action Requested

The Staff has no Action Requested at this time.

Mayor Pro-tem Langley asked Chief Dempsey if the town is better off concerning LIDAR and RADAR resources. Chief Dempsey spoke about the requirements to operate the devices, and the training his personnel needed to complete before they could officially operate the devices. Mayor Pro-tem Langley asked if the town had the means to calm traffic in targeted areas, and Chief Dempsey said yes. Mayor Pro-tem Langley stated the Board needed the Chief's help in resolving the issue. Chief Dempsey shared some historical context regarding the challenges of conducting selective enforcement in the downtown area, and he offered to gather the crash data and share it with the board during a future meeting.

Mayor Mewborn stated he has conversations with Mayor Pro-tem Langley often, and he feels that if drivers are bold enough to "hotdog" past the Police Department, they don't care about the other areas. He also asked what we could do? Chief Dempsey stated we stop them when we see violations.

Mayor Mewborn asked the Board if they had any more questions for Chief Dempsey, and hearing none, thanked Chief Dempsey for his input.

C. Policy regarding take home vehicles for town personnel (not Police Dept. related). Commissioner Newell

Commissioner Newell introduced the topic and stated the Police Dept. has a detailed policy regarding take-home vehicles, but the town/Ops policy is vague. He further added that we need a revision of the town/Ops policy.

Commissioner Newell asked about how the town monitors fuel purchases. Assistant Manager Smith stated each employee has a key fob assigned to them, and the key fobs report to Fuel Master. Director Hall stated we are working on a system issue, but once resolved, we can pull some reporting from that system. Commissioner Newell asked if the system shows service schedule requirements as it receives mileage input? Assistant Manager Smith stated it does not.

Mayor Mewborn asked how soon the system could address Commissioner Newell's concerns. Assistant Manager Smith stated he would look into the current system and confirm functionality but he was not sure exactly what it could provide right now. He further added that the town has some readers which may assist in providing use reporting.

Commissioner Newell stated the policy needs better language in the policy related to use, substance testing, and training. Assistant Manager Smith stated he would look into it, and he knows that the town is already reviewing the substance abuse policy.

Mayor Mewborn asked the Board if they had any more questions on this topic, and hearing none, thanked Assistant Manager Smith for his input.

VIII. INFORMATION

A. Staff Departmental Reports

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Mayor Mewborn introduced the topic and asked if the Board had any questions related to the departmental reports, and hearing none, he moved on to the next topic.

IX. BOARD MEMBER COMMENTS

Mayor Mewborn opened the floor for comments from the Board members.

Commissioner Goff thanked everyone for attending, and she is excited about 2025. She further added that she feels we are moving forward in a positive way, and she commended the staff. Commissioner Goff further added that she liked that the Police Department is now posting their call log on social media and the town's website, and the reports show all personnel are working hard to make Ayden better.

Commissioner Davis thanked everyone for attending.

Commissioner Newell stated he appreciated everything the staff are doing, and he felt 2025 would be a better year.

Commissioner Connor stated she agreed with the comments of her fellow board members. She added that she is paying attention and listening to public comments, and she ran to help make a positive change in Ayden. Finally, she shared the information related to the upcoming MLK Day service, and she invited all who could attend.

Mayor Pro-tem Langley echoed the thanks of the other board members and wished everyone a happy new year to everyone.

Mayor Mewborn shared his thanks to all department heads for their reporting, and he wanted them to know he reviews everything they provide.

Manager Howard and Attorney Carraway did not have anything to add.

X. CLOSED SESSION

XI. ADJOURNMENT

Mayor Mewborn asked the Board if they had any other items to address, and hearing none, asked if there was a motion for consideration.

Motion to adjourn.

Motion: Mayor Pro-tem Langley

Second: Commissioner Newell

Discussion: None

Approved: 5-0

Motion passed unanimously.

CERTIFICATION

Minutes from the Jan 13, 2025, meeting were adopted and certified this 10th day of Feb 2025, in Ayden, North Carolina.

AYDEN, NORTH CAROLINA

Ivory Mewborn, Mayor

Jeremy Crawford, Town Clerk

Ayden Fire/Rescue Report Of Conditions

Total Calls for 2024: 442

Total Calls for 2023: 414

Month: Dec 2024

Total Calls	54
Town Calls	28
Rural Calls	20
Mutual Aid	6
Town Value of Property Exposed	\$4,275,000
Town Structural Damage	\$55,000
Town Contents Damage	\$10,000
Rural Value of Property Exposed	\$2,175,000
Rural Structural Damage	\$5,000
Rural Contents Damage	\$0
Total Training Hours	85 hrs

Ayden Fire Department

Ayden, NC

This report was generated on 1/1/2025 5:08:13 PM



Incident Type Count per Station for Date Range

Start Date: 12/01/2024 | End Date: 12/31/2024

INCIDENT TYPE	# INCIDENTS
Station: ST1 - STATION 1	
111 - Building fire	6
138 - Off-road vehicle or heavy equipment fire	1
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	5
311 - Medical assist, assist EMS crew	8
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	3
412 - Gas leak (natural gas or LPG)	2
440 - Electrical wiring/equipment problem, other	1
500 - Service Call, other	6
511 - Lock-out	1
531 - Smoke or odor removal	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	3
710 - Malicious, mischievous false call, other	1
735 - Alarm system sounded due to malfunction	3
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	6
746 - Carbon monoxide detector activation, no CO	1

Incidents for ST1 - Station 1:

56

Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 857
Page # 1 of 1

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: Thomas Duncan

CC: BOARD OF COMMISSIONERS

DATE: 1-13-2025

SUBJECT: “Arts and Recreation” MONTHLY REPORT: January

Meetings & Special Event

12/2/24 - Attended the Christmas dinner for board members

12/4/24- Attended the Christmas lunch for Town Employees.

12/7/24- Ayden Arts and Recreation and Ayden Library hosted “Breakfast with Santa” with approximately 60 attending this event.

12/17/24- Senior field trip to the Yoder’s. (Christmas Party)

Sports and Programs

Youth Basketball has 200 participants
6 teams in the 5-6 yrs. old co-ed division
3 teams in the 7-9 yrs. old girl’s division
6 teams in the 7-9 yrs. old boy’s division
3 teams in the 10-12 yrs. old girl’s division
6 teams in the 10-12 yrs. old boy’s division
3 teams in the 13-15 yrs. old co-ed division

Adult volleyball has 176 participants
5 teams in the Recreation League
10 teams in the Intermediate League
5 teams in the Competitive League

Ayden Town Manager Report

January 13, 2025

- Direct Report Meeting (topical Issues, Problem Solving, Info Sharing, Focusing, Goal Sharing, etc.)
- Contentia Metropolitan Sewer District (CMSD) Board Member Meeting (Salary Study for CMSD, Flow Data Review, etc.)
- Force Main Inspection Update
- Meetings with Finance Officer Regarding Inventory
- Meetings with Finance Officer Regarding Audit/Auditor
- Meeting with FO Regarding Pole Rental
- Mayor's Breakfast (Discussions on Areas of Importance to Municipalities in Pitt County)
- Interview with University of North Carolina School of Government Fellow Interning with the Mid-East Commission Regarding Main Issues of Concern with Municipal Government in North Carolina
- NCEMPA Meeting (Electricities) Regarding Rates, Rates Structures, etc.
- Meeting with Economic Development Regarding Real Property Questions
- Meeting with FO Hall Regarding mowing liens, etc.
- Meeting(s) with HR Director Heffner Regarding Retention, Personnel Issues, etc.
- Meetings with Arts & Recreation Director Duncan Regarding Park Rental Policy, Events, etc.
- Meetings with Police Chief Dempsey Regarding New Hires, Staffing, Future staffing Needs, etc.
- Working with UNC School of Government (SOG) for Specific HR Answers
- Worked with Engineer Rich Moore on Requested Points of Presentations
- Obtained Insurance for Town Building

AYDEN ECONOMIC DEVELOPMENT DEPARTMENT

TO: TOWN COUNCIL

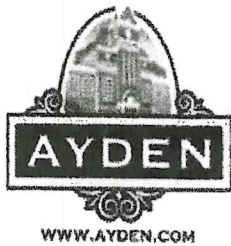
FROM: THOMAS MALLORY DENHAM, ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: ECONOMIC DEVELOPMENT REPORT FOR ROTARY

DATE: 01/03/2025

CC: SCOTT HOWARD TOWN MANAGER

- Car Cruise going to 2nd Tuesday and last Thursday of month.
- Eagle Rock about 60% complete. What a great partner for Ayden.
- Town of Ayden will rejoin Greenville ENC Alliance.
- Recertification on going for Main Street America!
- Explored East Energy Renewables Plant.
- Rail Park will soon turn dirt.
- Pitt Co. African American Cultural Trail Committee included the 4A Cemetery.
- Big things happening at the NC East alliance.
- Excitement is alive in Ayden.
- Parks & Rec. received \$5000 grant for Auditorium Repairs, Thanks to Pitt Co. Arts Council.
- Ayden Museum received \$5000 grant for repairs, thanks to the Pitt Co. Arts Council.
- Remember to Thank Eagle Rock Concrete for the Christmas Lights!
- Work continues on improvement of our Electric system for the Rail Park.



Town of Ayden Finance Manager- Summary of Activity from 12/2/24

In Person Meetings:

Commissioners' Meeting 12/9/24
Department Head meeting 12/10/24
Town of Ayden Safety Committee Meeting 12/10/24
Inventory Meeting Internal 12/16/24
Southern Bank- Paymerang 12/6/24
Customer Service Utility Meeting 12/ 27/24
CDBG Conference w/ Stefanie 12/18/24
Southern Bank Holiday Social 12/11/24
Budget Surplus w/Internal Garage 12/11/24
Town of Ayden ADP Refresh w/ HR 12/17/24
AIM Program Meeting w/ LGC Sharon Edmunson 12/18/24
Ayden Board Holiday Social 12/2/24

Webinars/Online/Conference Call Meetings:

Technology Business Review with Computer Warriors 12/2/24
Server WMWare Upgrade Review with Computer Warriors 12/20/24
Electricities Webinar: Discussing Cost Pressures with Customers 12/18/24
UNC- School of Government EFC 12/17/24
AMI/Electricities/Nexgrid 11/5/24
AMI Update 12/19/24
Electricities Retail Customer Survey Discussion 1/2/25

Misc:

RFP-2024-12-13.01 Review
Auditor Requests-
Sam.Gov/Grants.Gov/DOJ.Gov: Town of Ayden Police Technology Equipment Enhancements
Payroll: 12/3/24, 12/17/24
Departmental Report for CIVIC
Cemetery – Multiple interactions with Public, Funeral Home Directors/Monument Companies/Staff Confirmations
360 Credit Card Management
Handled Multiple Customer Complaints and Situations
CDBG/DWI Grant work as requested/needed - Bank/Requisitions/Payments/Deposit/Pick up Check
Southern Bank- Positive Pay, ACH, Payroll, Corrections, Check Scan Issues, Deposit and PP Threshold Increase
Inventory & CC Processing - Tyler
Contract Review : History, meetings, past invoices, Brightspeed, Metronet, Optimum,

Training: Public Finance Educational Seminar Sponsored by Capital Management Trust 12/12/24, New Bern, NC



Town of Ayden

My Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 11/30/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 10 - General Fund							
Revenue							
10-3100-1200	VEHICLE TAXES	226,000.00	226,000.00	24,044.25	122,197.35	-103,802.65	45.93 %
10-3100-1250	MUNI VEHICLE FEE	18,412.00	18,412.00	1,625.00	8,530.00	-9,882.00	53.67 %
10-3100-1700	TAX PENALTIES	6,000.00	6,000.00	444.79	4,086.75	-1,913.25	31.89 %
10-3100-1800	TAX INTEREST	4,000.00	4,000.00	219.45	2,160.83	-1,839.17	45.98 %
10-3100-1900	PRIOR YEARS PROPERTY TAXES	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
10-3100-2016	2016 REAL PROPERTY TAXES	0.00	0.00	0.00	34.95	34.95	0.00 %
10-3100-2017	2017 REAL PROPERTY TAXES	0.00	0.00	0.00	78.44	78.44	0.00 %
10-3100-2018	2018 REAL PROPERTY TAXES	0.00	0.00	0.00	45.39	45.39	0.00 %
10-3100-2019	2019 REAL PROPERTY TAXES	0.00	0.00	0.00	182.89	182.89	0.00 %
10-3100-2020	2020 REAL PROPERTY TAXES	0.00	0.00	0.00	46.24	46.24	0.00 %
10-3100-2021	2021 REAL PROPERTY TAXES	0.00	0.00	3.33	210.62	210.62	0.00 %
10-3100-2022	2022 REAL PROPERTY TAXES	0.00	0.00	81.17	938.03	938.03	0.00 %
10-3100-2023	2023 REAL PROPERTY TAXES	10,000.00	10,000.00	228.45	7,243.09	-2,756.91	27.57 %
10-3100-2024	2024 REAL PROPERTY TAX	2,282,032.00	2,282,032.00	54,589.15	1,524,611.02	-757,420.98	33.19 %
10-3231-3900	1% SALES TAX ARTICLE 39	530,827.00	530,827.00	58,288.44	258,390.71	-272,436.29	51.32 %
10-3232-4000	1/2% SALES TAX ARTICLE 40	332,150.00	332,150.00	31,410.97	159,257.95	-172,892.05	52.05 %
10-3233-4200	1/2% SALES TAX ARTICLE 42	281,050.00	281,050.00	29,055.67	129,041.26	-152,008.74	54.09 %
10-3234-4400	HOLD HARMLESS SALES TAX	337,260.00	337,260.00	30,289.83	163,302.73	-173,957.27	51.58 %
10-3300-3100	UTILITIES SALES DISTRIBUTIONS	359,615.00	359,615.00	0.00	86,703.30	-272,911.70	75.89 %
10-3300-3110	BEER AND WINE TAX	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
10-3300-3120	CELL TOWER RENTAL FEES	98,000.00	98,000.00	0.00	0.00	-98,000.00	100.00 %
10-3300-3130	CABLE TV FRANCHISE TAX	42,500.00	42,500.00	0.00	13,716.78	-28,783.22	67.73 %
10-3300-3140	SOLID WASTE DISPOSAL TAX	4,284.00	4,284.00	1,014.82	1,965.33	-2,318.67	54.12 %
10-3300-4311	PIPED NATURAL GAS	2,388.00	2,388.00	0.00	2,702.79	314.79	113.18 %
10-3300-4000	SRO POLICE OFFICER PMT	180,000.00	180,000.00	0.00	56,379.32	-123,620.68	68.68 %
10-3300-5000	RURAL FIRE / EMS LEASE PMT	30,319.00	30,319.00	0.00	0.00	-30,319.00	100.00 %
10-3327-2120	CITATIONS	50.00	50.00	0.00	0.00	-50.00	100.00 %
10-3400-1000	POWELL BILL	412,000.00	412,000.00	0.00	99,410.68	-312,589.32	75.87 %
10-3400-2000	LOCAL & STATE GRANTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
10-3474-2000	CEMETERY SALES	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
10-3500-1000	COURT FACILITIES FEES	3,000.00	3,000.00	0.00	685.03	-2,314.97	77.17 %
10-3500-2000	PLANNING FEES/PERMITS	7,000.00	7,000.00	1,000.00	3,300.00	-3,700.00	52.86 %
10-3500-3000	CODE ENFORCEMENT FEES	25,000.00	25,000.00	-180.00	16,352.00	-8,648.00	34.59 %
10-3600-1000	GARBAGE COLLECTION FEES	448,000.00	448,000.00	42,309.00	206,608.00	-241,392.00	53.88 %
10-3600-2100	OPENING & CLOSINGS	18,000.00	18,000.00	1,372.50	8,192.00	-9,808.00	54.49 %
10-3600-3000	RECREATION ACTIVITY FEES	75,000.00	75,000.00	4,682.50	23,439.23	-51,560.77	68.75 %
10-3600-3100	DONATION PROCEEDS	0.00	0.00	0.00	180.00	180.00	0.00 %
10-3600-3200	LIBRARY DONATIONS/BOOK SALES	1,250.00	1,250.00	0.00	959.00	-291.00	23.28 %
10-3600-4000	COMM FACILITIES RENTAL FEES	16,000.00	16,000.00	750.00	3,072.81	-12,927.19	80.79 %
10-3700-1000	INVESTMENT EARNINGS	40,000.00	40,000.00	5,740.06	29,166.28	-10,833.72	27.08 %
10-3800-1000	MISCELLANEOUS REVENUES	50,000.00	50,000.00	215.46	5,676.88	-44,323.12	88.65 %
10-3800-1200	FINGERPRINTING - PD	10,000.00	10,000.00	680.00	6,960.00	-3,040.00	30.40 %
10-3800-2100	SALE OF FIXED ASSETS - GF	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
10-3800-4000	SHOP WITH A COP DONATIONS	8,000.00	8,000.00	9,550.00	9,750.00	1,750.00	121.88 %
10-3800-9999	OVER/SHORT	150.00	150.00	0.00	-19.03	-169.03	112.69 %
10-3837-3120	ABC	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
10-3900-1000	INTRAGOV'T UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	-600,000.00	100.00 %
10-3900-2000	INTRAGOV'T PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	-100,347.00	100.00 %
10-3900-9000	FUND BALANCE APPROPRIATED	33,553.00	42,622.49	0.00	0.00	-42,622.49	100.00 %
Revenue Total:		6,693,687.00	6,702,756.49	297,414.84	2,955,558.65	-3,747,197.84	55.91%

My Budget Report

For Fiscal: 2024-2025 Period Ending: 11/30/2024

Expense		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>10-4110-1210</u>	FULL TIME SALARIES	46,200.00	46,200.00	4,399.68	19,399.68	26,800.32	58.01 %
<u>10-4110-1810</u>	SOCIAL SECURITY	3,600.00	3,600.00	336.56	1,484.08	2,115.92	58.78 %
<u>10-4110-1920</u>	PROFESSIONAL SERVICES	62,000.00	62,000.00	3,444.58	13,376.06	48,623.94	78.43 %
<u>10-4110-2600</u>	SUPPLIES	750.00	750.00	0.00	12.77	737.23	98.30 %
<u>10-4110-3100</u>	TRAVEL-TRAINING	8,000.00	5,000.00	0.00	4,326.30	673.70	13.47 %
<u>10-4110-3580</u>	COMMUNITY APPEARANCE	1,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>10-4110-4110</u>	RENT OF LAND (PARK LOT)	1,200.00	1,200.00	0.00	900.00	300.00	25.00 %
<u>10-4110-4500</u>	PUB OFF LIB/BONDING	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00 %
<u>10-4110-4501</u>	WORKERS COMP	100.00	100.00	0.00	30.24	69.76	69.76 %
<u>10-4110-4910</u>	DUES & SUBSCRIPTIONS	10,000.00	10,000.00	418.07	9,952.27	47.73	0.48 %
<u>10-4110-4990</u>	MISCELLANEOUS	1,500.00	7,000.00	1,168.45	6,579.25	420.75	6.01 %
<u>10-4110-6100</u>	LOCAL SUPPORT FOR ORG.	750.00	750.00	0.00	0.00	750.00	100.00 %
<u>10-4110-6102</u>	SPECIAL EVENTS	3,000.00	3,000.00	1,563.05	3,000.00	0.00	0.00 %
<u>10-4110-6103</u>	BBQ FESTIVAL	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00 %
<u>10-4110-6104</u>	COLLARD FESTIVAL	10,000.00	10,000.00	0.00	10,224.70	-224.70	-2.25 %
<u>10-4110-6105</u>	CHAMBER OF COMMERCE	20,000.00	18,500.00	0.00	340.00	18,160.00	98.16 %
<u>10-4110-8400</u>	REIMBURSEMENT OF SERVICES	-121,242.00	-121,242.00	0.00	0.00	-121,242.00	100.00 %
<u>10-4120-1210</u>	FULL TIME SALARIES	233,000.00	232,675.15	17,094.10	87,576.02	145,099.13	62.36 %
<u>10-4120-1260</u>	PART-TIME SALARIES	0.00	324.85	324.85	324.85	0.00	0.00 %
<u>10-4120-1810</u>	SOCIAL SECURITY	18,000.00	18,000.00	1,271.26	6,412.20	11,587.80	64.38 %
<u>10-4120-1820</u>	RETIREMENT CONTRIBUTION	31,800.00	31,800.00	2,103.90	11,588.93	20,211.07	63.56 %
<u>10-4120-1830</u>	EMPLOYEE GROUP INS	15,768.00	15,768.00	658.74	3,724.78	12,043.22	76.38 %
<u>10-4120-1850</u>	RETIREE INSURANCE	21,600.00	21,600.00	0.00	0.00	21,600.00	100.00 %
<u>10-4120-2600</u>	SUPPLIES	1,500.00	1,500.00	0.00	906.21	593.79	39.59 %
<u>10-4120-3100</u>	TRAVEL-TRAINING	8,000.00	8,000.00	452.12	1,260.49	6,739.51	84.24 %
<u>10-4120-3210</u>	TELEPHONE	1,200.00	1,200.00	220.00	1,040.00	160.00	13.33 %
<u>10-4120-3250</u>	POSTAGE	50.00	50.00	9.75	26.07	23.93	47.86 %
<u>10-4120-3910</u>	ADVERTISING	5,000.00	5,000.00	0.00	1,437.81	3,562.19	71.24 %
<u>10-4120-4501</u>	WORKERS COMP	1,500.00	1,500.00	0.00	457.29	1,042.71	69.51 %
<u>10-4120-4910</u>	DUES & SUBSCRIPTIONS	2,300.00	2,300.00	0.00	1,202.57	1,097.43	47.71 %
<u>10-4120-4990</u>	MISCELLANEOUS	3,000.00	3,000.00	0.00	-9,124.18	12,124.18	404.14 %
<u>10-4120-6000</u>	CONTRACTS	0.00	0.00	8,605.79	8,605.79	-8,605.79	0.00 %
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES	-226,194.00	-226,194.00	0.00	0.00	-226,194.00	100.00 %
<u>10-4130-1210</u>	FULL TIME SALARIES	190,000.00	190,000.00	14,785.71	76,122.07	113,877.93	59.94 %
<u>10-4130-1810</u>	SOCIAL SECURITY	14,750.00	14,750.00	1,131.12	5,821.05	8,928.95	60.54 %
<u>10-4130-1820</u>	RETIREMENT CONTRIBUTION	26,000.00	26,000.00	1,863.58	10,157.22	15,842.78	60.93 %
<u>10-4130-1830</u>	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.08	6,632.54	9,135.46	57.94 %
<u>10-4130-2600</u>	SUPPLIES	6,000.00	6,000.00	210.79	1,512.92	4,487.08	74.78 %
<u>10-4130-3100</u>	TRAVEL-TRAINING	7,000.00	7,000.00	57.62	3,500.63	3,499.37	49.99 %
<u>10-4130-3210</u>	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
<u>10-4130-4501</u>	WORKERS COMP	1,200.00	1,200.00	0.00	596.66	603.34	50.28 %
<u>10-4130-4910</u>	DUES AND SUBSCRIPTIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>10-4130-4990</u>	MISCELLANEOUS	1,250.00	1,250.00	132.54	312.55	937.45	75.00 %
<u>10-4130-5000</u>	CAPITAL OUTLAY	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
<u>10-4130-6000</u>	CONTRACTS	124,900.00	124,900.00	1,365.05	43,126.20	81,773.80	65.47 %
<u>10-4130-8400</u>	REIMBURSEMENT OF SERVICES	-256,138.00	-256,138.00	0.00	0.00	-256,138.00	100.00 %
<u>10-4140-1210</u>	FULL TIME SALARIES	59,900.00	59,900.00	4,728.84	25,214.62	34,685.38	57.91 %
<u>10-4140-1810</u>	SOCIAL SECURITY	4,700.00	4,700.00	262.72	1,426.54	3,273.46	69.65 %
<u>10-4140-1820</u>	RETIREMENT CONTRIBUTION	8,300.00	8,300.00	643.12	3,412.41	4,887.59	58.89 %
<u>10-4140-1830</u>	EMPLOYEE GROUP INS.	7,884.00	7,884.00	655.82	3,333.17	4,550.83	57.72 %
<u>10-4140-2600</u>	SUPPLIES	150.00	150.00	0.00	128.53	21.47	14.31 %
<u>10-4140-2601</u>	EMPLOYEE SCREENING	3,050.00	3,050.00	106.27	1,257.64	1,792.36	58.77 %
<u>10-4140-3100</u>	TRAVEL-TRAINING	2,700.00	2,700.00	0.00	885.00	1,815.00	67.22 %
<u>10-4140-4501</u>	INSURANCE - WORKERS COMP	900.00	900.00	0.00	298.33	601.67	66.85 %
<u>10-4140-4910</u>	DUES AND SUBSCRIPTIONS	300.00	300.00	0.00	75.00	225.00	75.00 %
<u>10-4140-4990</u>	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>10-4140-6000</u>	CONTRACTS	1,300.00	1,300.00	0.00	628.80	671.20	51.63 %

My Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4140-8400	REIMBURSEMENT OF SERVICES	-59,667.00	-59,667.00	0.00	0.00	-59,667.00	100.00 %
10-4210-3210	TELEPHONE	52,500.00	52,500.00	5,620.37	21,692.89	30,807.11	58.68 %
10-4210-3211	INTERNET	25,000.00	25,000.00	1,427.10	7,135.50	17,864.50	71.46 %
10-4210-3212	WEBSITE	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00 %
10-4210-4990	MISCELLANEOUS	8,000.00	9,198.72	0.00	592.93	8,605.79	93.55 %
10-4210-6000	CONTRACTS	167,000.00	167,000.00	8,704.19	99,400.19	67,599.81	40.48 %
10-4210-6001	CONTRACTS - COPIERS	49,000.00	47,801.28	0.00	0.00	47,801.28	100.00 %
10-4210-8400	REIMBURSEMENT OF SERVICES	-201,762.00	-201,762.00	0.00	0.00	-201,762.00	100.00 %
10-4250-1210	FULL TIME SALARIES	96,500.00	96,500.00	10,875.89	42,664.75	53,835.25	55.79 %
10-4250-1220	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4250-1270	MERIT INCREASE	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
10-4250-1810	SOCIAL SECURITY	7,500.00	7,500.00	832.00	3,260.58	4,239.42	56.53 %
10-4250-1820	RETIREMENT CONTRIBUTION	13,200.00	13,200.00	1,331.86	5,629.55	7,570.45	57.35 %
10-4250-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.52	6,640.74	9,127.26	57.88 %
10-4250-2120	UNIFORMS	1,500.00	1,620.31	0.00	1,620.31	0.00	0.00 %
10-4250-2505	FUEL	125,000.00	125,000.00	0.00	32,317.25	92,682.75	74.15 %
10-4250-2511	DIESEL	80,000.00	80,000.00	0.00	21,985.30	58,014.70	72.52 %
10-4250-2600	SHOP TOOLS AND SUPPLIES	3,000.00	4,000.00	733.03	3,930.41	69.59	1.74 %
10-4250-3100	TRAVEL-TRAINING	2,700.00	1,579.69	0.00	129.24	1,450.45	91.82 %
10-4250-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4250-3520	SHOP EQUIPMENT AND REPAIR	4,000.00	4,000.00	50.00	1,057.41	2,942.59	73.56 %
10-4250-3530	VEHICLES REPAIRS & MAINT	90,000.00	90,000.00	9,265.55	37,741.02	52,258.98	58.07 %
10-4250-4500	GENERAL LIB	29,500.00	29,500.00	0.00	29,500.00	0.00	0.00 %
10-4250-4501	WORKERS COMP	2,600.00	2,600.00	0.00	1,264.90	1,335.10	51.35 %
10-4250-5000	CAPITAL OUTLAY	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
10-4250-6000	CONTRACTS	13,000.00	13,000.00	1,342.68	7,086.03	5,913.97	45.49 %
10-4250-8400	REIMBURSEMENT OF SERVICES	-263,992.00	-263,992.00	0.00	0.00	-263,992.00	100.00 %
10-4260-1210	FULL TIME SALARIES	99,595.00	99,595.00	10,466.18	41,763.30	57,831.70	58.07 %
10-4260-1220	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-4260-1810	SOCIAL SECURITY	7,800.00	7,800.00	800.66	3,193.80	4,606.20	59.05 %
10-4260-1820	RETIREMENT CONTRIBUTION	13,600.00	13,600.00	1,276.14	5,507.35	8,092.65	59.50 %
10-4260-1830	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,302.94	6,622.84	9,145.16	58.00 %
10-4260-2120	UNIFORMS- SHOES	700.00	700.00	53.72	477.44	222.56	31.79 %
10-4260-2600	SUPPLIES	18,000.00	18,000.00	2,301.36	4,400.05	13,599.95	75.56 %
10-4260-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4260-3300	UTILITIES - PROPANE	17,000.00	17,000.00	93.40	1,437.56	15,562.44	91.54 %
10-4260-3301	UTILITIES - ELECTRIC	26,000.00	26,000.00	2,722.32	20,010.78	5,989.22	23.04 %
10-4260-3510	BLDGS REPAIRS & MAINT	110,000.00	110,000.00	10,633.89	29,314.64	80,685.36	73.35 %
10-4260-3520	REPAIRS & MAINT - EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-4260-4500	GENERAL LIB/FIRE	175,000.00	175,000.00	747.06	144,106.63	30,893.37	17.65 %
10-4260-4501	WORKERS COMP	3,000.00	3,000.00	0.00	1,895.31	1,104.69	36.82 %
10-4260-6000	CONTRACTS	125,000.00	125,000.00	8,420.00	46,880.00	78,120.00	62.50 %
10-4260-8400	REIMBURSEMENT OF SERVICES	-256,681.00	-256,681.00	0.00	0.00	-256,681.00	100.00 %
10-4310-1210	FULL TIME SALARIES	1,481,000.00	1,481,000.00	148,134.37	629,514.28	851,485.72	57.49 %
10-4310-1220	OVERTIME	35,000.00	35,000.00	1,954.10	18,828.94	16,171.06	46.20 %
10-4310-1260	PART-TIME SALARIES	45,000.00	43,000.00	3,319.40	10,709.40	32,290.60	75.09 %
10-4310-1270	LESSOA EXPENSE	58,700.00	58,700.00	5,210.36	24,752.40	33,947.60	57.83 %
10-4310-1330	LEO 401K CONTRIBUTION	0.00	26,539.49	4,981.33	26,539.49	0.00	0.00 %
10-4310-1810	SOCIAL SECURITY	176,000.00	176,000.00	12,100.57	52,135.71	123,864.29	70.38 %
10-4310-1820	RETIREMENT CONTRIBUTION	226,250.00	226,250.00	20,175.41	93,425.03	132,824.97	58.71 %
10-4310-1821	401K - SUPPLEMENTAL RETIRMENT	68,100.00	41,560.51	0.00	0.00	41,560.51	100.00 %
10-4310-1830	EMPLOYEE GROUP INS.	204,950.00	204,950.00	16,220.59	76,308.73	128,641.27	62.77 %
10-4310-2120	UNIFORMS	17,100.00	17,100.00	268.65	9,135.39	7,964.61	46.58 %
10-4310-2500	SUPPLIES	19,000.00	19,000.00	599.21	9,337.49	9,662.51	50.86 %
10-4310-2601	SUPPLIES - COPS PROGRAM	7,000.00	7,000.00	1,753.15	2,512.13	4,487.87	64.11 %
10-4310-3100	TRAVEL-TRAINING	4,300.00	6,300.00	0.00	2,734.46	3,565.54	56.60 %
10-4310-3210	TELEPHONE PORT/PAGERS	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4310-3250	POSTAGE	75.00	75.00	38.24	38.24	36.76	49.01 %

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		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
10-4310-3300	ELEC COST 20% T HALL	4,000.00	4,000.00	375.45	2,891.09	1,108.91	27.72 %
10-4310-3520	EQUIPMENT REPAIRS & MAINT	35,000.00	35,000.00	188.60	-3,271.64	38,271.64	109.35 %
10-4310-3980	ANIMAL CONTROL	24,500.00	24,500.00	1,877.92	11,267.52	13,232.48	54.01 %
10-4310-4210	DCI TERMIAL RENTAL	3,100.00	3,100.00	0.00	300.00	2,800.00	90.32 %
10-4310-4501	WORKERS COMP	35,000.00	35,000.00	0.00	31,040.28	3,959.72	11.31 %
10-4310-4910	DUES & SUBSCRIPTIONS	800.00	800.00	180.00	180.00	620.00	77.50 %
10-4310-4990	MISCELLANEOUS	8,000.00	8,000.00	50.00	1,884.24	6,115.76	76.45 %
10-4310-4991	DRUG INTERDICTION	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
10-4310-4992	SHOP W/A COP SUPPLIES	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-4310-6000	CONTRACTS	80,000.00	80,000.00	13,900.00	24,436.00	55,564.00	69.46 %
10-4310-6920	L/S GRANT APPROPRIATIONS	16,000.00	16,000.00	0.00	80.00	15,920.00	99.50 %
10-4340-1210	FULL TIME SALARIES	29,000.00	29,000.00	1,399.05	7,494.88	21,505.12	74.16 %
10-4340-1810	SOCIAL SECURITY	2,400.00	2,400.00	107.09	573.68	1,826.32	76.10 %
10-4340-1890	VOLUNTEER - CALL PAY	31,000.00	31,000.00	0.00	0.00	31,000.00	100.00 %
10-4340-2200	FOOD	2,000.00	2,000.00	0.00	191.58	1,808.42	90.42 %
10-4340-2510	MOTOR FUELS & LUBRICANTS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4340-2600	SUPPLIES	3,750.00	3,750.00	0.00	1,398.59	2,351.41	62.70 %
10-4340-2610	EQUIPMENT	17,100.00	17,100.00	0.00	6,208.65	10,891.35	63.69 %
10-4340-3100	TRAVEL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
10-4340-3110	TRAINING	1,500.00	1,500.00	0.00	780.36	719.64	47.98 %
10-4340-3250	POSTAGE	372.00	372.00	0.00	0.00	372.00	100.00 %
10-4340-3300	UTILITIES - PROPANE	5,450.00	5,450.00	324.71	2,218.99	3,231.01	59.28 %
10-4340-3520	EQUIPMENT REP & MAINT	20,000.00	18,096.40	538.42	1,296.55	16,799.85	92.84 %
10-4340-4500	INSURANCE	13,500.00	15,403.60	0.00	15,403.60	0.00	0.00 %
10-4340-4501	WORKERS COMP	7,500.00	7,500.00	0.00	3,130.85	4,369.15	58.26 %
10-4340-4990	MISCELLANEOUS	3,000.00	3,000.00	40.00	509.40	2,490.60	83.02 %
10-4340-5000	CAPITAL OUTLAY	14,049.00	14,049.00	0.00	6,460.80	7,588.20	54.01 %
10-4340-6000	CONTRACTS FIRE	3,000.00	3,000.00	0.00	2,907.98	92.02	3.07 %
10-4340-6920	GRANT APPROPRIATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
10-4340-7500	CAPITAL LEASES	61,000.00	61,000.00	0.00	0.00	61,000.00	100.00 %
10-4340-7510	DEBT - INTEREST - VEHICLES	9,350.00	9,350.00	0.00	0.00	9,350.00	100.00 %
10-4510-1210	FULL TIME SALARIES	427,000.00	427,000.00	39,566.25	159,020.27	267,979.73	62.76 %
10-4510-1220	OVERTIME	30,000.00	30,000.00	3,318.36	16,075.17	13,924.83	46.42 %
10-4510-1810	SOCIAL SECURITY	35,000.00	35,000.00	3,264.35	13,294.74	21,705.26	62.02 %
10-4510-1820	RETIREMENT CONTRIBUTION	60,500.00	60,500.00	5,175.74	23,053.13	37,446.87	61.90 %
10-4510-1830	EMPLOYEE GROUP INS.	70,956.00	70,956.00	6,185.00	28,054.19	42,901.81	60.46 %
10-4510-2120	UNIFORMS	5,000.00	5,000.00	90.00	1,245.00	3,755.00	75.10 %
10-4510-2311	SAFETY	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4510-2600	SUPPLIES	35,000.00	35,000.00	648.36	12,136.80	22,863.20	65.32 %
10-4510-3100	TRAVEL-TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
10-4510-3210	TELEPHONE	720.00	720.00	0.00	0.00	720.00	100.00 %
10-4510-3520	EQUIPMENT REP & MAINT	37,000.00	42,139.49	850.78	33,086.44	9,053.05	21.48 %
10-4510-3540	MAINT & REPAIR SYSTEM	30,000.00	30,000.00	0.00	7,600.00	22,400.00	74.67 %
10-4510-3590	CEMETERIES - MAINTENANCE	58,000.00	58,000.00	0.00	1,600.00	56,400.00	97.24 %
10-4510-4500	GEN LIB./AUTO/EQUIP	16,000.00	16,000.00	0.00	10,594.12	5,405.88	33.79 %
10-4510-4501	WORKERS COMP	21,000.00	21,000.00	0.00	10,474.17	10,525.83	50.12 %
10-4510-4990	MISCELLANEOUS	5,000.00	5,000.00	0.00	29.00	4,971.00	99.42 %
10-4511-3590	MAINT & REPAIR OTHER	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
10-4511-5000	CAPITAL OUTLAY	257,000.00	257,000.00	0.00	0.00	257,000.00	100.00 %
10-4511-5911	CURB & GUTTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4511-5912	TRAFFIC CONTROL	2,500.00	2,500.00	0.00	2,298.00	202.00	8.08 %
10-4511-5913	SIDEWALKS	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
10-4511-5914	DRAINAGE & STORM SEWER	0.00	30,000.00	0.00	29,680.00	320.00	1.07 %
10-4511-5915	PAVING	97,900.00	67,900.00	950.00	7,300.50	60,599.50	89.25 %
10-4511-6000	CONTRACTS	3,600.00	3,600.00	0.00	1,020.00	2,580.00	71.67 %
10-4710-1210	FULL TIME SALARIES	114,000.00	114,000.00	15,261.51	53,016.04	60,983.96	53.49 %
10-4710-1220	OVERTIME	10,000.00	10,000.00	777.89	5,840.59	4,159.41	41.59 %
10-4710-1810	SOCIAL SECURITY	9,600.00	9,600.00	1,227.03	4,496.61	5,103.39	53.16 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-4710-1820	RETIREMENT CONTRIBUTION	16,100.00	16,100.00	1,935.91	7,674.53	8,425.47	52.33 %
10-4710-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,519.68	8,350.30	15,301.70	64.70 %
10-4710-2120	UNIFORMS	2,500.00	2,500.00	224.92	1,323.67	1,176.33	47.05 %
10-4710-2311	SAFETY	500.00	500.00	0.00	150.00	350.00	70.00 %
10-4710-2510	MOTOR FUELS & LUBRICANTS	1,500.00	500.00	0.00	0.00	500.00	100.00 %
10-4710-2600	SUPPLIES	33,000.00	33,000.00	186.54	30,574.80	2,425.20	7.35 %
10-4710-3100	TRAVEL-TRAINING	500.00	0.00	0.00	0.00	0.00	0.00 %
10-4710-3520	EQUIPMENT REP & MAINT	20,000.00	20,000.00	0.00	19,773.52	226.48	1.13 %
10-4710-4410	LANDFILL FEES / TOWN REFUSE	20,000.00	18,000.00	658.46	2,792.00	15,208.00	84.49 %
10-4710-4501	WORKERS COMP	6,000.00	6,000.00	0.00	2,616.90	3,383.10	56.39 %
10-4710-4990	MISCELLANEOUS	2,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-4710-6000	CONTRACTS	6,000.00	10,500.00	360.02	1,351.02	9,148.98	87.13 %
10-4910-1210	FULL TIME SALARIES	183,900.00	183,900.00	11,294.56	49,263.89	134,636.11	73.21 %
10-4910-1810	SOCIAL SECURITY	14,100.00	14,100.00	863.37	3,764.33	10,335.67	73.30 %
10-4910-1820	RETIREMENT CONTRIBUTION	25,100.00	25,100.00	1,407.21	6,540.42	18,559.58	73.94 %
10-4910-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,136.96	5,779.39	17,872.61	75.56 %
10-4910-2120	UNIFORMS	750.00	750.00	0.00	248.04	501.96	66.93 %
10-4910-2600	SUPPLIES	3,000.00	3,000.00	243.33	827.92	2,172.08	72.40 %
10-4910-3100	TRAVEL-TRAINING	3,500.00	3,500.00	447.73	1,384.06	2,115.94	60.46 %
10-4910-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4910-4501	WORKERS COMP	1,400.00	1,400.00	0.00	895.01	504.99	36.07 %
10-4910-4910	DUES AND SUBSCRIPTIONS	400.00	400.00	0.00	0.00	400.00	100.00 %
10-4910-4930	CODE ENFORCEMENT	60,000.00	63,930.00	1,410.00	13,098.14	50,831.86	79.51 %
10-4910-4990	MISCELLANEOUS	1,400.00	1,400.00	573.04	1,080.88	319.12	22.79 %
10-4910-6000	CONTRACTS	33,500.00	33,500.00	1,232.50	3,370.14	30,129.86	89.94 %
10-4920-1210	FULL TIME SALARIES	96,000.00	96,000.00	8,712.12	40,704.50	55,295.50	57.60 %
10-4920-1810	SOCIAL SECURITY	7,300.00	7,300.00	663.71	3,100.06	4,199.94	57.53 %
10-4920-1820	RETIREMENT CONTRIBUTION	12,900.00	12,900.00	1,111.22	5,437.38	7,462.62	57.85 %
10-4920-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	662.20	3,365.07	4,518.93	57.32 %
10-4920-2600	SUPPLIES	1,000.00	1,000.00	0.00	123.80	876.20	87.62 %
10-4920-3100	TRAVEL-TRAINING	5,000.00	5,000.00	137.09	1,457.12	3,542.88	70.86 %
10-4920-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-4920-3910	LEGAL ADVERTISING	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
10-4920-4501	WORKERS COMP	1,300.00	1,300.00	0.00	298.33	1,001.67	77.05 %
10-4920-4910	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	339.34	444.34	1,555.66	77.78 %
10-4920-4990	MISCELLANEOUS	1,000.00	1,000.00	48.77	181.91	818.09	81.81 %
10-4920-6000	CONTRACTS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
10-4920-6100	LOCAL SUPPORT	13,000.00	13,000.00	169.73	7,406.57	5,593.43	43.03 %
10-4920-6920	GRANT EXPENSES	15,000.00	15,000.00	0.00	2,500.00	12,500.00	83.33 %
10-4920-8400	REIMBURSEMENT OF SERVICES	-127,449.00	-127,449.00	0.00	0.00	-127,449.00	100.00 %
10-6110-1210	FULL TIME SALARIES	67,000.00	67,000.00	7,249.07	29,580.47	37,419.53	55.85 %
10-6110-1260	Salaries Part Time	18,000.00	17,702.50	2,099.02	8,178.99	9,523.51	53.80 %
10-6110-1810	SOCIAL SECURITY	6,500.00	6,500.00	709.04	2,858.20	3,641.80	56.03 %
10-6110-1820	RETIREMENT CONTRIBUTION	9,200.00	9,200.00	868.06	3,887.13	5,312.87	57.75 %
10-6110-1830	EMPLOYEE GROUP INS.	7,884.00	7,884.00	658.24	3,345.27	4,538.73	57.57 %
10-6110-2600	SUPPLIES	2,500.00	2,500.00	47.88	867.87	1,632.13	65.29 %
10-6110-2700	SUPPLIES - PROGRAMS	900.00	900.00	0.00	298.22	601.78	66.86 %
10-6110-3105	TRAVEL-TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
10-6110-3210	TELEPHONE	720.00	720.00	60.00	300.00	420.00	58.33 %
10-6110-3300	PROPANE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
10-6110-3301	UTILITIES-ELECTRIC	2,500.00	2,500.00	126.06	1,446.79	1,053.21	42.13 %
10-6110-3520	EQUIPMENT REPAIRS	700.00	700.00	0.00	0.00	700.00	100.00 %
10-6110-4501	WORKERS COMP	150.00	447.50	0.00	447.50	0.00	0.00 %
10-6110-4990	MISCELLANEOUS	1,600.00	1,600.00	590.42	590.42	1,009.58	63.10 %
10-6110-5000	CAPITAL OUTLAY	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
10-6110-5600	BOOKS	11,000.00	11,000.00	227.06	2,218.49	8,781.51	79.83 %
10-6110-6000	CONTRACTS	13,400.00	13,400.00	1,500.00	5,145.00	8,255.00	61.60 %
10-6110-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-5,000.00	10,000.00	200.00 %

My Budget Report

For Fiscal: 2024-2025 Period Ending: 11/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
10-6120-1210	FULL TIME SALARIES	195,500.00	195,500.00	21,864.08	86,578.87	108,921.13	55.71 %
10-6120-1260	PART-TIME SALARIES	65,000.00	65,000.00	4,956.92	35,471.44	29,528.56	45.43 %
10-6120-1810	SOCIAL SECURITY	22,000.00	22,000.00	2,050.80	9,331.41	12,668.59	57.58 %
10-6120-1820	RETIREMENT CONTRIBUTION	28,000.00	28,000.00	2,752.62	11,501.69	16,498.31	58.92 %
10-6120-1830	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,968.14	10,002.91	13,649.09	57.71 %
10-6120-1990	INSTRUCTOR AND OFFICIAL FEES	65,000.00	65,000.00	3,731.00	18,159.00	46,841.00	72.06 %
10-6120-2120	UNIFORMS	11,000.00	11,000.00	81.57	3,052.35	7,947.65	72.25 %
10-6120-2310	MISC SUPPLIES-PROGRAM SUP	26,000.00	26,000.00	62.99	9,008.03	16,991.97	65.35 %
10-6120-2312	PROGRAM AWARDS	6,500.00	6,500.00	1,247.06	1,853.36	4,646.64	71.49 %
10-6120-2600	SUPPLIES	30,000.00	30,000.00	4,454.94	9,820.22	20,179.78	67.27 %
10-6120-2650	CONCESSION STAND FOOD	15,500.00	15,500.00	1,588.85	4,461.98	11,038.02	71.21 %
10-6120-3100	TRAVEL-TRAINING	6,000.00	6,000.00	2,444.07	5,371.27	628.73	10.48 %
10-6120-3301	UTILITIES-ELECTRIC	27,000.00	35,786.83	4,061.45	35,786.83	0.00	0.00 %
10-6120-3520	EQUIPMENT REP & MAINT	36,000.00	27,213.17	450.58	2,558.53	24,654.64	90.60 %
10-6120-4501	WORKERS COMP	9,000.00	9,000.00	0.00	4,122.00	4,878.00	54.20 %
10-6120-4910	DUES & SUBSCRIPTIONS	650.00	650.00	0.00	455.00	195.00	30.00 %
10-6120-4990	MISCELLANEOUS	1,000.00	1,000.00	573.04	573.04	426.96	42.70 %
10-6120-6000	CONTRACTS	20,554.00	20,554.00	556.61	5,643.42	14,910.58	72.54 %
10-6120-6920	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-5,000.00	10,000.00	200.00 %
10-6120-6930	THEATER WORK	500.00	500.00	0.00	0.00	500.00	100.00 %
Expense Total:		6,692,966.00	6,702,035.49	573,356.89	3,047,428.36	3,654,607.13	54.53%
Fund: 10 - General Fund Surplus (Deficit):		721.00	721.00	-275,942.05	-91,869.71	-92,590.71	12,841.98%

Fund: 61 - Electric Fund

Revenue

61-3600-5210	PENALTIES / RECONNECT FEES	175,000.00	175,000.00	16,831.87	95,658.58	-79,341.42	45.34 %
61-3600-5220	NEW ACCT CONNECTION FEES	23,000.00	23,000.00	2,240.00	16,295.00	-6,705.00	29.15 %
61-3600-5300	FACILITIES FEES	120,000.00	120,000.00	10,029.00	50,145.00	-69,855.00	58.21 %
61-3600-5800	SERVICE CHARGES	4,000.00	4,000.00	150.00	1,400.00	-2,600.00	65.00 %
61-3600-8200	NEW SERVICE INSTALLATIONS	150,000.00	150,000.00	1,900.00	268,575.50	118,575.50	179.05 %
61-3700-1000	INVESTMENT EARNINGS	150,000.00	150,000.00	25,653.88	124,513.26	-25,486.74	16.99 %
61-3720-5100	UTILITY CHARGES	13,300,000.00	13,300,000.00	973,404.64	5,911,302.98	-7,388,697.02	55.55 %
61-3800-1000	MISC RECEIPTS ELECTRIC	5,000.00	5,000.00	23.75	2,021.49	-2,978.51	59.57 %
61-3800-1200	Online Credit CardService Fees	108,000.00	108,000.00	0.00	0.00	-108,000.00	100.00 %
61-3800-2000	CATV POLE RENT	12,000.00	12,000.00	0.00	12,460.92	460.92	103.84 %
61-3900-2001	RIDER 1 PCA	781,749.00	781,749.00	31,873.19	151,673.56	-630,075.44	80.60 %
61-3900-9000	FUND BALANCE APPROPRIATED	183,215.00	607,304.98	0.00	0.00	-607,304.98	100.00 %
Revenue Total:		15,011,964.00	15,436,053.98	1,062,106.33	6,634,046.29	-8,802,007.69	57.02%

Expense

61-7210-1210	FULL TIME SALARIES	129,500.00	129,500.00	14,210.34	57,709.80	71,790.20	55.44 %
61-7210-1260	PART-TIME SALARIES	21,500.00	21,500.00	2,895.46	13,392.24	8,107.76	37.71 %
61-7210-1810	SOCIAL SECURITY	12,850.00	12,850.00	1,297.95	5,385.38	7,464.62	58.09 %
61-7210-1820	RETIREMENT CONTRIBUTION	17,900.00	17,900.00	1,730.14	7,610.90	10,289.10	57.48 %
61-7210-1830	EMPLOYEE GROUP INS.	23,508.00	23,508.00	1,939.02	9,857.35	13,650.65	58.07 %
61-7210-2600	SUPPLIES	7,000.00	7,000.00	315.64	3,006.25	3,993.75	57.05 %
61-7210-3100	TRAVEL-TRAINING	2,250.00	2,250.00	0.00	50.25	2,199.75	97.77 %
61-7210-3250	POSTAGE	27,500.00	27,500.00	7,071.76	16,034.63	11,465.37	41.69 %
61-7210-4501	WORKERS COMP	1,500.00	1,722.00	282.86	1,476.19	245.81	14.27 %
61-7210-4990	MISCELLANEOUS	250.00	250.00	0.00	75.00	175.00	70.00 %
61-7210-6000	CONTRACTS	60,000.00	60,000.00	1,530.09	19,602.10	40,397.90	67.33 %
61-7210-6300	CREDIT CARD ACCEPTANCE	108,000.00	108,000.00	-1,270.24	-14,127.19	122,127.19	113.08 %
61-7210-8400	REIMBURSEMENT OF SERVICES	1,109,943.00	1,109,943.00	0.00	0.00	1,109,943.00	100.00 %
61-7220-1210	FULL TIME SALARIES	980,028.00	980,028.00	94,259.84	410,002.72	570,025.28	58.16 %
61-7220-1220	OVERTIME	55,000.00	55,000.00	1,975.64	16,492.48	38,507.52	70.01 %
61-7220-1810	SOCIAL SECURITY	84,000.00	84,000.00	7,312.74	32,371.70	51,628.30	61.46 %
61-7220-1820	RETIREMENT CONTRIBUTION	131,100.00	131,100.00	12,038.75	56,710.69	74,389.31	56.74 %
61-7220-1830	EMPLOYEE GROUP INS.	109,704.00	109,704.00	10,204.13	47,754.54	61,949.46	56.47 %
61-7220-1900	PROFESSIONAL SERVICES	62,000.00	62,000.00	0.00	22,470.49	39,529.51	63.76 %

My Budget Report

For Fiscal: 2024-2025 Period Ending: 11/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
61-7220-2120	UNIFORMS	24,000.00	24,000.00	0.00	16,511.43	7,488.57	31.20 %
61-7220-2311	SAFETY	35,000.00	35,000.00	573.97	13,970.52	21,029.48	60.08 %
61-7220-2510	MOTOR FUELS & LUBRICANTS	50,000.00	50,000.00	0.00	662.94	49,337.06	98.67 %
61-7220-2600	SUPPLIES	200,000.00	201,836.12	19,347.76	39,919.77	161,916.35	80.22 %
61-7220-2602	SUBDIVISION SUPPLIES	225,000.00	225,000.00	76,854.01	170,519.12	54,480.88	24.21 %
61-7220-3100	TRAVEL-TRAINING	22,000.00	22,000.00	38.23	5,150.08	16,849.92	76.59 %
61-7220-3300	UTILITIES	12,000.00	12,000.00	359.16	2,112.22	9,887.78	82.40 %
61-7220-3310	POWER PURCHASED-ELEC	8,540,000.00	8,540,000.00	661,704.55	3,940,089.82	4,599,910.18	53.86 %
61-7220-3520	EQUIPMENT REP & MAINT	48,000.00	48,000.00	4,429.15	17,728.80	30,271.20	63.07 %
61-7220-3530	GENERATOR O&M	65,000.00	65,000.00	3,669.54	24,731.78	40,268.22	61.95 %
61-7220-3540	MAINT & REPAIR SYSTEM	250,000.00	262,708.15	25,842.38	83,418.52	179,289.63	68.25 %
61-7220-3590	TREE TRIMMING R/W MAIN	60,000.00	60,000.00	16,024.93	33,002.87	26,997.13	45.00 %
61-7220-3910	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
61-7220-4500	INSURANCE	63,600.00	59,052.00	0.00	31,872.82	27,179.18	46.03 %
61-7220-4501	WORKERS COMP	31,255.00	35,581.00	0.00	23,253.72	12,327.28	34.65 %
61-7220-4910	DUES & SUBSCRIPTIONS	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
61-7220-4990	MISCELLANEOUS	13,000.00	13,000.00	496.31	3,338.43	9,661.57	74.32 %
61-7220-5000	CAPITAL OUTLAY	640,000.00	1,049,545.71	830.40	12,311.30	1,037,234.41	98.83 %
61-7220-6000	CONTRACTS	37,600.00	37,600.00	48.37	241.71	37,358.29	99.36 %
61-7220-7400	CAPITAL SYSTEM IMPROVEMENTS	15,000.00	15,000.00	0.00	5,188.40	9,811.60	65.41 %
61-9100-7100	DEBT PRINCIPAL	219,552.00	219,552.00	0.00	204,481.91	15,070.09	6.86 %
61-9100-7200	DEBT INTEREST	22,829.00	22,829.00	0.00	12,188.86	10,640.14	46.61 %
61-9700-0000	PCA RIDER 1 EXPENSE	781,749.00	781,749.00	0.00	0.00	781,749.00	100.00 %
61-9700-9809	INTRAGOV'T UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	600,000.00	100.00 %
61-9700-9810	INTRAGOV'T PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	100,347.00	100.00 %
Expense Total:		15,011,965.00	15,436,054.98	966,012.88	5,346,570.54	10,089,484.44	65.36%
Fund: 61 - Electric Fund Surplus (Deficit):		-1.00	-1.00	96,093.45	1,287,475.75	1,287,476.75	47,675.00%

Fund: 62 - Water and Sewer Fund

Revenue							
62-3700-1000	INVESTMENT EARNINGS	30,000.00	30,000.00	4,179.57	20,285.88	-9,714.12	32.38 %
62-3711-5200	WATER CONNECTION FEES	25,000.00	25,000.00	1,860.00	21,855.00	-3,145.00	12.58 %
62-3711-5300	SEWER CONNECTION FEES	25,000.00	25,000.00	500.00	18,200.00	-6,800.00	27.20 %
62-3711-5500	W/S SYSTEMWIDE DEVELOPMENT	38,000.00	38,000.00	0.00	23,000.00	-15,000.00	39.47 %
62-3713-5000	WATER CHARGES	1,685,000.00	1,685,000.00	146,951.77	748,035.80	-936,964.20	55.61 %
62-3714-5100	SEWER CHARGES	2,400,000.00	2,400,000.00	227,796.63	1,173,580.54	-1,226,419.46	51.10 %
62-3800-1000	MISC RECEIPTS-WATER	250.00	250.00	0.00	0.00	-250.00	100.00 %
Revenue Total:		4,203,250.00	4,203,250.00	381,287.97	2,004,957.22	-2,198,292.78	52.30%

Expense							
62-7130-1210	FULL TIME SALARIES	411,000.00	409,303.79	36,175.63	152,803.21	256,500.58	62.67 %
62-7130-1220	OVERTIME	36,000.00	36,000.00	1,647.96	9,445.44	26,554.56	73.76 %
62-7130-1260	PART TIME SALARIES	0.00	1,696.21	344.16	1,696.21	0.00	0.00 %
62-7130-1810	SOCIAL SECURITY	31,500.00	31,500.00	2,905.71	12,478.99	19,021.01	60.38 %
62-7130-1820	RETIREMENT CONTRIBUTION	55,000.00	55,000.00	4,628.53	21,449.41	33,550.59	61.00 %
62-7130-1830	EMPLOYEE GROUP INS.	55,104.00	55,104.00	3,738.24	20,976.89	34,127.11	61.93 %
62-7130-1900	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
62-7130-2120	UNIFORMS	5,500.00	5,500.00	557.52	2,661.92	2,838.08	51.60 %
62-7130-2311	SAFETY	3,000.00	3,000.00	352.50	685.10	2,314.90	77.16 %
62-7130-2510	MOTOR FUELS & LUBRICANTS	10,000.00	10,000.00	0.00	74.17	9,925.83	99.26 %
62-7130-2600	SUPPLIES	65,000.00	65,000.00	2,358.17	14,691.20	50,308.80	77.40 %
62-7130-3100	TRAVEL-TRAINING	4,800.00	4,800.00	204.49	1,009.49	3,790.51	78.97 %
62-7130-3150	PERMITS & FEES	3,500.00	3,500.00	2,410.00	2,410.00	1,090.00	31.14 %
62-7130-3300	UTILITIES	45,000.00	45,000.00	2,616.35	42,576.35	2,423.65	5.39 %
62-7130-3520	EQUIPMENT REP & MAINT	45,000.00	45,000.00	5,924.21	7,436.00	37,564.00	83.48 %
62-7130-3540	MAINT & REPAIR SYSTEM	150,000.00	150,000.00	26,632.77	47,331.41	102,668.59	68.45 %
62-7130-4500	AUTO AND G/L INSUR	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
62-7130-4501	WORKERS COMP	17,000.00	17,000.00	0.00	4,354.56	12,645.44	74.38 %
62-7130-4910	DUES & SUBSCRIPTIONS	750.00	750.00	0.00	0.00	750.00	100.00 %

My Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>62-7130-4990</u>	MISCELLANEOUS	4,527.00	4,527.00	-981.93	-3,733.81	8,260.81	182.48 %
<u>62-7130-5000</u>	CAPITAL OUTLAY	344,046.00	344,046.00	29,908.73	41,908.73	302,137.27	87.82 %
<u>62-7130-6000</u>	CONTRACTS	1,800,000.00	1,800,000.00	171,301.86	645,265.03	1,154,734.97	64.15 %
<u>62-7130-7410</u>	AMI PROJECT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>62-7130-8000</u>	CAPITAL IMPROVEMENTS PROJ	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
<u>62-7130-8400</u>	REIMBURSEMENT OF SERVICES	377,984.00	377,984.00	0.00	0.00	377,984.00	100.00 %
<u>62-9100-7100</u>	DEBT PRINCIPAL	433,991.00	433,991.00	0.00	13,333.33	420,657.67	96.93 %
<u>62-9100-7200</u>	DEBT INTEREST	198,515.00	198,515.00	0.00	2,378.67	196,136.33	98.80 %
<u>62-9700-9801</u>	CAPITAL RESERVE	50,378.00	50,378.00	0.00	0.00	50,378.00	100.00 %
<u>62-9700-9811</u>	DEBT RESERVE	20,155.00	20,155.00	0.00	0.00	20,155.00	100.00 %
Expense Total:		4,203,250.00	4,203,250.00	290,724.90	1,047,232.30	3,156,017.70	75.09%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):		0.00	0.00	90,563.07	957,724.92	957,724.92	0.00%
Fund: 63 - Stormwater Fund							
Revenue							
<u>63-3713-5000</u>	STORMWATER FEES	163,117.00	163,117.00	14,027.00	66,990.00	-96,127.00	58.93 %
Revenue Total:		163,117.00	163,117.00	14,027.00	66,990.00	-96,127.00	58.93%
Expense							
<u>63-7501-3150</u>	PERMITS & FEES	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
<u>63-7501-3540</u>	MAINT & REPAIR SYSTEM	114,117.00	114,117.00	0.00	12,809.14	101,307.86	88.78 %
<u>63-7501-4990</u>	MISCELLANEOUS	9,129.00	9,129.00	0.00	0.00	9,129.00	100.00 %
<u>63-7501-8400</u>	REIMBURSEMENT OF SERVICES	23,871.00	23,871.00	0.00	0.00	23,871.00	100.00 %
<u>63-9700-9800</u>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Expense Total:		163,117.00	163,117.00	0.00	13,809.14	149,307.86	91.53%
Fund: 63 - Stormwater Fund Surplus (Deficit):		0.00	0.00	14,027.00	53,180.86	53,180.86	0.00%
Report Surplus (Deficit):		720.00	720.00	-75,258.53	2,206,511.82	2,205,791.82	96,359.98%

Group Summary

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund						
Revenue						
	6,693,687.00	6,702,756.49	297,414.84	2,955,558.65	-3,747,197.84	55.91%
Revenue Total:	6,693,687.00	6,702,756.49	297,414.84	2,955,558.65	-3,747,197.84	55.91%
Expense						
	6,692,966.00	6,702,035.49	573,356.89	3,047,428.36	3,654,607.13	54.53%
Expense Total:	6,692,966.00	6,702,035.49	573,356.89	3,047,428.36	3,654,607.13	54.53%
Fund: 10 - General Fund Surplus (Deficit):	721.00	721.00	-275,942.05	-91,869.71	-92,590.71	12,841.98%
Fund: 61 - Electric Fund						
Revenue						
	15,011,964.00	15,436,053.98	1,062,106.33	6,634,046.29	-8,802,007.69	57.02%
Revenue Total:	15,011,964.00	15,436,053.98	1,062,106.33	6,634,046.29	-8,802,007.69	57.02%
Expense						
	15,011,965.00	15,436,054.98	966,012.88	5,346,570.54	10,089,484.44	65.36%
Expense Total:	15,011,965.00	15,436,054.98	966,012.88	5,346,570.54	10,089,484.44	65.36%
Fund: 61 - Electric Fund Surplus (Deficit):	-1.00	-1.00	96,093.45	1,287,475.75	1,287,476.75	47,675.00%
Fund: 62 - Water and Sewer Fund						
Revenue						
	4,203,250.00	4,203,250.00	381,287.97	2,004,957.22	-2,198,292.78	52.30%
Revenue Total:	4,203,250.00	4,203,250.00	381,287.97	2,004,957.22	-2,198,292.78	52.30%
Expense						
	4,203,250.00	4,203,250.00	290,724.90	1,047,232.30	3,156,017.70	75.09%
Expense Total:	4,203,250.00	4,203,250.00	290,724.90	1,047,232.30	3,156,017.70	75.09%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):	0.00	0.00	90,563.07	957,724.92	957,724.92	0.00%
Fund: 63 - Stormwater Fund						
Revenue						
	163,117.00	163,117.00	14,027.00	66,990.00	-96,127.00	58.93%
Revenue Total:	163,117.00	163,117.00	14,027.00	66,990.00	-96,127.00	58.93%
Expense						
	163,117.00	163,117.00	0.00	13,809.14	149,307.86	91.53%
Expense Total:	163,117.00	163,117.00	0.00	13,809.14	149,307.86	91.53%
Fund: 63 - Stormwater Fund Surplus (Deficit):	0.00	0.00	14,027.00	53,180.86	53,180.86	0.00%
Report Surplus (Deficit):	720.00	720.00	-75,258.53	2,206,511.82	2,205,791.82	36,359.98%

Fund Summary

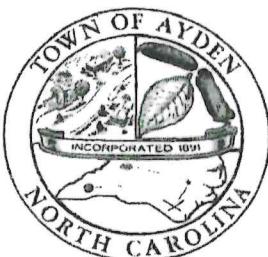
Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
10 - General Fund	721.00	721.00	-275,942.05	-91,869.71	-92,590.71
61 - Electric Fund	-1.00	-1.00	96,093.45	1,287,475.75	1,287,476.75
62 - Water and Sewer Fund	0.00	0.00	90,563.07	957,724.92	957,724.92
63 - Stormwater Fund	0.00	0.00	14,027.00	53,180.86	53,180.86
Report Surplus (Deficit):	720.00	720.00	-75,258.53	2,206,511.82	2,205,791.82



Vision Statement

Vision to
Improve the
Lifestyle and
Landscape of
Ayden through
Growth and
Enrichment

A clean, safe, and attractive community that encompasses characteristics of a village; consisting of an economically thriving retail and service Historic downtown district that is abutted by residential neighborhoods providing a good mix of housing options and that are within walking distance to downtown and recreational opportunities; and that are all surrounded by a flourishing and prosperous commercial and industrial corridor. Ayden is a community with small town atmosphere and big city convenience.

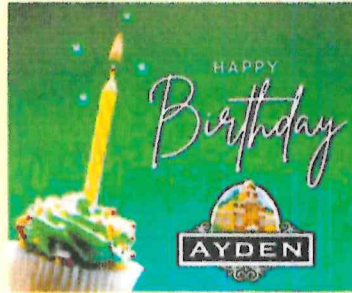


For more information, visit the Town of Ayden's website at www.ayden.com

Feb 2025, Volume 21, Issue 2

the collard chronicles

"Ayden, NC is the best place to live because everyone is so friendly!" — Someone Almost Famous



Founders Day

Please stop, shop, and/or dine in our Downtown Ayden area businesses to celebrate Founders Day weekend, Feb 7-8, 2025. Here's what's happening:

Friday, 7 Feb:

- At 6 pm, the Ayden Museum will open. Pick up your self-guided Historic Home Booklet.
- From 6 - 8PM, we will hold our event at the Community Center. Student art will be on exhibit and prizes will be awarded during this event.

Saturday, 8 Feb:

- At 8 am, the 3rd Annual Disc Golf event kicks off at Ayden District Park.
- From 10:30 am to 3 pm, art and additional quilts will be on display for public viewing in the Community Center.
- From 10:30 am to 2 pm, the Museum will be open again. Come learn about Ayden's history.

Downtown Ayden businesses are always happy to serve you. With plenty of things to see, taste, and enjoy, you need to come out and celebrate with us on Founder's Day weekend!!!

Water Usage Facts - Make Every Drop COUNT!

- Did you know that 1 bath = 42 gallons of water!
 - Did you know that 1 shower = 17 gallons of water!
 - Did you know that one load of wash = 45 gallons of water!
 - Did you know that one flush (non-water saving toilet) = 7 gallons of water!
- Multiply the number of times you bathe, flush, or wash and see how your water usage adds up!

Water Leaks Cost \$\$\$

- Did you know that a leaking toilet @ 1/2 gallon per minute = 21,600 gallons of water per month!
- Did you know that watering your garden or lawn 2 hrs. per day @ 5 gallons per minute = 18,000 per month!

Help avoid costly bills and waste of our valuable natural resources - - -

DO YOUR PART TO CONSERVE WATER!

See www.ayden.com "Local Info-Utility Rates" for Water Usage Rate Schedule

No Discover or American Express Cards Starting Jan 1st!!!

As of Dec 31, 2024, the Town Hall stopped accepting payments using Discover or American Express cards. If you have any questions, please contact us at (252) 481-5817.



Words of Wisdom: "We in America do not have government by the majority, we have government by the majority that participate." -Thomas Jefferson

Feb & Mar Key Events

Feb 2025

Feb 6th: 4:30 pm Chamber Meeting
Feb 10th: 6:30 pm *Governing Board Meeting
Feb 17th: 7 pm *Planning Board Meeting
Feb 25th: 6 pm Community Policing
Feb 27th: 6:30 pm Arts & Recreation Commission

Mar 2025

Mar 6th: 4:30 pm Chamber Meeting
Mar 10th: 6:30 pm *Governing Board Meeting
Mar 17th: 7 pm *Planning Board Meeting
Mar 25th: 6 pm Community Policing
Mar 27th: 6:30 pm Arts & Recreation Commission

Upcoming Dates to Remember

Feb 2nd: Groundhog Day
Feb. 14th: Valentine's Day
Feb 17th: Presidents' Day
Mar 9th: Daylight Savings Time Starts
Mar 17th: St. Patrick's Day

*Citizens requiring special accommodation to attend meetings scheduled for the second floor of the Town Hall should contact the Town Manager's Office, 1st floor of the Town Hall, 746-7030, at least 3 business days prior to the meeting.

Town of Ayden

Inc. in 1891 - 2008 Pop. Est. 5,092*
Council - Manager Form of Government. A Full Service Municipal Government Offering Electric, Water, Sewer, Solid Waste, Recreation, Police, Fire and EMS Services to the Ayden community.

Governing Body

Ivory Mewborn, Mayor
Raymond Langley, Mayor Pro Tem / Commissioner 3rd Ward
Brian Newell, Commissioner 1st Ward
Cindy Goff, Commissioner 2nd Ward
Johnny Davis, Commissioner 4th Ward
Sarah Connor, Commissioner 5th Ward

Management Staff

Scott Howard, Town Manager
Stephen Smith, Assistant Town Manager
Jeremy Crawford, Town Clerk
David Dempsey, Chief of Police
Marsha Hall, Finance Director

"What Does 4 Into 2 Mean?"

On Dec 9, 2024, the Ayden Board of Commissioners approved transitioning from four utility billing cycles to two billing cycles. This change is part of our ongoing efforts to simplify the billing process, improve efficiency, and enhance the services we provide to our residents.

The transition will begin in early 2025, and is expected to take several months. During this time:

- Please continue making your utility payments on time.
- You may notice one or two utility bills that are slightly higher or lower than normal due to the adjusted service dates.
- If you get a bill that is lower than normal, we encourage you to pay what you might normally pay. As the service dates normalize, you may receive a bill that is slightly higher than normal.
- Our rates have not changed. Your bill is still based on your usage.
- No penalties will be applied during the transition period.

More information will be shared in the coming weeks.

Town Staff Work Anniversaries for 2025 1st Qtr:

Terrece Blount, Stephanie Boswell, Jason, Butler, Noah Carden, Vernon Childs, Brian Frazier, Madison Langemann, Alyssa Narron, Jessica Rown, Jason Wingate, Jason Worley, Jenny Clark, Calvin Hardee, Bryan McPhail, Romeo Monk, Julian Pierce, William Proctor, Parker Roberts, Brandon Rohrs, Chad Rown, Aaron Stangland, Sandra Streeter, Christa Williams, Bryan Baker, Dustin Baker, Alice Cannon-Parker, Jordan Craven, William Duncan, Brian Hardy-Dixon, Richard McKnight, Katlyn Nowell, and Jay Rogers.

Thank you for all you do for the Town of Ayden!

Welcome to Ayden!

Please join us in welcoming three new police officers to the Ayden Police Department!

**Pictured from left to right:
Officer Hill
Officer Williams
Officer Martin**



CONTACT INFORMATION Town of Ayden
4144 West Avenue, Ayden, NC 28513-0219 / (252)481-5817
www.ayden.com



Notice to Town of Ayden Utility Customers on Special Due Dates

On December 9, 2024, the Town of Ayden Board of Commissioners approved transitioning from four utility billing cycles to two billing cycles. This transition will simplify the billing process, improve consistency, and ensure policies for all utility customers.

The transition will begin in early 2025 and is expected to take several months. During this time:

- Please continue making your utility payments as usual.
- You may experience one or two utility bills that are slightly higher or lower than normal due to adjusted service dates.
- No penalties will be applied during the transition period. However, we encourage you to make at least your usual monthly payment, or pay extra, if possible, to avoid larger bills later.
- As part of this change, the Special Due Dates program will be discontinued once the transition is complete.

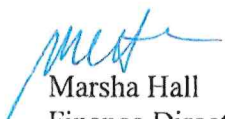
We understand that many residents on the Special Due Dates program rely on adjusted due dates to manage their payments. While this program will be discontinued, the new billing system offers several advantages:

- **Improved Payment Flexibility:** With billing cycles aligned more closely with income schedules, many residents will find it easier to manage monthly payments without the need for adjustments.
- **Better Support During Emergencies:** Customers will now be eligible for up to two payment exceptions annually, offering support during unexpected financial challenges, such as a water leak or unusually high bill.
- **Simplified and Consistent Billing:** A streamlined system will make it easier to understand your bill and predict payment schedules.
- **Enhanced Accuracy:** The use of advanced metering technology will ensure bills more closely reflect current usage.
- **Fairer Policy Application:** By moving to a system that treats all customers consistently, we can ensure equitable access to payment flexibility and assistance.

We are committed to helping all Ayden residents during this transition. If you have any questions or concerns, please contact us—we're here to support you.

To ensure you receive important updates, please verify that your contact information is up to date. You can email us at billing@ayden.com or 252-481-5817. Remember, we will only contact you by phone or text.

Thank you for your patience and understanding as we work to improve our utility services for everyone.


Marsha Hall
Finance Director

A Great Place to Visit... A Better Place to Live!



Notice to Town of Ayden Utility Customers

On December 9, 2024, the Town of Ayden Board of Commissioners approved transitioning from four utility billing cycles to two billing cycles. This change is part of our ongoing efforts to simplify the billing process, improve efficiency, save money and enhance the services we provide to our residents.

The transition will begin in early 2025 and is expected to take several months. During this time:

- Please continue making your utility payments as usual.
- You may notice one or two utility bills that are slightly higher or lower than normal due to adjusted service dates.
- No penalties will be applied during the transition period. However, we encourage you to make at least your usual monthly payment, or you may choose to pay extra to avoid larger bills later.

Once the transition is complete, this streamlined billing system will offer several benefits to our residents:

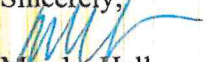
- Improved Customer Support: With fewer billing cycles, our Billing Department will have more time to analyze usage trends and proactively communicate with customers about unusual usage patterns or concerns.
- Enhanced Accuracy: The combination of the Tyler system and AMI meters enables us to provide more precise and timely billing information, reducing discrepancies and improving transparency.
- Faster Issue Resolution: Additional time will allow staff to address customer inquiries and resolve billing issues more efficiently.
- Broader Cross-Training: Staff will have the opportunity to cross-train in other areas, ensuring better service continuity and a more knowledgeable team to assist residents.
- Increased Focus on Community Needs: With a more streamlined process, staff will have time to dedicate to community-focused initiatives and improvements.

We sincerely care about helping Ayden residents and ensuring this transition is as smooth as possible. If you have any questions or concerns, please don't hesitate to contact us. We are here to assist you every step of the way.

To keep you informed, we will contact you only by phone or text. Please make sure your contact information is up to date, so you don't miss any important updates. You can email billing@ayden.com or call us at 252-481-5817.

As part of this transition, special due dates will be dissolved. We appreciate your understanding and patience as we work to make these improvements to better serve you.

Sincerely,


Marsha Hall
Finance Director

A Great Place to Visit... A Better Place to Live!



Town of Ayden

Budget Adjustment Report

Adjustment Detail

For Date Range: 10/01/2024 - 11/30/2024

Account Number	Account Name			Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date		Amount	
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025						
Fund: 10 - General Fund						
Expense						
<u>10-4110-3100</u>	TRAVEL-TRAINING			8,000.00	-3,000.00	5,000.00
BA0000834	Christmas	GLPKT21123	11/22/2024		-3,000.00	
<u>10-4110-3580</u>	COMMUNITY APPEARANCE			1,000.00	-1,000.00	0.00
BA0000834	Christmas	GLPKT21123	11/22/2024		-1,000.00	
<u>10-4110-4990</u>	MISCELLANEOUS			1,500.00	5,500.00	7,000.00
BA0000834	Christmas	GLPKT21123	11/22/2024		3,000.00	
BA0000834	Christmas	GLPKT21123	11/22/2024		1,000.00	
BA0000834	Christmas	GLPKT21123	11/22/2024		1,500.00	
<u>10-4110-6105</u>	CHAMBER OF COMMERCE			20,000.00	-1,500.00	18,500.00
BA0000834	Christmas	GLPKT21123	11/22/2024		-1,500.00	
<u>10-4120-1210</u>	FULL TIME SALARIES			233,000.00	-324.85	232,675.15
BA0000836	Adjustments	GLPKT21401	11/30/2024		-324.85	
<u>10-4120-1260</u>	PART-TIME SALARIES			0.00	324.85	324.85
BA0000836	Adjustments	GLPKT21401	11/30/2024		324.85	
<u>10-4210-4990</u>	MISCELLANEOUS			8,000.00	1,198.72	9,198.72
BA0000837	Allocate funding to cover civic clerk	GLPKT21402	11/30/2024		1,198.72	
<u>10-4210-6001</u>	CONTRACTS - COPIERS			49,000.00	-1,198.72	47,801.28
BA0000837	Allocate funding to cover civic clerk	GLPKT21402	11/30/2024		-1,198.72	
<u>10-4250-2120</u>	UNIFORMS			1,500.00	120.31	1,620.31
BA0000836	Adjustments	GLPKT21401	11/30/2024		120.31	
<u>10-4250-2600</u>	SHOP TOOLS AND SUPPLIES			3,000.00	1,000.00	4,000.00
BA0000830	BA Garage	GLPKT20811	10/10/2024		1,000.00	
<u>10-4250-3100</u>	TRAVEL-TRAINING			2,700.00	-1,120.31	1,579.69
BA0000830	BA Garage	GLPKT20811	10/10/2024		-1,000.00	
BA0000836	Adjustments	GLPKT21401	11/30/2024		-120.31	
<u>10-4310-1330</u>	LEO 401K CONTRIBUTION			0.00	26,539.49	26,539.49
BA0000836	Adjustments	GLPKT21401	11/30/2024		26,539.49	
<u>10-4310-1821</u>	401K - SUPPLEMENTAL RETIRMENT			68,100.00	-26,539.49	41,560.51
BA0000836	Adjustments	GLPKT21401	11/30/2024		-26,539.49	
<u>10-4340-3520</u>	EQUIPMENT REP & MAINT			20,000.00	-1,903.60	18,096.40
BA0000836	Adjustments	GLPKT21401	11/30/2024		-1,903.60	
<u>10-4340-4500</u>	INSURANCE			13,500.00	1,903.60	15,403.60
BA0000836	Adjustments	GLPKT21401	11/30/2024		1,903.60	
<u>10-6110-1260</u>	Salaries Part Time			18,000.00	-297.50	17,702.50
BA0000836	Adjustments	GLPKT21401	11/30/2024		-297.50	
<u>10-6110-4501</u>	WORKERS COMP			150.00	297.50	447.50
BA0000836	Adjustments	GLPKT21401	11/30/2024		297.50	
<u>10-6120-3301</u>	UTILITIES-ELECTRIC			27,000.00	8,786.83	35,786.83
BA0000836	Adjustments	GLPKT21401	11/30/2024		8,786.83	
<u>10-6120-3520</u>	EQUIPMENT REP & MAINT			36,000.00	-8,786.83	27,213.17
BA0000836	Adjustments	GLPKT21401	11/30/2024		-8,786.83	
Expense Total:				510,450.00	0.00	510,450.00
Fund 10 Total:				510,450.00	0.00	510,450.00

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2024-2025 - Budget 2024-2025 Fiscal: 2024-2025				
	10	510,450.00	0.00	510,450.00
	62	411,000.00	0.00	411,000.00
Budget Code 2024-2025 Total:		921,450.00	0.00	921,450.00

MEMORANDUM

TO: Scott Howard, Town Manager

FROM: David Dempsey, Chief of Police

CC: Board of Commissioners

DATE: January 01, 2025

SUBJECT: POLICE DEPARTMENT MONTHLY REPORTS –

Date	Incident Type	Location	Suspect	Ward
12/01/2024	Possession of Marijuana	170 Third St	Lisa Bushee	4
12/03/2024	Assault on a Female	4028 Iola Dr	Ivan Melendez	2
12/04/2024	Domestic	207 Ninth St	Ernest Mullins	4
12/07/2024	Assault	3870 N Hills Dr	Michael Gonzi	3
12/10/2024	Assault Inflicting Serious Injury	655 Hill Rd Circle	Scott Williams	2
12/11/2024	Dog Bite	4146 Oakdale Dr	Robert Murphy	4
12/13/2024	Discharge Weapon Town Limits	Veterans Park Area	Unk	4
12/13/2024	DWI	Hines Dr	Jennifer Abrams	2
12/14/2024	Child Neglect	4536 Brown Rd	Nkia Whitehurst	5
12/14/2024	Structure Fire	4411 Williams St	N/A	1
12/17/2024	Obtain Property by False Pretense	4333 East Ave	Rafael Arroyo	1
12/17/2024	Assault with Deadly Weapon	3861 Fairmont Village	James Buck	3
12/18/2024	Larceny	Lele's	Stephen Turner	1
12/21/2024	Contributing to Delinquency of Minor	639 Club Dr	Justin Hardee	2

Date	Incident Type	Location	Suspect	Ward
12/23/2024	Damage to Property	640 Club Dr	Melinda Diven	2
12/23/2024	DWI	NC 11/Jolly Rd	Darrin Thurman	4
12/27/2024	Communicating Threats	430 First ST	Angela Thomas	3
12/28/2024	Communicating Threats	746 Fawn Rd	Zy'kierah Andrews	2
12/29/2024	Damage to Property	430 First St	Angela Thomas	2
12/30/2024	Communicating Threats	685 F Fawn Rd	Joseph Piche	2
12/30/2024	Possess Stolen Firearm	Mckinley St	De'Shon Suggs	1

**LIBRARY CIRCULATION REPORT
December 2024**

Ayden Library Page | 1

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: RACHELLE MONDOVICH, LIBRARY DIRECTOR

CC: BOARD OF COMMISSIONERS

DATE: JAN 2, 2025

SUBJECT: AYDEN LIBRARY MONTHLY REPORT

- Successful program with Arts & Rec: Santa breakfast.
- Held outreach at senior center.
- Met with Ayden school librarians.
- Attended safety meeting.
- Attended Commissioners meeting.
- Did Santa pictures at the library for children, pets, and families.
- Had passive programs with coloring sheets for children and photo station.
- Working on the paperwork for the State.

LIBRARY CIRCULATION REPORT
December 2024

Ayden Library Page | 2

ADULT FICTION.....193 (185)
ADULT NON-FICTION.....06 (07)

ADULT TOTAL.....199 (190)

JUVENILE FICTION.....47 (63)
JUVENILE NON-FICTION.....06 (03)

JUVENILE TOTAL.....53 (66)

BOOK TOTAL.....252 (256)

EBOOKS

ADULT FICTION.....158 (160)
ADULT NON-FICTION.....71 (93)

ADULT TOTAL.....229 (253)

JUVENILE FICTION.....17 (20)
JUVENILE NON-FICTION.....03 (00)

JUVENILE TOTAL.....20 (20)

EBOOK TOTAL.....249 (276)

GRAND TOTAL.....532 (552)

LIBRARY PATRONS.....437 (477)

INTENET USERS.....59* (104) *public computers were down for ~2 weeks.

WI-FI USERS.....22 (30)

NEW LIBRARY PATRONS.....14 (09)

REFERENCE QUESTIONS.....27 (31)

COMPUTER HELP.....45 (25)

Last year's numbers are in parenthesis.

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: NOLA ROBERTS, TOWN PLANNER

CC: BOARD OF COMMISSIONERS

DATE: JANUARY 13, 2024

SUBJECT: PLANNING DEPARTMENT MONTHLY REPORT

- **Zoning Compliance Certificates from December 1st– December 31st**

North Highland Properties – install awning – 4228 Lee St.
Grimes Build Construction – new single-family residence – 569 Workhorse Ln.
Ann Highsmith – change in church management – 4323 New St.
D.R. Horton, Inc. – new single-family residence – 1120 Queensland Ln.
Linwood Maye – expand and screen patio – 873 Mulligan Dr.
Freedom Baptist Church – install canopy – 234 Snow Hill St.
ENC FCC – wall sign – 4812 Anderson Truss Rd.
The Rosemyr Corp. – martial arts studio – 1354-C NC-102 West
D.R. Horton, Inc. – new single-family residence – 1133 Queensland Ln.
ACREW, LLC – privacy fence – 4306 Brentwood Rd.
D.R. Horton, Inc. – new single-family residence – 3814 Denver Ln.
D.R. Horton, Inc. – new single-family residence – 3808 Denver Ln.
D.R. Horton, Inc. – new single-family residence – 1136 Queensland Ln.

- **The following Code Enforcement activities took place from December 1st– December 31st**

Address	Violation	Action Taken
----------------	------------------	---------------------

Continuing work on 6 properties that need demolition.

Working on transfer of bank building at 4251 Lee St. to town.

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER
FROM: OPERATIONS CENTER
CC: BOARD OF COMMISSIONERS
DATE: 1/1/2025
SUBJECT: PUBLIC WORKS AND UTILITIES MONTHLY REPORT

Electric Department

- Installed new underground service at 424 Pepperbush Ct.
- Changed out single phase pole at 173 Old Snow Hill Rd.
- Installed new underground service at 5444 Weyerhaeuser Rd.
- Changed out single phase pole at 5523 Garriss Loop Rd.
- Changed out single phase pole at 1034 Powers Lane
- Installed temp services at 1145 and 1148 Queensland Ln
- Installed new service at 4228 Lee St
- Disconnected service at 5139 Norma Dr.
- Repaired decorative light in Allen Park 2 Subdivision
- Repaired underground burn out for lights on Pepsi Way
- Installed new street lights for Eastridge Phase II and III
- Replaced primary insulators at 4310 MLK Dr.
- Repaired decorative light at 3956 George Dr.
- Repaired light at 1431 Mac Allen Rd.
- Changed out 3 phase pole at 4187 Emma Cannon Rd.
- Dropped service on Toyota Dr. for electrician to repair meter base
- Repaired AMI Econet on Ayden Golf Club
- Installed decorative street lights in Montevallo Phase II
- Installed new 3 phase transformer bank at 3843 Lee St.
- Adjusted flood lights in Legacy Park due to complaints
- Changed out single phase pole at 351 Thrower St.
- Changed out single phase pole at 352 Thrower St.
- Repaired multiple street lights
- Changed multiple area lights to LED lights
- Trimmed Trees

Water/Sewer

Dec 2

- Checked wells
- Sampled NRWASA, MRT's
- Replaced water meter at 4202 Terrace Dr
- Replaced water meter at 4138 Terrace Dr
- Installed check valve on meter at 617 Toyota Dr

Dec 3

- Replaced water meter at 4126 New Circle Dr
- Replaced handle and turned water on at 4186 Lee St
- Pulled water meter at 219 Hanrahan Rd
- Pulled water meter at 4230 Park Ave
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10

Dec 4

- Changed water meter lid on water meter box at 4501 S Edge Rd
- Checked water meter at 3617 Highland Dr
- Cleared sewer lateral at 4117 Park Ave
- Dug up and located water line for new Rapid Tax building at 4228 Lee St
- Dug up and located water main on Terrace Dr

Dec 5

- Tapped water main on Terrace, bored service line under road and installed water meter. Cored manhole and installed cleanout for new house on Terrace Rd

Dec 6

- Raked and graded area where cleanout and water meter were installed on Terrace Dr
- Pulled pumps at lift stations 9 and 10

Dec 9

- MRT's, NRWASA samples
- Jetted sewer lateral at 244 and 239 7th St
- Checked wells

Dec 10

- Water and sewer tap for 4228 Lee St
- Cleared sewer lateral at 4327 Montague Ave

Dec 11

- Pulled water meter at 4256 West Ave
- Pulled water meter at 4343 Lee St
- Replaced water meter at 687 Hill Road Cir
- Organize and clean 711 and 750 trucks
- Nitrate/Nitrite water samples at all 3 wells

Dec 12

- Pulled water meter at 335 Garriss St
- Located and added to the map sewer cleanout at 4157 Jolly Rd
- Checked water pressure at 4004 Sunny Lane Dr
- Pulled water at 4368 West Ave
- Organized 3 bay building
- Replaced winch at lift station 10
- Cleaned up at around area where cleanout and water tap for 4228 Lee St

Dec 13

- Flushed hydrants on Second St and NE College St.
- Assisted contractors taking bacti samples for new subdivision on NE College St.
- Pulled pumps at lift stations 9 and 10

Dec 16

- MRT's, NRWASA samples
- Checked wells
- Assist Dukes Root contractors locating sewer manholes

Dec 17

- Spread rock down alley way and picked up limbs where sewer tap was made for 4228 Lee St
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Spread rock at well 4
- 4 bacti samples

Dec 18

- Pull pump 1 at lift station 16
- Spread rock at lift station 17
- Dug up and located water main on Lee St for new building
- Took pump 1 apart at lift station 17 to have case welded
- 3 bacti samples

Dec 19

- Water tap on Lee st

Dec 20

- Took bacti sample at 4033 NE College St
- Took bacti sample on left side leg of new subdivision on NE College St
- Located old 3/4 service water line on new building on Lee St
- Pulled Pumps at lift station 9 and 10
- Worked on well 1 SCADA modem

Dec 23

- MRT's, NRWASA Samples
- Checked wells
- Checked lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10

Dec 27

- Pulled and unwired pump 1 and at lift station 2
- Put pump 1 back together and attempted to re-install in wet well at lift station 17
- Pulled pumps at lift station 9 and 10

Dec 30

- Pulled pumps at lift station 10
- Checked wells
- NRWASA, MRT samples

Streets/Sanitation

- Added rocks to cemeteries dragged paths
- Replaced some street signs
- Fixed some potholes
- Picked up paper and flowers blown off graves

- Cleaned catch basins
- Trimmed bushes at the tracks
- Trimmed bushes at the band stand
- Put handicap stickers on backdoor pick-up that needed them



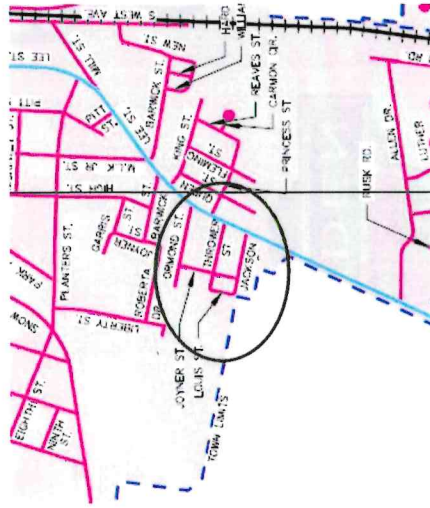
Sanitary Sewer Collection System Evaluation Update

January 13, 2025 Board of Commissioners' Meeting

Attachment A

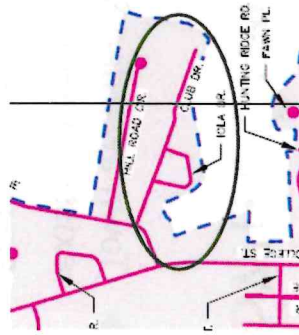
Recent Sanitary Sewer Project Status Ormond Street Sanitary Sewer Improvements

- ▶ \$1,000,000 CDBG-I Grant to replace sewer lines on Ormond, Jackson, Thrower, and Joyner Street Completed



Recent Sanitary Sewer Project Status Pump Station No. 1 Improvements

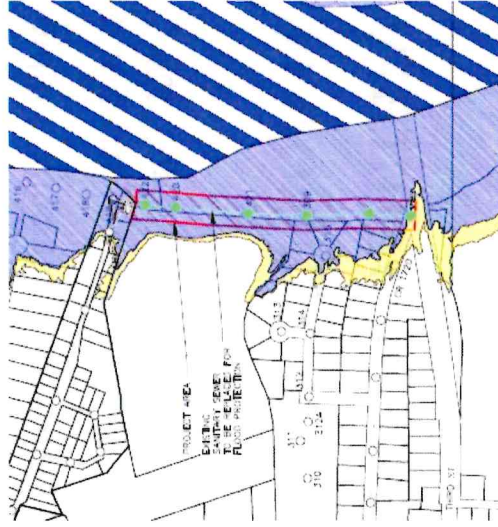
- ▶ Town Awarded \$1,400,000 CDBG-I Grant to rehabilitate Pump Station No. 1 and replace sewer lines on Club Drive and Iola Drive.
- ▶ Plans/specifications completed. State authorized advertisement for bids 12/24.



Attachment A

Recent Sanitary Sewer Project Status Swift Creek Outfall Sewer Improvements

- ▶ Town awarded \$500,000 Principal Forgiveness from State to rehabilitate existing sewer line located in floodplain along Swift Creek.
- ▶ State approved Engineering Report 12/24 allowing plans and specifications to be developed/submitted

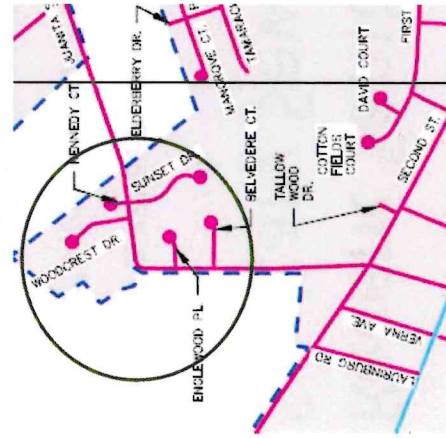


Attachment A



Recent Sanitary Sewer Project Status Woodcrest Sewer Improvements

- ▶ Town awarded \$1,600,000 CDBG-I grant to replace aged sewer lines in the Woodcrest Housing Authority Area
- ▶ Engineering Report Submitted in 12/24. Upon approval, Town can move forward with plan preparation



Recent Sanitary Sewer Project Status

Sanitary Sewer AIA

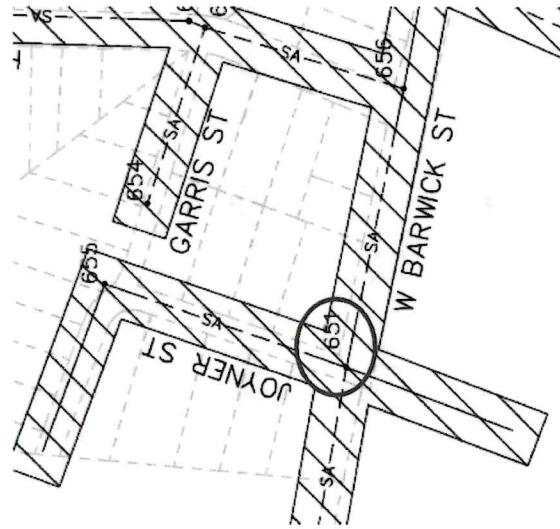
- ▶ Town awarded \$580,000 to support evaluation of sewer collection system
- ▶ Duke's Root Control Currently Cleaning/Inspecting Sewer System



Attachment A

Recent Sanitary Sewer Project Status Sanitary Sewer AIA

- MH651 W. Warwick Street

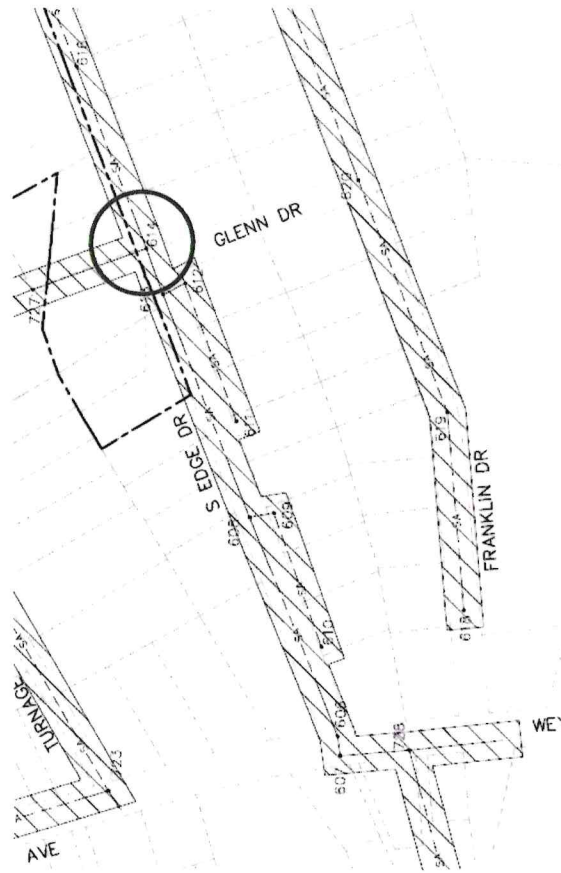


Attachment A

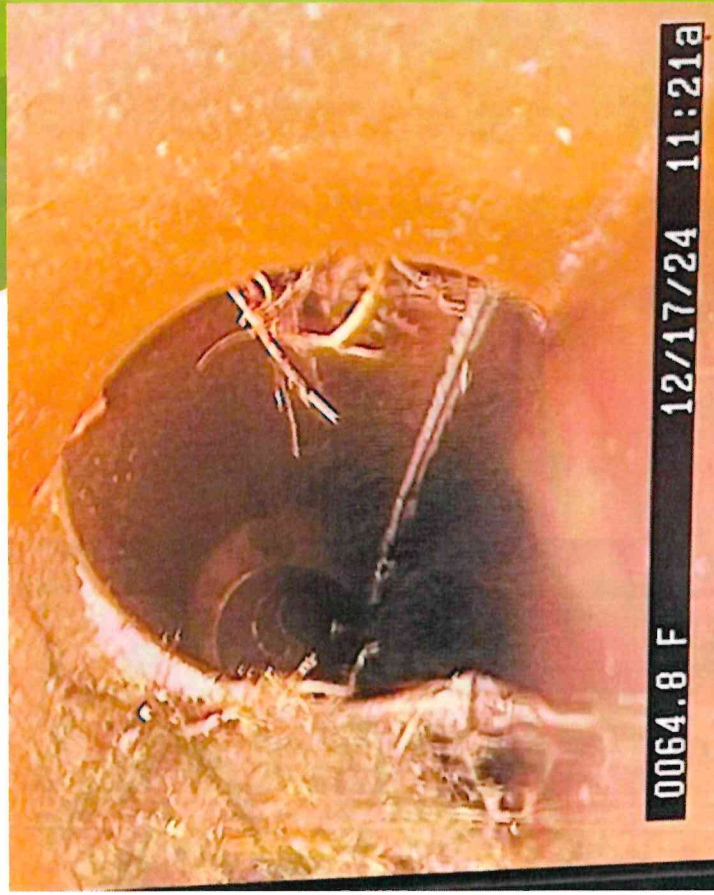


Recent Sanitary Sewer Project Status Sanitary Sewer AIA

- MH614 S. Edge - Sewer Pipe Joint Displaced

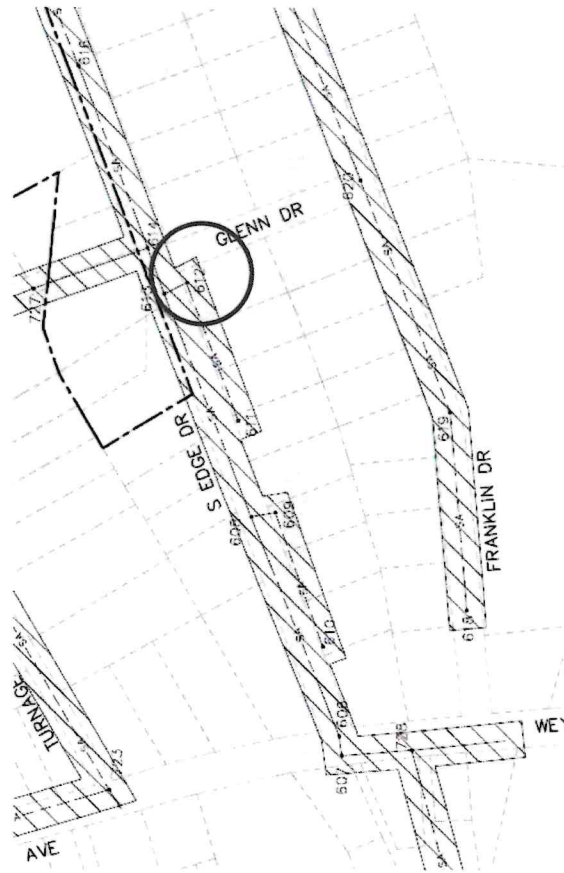


Attachment A

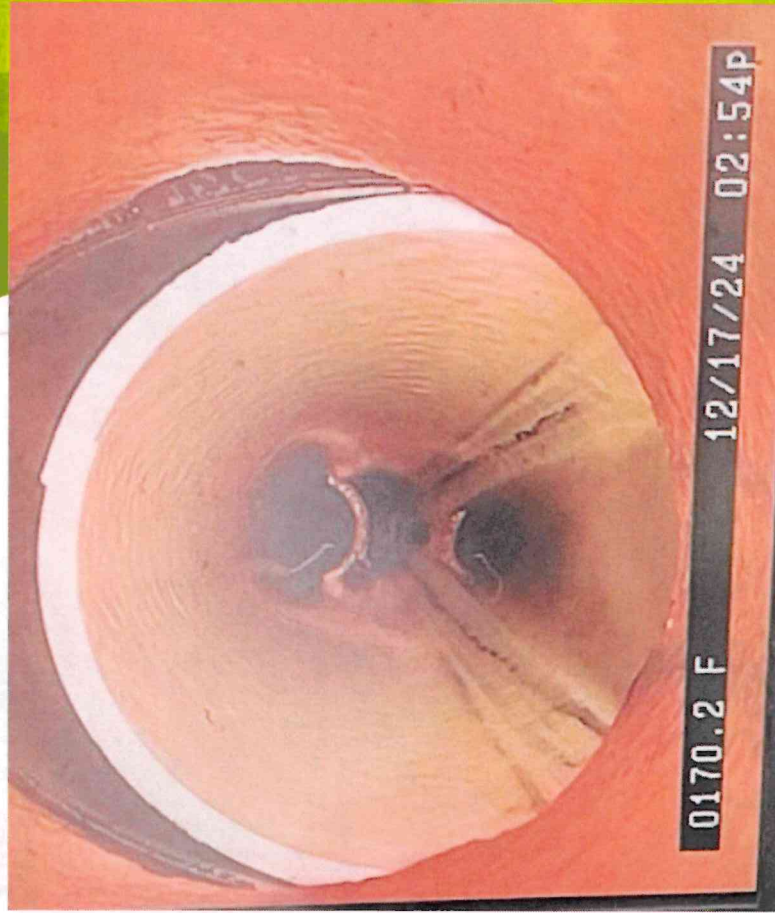


Recent Sanitary Sewer Project Status Sanitary Sewer AIA

- MH612 Misaligned 6" Sewer Pipe Joint

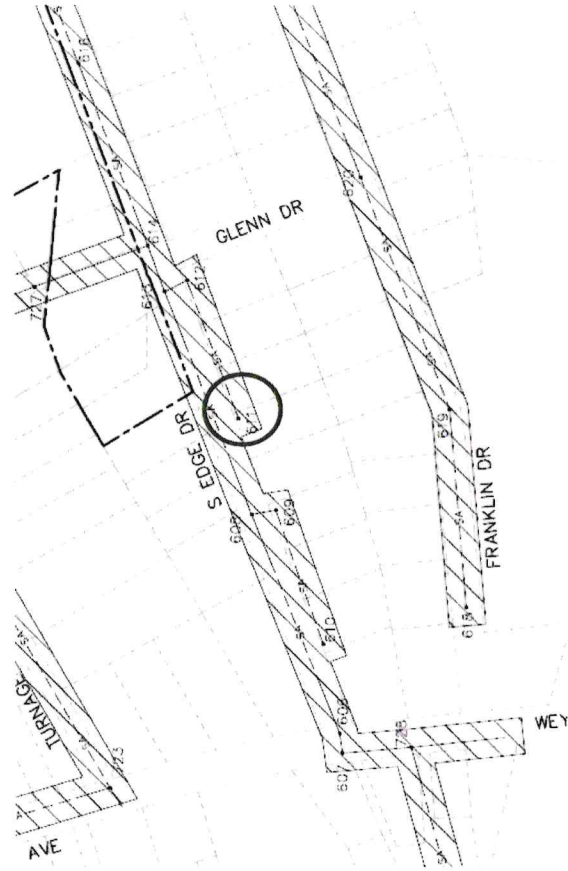


Attachment A



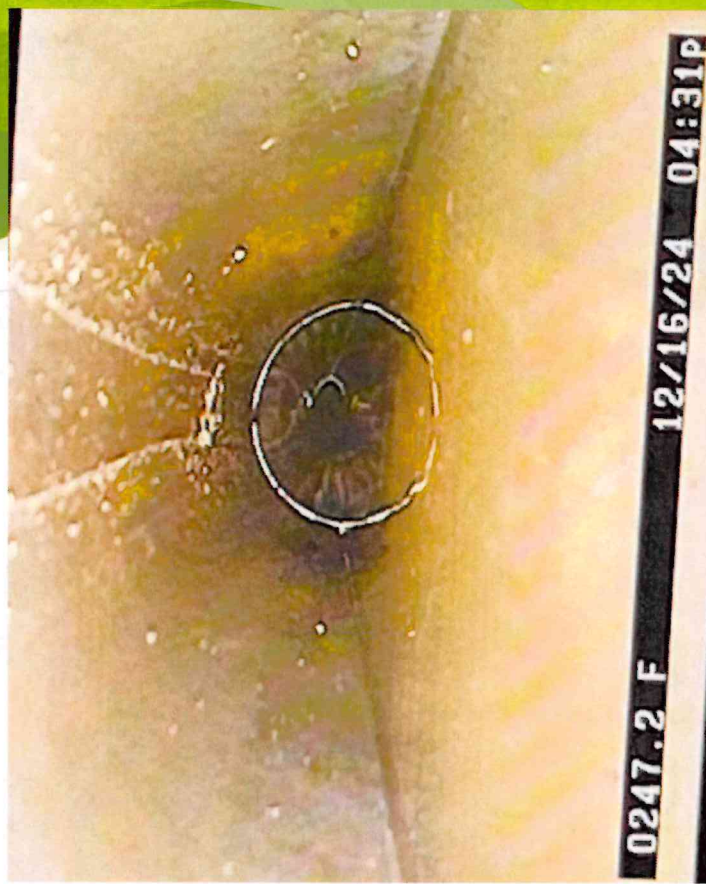
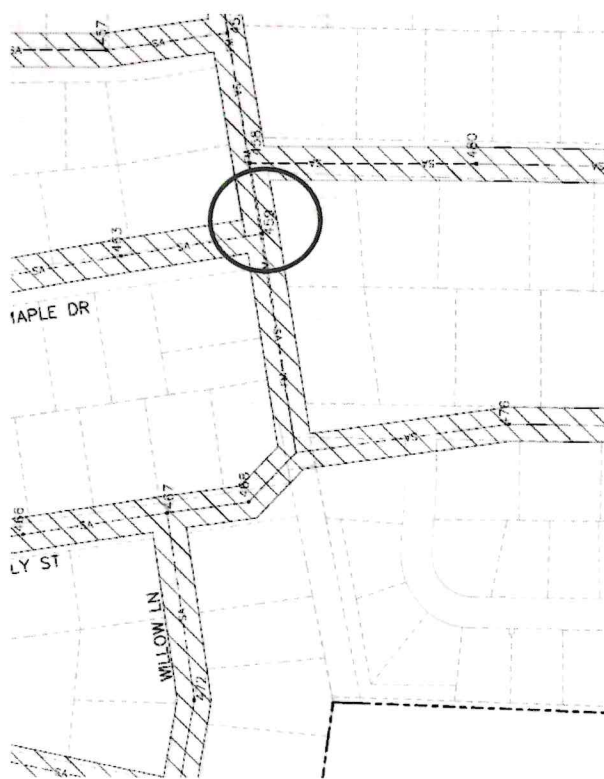
Recent Sanitary Sewer Project Status Sanitary Sewer AIA

- MH611 Misaligned 6" Sewer Pipe Joint



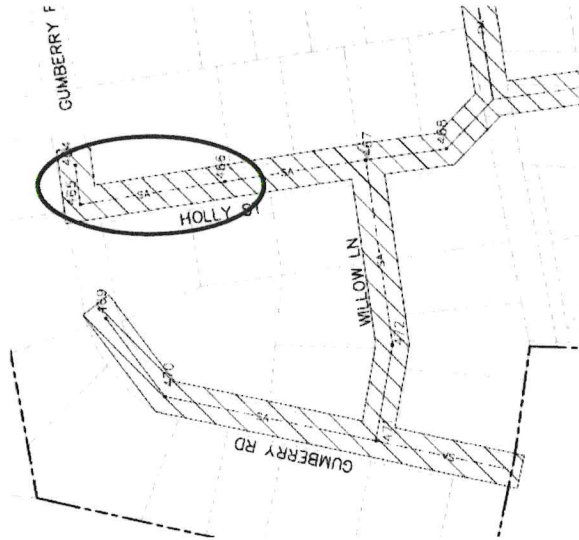
Recent Sanitary Sewer Project Status Sanitary Sewer AIA

- ▶ MH459 on Cedar Street Heavy Inflow/Infiltration



Recent Sanitary Sewer Project Status Sanitary Sewer AIA

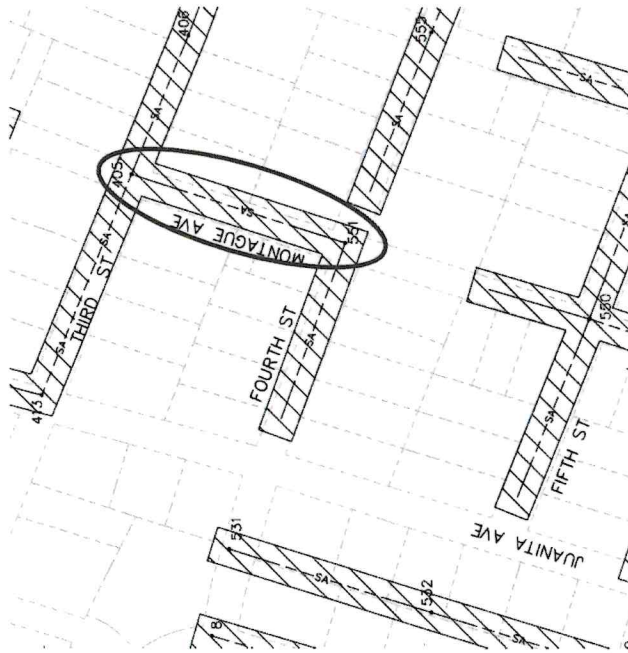
- ▶ MH466 - MH465 on Holly Street Infiltration from Large Crack in Pipe



Attachment A

Recent Sanitary Sewer Project Status Sanitary Sewer AIA

- MH551 - MH405 on Montague Avenue Large Hole in Top of Pipe



Attachment A

Mail: Town of Ayden
Attn: Planning/zoning
PO Box 219
AYden, NC 28513
(SASE)



Doc ID: 016181320004 Type: CRP
Recorded: 01/15/2025 at 09:11:34 AM
Fee Amt: \$26.00 Page 1 of 4
Pitt County, NC
Lisa P. Nichols REG OF DEEDS

BK 4600 PG 714-717

ORDINANCE NO. 24-25-08
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF AYDEN, NORTH CAROLINA

- WHEREAS, the Ayden Board of Commissioners has been petitioned under G.S. 160A-31 to annex the area described below; and
- WHEREAS, the Ayden Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and
- WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Ayden District Courtroom at 6:30 PM on January 13, 2025, after due notice by publication on December 26, 2024 and January 2, 2025; and
- WHEREAS, the Ayden Board of Commissioners finds that the petition meets the requirements of G.S. 160A-31;
- WHEREAS, the Ayden Board of Commissioners further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and
- WHEREAS, the Ayden Board of Commissioners further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Town of Ayden and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Ayden as of January 13, 2025:

Beginning at a point in the western right-of-way of Juanita Avenue, being a common property corner of Jones & Smith, LLC. (Parcel #5266, Deed Book 4113 Page 546) and The Town of Ayden (Parcel

Attachment B

#29380), also being the POINT AND PLACE OF BEGINNING, thence N37°42'04"W a distance of 996.05 feet to a point, being the common property line of Jones & Smith, LLC., and Feet First, LLC. (Parcel #10632, Deed Book 3833 Page 94), thence N44°40'44"E a distance of 90.68 feet to a point, thence N51°16'41"E a distance of 93.55 feet to a point, thence N59°06'42"E a distance of 257.57 feet to a point, thence N35°40'10"E a distance of 170.28 feet to a point, thence N33°08'50"E a distance of 39.12 feet to a point, also being the common property line of Jones & Smith, LLC., and Rudy Paul Robinson & Teresa H. Robinson (Parcel #10465, Deed Book 648 Page 487), thence S44°50'26"E a distance 377.75 feet to a point, also being the common property line of Jones & Smith, LLC., and Marie S. Robinson (Parcel # 34746, Deed Book 549 Page 622), thence S44°44'03"E a distance of 949.62 feet to a point in the western right-of-way of Juanita Avenue, thence following the western right-of-way of Juanita Avenue S70°48'30"W a distance of 736.13 feet to a point, thence S74°36'29"W a distance of 112.90 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 18.76 acres, more or less, being the entire portion of Parcel# 5266, recorded in Deed Book 4113, Page 546, Pitt County Register of Deeds.

Beginning at a point in the eastern right-of-way of Juanita Avenue, being a common property corner of Jones & Smith, LLC. (Parcel #15476, Deed Book 4113, Page 546) and Town of Ayden (Parcel # 29380), thence commencing along the eastern right-of-way of Juanita Avenue N74°36'28"E a distance of 92.16 feet to a point, thence N70°45'51"E a distance of 750.79 feet to a point, thence N70°54'30"E a distance 396.00 feet to a point, thence N70°09'08"E a distance of 92.14 feet to a point, also being a common property corner of Jones & Smith, LLC., and Karl Wesley McLawhorn Jr. (Parcel #523, Deed Book 4169 Page 519), thence continuing along the common property line of Jones & Smith, LLC. and Karl Wesley McLawhorn Jr. S16°57'42"E a distance of 626.21 feet to a point, also being a common property corner of Jones & Smith, LLC. and The Arbors Subdivision Phase 1B (Map Book 89 Page 93), thence continuing along the common property line of Jones & Smith, LLC. and The Arbors Subdivision Phase 1B S71°18'35"W a distance of 1,096.40 feet to a point, also being a common property corner of Jones & Smith, LLC. and Lever & Russell Real Estate, LLC. (Parcel #87736, Deed Book 4226 Page 325), thence continuing along the common property line of Jones & Smith, LLC. and Lever & Russell Real Estate, LLC. N40°50'23"W a distance of 45.80 feet to a point, also being a common property corner of Jones & Smith LLC. and The Town of Ayden (Parcel #29380), thence continuing along the common property line of Jones & Smith, LLC. and The Town of Ayden N37°39'26"W a distance of 610.15 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 17.28 acres, more or less, being the entire portion of Parcel #15476, recorded in Deed Book 4113, Page 546, Pitt County Register of Deeds.

Section 2. Upon and after January 13, 2025, the described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Ayden and shall be entitled to the same privileges and benefits as other parts of the Town of Ayden. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Ayden shall cause to be recorded in the office of the Register of Deeds of Pitt County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Section 4. That the newly annexed territory described hereinabove shall become a part of Ward No.3 of the Town of Ayden.

BE IT FURTHER ORDAINED, by the Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

The Town Clerk be and hereby is directed, to cause all official town maps to be updated to reflect the Annexation which is the subject matter of the within Ordinance.

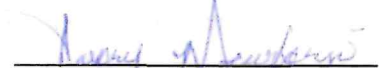
Adopted this the 13th day of January 2025 in Ayden, North Carolina.

ATTEST:


Jeremy Crawford, Town Clerk



AYDEN, NORTH CAROLINA


Ivory Mewborn, Mayor

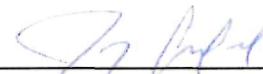
North Carolina

Pitt County

I hereby certify that the foregoing is a true and accurate copy of an ordinance duly adopted by the Town Council of the Town of Ayden, North Carolina, at a meeting held on January 13, 2025 at 6:30 pm at the Town Hall in the Town of Ayden.

IN WITNESS WHEREOF I have hereunto set my hand and have caused the official corporate seal of the Town of Ayden to be affixed, this ____ day of January 2025.




Jeremy Crawford, Town Clerk

North Carolina

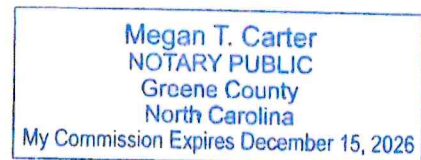
Pitt County

I, Megan T. Carter, a Notary Public, do hereby certify that Jeremy Crawford, Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purpose therein expressed.

WITNESS my hand and notarial seal this 14th day of January 2025.


Notary Public

My Commission Expires: 12/15/2026



RESOLUTION NO. 24-25-10
RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.1

WHEREAS, a petition filed by Colonial Acre Farms, LLC requesting annexation of the non-contiguous area described herein has been received; and

WHEREAS, the Ayden Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED BY THE Ayden Board of Commissioners of the Town of Ayden, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Ayden District Courtroom at 6:30 PM on February 10th, 2025.

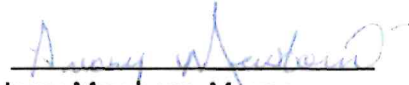
Section 2. The area proposed for annexation is described as follows:

Beginning at a point in the northern right-of-way of NC Highway 102, being 0.70 miles west of the intersection of NC Highway 102 and Ayden Golf Club Road, more or less, and also being the POINT AND PLACE OF BEGINNING, thence leaving the norther right-of-way of NC Highway 102 N75°57'05"W a distance of 262.41 feet to a point, thence N19°26'12"W a distance of 237.24 feet to a point, thence N46°54'05"E a distance of 326.27 feet to a point, thence N81°07'58"E a distance of 222.65 feet to a point, thence N33°52'16"E a distance of 92.49 feet to a point, thence N43°28'36"W a distance of 89.58 feet to a point, thence N54°18'54"W a distance of 253.05 feet to a point, thence N17°50'57"E a distance of 260.44 feet to a point, thence N7°09'57"W a distance of 56.96 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. (Deed Book 2916, Page 779) and Feet First, LLC. (Deed Book 3310, Page 175) N82°50'03"E a distance of 1,787.13 feet to a point, thence following the common property line of Colonial Acre Farms, LLC. and A.T. Venters Properties, LLC. (Deed Book 2132, Page 195) S17°42'44"E a distance of 75.64 feet to a point, thence leaving aforesaid common property line N87°39'18"W a distance of 105.44 feet to a point, thence N89°10'58"W a distance of 102.47 feet to a point, thence S59°34'47"W a distance of 106.70 feet to a point, thence S56°21'53"W a distance of 220.16 feet to a point, thence S32°25'15"W a distance of 63.29 feet to a point, thence S38°25'17"W a distance of 66.89 feet to a point, thence S29°59'02"W a distance of 71.05 feet to a point, thence S22°39'50"E a distance of 50.62 feet to a point, thence S14°50'48"E a distance of 56.71 feet to a point, thence S66°20'52"E a distance of 85.76 feet to a point, thence S36°10'10"E a distance of 174.77 feet to a point, thence S50°34'12"E a distance of 28.95 feet to point, thence S32°27'43"E a distance of 63.62 feet to a

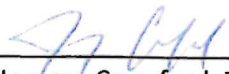
point, thence S27°53'36"E a distance of 137.17 feet to a point, thence S13°55'51"E a distance of 138.31 feet to a point, thence S1°31'07"W a distance of 48.17 feet to a point, thence S19°10'18"W a distance of 22.33 feet to a point, thence S9°32'19"W a distance of 34.68 feet to a point, thence S20°30'08"W a distance of 78.75 feet to a point, thence S35°57'31"W a distance of 29.00 feet to a point, thence S23°16'33"W a distance of 30.66 feet to a point, thence S14°03'09"W a distance of 61.01 feet to a point, thence S25°14'48"W a distance of 30.51 feet to a point in the northern right-of-way of NC Highway 102, thence following the northern right-of-way of NC Highway 102 N86°30'36"W a distance of 384.32 feet to a point, thence N87°09'06"W a distance of 135.89 feet to a point, thence N87°14'13"W a distance of 60.09 feet to a point, thence N87°20'45"W a distance 135.36 feet to a point, thence N89°18'48"W a distance of 104.29 feet to a point, thence S88°34'22"W a distance of 103.97 feet to a point, thence S85°53'14"W a distance of 107.13 feet to point, thence S83°19'23"W a distance of 104.73 feet to a point, thence S81°54'11"W a distance of 84.48 feet to a point, thence S80°56'20"W a distance of 240.37 feet to a point, also being the POINT AND PLACE OF BEGINNING, containing 41.09 acres (1,790,106.67 square feet), and being a portion of parcel 3066 owned by Colonial Acre Farms, LLC. and recorded in Deed Book 2916 Page 779 in the Pitt County Registry.

Section 3. Notice of the public hearing shall be published in Daily Reflector, a newspaper having general circulation in the Town of Ayden, at least ten (10) days prior to the date of the public hearing.

(SEAL)


Ivory Mewborn, Mayor

ATTEST:


Jeremy Crawford, Town Clerk



**RESOLUTION
APPROVING CHANGE ORDER NO. 3 AND
AMENDING CAPITAL PROJECT BUDGET
CANNON STREET WATERLINE REPLACEMENT
CONTRACT NO. 12 – WATER SYSTEM IMPROVEMENTS
TOWN OF AYDEN**

WHEREAS, the Town of Ayden has accepted a \$906,000 American Rescue Plan Act grant from the Division of Water Infrastructure, and

WHEREAS, Plans for construction have been completed and bids for construction were received on June 18, 2024, and

WHEREAS, Herring - Rivenbark, Inc. has completed primary waterline replacement activities, and

WHEREAS, Herring – Rivenbark, Inc. has provided cost proposal information to perform milling and resurfacing of impacted paved streets located within the project area, and

WHEREAS, a draft Change Order No. 3 expanding project scope to finalize waterline replacement quantities and add street milling/resurfacing has been prepared and authorized for execution by the Division of Water Infrastructure,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That Change Order No. 3 be approved.

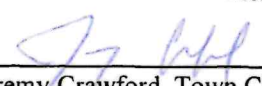
That the attached budget is hereby amended.

Adopted this the 13th day of January, 2025 at Ayden, North Carolina.

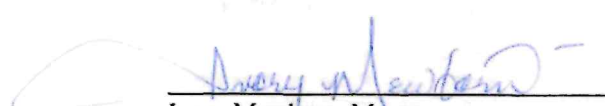
(SEAL)

ATTEST:





Jeremy Crawford, Town Clerk



Ivory Mewborn, Mayor
Town of Ayden

CAPITAL PROJECT BUDGET ORDINANCE
TOWN OF AYDEN
CANNON STREET WATELINE REPLACEMENT
SRP-D-ARP-0228

		BUDGET	CHANGES	AMEND BUDGET
REVENUES				
	REVENUES - DWI Eligible			
xx-xxx-xxxxxx	DWI ARPA State Reserve Grant	\$906,000.00	\$0.00	\$906,000.00
xx-xxx-xxxxxx	Owner Contribution	\$0.00	\$0.00	\$0.00
xx-xxx-xxxxxx	Sales Tax Refund - Restricted	\$0.00	\$0.00	\$0.00
	SUBTOTAL - DWI Eligible Revenues	\$906,000.00	\$0.00	\$906,000.00
	TOTAL REVENUES	\$906,000.00	\$0.00	\$906,000.00
EXPENSES				
	EXPENSES - DWI CONSTRUCTION			
	Construction Costs			
xx-xxx-xxxxxx	Contract No. 1 - Water System Improvements	\$339,920.00	\$243,301.50	\$583,221.50
	Subtotal - Construction	\$339,920.00	\$243,301.50	\$583,221.50
	Non-Construction - Non Engineering			
xx-xxx-xxxxxx	Construction Administration (220 Days)	\$79,000.00	\$0.00	\$79,000.00
xx-xxx-xxxxxx	Construction Observation (220 Days)	\$77,400.00	\$0.00	\$77,400.00
	Subtotal - Non-Construction - Non Engineering	\$156,400.00	\$0.00	\$156,400.00
	Non-Construction - Engineering			
xx-xxx-xxxxxx	Basic Engineering Fees (Prior to Construction)	\$64,200.00	\$1,412.42	\$65,612.42
xx-xxx-xxxxxx	Additional Services by Engineer	\$23,000.00	\$0.00	\$23,000.00
xx-xxx-xxxxxx	Reimbursable Expenses to the Engineer	\$2,500.00	\$0.00	\$2,500.00
xx-xxx-xxxxxx	Permit Application Fees Paid by Owner - Reimbursable	\$1,000.00	\$0.00	\$1,000.00
	Subtotal - Non-Construction - Engineering	\$90,700.00	\$1,412.42	\$92,112.42
	Contingency			
xx-xxx-xxxxxx	Contingency	\$283,980.00	-\$239,713.92	\$44,266.08
	Subtotal - Contingency	\$283,980.00	-\$239,713.92	\$44,266.08
	SUBTOTAL - DWI CONSTRUCTION	\$871,000.00	\$5,000.00	\$876,000.00
	EXPENSES - DWI ADMINISTRATION			
xx-xxx-xxxxxx	Engineering Report	\$25,000.00	\$0.00	\$25,000.00
xx-xxx-xxxxxx	Environmental Document Preparation	\$5,000.00	-\$5,000.00	\$0.00
xx-xxx-xxxxxx	Legal Costs - Local Attorney	\$2,500.00	\$0.00	\$2,500.00
xx-xxx-xxxxxx	Other - Paid by Owner - Reimbursables (i.e. Advertisement)	\$2,500.00	\$0.00	\$2,500.00
	SUBTOTAL - DWI ADMINISTRATION	\$35,000.00	-\$5,000.00	\$30,000.00
	TOTAL EXPENSES	\$906,000.00	\$0.00	\$906,000.00

**RESOLUTION
AMENDING CAPITAL PROJECT BUDGET
2023 WATER SYSTEM IMPROVEMENTS
CONTRACT NO. 23 - WATERLINE EXTENSION
TOWN OF AYDEN**

WHEREAS, the Town of Ayden has contracted with Herring-Rivenbark, Inc. to extend 12" diameter waterline along Pleasant Plain Road, Jacksontown Road, and Pepsi Way to provide an interconnection of its water distribution system within its southwest service area, and

WHEREAS, Pitt County was awarded a \$1,500,000 grant from the Golden LEAF Foundation and \$300,000 grant from the NC Department of Commerce to support project costs, and

WHEREAS, Pitt County agreed to provide a local contribution of \$100,000 to support project costs and has approved obligation of Golden LEAF, NC Department of Commerce, and County funds to the Town of Ayden, and

WHEREAS, construction activities are complete and final cost accounting has been provided by Pitt County, and

WHEREAS, a final project budget ordinance amendment is needed to document project completion,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN:

That the attached budget is hereby amended.

Adopted this the 13th day of Jan, 2025 at Ayden, North Carolina.

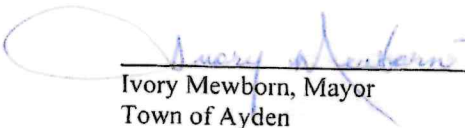
(SEAL)

ATTEST:



Jeremy Crawford
Town Clerk





Ivory Mewborn, Mayor
Town of Ayden

CAPITAL PROJECT BUDGET ORDINANCE
2023 WATER SYSTEM IMPROVEMENTS
TOWN OF AYDEN

	AMENDED BUDGET 1/8/24	CHANGES	AMENDED BUDGET
REVENUES			
Pitt County - Golden LEAF Grant	\$1,385,200.00	-\$123,822.39	\$1,261,377.61
Pitt County - NC Commerce Grant	\$300,000.00	\$0.00	\$300,000.00
Pitt County	\$100,000.00	\$0.00	\$100,000.00
Sales Tax Refund - Restricted	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$1,785,200.00	-\$123,822.39	\$1,661,377.61
EXPENSES			
Construction Costs			
Contract No. 23 - Water Line Extension	\$1,380,628.38	\$0.00	\$1,380,628.38
Subtotal - Construction	\$1,380,628.38	\$0.00	\$1,380,628.38
Non-Construction - Non Engineering			
Legal	\$7,500.00	-\$7,500.00	\$0.00
Other - Paid by Owner - Reimbursables	\$7,500.00	-\$6,186.72	\$1,313.28
Construction Administration (120 Days)	\$103,165.00	-\$34,512.50	\$68,652.50
Construction Observation (120 Days)	\$95,000.00	-\$35,376.25	\$59,623.75
Subtotal - Non-Construction - Non Engineering	\$213,165.00	-\$83,575.47	\$129,589.53
Non-Construction - Engineering			
Basic Engineering Fees (Prior to Construction)	\$131,100.00	\$59.70	\$131,159.70
Additional Services by Engineer	\$20,000.00	\$0.00	\$20,000.00
Reimbursable Expenses to the Engineer	\$168.00	-\$168.00	\$0.00
Permit Application Fees Paid by Owner - Reimbursable	\$0.00	\$0.00	\$0.00
Subtotal - Non-Construction - Engineering	\$151,268.00	-\$108.30	\$151,159.70
Contingency			
Contingency	\$40,138.62	-\$40,138.62	\$0.00
Subtotal - Contingency	\$40,138.62	-\$40,138.62	\$0.00
TOTAL EXPENSES	\$1,785,200.00	-\$123,822.39	\$1,661,377.61



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Resolution to Release Utility Easement

Item Explanation

The Town obtained a Utility Easement across parcel 89105 in the Minges Corporate Park back in 2008. The utilities have been abandoned and removed, and the easement is no longer needed. This parcel is now the location of the new Minges Bottling Facility.

Staff Comments

Staff has confirmed that there are no utilities in said easement and there is no future need for the easement.

Action Requested

Adopt resolution to release the utility easement and authorize the Mayor to execute the Deed of Release.

RESOLUTION 24-25-12

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN, A BODY POLITIC AND CORPORATE IN PITT COUNTY, NORTH CAROLINA, ABANDONING A UTILITY EASEMENT HERETOFORE GRANTED TO THE TOWN OF AYDEN, PER DEED BOOK 2543 AT PAGES 315-318, PITT COUNTY PUBLIC REGISTRY, AND AUTHORIZING EXECUTION OF A DEED OF RELEASE

WHEREAS, the TOWN OF AYDEN (hereinafter referred to as "TOWN") heretofore obtained a Utility Easement from Minges Building Account, LLC (hereinafter referred to as "Minges"), located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, per Deed Book 2543 at Pages 315-318 Pitt County Public Registry, across property commonly known as Tax Parcel No. 89105 according to the records in the office of Tax Administration of Pitt County, North Carolina, for the use of the "TOWN," its licensees, successors and assigns, the right, privilege and easement to go in, through, under, and upon lands belonging to Minges located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina; and

WHEREAS, Minges has requested that Minges, abandon Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105, hereinafter described as follows:

Tax Parcel Number: 89105 as shown on "Easement Survey For Town of Ayden Being Part of the Minges Building Account, LLC Tract" marked Exhibit "A" and attached hereto and incorporated by reference.

WHEREAS, Commissioners anticipate no use or need now or in the future for such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105 to be abandoned; and

WHEREAS, Commissioners therefore agree to abandon the Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105; and

WHEREAS, Minges has requested that the Town, acknowledge the abandonment and release of Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105; and

WHEREAS, Commissioners deem such abandonment to be reasonable and in the best interests of the Town and all parties, and Minges requests that the Town, release such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF AYDEN, A BODY POLITIC AND CORPORATE IN PITT COUNTY, NORTH CAROLINA, AS FOLLOWS:

Section 1. That the Board of Commissioners of the Town of Ayden does hereby abandon such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105, heretofore granted to the Town of Ayden, per Deed Book 2543 at Pages 315-318, Pitt County Public Registry.

Section 2. That the appropriate Town officials be and they hereby are empowered to make, execute, and deliver to Minges Building Account, LLC, P.O. Box 520, Ayden, North Carolina 28513, or the then current owner of the subject property encumbered by such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105 to be abandoned, an instrument in a form suitable for recording to release whatever interests the Town, might have in and to such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105.

Adopted this 10th day of February, 2025.

TOWN OF AYDEN

By: _____
Ivory Mewborn, Mayor

ATTEST:

Jeremy Crawford, Town Clerk

[SEAL]

NORTH CAROLINA

DEED OF RELEASE

PITT COUNTY

THIS DEED OF RELEASE, made and entered into this the _____ day of _____, 2025, by and between the Town of Ayden, North Carolina, a body politic and corporate in Pitt County, North Carolina, party of the first part (hereinafter called GRANTOR), and Minges Building Account, LLC, PO Box 520, Ayden, North Carolina 28513, party of the second part (hereinafter called GRANTEE).

THAT WHEREAS, the GRANTOR, previously received a Utility Easement from Minges Building Account, LLC located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, per Deed Book 2543 at Pages 315-318 Pitt County Public Registry, across property commonly known as Tax Parcel No. 89105 according to the records in the office of Tax Administration of Pitt County, North Carolina, for the use of the GRANTOR, its licensees, successors and assigns, the right, privilege and easement to go in, through, under, and upon lands of the GRANTEE located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina and

WHEREAS, Minges Building Account, LLC, has requested that Minges Building Account, LLC, abandon Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105 hereinafter described as follows:

Tax Parcel Number: 89105 as shown on "Easement Survey For Town of Ayden Being Part of the Minges Building Account, LLC Tract", marked Exhibit "A" attached hereto and incorporated by reference.

WHEREAS, Commissioners anticipate no use or need now or in the future for such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105 to be abandoned; and

WHEREAS, Commissioners therefore agree to abandon such the Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105; and

WHEREAS, Minges Building Account, LLC, has requested that the Town of Ayden, acknowledge the abandonment and of Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105; and

WHEREAS, Commissioners deem such abandonment to be reasonable and in the best interests of the Town of Ayden and all parties, and Minges Building Account, LLC requests that the Town of Ayden, release such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105; and

WHEREAS, Minges Building Account, LLC, have therefore requested GRANTOR to execute a Deed of Release to GRANTEE, or the current owner(s) of such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105; and

WHEREAS, the Board of Commissioners of the GRANTOR, has duly adopted the Resolution abandoning to GRANTEE, such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105, and a copy of which said Resolution is attached hereto as Exhibit "B" and made a part hereof; and

NOW THEREFORE, pursuant to and in accordance with said Resolution, GRANTOR does hereby remise, release, discharge, and forever quitclaim unto Minges Building Account, LLC, as the current owner of the subject property, its successors and assigns, all the GRANTOR's rights, title, and interest in and to such Utility Easement located at 127 Pepsi Way in Ayden Township, Pitt County, North Carolina, Tax Parcel No. 89105.

IN TESTIMONY WHEREOF, GRANTOR has caused this Deed of Release to be executed in its name by its Mayor, attested by the Town Clerk, and its official seal hereunto affixed, all by Resolution duly entered by the Board of Commissioners of GRANTOR, on the day and year first above written.

TOWN OF AYDEN

By: _____
MAYOR

ATTEST:

TOWN CLERK

[SEAL]

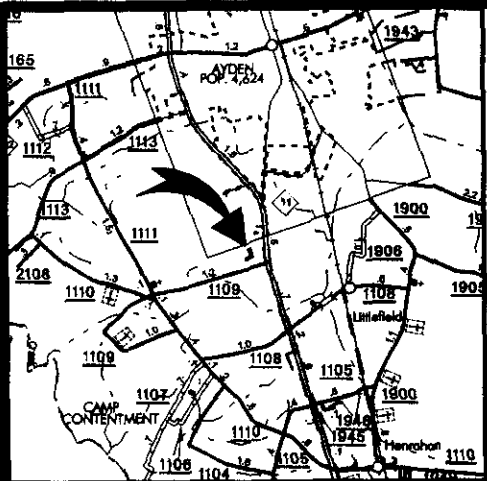
NORTH CAROLINA
PITT COUNTY

I, _____, a Notary Public of the aforesaid County and State, certify that _____ personally came before me this day and acknowledged that he is Town Clerk of the Town of Ayden, North Carolina, and that by authority duly given and as the act of the Town of Ayden, North Carolina, the foregoing instrument was signed in its name by its Mayor, sealed with its official seal, and attested by her as its Town Clerk.

WITNESS my hand and official stamp or seal, this the ____ day of _____, 2025.

NOTARY PUBLIC

My Commission Expires: _____



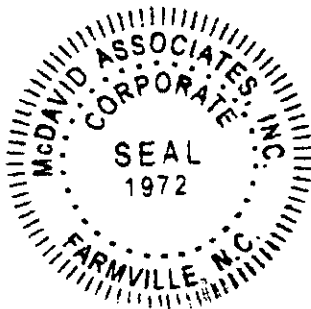
VICINITY MAP

LEGEND

- EIP = EXISTING IRON PIPE
- EIR = EXISTING IRON ROD
- EIA = EXISTING IRON AXLE
- NIP = NEW IRON PIPE SET
- EPK = EXISTING PARKER KALON NAIL
- NPK = NEW PARKER KALON NAIL
- RRS = RAILROAD SPIKE
- N&C = NAIL AND CAP
- NPS = NO POINT SET OR FOUND
- ECM = EXISTING CONCRETE MONUMENT
- NCM = NEW CONCRETE MONUMENT
- R/W = RIGHT-OF-WAY
- CL = CENTERLINE
- CC = CONTROL CORNER
- MBL = MINIMUM BUILDING LINE

CENTROID: N= 619900
E=2466300

NOTE: DISTANCES SHOWN ARE HORIZONTAL GROUND MEASUREMENTS.
NOTE: EASEMENT CENTERED ON EXISTING SANITARY SEWER LINE
10' EACH SIDE.



REVISIONS

NO.	DATE	DESCRIPTION

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S88°31'55"E	20.00
L2	S01°15'25"W	310.12
L3	S02°27'49"W	60.20
L4	N86°22'31"W	68.86
L5	N03°37'29"E	20.00
L6	S86°22'31"E	48.45
L7	N02°27'49"E	39.58
L8	N01°15'25"E	309.98

MINGES BUILDING ACCOUNT, LLC
DEED BOOK 1344 PG 202

State of North Carolina
County of PITT

I, PAUL ELLIS,
Review Officer of PITT County,
certify that the map or plat to which
this certification is affixed meets all
statutory requirements for recording.

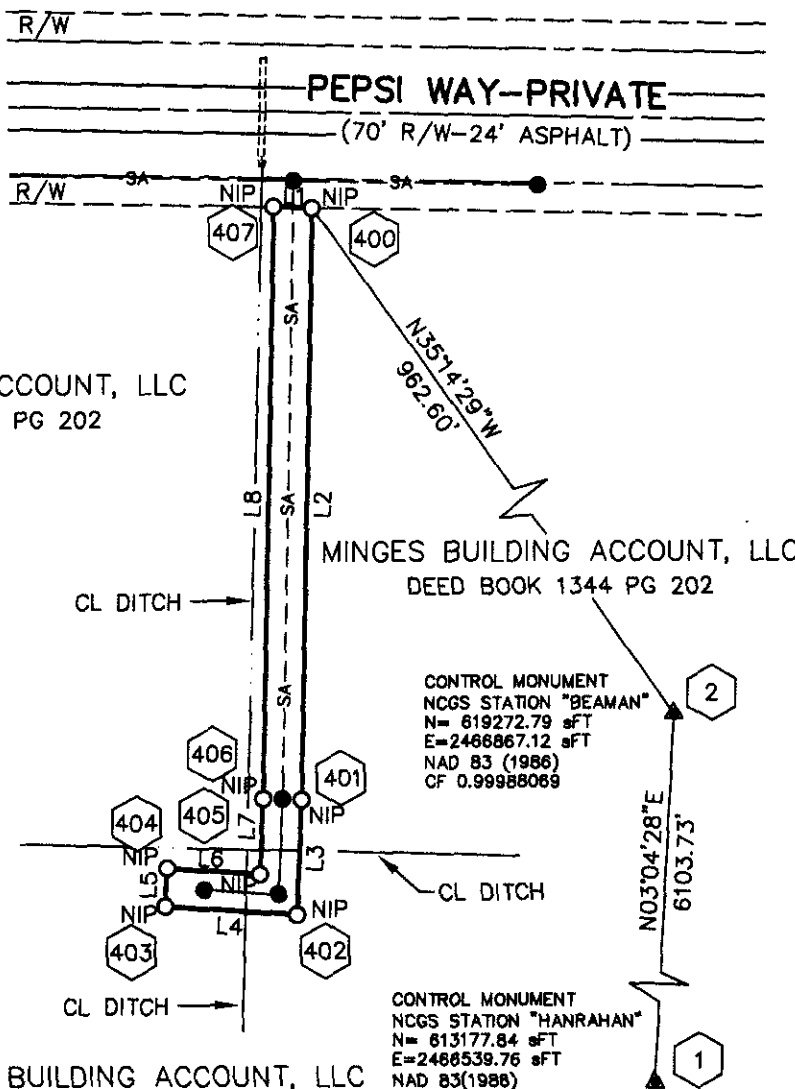
Paul Ellis 6-30-08
REVIEW OFFICER DATE

I, SIMON R. COX,
Professional Land Surveyor No. L-4215,
certify that the survey is of another
category, such as the recombination of
existing parcels, a court-ordered survey,
or other exception to the definition of
subdivision.

Simon R. Cox
SIMON R. COX
L-4215

I, SIMON R. COX,
certify that this plat was drawn
under my supervision from an actual
survey made under my supervision
(deed description recorded in
Book 1344, Page 202,
etc.) (other); that the boundaries
not surveyed are clearly indicated as
drawn from information found in
Book N/A, Page N/A;
that the ratio of precision as calculated
is 1 : 10,000 +; that
this plat conforms to the standards of
practice for land surveying in N.C. and
DOES NOT conform to G. S. 47-30 as
amended. Witness my original signature,
registration number, and seal, this
27TH day of JUNE, A.D., 2008.

Simon R. Cox
SIMON R. COX
L-4215



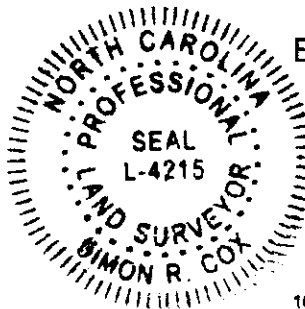
MINGES BUILDING ACCOUNT, LLC
DEED BOOK 1344 PG 202

EASEMENT SURVEY
FOR

TOWN OF AYDEN

BEING PART OF THE MINGES BUILDING
ACCOUNT, LLC TRACT
DEED BOOK 1344 PAGE 202
AYDEN TOWNSHIP, PITT COUNTY
NORTH CAROLINA
JUNE 27, 2008

SCALE IN FEET : 1" = 100'



McDAVID ASSOCIATES, INC.

Engineers • Planners • Land Surveyors
3714 North Main Street, Farmville, NC 27828
Telephone: (252) 753-2139

Surveyed by : JAP Project No. : 1-07-0321-8200
Drawn by : SRC Map file reference : A-777 RED



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Review/Approve Appointment of Mr. Billy Merrill to the Regular Planning Board Position

Item Explanation

Recently, Mr. George Synder vacated his Regular Planning Board position. Mr. Synder's term remains unexpired and was set to renew in October 2026. Mr. Billy Merrill currently holds an Alternate position with the Planning Board, and he is willing to fill the unexpired term if approved by the Governing Board.

Staff Comments

During the Dec 09, 2024, regular meeting, the Governing Board approved the appointment of Mr. Billy Merrill to an Alternate position on the Planning Board.

Action Requested

Approve the appointment of Mr. Billy Merrill to the recently vacated Regular Planning Board position.



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Letter of Commendation - Mrs. Katherine May

Item Explanation

There are no comments available at this time.

Staff Comments

There are no staff comments at this time.

Action Requested

Review/approve the Letter of Commendation for Mrs. Katherine May.

Example motion: "I make a motion that we approve the Letter of Commendation for Mrs. Katherine May, and that we direct the Town Clerk to present the Letter to Mrs Katherine May.



LETTER OF COMMENDATION

Dear Mrs. Katherine May,

On behalf of the Town of Ayden Governing Board, it is with great honor and admiration that we recognize and commend you for your remarkable contributions to both your family and the Ayden community. Your unwavering faith, resilience, and selfless service have touched the lives of many, leaving an enduring legacy of love and compassion.

Your dedication to family, as evidenced by your nurturing care and guidance to over 25 foster children, has had a profound impact on shaping successful and prominent leaders across the United States. Despite facing personal trials, your ability to extend your love beyond your own family exemplifies true selflessness and compassion.

As a steadfast pillar in the community, you have gone above and beyond to support and uplift those in need. Whether it was providing transportation to seniors and neighbors for essential appointments or offering words of wisdom, encouragement, and financial assistance, your acts of kindness have made a meaningful difference in the lives of many.

Your life serves as a powerful example of strength, honor, and faith. As you celebrate your 90th birthday, we join in recognizing the indelible mark you have left on your family, community, and all those fortunate enough to have crossed paths with you.

In honoring you, Mrs. Katherine May, we celebrate a legacy of love, service, and resilience that embodies the very essence of community care and generosity. Your impact will continue to inspire and uplift others for generations to come.

May you continue to rejoice in the time to come, knowing that your contributions have made a lasting difference.

With deepest respect and appreciation,

Ivory Mewborn, Mayor

Date

Jeremy Crawford, Town Clerk



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Approval of adjusting the Power Cost Adjustment (PCA) to offset Rider - 1-23.

Item Explanation

The Power Cost Adjustment (PCA) was approved and added to our current fee schedule on July 1, 2024. This PCA was for Rider -1- 22. The approved and current PCA for Rider 1- 22 is currently being charged at \$0.00414 (per 1,000 kWh), Rider 1 -23 amount was not known at the time. The total amount owed for Rider 1-23 is \$632,366. We are requesting that PCA be adjusted to include Rider - 1-23 bringing the Power Cost Adjustment (PCA) amount to \$0.00603. The Residential Customer Impact (per 1,000 kWh) is \$6.03.

Staff Comments

There are no additional comments at this time.

Action Requested

Approve as Presented.

Example motion: "I make a motion that we approve the Power Cost Adjustment to offset Ride 1-23."

Power Cost Adjustment for Ayden

Projected kWh

Agency Projected kWh (Mar 25 - Sept 26)	188,787,504
Losses (EIA-861 Avg of Last 3 Yrs)	7.18%

Projected Retail kWh	175,232,561
-----------------------------	--------------------

Rider - 1 True Up Amounts

Rider - 1 - 22 (Remaining Amt Mar 25- Sept 26)	\$423,449
Rider - 1 - 23	\$632,366

Purchase Cost Adjustment (PCA)	\$0.00603
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Residential Customer Impact (per 1,000 kWh)	\$6.03
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Power Cost Adjustment for Ayden

Projected kWh

Agency Projected kWh (July 24 - March 26)	203,280,634
Losses (EIA-861 Avg of Last 3 Yrs)	7.18%

Projected Retail kWh	188,685,084
-----------------------------	--------------------

Rider - 1 True Up Amount

Rider - 1 - 22	\$781,749
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Purchase Cost Adjustment (PCA)	\$0.00414
---------------------------------------	------------------

Residential Customer Impact (per 1,000 kWh)	\$4.14
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Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Utility Service Application - Business and Residential Deposits

Item Explanation

Staff Comments

Action Requested

Discuss and provide guidance to Town Staff.

- 1) Consider leaving the policy, as written, OR
- 2) Develop a consensus on possible policy revisions and direct Town Staff to update the policy.

Example motion #1: "I make a motion that we leave the policy as written."

Example motion #2: "I make a motion that we use the responses we have provided to revise the current policy, and we direct the Town Manager to ensure the revisions are completed."



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Review/Approve Application for Appointment to the Arts & Recreation Commission

Item Explanation

The Town Hall received an application from A. Harris to serve on the Arts & Recreation Commission.

Staff Comments

The Arts & Recreation Director, Thomas Duncan, recommends the appointment of Mrs. Annette Harris to the Arts & Recreation Commission.

Action Requested

Review/Approve the appointment of Mrs. Annette Harris to the Arts & Recreation Commission.

Example motion: "I make a motion that we approve the appointment of Mrs. Annette Harris to serve on the Arts & Recreation Commission."



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Review/Approve the need for having insurance coverage when Lessees are renting Town properties and facilities.

Item Explanation

Previously, the Governing Board discussed the idea of requiring insurance coverage for elevated and high risk events when those events included the rental of town property. The Board heard from Matthew Reid, a NCLM Risk Control Consultant, and he shared the PROS and CONS of requiring a lessee to secure coverage when they rent town properties. While the discussions helped the Board learn more about best practices for mitigating risk, the Board did not direct or approve any changes to the rental policy, now known as AD-001 Rental and Use of Town Properties and Facilities.

Staff Comments

The Staff, working in conjunction with the League and other industry leaders, have developed a list of questions that, when answered, should help the Board better define what action it could take in addressing the insurance coverage topic. Please consider the questions and comments below:

- 1) Define which event types present a high or elevated risk. Example: Auto or bicycle racing, Spartan-style events, prepared food sales or giveaways, events involving pyrotechnics, or others.
- 2) Determine who decides the level of risk for events not defined by the policy?
- 3) Are there any facility locations in Ayden that, by itself, adds to the risk of holding an event? Example: renting the West Ave stage for an event that does not include blocking the street might increase the risk of an auto vs pedestrian accident.
- 4) Define the level of coverage sufficient to cover the associated risk. Example: Should high risk events require a larger amount of coverage (e.g., \$3 million per/\$5 million aggregate) and elevated risks require some lesser amount (e.g., \$1 million per/\$2 million aggregate)? Should all events require the same amount of coverage even though the event activity may pose varying degrees of risk?
- 5) We waived the rental fee for religious organizations and non-profits, but should we also waive the insurance coverage requirements when they hold elevated or high risk events? Example: Church ABC is giving away prepared food, or holding a bicycle race.
- 6) If a lessee subcontracts out the portion of the event that involves an elevated or high risk activity, do we require insurance coverage from the lessee and the subcontractor, or just the subcontractor?
- 7) Finally, for any insurance coverage required, it makes sense to have the lessee include the Town of Ayden as an Additional Insured. Do you have any other requirements that must be shown on the certificate of insurance (COI)?

The current revision of AD-001 is attached for your review.

Action Requested

Recommend that the Board:

- 1) come to a consensus and provide responses to the questions shown in Staff Comments, and
- 2) direct the Town Manager to update the policy according to the Board's responses.

Example motion #1: "I make a motion that we use the responses we have provided to revise the current policy, and we direct the Town Manager to ensure the revisions are completed."

Alternatively, vote to leave the policy as revised on 01/13/2025, with no revision for insurance coverage.

Example motion #2: "I make a motion that we leave the policy as written."



TOWN OF AYDEN, NC

AD-001: RENTAL AND USE OF TOWN PROPERTIES AND FACILITIES

Policy Lead: Town Clerk
Version: 1
Approved: 01/13/2025

The Governing Board of the Town of Ayden does hereby set forth the following rules and regulations governing the rental and use of Town properties and facilities.

1. To lease Town properties and/or facilities for any event, function, or activity (hereinafter “event”), the **Lessee must be at least twenty-five (25) years of age and must present a valid government-issued identification card** (e.g., North Carolina driver's license). The identification card must show their photo and identify their age, and residency address. The Lessee may request the use of Town properties and facilities for their own purposes, or, if acting on behalf of an organization or agency, they must be a bona fide member of that organization or agency with the authority to enter into a rental agreement on its behalf with the Town.
2. The Lessee will be required to pay all past due bills, fees, and fines due to the Town of Ayden, in full, before the agreement will be executed by the Town.
3. When leasing the Arts & Recreation (A&R) Community Center (including the auditorium), West Ave. Stage, or the Second Street Community Building; or when the event requires the use of off-duty Town personnel, you must complete a hardcopy lease agreement. Lease agreements are available at the Ayden Town Hall each weekday from 8:30 am and 5:00 pm. The Town Hall is located at 4144 West Ave., Ayden, NC 28513.
4. When leasing Town parks or shelters, you may visit the A&R Department’s online reservation website at <https://aydenartsandrec.recdesk.com/Community/Member/Login>. Using this method, Lessees will be required to create a profile, login, and complete the reservation process online. Additionally, Lessees may visit the Town Hall to complete a hardcopy of the reservation. The A&R Director shall review all reservation submissions. If the A&R Director believes the event does not meet the guidelines of this policy, the reservation will be forwarded to the Town Manager, or their designee, for final review and determination. The Town Manager, or their designee, shall make the final determination on whether to approve or reject the reservation. The A&R Director will notify the applicant if the reservation is not approved.
5. The Town Manager, or their designee, shall review and approve all proposed events that involve leasing the A&R Community Center (including the auditorium), West Ave. Stage, or Second Street Community Building, and all events requiring the use of off-duty Town staff. The Town Manager, or their designee, shall have the authority to authorize and enter into all lease agreements.
6. **Long-term Rentals:** Should a Pitt County religious organization be displaced from its permanent facility due to a disaster, the Second Street Community Building and the A&R Community Center auditorium is available for rent, long-term. The “Long-term” rental of space is defined as the sooner of

six months or as soon as repairs to its permanent space are complete. Should the religious organization need more than six months of long-term use, they must resubmit an application requesting additional time. The granting of additional time shall be considered on a case- by-case basis. The Town Manager is the only staff member authorized to approve the long-term rental of Town properties by religious organizations, and he/she shall have the authority to reject a rental agreement that does not meet the standards defined in this policy, and/or if he/she decides it is not in the best interest of the Town.

7. **Attendance by off-duty staff:** If the Town Manager determines that the event, because of expected attendance, event type, or location, presents a potential safety or security risk, he/she may require off-duty Town personnel to attend and monitor the event. The off-duty personnel may include members of the Town staff, the Police Department, or its appointed or contracted representatives. In the event the Town Manager determines off-duty personnel are necessary, the Lessee shall be responsible for compensating the off-duty personnel. **The current rate is \$50 per hour, per individual, and payment must be made when submitting the rental agreement.**
 - a. If, after receiving an approved rental agreement, the Lessee wishes to change the time of the event, they must get written approval from the Town Manager, or their designee.
 - b. If the event is underway and the Lessee makes a request to extend the time of the event to on-site off-duty Town personnel, the decision to grant the extension rests with the Town personnel present at the event, or their direct supervisor. If Town personnel decline Lessee's request to extend the event's time, Lessee shall ensure the event ends as described in the agreement. The decision of Town personnel is final.
 - c. If the event is extended beyond the time approved in the agreement, the Lessee shall be responsible for any additional compensation required to cover the continued staffing of their event.
 - d. All additional staffing costs shall be deducted from the Lessee's security deposit. If the deposit does not cover the additional compensation, Town staff shall bill the Lessee for the difference, and the Lessee is required to make payment to the Town within ten (10) business days.
8. Keys for access to the Second Street Community Building and the A&R Community Center must be signed out and returned to the Ayden Police Department by the Lessee, and the Lessee must show receipt of payment prior to the keys being given to the Lessee.
9. The Town does not provide sound or light technicians as part of any leasing agreement. At the Lessee's request, and pending Town approval and functioning equipment, the Town may provide a key to the A&R Community Center Auditorium "tech room," which is where the sound and light boards are housed. The Lessee is responsible for any damage to the tech room equipment.
10. **Smoking, possession of firearms, and alcohol consumption are strictly prohibited on any leased Town property or facility.**
11. The rental of the Second Street Community Building or the Doug Mitchell Auditorium grants the Lessee and their event attendees the use of the inside of the facility only. No event activities are permitted outside these buildings.

12. The Lessee shall ensure that all Town properties and facilities under their agreement remain open to Town of Ayden personnel for inspection during the entire rental period. The Ayden Police Department may make a periodic inspection during the rental period to ensure that the use follows the approved rental agreement.
- 13. All events conducted on leased Town properties and facilities shall be completed by 10:00 p.m., and shall not occur on Sundays prior to 1:00 pm, unless specifically approved by the Town Manager.**
14. The Lessee must submit payment at the time of the reservation, and payment for 100% of all fees, deposits, staffing, and other associated costs must be received by the Town before the rental agreement is approved and signed.
15. Applications for reservations must be submitted, approved, and paid for a minimum of three (3) business days in advance of the proposed activity. Events at the A&R Community Center, and any event requiring the use of off-duty Town personnel, requires a thirty (30) day advance notice. This minimum advanced reservation requirement may only be waived by the Town Manager.
16. The Lessee is responsible for setting up and taking down any stage sets, decorations, and/or equipment necessary for their proposed activity, including:
 - a. All existing tables, chairs, and other Town property shall be returned to their original location.
 - b. No items shall be taped, tacked, or otherwise secured to any walls, ceilings, or fixtures without the approval of the Town Manager, or their designee.
 - c. All kitchen areas and equipment shall be thoroughly cleaned and sanitized; with equipment being properly stored.
 - d. All floors, tables, chairs, and so forth must be swept and cleaned, as needed.
 - e. All trash and garbage shall be secured in plastic bags and placed in the roll-out carts directly behind the building. DO NOT use the private dumpsters or roll-out carts of other businesses or residents.
 - f. All windows and doors must be closed and locked.
 - g. All cleaning materials and equipment shall be stored as originally arranged.
- 17. The Lessee shall contact the Ayden Police Department at the conclusion of their event. The Police Department will conduct a preliminary inspection of the facility while in the presence of the Lessee and they will collect the keys to the building. The Town's Facilities Maintenance personnel shall perform a final inspection on the next business day following the event, prior to any subsequent events on the property. Failure to return the keys to Police Department personnel will result in the loss of your deposit. (See attached checklist)**
18. If the Town property is free from damage and there is no need to perform a cleaning of the property, the Town shall return the security deposit to the Lessee within ten (10) business days.
19. If the Town's Facilities Maintenance personnel determine repairs or cleaning needs to be done to the property, and the work required is a result of the Lessee's use, they will notify the Town Manager.
20. The Lessee shall be responsible for any damage to Town property or equipment, and the Town shall withhold an amount of the security deposit necessary to pay for the costs of repairing such damages, which may include any necessary cleaning. If the security deposit is sufficient to cover the necessary

repairs, the Town shall make the repairs and shall refund to the Lessee any balance remaining within fifteen (15) business days after the Town's Facilities Maintenance personnel provides notice to the Town Manager that the repairs have been made.

21. Should the cost to repair or clean the property exceed the Lessee's deposit, the Town will send a detailed billing of all expenses to the Lessee, via certified mail, within ten (10) business days. The Lessee will have ten (10) business days to make payment against the detailed billing.
22. **Town staff only clean Town facilities and properties on weekdays;** therefore, it is vital that any facility or property rented on a Saturday or Sunday is cleaned by the Lessee prior to returning the property to the Town. If a property is found to be unclean by the Ayden Police Department during their inspection, they will direct the Lessee to clean the facility prior to collecting the keys. If the Lessee fails to properly clean the property, the rental obligation will remain open, and the Lessee will be responsible for all additional rental fees incurred.
23. The Town shall be responsible for repairing any damages or performing additional cleaning not otherwise performed or required by the Lessee, through Town staff, or through contracted services at its sole election.
24. If the Lessee desires to promote their event or provide directions to the event by using signs, the Lessee shall first receive permission to place signs from the Town's Planning office. If granted permission, signs are to be placed only for a specified period and must be removed within 24 hours after the event concludes. Failure to remove any signs placed about the Town related to the event/rented use will result in forfeiture of the entire security deposit.
25. If a reservation must be cancelled, the Lessee must contact the Head of Customer Service to request an official cancellation. The Town will refund the fees and deposits for the reservation based on the guidelines shown below:

Arts & Recreation Community Center Auditorium

Notice provided 90 calendar days prior to the event:	100% Refund
Notice provided 60 calendar days prior to the event:	50% Refund
Notice provided less than 30 calendar days prior to the event:	No Refund

Other Town Properties

Notice provided 10 calendar days prior to the event:	100% Refund
Notice provided 5 calendar days prior to the event:	50% Refund
Notice provided less than 3 calendar days prior to the event:	No Refund

26. If a rental agreement is subsequently rejected by the Town after initial approval, then 100% of all reservation and/or rental fees, security deposits, and staffing costs paid shall be refunded within ten (10) business days of the rejection.
27. If inclement weather prevents Lessee from using the desired rental facility, the Lessee shall call and either select a new available rental date, at no additional cost, or request a refund of the rental payment. If a rental payment refund is requested, 100% of the payment shall be refunded within ten (10) business days of the request.

28. It is the expressed desire of the Town of Ayden that the rental and use of the A&R Community Center be limited to those activities and events that are recreational, cultural, civic, and arts related in nature, and the Governing Board authorizes the Town Manager to deny rental for any purpose not in conformity with these intended uses.
29. The Town of Ayden, through its Town Manager, reserves the right to deny the rental or use of any Town property as deemed necessary to protect the public health, safety, and general welfare of the Town and surrounding community, or for any other reason that the Town Manager deems is not in the best interest of the Town of Ayden.
30. Active religious organizations and non-profits located in Pitt County, NC, may request to have the rental fee waived. To have the rental fee waived, the religious or non-profit organization must demonstrate the event "benefits the Ayden community," and they must complete the following steps on their first rental agreement submission:
 - a. The Pastor or Secretary (or anyone with appropriate management authority) must visit the Town Hall.
 - b. They must present acceptable documentation that identifies their tax-exempt or religious organizational status.
 - c. The documentation must identify the organization's Pitt County address.
 - d. The documentation must name the active Members and/or Managing Members.
 - e. The Town Hall must receive (or make) a copy of this documentation and a copy of at least one of the Member's government-issued identification cards.
 - f. Acceptable documentation may include: an IRS 501(c)(3) Public Charity Approval letter, an active Articles of Incorporation, or active By-laws.
 - g. The Town Manager, or their designee, is responsible for determining if the event activities "benefit the Ayden community," and their decision to approve or reject the waiver request is final.
31. The process identified in #30(a-g), above, is a "one time" process that only needs to be repeated when/if the organization's personnel change, and if those newly added personnel will be executing a lease agreement on behalf of the religious or non-profit organization.
32. For those religious and non-profit organizations that do not provide acceptable documentation, the rental fee will not be waived.
33. Religious and non-profit organizations will still be required to pay any associated deposit and/or staffing expenses with all rentals.

2024-2025
Facility and Property Rental Rates and Fees

<u>Property Name</u>	<u>Deposit \$</u>	<u>Type</u>	<u>Religious & Non-Profit Organizations (Fees Required)</u>	<u>Religious & Non-Profit Organizations (Fees Waived)</u>	<u>All Other Lessees</u>
Second St. Community Bldg.	\$100.00	Per Use	\$300.00	\$0.00	\$300.00
West Ave. Stage	\$250.00	Per Use	\$250.00	\$0.00	\$250.00
Doug Mitchel Auditorium	\$150.00	Per Use	\$400.00	\$0.00	\$600.00
Arts & Rec Classrooms	\$0.00	4 Hr Max	\$150.00	\$0.00	\$150.00
Park Shelters:					
Veteran's Park Small Shelter	\$50.00	Half Day	\$40.00	\$0.00	\$40.00
	\$50.00	Full Day	\$60.00	\$0.00	\$60.00
Veteran's Park Baldree Shelter	\$50.00	Half Day	\$60.00	\$0.00	\$60.00
	\$50.00	Full Day	\$90.00	\$0.00	\$90.00
J.J. Brown Park Shelter 1	\$50.00	Half Day	\$35.00	\$0.00	\$35.00
	\$50.00	Full Day	\$50.00	\$0.00	\$50.00
District Park Small Shelter	\$50.00	Half Day	\$60.00	\$0.00	\$60.00
	\$50.00	Full Day	\$90.00	\$0.00	\$90.00
District Park Large Shelter	\$50.00	Half Day	\$80.00	\$0.00	\$80.00
	\$50.00	Full Day	\$110.00	\$0.00	\$110.00

Outdoor athletic fields and gymnasiums are NOT available for rent.

Off-duty Town Hall staff is \$50.00/hour/staff member. Example: two (2) police officers for a three (3) hour event is six (6) total man-hours of staffing costs.



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Voluntary Agricultural District

Item Explanation

Staff Comments

Action Requested



Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Illegally Parked Vehicles and Dilapidated Vehicles

Item Explanation

Commissioner Newell observed several illegally parked and dilapidated vehicles throughout Ayden. The attached files show four (4) such instances.

Staff Comments

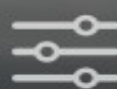
Action Requested





Yesterday

9:42 AM





Town of Ayden North Carolina

Governing Board of Ayden
Meeting Date: February 10, 2025
Meeting Time: 6:30 PM

Agenda Item

Staff Departmental Reports

Item Explanation

Staff Comments

Action Requested

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: Thomas Duncan

CC: BOARD OF COMMISSIONERS

DATE: 2-10-25

SUBJECT: “Arts and Recreation” MONTHLY REPORT: February

Meetings & Special Event

1/29/25 - Seniors traveled to Raleigh, NC, for a day of shopping

2/1 to 2/14 – Will be attended the North Carolina Parks and Recreation Directors’ Conference.

Sports and Programs

Currently registering for Soccer and Softball

MEMORANDUM

TO: Scott Howard, Town Manager

FROM: David Dempsey, Chief of Police

CC: Board of Commissioners

DATE: February 01,2025

SUBJECT: POLICE DEPARTMENT MONTHLY REPORTS –

Date	Incident Type	Location	Suspect	Ward
01/01/2025	Discharge Weapon Town Limits	Luther Cir	Unk	5
01/03/2025	Communicating Threats	658 Fawn Rd Apt H	Joseph Piche	2
01/04/2025	Damage to Property	301 5 th St Apt A	Taryn Stargen	4
01/05/2025	DWI	McDonalds PVA	Joshua Blake	4
01/05/2025	Larceny	4341 A Liberty	Gloria Moore	5
01/06/2025	DWI	Third ST	Monzer Yosif	4
01/08/2025	Communicating Threats	430 First St	Angela Thomas	2
01/11/2025	Marijuana Possession	Walgreens PVA	Meghan Stevens	4
01/12/2025	Communicating Threat	4260 Legacy	Chris Carter	4
01/12/2025	Dog Bite	Oakdale Dr	Robert Murphy	4
01/13/2025	Assault	676 Club Dr	Juv	2
01/13/2025	Damage to Property	304 4 th St	James Hutchinson	4
01/15/2025	Firearm by Felon	NC 11	Jahkevus Edwards	4
01/16/2025	Larceny	370 Planters St	Jefferey Thomas	5

Date	Incident Type	Location	Suspect	Ward
01/17/2025	Assault	364 King St	Travionne Whitehurst	5
01/18/2025	Marijuana Possession	NC 11	Kimberly Foye	5
01/18/2025	Communicating Threats	349 King St	Joshua Mayo	5
01/19/2025	Animal Abuse	230 Allen Dr	Elaine Barfield	5
01/21/2025	Damage to Property	4405 Reaves Rd	Jerome Green	5
01/21/2025	Death Investigation	188 Second St Apt 9		3
01/22/2025	DWI	Care-O-World PVA	Dominique Hill	4
01/22/2025	Assault	188 Second St Apt 9	Kim Mckoy	3
01/22/2025	False Pretenses	Piggly Wiggly	Raheem Joyner-EL	4
01/25/2025	DWI	Third ST	Royce Andrews	3
01/26/2025	Breaking & Entering	3903 A Woodcrest	Unk	3
01/26/2025	DWI	NC 11	Fernando Torres-Rojo	4
01/29/2025	Communicating Threats	Third St	Ray Maxwell	1

Date	Incident Type	Location	Suspect	Ward
01/30/2025	Assault	Ayden Elementary	Linda Stout	3

AYDEN ECONOMIC DEVELOPMENT DEPARTMENT

TO: TOWN COUNCIL

FROM: THOMAS MALLORY DENHAM, ECONOMIC DEVELOPMENT DIRECTOR

SUBJECT: ECONOMIC DEVELOPMENT REPORT FOR ROTARY

DATE: 02/03/2025

CC: SCOTT HOWARD TOWN MANAGER

- Ayden Annual Founders Day Celebration February 7th & 8th.
- Car Cruse going to 2nd Tuesday and last Thursday of month.
- Eagle Rock about 80% complete. What a great partner for Ayden.
- Town of Ayden will rejoin Greenville ENC Alliance.
- NC Main Street Annual Assessment complete! As Promised, I will keep Ayden in good standing until an agreement is finalized.
- Chamber having officer selection February 13
- East Energy Renewables Plant Grand Opening in Wilson.
- Rail Park Build-Ready Pad will begin February 13.
- Pitt Co. African American Cultural Trail Committee included the 4A Cemetery.
- Important things happening at the NC East Alliance, Attended 2025 Meeting.
- Excitement is alive in Ayden.
- Parks & Rec. received \$5000 grant for Auditorium Repairs, Thanks to Pitt Co. Arts Council.
- Ayden Museum received \$5000 grant for repairs, thanks to the Pitt Co. Arts Council.
- Activity happening in the Rail Park & Worthington Park but cannot discuss publicly.
- Work continues on improvement of our Electric system for the Rail Park.

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: NOLA ROBERTS, TOWN PLANNER

CC: BOARD OF COMMISSIONERS

DATE: FEBRUARY 10, 2025

SUBJECT: PLANNING DEPARTMENT MONTHLY REPORT

- **Zoning Compliance Certificates from January 1st– January 31st**

D.R. Horton, Inc. – new single-family residence – 1108 Queensland Ln.
Ayden Mobile Estates – set-up class c manufactured home – 721 Club Dr.
D.R. Horton, Inc. – new single-family residence – 1102 Queensland Ln.
D.R. Horton, Inc. – new single-family residence – 3818 Denver Ln.
Ann Miner – privacy fence – 4307 Brentwood Rd.
Linwood Moye – privacy fence – 873 Mulligan Dr.
ACREW, LLC – new single-family residence – 767 Fairway Rd.
ACREW, LLC – new single-family residence – 806 Fairway Rd.
TAO Real Estate – restaurant – 249-A Third St.
Will Kuhn Homes, LLC – new single-family residence – 1036 Seven Iron Dr.
Joseph & Anne Fries – accessory dwelling – 4172 Emma Cannon Rd.
D.R. Horton, Inc. – new single-family residence – 1114 Queensland Ln.

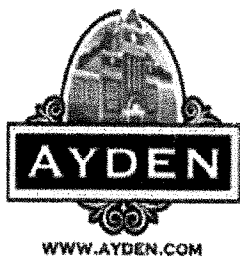
- **The following Code Enforcement activities took place from January 1st– January 31st**

Address	Violation	Action Taken
641 Second St.	Dilapidated outbuilding	Sent demo letter
652 Third St.	Minimum housing	Called concerning repairs
333 Jackson St.	Residing w/o water service	Gave 30-days to repair
380 Planters St.	Residing w/o water & electric	Sent letter to owner
374 Planters St.	Minimum housing	Sent letter
4377 Lee St.	Junk cars	Sent removal letter
302 Third St.	Debris (blocks) removal	Sent letter

Repairs to the bank building at 4251 Lee Street have begun.

Working on new safety policy.

Investigated fire/burning complains on Bowen Circle; sent to fire department.



Town of Ayden Finance Manager- Summary of Activity from 12/2/24

In Person Meetings:

Commissioners' Meeting 1/13/24
Department Head meeting 1/15/24
Town of Ayden ADP Refresh w/ HR 1/9/25
AIM Program Meeting w/ LGC Sharon Edmunson 1/16/25
Brightspeed Pole Attachment Audit 1/29/25

Webinars/Online/Conference Call Meetings:

AMI Data Review/Electricities/TOU Review 1/27/25
AMI Update 1/15/25
NCCMT Region 1 Advisory Group Meeting-Williamston 1/28/25
Electricities Retail Customer Survey Discussion 1/2/25
eReliability Tracker Intro/Demo 1/7/25
LGC 6 month budget review spreadsheet
Inventory Configuration ERP Pro 10 1/13/25
Brightspeed Pole Agreement 1/14/25
ADP analysis 1/16/25
HR/Payroll Tyler 1/30/25

Misc:

FY26 Budget CIP
RFP-2024-12-13.01 Review and Meeting 1/27/25
LGC 203 Report,
ESC Report
Auditor Requests-Audit Review
Sam.Gov/Grants.Gov/DOJ.Gov: Town of Ayden Police Technology Equipment Enhancements Report 1/21/25
Payroll: 1/14/25, 1/28/25
Departmental Report for CIVIC
Cemetery – Multiple interactions with Public, Funeral Home Directors/Monument Companies/Staff Confirmations
360 Credit Card Management
Handled Multiple Customer Complaints and Situations
CDBG/DWI Grant work as requested/needed - Bank/Requisitions/Payments/Deposit/Pick up Check
Southern Bank- Positive Pay, ACH, Payroll, Corrections, Check Scan Issues, Deposit and PP Threshold Increase
Contract Review : History, meetings, past invoices, Brightspeed, Metronet, Optimum,
Safety Meeting Minutes/assisted Speaker 1/14/24



Town of Ayden

My Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund							
Revenue							
<u>10-3100-1200</u>	VEHICLE TAXES	226,000.00	226,000.00	23,060.19	145,257.54	-80,742.46	35.73 %
<u>10-3100-1250</u>	MUNI VEHICLE FEE	18,412.00	18,412.00	1,620.00	10,150.00	-8,262.00	44.87 %
<u>10-3100-1700</u>	TAX PENALTIES	6,000.00	6,000.00	340.25	4,427.00	-1,573.00	26.22 %
<u>10-3100-1800</u>	TAX INTEREST	4,000.00	4,000.00	344.52	2,505.35	-1,494.65	37.37 %
<u>10-3100-1900</u>	PRIOR YEARS PROPERTY TAXES	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<u>10-3100-2016</u>	2016 REAL PROPERTY TAXES	0.00	0.00	0.00	34.95	34.95	0.00 %
<u>10-3100-2017</u>	2017 REAL PROPERTY TAXES	0.00	0.00	0.00	78.44	78.44	0.00 %
<u>10-3100-2018</u>	2018 REAL PROPERTY TAXES	0.00	0.00	0.00	45.39	45.39	0.00 %
<u>10-3100-2019</u>	2019 REAL PROPERTY TAXES	0.00	0.00	0.00	182.89	182.89	0.00 %
<u>10-3100-2020</u>	2020 REAL PROPERTY TAXES	0.00	0.00	0.00	46.24	46.24	0.00 %
<u>10-3100-2021</u>	2021 REAL PROPERTY TAXES	0.00	0.00	0.00	210.62	210.62	0.00 %
<u>10-3100-2022</u>	2022 REAL PROPERTY TAXES	0.00	0.00	13.92	951.95	951.95	0.00 %
<u>10-3100-2023</u>	2023 REAL PROPERTY TAXES	10,000.00	10,000.00	174.75	7,417.84	-2,582.16	25.82 %
<u>10-3100-2024</u>	2024 REAL PROPERTY TAXES	2,282,032.00	2,282,032.00	66,573.03	1,591,184.05	-690,847.95	30.27 %
<u>10-3231-3900</u>	1% SALES TAX ARTICLE 39	530,827.00	530,827.00	37,267.87	295,658.58	-235,168.42	44.30 %
<u>10-3232-4000</u>	1/2% SALES TAX ARTICLE 40	332,150.00	332,150.00	28,724.16	187,982.11	-144,167.89	43.40 %
<u>10-3233-4200</u>	1/2% SALES TAX ARTICLE 42	281,050.00	281,050.00	18,649.71	147,690.97	-133,359.03	47.45 %
<u>10-3234-4400</u>	HOLD HARMLESS SALES TAX	337,260.00	337,260.00	31,607.55	194,910.28	-142,349.72	42.21 %
<u>10-3300-3100</u>	UTILITIES SALES DISTRIBUTIONS	359,615.00	359,615.00	104,079.12	190,782.42	-168,832.58	46.95 %
<u>10-3300-3110</u>	BEER AND WINE TAX	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
<u>10-3300-3120</u>	CELL TOWER RENTAL FEES	98,000.00	98,000.00	0.00	0.00	-98,000.00	100.00 %
<u>10-3300-3130</u>	CABLE TV FRANCHISE TAX	42,500.00	42,500.00	11,064.11	24,780.89	-17,719.11	41.69 %
<u>10-3300-3140</u>	SOLID WASTE DISPOSAL TAX	4,284.00	4,284.00	0.00	1,965.33	-2,318.67	54.12 %
<u>10-3300-3311</u>	PIPED NATURAL GAS	2,388.00	2,388.00	0.00	2,702.79	314.79	113.18 %
<u>10-3300-4000</u>	SRO POLICE OFFICER PMT	180,000.00	180,000.00	0.00	56,379.32	-123,620.68	68.68 %
<u>10-3300-5000</u>	RURAL FIRE / EMS LEASE PMT	30,319.00	30,319.00	0.00	0.00	-30,319.00	100.00 %
<u>10-3327-2130</u>	CITATIONS	50.00	50.00	0.00	0.00	-50.00	100.00 %
<u>10-3400-1000</u>	POWELL BILL	412,000.00	412,000.00	99,410.68	198,821.36	-213,178.64	51.74 %
<u>10-3400-2000</u>	LOCAL & STATE GRANTS	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
<u>10-3474-2000</u>	CEMETERY SALES	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
<u>10-3500-1000</u>	COURT FACILITIES FEES	3,000.00	3,000.00	224.28	909.31	-2,090.69	69.69 %
<u>10-3500-2000</u>	PLANNING FEES/PERMITS	7,000.00	7,000.00	250.00	3,550.00	-3,450.00	49.29 %
<u>10-3500-3000</u>	CODE ENFORCEMENT FEES	25,000.00	25,000.00	-405.00	15,947.00	-9,053.00	36.21 %
<u>10-3600-1000</u>	GARBAGE COLLECTION FEES	448,000.00	448,000.00	42,033.00	248,641.00	-199,359.00	44.50 %
<u>10-3600-2100</u>	OPENING & CLOSINGS	18,000.00	18,000.00	3,933.00	12,125.00	-5,875.00	32.64 %
<u>10-3600-3000</u>	RECREATION ACTIVITY FEES	75,000.00	75,000.00	-315.00	23,124.23	-51,875.77	69.17 %
<u>10-3600-3100</u>	DONATION PROCEEDS	0.00	0.00	0.00	180.00	180.00	0.00 %
<u>10-3600-3200</u>	LIBRARY DONATIONS/BOOK SALES	1,250.00	1,250.00	0.00	959.00	-291.00	23.28 %
<u>10-3600-4000</u>	COMM FACILITIES RENTAL FEES	16,000.00	16,000.00	600.00	3,672.81	-12,327.19	77.04 %
<u>10-3700-1000</u>	INVESTMENT EARNINGS	40,000.00	40,000.00	5,856.54	35,022.82	-4,977.18	12.44 %
<u>10-3800-1000</u>	MISCELLANEOUS REVENUES	50,000.00	50,000.00	1,212.46	6,889.34	-43,110.66	86.22 %
<u>10-3800-1200</u>	FINGERPRINTING - PD	10,000.00	10,000.00	1,680.00	8,640.00	-1,360.00	13.60 %
<u>10-3800-2100</u>	SALE OF FIXED ASSETS - GF	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<u>10-3800-4000</u>	SHOP WITH A COP DONATIONS	8,000.00	8,000.00	0.00	9,750.00	1,750.00	121.88 %
<u>10-3800-9999</u>	OVER/SHORT	150.00	150.00	97.00	77.97	-72.03	48.02 %
<u>10-3837-3120</u>	ABC	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
<u>10-3900-1000</u>	INTRAGOV'T UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	-600,000.00	100.00 %
<u>10-3900-2000</u>	INTRAGOV'T PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	-100,347.00	100.00 %
<u>10-3900-4000</u>	TRANSFERS FROM OTHER FUNDS	0.00	0.00	327.52	327.52	327.52	0.00 %

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<u>10-3900-9000</u>	FUND BALANCE APPROPRIATED	33,553.00	42,622.49	0.00	0.00	-42,622.49	100.00 %
	Revenue Total:	6,693,687.00	6,702,756.49	478,423.66	3,433,982.31	-3,268,774.18	48.77%
Expense							
Department: 4110 - GOVERNING BODY							
<u>10-4110-1210</u>	FULL TIME SALARIES	46,200.00	46,200.00	3,750.00	23,149.68	23,050.32	49.89 %
<u>10-4110-1810</u>	SOCIAL SECURITY	3,600.00	3,600.00	286.88	1,770.96	1,829.04	50.81 %
<u>10-4110-1920</u>	PROFESSIONAL SERVICES	62,000.00	62,000.00	6,280.00	19,656.06	42,343.94	68.30 %
<u>10-4110-2600</u>	SUPPLIES	750.00	750.00	45.00	57.77	692.23	92.30 %
<u>10-4110-3100</u>	TRAVEL-TRAINING	8,000.00	5,000.00	142.98	4,469.28	530.72	10.61 %
<u>10-4110-3580</u>	COMMUNITY APPEARANCE	1,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>10-4110-4110</u>	RENT OF LAND (PARK LOT)	1,200.00	1,200.00	0.00	900.00	300.00	25.00 %
<u>10-4110-4500</u>	PUB OFF LIB/BONDING	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00 %
<u>10-4110-4501</u>	WORKERS COMP	100.00	100.00	0.00	30.24	69.76	69.76 %
<u>10-4110-4910</u>	DUES & SUBSCRIPTIONS	10,000.00	10,000.00	0.00	9,952.27	47.73	0.48 %
<u>10-4110-4990</u>	MISCELLANEOUS	1,500.00	7,000.00	0.00	6,579.25	420.75	6.01 %
<u>10-4110-6100</u>	LOCAL SUPPORT FOR ORG.	750.00	750.00	0.00	0.00	750.00	100.00 %
<u>10-4110-6102</u>	SPECIAL EVENTS	3,000.00	3,000.00	145.33	3,145.33	-145.33	-4.84 %
<u>10-4110-6103</u>	BBQ FESTIVAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
<u>10-4110-6104</u>	COLLARD FESTIVAL	10,000.00	10,000.00	0.00	10,224.70	-224.70	-2.25 %
<u>10-4110-6105</u>	CHAMBER OF COMMERCE	20,000.00	18,500.00	0.00	340.00	18,160.00	98.16 %
<u>10-4110-8400</u>	REIMBURSEMENT OF SERVICES	-121,242.00	-121,242.00	0.00	0.00	-121,242.00	100.00 %
	Department: 4110 - GOVERNING BODY Total:	62,458.00	62,458.00	10,650.19	95,875.54	-33,417.54	-53.50%
Department: 4120 - ADMINISTRATION							
<u>10-4120-1210</u>	FULL TIME SALARIES	233,000.00	232,675.15	15,269.84	102,845.86	129,829.29	55.80 %
<u>10-4120-1260</u>	PART-TIME SALARIES	0.00	324.85	0.00	324.85	0.00	0.00 %
<u>10-4120-1810</u>	SOCIAL SECURITY	18,000.00	18,000.00	1,106.85	7,519.05	10,480.95	58.23 %
<u>10-4120-1820</u>	RETIREMENT CONTRIBUTION	31,800.00	31,800.00	2,076.70	13,665.63	18,134.37	57.03 %
<u>10-4120-1830</u>	EMPLOYEE GROUP INS	15,768.00	15,768.00	658.74	4,383.52	11,384.48	72.20 %
<u>10-4120-1850</u>	RETIREE INSURANCE	21,600.00	21,600.00	0.00	0.00	21,600.00	100.00 %
<u>10-4120-2600</u>	SUPPLIES	1,500.00	1,500.00	302.00	1,208.21	291.79	19.45 %
<u>10-4120-3100</u>	TRAVEL-TRAINING	8,000.00	8,000.00	1,781.42	3,041.91	4,958.09	61.98 %
<u>10-4120-3210</u>	TELEPHONE	1,200.00	1,200.00	220.00	1,260.00	-60.00	-5.00 %
<u>10-4120-3250</u>	POSTAGE	50.00	50.00	0.00	26.07	23.93	47.86 %
<u>10-4120-3910</u>	ADVERTISING	5,000.00	5,000.00	0.00	1,437.81	3,562.19	71.24 %
<u>10-4120-4501</u>	WORKERS COMP	1,500.00	1,500.00	0.00	457.29	1,042.71	69.51 %
<u>10-4120-4910</u>	DUES & SUBSCRIPTIONS	2,300.00	2,300.00	200.00	1,402.57	897.43	39.02 %
<u>10-4120-4990</u>	MISCELLANEOUS	3,000.00	3,000.00	0.00	-9,124.18	12,124.18	404.14 %
<u>10-4120-8400</u>	REIMBURSEMENT OF SERVICES	-226,194.00	-226,194.00	0.00	0.00	-226,194.00	100.00 %
	Department: 4120 - ADMINISTRATION Total:	116,524.00	116,524.00	21,615.55	128,448.59	-11,924.59	-10.23%
Department: 4130 - FINANCE							
<u>10-4130-1210</u>	FULL TIME SALARIES	190,000.00	190,000.00	16,628.53	92,750.60	97,249.40	51.18 %
<u>10-4130-1810</u>	SOCIAL SECURITY	14,750.00	14,750.00	1,272.09	7,093.14	7,656.86	51.91 %
<u>10-4130-1820</u>	RETIREMENT CONTRIBUTION	26,000.00	26,000.00	2,261.47	12,418.69	13,581.31	52.24 %
<u>10-4130-1830</u>	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.08	7,938.62	7,829.38	49.65 %
<u>10-4130-2600</u>	SUPPLIES	6,000.00	6,000.00	65.43	1,578.35	4,421.65	73.69 %
<u>10-4130-3100</u>	TRAVEL-TRAINING	7,000.00	7,000.00	56.33	3,556.96	3,443.04	49.19 %
<u>10-4130-3210</u>	TELEPHONE	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-4130-4501</u>	WORKERS COMP	1,200.00	1,200.00	0.00	596.66	603.34	50.28 %
<u>10-4130-4910</u>	DUES AND SUBSCRIPTIONS	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>10-4130-4990</u>	MISCELLANEOUS	1,250.00	1,250.00	0.00	312.55	937.45	75.00 %
<u>10-4130-5000</u>	CAPITAL OUTLAY	50,000.00	50,000.00	19,870.62	19,870.62	30,129.38	60.26 %
<u>10-4130-6000</u>	CONTRACTS	124,900.00	124,900.00	11,448.89	54,575.09	70,324.91	56.30 %
<u>10-4130-8400</u>	REIMBURSEMENT OF SERVICES	-256,138.00	-256,138.00	0.00	0.00	-256,138.00	100.00 %
	Department: 4130 - FINANCE Total:	181,950.00	181,950.00	52,969.44	201,051.28	-19,101.28	-10.50%
Department: 4140 - TAX & REVENUE COLLECTION							
<u>10-4140-1210</u>	FULL TIME SALARIES	59,900.00	59,900.00	4,528.82	29,743.44	30,156.56	50.34 %
<u>10-4140-1810</u>	SOCIAL SECURITY	4,700.00	4,700.00	247.42	1,673.96	3,026.04	64.38 %

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<u>10-4140-1820</u>	RETIREMENT CONTRIBUTION	8,300.00	8,300.00	615.92	4,028.33	4,271.67	51.47 %
<u>10-4140-1830</u>	EMPLOYEE GROUP INS.	7,884.00	7,884.00	655.82	3,988.99	3,895.01	49.40 %
<u>10-4140-2600</u>	SUPPLIES	150.00	150.00	0.00	128.53	21.47	14.31 %
<u>10-4140-2601</u>	EMPLOYEE SCREENING	3,050.00	3,050.00	76.32	1,333.96	1,716.04	56.26 %
<u>10-4140-3100</u>	TRAVEL-TRAINING	2,700.00	2,700.00	0.00	885.00	1,815.00	67.22 %
<u>10-4140-4501</u>	INSURANCE - WORKERS COMP	900.00	900.00	0.00	298.33	601.67	66.85 %
<u>10-4140-4910</u>	DUES AND SUBSCRIPTIONS	300.00	300.00	0.00	75.00	225.00	75.00 %
<u>10-4140-4990</u>	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>10-4140-6000</u>	CONTRACTS	1,300.00	1,300.00	0.00	628.80	671.20	51.63 %
<u>10-4140-8400</u>	REIMBURSEMENT OF SERVICES	-59,667.00	-59,667.00	0.00	0.00	-59,667.00	100.00 %
Department: 4140 - TAX & REVENUE COLLECTION Total:		30,017.00	30,017.00	6,124.30	42,784.34	-12,767.34	-42.53%
Department: 4210 - Information Technology							
<u>10-4210-3210</u>	TELEPHONE	52,500.00	52,500.00	8,703.20	30,396.09	22,103.91	42.10 %
<u>10-4210-3211</u>	INTERNET	25,000.00	25,000.00	1,427.10	8,562.60	16,437.40	65.75 %
<u>10-4210-3212</u>	WEBSITE	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00 %
<u>10-4210-4990</u>	MISCELLANEOUS	8,000.00	9,198.72	0.00	9,198.72	0.00	0.00 %
<u>10-4210-6000</u>	CONTRACTS	167,000.00	167,000.00	8,451.81	107,852.00	59,148.00	35.42 %
<u>10-4210-6001</u>	CONTRACTS - COPIERS	49,000.00	47,801.28	0.00	0.00	47,801.28	100.00 %
<u>10-4210-8400</u>	REIMBURSEMENT OF SERVICES	-201,762.00	-201,762.00	0.00	0.00	-201,762.00	100.00 %
Department: 4210 - Information Technology Total:		103,938.00	103,938.00	18,582.11	160,209.41	-56,271.41	-54.14%
Department: 4250 - CENTRAL GARAGE							
<u>10-4250-1210</u>	FULL TIME SALARIES	96,500.00	96,500.00	7,093.04	49,757.79	46,742.21	48.44 %
<u>10-4250-1220</u>	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>10-4250-1270</u>	MERIT INCREASE	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<u>10-4250-1810</u>	SOCIAL SECURITY	7,500.00	7,500.00	542.60	3,803.18	3,696.82	49.29 %
<u>10-4250-1820</u>	RETIREMENT CONTRIBUTION	13,200.00	13,200.00	964.66	6,594.21	6,605.79	50.04 %
<u>10-4250-1830</u>	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,306.52	7,947.26	7,820.74	49.60 %
<u>10-4250-2120</u>	UNIFORMS	1,500.00	1,620.31	0.00	1,620.31	0.00	0.00 %
<u>10-4250-2505</u>	FUEL	125,000.00	125,000.00	7,921.75	40,239.00	84,761.00	67.81 %
<u>10-4250-2511</u>	DIESEL	80,000.00	80,000.00	9,717.90	31,703.20	48,296.80	60.37 %
<u>10-4250-2600</u>	SHOP TOOLS AND SUPPLIES	3,000.00	4,000.00	52.98	3,983.39	16.61	0.42 %
<u>10-4250-3100</u>	TRAVEL-TRAINING	2,700.00	1,579.69	0.00	129.24	1,450.45	91.82 %
<u>10-4250-3210</u>	TELEPHONE	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-4250-3520</u>	SHOP EQUIPMENT AND REPAIR	4,000.00	4,000.00	832.25	1,889.66	2,110.34	52.76 %
<u>10-4250-3530</u>	VEHICLES REPAIRS & MAINT	90,000.00	90,000.00	14,079.58	51,820.60	38,179.40	42.42 %
<u>10-4250-4500</u>	GENERAL LIB	29,500.00	29,500.00	0.00	29,500.00	0.00	0.00 %
<u>10-4250-4501</u>	WORKERS COMP	2,600.00	2,600.00	0.00	1,264.90	1,335.10	51.35 %
<u>10-4250-5000</u>	CAPITAL OUTLAY	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
<u>10-4250-6000</u>	CONTRACTS	13,000.00	13,000.00	99.18	7,185.21	5,814.79	44.73 %
<u>10-4250-8400</u>	REIMBURSEMENT OF SERVICES	-263,992.00	-263,992.00	0.00	0.00	-263,992.00	100.00 %
Department: 4250 - CENTRAL GARAGE Total:		350,996.00	350,996.00	42,670.46	237,797.95	113,198.05	32.25%
Department: 4260 - PUBLIC BUILDINGS							
<u>10-4260-1210</u>	FULL TIME SALARIES	99,595.00	99,595.00	6,983.33	48,746.63	50,848.37	51.06 %
<u>10-4260-1220</u>	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>10-4260-1810</u>	SOCIAL SECURITY	7,800.00	7,800.00	534.22	3,728.02	4,071.98	52.20 %
<u>10-4260-1820</u>	RETIREMENT CONTRIBUTION	13,600.00	13,600.00	949.74	6,457.09	7,142.91	52.52 %
<u>10-4260-1830</u>	EMPLOYEE GROUP INS.	15,768.00	15,768.00	1,302.94	7,925.78	7,842.22	49.74 %
<u>10-4260-2120</u>	UNIFORMS- SHOES	700.00	700.00	0.00	477.44	222.56	31.79 %
<u>10-4260-2600</u>	SUPPLIES	18,000.00	18,000.00	522.34	4,922.39	13,077.61	72.65 %
<u>10-4260-3210</u>	TELEPHONE	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-4260-3300</u>	UTILITIES - PROPANE	17,000.00	17,000.00	744.06	2,181.62	14,818.38	87.17 %
<u>10-4260-3301</u>	UTILITIES - ELECTRIC	26,000.00	26,000.00	2,645.04	22,655.82	3,344.18	12.86 %
<u>10-4260-3510</u>	BLDGS REPAIRS & MAINT	110,000.00	110,000.00	5,449.47	34,764.11	75,235.89	68.40 %
<u>10-4260-3520</u>	REPAIRS & MAINT - EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>10-4260-4500</u>	GENERAL LIB/FIRE	175,000.00	175,000.00	1,465.75	145,572.38	29,427.62	16.82 %
<u>10-4260-4501</u>	WORKERS COMP	3,000.00	3,000.00	0.00	1,895.31	1,104.69	36.82 %
<u>10-4260-6000</u>	CONTRACTS	125,000.00	125,000.00	0.00	46,880.00	78,120.00	62.50 %

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<u>10-4260-8400</u>	REIMBURSEMENT OF SERVICES	-256,681.00	-256,681.00	0.00	0.00	-256,681.00	100.00 %
Department: 4260 - PUBLIC BUILDINGS Total:		359,502.00	359,502.00	20,656.89	326,566.59	32,935.41	9.16%
Department: 4310 - POLICE							
<u>10-4310-1210</u>	FULL TIME SALARIES	1,481,000.00	1,481,000.00	108,429.60	737,943.88	743,056.12	50.17 %
<u>10-4310-1220</u>	OVERTIME	35,000.00	35,000.00	2,250.62	21,079.56	13,920.44	39.77 %
<u>10-4310-1260</u>	PART-TIME SALARIES	45,000.00	43,000.00	1,565.00	12,274.40	30,725.60	71.45 %
<u>10-4310-1270</u>	LESSOA EXPENSE	58,700.00	58,700.00	4,885.51	29,637.91	29,062.09	49.51 %
<u>10-4310-1330</u>	LEO 401K CONTRIBUTION	0.00	26,539.49	5,036.06	31,575.55	-5,036.06	-18.98 %
<u>10-4310-1810</u>	SOCIAL SECURITY	176,000.00	176,000.00	10,041.75	62,177.46	113,822.54	64.67 %
<u>10-4310-1820</u>	RETIREMENT CONTRIBUTION	226,250.00	226,250.00	18,619.55	112,044.58	114,205.42	50.48 %
<u>10-4310-1821</u>	401K - SUPPLEMENTAL RETIRMENT	68,100.00	41,560.51	0.00	0.00	41,560.51	100.00 %
<u>10-4310-1830</u>	EMPLOYEE GROUP INS.	204,950.00	204,950.00	15,561.82	91,870.55	113,079.45	55.17 %
<u>10-4310-2120</u>	UNIFORMS	17,100.00	17,100.00	1,151.03	10,286.42	6,813.58	39.85 %
<u>10-4310-2600</u>	SUPPLIES	19,000.00	19,000.00	2,824.35	12,161.84	6,838.16	35.99 %
<u>10-4310-2601</u>	SUPPLIES - COPS PROGRAM	7,000.00	7,000.00	2,079.86	4,591.99	2,408.01	34.40 %
<u>10-4310-3100</u>	TRAVEL-TRAINING	4,300.00	6,300.00	589.51	3,323.97	2,976.03	47.24 %
<u>10-4310-3210</u>	TELEPHONE PORT/PAGERS	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-4310-3250</u>	POSTAGE	75.00	75.00	0.00	38.24	36.76	49.01 %
<u>10-4310-3300</u>	ELEC COST 20% T HALL	4,000.00	4,000.00	325.94	3,217.03	782.97	19.57 %
<u>10-4310-3520</u>	EQUIPMENT REPAIRS & MAINT	35,000.00	35,000.00	8,666.55	5,394.91	29,605.09	84.59 %
<u>10-4310-3980</u>	ANIMAL CONTROL	24,500.00	24,500.00	1,877.92	13,145.44	11,354.56	46.35 %
<u>10-4310-4210</u>	DCI TERMIAL RENTAL	3,100.00	3,100.00	0.00	300.00	2,800.00	90.32 %
<u>10-4310-4501</u>	WORKERS COMP	35,000.00	35,000.00	0.00	31,040.28	3,959.72	11.31 %
<u>10-4310-4910</u>	DUES & SUBSCRIPTIONS	800.00	800.00	0.00	180.00	620.00	77.50 %
<u>10-4310-4990</u>	MISCELLANEOUS	8,000.00	8,000.00	0.00	1,884.24	6,115.76	76.45 %
<u>10-4310-4991</u>	DRUG INTERDICTION	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
<u>10-4310-4992</u>	SHOP W/A COP SUPPLIES	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<u>10-4310-6000</u>	CONTRACTS	80,000.00	80,000.00	0.00	24,436.00	55,564.00	69.46 %
<u>10-4310-6920</u>	L/S GRANT APPROPRIATIONS	16,000.00	16,000.00	0.00	80.00	15,920.00	99.50 %
Department: 4310 - POLICE Total:		2,562,595.00	2,562,595.00	183,965.07	1,214,044.25	1,348,550.75	52.62%
Department: 4340 - FIRE							
<u>10-4340-1210</u>	FULL TIME SALARIES	29,000.00	29,000.00	14,696.02	22,190.90	6,809.10	23.48 %
<u>10-4340-1810</u>	SOCIAL SECURITY	2,400.00	2,400.00	1,124.57	1,698.25	701.75	29.24 %
<u>10-4340-1890</u>	VOLUNTEER - CALL PAY	31,000.00	31,000.00	150.00	150.00	30,850.00	99.52 %
<u>10-4340-2200</u>	FOOD	2,000.00	2,000.00	0.00	191.58	1,808.42	90.42 %
<u>10-4340-2510</u>	MOTOR FUELS & LUBRICANTS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>10-4340-2600</u>	SUPPLIES	3,750.00	3,750.00	70.04	1,468.63	2,281.37	60.84 %
<u>10-4340-2610</u>	EQUIPMENT	17,100.00	17,100.00	2,363.43	8,572.08	8,527.92	49.87 %
<u>10-4340-3100</u>	TRAVEL	1,500.00	1,500.00	187.50	187.50	1,312.50	87.50 %
<u>10-4340-3110</u>	TRAINING	1,500.00	1,500.00	0.00	780.36	719.64	47.98 %
<u>10-4340-3250</u>	POSTAGE	372.00	372.00	151.00	151.00	221.00	59.41 %
<u>10-4340-3300</u>	UTILITIES - PROPANE	5,450.00	5,450.00	255.53	2,474.52	2,975.48	54.60 %
<u>10-4340-3520</u>	EQUIPMENT REP & MAINT	20,000.00	18,096.40	1,310.94	2,607.49	15,488.91	85.59 %
<u>10-4340-4500</u>	INSURANCE	13,500.00	15,403.60	0.00	15,403.60	0.00	0.00 %
<u>10-4340-4501</u>	WORKERS COMP	7,500.00	7,500.00	0.00	3,130.85	4,369.15	58.26 %
<u>10-4340-4990</u>	MISCELLANEOUS	3,000.00	3,000.00	64.35	573.75	2,426.25	80.88 %
<u>10-4340-5000</u>	CAPITAL OUTLAY	14,049.00	14,049.00	0.00	6,460.80	7,588.20	54.01 %
<u>10-4340-6000</u>	CONTRACTS FIRE	3,000.00	3,000.00	85.53	2,993.51	6.49	0.22 %
<u>10-4340-6920</u>	GRANT APPROPRIATIONS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>10-4340-7500</u>	CAPITAL LEASES	61,000.00	61,000.00	0.00	0.00	61,000.00	100.00 %
<u>10-4340-7510</u>	DEBT - INTEREST- VEHICLES	9,350.00	9,350.00	0.00	0.00	9,350.00	100.00 %
Department: 4340 - FIRE Total:		241,471.00	241,471.00	20,458.91	69,034.82	172,436.18	71.41%
Department: 4510 - STREETS							
<u>10-4510-1210</u>	FULL TIME SALARIES	427,000.00	427,000.00	27,256.09	186,276.36	240,723.64	56.38 %
<u>10-4510-1220</u>	OVERTIME	30,000.00	30,000.00	1,577.16	17,652.33	12,347.67	41.16 %
<u>10-4510-1810</u>	SOCIAL SECURITY	35,000.00	35,000.00	2,189.40	15,484.14	19,515.86	55.76 %
<u>10-4510-1820</u>	RETIREMENT CONTRIBUTION	60,500.00	60,500.00	3,921.32	26,974.45	33,525.55	55.41 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>10-4510-1830</u>	EMPLOYEE GROUP INS.	70,956.00	70,956.00	5,865.37	33,919.56	37,036.44	52.20 %
<u>10-4510-2120</u>	UNIFORMS	5,000.00	5,000.00	2,617.93	3,862.93	1,137.07	22.74 %
<u>10-4510-2311</u>	SAFETY	1,000.00	1,000.00	400.05	400.05	599.95	60.00 %
<u>10-4510-2600</u>	SUPPLIES	35,000.00	35,000.00	6,290.82	18,427.62	16,572.38	47.35 %
<u>10-4510-3100</u>	TRAVEL-TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<u>10-4510-3210</u>	TELEPHONE	720.00	720.00	0.00	0.00	720.00	100.00 %
<u>10-4510-3520</u>	EQUIPMENT REP & MAINT	37,000.00	42,139.49	9,045.21	42,131.65	7.84	0.02 %
<u>10-4510-3540</u>	MAINT & REPAIR SYSTEM	30,000.00	30,000.00	0.00	7,600.00	22,400.00	74.67 %
<u>10-4510-3590</u>	CEMETERIES - MAINTENANCE	58,000.00	58,000.00	8,000.00	9,600.00	48,400.00	83.45 %
<u>10-4510-4500</u>	GEN LIB /AUTO/EQUIP	16,000.00	16,000.00	0.00	10,594.12	5,405.88	33.79 %
<u>10-4510-4501</u>	WORKERS COMP	21,000.00	21,000.00	0.00	10,474.17	10,525.83	50.12 %
<u>10-4510-4990</u>	MISCELLANEOUS	5,000.00	5,000.00	140.00	169.00	4,831.00	96.62 %
Department: 4510 - STREETS Total:		837,176.00	842,315.49	67,303.35	383,566.38	458,749.11	54.46%
Department: 4511 - POWELL BILL							
<u>10-4511-3590</u>	MAINT & REPAIR OTHER	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<u>10-4511-5000</u>	CAPITAL OUTLAY	257,000.00	257,000.00	0.00	0.00	257,000.00	100.00 %
<u>10-4511-5911</u>	CURB & GUTTER	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<u>10-4511-5912</u>	TRAFFIC CONTROL	2,500.00	2,500.00	0.00	2,298.00	202.00	8.08 %
<u>10-4511-5913</u>	SIDEWALKS	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
<u>10-4511-5914</u>	DRAINAGE & STORM SEWER	0.00	30,000.00	0.00	29,680.00	320.00	1.07 %
<u>10-4511-5915</u>	PAVING	97,900.00	67,900.00	0.00	7,300.50	60,599.50	89.25 %
<u>10-4511-6000</u>	CONTRACTS	3,600.00	3,600.00	0.00	1,020.00	2,580.00	71.67 %
Department: 4511 - POWELL BILL Total:		412,000.00	412,000.00	0.00	40,298.50	371,701.50	90.22%
Department: 4710 - SANITATION							
<u>10-4710-1210</u>	FULL TIME SALARIES	114,000.00	111,500.00	10,220.46	63,236.50	48,263.50	43.29 %
<u>10-4710-1220</u>	OVERTIME	10,000.00	10,000.00	169.58	6,010.17	3,989.83	39.90 %
<u>10-4710-1810</u>	SOCIAL SECURITY	9,600.00	9,600.00	794.83	5,291.44	4,308.56	44.88 %
<u>10-4710-1820</u>	RETIREMENT CONTRIBUTION	16,100.00	16,100.00	1,413.02	9,087.55	7,012.45	43.56 %
<u>10-4710-1830</u>	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,519.68	9,869.98	13,782.02	58.27 %
<u>10-4710-2120</u>	UNIFORMS	2,500.00	2,500.00	0.00	1,323.67	1,176.33	47.05 %
<u>10-4710-2311</u>	SAFETY	500.00	500.00	139.04	289.04	210.96	42.19 %
<u>10-4710-2510</u>	MOTOR FUELS & LUBRICANTS	1,500.00	500.00	0.00	0.00	500.00	100.00 %
<u>10-4710-2600</u>	SUPPLIES	33,000.00	33,000.00	46.92	30,621.72	2,378.28	7.21 %
<u>10-4710-3100</u>	TRAVEL-TRAINING	500.00	0.00	0.00	0.00	0.00	0.00 %
<u>10-4710-3520</u>	EQUIPMENT REP & MAINT	20,000.00	20,000.00	8,317.41	28,090.93	-8,090.93	-40.45 %
<u>10-4710-4410</u>	LANDFILL FEES / TOWN REFUSE	20,000.00	18,000.00	891.46	3,683.46	14,316.54	79.54 %
<u>10-4710-4501</u>	WORKERS COMP	6,000.00	6,000.00	0.00	2,616.90	3,383.10	56.39 %
<u>10-4710-4990</u>	MISCELLANEOUS	2,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>10-4710-6000</u>	CONTRACTS	6,000.00	13,000.00	4,675.30	6,026.32	6,973.68	53.64 %
Department: 4710 - SANITATION Total:		265,352.00	265,352.00	28,187.70	166,147.68	99,204.32	37.39%
Department: 4910 - PLANNING, ZONING, INSPECT							
<u>10-4910-1210</u>	FULL TIME SALARIES	183,900.00	183,900.00	8,472.06	57,735.95	126,164.05	68.60 %
<u>10-4910-1810</u>	SOCIAL SECURITY	14,100.00	14,100.00	647.43	4,411.76	9,688.24	68.71 %
<u>10-4910-1820</u>	RETIREMENT CONTRIBUTION	25,100.00	25,100.00	1,152.20	7,692.62	17,407.38	69.35 %
<u>10-4910-1830</u>	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,136.95	6,916.34	16,735.66	70.76 %
<u>10-4910-2120</u>	UNIFORMS	750.00	750.00	0.00	248.04	501.96	66.93 %
<u>10-4910-2600</u>	SUPPLIES	3,000.00	3,000.00	62.08	890.00	2,110.00	70.33 %
<u>10-4910-3100</u>	TRAVEL-TRAINING	3,500.00	3,500.00	0.00	1,384.06	2,115.94	60.46 %
<u>10-4910-3210</u>	TELEPHONE	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-4910-4501</u>	WORKERS COMP	1,400.00	1,400.00	0.00	895.01	504.99	36.07 %
<u>10-4910-4910</u>	DUES AND SUBSCRIPTIONS	400.00	400.00	0.00	0.00	400.00	100.00 %
<u>10-4910-4930</u>	CODE ENFORCEMENT	60,000.00	63,930.00	630.00	13,728.14	50,201.86	78.53 %
<u>10-4910-4990</u>	MISCELLANEOUS	1,400.00	1,400.00	77.00	1,157.88	242.12	17.29 %
<u>10-4910-6000</u>	CONTRACTS	33,500.00	33,500.00	0.00	3,370.14	30,129.86	89.94 %
Department: 4910 - PLANNING, ZONING, INSPECT Total:		351,422.00	355,352.00	12,237.72	98,789.94	256,562.06	72.20%
Department: 4920 - ECONOMIC DEVELOPMENT							
<u>10-4920-1210</u>	FULL TIME SALARIES	96,000.00	96,000.00	7,170.70	47,875.20	48,124.80	50.13 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>10-4920-1810</u>	SOCIAL SECURITY	7,300.00	7,300.00	545.79	3,645.85	3,654.15	50.06 %
<u>10-4920-1820</u>	RETIREMENT CONTRIBUTION	12,900.00	12,900.00	975.22	6,412.60	6,487.40	50.29 %
<u>10-4920-1830</u>	EMPLOYEE GROUP INS.	7,884.00	7,884.00	662.20	4,027.27	3,856.73	48.92 %
<u>10-4920-2600</u>	SUPPLIES	1,000.00	1,000.00	0.00	123.80	876.20	87.62 %
<u>10-4920-3100</u>	TRAVEL-TRAINING	5,000.00	5,000.00	284.14	1,741.26	3,258.74	65.17 %
<u>10-4920-3210</u>	TELEPHONE	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-4920-3910</u>	LEGAL ADVERTISING	20,000.00	20,000.00	850.00	850.00	19,150.00	95.75 %
<u>10-4920-4501</u>	WORKERS COMP	1,300.00	1,300.00	0.00	298.33	1,001.67	77.05 %
<u>10-4920-4910</u>	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	0.00	444.34	1,555.66	77.78 %
<u>10-4920-4990</u>	MISCELLANEOUS	1,000.00	1,000.00	50.00	231.91	768.09	76.81 %
<u>10-4920-6000</u>	CONTRACTS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<u>10-4920-6100</u>	LOCAL SUPPORT	13,000.00	13,000.00	0.00	7,406.57	5,593.43	43.03 %
<u>10-4920-6920</u>	GRANT EXPENSES	15,000.00	15,000.00	0.00	2,500.00	12,500.00	83.33 %
<u>10-4920-8400</u>	REIMBURSEMENT OF SERVICES	-127,449.00	-127,449.00	0.00	0.00	-127,449.00	100.00 %
Department: 4920 - ECONOMIC DEVELOPMENT Total:		65,655.00	65,655.00	10,598.05	75,917.13	-10,262.13	-15.63%
Department: 6110 - LIBRARY							
<u>10-6110-1210</u>	FULL TIME SALARIES	67,000.00	67,000.00	6,228.40	35,808.87	31,191.13	46.55 %
<u>10-6110-1260</u>	Salaries Part Time	18,000.00	17,702.50	1,465.36	9,644.35	8,058.15	45.52 %
<u>10-6110-1810</u>	SOCIAL SECURITY	6,500.00	6,500.00	582.49	3,440.69	3,059.31	47.07 %
<u>10-6110-1820</u>	RETIREMENT CONTRIBUTION	9,200.00	9,200.00	847.06	4,734.19	4,465.81	48.54 %
<u>10-6110-1830</u>	EMPLOYEE GROUP INS.	7,884.00	7,884.00	658.24	4,003.51	3,880.49	49.22 %
<u>10-6110-2600</u>	SUPPLIES	2,500.00	2,500.00	454.22	1,322.09	1,177.91	47.12 %
<u>10-6110-2700</u>	SUPPLIES - PROGRAMS	900.00	900.00	55.93	354.15	545.85	60.65 %
<u>10-6110-3105</u>	TRAVEL-TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>10-6110-3210</u>	TELEPHONE	720.00	720.00	60.00	360.00	360.00	50.00 %
<u>10-6110-3300</u>	PROPANE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>10-6110-3301</u>	UTILITIES-ELECTRIC	2,500.00	2,500.00	118.86	1,565.65	934.35	37.37 %
<u>10-6110-3520</u>	EQUIPMENT REPAIRS	700.00	700.00	0.00	0.00	700.00	100.00 %
<u>10-6110-4501</u>	WORKERS COMP	150.00	447.50	0.00	447.50	0.00	0.00 %
<u>10-6110-4990</u>	MISCELLANEOUS	1,600.00	1,600.00	0.00	590.42	1,009.58	63.10 %
<u>10-6110-5000</u>	CAPITAL OUTLAY	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<u>10-6110-5600</u>	BOOKS	11,000.00	11,000.00	1,320.45	3,538.94	7,461.06	67.83 %
<u>10-6110-6000</u>	CONTRACTS	13,400.00	13,400.00	478.69	5,623.69	7,776.31	58.03 %
<u>10-6110-6920</u>	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-5,000.00	10,000.00	200.00 %
Department: 6110 - LIBRARY Total:		158,054.00	158,054.00	12,269.70	66,434.05	91,619.95	57.97%
Department: 6120 - RECREATION							
<u>10-6120-1210</u>	FULL TIME SALARIES	195,500.00	195,500.00	14,439.80	101,018.67	94,481.33	48.33 %
<u>10-6120-1260</u>	PART-TIME SALARIES	65,000.00	65,000.00	1,664.71	37,136.15	27,863.85	42.87 %
<u>10-6120-1810</u>	SOCIAL SECURITY	22,000.00	22,000.00	1,230.96	10,562.37	11,437.63	51.99 %
<u>10-6120-1820</u>	RETIREMENT CONTRIBUTION	28,000.00	28,000.00	1,963.82	13,465.51	14,534.49	51.91 %
<u>10-6120-1830</u>	EMPLOYEE GROUP INS.	23,652.00	23,652.00	1,968.14	11,971.05	11,680.95	49.39 %
<u>10-6120-1990</u>	INSTRUCTOR AND OFFICIAL FEES	65,000.00	65,000.00	0.00	18,159.00	46,841.00	72.06 %
<u>10-6120-2120</u>	UNIFORMS	11,000.00	11,000.00	133.70	3,186.05	7,813.95	71.04 %
<u>10-6120-2310</u>	MISC SUPPLIES-PROGRAM SUP	26,000.00	25,700.00	1,955.69	10,963.72	14,736.28	57.34 %
<u>10-6120-2312</u>	PROGRAM AWARDS	6,500.00	6,500.00	111.00	1,964.36	4,535.64	69.78 %
<u>10-6120-2600</u>	SUPPLIES	30,000.00	30,000.00	892.38	10,712.60	19,287.40	64.29 %
<u>10-6120-2650</u>	CONCESSION STAND FOOD	15,500.00	15,500.00	1,435.34	5,897.32	9,602.68	61.95 %
<u>10-6120-3100</u>	TRAVEL-TRAINING	6,000.00	6,300.00	150.00	5,521.27	778.73	12.36 %
<u>10-6120-3301</u>	UTILITIES-ELECTRIC	27,000.00	35,786.83	4,130.79	39,917.62	-4,130.79	-11.54 %
<u>10-6120-3520</u>	EQUIPMENT REP & MAINT	36,000.00	27,213.17	7,601.30	10,159.83	17,053.34	62.67 %
<u>10-6120-4501</u>	WORKERS COMP	9,000.00	9,000.00	0.00	4,122.00	4,878.00	54.20 %
<u>10-6120-4910</u>	DUES & SUBSCRIPTIONS	650.00	650.00	0.00	455.00	195.00	30.00 %
<u>10-6120-4990</u>	MISCELLANEOUS	1,000.00	1,000.00	29.00	602.04	397.96	39.80 %
<u>10-6120-6000</u>	CONTRACTS	20,554.00	20,554.00	557.79	6,201.21	14,352.79	69.83 %
<u>10-6120-6920</u>	GRANT APPROPRIATIONS	5,000.00	5,000.00	0.00	-5,000.00	10,000.00	200.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>10-6120-6930</u>	THEATER WORK	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 6120 - RECREATION Total:		593,856.00	593,856.00	38,264.42	287,015.77	306,840.23	51.67%
Expense Total:		6,692,966.00	6,702,035.49	546,553.86	3,593,982.22	3,108,053.27	46.37%
Fund: 10 - General Fund Surplus (Deficit):		721.00	721.00	-68,130.20	-159,999.91	-160,720.91	22,291.39%
Fund: 61 - Electric Fund							
Revenue							
<u>61-3600-5210</u>	PENALTIES / RECONNECT FEES	175,000.00	175,000.00	14,650.53	110,309.11	-64,690.89	36.97 %
<u>61-3600-5220</u>	NEW ACCT CONNECTION FEES	23,000.00	23,000.00	3,265.00	19,560.00	-3,440.00	14.96 %
<u>61-3600-5300</u>	FACILITIES FEES	120,000.00	120,000.00	10,029.00	60,174.00	-59,826.00	49.86 %
<u>61-3600-5800</u>	SERVICE CHARGES	4,000.00	4,000.00	450.00	1,850.00	-2,150.00	53.75 %
<u>61-3600-8200</u>	NEW SERVICE INSTALLATIONS	150,000.00	150,000.00	16,075.70	284,651.20	134,651.20	189.77 %
<u>61-3700-1000</u>	INVESTMENT EARNINGS	150,000.00	150,000.00	26,462.22	150,975.48	975.48	100.65 %
<u>61-3720-5100</u>	UTILITY CHARGES	13,300,000.00	13,300,000.00	1,098,968.10	7,010,271.08	-6,289,728.92	47.29 %
<u>61-3800-1000</u>	MISC RECEIPTS ELECTRIC	5,000.00	5,000.00	0.00	2,021.49	-2,978.51	59.57 %
<u>61-3800-1200</u>	Online Credit Card Service Fees	108,000.00	108,000.00	0.00	0.00	-108,000.00	100.00 %
<u>61-3800-2000</u>	CATV POLE RENT	12,000.00	12,000.00	22,051.94	34,512.86	22,512.86	287.61 %
<u>61-3900-2001</u>	RIDER 1 PCA	781,749.00	781,749.00	36,591.84	188,265.40	-593,483.60	75.92 %
<u>61-3900-9000</u>	FUND BALANCE APPROPRIATED	183,215.00	607,304.98	0.00	0.00	-607,304.98	100.00 %
Revenue Total:		15,011,964.00	15,436,053.98	1,228,544.33	7,862,590.62	-7,573,463.36	49.06%
Expense							
Department: 7210 - ELECTRIC ADMIN/BILLING COLL							
<u>61-7210-1210</u>	FULL TIME SALARIES	129,500.00	129,500.00	10,075.88	67,785.68	61,714.32	47.66 %
<u>61-7210-1260</u>	PART-TIME SALARIES	21,500.00	21,500.00	2,145.57	15,537.81	5,962.19	27.73 %
<u>61-7210-1810</u>	SOCIAL SECURITY	12,850.00	12,850.00	924.27	6,309.65	6,540.35	50.90 %
<u>61-7210-1820</u>	RETIREMENT CONTRIBUTION	17,900.00	17,900.00	1,370.34	8,981.24	8,918.76	49.83 %
<u>61-7210-1830</u>	EMPLOYEE GROUP INS.	23,508.00	23,508.00	1,939.00	11,796.35	11,711.65	49.82 %
<u>61-7210-2600</u>	SUPPLIES	7,000.00	7,000.00	111.40	3,117.65	3,882.35	55.46 %
<u>61-7210-3100</u>	TRAVEL-TRAINING	2,250.00	2,250.00	0.00	50.25	2,199.75	97.77 %
<u>61-7210-3250</u>	POSTAGE	27,500.00	27,500.00	673.32	16,707.95	10,792.05	39.24 %
<u>61-7210-4501</u>	WORKERS COMP	1,500.00	1,722.00	0.00	1,476.19	245.81	14.27 %
<u>61-7210-4990</u>	MISCELLANEOUS	250.00	250.00	0.00	75.00	175.00	70.00 %
<u>61-7210-6000</u>	CONTRACTS	60,000.00	60,000.00	3,060.10	22,662.20	37,337.80	62.23 %
<u>61-7210-6300</u>	CREDIT CARD ACCEPTANCE	108,000.00	108,000.00	-2,053.27	-16,180.46	124,180.46	114.98 %
<u>61-7210-8400</u>	REIMBURSEMENT OF SERVICES	1,109,943.00	1,109,943.00	0.00	0.00	1,109,943.00	100.00 %
Department: 7210 - ELECTRIC ADMIN/BILLING COLL Total:		1,521,701.00	1,521,923.00	18,246.61	138,319.51	1,383,603.49	90.91%
Department: 7220 - ELECTRIC OPERATIONS							
<u>61-7220-1210</u>	FULL TIME SALARIES	980,028.00	980,028.00	77,675.20	487,677.92	492,350.08	50.24 %
<u>61-7220-1220</u>	OVERTIME	55,000.00	55,000.00	4,104.63	20,597.11	34,402.89	62.55 %
<u>61-7220-1810</u>	SOCIAL SECURITY	84,000.00	84,000.00	6,206.83	38,578.53	45,421.47	54.07 %
<u>61-7220-1820</u>	RETIREMENT CONTRIBUTION	131,100.00	131,100.00	11,122.06	67,832.75	63,267.25	48.26 %
<u>61-7220-1830</u>	EMPLOYEE GROUP INS.	109,704.00	109,704.00	9,875.96	57,630.50	52,073.50	47.47 %
<u>61-7220-1900</u>	PROFESSIONAL SERVICES	62,000.00	62,000.00	0.00	22,470.49	39,529.51	63.76 %
<u>61-7220-2120</u>	UNIFORMS	24,000.00	24,000.00	298.25	16,809.68	7,190.32	29.96 %
<u>61-7220-2311</u>	SAFETY	35,000.00	35,000.00	3,949.74	17,920.26	17,079.74	48.80 %
<u>61-7220-2510</u>	MOTOR FUELS & LUBRICANTS	50,000.00	50,000.00	0.00	662.94	49,337.06	98.67 %
<u>61-7220-2600</u>	SUPPLIES	200,000.00	201,836.12	18,060.58	58,230.26	143,605.86	71.15 %
<u>61-7220-2602</u>	SUBDIVISION SUPPLIES	225,000.00	225,000.00	5,846.07	176,365.19	48,634.81	21.62 %
<u>61-7220-3100</u>	TRAVEL-TRAINING	22,000.00	22,000.00	626.88	5,776.96	16,223.04	73.74 %
<u>61-7220-3300</u>	UTILITIES	12,000.00	12,000.00	373.23	2,485.45	9,514.55	79.29 %
<u>61-7220-3310</u>	POWER PURCHASED-ELEC	8,540,000.00	8,540,000.00	685,541.78	4,625,631.60	3,914,368.40	45.84 %
<u>61-7220-3520</u>	EQUIPMENT REP & MAINT	48,000.00	48,000.00	8,545.25	26,274.05	21,725.95	45.26 %
<u>61-7220-3530</u>	GENERATOR O&M	65,000.00	65,000.00	6,362.57	31,094.35	33,905.65	52.16 %
<u>61-7220-3540</u>	MAINT & REPAIR SYSTEM	250,000.00	262,708.15	28,330.25	111,748.77	150,959.38	57.46 %
<u>61-7220-3590</u>	TREE TRIMMING R/W MAIN	60,000.00	60,000.00	5,500.00	38,502.87	21,497.13	35.83 %
<u>61-7220-3910</u>	ADVERTISING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<u>61-7220-4500</u>	INSURANCE	63,600.00	59,052.00	0.00	31,872.82	27,179.18	46.03 %
<u>61-7220-4501</u>	WORKERS COMP	31,255.00	35,581.00	0.00	23,253.72	12,327.28	34.65 %

My Budget Report

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>61-7220-4910</u>	DUES & SUBSCRIPTIONS	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
<u>61-7220-4990</u>	MISCELLANEOUS	13,000.00	13,000.00	225.74	3,564.17	9,435.83	72.58 %
<u>61-7220-5000</u>	CAPITAL OUTLAY	640,000.00	1,049,545.71	0.00	12,311.30	1,037,234.41	98.83 %
<u>61-7220-6000</u>	CONTRACTS	37,600.00	37,600.00	-4,951.63	-4,709.92	42,309.92	112.53 %
<u>61-7220-7400</u>	CAPITAL SYSTEM IMPROVEMENTS	15,000.00	15,000.00	0.00	5,188.40	9,811.60	65.41 %
Department: 7220 - ELECTRIC OPERATIONS Total:		11,765,787.00	12,189,654.98	867,693.39	5,877,770.17	6,311,884.81	51.78%
Department: 9100 - DEBT SERVICE							
<u>61-9100-7100</u>	DEBT PRINCIPAL	219,552.00	219,552.00	13,963.56	218,445.47	1,106.53	0.50 %
<u>61-9100-7200</u>	DEBT INTEREST	22,829.00	22,829.00	617.06	12,805.92	10,023.08	43.91 %
Department: 9100 - DEBT SERVICE Total:		242,381.00	242,381.00	14,580.62	231,251.39	11,129.61	4.59%
Department: 9700 - SPECIAL APPROPRIATION							
<u>61-9700-0000</u>	PCA RIDER 1 EXPENSE	781,749.00	781,749.00	0.00	0.00	781,749.00	100.00 %
<u>61-9700-9809</u>	INTRAGOV'T UTIL FRAN TAX PMT	600,000.00	600,000.00	0.00	0.00	600,000.00	100.00 %
<u>61-9700-9810</u>	INTRAGOV'T PILO TAXES - ELEC UTIL	100,347.00	100,347.00	0.00	0.00	100,347.00	100.00 %
Department: 9700 - SPECIAL APPROPRIATION Total:		1,482,096.00	1,482,096.00	0.00	0.00	1,482,096.00	100.00%
Expense Total:		15,011,965.00	15,436,054.98	900,520.62	6,247,341.07	9,188,713.91	59.53%
Fund: 61 - Electric Fund Surplus (Deficit):		-1.00	-1.00	328,023.71	1,615,249.55	1,615,250.55	25,055.00%
Fund: 62 - Water and Sewer Fund							
Revenue							
<u>62-3700-1000</u>	INVESTMENT EARNINGS	30,000.00	30,000.00	4,311.26	24,597.14	-5,402.86	18.01 %
<u>62-3711-5200</u>	WATER CONNECTION FEES	25,000.00	25,000.00	4,840.00	26,695.00	1,695.00	106.78 %
<u>62-3711-5300</u>	SEWER CONNECTION FEES	25,000.00	25,000.00	6,999.94	25,199.94	199.94	100.80 %
<u>62-3711-5500</u>	W/S SYSTEMWIDE DEVELOPMENT ...	38,000.00	38,000.00	12,000.00	35,000.00	-3,000.00	7.89 %
<u>62-3713-5000</u>	WATER CHARGES	1,685,000.00	1,685,000.00	144,325.19	892,360.99	-792,639.01	47.04 %
<u>62-3714-5100</u>	SEWER CHARGES	2,400,000.00	2,400,000.00	230,185.52	1,403,766.06	-996,233.94	41.51 %
<u>62-3800-1000</u>	MISC RECEIPTS-WATER	250.00	250.00	0.00	0.00	-250.00	100.00 %
Revenue Total:		4,203,250.00	4,203,250.00	402,661.91	2,407,619.13	-1,795,630.87	42.72%
Expense							
Department: 7130 - WATER/SEWER OPERATIONS							
<u>62-7130-1210</u>	FULL TIME SALARIES	411,000.00	409,303.79	33,237.63	186,040.84	223,262.95	54.55 %
<u>62-7130-1220</u>	OVERTIME	36,000.00	36,000.00	1,711.94	11,157.38	24,842.62	69.01 %
<u>62-7130-1260</u>	PART TIME SALARIES	0.00	1,696.21	241.76	1,937.97	-241.76	-14.25 %
<u>62-7130-1810</u>	SOCIAL SECURITY	31,500.00	31,500.00	2,682.92	15,161.91	16,338.09	51.87 %
<u>62-7130-1820</u>	RETIREMENT CONTRIBUTION	55,000.00	55,000.00	4,055.85	25,505.26	29,494.74	53.63 %
<u>62-7130-1830</u>	EMPLOYEE GROUP INS.	55,104.00	55,104.00	3,415.61	24,392.50	30,711.50	55.73 %
<u>62-7130-1900</u>	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<u>62-7130-2120</u>	UNIFORMS	5,500.00	5,500.00	0.00	2,661.92	2,838.08	51.60 %
<u>62-7130-2311</u>	SAFETY	3,000.00	3,000.00	0.00	685.10	2,314.90	77.16 %
<u>62-7130-2510</u>	MOTOR FUELS & LUBRICANTS	10,000.00	10,000.00	0.00	74.17	9,925.83	99.26 %
<u>62-7130-2600</u>	SUPPLIES	65,000.00	65,000.00	5,476.59	20,167.79	44,832.21	68.97 %
<u>62-7130-3100</u>	TRAVEL-TRAINING	4,800.00	4,800.00	405.00	1,364.49	3,435.51	71.57 %
<u>62-7130-3150</u>	PERMITS & FEES	3,500.00	3,500.00	0.00	2,410.00	1,090.00	31.14 %
<u>62-7130-3300</u>	UTILITIES	45,000.00	45,000.00	2,424.75	45,001.10	-1.10	0.00 %
<u>62-7130-3520</u>	EQUIPMENT REP & MAINT	45,000.00	45,000.00	307.29	7,743.29	37,256.71	82.79 %
<u>62-7130-3540</u>	MAINT & REPAIR SYSTEM	150,000.00	150,000.00	7,137.44	54,468.85	95,531.15	63.69 %
<u>62-7130-4500</u>	AUTO AND G/L INSUR	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
<u>62-7130-4501</u>	WORKERS COMP	17,000.00	17,000.00	0.00	4,354.56	12,645.44	74.38 %
<u>62-7130-4910</u>	DUES & SUBSCRIPTIONS	750.00	750.00	0.00	0.00	750.00	100.00 %
<u>62-7130-4990</u>	MISCELLANEOUS	4,527.00	4,527.00	-1,220.46	-4,954.27	9,481.27	209.44 %
<u>62-7130-5000</u>	CAPITAL OUTLAY	344,046.00	344,046.00	0.00	41,908.73	302,137.27	87.82 %
<u>62-7130-6000</u>	CONTRACTS	1,800,000.00	1,800,000.00	47,344.76	692,609.79	1,107,390.21	61.52 %
<u>62-7130-7410</u>	AMI PROJECT	2,000.00	2,000.00	467.50	467.50	1,532.50	76.63 %
<u>62-7130-8000</u>	CAPITAL IMPROVEMENTS PROJ	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
<u>62-7130-8400</u>	REIMBURSEMENT OF SERVICES	377,984.00	377,984.00	0.00	0.00	377,984.00	100.00 %
Department: 7130 - WATER/SEWER OPERATIONS Total:		3,500,211.00	3,500,211.00	107,688.58	1,139,158.88	2,361,052.12	67.45%

My Budget Report

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 9100 - DEBT SERVICE							
<u>62-9100-7100</u>	DEBT PRINCIPAL	433,991.00	433,991.00	133,333.33	146,666.66	287,324.34	66.21 %
<u>62-9100-7200</u>	DEBT INTEREST	198,515.00	198,515.00	45,056.26	47,434.93	151,080.07	76.11 %
Department: 9100 - DEBT SERVICE Total:		632,506.00	632,506.00	178,389.59	194,101.59	438,404.41	69.31%
Department: 9700 - SPECIAL APPROPRIATION							
<u>62-9700-9801</u>	CAPITAL RESERVE	50,378.00	50,378.00	0.00	0.00	50,378.00	100.00 %
<u>62-9700-9811</u>	DEBT RESERVE	20,155.00	20,155.00	0.00	0.00	20,155.00	100.00 %
Department: 9700 - SPECIAL APPROPRIATION Total:		70,533.00	70,533.00	0.00	0.00	70,533.00	100.00%
Expense Total:		4,203,250.00	4,203,250.00	286,078.17	1,333,260.47	2,869,989.53	68.28%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):		0.00	0.00	116,583.74	1,074,358.66	1,074,358.66	0.00%
Fund: 63 - Stormwater Fund							
Revenue							
<u>63-3713-5000</u>	STORMWATER FEES	163,117.00	163,117.00	14,079.00	81,069.00	-82,048.00	50.30 %
Revenue Total:		163,117.00	163,117.00	14,079.00	81,069.00	-82,048.00	50.30%
Expense							
Department: 7501 - STORM WATER							
<u>63-7501-3150</u>	PERMITS & FEES	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
<u>63-7501-3540</u>	MAINT & REPAIR SYSTEM	114,117.00	114,117.00	3,160.00	15,969.14	98,147.86	86.01 %
<u>63-7501-4990</u>	MISCELLANEOUS	9,129.00	9,129.00	0.00	0.00	9,129.00	100.00 %
<u>63-7501-8400</u>	REIMBURSEMENT OF SERVICES	23,871.00	23,871.00	0.00	0.00	23,871.00	100.00 %
Department: 7501 - STORM WATER Total:		148,117.00	148,117.00	3,160.00	16,969.14	131,147.86	88.54%
Department: 9700 - SPECIAL APPROPRIATION							
<u>63-9700-9800</u>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Department: 9700 - SPECIAL APPROPRIATION Total:		15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%
Expense Total:		163,117.00	163,117.00	3,160.00	16,969.14	146,147.86	89.60%
Fund: 63 - Stormwater Fund Surplus (Deficit):		0.00	0.00	10,919.00	64,099.86	64,099.86	0.00%
Report Surplus (Deficit):		720.00	720.00	387,396.25	2,593,708.16	2,592,988.16	60,137.24%

Group Summary

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 10 - General Fund						
Revenue						
	6,693,687.00	6,702,756.49	478,423.66	3,433,982.31	-3,268,774.18	48.77%
Revenue Total:	6,693,687.00	6,702,756.49	478,423.66	3,433,982.31	-3,268,774.18	48.77%
Expense						
4110 - GOVERNING BODY	62,458.00	62,458.00	10,650.19	95,875.54	-33,417.54	-53.50%
4120 - ADMINISTRATION	116,524.00	116,524.00	21,615.55	128,448.59	-11,924.59	-10.23%
4130 - FINANCE	181,950.00	181,950.00	52,969.44	201,051.28	-19,101.28	-10.50%
4140 - TAX & REVENUE COLLECTION	30,017.00	30,017.00	6,124.30	42,784.34	-12,767.34	-42.53%
4210 - Information Technology	103,938.00	103,938.00	18,582.11	160,209.41	-56,271.41	-54.14%
4250 - CENTRAL GARAGE	350,996.00	350,996.00	42,670.46	237,797.95	113,198.05	32.25%
4260 - PUBLIC BUILDINGS	359,502.00	359,502.00	20,656.89	326,566.59	32,935.41	9.16%
4310 - POLICE	2,562,595.00	2,562,595.00	183,965.07	1,214,044.25	1,348,550.75	52.62%
4340 - FIRE	241,471.00	241,471.00	20,458.91	69,034.82	172,436.18	71.41%
4510 - STREETS	837,176.00	842,315.49	67,303.35	383,566.38	458,749.11	54.46%
4511 - POWELL BILL	412,000.00	412,000.00	0.00	40,298.50	371,701.50	90.22%
4710 - SANITATION	265,352.00	265,352.00	28,187.70	166,147.68	99,204.32	37.39%
4910 - PLANNING, ZONING, INSPECT	351,422.00	355,352.00	12,237.72	98,789.94	256,562.06	72.20%
4920 - ECONOMIC DEVELOPMENT	65,655.00	65,655.00	10,598.05	75,917.13	-10,262.13	-15.63%
6110 - LIBRARY	158,054.00	158,054.00	12,269.70	66,434.05	91,619.95	57.97%
6120 - RECREATION	593,856.00	593,856.00	38,264.42	287,015.77	306,840.23	51.67%
Expense Total:	6,692,966.00	6,702,035.49	546,553.86	3,593,982.22	3,108,053.27	46.37%
Fund: 10 - General Fund Surplus (Deficit):	721.00	721.00	-68,130.20	-159,999.91	-160,720.91	22,291.39%
Fund: 61 - Electric Fund						
Revenue						
	15,011,964.00	15,436,053.98	1,228,544.33	7,862,590.62	-7,573,463.36	49.06%
Revenue Total:	15,011,964.00	15,436,053.98	1,228,544.33	7,862,590.62	-7,573,463.36	49.06%
Expense						
7210 - ELECTRIC ADMIN/BILLING COLL	1,521,701.00	1,521,923.00	18,246.61	138,319.51	1,383,603.49	90.91%
7220 - ELECTRIC OPERATIONS	11,765,787.00	12,189,654.98	867,693.39	5,877,770.17	6,311,884.81	51.78%
9100 - DEBT SERVICE	242,381.00	242,381.00	14,580.62	231,251.39	11,129.61	4.59%
9700 - SPECIAL APPROPRIATION	1,482,096.00	1,482,096.00	0.00	0.00	1,482,096.00	100.00%
Expense Total:	15,011,965.00	15,436,054.98	900,520.62	6,247,341.07	9,188,713.91	59.53%
Fund: 61 - Electric Fund Surplus (Deficit):	-1.00	-1.00	328,023.71	1,615,249.55	1,615,250.55	25,055.00%
Fund: 62 - Water and Sewer Fund						
Revenue						
	4,203,250.00	4,203,250.00	402,661.91	2,407,619.13	-1,795,630.87	42.72%
Revenue Total:	4,203,250.00	4,203,250.00	402,661.91	2,407,619.13	-1,795,630.87	42.72%
Expense						
7130 - WATER/SEWER OPERATIONS	3,500,211.00	3,500,211.00	107,688.58	1,139,158.88	2,361,052.12	67.45%
9100 - DEBT SERVICE	632,506.00	632,506.00	178,389.59	194,101.59	438,404.41	69.31%
9700 - SPECIAL APPROPRIATION	70,533.00	70,533.00	0.00	0.00	70,533.00	100.00%
Expense Total:	4,203,250.00	4,203,250.00	286,078.17	1,333,260.47	2,869,989.53	68.28%
Fund: 62 - Water and Sewer Fund Surplus (Deficit):	0.00	0.00	116,583.74	1,074,358.66	1,074,358.66	0.00%
Fund: 63 - Stormwater Fund						
Revenue						
	163,117.00	163,117.00	14,079.00	81,069.00	-82,048.00	50.30%
Revenue Total:	163,117.00	163,117.00	14,079.00	81,069.00	-82,048.00	50.30%
Expense						
7501 - STORM WATER	148,117.00	148,117.00	3,160.00	16,969.14	131,147.86	88.54%

My Budget Report

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
9700 - SPECIAL APPROPRIATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%
Expense Total:	163,117.00	163,117.00	3,160.00	16,969.14	146,147.86	89.60%
Fund: 63 - Stormwater Fund Surplus (Deficit):	0.00	0.00	10,919.00	64,099.86	64,099.86	0.00%
Report Surplus (Deficit):	720.00	720.00	387,396.25	2,593,708.16	2,592,988.16	60,137.24%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
10 - General Fund	721.00	721.00	-68,130.20	-159,999.91	-160,720.91
61 - Electric Fund	-1.00	-1.00	328,023.71	1,615,249.55	1,615,250.55
62 - Water and Sewer Fund	0.00	0.00	116,583.74	1,074,358.66	1,074,358.66
63 - Stormwater Fund	0.00	0.00	10,919.00	64,099.86	64,099.86
Report Surplus (Deficit):	720.00	720.00	387,396.25	2,593,708.16	2,592,988.16

LIBRARY CIRCULATION REPORT
January 2025

Ayden Library Page | 1

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER

FROM: RACHELLE MONDOVICH, LIBRARY DIRECTOR

CC: BOARD OF COMMISSIONERS

DATE: February 1, 2025

SUBJECT: AYDEN LIBRARY MONTHLY REPORT

- Boxed up books for the book sale
- had meeting with the librarians of all three Ayden public schools
- senior outreach sessions
- working on state reports
- Public computers – still working with only one public computer – IT picked up #2 Friday..
- Attended Safety meeting
- Attended Commissioners meeting
- Closed 2 days for inclement weather

LIBRARY CIRCULATION REPORT
January 2025

Ayden Library Page | 2

ADULT FICTION.....202 (184)
ADULT NON-FICTION.....06 (18)

ADULT TOTAL.....208 (202)

JUVENILE FICTION.....99 (67)
JUVENILE NON-FICTION.....17 (21)

JUVENILE TOTAL.....116 (88)

BOOK TOTAL.....324 (290)

EBOOKS

ADULT FICTION.....209 (159)
ADULT NON-FICTION.....73 (91)

ADULT TOTAL.....282 (250)

JUVENILE FICTION.....47 (62)
JUVENILE NON-FICTION.....04 (09)

JUVENILE TOTAL.....51 (71)

EBOOK TOTAL.....333 (321)

GRAND TOTAL.....657 (611)

LIBRARY PATRONS.....528 (539)

INTENET USERS.....109 (166)

WI-FI USERS.....32 (38)

NEW LIBRARY PATRONS.....45 (32)

REFERENCE QUESTIONS.....31 (25)

COMPUTER HELP.....42 (20)

Last year's numbers are in parenthesis

Ayden Town Manager Report

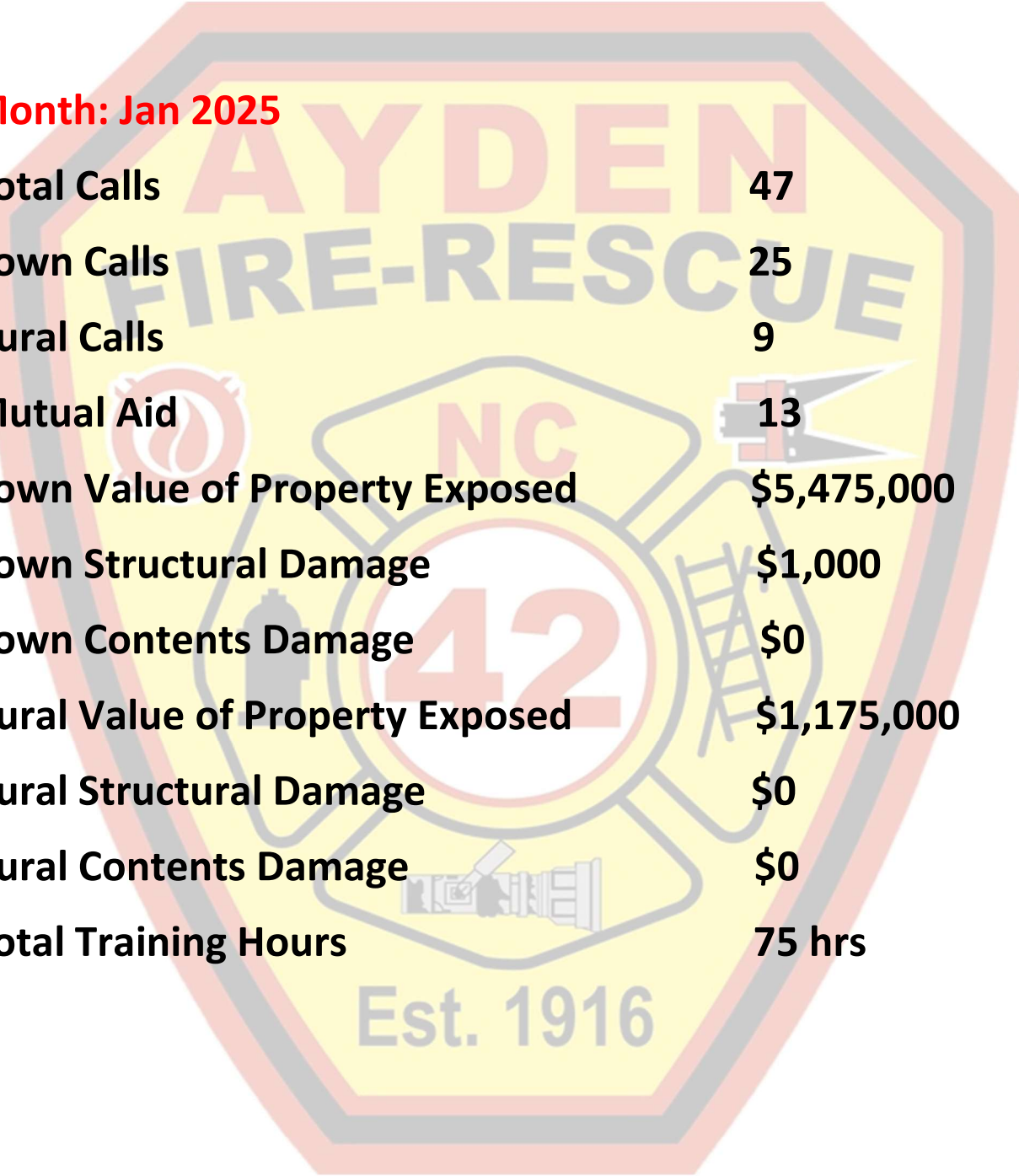
February 10, 2025

- In talks with Potential Garbage Service Provider
- Attended Board of Commissioners Mid-East Commission Meeting
- Revising Substance Abuse Policy
- Monthly Department Head Meeting
- CBDG Quarterly Progress Reports
- Working on Preliminary Budget Process
- Working on Insurance Policy for Renters of Town Property
- Working with Employees on Training Goals
- Working with Employees on Long Range Achievement & Career Goals
- Discussion with Economic Development Director Regarding Grants
- Discussions with FO Hall and Electric Superintendent Alligood Regarding Us Renting Poles

Ayden Fire/Rescue

Report Of Conditions

Month: Jan 2025



Total Calls	47
Town Calls	25
Rural Calls	9
Mutual Aid	13
Town Value of Property Exposed	\$5,475,000
Town Structural Damage	\$1,000
Town Contents Damage	\$0
Rural Value of Property Exposed	\$1,175,000
Rural Structural Damage	\$0
Rural Contents Damage	\$0
Total Training Hours	75 hrs

MEMORANDUM

TO: SCOTT HOWARD, TOWN MANAGER
FROM: OPERATIONS CENTER
CC: BOARD OF COMMISSIONERS
DATE: 2/1/2025
SUBJECT: PUBLIC WORKS AND UTILITIES MONTHLY REPORT

Electric Department

- Installed temp services at 1126 and 1129 Queensland Dr.
 - Repaired light at 1270 Rex Smith Ln.
 - Trimmed trees in the Downtown area
 - Repaired light at 5448 Old Tar Rd.
 - Replaced streetlights at 5th and Montegue
 - Changed out multiple street lights to LED heads
 - Connected permanent service at 234 Littlefield Rd.
 - Repaired streetlights in District Park
 - Changed out underground pedestal at 128 Snow Hill
 - Trimmed trees at 348 2nd St.
 - Installed 3-phase underground service at 3843 Lee St.
 - Installed temp service at 1040 Powers Ln.
 - Changed out single-phase pole at 4418 South Joyner St.
 - Replaced single phase pole at 337 Jackson St.
 - Installed new underground pedestal and connected solar system at 338 Tamarack Dr.
 - Connected permanent service at 821 Fairway
 - Changed out flood lights at 115 Faith Baptist Ln.
 - Installed 3-phase transformer and underground primary at Eagle Rock Concrete
 - Changed out span guy pole at 1045 Powers Ln.
 - Installed new transformer at 1059 Powers Ln.
 - Installed new underground service at 234 Littlefield Rd.
 - Installed underground service at 4070 Pitt St.
 - Installed underground service at 5162 Rountree Rd.
 - Installed underground service at 316 Allen Dr.
 - Installed underground service at 4706 Wagon Wheel Ct.
 - Installed underground service at 821 Fairway
 - Installed underground services at 4403 and 4405 Calloway Ct.
 - Changed out single-phase pole at 403 Old Snow Hill Rd.
 - Installed new underground service and transformer at 403 Old Snow Hill Rd.
 - Changed out single-phase pole at 1045 Powers Ln.
 - Disconnected and then re-energized service at CMI plastics for maintenance
-

Water/Sewer

- Jan 1
 - Sampled all 3 wells
 - Organized and cleaned Truck 711

- Filled ammonia up at wells 1 and 4
 - Greased Vac Truck
-
- Jan 2
 - Flushed hydrants on Countryaire Dr
 - Replaced water meter at 4273 Juanita Ave
 - Replaced pump 1 lift station 9 lower housing and repaired motor mount holes
- Jan 3
 - Replaced 2" water meter at Elementary School
 - Camera sewer lateral and installed clean out at 420 First St
 - Repaired water service line at 4328 Mill St
 - Dug up abandoned water service line at
 -
 - Corp stop and turned off at new construction commercial property off Lee St
- Jan 6
 - Replaced water meter at 3894 Countryaire Dr
 - MRT'S, NRWASA
 - Check wells
 - Jetted sewer lateral at 216 Ninth St
- Jan 7
 - Checked all lift stations
 - Pulled pumps at lift stations 9 and 10
 - Cleaned basket at lift station 10
 - Repaired 1.25 galvanized water line on Washington St
 - Re-installed pump 1 at lift station 9
- Jan 8
 - Cleaned lift station 17
 - Plugged incoming sewer main to lift station 17 and Inspected pump 1 guide rails/discharge pipe
- Jan 9
 - Replaced water meter at 4306 M.L.K St
 - Checked operation of water meter at 215 Seventh St
 - Repaired cable on pump 1 at lift station 9
 - Replaced water meter at 4521 Rusk Rd
- Jan 10
 - Greased backhoe
 - Check operation of Thompson pumps
 - Pulled pumps at lift station 9
 - Checked sewer lateral on 310 Meadow Dr
 - Weed eat lift stations
 - Adjusted chlorine and ammonia and sampled well 3
- Jan 13
 - Checked sewer lateral at Coltrain Hardware and Folklore Coffee
 - MRT'S, NRWASA, and all 3 well samples
 - Cleaned lift station 18
- Jan 14

- Checked water pressure at 426 Thad Little Rd #A
- Pulled water meter at 4320 Lee St
- Checked all lift stations
- Pulled pumps at lift stations 9 and 10
- Cleaned basket at lift station 10
- Replaced 1" meter at Bojangles
- Pulled pump 2 at lift station 18
- Jan 15
 - Located sewer lateral and installed clean out at 4296 M.L.K St
 - Cut asphalt and filled with rock around utility cut on Hill Road Cir.
 - Washed Vac Truck, 711, 705
 - Flushed hydrant on Thad Little Rd
 - Diagnosed low water pressure at 496 Sixth St, customer had leak @5.2GPM
 - Jetted sewer lateral at 4293 Pinewood Dr
 - Checked sewer lateral at 4339 Pitt St
- Jan 16
 - Pulled pump 2 at lift station 2, disconnected wiring, cleaned and sent off to be rebuilt
 - Put lift station 2 on bypass with Thompson pump
 - Attempted to locate Corp stop for new construction property 420 First St
 - Cut bushes back around fences at lift stations 15, 2, and 19
- Jan 17
 - Pulled water meter at 4172 Jolly Rd #A
 - Pulled pumps at 9 and 10
 - Re-seated pumps at lift station 18
- Jan 21
 - Checked all lift stations
 - Checked wells
 - NRWASA, MRT'S
 - Pulled pumps at lift station 9
 - Cleaned basket at lift station 10
- Jan 22
 - Jetted sewer lateral at 239 Seventh St, cleaned out manhole on Montague Ave
 - Found cleanout and added to the map at 222 Snow Hill St
- Jan 23
 - Located and added to the map sewer cleanout at 4151 Jolly Rd
 - Took Thompson pump to Goldsboro for repairs.
- Jan 24
 - Picked up Thompson from Goldsboro
 - Pulled pumps at lift stations 9 and 10
 - Re-seated pumps at lift station 18
- Jan 27
 - Checked wells
 - NRWASA, MRT'S
- Jan 28
 - Replaced curb stop and repaired service line to meter 4571 Brown Rd

- Checked all lift stations
 - Took 7 bacti samples
 - Pulled pump 1 at lift station 16
 - Jan 29
 - Assisted contractors shutting off water main for valve replacement at Anderson Truss.
 - Repaired water service line at 4415 Reaves Rd
 - Sampled wells
 - Weed eat around hydrants
 - Jan 30
 - Installed and wired pump 2 at lift station 2 and took lift station off bypass
 - Repaired water service line at 4355 Bristlecone Dr
 - Installed and wired pump 1 at lift station 15
 - Wired pump 2 at lift station 19
 - Jan 31
 - Pulled pumps at lift stations 9 and 10
 - Fixed guide rails for pump 2 at lift station 19
 - Installed pump 2 at lift station 19
 - Filled in ruts at Anderson Truss
-

Streets/Sanitation

- Streets/Sanitation
- Patched potholes on Juanita Avenue
- Reinstalled Stop Sign at Lee & Princess
- Repaired Catch Basin on Hines Drive
- Re-rocked the alley between First and Second
- Contractor installed 2 Catch Basins and tied into existing storm system at
- East Avenue and First Street